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# NEVADA'S Jobs HOT 50



Assembly Committee: EDUCATION  
 Exhibit G P. 1 of 4 Date 5/9/07  
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Information includes the 50 occupations most in demand in Nevada as compiled by the Nevada Department of Employment, Training and Rehabilitation. It includes the average type of education required, a description of job duties, number of annual openings and the abilities required to perform the occupation.



# DEMAND OCCUPATIONS

Occupation	Skills	Abilities	Knowledge	Requirements	2006 Average Wage	Job Description	Average Annual Job Openings
<b>Bachelors Degree or Higher</b>							
Teachers, Elementary School	Instructing, Speaking, Learning Strategies	Oral Expression, Speech Clarity, Written Comprehension	Education & Training, English Language, Mathematics	Bachelors degree	\$37,471*	Teach elementary school pupils basic academic, social and other formulative skills.	980
General & Operations Managers	Writing, Coordination, Judgment/ Decision Making	Oral Expression, Speech Clarity, Written Comprehension	Administration/Management, English, Economics, Accounting	Work experience plus Bachelors degree	\$51.63	Determine & formulate policies and strategies and provide overall direction for organizations.	917
Accountants & Auditors	Mathematics, Active Listening, Critical Thinking	Problem Sensitivity, Deductive Reasoning, Oral Expression	Economics & Accounting, Mathematics, English	Bachelors degree	\$25.42	Analyze financial information and prepare financial reports; maintain records of assets and liabilities.	484
Teachers, Secondary School	Instructing, Speaking, Learning Strategies	Oral Expression, Written Expression, Listening Comprehension	Education & Training, English Language	Bachelors degree	\$42,921*	Instruct students in public or private high schools in various academic subjects.	314
Financial Managers	Judgment/Decision Making, Critical Thinking, Writing, Speaking	Written Expression, Oral Comprehension, Mathematical Reasoning	Economics & Accounting, Mathematics, English Language	Work experience plus Bachelors degree	\$42.05	Review securities reports, analyze risks, manage branch office of financial institution.	301
Construction Managers	Coordination, Personnel Management, Judgment/Decision Making	Oral Comprehension, Oral Expression, Written Comprehension	Administration/Management, Constuction, Human Resources	Bachelors degree	\$42.14	Plan, direct, coordinate, or budget, activities for construction/maintenance of structures, facilities, and systems.	279
Lawyers	Critical Thinking, Persuasion, Speaking, Reading Comprehension	Oral Expression, Written Expression, Speech Clarity	Law/Government, Administration/ Management, English & Education	First Professional degree	\$52.95	Represent clients in legal proceedings, draw up legal documents and advise clients.	266
Loan Officers	Mathematics, Judgment/Decision Making, Speaking	Oral and Written Expression, Number Facility	Economics & Accounting, Mathematics, English Language	Bachelors degree	\$29.94	Evaluate, authorize, or recommend approval of commercial, real estate, or credit loans.	245
Teachers, Middle School	Speaking, Instructing, Active Listening, Social Perceptiveness	Oral Expression, Oral Comprehension, Written Expression	Education & Training, English, Mathematics, Psychology	Bachelors degree	\$41,782*	Teach students in public/private schools at the junior high level.	215
Sales Managers	Active Listening, Speaking, Mathematics	Oral Comprehension, Oral Expression, Speech Clarity	Mathematics, Sales/Marketing, Computers/Electronics	Work experience plus Bachelors degree	\$41.38	Direct distribution of product/service, coordinate sales, establish training programs, analyze sales statistics.	154
Management Analysts	Systems Evaluation, Writing, Speaking, Reading Comprehension	Oral Comprehension, Written Comprehension, Oral Expression	Administration/Management, English, Law/Government	Work experience plus Bachelors degree	\$33.62	Conduct organizational studies/evaluations, design systems/procedures, prepare operations manuals.	153
Civil Engineers	Mathematics, Science, Critical Thinking	Oral Expression, Problem Sensitivity, Deductive Reasoning	Mathematics, Science, Critical Thinking	Bachelors degree	\$37.31	Planning, designing, and overseeing construction and maintenance of structures and facilities.	148
Pharmacists	Reading Comprehension, Science, Mathematics	Oral and Written Comprehension, Information Ordering	Chemistry, Medicine/Dentistry, Administration/Management	First Professional degree	\$45.98	Compound, dispense medications for prescriptions issued by physicians, dentists, or other medical practitioners.	144
Social Workers; Child, Family, School	Active Listening, Speaking, Social Perceptiveness	Oral Comprehension, Speech Clarity, Problem Sensitivity	Psychology, Counseling, Law, English Language	Bachelors degree	\$20.91	Help others solve social, financial and health problems	129
Network and Data Communications Analysts	Problem Solving, Equipment Selection, Active Listening	Oral and Written Comprehension, Reasoning, Information Ordering	Telecommunications, Computers and Electronics, Customer Service	Bachelors degree	\$28.27	Design, test and evaluate network systems	124
<b>Moderate-Term Training</b>							
Gaming Dealers	Social Perceptiveness, Mathematics, Service Orientation, Speaking	Number Facility, Near Vision, Speech Clarity, Oral Expression	Customer/Personal Service, Sales/ Marketing, English	Post-secondary vocational training	\$6.56**	Operate table games and games of chance and dispense chips/cards to players.	1,858
Carpenters	Visualization, Manual Dexterity, Arm-Hand Steadiness	Mathematics, Reading Comprehension, Monitoring	Building & Construction, Design, Mechanical	Long-term on-the-job training	\$20.12	Construct structures of wood, plywood and wallboard, using hand and power tools.	1,521
Registered Nurses	Service Orientation, Speaking, Reading Comprehension	Oral Expression, Listening Comprehension, Problem Sensitivity	Medicine & Dentistry, Biology, Customer/Personal Service	Associates degree	\$29.29	Administer nursing care to ill or injured persons.	1,144
Customer Service Representatives	Speaking, Active Listening, Service Orientation	Oral Comprehension, Oral Expression, Speech Clarity	Customer/Personal Service, English, Sales/Marketing	Moderate-term on-the-job training	\$13.99	Provide information in response to inquiries about products and services; handle and resolve complaints	952
Cooks, Restaurant	Monitoring, Active Learning, Reading Comprehension	Information Ordering, Memorization, Manual Dexterity	Customer/Personal Service, Mathematics	Long-term on-the-job training	\$12.22	Prepare and cook soups, meats, vegetables, desserts and other food in restaurants.	933
Bookkeeping, Accounting Clerks	Reading Comprehension, Writing, Mathematics	Number Facility, Mathematical Reasoning, Near Vision	Accounting, Computers/Electronics, Customer/Personal Service	Moderate-term on-the-job training	\$14.48	Compute, classify and record numerical data, perform routine calculations, maintenance of accounting records.	919
Maintenance/Repair Workers	Installation, Repairing, Equipment Maintenance	Information Ordering, Visualization, Manual Dexterity	Building & Construction, Mechanical, Engineering/Technology	Moderate-term on-the-job training	\$17.41	Keep machines, mechanical equipment, or structures in repair.	786
Truck Drivers, Heavy	Operation/Control, Equipment Maintenance, Reading Comprehension	Static Strength, Spatial Orientation, Reaction Time	Transportation, Geography, Mechanical	Moderate-term on-the-job training	\$18.74	Drive a truck with capacity of more than 3 tons to transport materials to specified destinations.	777
Office/Administrative Support	Personnel Resources, Speaking,	Oral Expression, Oral Compre-	Administration/Management,	Work experience	\$20.50	Supervise and coordinate the activities of clerical and	754

	Thinking	Listening Comprehension	Personal Service, English Language	training		businesses or individuals.	
Construction Trades/Extraction Workers, Managers of	Coordination, Time Management, Human Resources	Oral Expression, Oral Comprehension, Problem Sensitivity	Administration/Management, Building/Construction, Human Resource	Work experience	\$28.55	Supervise workers, accounting, marketing, and personnel work, construction work.	584
Exec. Secretaries/Adm. Assistants	Reading Comprehension, Writing, Active Listening, Speaking	Written Comprehension, Near Vision, Information Ordering	English Language, Computers & Electronics, Personnel/Human Res.	Moderate-term on-the-job training	\$18.10	Provide high-level administrative support, prepare correspondence and schedule meetings.	562
Construction Laborers	Equipment Selection	Static/Trunk Strength, Manual Dexterity	Building & Construction, Mechanical, Engineering/Technology	Moderate-term on-the-job training	\$13.80	Perform tasks involving physical labor. Operate hand and power tools. Clean and prepare sites.	537
Electricians	Installation, Trouble Shooting, Repairing	Manual/Finger Dexterity, Near Vision	Engineering/Technology, Design, Computer/Electronics	Long-term on-the-job training	\$23.37	Install, maintain, and repair electrical wiring, equipment, and fixtures in accordance with relevant codes.	529
Secretaries, Except Legal, Medical and Executive	Active Listening, Coordination, Writing	Oral Expression, Oral Comprehension, Written Comprehension	Clerical, English Language, Computer & Electronics	Moderate-term on-the-job training	\$14.77	Perform routine clerical/administrative functions such as drafting correspondence and scheduling appointments.	524
Plumbers, Pipefitters, Steamfitters	Installation, Equipment Selection, Repairing	Visualization, Manual/Finger Dexterity	Building/Construction, Mechanical	Long-term on-the-job training	\$22.17	Assemble, install, and repair pipes, fittings, and fixtures of heating, water, and drainage systems.	432
Automotive Mechanics & Techs	Repairing, Installing, Troubleshooting	Extent Flexibility, Information Ordering, Visualization	Mechanical, Computers/Electronics, Engineering & Technology	Post-secondary vocational award	\$18.49	Adjust, repair and overhaul automotive vehicles. May be designated according to specialties.	387
Painters -- Construction & Maintenance	Equipment Selection, Active Listening, Reading Comprehension	Visual Color Discrimination, Manual Dexterity, Dynamic Strength	Building/Construction, Mechanical, Chemistry, Customer Service	Moderate-term on-the-job training	\$19.02	Apply paint, stain, varnish and other finishes to buildings and other structures	365
Real Estate Sales Agents	Active Listening, Speaking, Negotiation	Written & Oral Comprehension, Oral Expression, Reasoning	Customer Service, Sales/Marketing, English Language, Law	Post-secondary vocational training	\$24.75	Help clients buy, sell, or lease land or property	365
Nursing Aides, Orderlies and Attendants	Active Listening, Time Management, Instruction	Oral Comprehension, Oral Expression, Problem Sensitivity	Customer Service, English Language, Medicine/Dentistry	Post-secondary vocational training	\$12.07	Provide personal care to patients under the direction of doctors and nurses	350
<b>Short-Term Training</b>							
Waiters & Waitresses	Service Orientation, Active Listening, Speaking	Oral Expression, Listening Comprehension, Memorization	Customer/Personal Service	Short-term on-the-job training	\$8.26	Take food orders and serve food and beverages to patrons in dining establishments.	3,258
Cashiers	Mathematics, Speaking, Active Listening	Oral Expression, Number Facility, Near Vision	Customer/Personal Service, Clerical, Mathematics	Short-term on-the-job training	\$9.27	Receive payments, issue receipts, handle credit transactions and account for the amounts received.	2,869
Retail Salespersons	Speaking, Active Listening, Mathematics	Oral Expression, Oral Comprehension, Speech Clarity	Sales & Marketing, Customer/Personal Service, Mathematics	Short-term on-the-job training	\$12.07	Sell any of a wide variety of merchandise, such as furniture, motor vehicles or apparel.	2,754
Freight, Stock and Material Movers	Equipment Selection, Installation, Reading Comprehension	Static Strength, Extent Flexibility, Oral Comprehension	Production and Processing	Short-term on-the-job training	\$11.87	Load, unload and move materials at plant, yard, or other work site.	2,256
Janitors & Cleaners	Equipment Maintenance, Repairing, Troubleshooting	Static Strength, Stamina, Manual Dexterity	Mechanical, Customer/Personal Service, Chemistry	Short-term on-the-job training	\$10.70	Keep buildings clean and in orderly condition. Perform heavy cleaning duties.	1,877
Maids & Housekeepers	Service Orientation, Active Listening, Equipment Selection	Trunk Strength, Wrist-Finger Speed, Manual Dexterity	Customer/Personal Service, Chemistry, Mechanical	Short-term on-the-job training	\$10.68	Perform tasks to maintain private households or commercial establishments.	1,568
Food Preparation/Serving Workers, Fast Food	Service Orientation, Active Listening, Speaking	Wrist-Finger Speed, Manual Dexterity, Oral Comprehension	Customer/Personal Service, Mathematics, Sales/Marketing	Short-term on-the-job training	\$7.83	Perform duties which combine both food preparation and food service.	1,368
Office Clerks	Active Listening, Reading Comprehension, Speaking	Oral Comprehension, Oral Expression, Speech Recognition	Customer/Personal Service, Clerical, English	Short-term on-the-job training	\$11.68	Answering telephones, bookkeeping, typing or word processing, stenography, office machine operation, and filing.	1,239
Bartenders	Service Orientation, Active Listening, Speaking	Memorization, Information Ordering, Manual Dexterity	Customer/Personal, Sales/Marketing, Law/Government	Short-term on-the-job training	\$9.99	Mix and serve drinks to patrons, directly or through waitstaff.	934
Security Guards	Problem Identification, Social Perceptiveness, Speaking	Oral Expression, Listening Comprehension, Problem Sensitivity	Public Safety & Security, Law/Government, English Language	Short-term on-the-job training	\$11.28	Stand guard at entrance gate or walk about premises of business or industrial establishments.	927
Food Preparation Workers	Active Listening, Service Orientation	Wrist-Finger Speed, Manual Dexterity, Information Ordering	Customer/Personal Service, Mathematics, English Language	Short-term on-the-job training	\$10.41	Perform a variety of food preparation duties other than cooking.	746
Reception & Information Clerks	Speaking, Service Orientation, Active Listening	Speech Clarity, Oral Expression, Listening Comprehension	Clerical, Customer/Personal Service, English Language	Short-term on-the-job training	\$11.59	Answer inquiries and obtain information for general public.	703
Dishwashers	Equipment Selection, Equipment Maintenance, Active Listening,	Information Ordering, Manual Dexterity, Trunk Strength/Stamina	Mechanical, Chemistry, Customer Service	Short-term on-the-job training	\$9.61	Clean dishes, kitchen, food preparation equipment and utensils	662
Stock Clerks & Order Fillers	Reading Comprehension, Mathematics, Active Listening,	Information Ordering, Problem Sensitivity, Oral Comprehension, Manual Dexterity	Mathematics, Production & Processing, Customer/Personal Service	Short-term on-the-job training	\$11.33	Receive, pack/unpack, check, store & track merchandise or materials	653
Counter Attendants, Cafeteria & Coffee Shops	Service Orientation, Active Listening, Speaking	Oral Comprehension, Oral Expression, Memorization	Mathematics, Food Production, Sales/Marketing, Customer/Personal Service	Short-term on-the-job training	\$8.24	Serve customers at small restaurants, coffee shops, cafeterias and other food concessions	468

**\*Annual Salary**

**\*\*The wage reported represents the hourly wage paid to gaming dealers. Although there is no official measure of tip income, the typical gaming dealer receives a large portion of his/her total earnings from tip proceeds. Tip earnings can vary considerably by establishment, the type of game, and the shift worked. Available evidence suggests that tip income may approach 80% of total dealer earnings in some "high-end" establishments. Assuming that tip income averages between 50% and 80% of total earnings, that translates into average total hourly earnings of \$13.12 - \$32.80.**

The Department of Employment, Training & Rehabilitation (DETR) consists of divisions that offer assistance in job training and placement, vocational rehabilitation, workplace discrimination and in collecting and analyzing workforce and economic data. Many of the services DETR offers are provided through its partnership with Nevada JobConnect.

The Nevada JobConnect System entails:

- Nevada's largest database of job seekers and job openings
- Recruitment services
- Resume and cover letter writing assistance
- Training on interviewing skills
- Access to resource centers
- Career and skills assessment
- Business incentives

For more information and to find a Nevada JobConnect Location, visit [www.NevadaJobConnect.com](http://www.NevadaJobConnect.com).

49 Also visit [www.nvcis.intocareers.org](http://www.nvcis.intocareers.org) for an interactive career analysis. NCIS has updated labor market, career and educational information, as well as content enhancements.



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