

# LEGISLATIVE MANUAL

*State of Nevada*

SIXTY-EIGHTH SESSION

of the

NEVADA LEGISLATURE

1995

CARSON CITY



Nevada Legislative Counsel Bureau

BULLETIN NO. 95-13

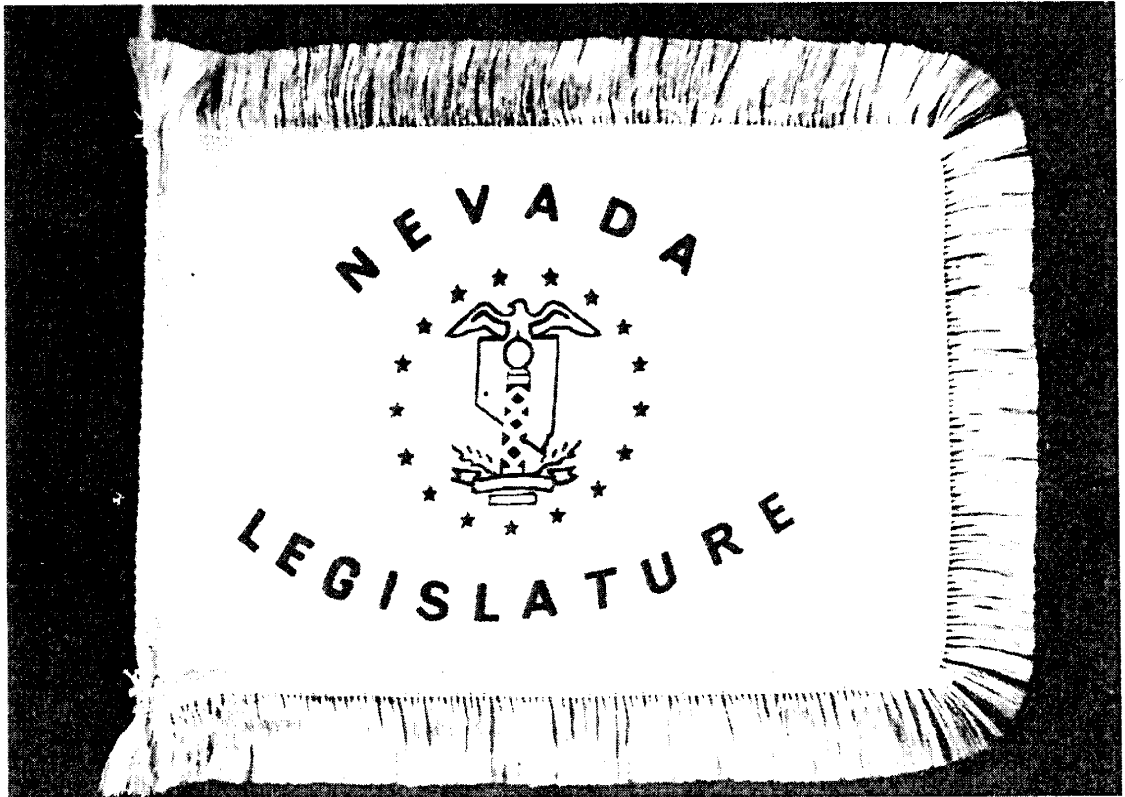


## INTRODUCTION

The *Nevada Legislative Manual*, required under *Nevada Revised Statutes* 218.647, is produced each biennium by the Legislative Counsel Bureau. It is designed primarily as a reference tool for legislators. However, it is also intended for use by members of the Executive and Judicial Branches of government, representatives of private interest groups, and interested citizens.

The manual contains information pertaining to legislative structure and procedures, Legislative Counsel Bureau staff services, and administrative details for legislators. It also includes the structure and personnel of the Executive and Judicial Branches of government. In addition, the standing and joint rules for both Houses will only be found in the loose-leaf edition of the *Legislative Manual*. Owners of the bound edition of the manual may purchase a copy of the rules from the Publications Unit of the Legislative Counsel Bureau.

Suggestions for corrections or improvements of the manual are welcome and should be directed to the Research Division, Legislative Counsel Bureau.



The Flag of the Legislature of the State of Nevada. At its 1967 Session, the Legislature of the State of Nevada adopted an official flag, which flies outside the Legislative Building whenever the Senate and Assembly are in session. The flag was designed by the senior government class of Tonopah High School.





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# **CHAPTER I**

## **MEMBERS OF THE NEVADA LEGISLATURE**



**BIOGRAPHIES OF MEMBERS OF  
NEVADA SENATE  
1995 SESSION**





## LIEUTENANT GOVERNOR AND PRESIDENT OF THE SENATE



**LONNIE L. HAMMARGREN**  
*Republican*

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**Born:** December 25, 1937, Harris, Minnesota.

**Educated:** Rush City High School; University of Minnesota, B.A., 1958, M.A., Psychology, 1960, B.S., 1964, M.D., 1964, M.S., Neurosurgery, 1974.

**Married:** Sandy Ubriaco-Hammargren.

**Children:** Krist, Karl, Amy.

**Military:** Honor Graduate, Air Force School, Aerospace Medicine, Helicopter Flight Surgeon School, Special Forces Paratrooper, Vietnam; NASA Flight Surgeon.

**Hobbies/Special Interests:** Nevada history, anthropology, music, historical preservation.

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**Legislative Service:** Elected Lieutenant Governor, 1994; President of the Senate, 1995.

**Affiliations:** Help Them Walk Again Foundation; Spina Bifida and Hydrocephalus Society; American Cancer Society; Nevada State Medical Association; Clark County Medical Society; Astronomical Society of Southern Nevada; National Aeronautics Association.

**Personal and Professional Achievements:** Member, State Board of Education, 1984-88; Member, Board of Regents University and Community College System of Nevada, 1988-94; Founder, Young Astronauts of Nevada, National Award Recipient; Decorated Military Officer: Five air medals, Bronze Star; Board Certified Neurosurgeon; Internship at State University of New York; Residency, Mayo Clinic; first trained Micro-neurosurgeon in Nevada; Associate Clinical Professor of Neurosurgery, University of Nevada School of Medicine, Reno, Nevada.



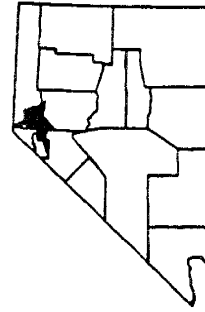
## **ERNEST (ERNIE) E. ADLER**

*Democrat*

*Capital Senatorial District*

*(Storey County and Parts of Carson City  
and Lyon County)*

*Attorney at Law*



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**Born:** December 15, 1950, Pullman, Washington.

**Educated:** Whitman College; University of California at Santa Barbara, Honors Graduate, B.A., Environmental Science; University of San Diego School of Law, California, J.D.

**Married:** Sarah Mersereau-Adler.

**Children:** Benjamin, William and Meredith.

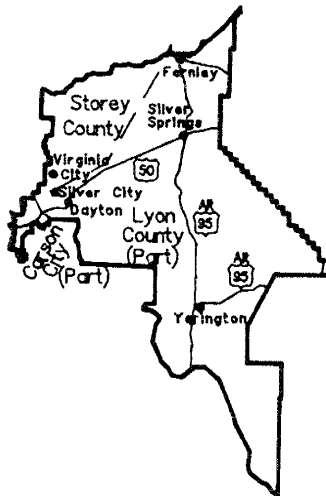
**Hobbies/Special Interests:** Skiing, photography, basketball, backpacking, hiking, camping, and fishing.

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**Legislative Service:** Nevada Assembly 1987-89; Nevada Senate 1991-95--one special and five regular sessions; Senate Assistant Minority Floor Leader, 1993-95; Legislative Commission: Alternate 1987-88; Member, 1991-93.

**Affiliations:** Member, Nursing Board, Western Nevada Community College, Carson City; Emergency Management Board, Carson City; Board Member, Friends in Service Helping (F.I.S.H.); Elder, Presbyterian Church.

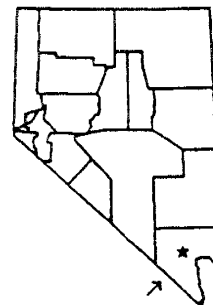
**Personal and Professional Achievements:** Director, Clark County Senior Citizens Law Project; Editor-in-Chief of the *Woolsack*; Chief Criminal Deputy, Office of the Attorney General; Vice Chairman, Domestic Violence Advisory Board; 1991 Toll Fellow; Member, Commission on Uniform Laws.





## **KATHY AUGUSTINE**

*Republican  
Clark County Senatorial  
District No. 7  
Teacher*



---

**Born:** May 29, 1956, Los Angeles, California.

**Educated:** Occidental College, A.B., Political Science; California State University at Long Beach, M.P.A.

**Married:** Charles (Chuck).

**Children:** Andrea, Greg, Larry, Dallas.

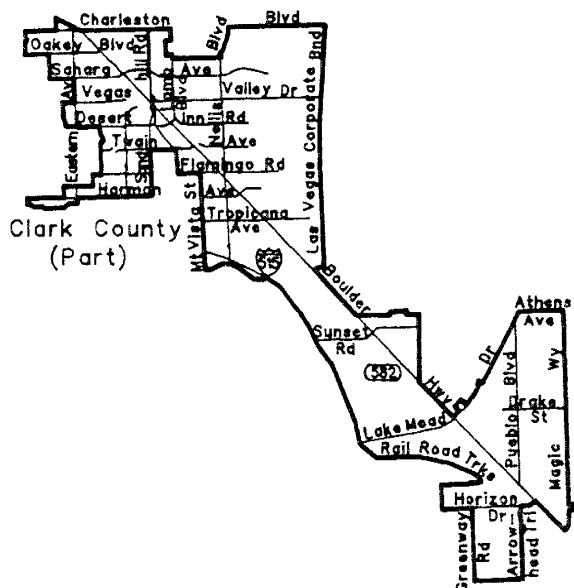
**Hobbies/Special Interests:** Swimming, tennis, travel.

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**Legislative Service:** Nevada Assembly 1993; Nevada Senate 1995--two regular sessions.

**Affiliations:** Catholic Community Services; Board of Directors, Juvenile Diabetes Foundation; Junior League of Las Vegas; American Association of University Women; Clark County Panhellenic Association; National Order of Women Legislators; Chairman, Real Estate, Banking and Financial Services, American Legislative Exchange Council.

**Personal and Professional Achievements:** American Council of Young Political Leaders Delegation to Russia, 1993; *Who's Who of American Women*; American Legion Achievement Medallion; Bank of America Achievement Award; Recipient; Lyndon B. Johnson Internship Grant.

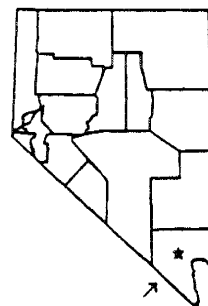




## **BOB COFFIN**

*Independent Democrat  
Clark County Senatorial  
District No. 3*

*Antiquarian Book Dealer/Insurance Broker*



**Born:** October 7, 1942, Anaheim, California.

**Educated:** Bishop Gorman High School; University of Nevada, Las Vegas (UNLV), B.S., Business Administration, Accounting.

**Married:** Mary Hausch.

**Children:** James, Walter and Anna Maria.

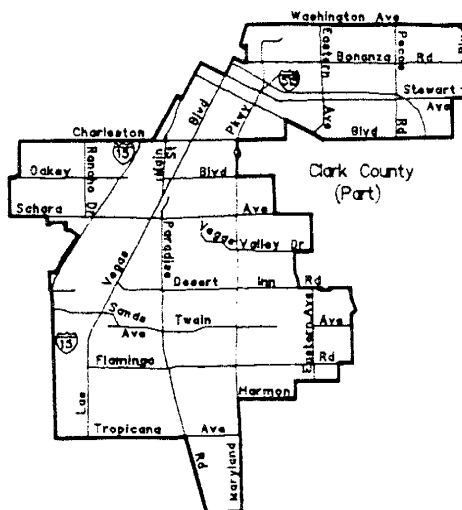
**Military:** United States Army Reserve, 1962.

**Hobbies/Special Interests:** Golfing, book collecting, short wave radio listening, writing.

**Legislative Service:** Nevada Assembly 1983-86; Nevada Senate 1987-95--two special and seven regular sessions; Interim Finance Committee: Member, 1983-86, 1991-92; Legislative Commission: Alternate: 1987-93.

**Affiliations:** Las Vegas Chamber of Commerce; Board of Directors, Latin Chamber of Commerce of Nevada; Sigma Alpha Epsilon; UNLV Alumni Association; National Federation of Independent Business; Environment Committee of State-Federal Assembly, National Conference of State Legislatures (NCSL); Invitational Committee, American Leadership Conference; Member, American Booksellers Association, International Map Dealers Association, and Nevada Association of Health Underwriters.

**Personal and Professional Achievements:** President, UNLV Alumni Association, 1974; President, Nevada Golf Association 1973-74; Outstanding Young Man of American, 1974; Nevada Amateur Golf Champion, 1970; Meritorious Service Award, CSUN, UNLV; National Committeeman, Young Democrats of Nevada, 1977-78; Sports Column Award, Nevada State Press Association, 1980; Member, NCSL's Delegation to Costa Rica, 1985; Member, Governing Board, Clark County Health Systems Agency, 1985-86; Citation, Nevada School Administrators Association, 1985; Alumni Adviser, Sigma Alpha Epsilon, UNLV, 1984-86; UNLV Outstanding Alumnus, 1988; Outstanding Hispanic Citizen, 1988, Latin Chamber of Commerce of Nevada; Member, Governor's Commission on Drinking and Driving, 1987-89; Member, Nursing Care Task Force, 1988; Member, Task Force on Regulation of HMO's, 1988-89; International Observer to 1990 Nicaraguan National Elections; Man-of-the-Year, Hispanic Business and Professional Women of Las Vegas, 1990.





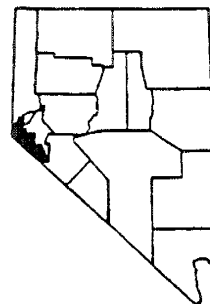
## **LAWRENCE E. JACOBSEN**

*Republican*

*Western Nevada Senatorial District*

*(Douglas County and parts of Carson City,  
Lyon, and Washoe Counties)*

*Retired, Petroleum Products*



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**Born:** July 1, 1921, Gardnerville, Nevada.

**Educated:** Douglas County Schools.

**Married:** Betty Lundergreen.

**Children:** Bruce, Gary, Susan, Tim.

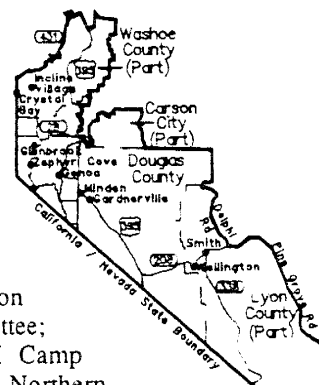
**Military:** United States Navy, Pearl Harbor Survivor.

**Hobbies/Special Interests:** Hunting.

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**Legislative Service:** Nevada Assembly, 1963-77; Nevada Senate 1979-95--seven special and 17 regular sessions (longest legislative service in Nevada history); Legislative Commission: Alternate, 1963-64, 1967-68, 1991-93, Member, 1965-66, 1969-83, 1985-86, Vice Chairman, 1966, Chairman, 1970-71, 1974-75, 1987-88; Interim Finance Committee: Member, 1985-92; Speaker pro Tempore, 1969; Speaker of the Assembly, 1971; Assembly Minority Floor Leader, 1973; Senate Minority Floor Leader, 1981; President pro Tempore, 1987-90, 1993-95; Chairman, National Legislative Service and Security Advisory Committee; Member, National Conference of State Legislatures' (NCSL) Executive Committee, 1981-90; Member, The Council of State Governments (CSG); Member, CSG's Hazardous Waste Committee, 1981-90; Chairman, CSG's Energy Committee, 1981-83; Vice Chairman, CSG's Western Legislative Conference, 1984-85, Chairman, 1986-87; Member, CSG's Executive Committee, 1981-90; Co-Chairman, NCSL's Fourteenth Annual Meeting, Reno, 1988; Chairman, Marlette Lake Water System Advisory Committee, 1969-94.

**Affiliations:** Douglas County Engine Company; Commander, Carson Valley Post No. 11, American Legion; Minden Rotary Club; Chamber of Commerce; Gardnerville Gun Club; Douglas County Education Foundation; Navy League; Douglas County Republican Central Committee; Nevada State Republican Central Committee; Member: State 4-H Camp Advisory Council, Advisory Committee for Veterans' Cemetery in Northern Nevada, Sierra Front Wildfire Cooperators, and Douglas County Emergency Response Commission; Governor Appointee and Member, State Emergency Response Commission.

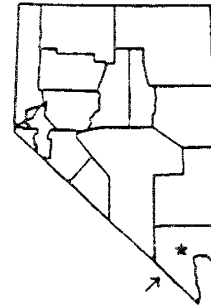


**Personal and Professional Achievements:** Minden Rotary Club, 43-year perfect attendance; Paul Harris Fellow; 48-year Active Member, Douglas County Engine Company (Fire Department); Co-Chairman, Minden Bandstand, 1984; Man of the Year, 1972; Citizen of the Year, 1984; Friends in Service Helping, Feed the Hungry Award, 1992; Tony Beard Award, NLSSA, 1993.



## MARK A. JAMES

*Republican*  
*Clark County Senatorial*  
*District No. 8*  
*Attorney at Law*



**Born:** October 9, 1959, Eugene, Oregon.

**Educated:** Lewis & Clark College, B.S., Political Science; University of Arizona College of Law, J.D.

**Married:** Lori M.

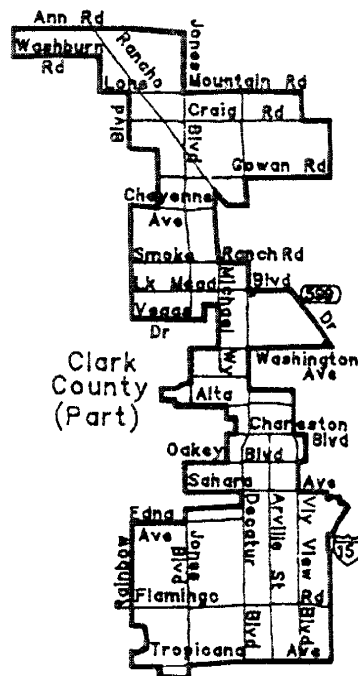
**Children:** Anne A., John S.

**Hobbies/Special Interests:** Piano.

**Legislative Service:** Nevada Senate, 1993-95--two regular sessions.

**Affiliations:** State Bar of Nevada; State Bar of Texas; United States District Court (District of Nevada and Southern District of Texas); U.S. Court of Appeals (Ninth Circuit and Fifth Circuit); American Bar Association Sections of Litigation, Administrative Law and Regulatory Practice, and Natural Resources, Energy, and Environmental Law; Aquavision Board of Directors; Nevada Water Resources Association; Boys and Girls Clubs; Statewide Advisory Council on Water Resources Research of the Desert Research Institute; Clark County Public Education Foundation.

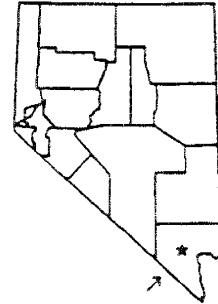
**Personal and Professional Achievements:** Senate Judiciary Intern for Senator Paul Laxalt of Nevada, 1981; Juris Doctor with High Distinction, Order of the Coif, and Articles Editor of the *Arizona Law Review*; Author of "Water Reallocation and Conservation in Nevada: The Need for Reform of Nevada's Water Laws," presented to the Nevada Water Conference, January 15, 1992; Chair of the Aquavision Water Law Forum, March 27, 1992.





## O. C. LEE

*Democrat*  
*Clark County Senatorial*  
*District No. 8*  
*Law Enforcement (Retired)*

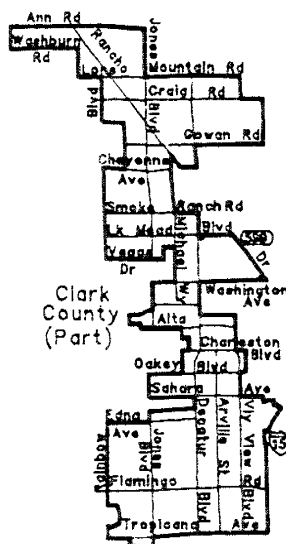


**Born:** June 25, 1937, Snow, Oklahoma.  
**Educated:** High school; Las Vegas Police Academy.  
**Married:** Georganne (Gregg) Lee.  
**Children:** Gregory G., Travis A.  
**Military:** United States Army.  
**Hobbies/Special Interests:** Boating, traveling, camping.

**Legislative Service:** Nevada Senate, 1995.

**Affiliations:** Masonic Lodge; Shrine; American Legion.

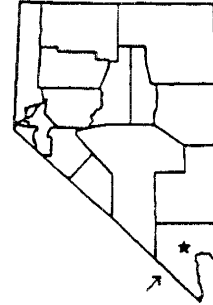
**Personal and Professional Achievements:** Airline pilot; Police officer; President, Las Vegas Police Protective Association; President, Nevada Conference of Police and Sheriffs; Vice President, International Union Police Association; Vice Chairman, Nevada's Public Employees' Retirement Board; Clark County Democratic Central Committee.





## **SUZANNE (SUE) LOWDEN**

*Republican*  
*Clark County Senatorial*  
*District No. 3*  
*Resort/Gaming Industry Executive*



**Born:** February 8, 1952, Camden, New Jersey.

**Educated:** American University, Washington, D.C., B.A., Education, graduated Magna Cum Laude; Fairleigh Dickinson University, Rutherford, New Jersey, M.A., Human Development, graduated Cum Laude.

**Married:** Paul W.

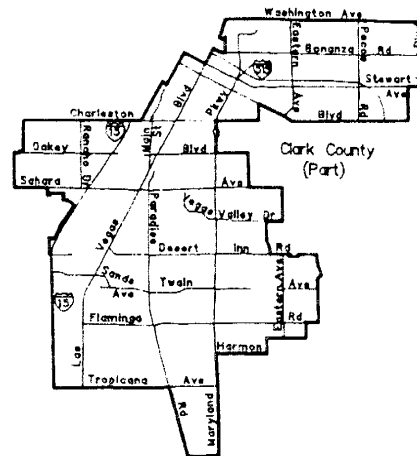
**Children:** Christopher, Jennifer, Paul, William.

**Military:** Served with the USO in Vietnam and other bases around the world, 1971. Recognized by the Department of Defense, the USO, and the United States Military Assistance Command, Vietnam.

**Hobbies/Special Interests:** Snow skiing, ice skating, tennis, reading, Little League mother, car pooling.

**Legislative Service:** Nevada Senate 1993-95--two regular sessions; Senate Majority Whip, 1993-95; Chairman, Senate Committee on Taxation, 1995.

**Affiliations:** Founding Board Member, Commercial Bank of Nevada; past Chief Barker, Variety Club for Handicapped Children of Southern Nevada; Board Member, St. Jude's Ranch for Children; Board Member, Juvenile Diabetes Foundation; Board Member, United Way of Southern Nevada; Board Member, Clark County Public School Foundation; Member of American Legislative Exchange Council; radio host for K-DAWN Community Spotlight; guest moderator and pledge host for PBS Affiliate KLVX-Channel 10; University of Nevada, Las Vegas, Ned Day Scholarship Award Committee; American Association of University Women; Member of Regional Transportation Commission's Study of the Resort Corridor.



**Personal and Professional Achievements:** Woman of Achievement Award, Women's Council of the Las Vegas Chamber of Commerce; Hadassah Woman of the Year; Heart Award, Variety Club of Southern Nevada; Chris Schaller Award from WECAN; First Annual No More Tears Award from Family and Child Treatment Center of Southern Nevada; Toastmasters International Communication and Leadership Award; Muscular Dystrophy Association's Humanitarian of the Year Award; St. Viator School Hall of Fame; Defender of the Family Award from The Nevada Coalition of Concerned Citizens; Senator of the Year Award from the Clark County Republican Party; Woman of the Year Award from the Republican Women of Las Vegas; Co-Chairman of the 1994 Republican State Convention Platform Committee; former television anchorwoman and reporter; UPI and AP Award for Best Newscast; former teacher.





## **BERNICE MATHEWS**

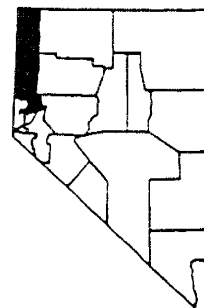
*Democrat*

*Washoe County Senatorial*

*District No. 1*

*Director, Health Science-Nursing (Emeritus)/*

*Small Business Owner*



---

**Born:** November 12, 1933, Jackson, Mississippi.

**Educated:** University of Nevada, Reno, B.S.N. and M.Ed., Administration of Higher Education.

**Children:** Arnold, II, Anthony, Aileen, Barbara, Ruben, Clive, Allen (deceased).

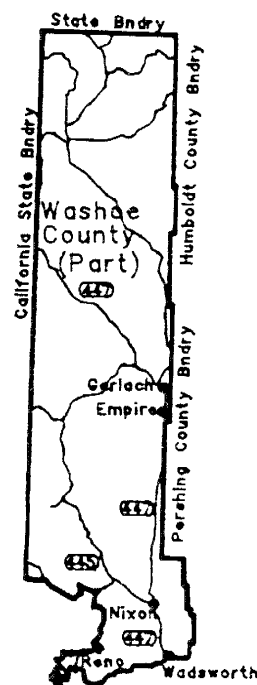
**Hobbies/Special Interests:** Fishing, reading, needlework.

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**Legislative Service:** Nevada Senate, 1995.

**Affiliations:** Board of Directors, Nevada Bank of America, 1994; Member, RSCVA; Board of Directors, Truckee Meadows Boys and Girls Club, 1987 to present; Member, NCCJ Board of Directors, 1992-present; Member, Nevada Women's Fund Advisory Board, 1992-present; Member, United Way Distribution Committee, 1992-present; Member, Commission for Women, 1991-present; Member, Nevada Nurses' Association, 1985-present; past Chairman, Reno Civil Service Commission, 1979-89; past Director, Church Youth Department, 1981-87; past Member, Nevada Women's Fund Scholarship and Grant Committee, 1985-87; past Member, Washoe County Mental Health Advisory Board, 1981-85; past Member, Pastoral Advisory Committee, Washoe Medical Center, 1980-86; past Member, Regional EMS Council, 1974-85; Co-Chairman, National League of Nursing Celebration of 30 Years of A.D.N. Education in Nevada, 1981; past Board Member, Nevada Heart Association, 1975-80; past Chairman, Education Committee, American Cancer Society's Board of Directors, 1972-78; WCHEN, 1977-91.

**Personal and Professional Achievements:** Former City Councilwoman, City of Reno; past President and Board Member, State Board of Nursing, 1979-84; past Member, Governor's Commission of Nursing and Nursing Education, 1975-77; Phi Delta Kappa, Professional Organization Membership, American Nurses' Association, National League of Nursing, Sigma Theta Tau, NVA; Nevada Women's Fund Hall of Fame, 1988; Nevada Mother of the Year, 1988; Twenty Year Service Award, Truckee Meadows Community College, 1991; Honorary Recognition, Nevada Nurses' Association, 1984; Outstanding Alumni, School of Nursing, UNR, 1981; President's Medal in Recognition of Outstanding Contribution to Higher Education in Nevada, UNR, 1993; Business Woman of the Year, Negro Business and Professional Women, 1992; Martin Luther King Commission Award, 1993; Outstanding Service Award, Washoe County Airport Authority, 1994; Mother of six.



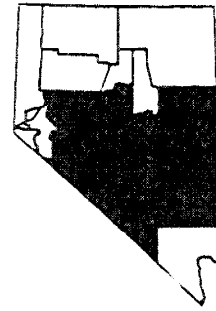


## **MIKE MCGINNESS**

*Republican*

*Central Nevada Senatorial District  
(Churchill, Esmeralda, Lincoln  
Mineral, Nye, and White Pine  
Counties, and parts of Eureka and  
Lander Counties)*

*Manager, Radio Station*



**Born:** April 12, 1947, Fallon, Nevada.

**Educated:** University of Nevada, Reno, B.A.

**Married:** Dee Pearce.

**Children:** Ryan, Brett, Shannon.

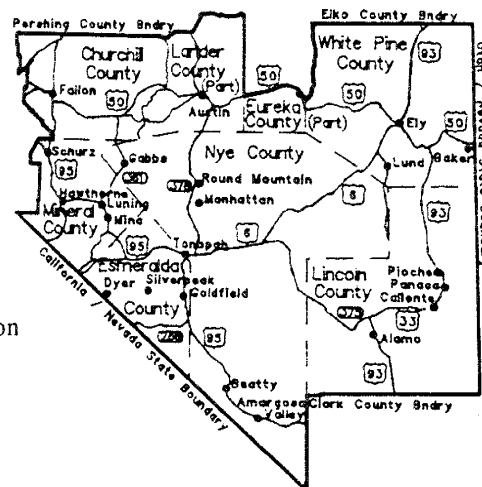
**Military:** Nevada Air National Guard, 1969-75.

**Hobbies/Special Interests:** Hunting, fishing.

**Legislative Service:** Nevada Assembly, 1989-91; Nevada Senate 1993-95--one special and four regular sessions.

**Affiliations:** Member and past President, Secretary and Treasurer, Kiwanis Club of Fallon; past Chairman, Churchill County Republican Central Committee; Steering Committee, Churchill County Ducks Unlimited; Finance Committee Chairman, Epworth United Methodist Church; past President, Churchill County Chamber of Commerce, 1975-76; past President, Nevada State Fair Board of Directors, 1985; past Chairman, Churchill County Parks and Recreation Commission, 1986-87; past President, Citizens for Private Enterprise, Fallon Chapter, 1987-88; past Chairman, Churchill County School Board, 1987-88.

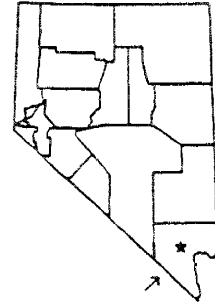
**Personal and Professional Achievements:** Member, 5-week tour, Rotary Group Study Exchange Team to Turkey, 1979; named "Citizen of the Year," by Fallon Board of Realtors, 1986, and by Nevada Association of Realtors, 1987; Recipient of Community Builders Award, F. & A.M. Lodge No. 26, May 1987; Member, Communications Committee, National Conference of State Legislatures, 1993-present; Member, Transportation Committee, American Legislative Exchange Council.





## JOSEPH (JOE) M. NEAL, JR.

Democrat  
Clark County Senatorial  
District No. 4  
Personnel Administration



**Born:** July 28, 1935, Mounds, Louisiana.

**Educated:** Southern University, Baton Rouge, Louisiana, B.A., Political Science and History; postgraduate work in Law; Institute of Applied Science, Chicago, Illinois, Civil Identification and Criminal Investigation.

**Married:** Estelle Ann DeConge.

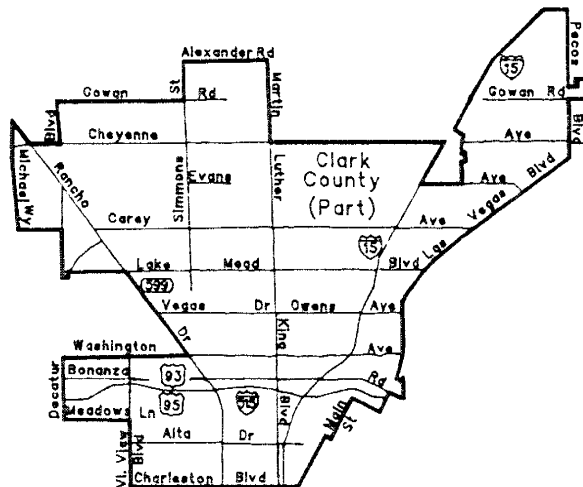
**Children:** Charisse, Tania, Withania, Dina Amelia, Joseph.

**Military:** United States Air Force.

**Legislative Service:** Nevada Senate 1973-95--three special and 12 regular sessions; Interim Finance Committee: Member, 1985-86; Assistant Majority Floor Leader, 1985; Assistant Minority Floor Leader, 1987; Minority Floor Leader, regular session, 1989; President Pro Tempore, 1991.

**Affiliations:** Elk's Lodge No. 1508; Clark County Democratic Central Committee; State Democratic Central Committee; Nevada Catholic Welfare; Phi Beta Sigma.

**Personal and Professional Achievements:** Past Chairman, Clark County Economic Opportunity Board; past Chairman, Greater Las Vegas Plan; Civil Liberty Award, American Civil Liberties Union Nevada; Elijah Lovejoy Award, Elk's Grand Lodge I.B.P.O.E.W.





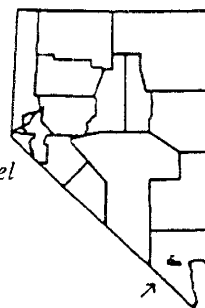
## **ANN O'CONNELL**

*Republican*

*Clark County Senatorial*

*District No. 5*

*Owner/Manager, Christian Supply Centers and Hotel*



**Born:** August 3, 1934, Albuquerque, New Mexico.

**Educated:** University of New Mexico, Albuquerque; International Council of Shopping Centers.

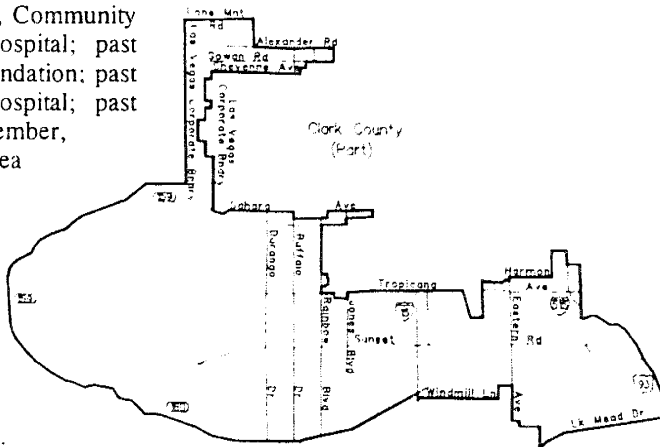
**Married:** Robert E.

**Children:** Jeffery and Gray Crampton.

**Hobbies/Special Interests:** China painting, reading.

**Legislative Service:** Nevada Senate, 1985-95--one special and six regular sessions; Legislative Commission: Alternate, 1985-86, Member, 1987-88, 1991-93; Commissioner, Education Commission of the States.

**Affiliations:** Past Vice Chairman, State Mental Hygiene and Mental Retardation Advisory Board; past President and Board Member of Secret Witness and Citizens for Private Enterprise; past Member, Advisory Board of Milligan College; past Member, Community Advisory Board of the Care Unit Hospital; past Member, Advisory Board for Kidney Foundation; past Member, Advisory Board, Charter Hospital; past President, Explorer Division, and past Member, Executive Board, Boulder Dam Area Council, BSA; past President and past Director, Retail Merchants Association, Greater Las Vegas Chamber of Commerce; Member, Advisory Board, Boy Scouts; Teacher, Young Adult Sunday School; Director, Nevada Taxpayers Association.



### **Personal and Professional**

**Achievements:** *Who's Who in American*

*Women; Who's Who in Government Service; Who's*

*Who in Society; Who's Who in the West; The World's Who's Who of Women; Outstanding*

*Citizen, Las Vegas Board of Realtors; Silver Beaver Award, BSA; International Maxi Awards for Promotional Excellence; Recipient, 1988 Free Enterprise Award, Greater Las Vegas Chamber of Commerce, Federated Employers Association, and Downtown Breakfast Exchange; Recipient, 1988 Woman of Achievement in Politics, Women's Council of the Greater Las Vegas Chamber of Commerce; included in first edition (1988) and subsequent editions to present, Distinguished Women's Book of Nevada; Guardian of Liberty Award, 1991-92, 1993-94, Nevada Coalition of Concerned Citizens; 1991 National Legislator of the Year; 1992 Nevada Retail Association Legislator of the Year.*



## **BILL R. O'DONNELL**

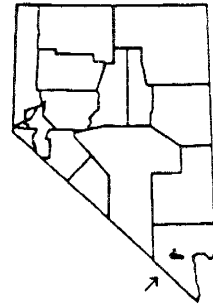
*Republican*

*Clark County Senatorial*

*District No. 5*

*President, Computer Firm; Real Estate*

*Broker, Salesman*



**Born:** January 16, 1951, Quincy, Massachusetts.

**Educated:** University of Nevada, Las Vegas (UNLV), B.S., Business and Economics; Naval Avionic School, Tennessee; Las Vegas Metropolitan Police Academy; Southern Nevada School of Real Estate; Aerleon Flight School Graduate.

**Married:** Mary Hogan.

**Children:** Meagan, Patrick, Colleen, Kyle.

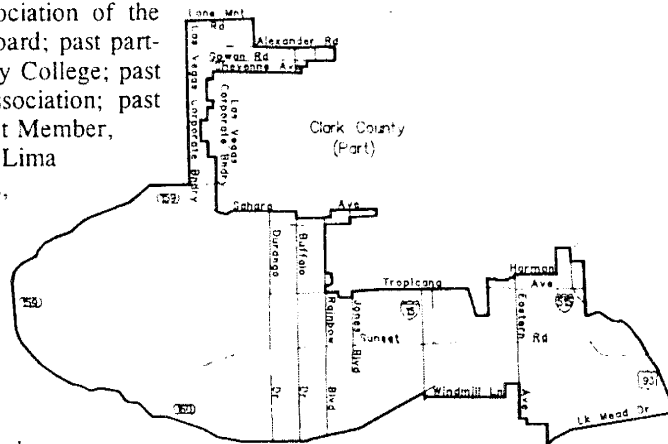
**Military:** United States Navy.

**Hobbies/Special Interests:** Computers, music, golfing, reading, flying.

**Legislative Service:** Nevada Assembly, 1985-86; Nevada Senate, 1987-95--one special and six regular sessions; Legislative Commission: Alternate, 1987-88. Member, 1989-91; Majority Whip, 1989; Minority Whip, 1991.

**Affiliations:** Leader of church music group; Citizens for Responsible Government; Nevada Association of the Handicapped; Child Watch Advisory Board; past part-time Instructor, Clark County Community College; past President, Section 10 Homeowners Association; past Member, Spring Valley Town Board; past Member, Board of Directors, St. Rose de Lima Hospital; Member, Board of Realtors, North Las Vegas Rotary Club, Nevada Development Authority and Las Vegas Chamber of Commerce.

**Personal and Professional Achievements:** Vice Chairman, Republican Caucus; Honor Society, UNLV; Owner, Computer System Concepts, O'Donnell Business Center, and Banner Realty; Guest Musician, Easter Seals and March of Dimes Telethons; Coach, Rainbow League Soccer.





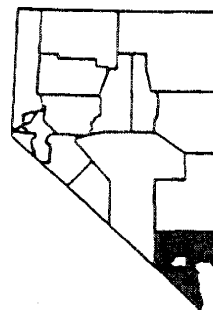
## **JON C. PORTER**

*Republican*

*Clark County Senatorial*

*District No. 1*

*District Manager, Insurance Company*



**Born:** May 16, 1955, Fort Dodge, Iowa.

**Educated:** Briar Cliff College, Sioux City, Iowa.

**Married:** Laurie.

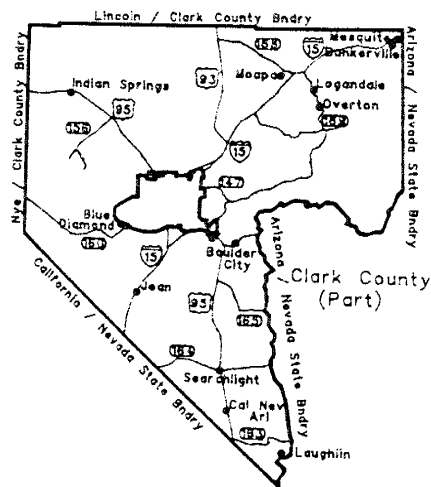
**Children:** J. Christopher, Nicole.

**Hobbies/Special Interests:** Music, skiing, golfing.

**Legislative Service:** Nevada Senate, 1995.

**Affiliations:** Chairman, Board of Directors--President, 1993-95, Las Vegas Events; Chairman, Western Insurance Information Service/Nevada Insurance Council; Member, Advisory Committee, University of Nevada, Las Vegas, Institute for Insurance and Risk Management; Charter Board Member, Southern Nevada Water Authority; Member, Las Vegas Convention and Visitors Authority Board of Directors; Member, Nevada League of Cities Board of Directors; Member, Nellis Air Force Base Civilian Military Council; former Member, Clark County District Health Board.

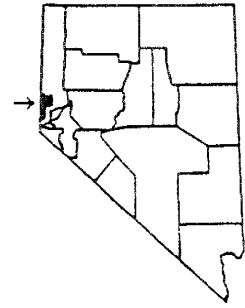
**Personal and Professional Achievements:** "Outstanding Young Men of America" listing, 1986; "Outstanding Men of Southern Nevada," *Las Vegas*, 1987; "Young Alumnus Award," Briar Cliff College, 1987; "Elected Official of the Year," Nevada League of Cities, 1988; "People to Watch in the '90's," *Las Vegas Sun*, 1990; Councilman, City of Boulder City, 1983-93; Mayor, City of Boulder City, 1987-91.





## **WILLIAM J. RAGGIO**

*Republican  
Washoe County Senatorial  
District No. 3  
Attorney at Law*



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**Born:** October 30, 1926, Reno, Nevada.

**Educated:** Louisiana Tech; University of Oklahoma; University of Nevada, Reno, B.A.; Hastings College of Law; University of California-Berkeley, J.D.; Boalt Hall School of Law.

**Married:** Dorothy Brigman.

**Children:** Leslie Ann Righetti, Tracy Lynn Fernandes, Mark William Raggio.

**Military:** USNR; USMCR, Second Lieutenant, 1944-46.

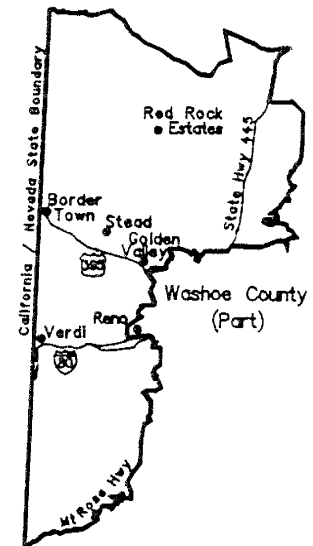
**Hobbies/Special Interests:** Hunting, fishing, camping.

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**Legislative Service:** Nevada Senate, 1973-95--three special and 12 regular sessions; Senate Majority Floor Leader, 1987-89, 1993-95; Senate Minority Floor Leader, 1977-79, 1983-86, 1991; Legislative Commission: Alternate, 1985-88, 1991-93, Member, 1973-75, 1977-79; Interim Finance Committee: Member, 1985-86, 1991-92, Vice Chairman, 1987-88, Chairman, 1988-90, 1993-94.

**Affiliations:** State Bar of Nevada; Washoe Co. Bar Assn.; Amer. Judicature Society; Intl. Academy of Law & Science; Amer. Trial Lawyers Assn.; Salvation Army, Adv. Bd.; Alpha Tau Omega; Phi Alpha Delta; Elks; Republican St. Central Cmte.; Washoe Co. Republican Central Cmte.; Reno (Host) Lions Club; American Legion; Prospectors; Amer. Bd. of Criminal Lawyers, 1979-82; V.P./Director, Sahara Resorts/Sahara Las Vegas Corp.; Director, Sierra Health Services; Senior Partner, Vargas & Bartlett, Reno/Las Vegas; Executive Advisory Board of E. L. Wiegand Foundation.

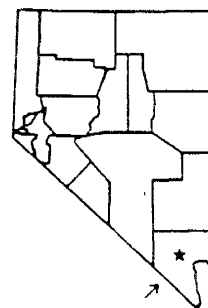
**Personal and Professional Achievements:** U.S.: District Court--Nev., Court of Appeals--9th Circuit, Supreme Court; Asst. D.A., Washoe Co., 1952-58; D.A., Washoe Co., 1958-70; American Bar Assn. House of Delegates, 1967-70; State Chairman, Jr. Bar Conference, 1957-60; Nev. St. District Attorneys Assn., Pres., 1960-63, Secretary, 1959-60; Natl. D.A.'s Assn., Bd. of Directors, 1961-70, V.P., 1961-66, Pres., 1967-68, Hon. Life Member, 1970; Fellow, Amer. College of Trial Lawyers; Community Action Program, Washoe Co., Bd. of Trustees, 1964-67; Natl. Conference of Christians & Jews, Reno, Bd. of Directors, 1966-70, 1983-87; Republican nominee for U.S. Senate, 1970; Republican nominee for Lt. Governor, 1974; named "Young Man of the Year," Reno-Sparks Jr. Chamber of Commerce, 1959; Brotherhood Award N.C.C.J., 1965; Distinguished Service Award, Nev. Council on Crime & Delinquency, 1970; Columbus Day Cmte., 1967; "Others" Award, Natl. Salvation Army, 1980; Torch of Liberty Award, ADL of B'nai B'rith, 1985; Hon. Membership, Intl. Assn. of Firefighters, Local 731; American Leg. Exchange Council, Bd. of Directors, 1983-87, Natl. Chairman, 1992-present; CSG Criminal Law & Admin. of Justice Cmte.; Nev. American Revolution Bicentennial Commission; Old College of Reno Bd. of Trustees; NCSL Law & Justice Cmte.; Advocate, American Board of Trial Advocates; Master, Inns of Court; National Distinguished Eagle Award, Boy Scouts of America, 1989; Eagle of the Year Award, Nevada Area Council, BSA, 1988; Honoree, Nevada Lung Association, 1990; Hall of Fame, Washoe County Regional Transportation Commission, 1990.





## RAYMOND D. RAWSON

*Republican*  
*Clark County Senatorial*  
*District No. 6*  
*Dentist and College Professor*



**Born:** November 2, 1940, Sandy, Utah.

**Educated:** University of Nevada, Las Vegas (UNLV), B.S.; Loma Linda University Dental School, D.D.S.; UNLV, M.A. in Physical Anthropology; Armed Forces Institute of Pathology, Certificate.

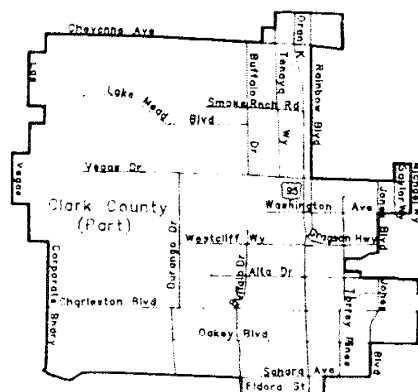
**Married:** Linda Downey.

**Children:** Blaine, Mark, Pamela, David, Kristi, Kenneth, Richard.

**Hobbies/Special Interests:** Photography, hiking, boating, scuba, snowmobiling, skiing, camping.

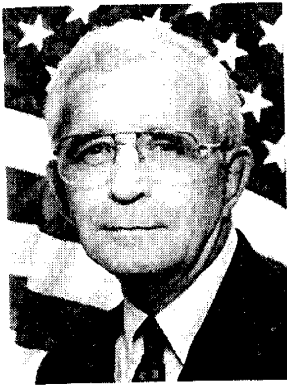
**Legislative Service:** Nevada Senate, 1985-95--one special and six regular sessions; Senate Assistant Majority Floor Leader, 1987-89, 1993-95; Senate Assistant Minority Floor Leader, 1991; Legislative Commission: Alternate, 1985-86; Interim Finance Committee: Member, 1987-94; Member, State Issues Committee, Assembly on the Legislature (AOL), National Conference of State Legislatures (NCSL), 1985-86; Vice Chairman, Health Committee, State-Federal Assembly, Science, Technology and Resource Planning Committee, AOL, NCSL; Health and Education Committee, Western Legislative Conference of The Council of State Governments (CSG); Member, Executive Committee of the Education Commission of the States; Member, Steering Committee, Reforming States Group, CSG; Chairman, Children, Families and Health Committee, Assembly of State Legislatures, NCSL.

**Affiliations:** American Board of Forensic Odontology; American Board of Oral Medicine; American Dental Association; Federation Dentaire International; Nevada State Dental Association; Clark County Dental Association; American Academy of Forensic Sciences; Parent Teachers Association; American Society of Forensic Odontology; American Legislative Exchange Council; Armed Forces Institute of Pathology; American Association of Dental Schools; Organization of Teachers of Oral Diagnosis.



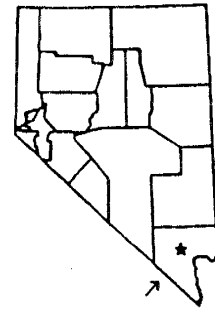
**Personal and Professional Achievements:** Public Health Award, Nevada Public Health Association; Community Hero, National Conference of Christians and Jews; President, American Board of Forensic Odontology; Chairman, Odontology Section, American Academy of Forensic Sciences; Chairman, Scientific Program, Odontology Section, American Academy of Forensic Sciences; Adjunct Associate Professor of Oral Diagnosis, Oral Medicine, and Forensic Dentistry, Northwestern University School of Dentistry, Chicago, Illinois; Full Adjunct Professor, Department of Biology, UNLV; Visiting Faculty, Armed Forces Institute of Pathology; Member, Editorial Review Board, *Journal of the American Dental Association*; Member, Editorial Board, *International Journal of Forensic Medicine and Pathology*; Recipient, Silver Beaver Award, Boy Scouts of America; Faculty Award of Merit, Clark County Community College; District Award of Merit, BSA; Award of Noteworthy Promise in Research, Loma Linda University.





## JOHN (JACK) B. REGAN

*Democrat*  
*Clark County Senatorial*  
*District No. 2*  
*Businessman/College Administrator*



**Born:** February 2, 1934, Chicago, Illinois.

**Educated:** Southern Illinois University, B.A.; graduate course work in urban planning.

**Married:** Rosemary Seger.

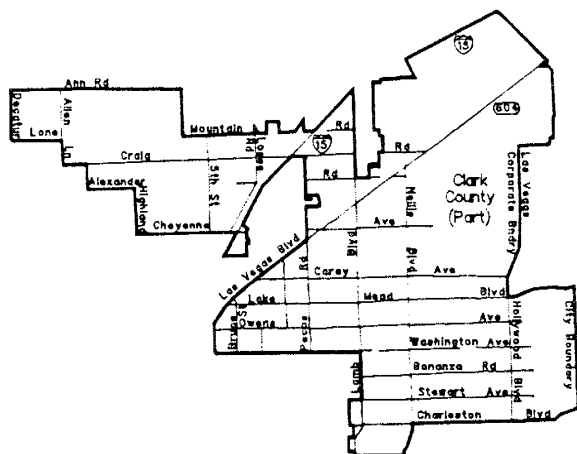
**Military:** United States Navy, submarine duty.

**Hobbies/Special Interests:** Coin collecting, reading, civic and service organizations.

**Legislative Service:** Nevada Assembly, 1989, 1993; Nevada Senate, 1995--one special and three regular sessions; Legislative Commission: Alternate, 1993.

**Affiliations:** Founder and Board Member, Habitat for Humanity, Las Vegas; Founder and past President, Jaycees Senior Citizens Mobile Home Park; past Board Member, Vice President and Member, North Las Vegas Chamber of Commerce; past President and Member, Trailblazers; past Member, Las Vegas Metropolitan Police Excess Force Board; Member, Nellis Air Force Base Civilian Military Council; past President, Thunderbird Chapter, Air Force Association; Chairman, American Legislative Exchange Council's National Trade, Travel and Tourism Task Force; Member, National Conference of State Legislatures' Task Force on Development Disabilities; past District Director and National Treasurer, National Council for Community Relations; past President, Las Vegas Host Lions Club; Member, Navy League; past State Director, National Council of Shopping Centers; Oasis Lodge 41, F. & A.M.; past Treasurer, Las Vegas Kentucky Colonels.

**Personal and Professional Achievements:** Paragon Award, National Council on Community Relations, 1987; Lion of the Year, Las Vegas Host Lions Club, 1978; Honorary U.S. Air Force Thunderbird; Honorary USAF Nighthawk (Stealth Fighter); Honorary Member, 474th TFW.

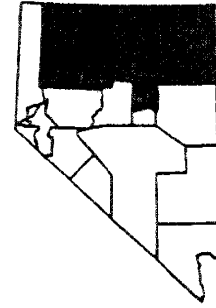




## DEAN A. RHOADS

*Republican*

*Northern Nevada Senatorial District  
(Elko, Humboldt and Pershing Counties and  
parts of Eureka and Lander Counties)  
Rancher*



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**Born:** October 5, 1935, Tonasket, Washington.

**Educated:** California State Polytechnic College, San Luis Obispo, B.S., Agriculture Business Management.

**Married:** Sharon Packer.

**Children:** Shammy, Chandra.

**Military:** National Guard.

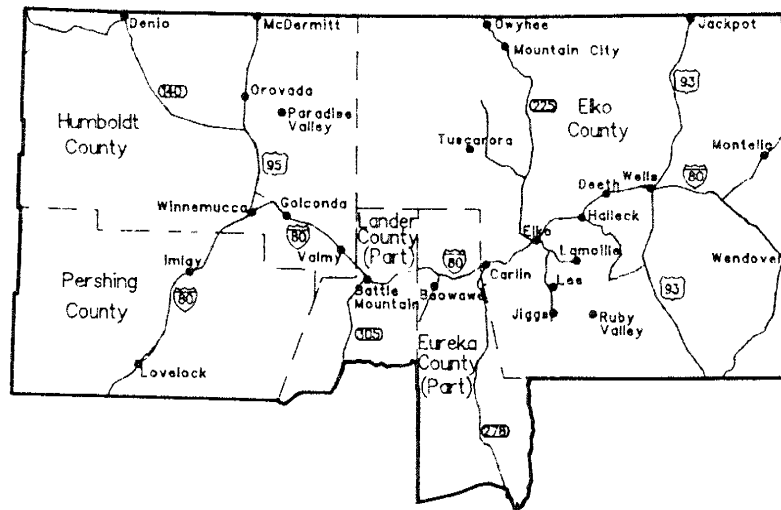
**Hobbies/Special Interests:** Hunting, fishing, skiing, golfing.

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**Legislative Service:** Nevada Assembly, 1977-81; Nevada Senate, 1985-95--two special and nine regular sessions; Interim Finance Committee: Member 1979-82; 1987-90; Legislative Commission: Member, 1993-94; Chairman, Senate Committee on Taxation, 1993.

**Affiliations:** Member and Director, Nevada Cattlemen's Association; National Cattlemen's Association; Rotary Club; Member and Director, Nevada Taxpayers Association.

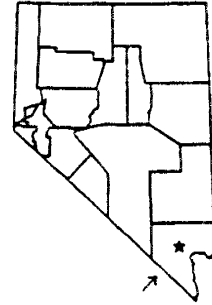
**Personal and Professional Achievements:** Past President, Elko County Fair Board; Member, Nevada State Grazing Board; Member, Bureau of Land Management District Grazing Board; past Member, President Ronald Reagan's Federalism Advisory Committee; past President, Public Lands Council.





## RAYMOND C. SHAFFER

*Democrat*  
*Clark County Senatorial*  
*District No. 2*  
*Retired*



**Born:** December 12, 1932, Wilkes-Barre, Pennsylvania.

**Educated:** Youngstown College, Civil Engineering; National Academy of Code Administrators, Professional Code Administrator.

**Married:** Sharon Van Allen.

**Children:** Thomas, Robin, Diane, James, Cindy.

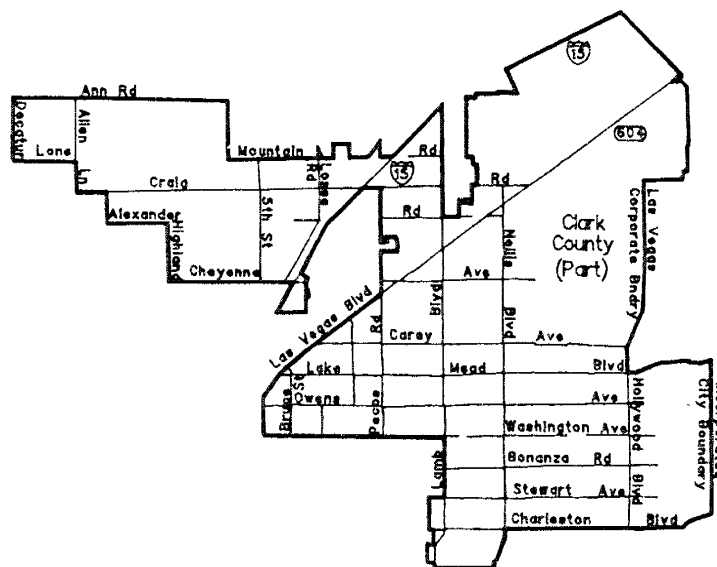
**Military:** United States Marine Corps.

**Hobbies/Special Interests:** Football, hunting, fishing.

**Legislative Service:** Nevada Senate, 1985-95--one special and six regular sessions; Legislative Commission: Member, 1989-91, Vice Chairman, 1991-93; Member, Western States Water Policy Committee, State-Local Relations Committee, National Conference of State Legislatures; Senate Majority Whip, 1991.

**Affiliations:** Life Member, Disabled American War Vets, CONVO; North Las Vegas Lions Club; President, North Las Vegas Luncheon Optimist Club; Foot Printers; Boxing Hall of Fame; past Vice President and President, International Conference of Building Officials; Century Member, Boy Scouts of America; Marine Corps League; North Las Vegas Township Democratic Club.

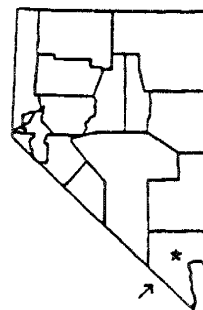
**Personal and Professional Achievements:** National Certification, Professional Code Administrator; Representative for City of North Las Vegas at National League of Cities Conference, Denver, Colorado, 1980.





# ***ALICE COSTANDINA (DINA) TITUS***

*Democrat*  
*Clark County Senatorial*  
*District No. 7*  
*Professor, Political Science*



**Born:** May 23, 1950, Thomasville, Georgia.

**Educated:** College of William and Mary, A.B.; University of Georgia, M.A.; Florida State University, Ph.D..

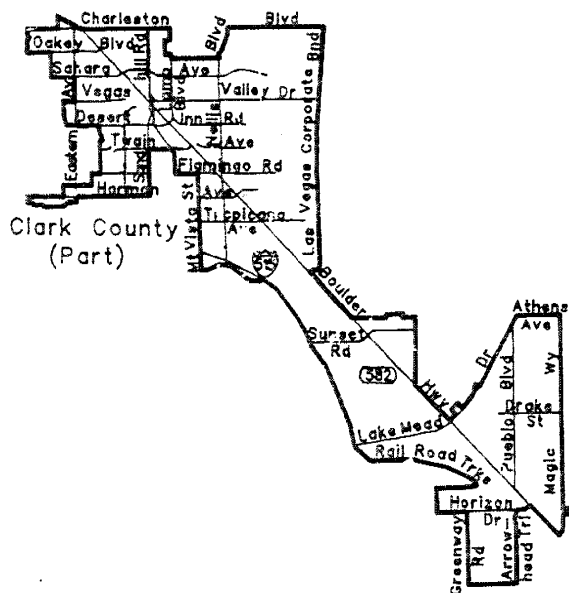
**Married:** Thomas Clayton Wright.

**Hobbies/Special Interests:** Traveling, tap dancing.

**Legislative Service:** Nevada Senate, 1989-95—one special and four regular sessions; Senate Minority Floor Leader, 1993-95; Legislative Commission: Alternate: 1989-91; Member: 1991-93.

**Affiliations:** Member, Governor's Commission on Aging; Aquavision Board of Directors; Las Vegas Little Theatre Board of Directors; Nevada Appellate and Post-Conviction Project Executive Committee; Nevada-California Super Speed Ground Transportation Commission; Clark County Women's Democratic Club; PEO (women's sorority).

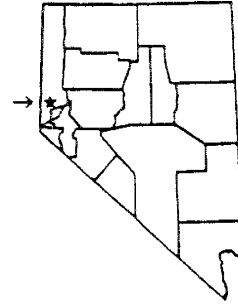
**Personal and Professional Achievements:** Author of *Bombs in the Backyard: Atomic Testing and American Politics*, University of Nevada Press, 1986, and *Battle Born: Federal-State Relations in Nevada During the Twentieth Century*, Kendall-Hunt, 1989; Spanos Outstanding Teacher at the University of Nevada, Las Vegas, 1985; Chairman, Nevada Humanities Committee, 1984-86.





## **RANDOLPH J. TOWNSEND**

*Republican*  
*Washoe County Senatorial*  
*District No. 4*  
*Advertising Executive*



**Born:** January 24, 1947, Los Angeles, California.

**Educated:** San Francisco State University; University of Nevada, Reno (UNR), B.S. and M.Ed.

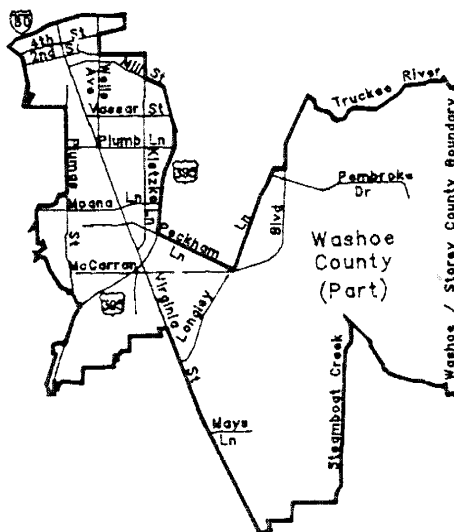
**Married:** Robyne.

**Hobbies/Special Interests:** Weight training, aerobics, golfing, volunteer activities.

**Legislative Service:** Nevada Senate, 1983-95--two special and seven regular sessions; Co-Chairman, National Conference of State Legislatures' Fourteenth Annual Meeting, Reno, 1988; Chairman, The Council of State Governments' National Task Force on Child Care; Chairman, Senate Committee on Commerce and Labor, 1987-89, 1993-95.

**Affiliations:** Committee to Aid Abused Women Advisory Board; Chairman, Nevada Jaycees Government Affairs, 1981-82; Chairman, Coalition for Affordable Energy, 1980 to present; National Council of Senior Citizens; Chairman, Washoe Association for Retarded Citizens; Adjunct Faculty, UNR; Pi Delta Phi; UNR Special Programs Advisory Board; Senate Representative, Governor's Commission on Excellence in Education, 1984; Chairman, 1989 International Winter Special Olympic Games; American Legislative Exchange Council; Member: Board of Directors for Junior Achievement of Northern Nevada; Teen View, Inc.; Nevada Business Week, Inc.; National Conference of Christians and Jews.

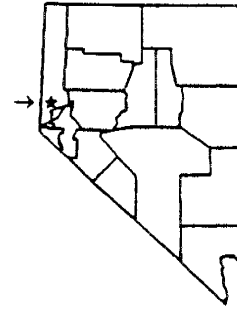
**Personal and Professional Achievements:** Outstanding Young Man of 1981, Reno Jaycees; National Jaycee Speak-up Award, 1982; named "Legislator of Year," Social Workers Association, 1987.





## MAURICE E. WASHINGTON

*Republican*  
*Washoe County Senatorial*  
*District No. 2*  
*Businessman*



**Born:** July 25, 1956, Albuquerque, New Mexico.

**Educated:** University of Nevada, Reno, Business Administration.

**Married:** Donna.

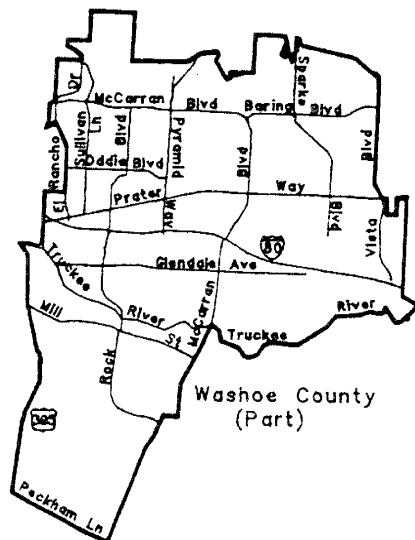
**Children:** Michael, Jason, Angelise.

**Hobbies/Special Interests:** Sports, reading.

**Legislative Service:** Nevada Senate, 1995.

**Affiliations:** Founder and Pastor of Center of Hope Christian Fellowship.

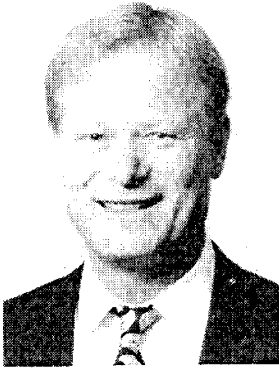
**Personal and Professional Achievements:** Reno's Citizens Policy Planning Advisory Commission; Sparks Pop Warner Football; YMCA Basketball.



**BIOGRAPHIES OF MEMBERS OF  
NEVADA ASSEMBLY  
1995 SESSION**

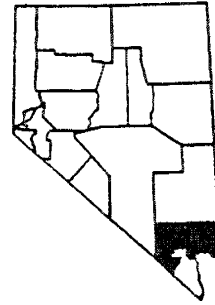






## **DENNIS L. ALLARD**

*Republican  
Clark County Assembly  
District No. 20  
Business Owner*



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**Born:** December 10, 1955, Bakersfield, California.

**Educated:** Clark and Sunset High Schools, Las Vegas; Clark County Community College, Las Vegas.

**Married:** Cherryl Morse.

**Children:** Christy Marie, Tina.

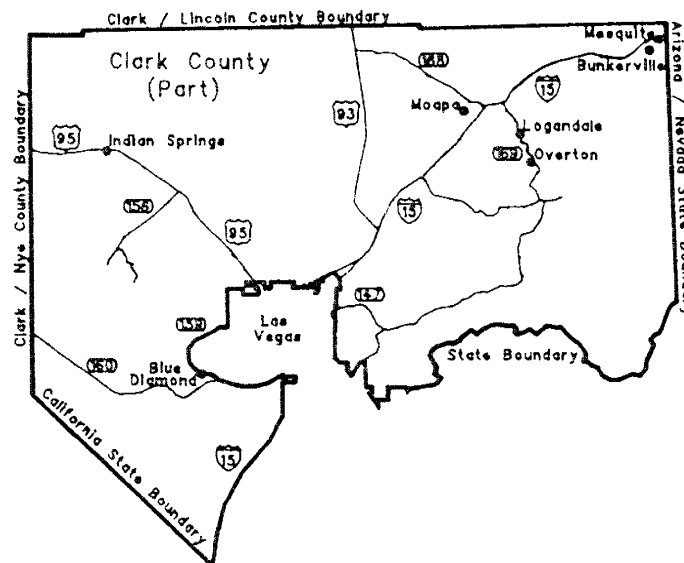
**Hobbies/Special Interests:** Hunting, fishing, skiing, golfing.

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**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** North Las Vegas Chamber of Commerce; Southern Nevada Home Builders Association; Associated General Contractors; Association of Builders and Contractors; National Rifle Association; Nevada Federation of Independent Businesses; Clark County Republican Party Central Committee.

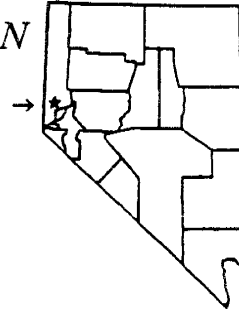
**Personal and Professional Achievements:** Built, own, and operate a successful contracting business.





## **BERNARD (BERNIE) ANDERSON**

*Democrat*  
*Washoe County Assembly*  
*District No. 31*  
*Educator*



**Born:** May 15, 1942, Reno, Nevada.

**Educated:** Bishop Manogue High School; University of Nevada, Reno, B.S., Education.

**Married:** Clyda Hooper.

**Children:** Cairn Louise, Natha Clyde.

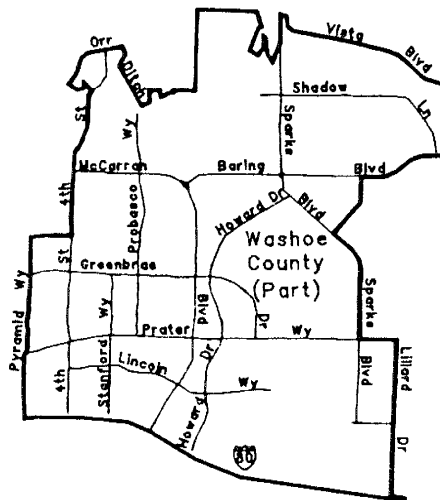
**Military:** Nevada Army National Guard.

**Hobbies/Special Interests:** Reading.

**Legislative Service:** Nevada Assembly, 1991-95--three regular sessions.

**Affiliations:** National Education Association (NEA); Nevada State Education Association (NSEA); Washoe County Teachers Association; Knights of Columbus; Sparks Community Chamber of Commerce; Sparks Heritage Foundation.

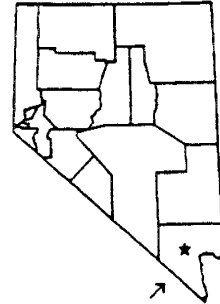
**Personal and Professional Achievements:** Past Director for Nevada, NEA; past Chairman, Sparks Charter Commission; Teacher of the Month, Reno/Sparks Chamber of Commerce, October 1985; Legislative Award 1991, Nevada Judges Association; Outstanding Achievement Award 1993-94, NSEA.





## **MORSE ARBERRY, JR.**

*Democrat*  
*Clark County Assembly*  
*District No. 7*  
*Manager, Neighborhood Services Offices*



**Born:** March 1, 1953, Berkeley, California.

**Educated:** Western High School; Northern Arizona University; Central Arizona College, B.S., Engineering; University of Nevada, Las Vegas.

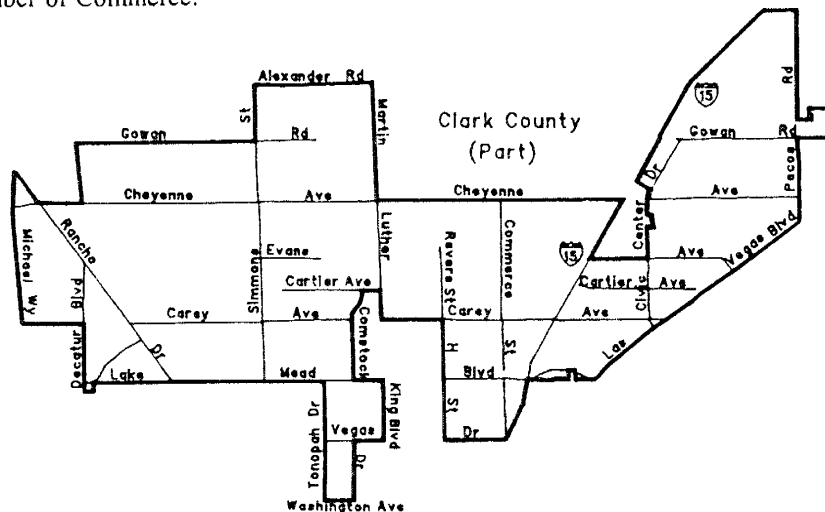
**Married:** Carol I. Daniels.

**Hobbies/Special Interests:** Tennis, skiing, racquetball, golfing, boating, classic automobiles.

**Legislative Service:** Nevada Assembly, 1985-95--one special and six regular sessions; Legislative Commission: Alternate, 1985-86, Member, 1990-93; Interim Finance Committee: Member, 1987-94, Vice Chairman, 1993-94.

**Affiliations:** Member: National Association for Advancement of Colored People; National Black Caucus of State Legislators; Clark County Central Democratic Committee; Western Legislative Conference of The Council of State Governments; National Conference of State Legislatures; City Employees Association; Jodie Cannon Prince Hall Mason; Dr. Martin Luther King Commission; Order of Elks Lodge; Order of Eastern Star; West Charleston Lions Club, Opportunity Village Board; LIED Discovery Museum Board; and Nevada Opera of the Arts Board; past Chairman, KCEP Radio Station.

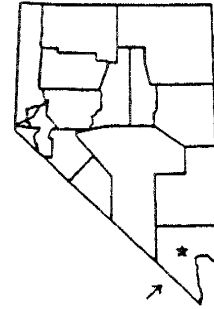
**Personal and Professional Achievements:** Member: Economic Opportunity Board of Clark County, Greater Las Vegas Urban League, and Governor's Commission on the Martin Luther King, Jr., Holiday; Overall Economic Development Committee, Black Chamber of Commerce.





## **DOUGLAS (DOUG) A. BACHE**

*Democrat*  
*Clark County Assembly*  
*District No. 11*  
*Teacher*



**Born:** September 7, 1951, Detroit, Michigan.

**Educated:** Adlai Stevenson High School, Livonia, Michigan; Michigan State University, B.S., Social Science Education.

**Married:** Sallie S. Helm.

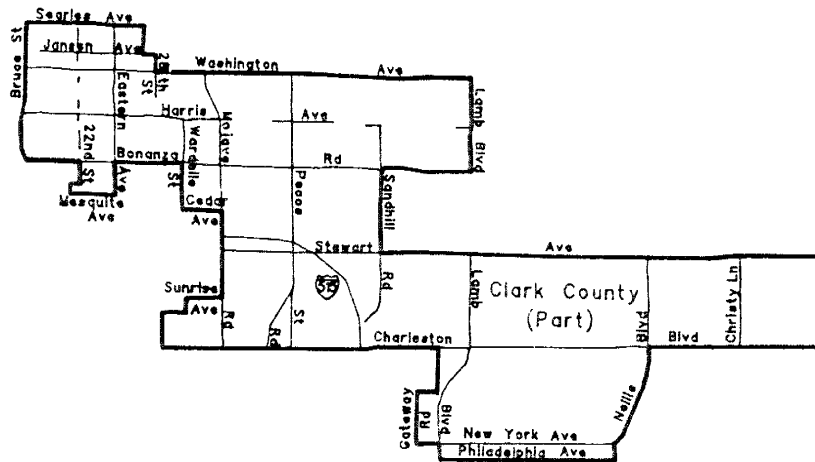
**Children:** Christine Nicole.

**Hobbies/Special Interests:** Bowling, traveling, computers.

**Legislative Service:** Nevada Assembly, 1991-95--three regular sessions; Member, Western Legislative Conference of The Council of State Governments' Health and Education Committee, 1991.

**Affiliations:** Clark County Democratic Central Committee; State Democratic Central Committee; National Education Association; Nevada State Education Association (NSEA); Clark County Classroom Teachers Association.

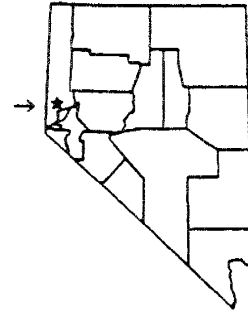
**Personal and Professional Achievements:** NSEA's 1989 Government Relations Award; NSEA Budget Committee, 1987-90; Treasurer, Teachers in Politics, 1983-89.





## THOMAS BATTEN

Republican  
Washoe County Assembly  
District No. 27  
Law Enforcement Professional



**Born:** September 20, 1955, Munich, Germany.

**Educated:** Tidewater Community College, Virginia Beach, Virginia, degree in Police Science and graduate certificate in Law Enforcement and Administration.

**Married:** Elisabeth.

**Children:** Tanisha, Whitney, Gillian and Brandon.

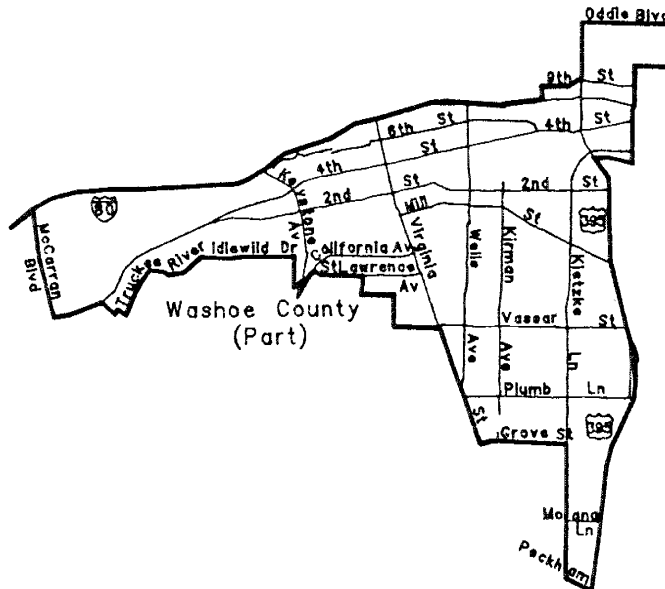
**Military:** United States Army

**Hobbies/Special Interests:** Reading, running.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Member, Veteran Police Officers Association.

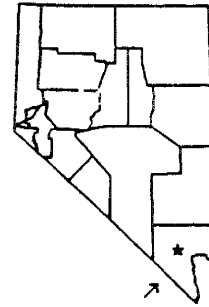
**Personal and Professional Achievements:** Project Blue Print Alumni, 1993; Chairman, City of Reno Affirmative Action Advisory Council, 1992-93.





## **MAX J. BENNETT**

*Republican  
Clark County Assembly  
District No. 14  
Engineer*



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**Born:** July 10, 1952, Duncan, Oklahoma.

**Educated:** East Central University, Ada, Oklahoma, B.S., Math, B.S., Physics.

**Married:** Connie Moore Bennett.

**Children:** Jennifer, Nicole, Matthew.

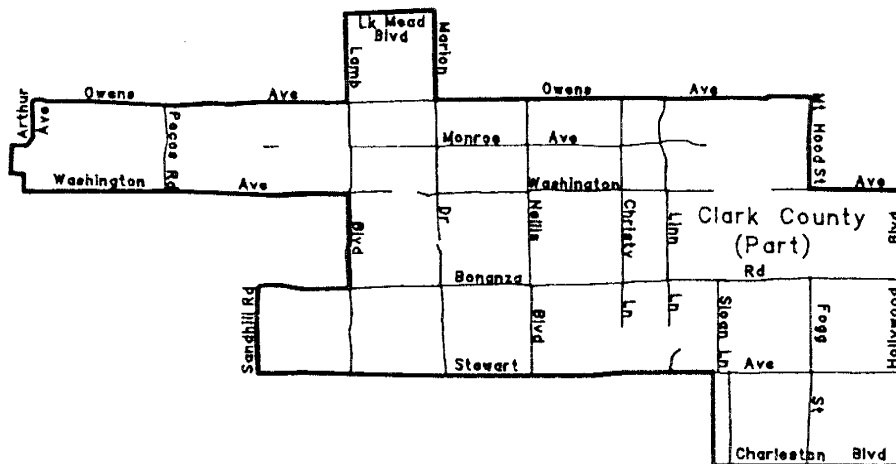
**Hobbies/Special Interests:** Golfing, working with Department of Education's Educational Outreach Program.

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**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Past member, Clark County Republican Party Executive Board.

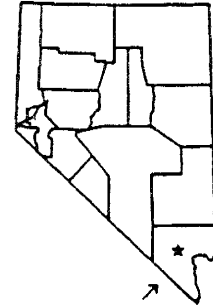
**Personal and Professional Achievements:** Recipient, "Clark County Republican Party Leadership Award," 1994.





## DEANNA BRAUNLIN

Republican  
Clark County Assembly  
District No. 4  
Health Care Administrator



**Born:** October 10, 1959, Akron, Iowa.

**Educated:** College of the Desert, A.A.; San Diego State University, B.A., Sociology; University of Southern California, M.P.A.

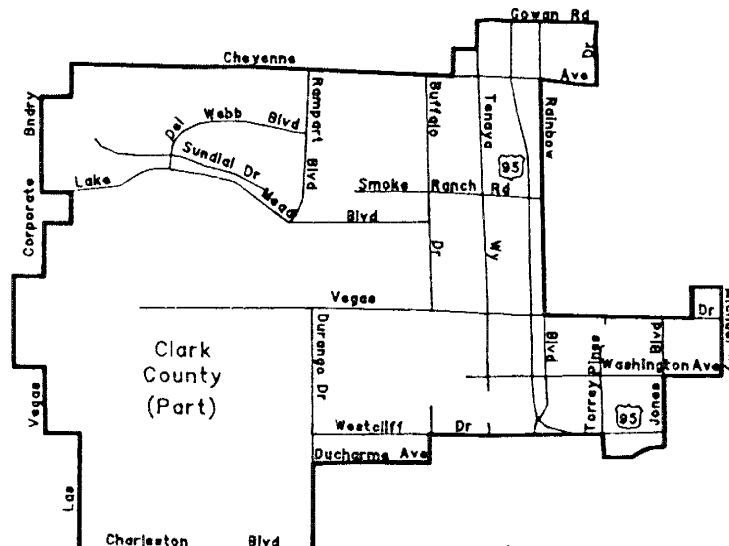
**Married:** James.

**Hobbies/Special Interests:** Reading, hiking, traveling, antique collecting.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** American Society of Public Administration; Clark County Medical Society Alliance; Nevada State Museum and Historical Society.

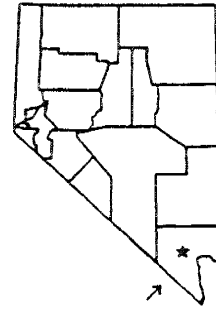
**Personal and Professional Achievements:** Delegate, California Girls' State; President, College of the Desert Student Body; Graduate Intern: Los Angeles County Community Development Commission, Los Angeles County Chief Administrative Office, California State Treasurer's Office, and United States Representative Jerry Lewis's Office in Washington, D.C.; volunteer activities, including Special Olympics and projects for the homeless.





## MAUREEN ELIZABETH BROWER

*Republican*  
*Clark County Assembly*  
*District No. 3*  
*Small Business Owner*



**Born:** August 8, 1947, Lakehurst, New Jersey.

**Educated:** C. E. Byrd High School; Community College; University of Guam.

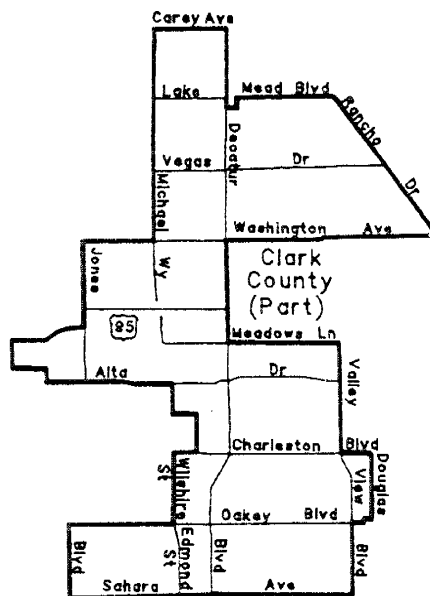
**Married:** John H.

**Hobbies/Special Interests:** Running, skiing, reading.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Las Vegas Chamber of Commerce; Nevada Association of Independent Businesses; Southern Nevada Printers and Graphic Arts Association; National Association of Women Business Owners; Leadership Las Vegas Alumni Association.

**Personal and Professional Achievements:** Past Chair, Board of American Diabetes Association, Nevada.

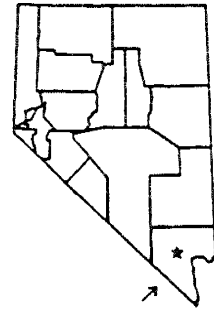






## **BARBARA E. BUCKLEY**

*Democrat*  
*Clark County Assembly*  
*District No. 8*  
*Attorney at Law*



**Born:** November 23, 1960, Philadelphia, Pennsylvania.

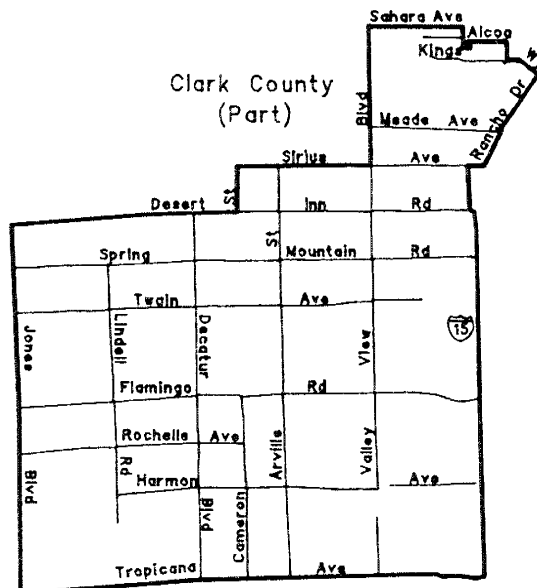
**Educated:** University of Nevada, Las Vegas, B.A., with honors; University of Arizona, J.D., Summa Cum Laude.

**Hobbies/Special Interests:** Hiking, reading, traveling.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Board Member, Women's Development Center; Member, Clark County Affordable Housing Committee; Board Member, Southern Nevada Housing Corporation.

**Personal and Professional Achievements:** Southern Nevada Women's Political Caucus Award, 1994; Founder, Southern Nevada Reinvestment Committee, 1991; Outstanding Female Law Graduate, University of Arizona, 1989.





## JOHN C. CARPENTER

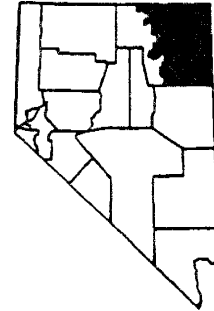
*Republican*

*Assembly District No. 33*

*(Part of Elko County)*

*Rancher, Real Estate Broker,*

*General Business*



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**Born:** October 13, 1930, Fallon, Nevada.

**Educated:** White Pine High School, Ely, Nevada.

**Married:** Roseann Slater.

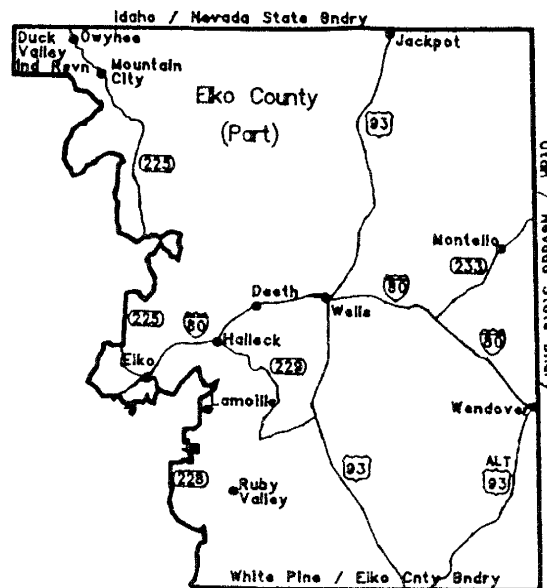
**Children:** John, Scott, Elizabeth, Susan, Lois, Douglas, Linda.

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**Legislative Service:** Nevada Assembly, 1987-95--one special and five regular sessions.

**Affiliations:** Elko Rotary Club..

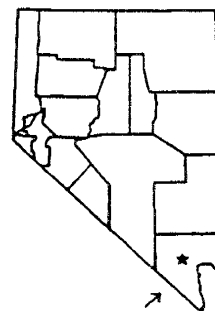
**Personal and Professional Achievements:** President, Nevada Woolgrowers; past Chairman, Elko County Commission, Elko County Hospital Board, Elko County Recreation Board, Elko County Board of Equalization, Elko Convention and Visitors Authority.





## VONNE S. CHOWNING

*Democrat*  
*Clark County Assembly*  
*District No. 28*  
*Co-Owner, Shamrock Real Estate Services*

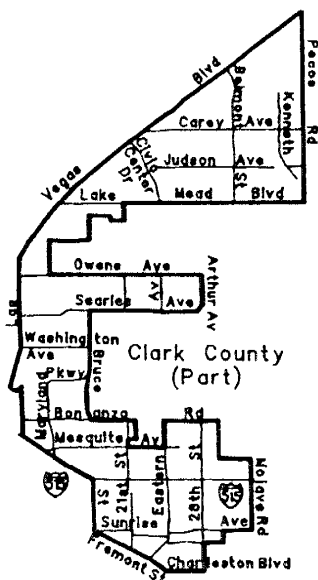


**Born:** January 5, 1943, Long Beach, California.  
**Educated:** University of Nevada, Reno, B.A., Education.  
**Married:** Elmer E.  
**Children:** Rosemarie, Christianne, Katie.  
**Hobbies/Special Interests:** Music, youth activities.

**Legislative Service:** Nevada Assembly 1989, 1993-95--one special and three regular sessions.

**Affiliations:** National Board of Realtors; Nevada Board of Realtors; Greater Las Vegas Board of Realtors; Clark County Democratic Central Committee; Women's Democratic Club of Clark County; North Las Vegas Township Democratic Club; Southern Nevada Women's Political Caucus; Marty Barrett Little League Executive Committee; Hispanics in Politics.

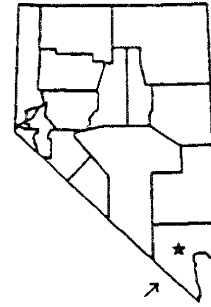
**Personal and Professional Achievements:** Past Vice Chairman, Planning Commission, City of North Las Vegas; former secondary foreign language teacher; Co-founder, Marty Barrett Little League; past Leader, Frontier Girl Scout Council; past Vice President, North Las Vegas Township Democratic Club.





## **JACK D. CLOSE, SR.**

*Republican*  
*Clark County Assembly*  
*District No. 15*  
*Physical Therapist*



**Born:** April 21, 1943, Provo, Utah.

**Educated:** Las Vegas High School; Brigham Young University, B.S., Zoology, 1967; University of Southern California, M.A., Physical Therapy, 1971; postgraduate course work at the University of Nevada, Las Vegas (UNLV).

**Married:** Gaye King Close.

**Children:** Jack, Jr., Tiffany, Kristie, Stephen.

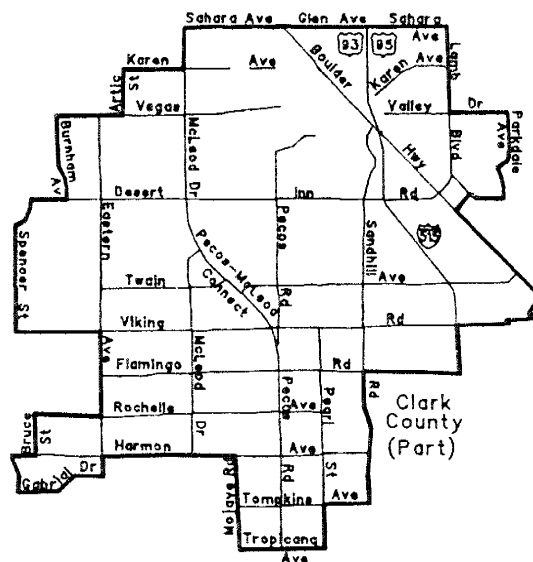
**Military:** United States Army Reserve, Honorable Discharge, 1969.

**Hobbies/Special Interests:** Traveling, restoring antique vehicles, jogging, all sports, working with youth.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Member: American Physical Therapy Association, National Athletic Training Association, National Strength and Conditioning Association, National Wellness Association, American Running and Fitness Association, Nevada Athletic Trainers Association, and Aquatic Exercise Association; Member, Advisory Boards: Physical Therapy Assistant Program at the Community College of Southern Nevada and Physical Therapy Program at UNLV; Member, Orthopedic, Sports Medicine and Private Practice Sections, American Physical Therapy Association.

**Personal and Professional Achievements:** Clinical Education Instructor at five universities; past President, Treasurer and Chief Delegate, Nevada Physical Therapy Association; past President, Secretary, and National Publication Editor, Private Practice Section, American Physical Therapy Association; Member, Board of Directors, American Physical Therapy Association; Vice President, Association Trustee/Executive Committee, Foundation for Physical Therapy; Outstanding Young Men of America, 1978; *Who's Who in the West*, 1979 and 1982; Robert G. Dicus Outstanding Service Award, 1991; Tom Jarret Scouting Award, 1991; *Who's Who in American Education*, 1992; William H. Spurgeon National BSA Award, 1993; Silver Beaver BSA; Lucy Blair APTA Service Award; Men of Achievement, 1993.





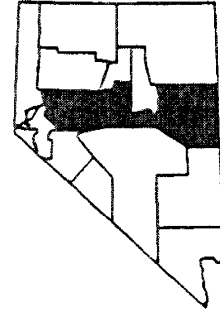
## MARCIA de BRAGA

Democrat

Assembly District No. 35

(Churchill and White Pine Counties and  
parts of Eureka and Lander Counties)

Rancher/Writer



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**Born:** April 14, 1937, Los Angeles, California.

**Educated:** Churchill County High School; community college course work.

**Married:** Lyle.

**Children:** Lael Casey, Jaime Acorda, Joe de Braga, Mitzi Corkill.

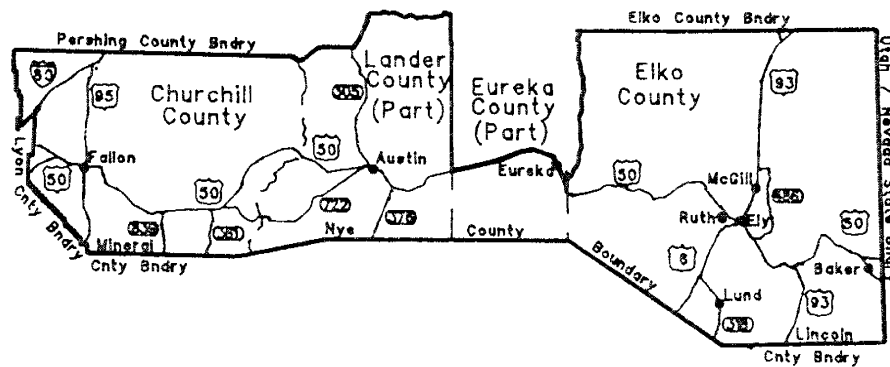
**Hobbies/Special Interests:** High school rodeo; computers.

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**Legislative Service:** Nevada Assembly, 1993-95--two regular sessions.

**Affiliations:** Nevada High School Rodeo Association; National High School Rodeo Association; Nevada Farm Bureau; Silver State International Rodeo; Nevada Cattlemen's Association.

**Personal and Professional Achievements:** Soroptimists Woman of the Year; Founder, Fallon Junior Rodeo and Silver State International Rodeo; Member, Nevada Historical Commission; newspaper columnist; author of Churchill County History Book; Secretary, Nevada State High School Rodeo--20 years.





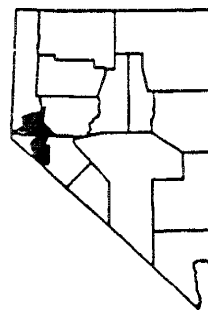
## **JOSEPH E. DINI, JR.**

*Democrat*

*Assembly District No. 38*

*(Lyon and Storey Counties and part of Carson City)*

*President, Dini's Lucky Club, Inc.*



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**Born:** March 28, 1929, Yerington, Nevada.

**Educated:** Yerington public schools, Nevada; University of Nevada, B.S.

**Married:** Widowed.

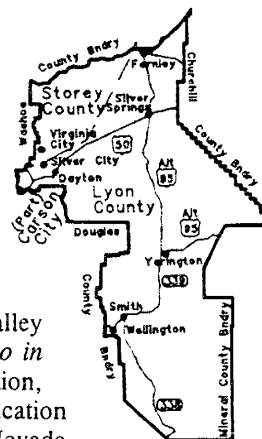
**Children:** Jay, George, David, Mike.

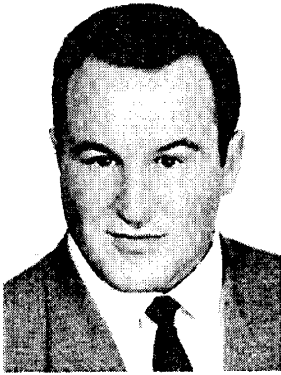
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**Legislative Service:** Nevada Assembly, 1967-95--four special and 15 regular sessions (longest Assembly service in Nevada history); Minority Leader, 1985; Legislative Commission: Alternate, 1969-71, Member, 1971-91, Vice Chairman 1981-82, Chairman 1982-83, 1993-94; Interim Finance Committee: Member, 1985-92; Speaker Pro Tempore, 1973; Majority Floor Leader, 1975; Speaker of the Nevada Assembly, 1977, 1987-93; Chairman, Water Policy Committee, Western Legislative Conference, 1993-94.

**Affiliations:** Yerington Rotary Club; Yerington Volunteer Fire Department; Lyon County Democratic Central Committee; Nevada American Revolution Bicentennial Commission; past District Governor and Active Member, 20-30 Club; Hope Lodge No. 22, F. & A.M.; Kerak Temple Shrine; Order Eastern Star.

**Personal and Professional Achievements:** Outstanding Senior Advocate, Governor's Conference on Aging, 1994; Phi Sigma Kappa Fraternity's Distinguished Alumnus, 1993; Yerington Kiwanis Club's Man of the Year, 1989; Distinguished Yerington High School Graduate, 1992; Western States Water Council, 1983; past President, Yerington Lions Club; past President, Mason Valley Chamber of Commerce; past Chairman, Mason Valley Swimming Pool District; past President, Yerington Rotary Club; *Who's Who in American* (Marquis); Outstanding Citizen Award, Nevada Education Association, 1973; Gamma Sigma Delta, Honor Society of Agriculture, 1978; Friend of Education Award, 1986, Nevada State Education Association; Citizen of the Year, 1987, Nevada Judges Association; 1989 National Conference of State Legislatures' Dedicated and Valued Leadership; 1990 Nevada Trial Lawyers Association's Excellence in Public Service Award; Conservation Legislator of the Year, 1991, Nevada Wildlife Federation; Silver Plow Award, 1991, Nevada Farm Bureau.





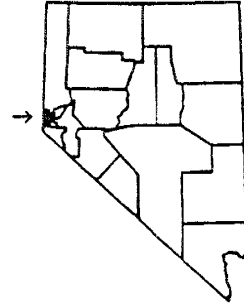
## **PETER (PETE) G. ERNAUT**

*Republican*

*Assembly District No. 37*

*(Parts of Carson City and Washoe County)*

*Owner/Vice President, Advertising/Public Relations Firm*




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**Born:** May 31, 1964, Elko, Nevada.

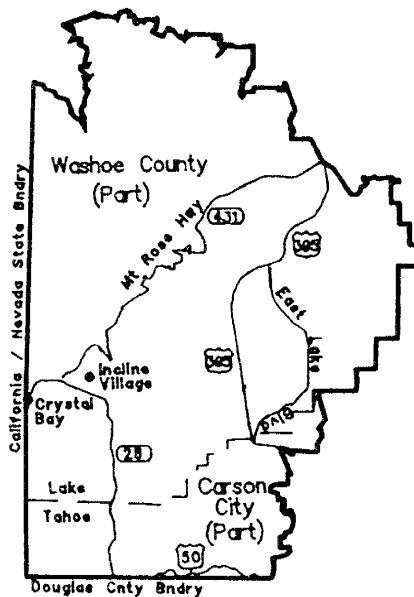
**Educated:** University of Southern California, B.A., Political Science.

**Hobbies/Special Interests:** Golfing, fly-fishing.

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**Legislative Service:** Nevada Assembly, 1993-95--two regular sessions.

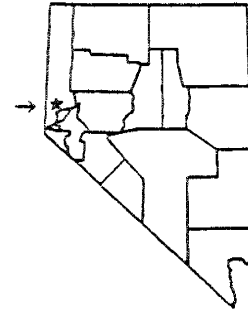
**Affiliations:** Citizens for Private Enterprise; Young at Art; Ducks Unlimited.





## JAN EVANS

*Democrat*  
*Washoe County Assembly*  
*District No. 30*  
*Development Officer*



**Born:** November 22, 1937, Cleveland, Ohio.

**Educated:** University of Northern Colorado, B.A.; University of Nevada, Reno, M.A.

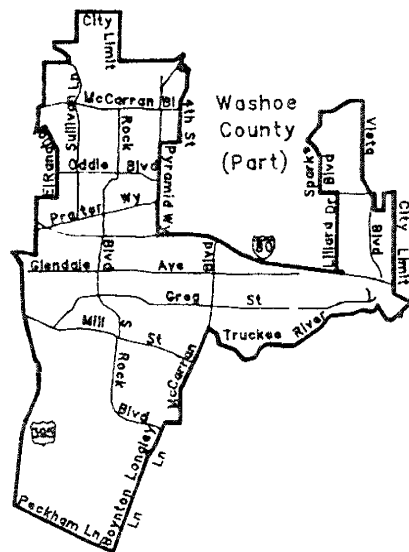
**Children:** Robert, Tracey.

**Hobbies/Special Interests:** Sailing, skiing, reading.

**Legislative Service:** Nevada Assembly, 1987-95—one special and five regular sessions; Interim Finance Committee: Member, 1987-94; Assistant Majority Floor Leader, 1991; Chairman, Assembly Committee on Health and Human Services, 1993.

**Affiliations:** Advisory Council, Committee to Aid Abused Women; American Association of University Women; Western Industrial Nevada; Anne Martin Women's Political Caucus; Board of Directors, Washoe County Library Foundation; Community Advisory Board, KNPB Channel 5; Advisory Council, Step 2, Transition House for Chemically Dependent Women; Sparks Heritage Foundation; Sons of Italy, Guiseppe Verdi Lodge; Nevada Alliance for the Mentally Ill; Member, Sparks Community Chamber of Commerce.

**Personal and Professional Achievements:** Thornton Peace Prize; Soroptimist International, Women Helping Women Award; Hannah Humanitarian Award; 1988 Elected Official of the Year, Truckee Meadows Human Services Association; Trustee of the Year, Nevada Library Association; Excellence in Government Award, Governor's Conference on Women; Civil Libertarian of the Year, American Civil Liberties Union; Psychological Services Award, Paul McReynolds Foundation; People's Guardian Award; National Merit Award, State Democratic Leaders Association; Toll Fellowship, National Council of State Government.







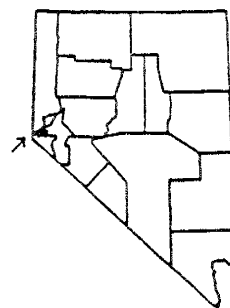
## THOMAS (TOM) W. FETIC

*Republican*

*Assembly District No. 40*

*(Part of Carson City)*

*Real Estate Broker*



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**Born:** September 12, 1935, Weed, California.

**Educated:** Carson High School; additional education in law enforcement and management and training.

**Married:** Joan Burdick.

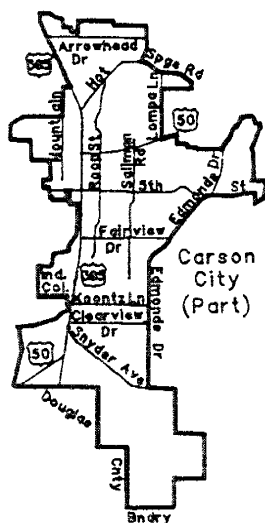
**Children:** Blaine T., Lori F.

**Hobbies/Special Interests:** Fishing, camping, hiking, reading.

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**Legislative Service:** Nevada Assembly, 1995.

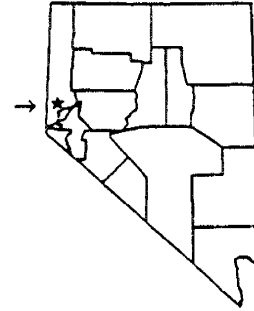
**Personal and Professional Achievements:** Past Member, Carson City Board of Supervisors; past Carson City Mayor Pro Tempore; past Chairman, Carson City Regional Transportation Commission; past Chairman, Carson City Downtown Redevelopment Authority; past Member, Carson River Subconservancy District; law enforcement experience, including Special Investigator in Nevada's Office of the Attorney General and Undersheriff in the Carson City Sheriff's Department.





## VIVIAN L. FREEMAN

*Democrat*  
*Washoe County Assembly*  
*District No. 24*  
*Retired Registered Nurse*



**Born:** August 18, 1927, Ashton, Idaho.

**Educated:** University of Utah, Nursing Degree.

**Married:** Richard.

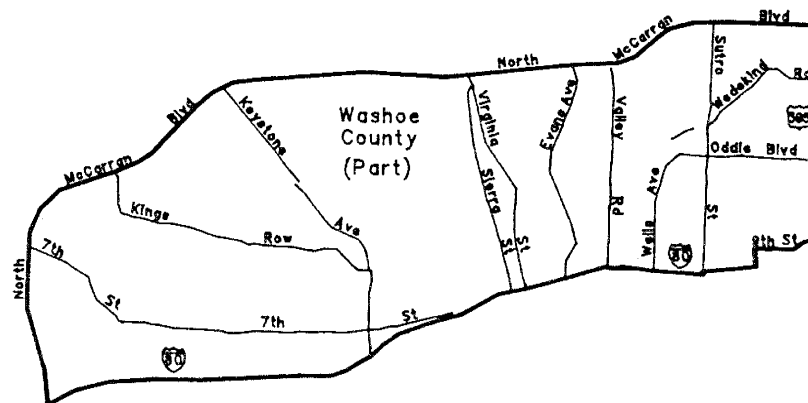
**Children:** Mitzi, Paul.

**Hobbies/Special Interests:** Swimming, reading.

**Legislative Service:** Nevada Assembly, 1987-95--one special and five regular sessions; Legislative Commission: Alternate, 1987-93, Member, 1993-94.

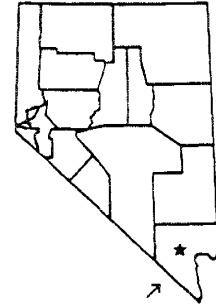
**Affiliations:** Member, Washoe Parks Foundation; Anne Martin Women's Political Caucus; Washoe County Democratic Central Committee; American Association of University Women; American Association of Retired Persons (AARP); Western Industrial Nevada; Advisory Board Member, Nevada Women's Fund; past Board Member, Food Bank of Nevada; past Board Member, Child Care Resource Council; Member, National Association for the Advancement of Colored Persons; Member, Black Cultural Awareness Society.

**Personal and Professional Achievements:** Elected Trustee, Washoe Medical Center, 1982-86; President, PTA elementary and middle schools; Chair, Anne Martin Women's Political Caucus, 1981; Chair, Reno Women's Network, 1981; Coordinator, Northern Nevadans for ERA, 1978; Member, Reno Commission on the Status of Women, 1979; Board Member, Planned Parenthood, 1980-86; Co-founder, Pregnancy Center at Washoe Medical Center, 1985; "Environmentalist of the Year" Pine Cone Award, 1989; "Politician of the Year," Truckee Meadows Human Service Award, 1991; Outstanding Contributions in Support of Senior Issues, AARP, 1990; Woman of Distinction for Environment, Soroptomists, 1991; Legislator of the Year, Planned Parenthood, 1993; Legislative Conservationist of the Year, Nevada Wildlife Federation, 1993; Member, Washoe Parks Foundation.



CHRISTINA R. GIUNCHIGLIANI

Democrat  
Clark County Assembly  
District No. 9  
Special Education Teacher



**Born:** November 27, 1954, Lucca, Italy.

**Educated:** St. John Bosco, St. Anne's Barrington Consolidated High School, Barrington, Illinois; Avila College, Kansas City, Missouri, B.A., Special Education; University of Nevada, Las Vegas (UNLV), M.A., Education.

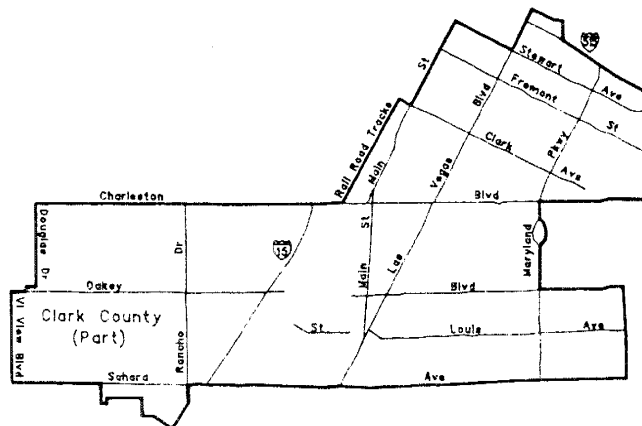
**Married:** Gary Gray.

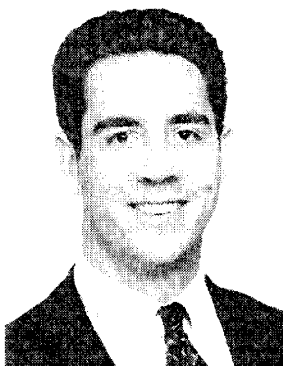
**Hobbies/Special Interests:** Travel, reading.

**Legislative Service:** Nevada Assembly, 1991-95--three regular sessions.

**Affiliations:** American Association of University Women; Clark County Classroom Teachers Association; President, Nevada State Education Association; National Education Association; Nevada Parent Teachers Association; Nevada Association for the Handicapped; Vegas Valley Business and Professional Women; Nevada State Democratic Central Committee; Clark County Democratic Central Committee; Clark County Democratic Women's Club; Council for Exceptional Children; Citizens Alert; Hispanics in Politics; Latin Chamber of Commerce; Nevada Economic Development Commission; Aid for AIDS of Nevada.

***Personal and Professional Achievements:*** Clark County Community Development Advisory Commission; Appointee, Commission to Study Fiscal Affairs of the State; Member, Commission to Study Excellence in Education; Legislator of the Year, Nevada State AFL-CIO, 1991; Southern Nevada Distinguished Women's Award, 1991; Mike O'Callaghan Teamwork Award, 1992; Legislator of the Year Award, Police Protective Association; "Good Gal" Award, Southern Nevada Women's Political Caucus; Women of Achievement Nominee, Chamber of Commerce, 1993; UNLV Women's Center Recognition of Accomplished Women, 1992; Award for Excellence in Special Education, Parents Advisory Committee; Outstanding Southern Nevada Legislator Award, Chiropractic Association, 1991; Special Appreciation Award, Mobile Home Owners League of Silver State, 1991.





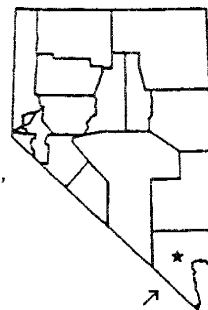
## DAVID E. GOLDWATER

Democrat

Clark County Assembly

District No. 10

Health Care Consultant and Assistant Administrator,  
Health Care Facility



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**Born:** November 25, 1969, Las Vegas, Nevada.

**Educated:** Bishop Gorman High School; University of Nevada, Las Vegas (UNLV), B.S., Business Administration/Finance.

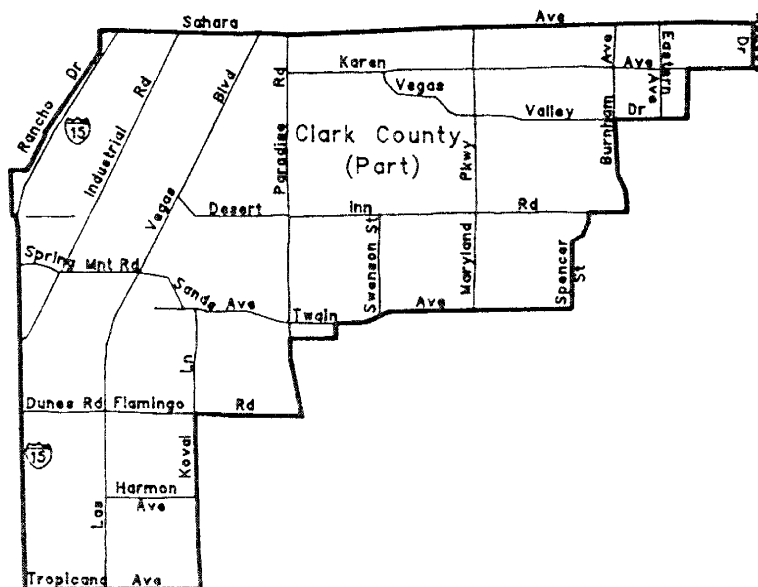
**Hobbies/Special Interests:** Golfing, reading, basketball, fitness, volunteer activities.

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**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Steven Perry Memorial AIDS Foundation; Advisory Committee, S.A.F.E. Board of Directors.

**Personal and Professional Achievements:** Nevada Insurance Scholar; only Nevadan to serve on the White House Health Care Task Force.





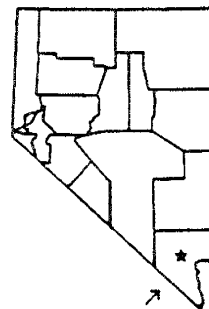
## **WILLIAM (BILL) Z. HARRINGTON**

*Republican*

*Clark County Assembly*

*District No. 2*

*Emergency Medicine Physician*



**Born:** November 3, 1955, Salt Lake City, Utah.

**Educated:** Brigham Young University, B.S., University of Utah, M.D./Emergency Medicine Residency at Maricopa Medical Center.

**Married:** Diane.

**Children:** Jennifer, Laura, Heather, Clark, Brian, Jared.

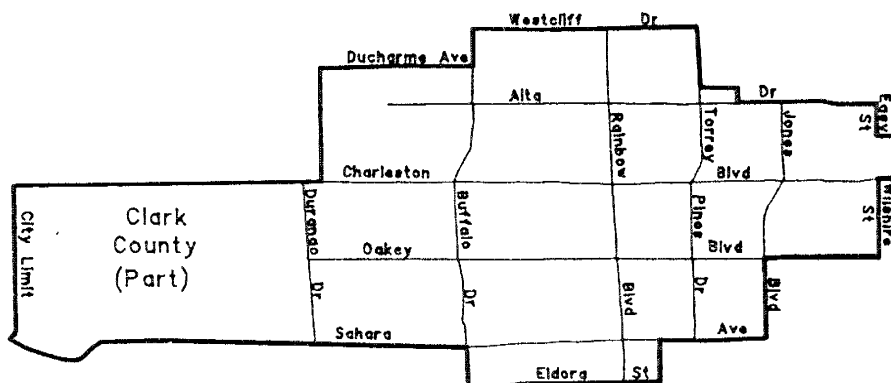
**Military:** Former Captain, United States Air Force; U.S. Air Force Reserve.

**Hobbies/Special Interests:** White water rafting, camping, tennis, reading.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Clark County Medical Society; Nevada State Medical Association; American Medical Association; American College of Emergency Physicians; Citizens for Responsible Government.

**Personal and Professional Achievements:** Director of Emergency Medical Services and Director of Paramedic Training at University Medical Center (UMC), Las Vegas; Represents UMC on the Clark County Medical Advisory Board.





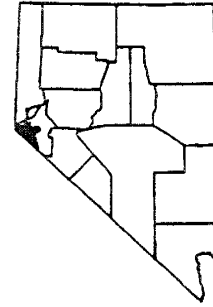
## **LYNN C. HETTRICK**

*Republican*

*Assembly District No. 39*

*(Douglas County and part of Carson City)*

*Investment Manager*



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**Born:** March 13, 1944, Carmel, California.

**Educated:** Claremont Men's College, Claremont, California.

**Married:** Arla Stebner.

**Children:** Stacey, Holly, Tiffany, Andrew.

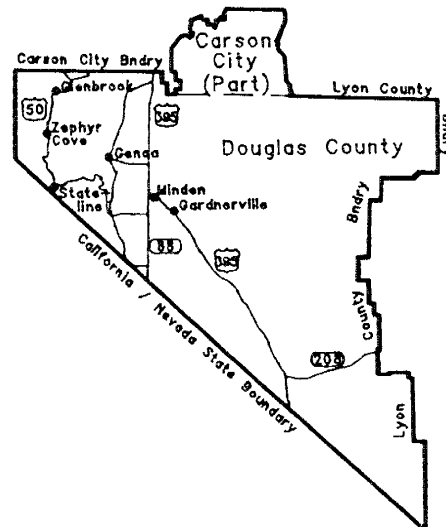
**Hobbies/Special Interests:** Golfing, hunting, camping, scuba diving.

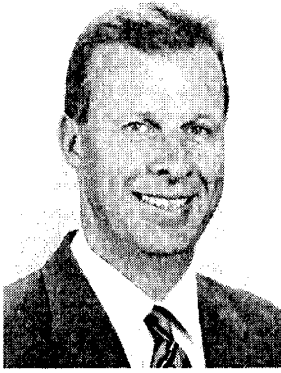
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**Legislative Service:** Nevada Assembly, 1993-95--two regular sessions.

**Affiliations:** Douglas County Republican Central Committee; Board of Directors and President, Select Investments, Inc.; General Partner, R.I.D.L., Ltd.; Board of Directors, Minden Rotary; Member, Vocational Rehabilitation Advisory Council for the State of Nevada.

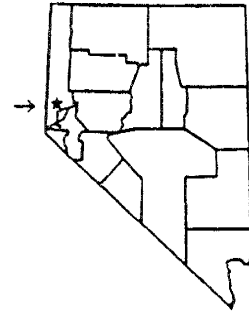
**Personal and Professional Achievements:** Co-founder, Board of Directors, and President, Custom Services, Inc.; Board of Directors, Foundation Health Plan of Nevada; Co-founder and Co-manager, Im-Pruv-All Tire Stores; Co-founder, R.I.D.L., Ltd.





## DAVID E. HUMKE

Republican  
Washoe County Assembly  
District No. 26  
Attorney at Law



**Born:** October 23, 1948, Waterloo, Iowa.

**Educated:** Parsons College, Iowa, B.A.; University of Iowa, M.A.; Nevada School of Law, Reno, J.D.

**Married:** Virginia.

**Children:** Jennifer, Elizabeth, Ricky.

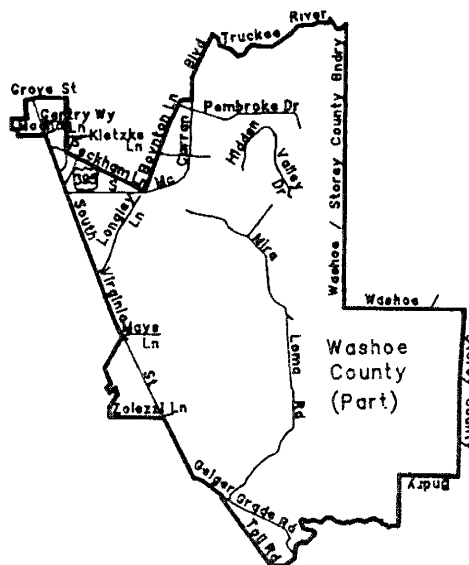
**Military:** Nevada Army National Guard; United States Marine Corps Reserve.

**Hobbies/Special Interests:** Skiing, running, camping.

**Legislative Service:** Nevada Assembly 1983-95--two special and seven regular sessions; Interim Finance Committee: Member, 1985-94; Assistant Minority Floor Leader, 1991.

**Affiliations:** Member: Reno Optimist Club; American Bar Association (ABA); Sections on Family Law and Environmental and Natural Resources Law, ABA; Nevada Bar Association (NBA); Section on Family Law, NBA; Washoe County Bar Association; Reno South Rotary; Volunteer Lawyers of Washoe County; Board Member, Nevada District Export Council, U.S. Department of Commerce; past Chairman, Economic Development International Trade Committee, Western Legislative Conference (WLC), The Council of State Governments, 1991-92; Vice Chairman, WLC, 1991-92; Volunteer, Court Appointed Special Advocates, Second Judicial District Court.

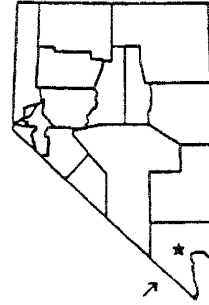
**Personal and Professional Achievements:** Honor Graduate, Leadership Award, Nevada Military Academy, Class 23; completed three marathons, 1977-78; Member, State Advisory Group for Juvenile Justice; Board of Directors, Children's Cabinet, Inc.





## SAUNDRA (SANDI) KRENZER

Democrat  
Clark County Assembly  
District No. 19  
Health Care Administrator



**Born:** August 5, 1948, Pasadena, California.

**Educated:** University of California, Los Angeles; Brigham Young University, B.A., English; graduate course work, University of Nevada, Las Vegas, ethics and policy studies.

**Married:** Richard.

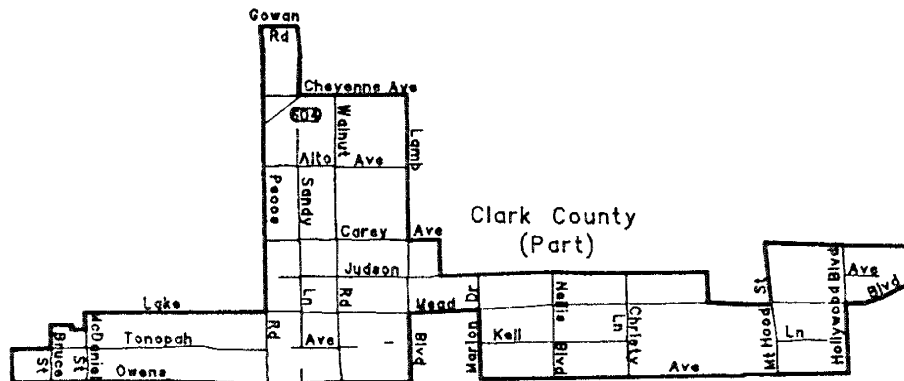
**Children:** Natalie, Robby, Matthew, Amber.

**Hobbies/Special Interests:** Reading, skiing, writing.

**Legislative Service:** Nevada Assembly 1991, 1995--two regular sessions.

**Affiliations:** Member, Chamber of Commerce, Leadership Las Vegas; Leadership Las Vegas Chamber of Commerce Alumni Association; Executive Board Member, Oasis; Executive Board Member, Kids for Homeless Kids; Vice Chairman, Mayor's Committee on Disability Issues.

**Personal and Professional Achievements:** Governor's Committee on Employment of People with Disabilities; Private Industry Council; Literacy Council; Curriculum Advisory Board, Youth Leadership; Boy Scout Merit Badge Counselor; Parent Teacher Association; Congressional Recognition Award.

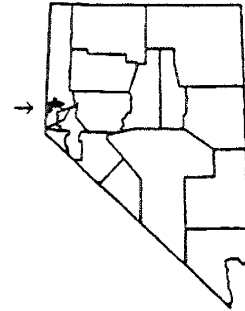






**JOAN A. LAMBERT**

*Republican  
Washoe County Assembly  
District No. 29  
Housewife*



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**Born:** July 13, 1946, Santa Rosa, California.

**Educated:** Elementary and high schools, Santa Rosa, California; University of California, Davis, B.A., Economics.

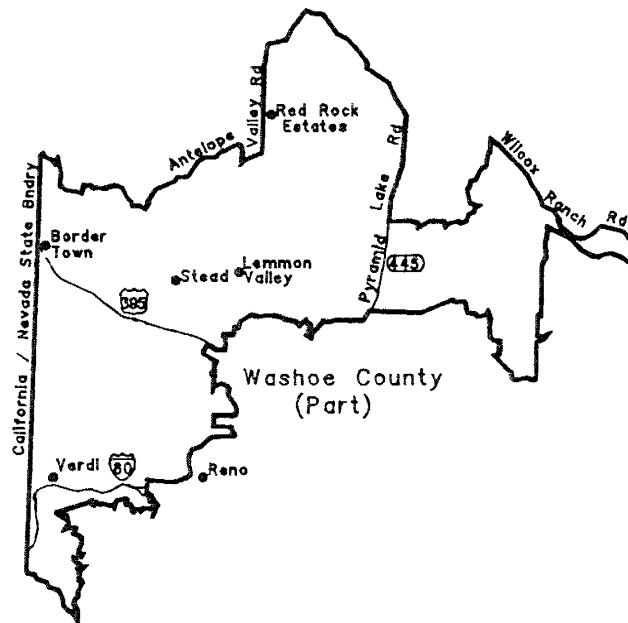
**Married:** Gregory.

**Children:** Ken, Rick.

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**Legislative Service:** Nevada Assembly, 1985-95--one special and six regular sessions; Legislative Commission: Alternate, 1985-88, Member, 1991-95.

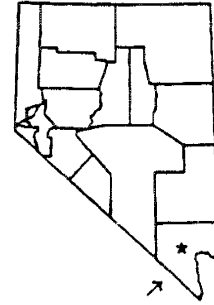
**Affiliations:** Republican Women's Club of Reno; Nevada Women's Fund Advisory Council; KNPB Advisory Board.





## MARK A. MANENDO

*Democrat*  
*Clark County Assembly*  
*District No. 18*  
*Fund-Raising Consultant*



**Born:** October 2, 1966, Erie, Pennsylvania.

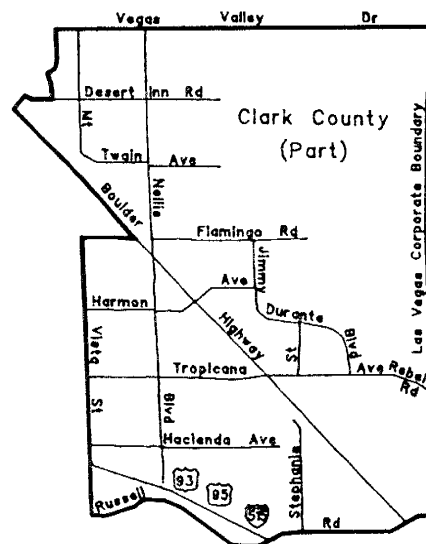
**Educated:** Chaparral High School; AREA Technical Trade Center, 1985; Clark County Community College, A.S., Resort Occupation, 1989; A.A., Hotel, Restaurant and Casino Management, 1990.

**Hobbies/Special Interests:** Basketball, football, jogging, volunteer activities.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Nevada Jaycees; Whitney Elementary PTA; Paradise Democratic Club; Nevada Car Owners Association; Mobile Home Owners League of the Silver State; Veterans in Politics; various senior citizens' organizations; Whitney Library Building Committee, 1994.

**Personal and Professional Achievements:** Outstanding Grass Roots Democrat of the Year Award, Paradise Democratic Club, 1993; Veterans Advocate for Nevada, National Association for Uniform Services, 1994; Certificate of Appreciation for Volunteering for the Relief Effort of the Great Quake of 1994, Disaster Welfare Information Center, American Red Cross.





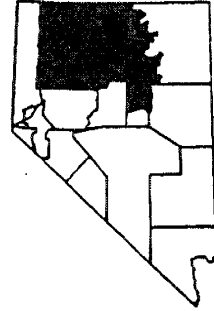
## JOHN W. MARVEL

*Republican*

*Assembly District No. 34*

*(Humboldt and Pershing Counties and parts of  
Elko, Eureka and Lander Counties)*

*Ranching*



**Born:** September 11, 1926, Battle Mountain, Nevada.

**Educated:** Schools in Battle Mountain, Nevada; University of Nevada, Reno, B.A.

**Married:** Wilburta (Willie) Shidler.

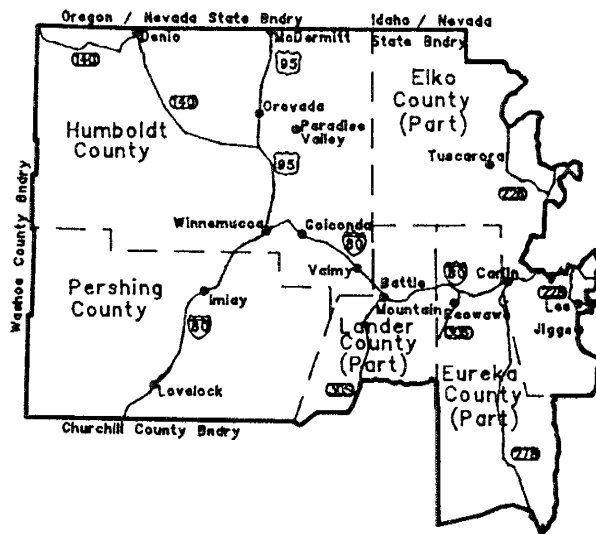
**Children:** Sharon Marvel Andreasen, John E. Marvel, Michelle Marvel Slagle.

**Military:** United States Army, World War II.

**Legislative Service:** Nevada Assembly, 1979-95--three special and nine regular sessions; Interim Finance Committee: Member, 1981-94; Minority Floor Leader, 1993.

**Affiliations:** Member, Nevada Cattlemen's Association; National Cattlemen's Association; Battle Mountain Lodge No. 23 F. & A.M.; York Rite Bodies; Ancient and Accepted Scottish Rite; Kerak Temple; Order of Eastern Star, Mountain Star Chapter No. 21; American Legislative Exchange Council; Western Legislative Conference.

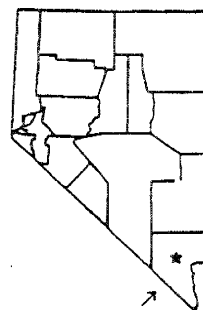
**Personal and Professional Achievements:** Past President, Nevada Cattlemen's Association; past Chairman, Lander County Planning Commission; past Chairman, Nevada Tax Commission; past Member, Advisory Council to Public Land Law Review Commission.





## JAN F. MONAGHAN

Republican  
Clark County Assembly  
District No. 1  
Registered Nurse



**Born:** August 31, 1954, Utica, New York.

**Educated:** University of Nevada, Las Vegas, A.S., Nursing, 1987.

**Married:** Walt.

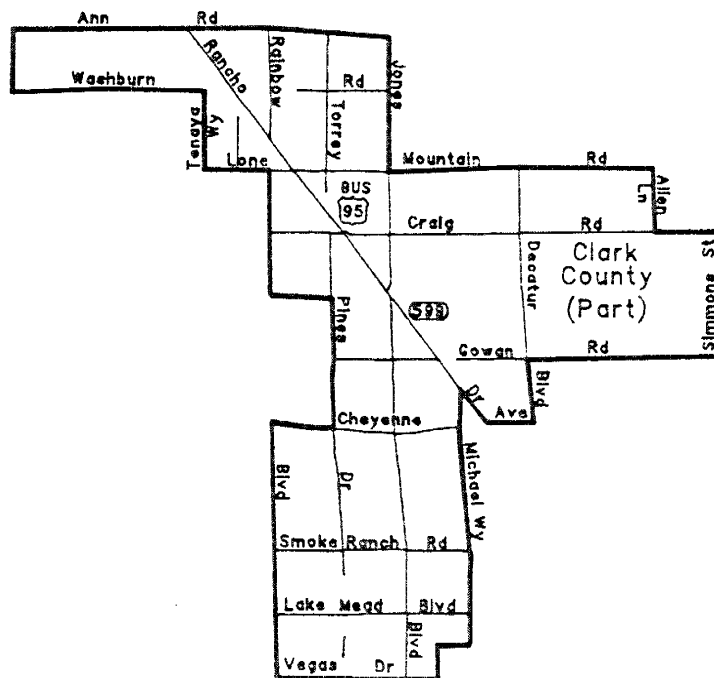
**Children:** Scott, Mark, Walter, Jr.

**Hobbies/Special Interests:** Boating, fishing, skiing, horseback riding, reading, research.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Nevada Nurses Association; National Nurses Association.

**Personal and Professional Achievements:** Volunteer, Homestead, Florida, during Hurricane Andrew.





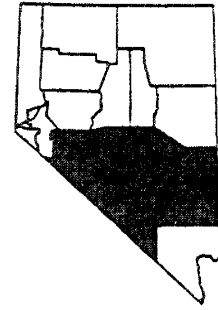
## ***P. M. "ROY" NEIGHBORS***

*Democrat*

*Assembly District No. 36*

*(Esmeralda, Lincoln, Mineral and Nye Counties)*

*Private Consultant-Mining*



***Born:*** July 11, 1923, Entiat, Washington.

***Educated:*** High school; postgraduate course work.

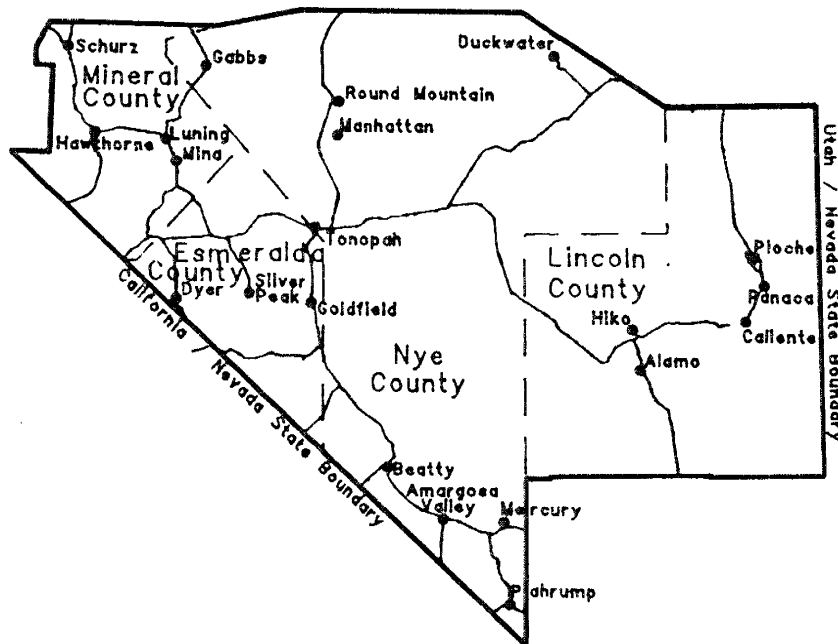
***Children:*** Timothy, Ann, Mickey, Miles, Patricia, Sonny, Colleen.

***Military:*** United States Navy, World War II, Korean Conflict.

***Hobbies/Special Interests:*** Mining, fishing.

***Legislative Service:*** Nevada Assembly, 1993-95--two regular sessions.

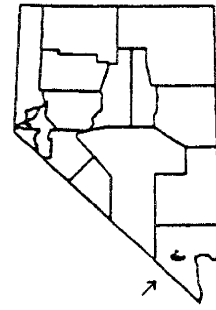
***Personal and Professional Achievements:*** Nye County Manager, 15 years; past President, Tonopah Rotary Club; retired USNR Lt. Naval Aviator.





## **DENNIS NOLAN**

*Republican*  
*Clark County Assembly*  
*District No. 13*  
*Safety and Loss Prevention Consultant/  
 Paramedic*



**Born:** March 20, 1961, Las Vegas, Nevada.

**Educated:** E. D. Clark High School; Southern Nevada Community College, Paramedic Program; University of Nevada, Las Vegas (UNLV), Health Care Administration.

**Married:** Kim.

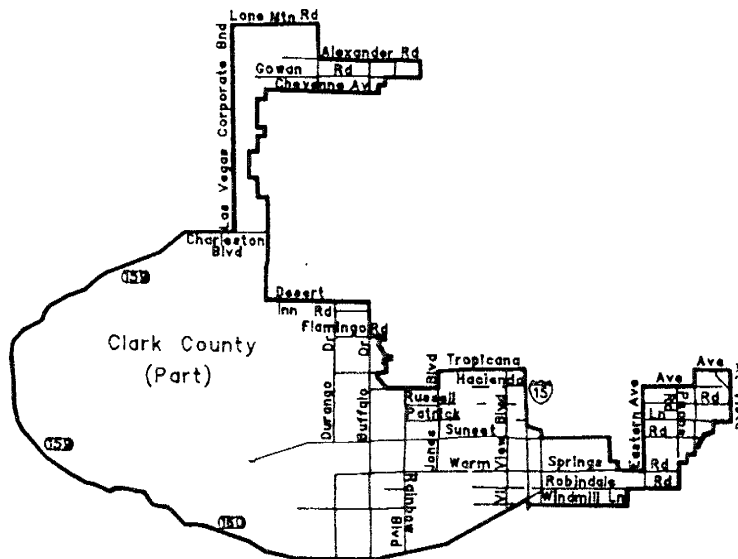
**Children:** Joseph, Ryan.

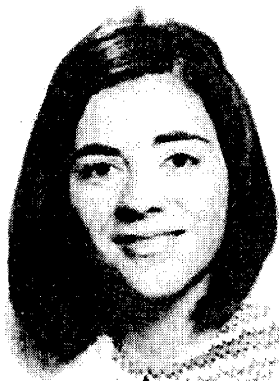
**Hobbies/Special Interests:** Fishing, hunting, lobster diving, golfing, skiing.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Board of Directors, Las Vegas Leadership Alumni Association; Shade Tree Shelter; UNLV Honor Student Advisory Program; Las Vegas Chamber of Commerce Congressional Health Care Committee; Nevada Health Care Coalition; American Society of Safety Engineers.

**Personal and Professional Achievements:** National Paramedic of the Year, 1991; 1992 *Journal of Emergency Medicine's* Scholarship Recipient for Study of International Emergency Medicine.





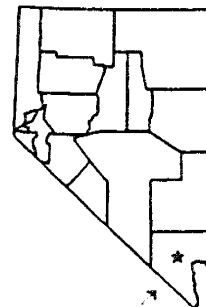
## GENIE OHRENSCHALL

*Democrat*

*Clark County Assembly*

*District No. 12*

*Businesswoman/Corporate Director/Attorney*



**Educated:** Emerson Institute High School and College Preparatory School, Washington, D.C.; George Washington University, B.A., History and Economics; Georgetown University Law Center, J.D.

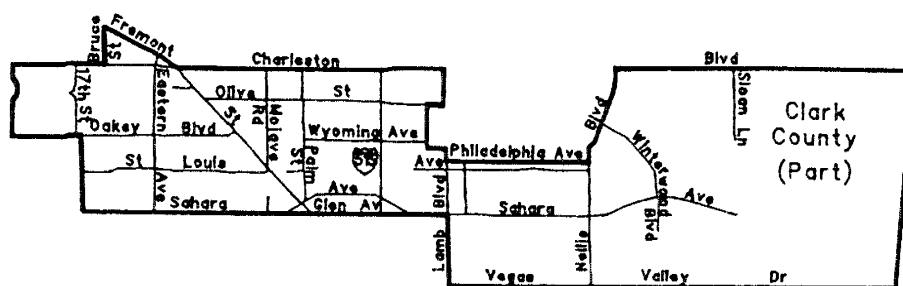
**Children:** James, Katie.

**Hobbies/Special Interests:** Reading, Nevada history, genealogy, volunteer and community activities, hiking, outdoor activities.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Parent Advisory Groups; Vegas Valley Business and Professional Women's Club; Clark County Bar Association; Neighborhood Watch Program.

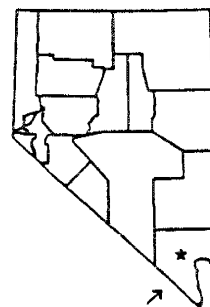
**Personal and Professional Achievements:** Merit Scholarship, Georgetown University Law Center; Semi-finalist, Beaudry Cup, Moot Court Competition, Georgetown University Law Center; Author, Article, *Catholic University Law Review*, Admitted to practice, District of Columbia, Maryland, Nevada, and United States Supreme Court Bars; State Board of Directors, Business and Professional Women's Federation; Board of Directors, NIKE House, a drug rehabilitation shelter for young women; Member, Founding Board of Directors, Temporary Assistance for Women, a shelter for battered women and children (now Domestic Crisis Center); State Board of Directors, American Association for University Women; State Board of Directors, League of Women Voters.





## **RICHARD (RICK) D. PERKINS**

*Democrat  
Clark County Assembly  
District No. 23  
Police Sergeant*



**Born:** November 15, 1961, Boulder City, Nevada.

**Educated:** Basic High School, Honors Graduate; University of Nevada, Las Vegas.

**Married:** Terri Jo Campbell.

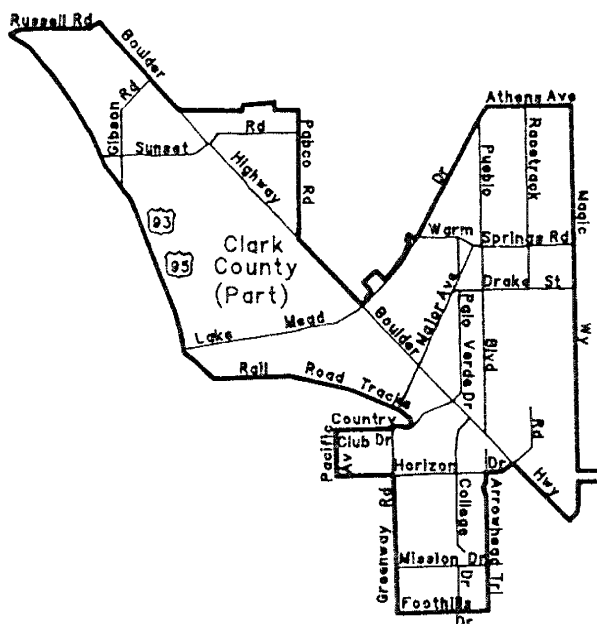
**Children:** Nicole, Stephanie, Brian, Ashley, Rikki.

**Hobbies/Special Interests:** Hunting, fishing, competitive sports, traveling, reading.

**Legislative Service:** Nevada Assembly, 1993-95--two regular sessions; Interim Finance Committee: Member, 1993-94.

**Affiliations:** Nevada Conference of Police and Sheriffs; International Union of Police Associations; Nevada Childhood Cancer Foundation.

**Personal and Professional Achievements:** Recipient, Clark County District Attorney's Meritorious Award; Nevada State Attorney General's Silver State Citizen Award; past President, Henderson Police Officers' Association.

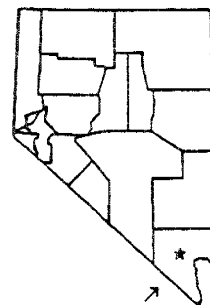






## **ROBERT (BOB) E. PRICE**

*Democrat*  
*Clark County Assembly*  
*District No. 17*  
*Electrician/Realtor*



**Born:** May 23, 1936, DeLand, Florida.

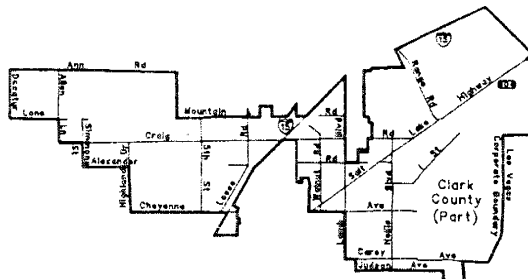
**Educated:** Primary schools in Texas, California, Washington, D.C., Maryland, and Pennsylvania; Central High, Cheyenne, Wyoming. Continuing education: I.B.E.W. Apprenticeship Program, Santa Monica Community College, Community College of Southern Nevada, Western Nevada Community College, and Real Estate Careers Institute.

**Married:** Nancy.

**Children:** Terrie, Amber, Cherie, Bill, David, Tom; grandchildren: Nicholas, Ashley, Alexandra.

**Hobbies/Special Interests:** Constitutional history, music.

**Legislative Service:** Nevada Assembly, 1975-95--three special and 11 regular sessions; Legislative Commission: Alternate, 1985-86, 1991-93, Vice Chairman, 1994; Interim Finance Committee: Member, 1987-95; past Chairman, Assembly Committees on Taxation, Economic Development and Tourism, and Transportation; Co-founder and past President, National Labor Caucus of State Legislators; past Vice Chairman, National Conference of State Legislatures (NCSL) Assembly on the Legislature (AOL); Member and past Chair, AOL Labor Committee; Member, NCSL State Federal Assembly Federal Budget and Taxation Committee, NCSL Environmental Partners, The Council of State Governments Intergovernmental Committee, American Legislative Exchange Council; Vice Chairman, NCSL Interim Storage and High-Level Waste Transportation Working Group.



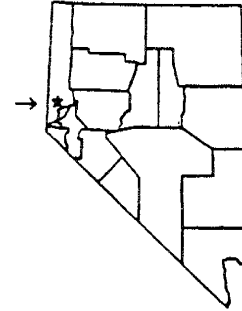
**Affiliations:** National Advisory Board, "Tears of the Children" International Arts Project on Child Sexual Abuse; Executive Board, Assembly Democratic Caucus; Clark County Democratic Women's Club; Paradise Democratic Club; Nevada Women's Political Caucus; North Las Vegas Democratic Club.

**Personal and Professional Achievements:** Moderator, "Sun Youth Forum," 1975-94; Delegate, Democratic National Conventions, 1980, 1988, 1992; past Chairman, California Nevada Electrical Workers Association; appointed to State Health Coordinating Council by Governor Mike O'Callaghan; "Outstanding Service," Seniors in Action and Nevada Taxpayers Association, 1979; appointed to Governor's Gaming Policy Committee by Governor Robert List; "Consumer Legislator of the Year," Nevada Trial Lawyers Association, 1980; "Outstanding Service," AFL-CIO, 1981; Friends of Southern Nevada Libraries, 1983; Nevada Council on Libraries, 1985; appointed to Advisory Committee on Insurance Covering the Treatment of Alcoholism and Drug Abuse and the Nevada Committee on the Bicentennial of the *United States Constitution* by Governor Richard H. Bryan, 1986; Co-founder and President, National Labor Caucus of State Legislators, 1988-90; appointed by Governor Robert J. Miller to Nevada's 125-Year Celebration Committee; "Good Guy Award," Nevada Women's Political Caucus, 1992; "Outstanding Labor Legislator," National Labor Caucus (NCSL), 1993; "Most Ethical Legislator," Common Cause, 1992.



## **BRIAN E. SANDOVAL**

*Republican*  
*Washoe County Assembly*  
*District No. 25*  
*Attorney at Law*



**Born:** August 5, 1963, Redding, California.

**Educated:** Bishop Manogue High School, Reno, Nevada; University of Nevada, Reno (UNR), B.A., English and Economics; The Ohio State University, J.D.

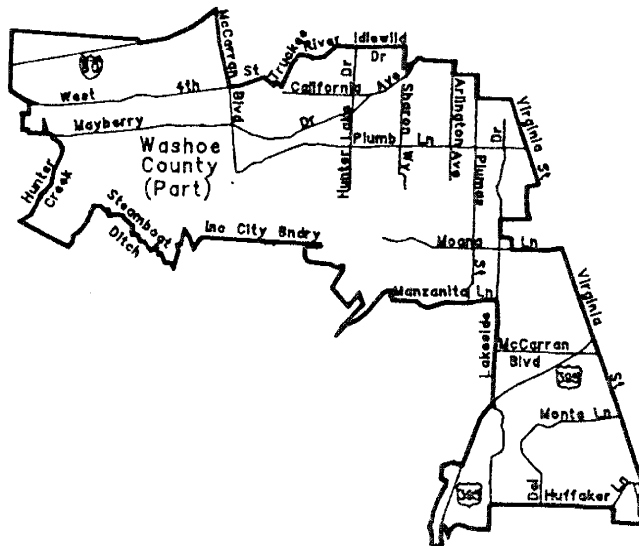
**Married:** Kathleen T.

**Hobbies/Special Interests:** Reading, basketball, antique collecting, fishing, volunteer activities, exercise.

**Legislative Service:** Nevada Assembly, 1995.

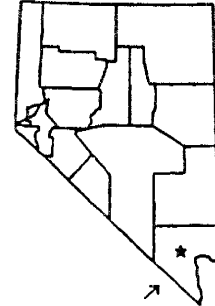
**Affiliations:** Member, Kiwanis Club of Reno; President, The Ohio State University Alumni Club of Reno/Lake Tahoe; Member, Board of Directors, Nevada Hispanic Services; Member, Nevada, California and District of Columbia Bar Associations; Member, Ninth Circuit Court of Appeals; Member, Nevada, District of Columbia, and Northern, Southern, Eastern and Central California Federal District Courts; Member, Nevada, California, American and Washoe County Bar Associations; Participant, Volunteer Lawyers of Washoe County; Member, Republican Men's Club of Reno.

**Personal and Professional Achievements:** Legislative Intern, Office of Senator Paul Laxalt, 1984; Volunteer, Washoe County District Attorney's Office, 1985-86; Student Legal Director, UNR, 1985-86; Recipient, University of Nevada Henry Albert Public Service Award, 1986; Student Representative, The Ohio State University College of Law, 1986-87; Judicial Intern, The Supreme Court of Ohio, 1989; Participant, Leadership Reno Program, 1991; Member, Board of Directors of Kiwanis Club of Reno, 1992-93; Chairman, Reno City Board of Adjustment, 1992-94; Member, Reno Citizens' Policy Planning and Advisory Commission, 1992-94; Certificate of Recognition, Volunteer Lawyers of Washoe County, 1993; *Who's Who Among Rising Young Americans*.





**MICHAEL (MIKE) A. SCHNEIDER**  
*Democrat*  
*Clark County Assembly*  
*District No. 42*  
*Real Estate Development/Sales*



**Born:** April 11, 1950, McCook, Nebraska.

**Educated:** Bishop Gorman High School; University of Nevada, Las Vegas (UNLV), Hotel Administration; Southern Nevada School of Real Estate.

**Married:** Candice (Candy) H. Hill.

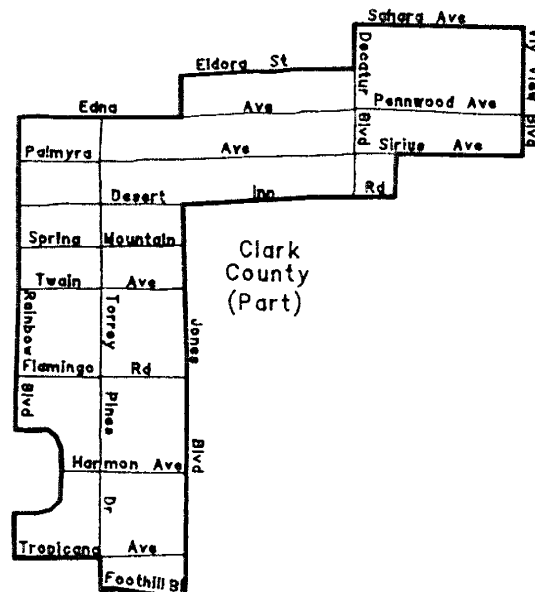
**Children:** Andrew.

**Hobbies/Special Interests:** Basketball, traveling, cooking.

**Legislative Service:** Nevada Assembly, 1993-95--two regular sessions.

**Affiliations:** Board of Directors, Opportunity Village; Member, Gleams Foundation; Supporter, Channel 10 and KNPR Public Broadcasting; Greater Las Vegas Association of Realtors; Nevada Association of Realtors; Southern Nevada Homebuilders Association.

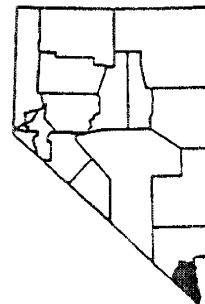
**Personal and Professional Achievements:** "1992 House of the Year," *Home Magazine*; Finalist, "Best of American Living" housing award; selected as Builder of the "Show Homes" for the National Association of Homebuilders Convention, 1992-93.





## **GENE WINES SEGERBLOM**

*Democrat*  
*Clark County Assembly*  
*District No. 22*  
*Free-lance Writer*



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**Born:** Ruby Valley, Nevada.

**Educated:** University of Nevada, Reno, B.A.; University of Nevada, Las Vegas, and University of Panama, Panama City, Republic of Panama, postgraduate course work.

**Married:** Widow.

**Children:** Robin Liggett, Richard.

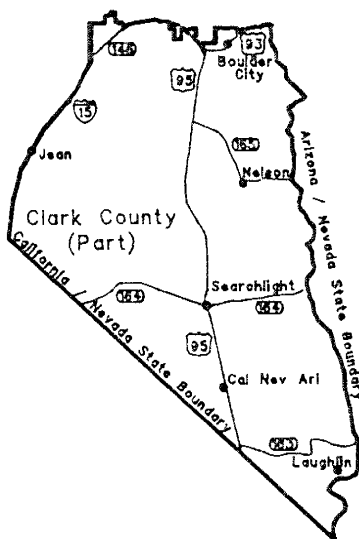
**Hobbies/Special Interests:** Fishing, sailing, exploring Nevada's backcountry.

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**Legislative Service:** Nevada Assembly, 1993-95--two regular sessions.

**Affiliations:** Board of Directors, Community Action for Lakes Mead and Mohave; President, Nevada State Council of Senior Citizens; Member, American Association of University Women, Boulder City Branch; Clark County Democratic Women's Club; Las Vegas Branch Pen Women; Nevada State Retired Teachers Association; Founder, Boulder City Museum and Historical Association; Advisor, National Trust for Historic Preservation; Board of Directors, Volunteers of America, Children's Home.

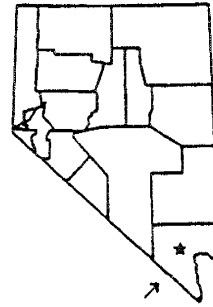
**Personal and Professional Achievements:** Boulder City Councilwoman, 1979-83; Las Vegas Convention and Visitors Authority Board, 1981-83; Beta Sigma Phi Woman of the Year, 1975; Clark County Mother of the Year, 1988; Distinguished Women, Southern Nevada, 1990 and 1991; Special Recognition, 1992 Donor, Nevada State Museum and Historical Society; Service to the People Award, Laughlin, Nevada.





## **LARRY L. SPITLER**

*Democrat  
Clark County Assembly  
District No. 41  
Executive*



**Born:** June 26, 1943, Freeport, Texas.

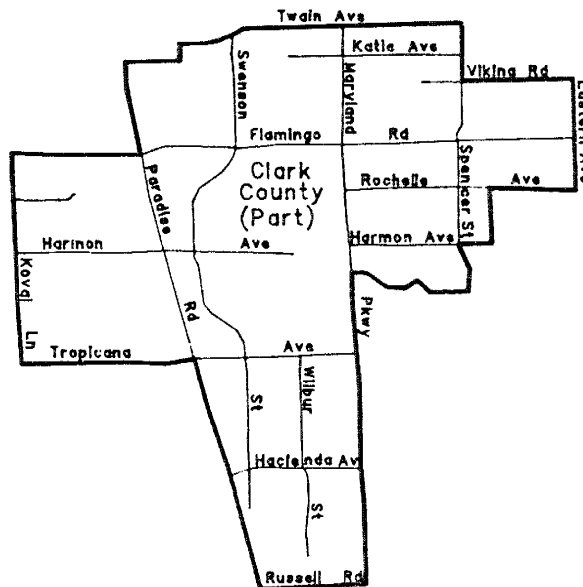
**Educated:** University of Oklahoma, B.A.

**Hobbies/Special Interests:** Reading, traveling.

**Legislative Service:** Nevada Assembly, 1991-95--three regular sessions.

**Affiliations:** Nathan Adelson Hospice; Clark County Women's Democratic Club; Paradise Democratic Club.

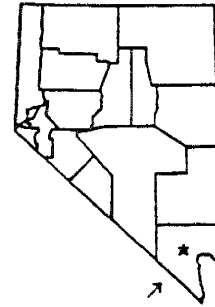
**Personal and Professional Achievements:** Chairman, Clark County General Obligation Bonds Committee; Member, Clark County Citizens Committee on Efficiency and Cost Reduction; State Parks Cultural Arts Board; University Library Society.





## **DIANNE STEEL**

*Republican  
Clark County Assembly  
District No. 16  
Attorney at Law*



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**Born:** March 15, 1953, Wichata Falls, Texas.

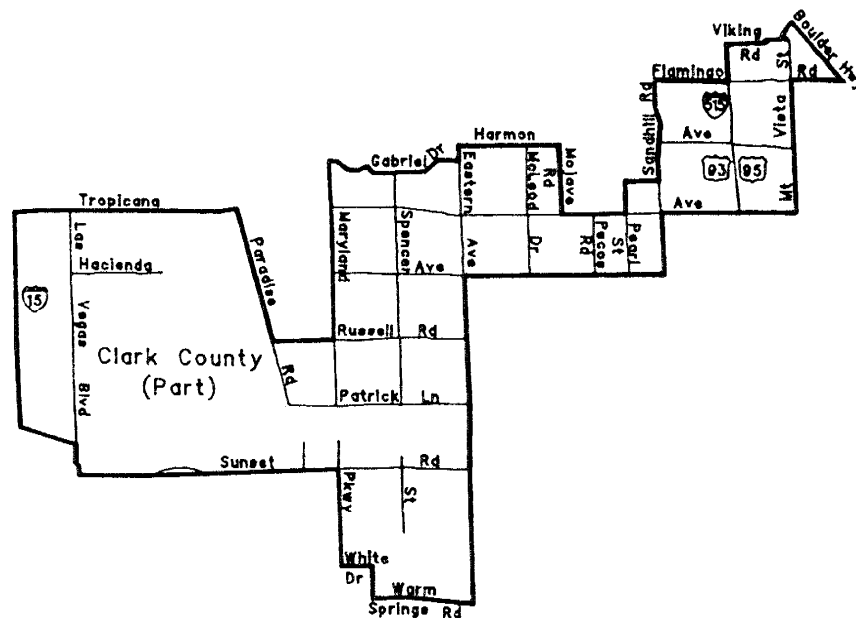
**Educated:** Doerun High School; Valdosta State College, B.F.A., 1977; California Western School of Law, J.D., 1991.

**Married:** Stefan Ivanov.

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**Legislative Service:** Nevada Assembly, 1995.

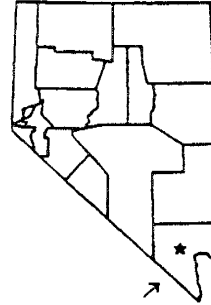
**Affiliations:** Nevada State Bar Association; past President. Casino Center Optimist Club; Active Republican Women's Club; Republican Men's Club.





## JEANNINE STROTH

*Republican*  
*Clark County Assembly*  
*District No. 5*  
*Restaurant Owner*



**Born:** October 16, 1942, San Antonio, Texas.

**Educated:** Trinity University, San Antonio, Texas, B.A., Mathematics/English.

**Married:** Gaylan.

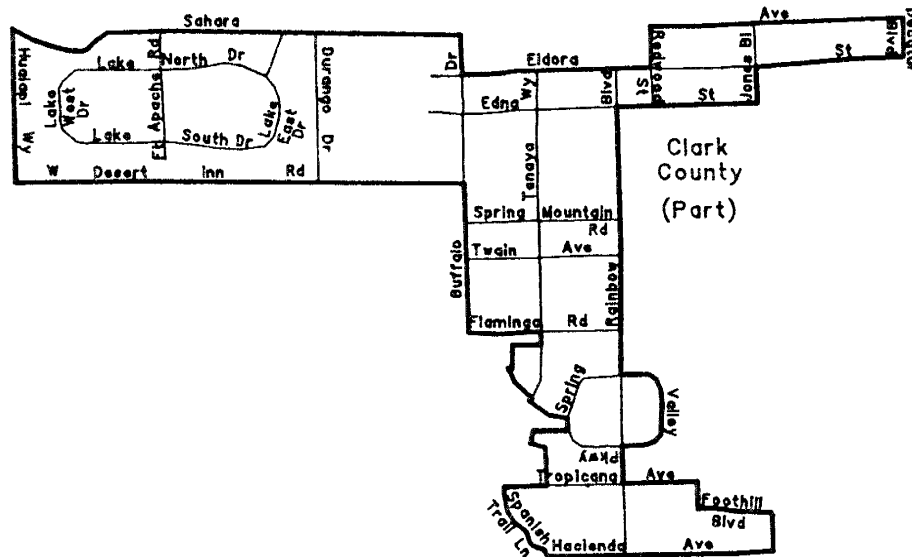
**Children:** Trent (deceased), Meredith Stroth Edwards.

**Hobbies/Special Interests:** Reading, skiing, collecting quotations, public speaking.

**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** Nevada Restaurant Association, Board of Directors; Chamber of Commerce; Nevada Association of Independent Businesses; Daughters of the American Revolution.

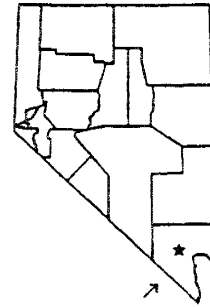
**Personal and Professional Achievements:** Small Business Representative, Forum on Public Health Reform; Victims' Representative, Forum on Crime; State Chairman, National Task Force, Families in Crisis; Founder/Director, Family Life Skills Learning Center of Texas (a family abuse program); *Who's Who International*.





## **SANDRA J. TIFFANY**

*Republican  
Clark County Assembly  
District No. 21  
Businesswoman*



**Born:** June 30, 1949, Spokane, Washington.

**Educated:** College course work required for admission to Radiological Technology and Nuclear Medicine School; Holy Family Hospital, Spokane, Washington, National Certificate, Radiological Technology and Nuclear Medicine; College course work, Business Management and Computer Science; University of California, Los Angeles, Certificate, Professional Designation in Business Management.

**Married:** Ross M. Tonkens.

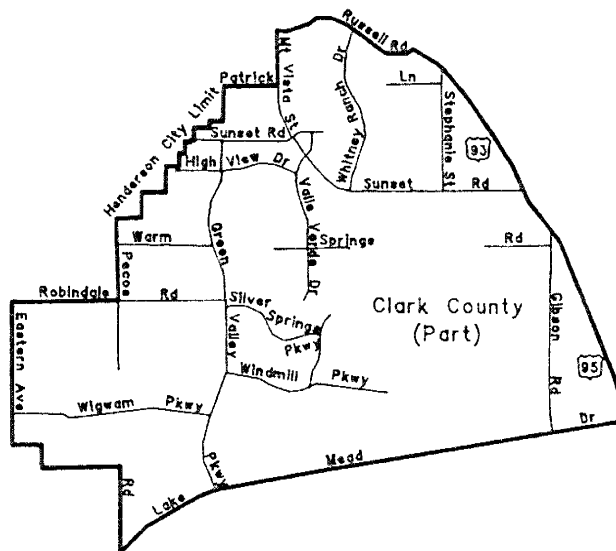
**Children:** Courtney Tiffany.

**Hobbies/Special Interests:** Aerobics, free weights, snow skiing.

**Legislative Service:** Nevada Assembly, 1993-95--two regular sessions.

**Affiliations:** National Organization of Women Legislature; National Association of Women Business Owners; American Legislative Exchange Council; Board of Directors, Desert Research Institute; Las Vegas Republican Women's Club; Clark County Medical Society Auxiliary; Republican Clark County Central Committee; Congregation Ner Tamid.

**Personal and Professional Achievements:** Co-founder, Computer Methods (manufacturer of nuclear medicine image processing systems); Top Sales Executive, Intergraph (a Fortune 500 company).







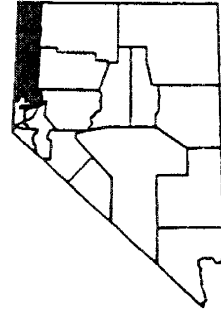
## **PATRICIA (PAT) A. TRIPPLE**

*Republican*

*Washoe County Assembly*

*District No. 32*

*Home Economist/Professor Emeritus*



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**Born:** July 25, 1924, Seattle, Washington.

**Educated:** University of Washington, B.S.; Columbia University, M.A. and Ed.D.

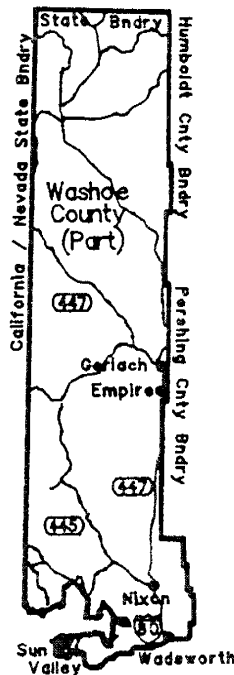
**Hobbies/Special Interests:** Philately (stamp collecting), reading, gardening.

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**Legislative Service:** Nevada Assembly, 1995.

**Affiliations:** American Home Economics Association; American Association of Housing Educators; American Society on Aging; International Federation for Home Economics; National Council on Aging; World Future Society.

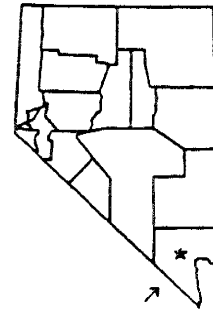
**Personal and Professional Achievements:** American Home Economics Association's Distinguished Service Award; Honorary Member, Future Homemakers of America; Graham and Jean Sanford Center on Aging Affiliate.





## WENDELL P. WILLIAMS

Democrat  
Clark County Assembly  
District No. 6  
Community Coordinator, Clark County  
School District



**Born:** May 6, 1950, St. Joseph, Louisiana.

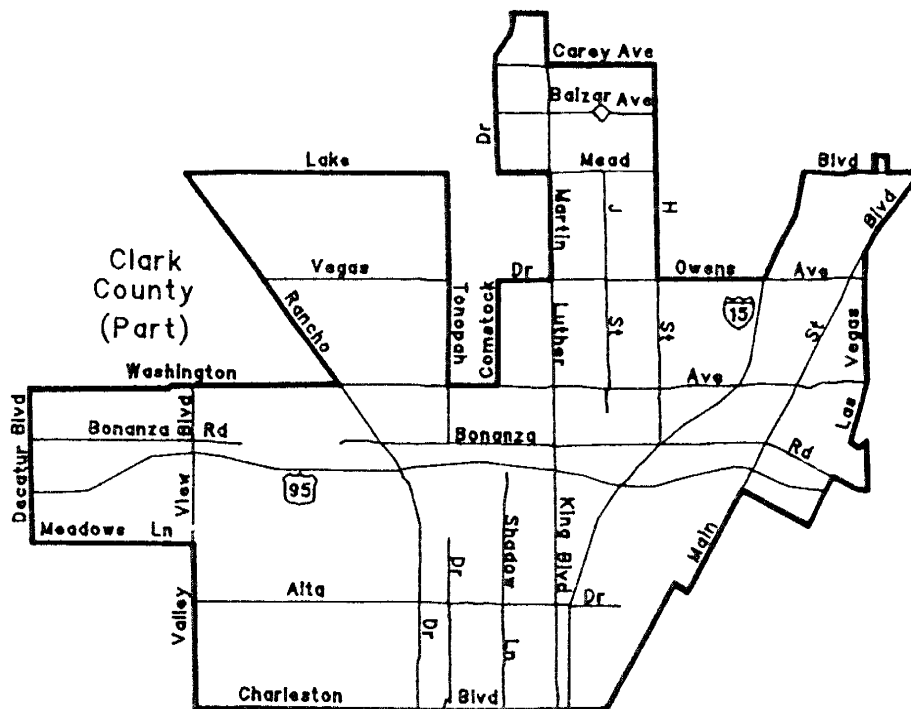
**Educated:** Southern University, Baton Rouge, Louisiana, B.S., M.Ed.

**Hobbies/Special Interests:** Reading, book collecting, jogging.

**Legislative Service:** Nevada Assembly, 1987-95--one special and five regular sessions.

**Affiliations:** Elks Lodge; Kappa Phi Kappa; Omega Psi Phi; Martin Luther King Committee of Las Vegas; President, Moulin Rouge Preservation Association; Co-Chairman, Governor's Commission on the Martin Luther King, Jr., Holiday; Scoutmaster, Boy Scouts of America; Member, Governor's Commission on Educational Excellence; Member, Goals 2000.

**Personal and Professional Achievements:** Founder, Martin Luther King Committee of Las Vegas; Leadership Award presented by United States Senator Harry Reid; Talk Show Host, KCEP Radio.



## **MEMBERS OF THE NEVADA LEGISLATURE**



**CHAPTER I**  
**MEMBERS OF THE NEVADA LEGISLATURE**  
**1995 SESSION**

**SENATE**

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
Adler, Ernest (Ernie) E. (D) . . . . .	Capital Senatorial District . . . . .	412 North Division Street, Carson City, Nevada 89703 . . . . .	883-5149 (O) 883-8242 (H)
Augustine, Kathy (R) . . . . .	Clark, No. 7 . . . . .	P.O. Box 61492, Las Vegas, Nevada 89160-1492 . . . . .	387-5922 (H)
Coffin, Bob (D) . . . . .	Clark, No. 3 . . . . .	1139 South Fifth Place, Las Vegas, Nevada 89104 . . . . .	384-9501 (O) 386-1096 (H)
Jacobsen, Lawrence E. (R) . . . . .	Western Nevada Senatorial District . . . . .	P.O. Box 367, Minden, Nevada 89423 . . . . .	782-2334 (H)
James, Mark A. (R) . . . . .	Clark, No. 8. . . . .	300 South Fourth Street, Suite 800, Las Vegas, Nevada 89101 . . . . .	385-5161 (O) 871-0180 (H)
*Lee, O. C. (D) . . . . .	Clark, No. 8 . . . . .	212 Falcon Lane, Las Vegas, Nevada 89107 . . . . .	877-3387 (M)
*Lowden, Suzanne (Sue) (R) . . . . .	Clark, No. 3. . . . .	2535 Las Vegas Boulevard, South, Las Vegas, Nevada 89109 . . . . .	737-2794 (O) 794-0811 (H) 737-2111 (M)
Mathews, Bernice (D) . . . . .	Washoe, No. 1 . . . . .	P.O. Box 2032, Sparks, Nevada 89432 . . . . .	673-2086 (H)
*McGinness, Mike (R) . . . . .	Central Nevada Senatorial District. . . . .	770 Wildes Road, Fallon, Nevada 89406 . . . . .	423-5889 (H)
*Neal, Joseph (Joe) M., Jr. (D) . . . . .	Clark, No. 4. . . . .	304 Lance Avenue, North Las Vegas, Nevada 89030 . . . . .	399-2114 (H)

MEMBERS OF THE NEVADA LEGISLATURE--*Continued*

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
*O'Connell, Ann (R) . . . . .	Clark, No. 5. . . . .	7225 Montecito Circle, Las Vegas, Nevada 89120 . . . . .	434-4020 (O) 451-3444 (H)
O'Donnell, Bill R. (R) . . . . .	Clark, No. 5. . . . .	2995 South Jones Boulevard, Las Vegas, Nevada 89102 . . .	873-2724 (O) 367-6363 (H)
Porter, Jon C. (R) . . . . .	Clark, No. 1 . . . . .	3900 Meadows Lane, Suite 200-A, Las Vegas, Nevada 89107 . . . . .	294-1004 (O) 294-1981 (H)
*Raggio, William J. (R) . . . . .	Washoe, No. 3 . . . . .	P.O. Box 281, Reno, Nevada 89504-0281 . . . . .	786-5000 (O)
*Rawson, Raymond D. (R) . . . . .	Clark, No. 6. . . . .	6433 Mechem Avenue, Las Vegas, Nevada 89107 . . . . .	877-1133, Ext. 260 (O) 870-6382 (H)
Regan, John (Jack) B. (D) . . . . .	Clark, No. 2 . . . . .	1650 Cookson Court, Las Vegas, Nevada 89115-6948 . . . . .	651-4066 (O) 453-4333 (O) 452-3988 (H)
*Rhoads, Dean A. (R) . . . . .	Northern Nevada Senatorial District . . . . .	Box 8, Tuscarora, Nevada 89834 . . . . .	738-4490 (Elko) 756-6582 (H)
*Shaffer, Raymond C. (D) . . . . .	Clark, No. 2 . . . . .	P.O. Box 43594, Las Vegas, Nevada 89116 . . . . .	647-8683 (H)
*Titus, Alice Costandina (Dina) (D) . . . . .	Clark, No. 7 . . . . .	1637 Travois Circle, Las Vegas, Nevada 89119 . . . . .	895-3307 (O) 798-8348 (H)
Townsend, Randolph J. (R) . . . . .	Washoe, No. 4 . . . . .	P.O. Box 20923, Reno, Nevada 89515 . . . . .	825-5111 (H) 771-1555 (Cellular)
Washington, Maurice E. (R) . . . . .	Washoe, No. 2 . . . . .	1061 East Greenbrae Drive, Sparks, Nevada 89434 . . . . .	331-3826 (O) 356-0829 (H)

\*Term expires November 1996.

\*\*For maps of legislative districts, see Appendix D of this manual.

## ASSEMBLY

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
Allard, Dennis L. (R) . . . . .	Clark, No. 20 . . . . .	5409 Langston Circle, Las Vegas, Nevada 89130 . . . . .	642-1231 (O)
Anderson, Bernard (Bernie) (D) . .	Washoe, No. 31 . . . . .	747 Glen Meadow Drive, Sparks, Nevada 89434 . . . . .	358-8113 (H)
Arberry, Morse, Jr. (D) . . . . .	Clark, No. 7 . . . . .	1330 Virginia City Avenue, Las Vegas, Nevada 89106. . . .	229-2540 (O)
			646-4111 (H)
Bache, Douglas (Doug) A. (D) . .	Clark, No. 11 . . . . .	2236 Melinda Avenue, Las Vegas, Nevada 89101 . . . . .	642-8099 (H)
Batten, Thomas (R) . . . . .	Washoe, No. 27 . . . . .	2400 Harvard Way, No. 135, Reno, Nevada 89502 . . . . .	828-0507 (H)
Bennett, Max J. (R) . . . . .	Clark No. 14 . . . . .	1355 Ebbetts Pass, Las Vegas, Nevada 89110 . . . . .	459-3633 (H)
Braunlin, Deanna (R) . . . . .	Clark, No. 4 . . . . .	2251 North Rampart Boulevard, No. 378 Las Vegas, Nevada 89128 . . . . .	256-1935 (O)(H)
Brower, Maureen Elizabeth (R) . .	Clark, No. 3 . . . . .	1401 Arville Street, Las Vegas, Nevada 89102 . . . . .	870-1253 (M)
Buckley, Barbara E. (D) . . . . .	Clark, No. 8 . . . . .	5481 Supai Drive, Las Vegas, Nevada 89103 . . . . .	386-5007 (O)
			222-9901 (H)
Carpenter, John C. (R) . . . . .	Elko (Part), No. 33 . . . . .	Box 190, Elko, Nevada 89803 . . . . .	738-9861 (O)(H)
Chowning, Vonne S. (D) . . . . .	Clark, No. 28 . . . . .	2015 Carroll Street, North Las Vegas, Nevada 89030 . . . .	642-7700 (O)
			642-8683 (H)
Close, Jack D., Sr. (R) . . . . .	Clark, No. 15 . . . . .	4153 Ridgecrest Drive, Las Vegas, Nevada 89121 . . . . .	731-6873 (O)
			451-7336 (H)
de Braga, Marcia (D) . . . . .	Churchill, White Pine, Eureka (Part), Lander (Part), No. 35 . . . . .	11050 Fitz Lane, Fallon, Nevada 89406 . . . . .	423-4674 (O)(H)
Dini, Joseph E., Jr. (D) . . . . .	Lyon, Storey, Carson City (Part), No. 38 . . . . .	104 North Mountain View, Yerington, Nevada 89447 . . . .	463-2868 (O)
			463-2669 (H)

MEMBERS OF THE NEVADA LEGISLATURE--*Continued*

<u>Name and Party</u>	<u>District**</u>	<u>Mailing Address</u>	<u>Telephone</u>
Ernaut, Peter (Pete) G. (R) . . . . .	Carson City (Part), Washoe (Part), No. 37 . . . . .	8281 Dixon Lane, Reno, Nevada 89511 . . . . .	323-2222 (O) 851-4531 (H)
Evans, Jan (D) . . . . .	Washoe, No. 30 . . . . .	3250 Wilma Drive, Sparks, Nevada 89431 . . . . .	356-7122 (H)
Fettic, Thomas (Tom) W. (R) . . . . .	Carson City (Part), No. 40 . . . . .	23 Zephyr Circle, Carson City, Nevada 89706 . . . . .	882-4643 (H)
Freeman, Vivian L. (D) . . . . .	Washoe, No. 24 . . . . .	1665 Carlin Street, Reno, Nevada 89503. . . . .	747-3448 (O)(H)
Giunchigliani, Christina R. (D) . . . . .	Clark, No. 9. . . . .	706 Bracken Avenue, Las Vegas, Nevada 89104 . . . . .	366-1663 (H)
Goldwater, David E. (D) . . . . .	Clark, No. 10 . . . . .	230 East Flamingo Road, No. 114, Las Vegas, Nevada 89109 . . . . .	796-5644 (O)
Harrington, William (Bill) Z. (R) . . . . .	Clark, No. 2 . . . . .	2020 Homeview Court, Las Vegas, Nevada 89117 . . . . .	228-9248 (M)
Hettrick, Lynn C. (R) . . . . .	Douglas, Carson City (Part), No. 39 . . . . .	1475 Glenwood Drive, Gardnerville, Nevada 89410 . . . . .	265-4473 (O) 265-6397 (H)
Humke, David E. (R) . . . . .	Washoe, No. 26 . . . . .	P.O. Box 70656, Reno, Nevada 89570 . . . . .	324-6500 (O) 825-7740 (H)
Krenzer, Sandra (Sandi) (D) . . . . .	Clark, No. 19 . . . . .	1695 Shatz Street, Las Vegas, Nevada 89115 . . . . .	242-7041 (O) 437-9209 (H)
Lambert, Joan A. (R) . . . . .	Washoe, No. 29 . . . . .	55 Bitterbrush Road, Reno, Nevada 89523 . . . . .	345-0516 (H)
Manendo, Mark A. (D) . . . . .	Clark, No. 18 . . . . .	4629 Butterfly Circle, Las Vegas, Nevada 89122 . . . . .	565-4432 (O) 451-8654 (H)
Marvel, John W. (R) . . . . .	Humboldt, Pershing, Elko (Part), Eureka (Part), Lander (Part), No. 34 . . . . .	P.O. Box 1270 (416 South Scott), Battle Mountain, Nevada 89820 . . . . .	635-2538 (Battle Mountain) 882-2054 (Carson City)
Monaghan, Jan F. (R) . . . . .	Clark, No. 1 . . . . .	4024 San Diego Street, North Las Vegas, Nevada 89030 . . . . .	656-9959 (O)



Neighbors, P. M. "Roy" (D)	Esmeralda, Lincoln, Mineral,		
	Nye, No. 36	P.O. Box 33, Tonopah, Nevada 89049	482-6384 (H)
Nolan, Dennis (R)	Clark, No. 13	P.O. Box 82194, Las Vegas, Nevada 89180	876-1561 (O)
Ohrenschall, Genie (D)	Clark, No. 12	1124 South 15th Street, Las Vegas, Nevada 89104	384-5992 (H)
Perkins, Richard (Rick) D. (D)	Clark, No. 23	408 Glasgow Street, Henderson, Nevada 89015	565-8933 (O)
			566-6542 (H)
Price, Robert (Bob) E. (D)	Clark, No. 17	P.O. Box 3759, North Las Vegas, Nevada 89030	642-5669 (H)
			378-8276 (Cellular)
Sandoval, Brian E. (R)	Washoe, No. 25	4145 Falling Water Drive, Reno, Nevada 89509	329-3151 (O)
			746-5209 (H)
Schneider, Michael			
(Mike) A. (D).	Clark, No. 42	6381 Sandpiper Way, Las Vegas, Nevada 89103	876-5121 (H)
			381-1236 (Pager)
Segerblom, Gene Wines (D)	Clark, No. 22	P.O. Box 61136, Boulder City, Nevada 89006-1136	293-2626 (H)
Spitler, Larry L. (D)	Clark, No. 41	3908 Tudur Lane, Las Vegas, Nevada 89119	735-6088 (H)
Steel, Dianne (R)	Clark, No. 16	1256 East Hacienda Avenue, No. C,	
		Las Vegas, Nevada 89119-1945	597-9013 (H)
Stroth, Jeannine (R)	Clark, No. 5	1617 South Decatur Boulevard,	
		Las Vegas, Nevada 89102	259-0282 (O)
			363-4455 (M)
Tiffany, Sandra J. (R)	Clark, No. 21	75 Quail Run Road, Henderson, Nevada 89014	451-7301 (O)
			596-8075 (Cellular)
Tripple, Patricia (Pat) A. (R)	Washoe, No. 32	120 Redstone Drive, Reno, Nevada 89512	322-4268 (H)
Williams, Wendell P. (D).	Clark, No. 6.	2200 Canary Way, Las Vegas, Nevada 89106	646-1018 (H)

*\*\*For maps of legislative districts, see Appendix D of this manual.*



# MEMBERS OF THE NEVADA LEGISLATURE BY DISTRICTS 1995 SESSION

## SENATE

<u>District**</u>	<u>Name and Party</u>
Capital Senatorial District . . . . .	Adler, Ernest (Ernie) E. (D)
Central Nevada Senatorial District . . . . .	*McGinness, Mike (R)
Clark, No. 1 . . . . .	Porter, Jon C. (R)
Clark, No. 2 . . . . .	Regan, John (Jack) B. (D)
Clark, No. 2 . . . . .	*Shaffer, Raymond C. (D)
Clark, No. 3 . . . . .	Coffin, Bob (D)
Clark, No. 3 . . . . .	*Lowden, Suzanne (Sue) (R)
Clark, No. 4 . . . . .	*Neal, Joseph (Joe) M., Jr. (D)
Clark, No. 5 . . . . .	*O'Connell, Ann (R)
Clark, No. 5 . . . . .	O'Donnell, Bill R. (R)
Clark, No. 6 . . . . .	*Rawson, Raymond D. (R)
Clark, No. 7 . . . . .	Augustine, Kathy (R)
Clark, No. 7 . . . . .	*Titus, Alice Costandina (Dina) (D)
Clark, No. 8 . . . . .	James, Mark A. (R)
Clark, No. 8 . . . . .	*Lee, O. C. (D)
Northern Nevada Senatorial District . . . . .	*Rhoads, Dean A. (R)
Washoe, No. 1 . . . . .	Mathews, Bernice (D)
Washoe, No. 2 . . . . .	Washington, Maurice E. (R)
Washoe, No. 3 . . . . .	*Raggio, William J. (R)
Washoe, No. 4 . . . . .	Townsend, Randolph J. (R)
Western Nevada Senatorial District . . . . .	Jacobsen, Lawrence E. (R)

\*Term expires November 1996.

\*\*For maps of legislative districts, see Appendix D of this manual.

## ASSEMBLY

<u>District**</u>	<u>Name and Party</u>
Clark, No. 1	Monaghan, Jan F. (R)
Clark, No. 2	Harrington, William (Bill) Z. (R)
Clark, No. 3	Brower, Maureen Elizabeth (R)
Clark, No. 4	Braunlin, Deanna (R)
Clark, No. 5	Stroth, Jeannine (R)
Clark, No. 6	Williams, Wendell P. (D)
Clark, No. 7	Arberry, Morse, Jr. (D)
Clark, No. 8	Buckley, Barbara E. (D)
Clark, No. 9	Giunchigliani, Christina R. (D)
Clark, No. 10	Goldwater, David E. (D)
Clark, No. 11	Bache, Douglas (Doug) A. (D)
Clark, No. 12	Ohrenschall, Genie (D)
Clark, No. 13	Nolan, Dennis (R)
Clark, No. 14	Bennett, Max J. (R)
Clark, No. 15	Close, Jack D., Sr. (R)
Clark, No. 16	Steel, Dianne (R)
Clark, No. 17	Price, Robert (Bob) E. (D)
Clark, No. 18	Manendo, Mark A. (D)
Clark, No. 19	Krenzer, Sandra (Sandi) (D)
Clark, No. 20	Allard, Dennis L. (R)
Clark, No. 21	Tiffany, Sandra J. (R)
Clark, No. 22	Segerblom, Gene Wines (D)
Clark, No. 23	Perkins, Richard (Rick) D. (D)
Washoe, No. 24	Freeman, Vivian L. (D)
Washoe, No. 25	Sandoval, Brian E. (R)
Washoe, No. 26	Humke, David E. (R)
Washoe, No. 27	Batten, Thomas (R)
Clark, No. 28	Chowning, Vonne S. (D)
Washoe, No. 29	Lambert, Joan A. (R)
Washoe, No. 30	Evans, Jan (D)
Washoe, No. 31	Anderson, Bernard (Bernie) (D)
Washoe, No. 32	Tripple, Patricia (Pat) A. (R)
Elko (Part), No. 33	Carpenter, John C. (R)
Humboldt, Pershing, Elko (Part), Eureka (Part), Lander (Part), No. 34	Marvel, John W. (R)
Churchill, White Pine, Eureka (Part), Lander (Part), No. 35	de Braga, Marcia (D)
Esmeralda, Lincoln, Mineral, Nye, No. 36	Neighbors, P. M. "Roy" (D)
Carson City (Part), Washoe (Part), No. 37	Ernaut, Peter (Pete) G. (R)
Lyon, Storey, Carson City (Part), No. 38	Dini, Joseph E., Jr. (D)
Douglas County, Carson City (Part), No. 39	Hettrick, Lynn C. (R)
Carson City (Part), No. 40	Fettic, Thomas (Tom) W. (R)
Clark, No. 41	Spitler, Larry L. (D)
Clark, No. 42	Schneider, Michael (Mike) A. (D)

\*\*For maps of legislative districts, see Appendix D of this manual.

## INTERIM COMMITTEES AND SUBCOMMITTEES 1993-94

(The Chairman is named first, the Vice Chairman is named  
second on each committee or subcommittee.)

### CREATED BY STATUTE

(Listed by Senate/Assembly Bill Number )

COMMISSION TO REVIEW COMPENSATION OF CERTAIN ELECTED PUBLIC OFFICERS  
(S.B. 221, Chapter 628, *Statutes of Nevada 1993*)—

Virgil M. Getto; Ernie Hall; Dr. Albert C. Johns; Paul W. May, Jr.; James I. Miller; Bertha Mullins; John R. O'Reilly; Anna Peterson; Barbara Robinson.

ECONOMIC FORUM (S.B. 23, Chapter 528, *Statutes of Nevada 1993*)—

Steve Greathouse, Las Vegas; David J. Morgan, Reno; Lois Roethel, Las Vegas; Leo V. Seevers, Reno; Dianne Ursick, Las Vegas.

GAMING POLICY COMMITTEE (S.B. 243, Chapter 362, *Statutes of Nevada 1993*)—

James, Schneider.

COMMITTEE TO STUDY ON USE, ALLOCATION AND MANAGEMENT OF WATER (S.B. 327,  
Chapter 655, *Statutes of Nevada 1993*)—

James, Dini, Adler, Rhoads, Garner, Lambert.

COMMITTEE TO STUDY THE FINANCING AND CONSTRUCTION, MAINTENANCE AND  
REPAIR OF HIGHWAYS (A.B. 378, Chapter 586, *Statutes of Nevada 1993*)—

Bennett, Nevin, O'Donnell, Rhoads, Shaffer, Collins, Hettrick, Regan.

LEGISLATIVE COMMISSION'S SUBCOMMITTEE TO PLAN ADJOURNMENT DURING THE  
1995 SESSION (A.B. 425, Chapter 538, *Statutes of Nevada 1993*)—

Mryna T. Williams, Raggio, Rhoads, Titus, Townsend, Arberry, Dini, Marvel.

INFORMATION TECHNOLOGY ADVISORY BOARD (A.B. 782, Section 187 of Chapter 466, *Statutes of Nevada 1993*)—

O'Donnell, Perkins. Stephen W. Chapin; Myla C. Florence; Jim Hauenstein; James Ratigan; Barbara Willis; and ex officio members: John P. Comeaux, Director, Department of Administration; and Dr. Eugene T. Paslov, Superintendent of Public Instruction, State Department of Education.

LEGISLATIVE COMMISSION'S SUBCOMMITTEE TO MONITOR PROGRESS OF  
IMPLEMENTATION OF REORGANIZATION OF EXECUTIVE BRANCH OF GOVERNMENT  
(A.B. 782, Chapter 466, *Statutes of Nevada 1993*)—

Arberry, Coffin, Hickey, Raggio, Freeman, Heller, Spitler.

**CREATED BY CONCURRENT OR JOINT RESOLUTION—1993**

(Listed by Senate/Assembly Resolution Number)

STUDY TO REVIEW PRESENT EFFORTS TO CONSERVE AND DEVELOP ENERGY RESOURCES  
(S.C.R. 35)—

Titus, Freeman, McGinness, Townsend, Bonaventura, deBraga, Freeman, Gibbons.

STUDY ON THE REVENUE AND TAX STRUCTURE IN NEVADA (S.C.R. 43)—

Rhoads, Glomb, Giunchigliani, Heller. Marvin Leavitt, Local Government Advisory Committee; Harry Weinberg, expert in economic development; Carole A. Vilardo, representative of general public.

STUDY OF THE METHOD OF ESTABLISHING A LEGISLATIVE BUDGET OFFICE (S.C.R. 46)—

Evans, Callister, Rawson, Rhoads, Arberry, Marvel.

STUDY OF PUBLIC ELEMENTARY AND SECONDARY EDUCATION (S.C.R. 52)—

Rawson, Hickey, Humke, Wendell P. Williams. Dr. Eugene T. Paslov, Superintendent of Public Instruction, Department of Education; Frank D. Meyers, Dean, College of Education, University of Nevada, Reno; Dale G. Andersen, Dean, College of Education, University of Nevada, Las Vegas; Rick Millsap, President, Nevada State Education Association.

STUDY ON OVERTIME WORKED BY STATE EMPLOYEES (S.C.R. 55)—

Raggio, Coffin, O'Donnell, Giunchigliani, Heller, Spitler.

COMMITTEE TO CONTINUE REVIEW OF THE TAHOE REGIONAL COMPACT (S.J.R. 7)—

Hettrick, Jacobsen, O'Donnell, Titus, Freeman, Segerblom.

STUDY OF LAWS RELATING TO FINANCING OF INFRASTRUCTURE WHICH ACCOMPANY  
DEVELOPMENT (A.C.R.38)—

Myrna T. Williams, Brown, O'Connell, Augustine, Bache. Donald Brown, representative of local government; Edward Collins, representative of commercial developers; Mark Doppe, representative of residential developers; Mary Henderson, representative of local government; Guy Hobbs, representative of local government; Marvin Leavitt, representative of local government; Robert Lewis, representative of residential builders; Michael C. Niarchos, representative of large land developers; Elizabeth Nozero, representative of the gaming industry; Phillip Peckman, representative of commercial developers; Irene Porter, representative of residential builders; Madelyn Shipman, representative of local government.

STUDY OF LAWS GOVERNING TAXATION GENERALLY AND THE CREATION OF TAXING DISTRICTS (A.C.R. 47)—

Garner, Callister, Lowden, Nevin, O'Connell, Ernaut, Haller, Lambert, Price. Robert S. Hadfield, Executive Director, Nevada Association of Counties; Bruce Brooks, Finance Director, Nevada League of Cities; Bruce Nystrom, Gardnerville Ranchos General Improvement District; Jim Weishaupt, Manager, Walker River Irrigation District.

STUDY OF STRUCTURE AND FUNCTIONING OF THE LEGISLATIVE COUNSEL BUREAU (A.C.R. 67)—

Price, Nevin, Townsend, Carpenter, Freeman.

STUDY OF DRUG AND ALCOHOL ABUSE AMONG CRIMINAL OFFENDERS (A.C.R. 71)—

Anderson, Callister, McGinness, Neal, Chowning, Humke, Perkins, Toomin.

STUDY ON DISCLOSURE OF INFORMATION IN REAL ESTATE TRANSACTIONS (A.C.R. 75)—

Petrak, O'Donnell, Shaffer, Carpenter, Schneider, Segerblom.

STUDY OF THE CRIMINAL JUSTICE SYSTEM IN NEVADA (A.C.R. 76)—

Adler, Wendell P. Williams, Jacobsen, James, Arberry, Perkins, Scherer, Smith.

**CREATED BY LEGISLATIVE COMMISSION—1993-94**

(Listed Alphabetically by Topic)

LEGISLATIVE COMMISSION'S SUBCOMMITTEE TO STUDY BILL DRAFT REQUESTS—

Freeman, Adler, Lambert.

LEGISLATIVE COMMISSION'S BUILDING SUBCOMMITTEE (NRS 218.682)—

Raggio, Adler, Jacobsen, Arberry, Dini, Heller.

LEGISLATIVE COMMISSION'S SUBCOMMITTEE ON COMPUTER APPLICATION TO THE LEGISLATIVE PROCESS (NRS 218.682)—

O'Donnell, Adler, Neighbors, Regan, Tiffany.

LEGISLATIVE COMMISSION'S SUBCOMMITTEE ON LEGISLATIVE BROCHURE—

Townsend, Smith.

LEGISLATIVE COMMISSION'S SUBCOMMITTEE TO DEVELOP LANGUAGE FOR 1994 STATEWIDE BALLOT QUESTIONS—

Callister, James, McGinness, Anderson, Humke, Lambert, Regan.

## LEGISLATIVE COMMISSION'S SUBCOMMITTEE TO STUDY PREFILING OF BILLS AND RESOLUTIONS—

McGinness, Adler, Lambert, Price.

## LEGISLATIVE COMMISSION'S SUBCOMMITTEE TO PLAN PRESESSION ORIENTATION—

Myrna T. Williams, Bennett, Lowden, Titus, Townsend, deBraga, Marvel.

## LEGISLATIVE COMMISSION'S SUBCOMMITTEE TO REVIEW REPORTS BY THE OFFICE OF THE STATE PUBLIC DEFENDER, DEPARTMENT OF HUMAN RESOURCES, AND DISTRICT ATTORNEYS—

James, Anderson, Chowning.

**ONGOING STATUTORY COMMITTEES AND SUBCOMMITTEES**

(Listed by NRS Citation Number)

## INTERIM FINANCE COMMITTEE'S COMMITTEE ON PRISON INDUSTRY (NRS 209.4813)—

Marvel, Jacobsen, Rawson, Arberry. Bruce Aguilera, Vice President, Caesars; Ron Angelone, Director, Department of Prisons; Mike Magnani, Labor; George Ormiston, International Game Technology; Al Puliz, President, Puliz Moving and Storage; Tom Tatro, Chief, Purchasing Division, Department of Administration.

## COMMITTEE TO CONSULT WITH LEGISLATIVE COUNSEL (NRS 218.243)—

Dini, Raggio, Price.

## NEVADA LEGISLATURE'S COMMITTEE ON PUBLIC LANDS (NRS 218.5363)—

Rhoads, Marvel, James, McGinness, Neighbors, Regan. Karen W. Hayes, Clark County Commissioner.

## LEGISLATIVE COMMISSION (NRS 218.660)—

Dini, Price, Adler, James, Rhoads, Shaffer, Titus, Townsend, Freeman, Giunchigliani, Lambert Scherer.

## LEGISLATIVE COMMISSION'S AUDIT SUBCOMMITTEE (NRS 218.6823)—

Dini, Rawson, Shaffer, Arberry, Marvel.

## INTERIM FINANCE COMMITTEE (NRS 218.6825)—

Raggio, Arberry, Callister, Coffin, Glomb, Jacobsen, O'Donnell, Rawson, Chowning, Dini, Evans, Giunchigliani, Heller, Humke, Marvel, Perkins, Price, Spitler, Tiffany, Myrna T. Williams.



## NATIONAL CONFERENCE OF COMMISSIONERS ON UNIFORM STATE LAWS (NRS 219.020)—

Adler, Scherer. Brenda J. Erdoes, Legislative Counsel.

*Additional Commissioners (NRS 219.025)*

Robert R. Barengo, Frank W. Daykin.

## COMMITTEE TO REVIEW REGULATIONS (NRS 233B.067)—

O'Connell, Titus, Bennett, Carpenter.

## NEVADA COMMISSION ON SPORTS (NRS 233H.020)—

Coffin, Emaut. D. Keith Kleven, James R. Arnold, Jerry R. Cail, Glenn T. Carano, Roger E. Hall, Dick Trachok, Michael E. Schumaker, Dru Silver, Martha R. Watson.

## COMMISSION ON ETHICS (NRS 281.455)—

Thomas R.C. "Spike" Wilson, Jud Allen, Bonnie James, Bill Morse, Robert M. Sader, Joni Wines.

## INTERIM RETIREMENT COMMITTEE (NRS 286.113)—

Arberry, Raggio, Callister, O'Connell, Garner, Marvel.

## MARLETTE LAKE WATER SYSTEM ADVISORY COMMITTEE (NRS 331.165)—

Jacobsen, Adler, Dini. James W. Curran, Fisheries, Division on Wildlife, State Department of Conservation and Natural Resources; Mike Meizel, Buildings and Grounds Division, Department of Administration; John B. Richardson, Division of State Parks, State Department of Conservation and Natural Resources; Roy W. Trenoweth, Division of Forestry, State Department of Conservation and Natural Resources; Lorne J. Malkiewich, Director, Legislative Counsel Bureau (nonvoting).

## WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION (WICHE) (NRS 397.030)—

Titus.

## EDUCATION COMMISSION OF THE STATES (NRS 399.015)—

O'Connell, Rawson, Myrna T. Williams, Wendell P. Williams. Governor Robert J. Miller; John M. Vergiels; Dr. Eugene T. Paslov, Superintendent of Public Instruction, State Department of Education.

ADVISORY COMMITTEE FOR A VETERANS' CEMETERY IN NORTHERN NEVADA  
(NRS 417.230)—

Jacobsen, Dini. Eunice Marcum, Arthur W. Johnson, Jim Marr, Edward L. Pine, Daniel Lee Washburn.

**ADVISORY COMMITTEE FOR A VETERANS' CEMETERY IN SOUTHERN NEVADA  
(NRS 417.230)—**

Rawson, Petrak. John Pilgrim, Joseph T. Botos, Jerry G. Jory, Stanley B. Kushel, Jack P. Libby.

**NEVADA COMMISSION ON AGING (NRS 427A.032)—**

Titus, Petrak.

**LEGISLATIVE COMMITTEE ON HEALTH CARE (NRS 439B.200)—**

Rawson, Freeman, Glomb, Shaffer, Evans, Tiffany.

**ADVISORY BOARD ON MATERNAL AND CHILD HEALTH (NRS 442.133)—**

Glomb, Smith. Dr. Joel Bower, Dr. Bernard Feldman, Barbara Hunt, Dr. Victor Knutzen, Joy Meyer, Dr. Otto Ravenholt, Dr. Jeffrey A. Wrightson, Alannah Inskip, Dora Smith.

**COMMITTEE ON HIGH-LEVEL RADIOACTIVE WASTE (NRS 459.0085)—**

Hickey, Myrna T. Williams, Jacobsen, McGinness, Lambert, Neighbors, Price.

**COMMISSION ON NUCLEAR PROJECTS (NRS 459.0091)—**

Grant Sawyer, Michon Mackedon, Frank Caine, Thalia M. Dondero, Anne Peirce, Peter Thomas.

## SENATE STANDING COMMITTEES

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**Sixty-Eighth Session, 1995**

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(The Chairman is named first, the Vice Chairman  
is named second on each committee.)

**COMMERCE AND LABOR--**

Townsend, O'Connell, Lowden, Augustine, Shaffer, Regan, Neal.

**FINANCE--**

Raggio, Rawson, Jacobsen, O'Donnell, Rhoads, Mathews, Coffin.

**GOVERNMENT AFFAIRS--**

O'Connell, Townsend, Porter, Raggio, O'Donnell, Titus, Shaffer.

**HUMAN RESOURCES AND FACILITIES--**

Rawson, Lowden, Washington, Augustine, Neal, Coffin, Mathews.

**JUDICIARY--**

James, Porter, Washington, McGinness, Adler, Titus, Lee.

**LEGISLATIVE AFFAIRS AND OPERATIONS--**

McGinness, Raggio, Rawson, James, Titus, Coffin, Mathews.

**NATURAL RESOURCES--**

Rhoads, Jacobsen, James, McGinness, Adler, Regan, Lee.

**TAXATION--**

Lowden, Augustine, O'Connell, Rhoads, Townsend, Regan, Adler.

**TRANSPORTATION--**

O'Donnell, Washington, Jacobsen, Porter, Lee, Neal, Shaffer.

**PRESIDENT PRO TEMPORE--**

Lawrence E. Jacobsen.

**MAJORITY FLOOR LEADER--**

William J. Raggio.

**ASSISTANT MAJORITY FLOOR LEADER--**

Raymond D. Rawson.

**MAJORITY WHIP--**

Suzanne (Sue) Lowden.

## MINORITY FLOOR LEADER--

Alice Costandina (Dina) Titus.

## ASSISTANT MINORITY FLOOR LEADER--

Ernest (Ernie) E. Adler.

## MINORITY WHIP--

John (Jack) B. Regan.

## ASSEMBLY STANDING COMMITTEES

---

### Sixty-Eighth Session, 1995

---

(The Co-Chairman is named first, the Co-Vice Chairman  
is named second on each committee.)

#### DEMOCRATS

#### REPUBLICANS

#### COMMERCE

Spitler, Perkins, Arberry, Buckley,	Tiffany, Brower, Allard, Fetic, Hettrick,
Giunchigliani, Schneider.	Humke.

#### ECONOMIC DEVELOPMENT AND TOURISM

Schneider, Manendo, Goldwater, Segerblom.	Steel, Brower, Batten, Close.
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#### EDUCATION

Williams, Segerblom, Chowning, de Braga,	Harrington, Tripple, Batten, Bennett, Braunlin,
Manendo, Neighbors.	Stroth.

#### ELECTIONS AND PROCEDURES

Giunchigliani, Perkins, Dini, Evans, Freeman,	Close, Lambert, Allard, Fetic, Humke,
Price.	Monaghan.

#### GOVERNMENT AFFAIRS

Bache, Neighbors, de Braga, Freeman,	Lambert, Braunlin, Bennett, Ernaut,
Krenzer, Segerblom, Williams.	Harrington, Nolan, Tripple.

#### HEALTH AND HUMAN SERVICES

Freeman, Evans, Buckley, Krenzer, Williams.	Monaghan, Harrington, Braunlin, Nolan,
	Steel.

#### JUDICIARY

Anderson, Buckley, Goldwater, Manendo,	Humke, Sandoval, Batten, Carpenter,
Ohrenschall, Perkins, Schneider.	Monaghan, Steel, Stroth.

#### LABOR AND MANAGEMENT

Krenzer, Goldwater, Anderson, Bache,	Nolan, Hettrick, Carpenter, Ernaut,
Manendo.	Sandoval.

## NATURAL RESOURCES, AGRICULTURE AND MINING

de Braga, Ohrenschall, Bache, Neighbors, Carpenter, Bennett, Fetic, Humke, Sandoval.  
Segeberblom.

## TAXATION

Price, Schneider, Arberry, Manendo, Stroth, Ernaut, Brower, Lambert, Marvel,  
Neighbors, Spitler. Sandoval.

## TRANSPORTATION

Chowning, Goldwater, Anderson, de Braga, Batten, Allard, Carpenter, Nolan, Tripple.  
Ohrenschall.

## WAYS AND MEANS

Arberry, Evans, Chowning, Dini, Marvel, Tiffany, Allard, Brower, Close, Fetic,  
Giunchigliani, Price, Spitler. Hettrick.

## SPEAKERS

Joseph E. Dini, Jr.

Lynn C. Hettrick.

## SPEAKERS PRO TEMPORE

Jan Evans.

Sandra J. Tiffany.

## FLOOR LEADERS

Richard D. Perkins.

Peter G. Ernaut.

## ASSISTANT FLOOR LEADERS

Robert E. Price.

Jeannine Stroth.

## WHIPS

Wendell P. Williams.  
Saundra Krenzer, Assistant Whip.

Dennis L. Allard.

**CHAPTER II**

**LEGISLATIVE STRUCTURE,  
FINANCIAL OPERATION  
AND  
RESPONSIBILITIES**





## CHAPTER II

### LEGISLATIVE STRUCTURE, FINANCIAL OPERATION AND RESPONSIBILITIES

The State Legislature is Nevada's foremost political institution. It not only enacts *laws*, but also creates the machinery for carrying out those enactments. The Legislature establishes departments, boards, commissions, and bureaus, and defines the scope of their powers and the extent of their responsibilities. It also regulates the activities of these state agencies by granting or denying them the authority to hire employees and expend public funds. In addition, the Legislature sets down the fundamental rules of government in Nevada in the form of administrative procedures acts, civil service rules and election laws.

This chapter provides an introduction to the Nevada Legislature. It is intended to serve as a handy reference not only for legislators, but also for citizens who wish to participate in the legislative process.

#### LEGISLATIVE TERMINOLOGY

The legislative process has acquired a vocabulary of its own over the years. Often these words have a precise and definite meaning that varies considerably from the same word when used in common conversation. This legislative terminology may also vary in meaning from one state legislature to another.

Appendix A provides a list of frequently-used terms, primarily from *Mason's Manual of Legislative Procedure*. That manual also contains a number of terms not commonly used in Nevada. The list defines the words most commonly used in the Nevada Legislature as well as those which will assist in a clear understanding of the various subjects and procedures described in this publication. Where possible, the first use of these terms in the *Legislative Manual* is provided in italics.

#### THE LEGISLATIVE STRUCTURE

Nevada has a two-house (*bicameral*) Legislature consisting of a *Senate* and an *Assembly*. The two Houses jointly are designated by the state *constitution* as "The Legislature of the State of Nevada."<sup>1</sup> The Legislature is one of three separate and distinct branches of government at the state level, the other two being the Executive Branch (headed by the Governor) and the Judicial Branch. According to the

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<sup>1</sup>*Nevada Constitution*, Art. 4, Sec. 1.

*Nevada Constitution*, " \* \* \* no persons charged with the exercise of powers properly belonging to one of these departments shall exercise any functions, appertaining to either of the others \* \* \* " except in certain specified instances.<sup>2</sup>

However, it is important to realize that,

The Legislature is part of a larger political system \* \* \* No matter how specific the intent of the Legislature, its decisions will require interpretation and implementation by executive officials; no matter how unambiguous its legislative purposes, its laws may come under review in the judicial process.<sup>3</sup>

### **Size and Apportionment**

Unlike some states, Nevada does not fix the number of its Senators and members of the Assembly in its constitution. Instead, the constitution sets a maximum limit of 75 legislators from the combined total of the two Houses.<sup>4</sup> No minimum limit is set on the size of the Legislature, but " \* \* \* the number of senators shall not be less than one-third nor more than one-half of that of the members of the assembly."<sup>5</sup> The actual size of the Legislature is set by *statute*.<sup>6</sup>

Since 1983, the Nevada Legislature has had a 42-member Assembly and a 21-member Senate. It has not always been that way. The Legislature had the maximum 75 members in 1875, 1877, 1879, 1913, and 1915, during periods of population growth. The Legislature could, in theory, be as small as three members - two Assemblymen and one Senator. However, the smallest Nevada Legislatures consisted of 45 members. This situation occurred during the sessions of 1893-1899, a period of population decline. The *Nevada Constitution* states that Senators and members of the Assembly must be apportioned among the several counties of the state or among legislative districts in accordance with law.<sup>7</sup> The United States

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<sup>2</sup>*Nevada Constitution*, Art. 3, Sec. 1.

<sup>3</sup>William J. Keefe and Morris S. Ogul, *The American Legislative Process: Congress and The States*, Englewood Cliffs, New Jersey, Prentice-Hall, Inc., 1964, p. 2.

<sup>4</sup>*Nevada Constitution*, Art. 15, Sec. 6.

<sup>5</sup>*Nevada Constitution*, Art. 4, Sec. 5.

<sup>6</sup>*Nevada Revised Statutes* 218.051 through 218.0796, inclusive. The *Nevada Revised Statutes* are hereinafter cited as NRS.

<sup>7</sup>*Nevada Constitution*, Art. 4, Sec. 5.

Supreme Court has held that both houses of state legislatures must be apportioned on a population basis under the principle of one person, one vote.<sup>8</sup>

Membership in both Houses of the Legislature is geographically apportioned throughout the state on the basis of population. Normally, the Legislature redistricts every 10 years, immediately after the federal decennial census, as required by the state constitution.<sup>9</sup> Nevada legislators, during the 1991 Legislative Session, reapportioned state Senate and Assembly districts. Maps A through J in Appendix D describe the current boundaries of Nevada legislative districts. In addition, detailed maps of every district are available through the Legislative Counsel Bureau's Publications Unit. Also available are 1990 census statistics by legislative districts.

The 1991 redistricting plan created 42 single-member Assembly districts with an overall range of deviation in population of 4.55 percent, which is well below the 10 percent standard for state legislative districts under existing legal guidelines for population equality. The average population for an Assembly district at the time of redistricting was 28,615. In reference to minority considerations, the plan includes, in Clark County, one majority (55 percent) African American population district, a 47 percent African American population plurality district, and a 40 percent Hispanic population influence district.

The Senate 1991 redistricting plan created 16 districts (11 single-member and five multi-member) with an overall range of population deviation of 2.6 percent, which includes (in Clark County) one majority (51 percent) African American population district. All Senate districts in the state, outside of Clark County, are single-member districts. Five of the eight Senate districts in Clark County are multi-member (two-member) districts. The average population of a single-member Senate district at the time of redistricting was 57,230, while some 114,460 people resided in an average-sized, multi-member Senate district. Because Nevada continues to be the fastest growing state in the Nation, some Senate and Assembly districts now contain many more residents than at the time of redistricting. However, the next formal redistricting of the Nevada Legislature will not occur until 2001, following the year 2000 Federal census.

Under 1991 legislative redistricting plans, 13 Senators and 26 Assemblymen come from Clark County, four Senators and eight Assemblymen serve most of Washoe County, while four Senators and eight Assemblymen represent the remainder of the state and a portion of southern Washoe County. It is interesting to note that over half of Nevada's legislators have represented Clark County from the 1973 Legislative Session until the present.

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<sup>8</sup>*Reynolds v. Sims*, 377 U.S. 533; *Lucas v. 44th General Assembly of Colorado*, 377 U.S. 713; and related cases.

<sup>9</sup>*Nevada Constitution*, Art. 4, Sec. 5.

In contrast with previous redistricting in Nevada, only six of the 16 Senate districts are completely nested, or coterminous, within the boundaries of Assembly districts. Of the nested districts, three are in Clark County, two are in rural Nevada and one is in Washoe County. Of the 10 Senate districts that are not completely nested within Assembly districts, five are in Clark County, two are in western Nevada and three are in Washoe County.

Of the 42 Assembly districts, 26 are nested completely within the boundaries of a Senate district (14 are in completely nested Senate districts, and 12 are in non-nested districts). Portions of the remaining 16 districts are allocated among two or more Senate districts. A list that shows the nested and non-nested Senate and Assembly districts is available from the Research Division of the Legislative Counsel Bureau.

### Membership Qualifications

Members of the Assembly are elected every 2 years by the qualified electors in their respective districts. Senators, on the other hand, serve for 4-year terms, which are staggered so that, as near as possible, one-half of the number of Senators is elected every 2 years. Members of both Houses are elected on the 1st Tuesday after the 1st Monday in November of even-numbered years, at intervals of 2 or 4 years, depending upon the House in question. Their terms of office begin on the day following their election,<sup>10</sup> but members are not actually sworn in by oath of office until the first day of the legislative session (third Monday in January).

To be eligible to serve as a Senator or member of the Assembly, a person must be at least 21 years of age, a qualified elector in the respective county and district, and a citizen resident of Nevada for a minimum of 1 year next preceding the election.<sup>11</sup> However, the *Nevada Constitution* declares that, "Each House shall judge of the qualifications, elections and returns of its own members \* \* \* and with the concurrence of two-thirds of all the members elected, expel a member."<sup>12</sup> Thus, theoretically, a House could seat someone who failed to meet the statutory requirements (or deny a seat to someone who met all of the legal requirements for membership in the Legislature) by a two-thirds vote of the elected membership.

No person holding a federal office of profit (with the exception of postmasters earning less than \$500 per year or commissioners of deeds) or a lucrative office under any other power may serve as a legislator.<sup>13</sup> Persons are also disqualified from

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<sup>10</sup>*Nevada Constitution*, Art. 4, Secs. 3 and 4.

<sup>11</sup>NRS 218.010.

<sup>12</sup>*Nevada Constitution*, Art. 4, Sec. 6.

<sup>13</sup>*Nevada Constitution*, Art. 4, Sec. 9.

holding legislative office if they have been convicted of embezzlement of public funds or bribery in the procurement of election or appointment to office.<sup>14</sup> A legislator may not be appointed to any civil office of profit in the state that was created, or the salary for which was raised, during the legislator's term of office, for a period of 1 year after the expiration of the term.<sup>15</sup>

### **Vacancies**

If a legislator resigns from office, the resignation must be delivered to the Governor. If a legislator dies or resigns during a regular or *special session* of the Legislature, or at a time when no *biennial* election or regular election is scheduled between the time the vacancy occurs and the date of the next legislative session, the Board of County Commissioners from the legislator's district is required to appoint a person of the same political party as the former incumbent to fill the unexpired term. If the Senator or Assemblyman was elected from a district comprising more than one county, the appointment is required to be made by the county commissioners of each county within or partly within the legislator's district. Each Board of County Commissioners first meets separately and determines the single candidate it will nominate to fill the vacancy. Then the boards meet jointly and the chairmen, on behalf of the boards, cast a proportionate number of votes according to the percent which the population of its county is of the population of the entire district. The person who receives a plurality of these votes is appointed to fill the vacancy. If no candidate receives a plurality of the votes, the various Boards of County Commissioners each selects a candidate. The appointee is then chosen by drawing lots from those candidates nominated by the separate boards.<sup>16</sup>

### **Interest Groups and Media**

#### **PRESS**

The news corps is an important adjunct to the Legislature. Public awareness is vital to the democratic process, and it is the function of the press to present, analyze and interpret the news so that the public is informed and can, therefore, more effectively express itself to and through its elected representatives.

Press representatives are granted official accreditation in each chamber through adoption of a simple motion to accredit named individuals at the beginning of the session or at selected times during the session. Space in each chamber

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<sup>14</sup>*Nevada Constitution*, Art. 4, Sec. 10.

<sup>15</sup>*Nevada Constitution*, Art. 4, Sec. 8.

<sup>16</sup>*Nevada Constitution*, Art. 4, Sec. 12; NRS 218.040 and 218.043.

is provided or members of the news media to televise or otherwise cover legislative proceedings.

#### LOBBYISTS

Legislative agents or representatives, commonly known as "*lobbyists*," represent various organizations, interests and causes before the Legislature. Like the news media, they are important to the legislative process as sources of information, channels of communication between constituents and their representatives, and as major protagonists in efforts to influence legislation. They frequently point out faults in *bills*, suggest amendments, provide valuable testimony, and, in general, assist the Legislature in assessing the merits of proposed legislation.

The activities of lobbyists in Nevada are controlled by the "Nevada Lobbying Disclosure Act."<sup>17</sup> The law requires lobbyists to register with the Director of the Legislative Counsel Bureau and provide various information about themselves and the groups or individuals they represent. A lobbyist must file a report each month during a legislative session and within 30 days after the close of a session concerning his or her lobbying activities. Each report must include the total expenditures for the month and, if the lobbyist had expenditures of \$50 or more during the month, the report must itemize expenses in connection with any event hosted by an organization that sponsors the registrant, expenditures for entertainment, gifts and loans, and other expenditures directly associated with legislative *action*. Data on personal expenditures for food, lodging, and travel expenses or membership dues are not required in the monthly reports. Violation of the *act* is a misdemeanor.

Other sections in the *Nevada Revised Statutes* (NRS) also address improper influence exerted upon legislators. For example, any person who interferes with the legislative process is guilty of a gross misdemeanor.<sup>18</sup> Any person who improperly obtains money or other things of value to influence a member of a legislative body in regard to any vote or legislative action is also guilty of a gross misdemeanor.<sup>19</sup> Moreover, both the giving of a bribe to a legislator and receiving a bribe are crimes against the legislative power and are subject to severe punishments under the law.<sup>20</sup> Although lobbying activities are customarily prohibited on the *floor* of both chambers,<sup>21</sup> lobbyists may appear before any committee of the Legislature.

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<sup>17</sup>NRS 218.900 to 218.944, inclusive.

<sup>18</sup>NRS 218.544.

<sup>19</sup>NRS 198.010.

<sup>20</sup>NRS 218.590 and 218.600.

<sup>21</sup>Senate Standing Rule 94, *Statutes of Nevada 1987*, 2333; and Assembly Standing Rule 94, *Statutes of Nevada 1983*, 2152.

## LEGISLATIVE POWERS, PRIVILEGES AND RESPONSIBILITIES

### Legislator Duties

The *Nevada Constitution* vests the lawmaking authority for the state in the Nevada Legislature.<sup>22</sup> Generally, the Legislature is empowered to enact the laws of the state;<sup>23</sup> levy taxes on individuals, businesses, property, and sales;<sup>24</sup> appropriate the funds collected for the support of public institutions and the administration of state government;<sup>25</sup> propose amendments to the constitutions of the United States and Nevada;<sup>26</sup> and consider legislation proposed by *initiative* petitions.<sup>27</sup> In addition, the Legislature is directed to establish a state university;<sup>28</sup> a public school system;<sup>29</sup> and a statewide, uniform system of county and township government.<sup>30</sup> The Legislature also has the power to create, revise, or abolish county positions;<sup>31</sup> determine the compensation of legislative officers and employees,<sup>32</sup> certain state officials,<sup>33</sup> Supreme and District Court judges,<sup>34</sup> and specified county officers;<sup>35</sup> decide the winner of a tied election for a district or state officer or the office of U.S. Senator or Representative;<sup>36</sup> impeach the Governor, other state official, or any judge, except a justice of the peace;<sup>37</sup> and pardon, reprieve, or compel the enforcement of a

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<sup>22</sup>*Nevada Constitution*, Art. 4, Sec. 1.

<sup>23</sup>*Nevada Constitution*, Art. 4, Sec. 23.

<sup>24</sup>*Nevada Constitution*, Art. 9, Sec. 2; Art. 10, Sec. 1.

<sup>25</sup>*Nevada Constitution*, Art. 4, Sec. 19.

<sup>26</sup>*Nevada Constitution*, Art. 16, Sec. 1; *United States Constitution*, Art. 5.

<sup>27</sup>*Nevada Constitution*, Art. 19, Sec. 2.

<sup>28</sup>*Nevada Constitution*, Art. 11, Sec. 4.

<sup>29</sup>*Nevada Constitution*, Art. 11, Sec. 5.

<sup>30</sup>*Nevada Constitution*, Art. 4, Sec. 25.

<sup>31</sup>*Nevada Constitution*, Art. 4, Sec. 32.

<sup>32</sup>*Nevada Constitution*, Art. 4, Secs. 28 and 33.

<sup>33</sup>*Nevada Constitution*, Art. 15, Sec. 9.

<sup>34</sup>*Nevada Constitution*, Art. 6, Sec. 15.

<sup>35</sup>*Nevada Constitution*, Art. 4, Sec. 32.

<sup>36</sup>*Nevada Constitution*, Art. 5, Sec. 4.

<sup>37</sup>*Nevada Constitution*, Art. 7, Sec. 1.

sentence for the conviction for treason.<sup>38</sup> The Legislature also provides oversight of the Executive and Judicial Branches of government through the *budget*<sup>39</sup> and audit<sup>40</sup> processes and reviews the regulations developed by state agencies.<sup>41</sup>

The majority of the Legislature's work, however, consists of generating, revising, and occasionally repealing the laws of the state. Through a process defined by the *Nevada Constitution*, state law, and *legislative rules*, the members of the Legislature consider almost 2,000 bills and *resolutions* throughout each *regular session*. The regular sessions of the Senate and Assembly are required to be held during each odd-numbered year, beginning on the third Monday of January.<sup>42</sup> At other times, the Governor may call the Legislature into special session,<sup>43</sup> but such action is rarely taken.

During the session, legislators have several responsibilities. They shepherd the measures they have introduced through the legislative process by providing testimony at *hearings*, working with others to improve the legislation, and encouraging their colleagues to vote in favor of their bills. Legislators also serve on the committees that review each piece of legislation. Typically, each legislator is assigned to at least one committee and usually more. As committee members, legislators listen to and question witnesses about the provisions of a measure,<sup>44</sup> participate in subcommittees created to focus on a specific bill of issue,<sup>45</sup> and vote on whether the bill or resolution should be considered by the full house.

At times, all legislators may be required to participate in a Committee of the Whole.<sup>46</sup> Such a committee is formed only once or twice during a session. Much more common are the *Conference Committees*, formed to resolve differences between

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<sup>38</sup>*Nevada Constitution*, Art. 5, Sec. 13.

<sup>39</sup>NRS 353.230.

<sup>40</sup>NRS 218.767, *et seq.*

<sup>41</sup>NRS 233B.066, *et seq.*

<sup>42</sup>*Nevada Constitution*, Art. 4, Sec. 2.

<sup>43</sup>*Nevada Constitution*, Art. 5, Sec. 9.

<sup>44</sup>Senate Standing Rule 43, *Statutes of Nevada 1973*, 1868; Assembly Standing Rule 49, *Statutes of Nevada 1975*, 1914.

<sup>45</sup>Senate Standing Rule 53, *Statutes of Nevada 1991*, 2482; Assembly Standing Rule 43, *Statutes of Nevada 1973*, 1903.

<sup>46</sup>Senate Standing Rule 46, *Statutes of Nevada 1977*, 1651; Assembly Standing Rule 1, *Statutes of Nevada 1975*, 1912.



amendments proposed by each House to the same bill.<sup>47</sup> Occasionally, legislators may be assigned to a joint committee of the two Houses.<sup>48</sup>

Legislators are also required to attend the daily meetings of their respective Houses,<sup>49</sup> commonly referred to as "being on the floor." The meeting procedures of the Senate, Assembly, and these various committees are discussed elsewhere in this manual.

When not on the floor or in meetings, legislators confer with constituents who call or visit, with lobbyists who represent organizations or certain opinions, and with staff who provide requested information. Legislators are also asked to speak to various groups and attend numerous community functions.

When the session ends, however, the legislator's job does not. Legislators continue to make speeches, work with constituents, serve on special legislative committees, and compile information in preparation for the next session. Often, legislators serve as facilitators between various groups. For example, a legislator might contact a government agency on behalf of a constituent or bring opposing factions together to solve a problem. In addition, legislators monitor the implementation of certain bills passed during the preceding session. In this capacity, a legislator might attend a hearing conducted by a state agency formulating pertinent regulations.

Between sessions, a legislator may serve on one or more *interim* committees. Some of these committees study a specific subject; provide oversight of ongoing issues; or are part of national organizations that bring together legislators from the various states to discuss similar problems. Permanent committees of the Legislature are created through statute;<sup>50</sup> temporary committees originate in concurrent resolutions<sup>51</sup> passed in one session and are usually dissolved by the beginning of the next.

The foregoing description of legislative responsibilities is not comprehensive. Like employees in the private sector, legislators are often responsible for other duties as assigned. Any legislator who chairs a committee or assumes a *leadership* role conducts those duties in addition to the ones mentioned. Legislators are also

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<sup>47</sup>Joint Rule 1, *Statutes of Nevada* 1979, 1964.

<sup>48</sup>Joint Rule 7, *Statutes of Nevada* 1993, 2901, Assembly Concurrent Resolution No. 1 of the 1993 Session (File No. 1).

<sup>49</sup>Senate Standing Rule 12, *Statutes of Nevada* 1973, 1866; Assembly Standing Rule 10, *Statutes of Nevada* 1975, 1857.

<sup>50</sup>For example, see: Legislative Commission (NRS 218.620); Interim Finance Committee (NRS 218.620); or Committees on Health Care (NRS 439B.200), High-Level Radioactive Waste (NRS 459.0085), or Public Lands (NRS 218.5363).

<sup>51</sup>Joint Rule 7, *Statutes of Nevada* 1993, 2901, Assembly Concurrent Resolution No. 1 of the 1993 Session (File No. 1).

expected by their political parties and communities to perform certain functions, such as attending party *caucuses* and important local events. In addition, most legislators hold jobs and must fulfill their responsibilities to their employers. Although Nevada prides itself on having a citizen Legislature, it demands a tremendous commitment of time and effort from each of its citizen representatives.

### Privileges and Immunities

Members of the Legislature are immune from arrest on civil process for 15 days prior to and during the course of a session.<sup>52</sup> Subpenas served on legislators and the Lieutenant Governor by administrative bodies are ineffective during legislative sessions.<sup>53</sup> The statutes also protect legislators by prohibiting employment contracts that work a loss of *seniority* on any person absent from regular duties or place of employment while attending a legislative session.<sup>54</sup> In addition, legislative service cannot be considered as a break in service by an administrator of a private pension plan.<sup>55</sup>

### Limitations on the Legislative Power

While the Nevada Legislature has far-ranging authority to enact legislation dealing with social and political concerns, it is not without certain constitutional restrictions that circumscribe its powers. The Legislature shall not pass any local or *special laws* covering the following cases:

1. The regulation of the jurisdiction and duties of justices of the peace and constables or the fixing of their compensation;
2. Punishments for crimes and misdemeanors;
3. The regulation of the practices of courts of justice;
4. Any changes in venue of civil or criminal cases;
5. The granting of divorces;
6. The changing of names of persons;
7. Vacating roads, town plots, streets, alleys, and public squares;
8. The summoning and impaneling of grand and petit juries, and the provision for their compensation;

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<sup>52</sup>Nevada Constitution, Art. 4, Sec. 11.

<sup>53</sup>NRS 218.045.

<sup>54</sup>NRS 218.044.

<sup>55</sup>NRS 218.0441.

9. The regulation of county and township business;
10. The regulation of the election of county and township officers;
11. The assessment and collection of taxes for state, county, and township purposes;
12. The regulation of the opening and conducting of elections of state, county, and township officers, and the designation of places of voting;
13. The sale of real estate belonging to minors or other persons laboring under legal disabilities;
14. Giving effect to invalid wills, deeds, or other instruments;
15. Refunding money paid into the State Treasury or into the treasury of any county; or
16. The release of the indebtedness, liability, or obligation of any corporation, association, or person to the state or its subdivisions.<sup>56</sup>

These restrictions, however, do not deny the power of the Legislature to establish and regulate the compensation and fees of certain county officers or to authorize and empower the Boards of County Commissioners of the various counties of the state to establish and regulate the compensation and fees of township officers. It is likewise permitted to establish and regulate the rates of freight, passage, toll and charges of railroads, toll roads, ditch, flume, and tunnel companies incorporated under the laws of this state or doing business in the state.<sup>57</sup> The Legislature must exercise its powers through *general laws* of uniform operation.<sup>58</sup> Laws cannot be specifically directed to special or local instances.

In addition, the state's constitution prohibits the Legislature from levying a personal income tax or authorizing a state-operated lottery in Nevada.<sup>59</sup> It must establish a uniform system of county and township government throughout the state.<sup>60</sup> It may not abolish any county without the approval of the electors residing within the county's jurisdiction.<sup>61</sup>

Individual freedoms, as enumerated in Article 1 of the *Nevada Constitution*, may not be abridged by the Legislature. These rights include such things as the freedom

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<sup>56</sup>*Nevada Constitution*, Art. 4, Sec. 20.

<sup>57</sup>*Ibid.*

<sup>58</sup>*Nevada Constitution*, Art. 4, Sec. 21.

<sup>59</sup>*Nevada Constitution*, Art. 4, Sec. 24, and Art. 10, Sec. 1.

<sup>60</sup>*Nevada Constitution*, Art. 4, Sec. 25.

<sup>61</sup>*Nevada Constitution*, Art. 4, Sec. 36.

of speech, press, religion, and assembly and prohibitions against bills of attainder, ex-post-facto laws, and laws infringing the obligation of contracts. The list is varied, but most of the rights spelled out in Article 1 of the *Nevada Constitution* are included in the *United States Constitution* and, hence, are doubly safeguarded from legislative encroachment.<sup>62</sup> The *Nevada Constitution* also sets a state debt limitation of 2 percent, exclusive of interest, of the assessed valuation of the state<sup>63</sup> and prohibits state assumption of county, city, and corporation debts, unless such debts have been incurred to repel invasion, suppress insurrection or provide for the public defense.<sup>64</sup>

The Nevada Legislature cannot exercise powers reserved by the *U.S. Constitution* to the Federal Government or those preempted by the Congress. The state cannot, for example, establish diplomatic relations with a foreign nation, declare war, or, without the consent of the Congress, lay any impost or duties on imports or exports.<sup>65</sup> In some areas, however, the state and the Federal Government may exercise concurrent jurisdiction and the Legislature, in these instances, may exercise its lawmaking powers.

The Legislature must provide a uniform rate of assessment and taxation throughout the state and may not permit a total tax levy in excess of 5 cents on the dollar of assessed valuation. Under NRS 361.453, the current limitation on total ad valorem tax levy is set at \$3.64 on each \$100 of assessed valuation. In the case of mines and mining claims, only the net proceeds of minerals may be taxed. Personal property in interstate transit may not be taxed in Nevada, and the Legislature may not impose a state inheritance tax upon the inhabitants of the state. Business inventories are also exempt from taxation.<sup>66</sup>

Outside of these, and a few other minor restrictions mentioned in the state constitution, the Legislature may enact any laws it deems necessary to promote the general health, welfare, safety, or happiness of the people. Where the exercise of legislative prerogatives is questioned on constitutional grounds, it is within the purview of the courts to determine the legitimacy of any enactment. Until the courts have decided a question, there is a presumption of validity that adheres to all legislative acts.

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<sup>62</sup>*Nevada Constitution*, Art. 1, Secs. 1 through 20.

<sup>63</sup>*Nevada Constitution*, Art. 9, Sec. 3.

<sup>64</sup>*Nevada Constitution*, Art. 9, Sec. 4.

<sup>65</sup>*U.S. Constitution*, Art. 1, Secs. 8 and 10; and various amendments to the U.S. Constitution, particularly the Fifth and Fourteenth Amendments.

<sup>66</sup>*Nevada Constitution*, Art. 10, Secs. 1 and 2.

## Crimes Against the Legislative Power

It is unlawful in Nevada to interfere with the legislative process. Disruption of proceedings; defacing official documents or records of the Legislature; withholding, altering, or destroying property owned or used by the Legislature; remaining in the legislative chambers or building after being asked to leave pursuant to the law or rule of the Legislature; coercing or attempting to coerce any legislative member or employee to perform any official act or to refrain from doing so; and possessing firearms or deadly weapons in the Legislative Building all constitute unlawful interferences with the legislative process and are punishable as gross misdemeanors.<sup>67</sup> Similarly, it is a gross misdemeanor to refuse to testify or produce documents when summoned to appear before either House or any legislative committee.<sup>68</sup>

It is a crime to alter legislative measures, enrolled bills or resolutions with fraudulent intent. Conviction may result in a fine of not more than \$5,000, imprisonment in the state prison for not less than 1 year nor more than 6 years, or both fine and imprisonment.<sup>69</sup>

It is unlawful for legislators to have a direct or indirect interest in any contract authorized by the Legislature of which they are members. While they cannot be purchasers or be interested in any purchase or sale made by the Legislature, this prohibition may be lifted if the source of supply for the item or source is limited, if the legislator will not be involved in developing the contract or considering bids on the contract, and if the contracting process is controlled by the rules of competitive bidding. Legislators contracting unlawfully with the state or otherwise violating this law are guilty of a gross misdemeanor and must forfeit their offices.<sup>70</sup>

As mentioned earlier under the section entitled "Lobbyists," anyone offering or giving a bribe or threatening a legislator to influence a vote or to be absent from the pertinent House or committee thereof must, under the law, be punished by imprisonment in the state prison for not more than 10 years or a fine of not more than \$10,000, or both.<sup>71</sup> Any legislator asking for or receiving a bribe is liable to the same penalty.<sup>72</sup>

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<sup>67</sup>NRS 218.542 and 218.544.

<sup>68</sup>NRS 218.550.

<sup>69</sup>NRS 218.560 and 218.570.

<sup>70</sup>NRS 218.605.

<sup>71</sup>NRS 218.590.

<sup>72</sup>NRS 218.600.

In addition to these penalties, either House may imprison nonmembers for disorderly or contemptuous behavior in its presence. Such punishment, however, may not extend beyond the final *adjournment* of the session.<sup>73</sup>

### **Ethics and Conflict of Interest**

The NRS expands upon what constitutes legislators' and other public officers' breaches of ethics and conflicts of interest in the "Nevada Ethics in Government Law."<sup>74</sup> This law contains a code of ethical standards for a public officer relative to accepting gifts, preferences, advantages, or honoraria; negotiating or executing contracts in which the public officer has a significant pecuniary interest; accepting compensation from private sources for the performance of public duties; using information acquired through public duties to further the pecuniary interests of himself or other persons or business; suppressing any governmental report which might tend to affect unfavorably the officer's pecuniary interests; and using government time, property, or equipment for the private benefit of the public officer.<sup>75</sup>

In addition to the general requirements of the code of ethical standards, the Nevada Ethics in Government Law requires the disclosure of any significant pecuniary interest in matters under consideration. The law further specifies that a member of the Legislative Branch shall not vote upon or advocate the passage or failure of, but may otherwise participate in, the consideration of a matter with respect to which the independence of judgment of a reasonable person in the same position would be materially affected by: (1) acceptance of a gift or loan; (2) pecuniary interest; or (3) commitment in a private capacity to the interest of others.<sup>76</sup>

The Standing Rules of both Houses also address legislators' ethics. A Committee on Ethics is established under Assembly Rule 23 of the 67th Session. This rule states, in part, that, "A legislator who determines that he has a conflict of interest may vote upon, advocate or oppose any measure as to which a potential conflict exists if he makes a general disclosure of such conflict." Senate Rule 44 of the 67th Session provides that the Senate Committee on Legislative Affairs and Operations shall, among other things, hear complaints and questions regarding alleged breaches of ethics and conflicts of interest.

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<sup>73</sup>*Nevada Constitution*, Art. 4, Sec. 7.

<sup>74</sup>NRS 281.411 to 281.581, inclusive.

<sup>75</sup>NRS 281.481 and 281.553.

<sup>76</sup>NRS 281.501.

## Reporting of Campaign Contributions and Expenses

Everyone who is a candidate for any state or local office at any election (primary, general, special, or *recall*) must report the total amount of all campaign contributions and expenses on affidavit forms designed and provided by the Secretary of State. Such reports must be filed with the official with whom the candidate's declaration of candidacy was filed. A candidate may mail the report to that official by certified mail; if certified mail is used, the date of mailing is deemed the date of filing.

Under the law, campaign contributions and expense reports for primary and general elections must be filed not later than:

(a) Fifteen days before the primary election, for the period from the last election for that office up to 20 days before the primary election;

(b) Fifteen days before the general election, whether or not the candidate won the primary election, for the period from 20 days before the primary election up to 20 days before the general election; and

(c) The 15th day of the second month after the general election, for the remaining period up to 30 days after the general election.<sup>77</sup>

Subsection 6 of NRS 294A.120 requires separate identification of each campaign contribution in excess of \$500 and contributions which a contributor has made cumulatively in excess of \$500. Similar reporting and identification requirements for expenditures in excess of \$500 by every person who advocates the election or defeat of a candidate are found in Subsection 1 of NRS 294A.210.

*Nevada Revised Statutes* 294A.160 prohibits the expenditure of money received as a campaign contribution for a candidate's personal use. It also limits the disposition of unspent contributions. *Nevada Revised Statutes* 294A.180 requires the reporting of the manner in which the unspent contributions are disposed.

## Financial Disclosure

Every candidate for the Legislature is required to file financial disclosure statements with the Secretary of State for review by the Commission on Ethics. Such statements must be filed no later than the 10th day after the last day to qualify as a candidate for the office, and then once a year thereafter, including the year that the term expires, on or before the anniversary of the candidate's appointment or election to that office.<sup>78</sup> The Secretary of State is required to retain the statements for 6 years.<sup>79</sup>

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<sup>77</sup>NRS 294A.120.

<sup>78</sup>NRS 281.561.

<sup>79</sup>NRS 281.573.

Under the law, statements of financial disclosure are required to contain specified information concerning the candidates': length of residence in Nevada and the legislative district; sources of income; real estate holdings valued at \$2,500 or more (except for a personal residence); specified creditors to whom the candidate, or members of the candidate's household, owe more than \$5,000; certain gifts received by the candidate with a value of \$200 or more; and a listing of all business entities in which the candidate or a member of the candidate's household is involved as a trustee, beneficiary, officer, director, owner, or shareholder of at least 1 percent of the stock.<sup>80</sup> The willful failure to file a statement of financial disclosure is a misdemeanor.<sup>81</sup>

## FINANCIAL OPERATION OF THE LEGISLATURE

### Legislative Fund

During each legislative session, the Legislature appropriates monies from the State General Fund to pay for the cost of the session and the activities of the Legislative Counsel Bureau. These *appropriations* are deposited in the Legislative Fund.<sup>82</sup> The expenses paid from the Legislative Fund include legislator and staff salaries, travel expenses of both legislators and staff, and operating costs of the Legislature and the Legislative Counsel Bureau.

### Legislator Compensation and Allowances

Legislators are paid a salary for the first 60 days of a regular session and up to 20 days for a special session. The daily salary for each is currently \$130. Thus, for a regular session, a legislator could receive a maximum salary of \$7,800; for a special session, the maximum salary could be \$2,600.<sup>83</sup>

Legislators receive additional payments for their travel and per diem during a legislative session. The per diem, which is intended to cover the legislator's lodging, meals, and incidental expenses, is equal to the greater of \$44 or the Federal Rate for the Carson City area, which is currently \$66. This per diem amount is paid each day that the Legislature is in session. The actual travel costs of legislators are reimbursed, subject to an overall limit of \$6,800 during a regular session, and

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<sup>80</sup>NRS 281.571.

<sup>81</sup>NRS 281.581.

<sup>82</sup>NRS 218.085.

<sup>83</sup>*Nevada Constitution*, Art. 4, Sec. 33; and NRS 218.210.



\$1,000 during a special session. For travel to and from Carson City for the legislative session, and for a pre-session orientation conference, each legislator is entitled to 1 day's per diem, plus reimbursement of actual travel expenses. In addition to these amounts, each legislator is entitled to a communications allowance of \$2,800 and a postage allowance of \$60.<sup>84</sup> Legislators who are chairmen of *standing committees*, or hold leadership positions, are entitled to an additional \$900 allowance.<sup>85</sup> Each member also is entitled to a certain number of business cards, stationery, and envelopes from the State Printing and Micrographics Division of the Department of Administration.<sup>86</sup> The *Speaker of the Assembly* and the Lieutenant Governor receive an additional \$2 per day during the time of their actual attendance as *presiding officer*.<sup>87</sup>

When the Legislature is not in session, each Senator and Assemblyman is entitled to receive a salary and the per diem allowance and travel expenses provided by law for each day of attendance at a conference, meeting, seminar, or other gathering at which the legislator officially represents the State of Nevada or its Legislature. The salary varies depending on the activity, but does not exceed \$130 per day.<sup>88</sup>

### Legislators' Retirement

Members of the Nevada Legislature must participate in the Legislators' Retirement System. During a regular session, 15 percent of each legislator's gross compensation is withheld as a contribution to the retirement plan. The state's contribution is made from the Legislative Fund based on the recommendation of a consulting actuary. The minimum requirement for retirement with monthly benefits is 10 years of accredited service at the age of 60 years. A lapse in service as a legislator is not just cause for forfeiture of any retirement rights accrued prior to such lapse.

A legislator entering into retirement receives a monthly retirement allowance of \$25 for each year of service up to 30 years, with fractions of years prorated. This allowance is subject to the same cost-of-living increase received by the retirees and beneficiaries of the Public Employees' Retirement System.

The Legislators' Retirement System permits survivor benefits for a legislator's dependents; allows several conversion options to be exercised by a legislator at the

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<sup>84</sup>NRS 218.220.

<sup>85</sup>*Nevada Constitution*, Art. 4, Sec. 33; and NRS 218.221.

<sup>86</sup>NRS 218.225.

<sup>87</sup>*Nevada Constitution*, Art. 4, Sec. 33.

<sup>88</sup>NRS 286.113, 218.223, 218.680, 218.682, and 218.6825.

time of retirement; permits purchase of previous creditable service performed in the Legislature, if such service was performed prior to the creation of the system; allows purchase of up to 5 years of out-of-state service performed with any federal, state, county, or municipal public system if that service is no longer creditable in the other system; and provides for coordination with other retirement systems. All of the provisions relating to legislative retirement are specified in the "Legislators' Retirement Law."<sup>89</sup>

### Compensation of Officers and Employees

During the 1995 Legislative Session, the officers and employees of the Legislature are paid the following:

Senate	Daily
Assistant Director of Bill Services . . . . .	\$65
Assistant Secretary . . . . .	96
Assistant Sergeant at Arms . . . . .	72
Bill Clerk . . . . .	55
Committee Secretary . . . . .	78
Director of Bill Services . . . . .	70
Director of Clerical Services . . . . .	89
History Clerk . . . . .	89
Journal Clerk . . . . .	89
Minute Clerk . . . . .	89
Page . . . . .	55
Senior Committee Secretary . . . . .	85
Senior Page . . . . .	66
Sergeant at Arms . . . . .	91
Stenographers . . . . .	70
Typist . . . . .	60
<b>Assembly</b>	
Assistant Chief Clerk . . . . .	\$96
Assistant Sergeant at Arms . . . . .	72
Assistant Supervisor of Bill Clerks. . . . .	65
Bill Clerk . . . . .	55
Committee Secretary . . . . .	78
History Clerk . . . . .	89
Journal Clerk . . . . .	89
Minute Clerk . . . . .	89
Page . . . . .	55
Secretary . . . . .	70

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<sup>89</sup>NRS 218.2371 to 218.2395, inclusive.

Senior Committee Secretary . . . . .	85
Senior Page . . . . .	66
Sergeant at Arms . . . . .	91
Supervisor of Bill Clerks . . . . .	70
Supervisor of Secretarial Staff . . . . .	89
Typist . . . . .	60

During periods of adjournment to a specified day, employees of the Legislature whose services are required must perform duties as assigned and are entitled to be paid the amount specified above for each day of service.<sup>90</sup>

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<sup>90</sup>NRS 218.230.



**CHAPTER III**

**LEGISLATIVE PROCEDURE  
AND ACTION**



## CHAPTER III

# LEGISLATIVE PROCEDURE AND ACTION

### LEGISLATIVE PROCEDURE

#### Sessions

Regular sessions of the Nevada Legislature are held biennially, in odd-numbered years. They convene on the 3rd Monday in January next ensuing the election of members of the Assembly, unless the Governor convenes a special session at an earlier date by proclamation.<sup>1</sup>

While there is no limitation on the number of days the Legislature may be in session, the *Nevada Constitution* does limit the number of days for which legislators may receive compensation. Since 1987, the salary of members has been set by statute at \$130 per day. However, the constitution forbids compensation for services to be paid to legislators for more than 60 calendar days for any regular session and 20 days for any special session.<sup>2</sup> Reimbursement for actual expenses of members, however, may continue for the entire length of a session. After the repeal in 1958 of a constitutional provision setting a 60-day maximum limitation on the duration of a session, there has been only one regular session of less than 60 days, that being the single annual session of 1960, which lasted 55 days. Since 1975, regular sessions in Nevada have run between 113 and 167 days. The 1989 Legislative Session lasted a record 167 days. Conversely, however, the 1989 Special Session was the shortest in history, lasting just over 2 hours in the Senate. The record for the longest time a session has continued into the calendar year is held by the 1993 Session, lasting until July 2.

Special sessions of the Legislature may only be convened on the call of the Governor.<sup>3</sup> After both Houses have organized in special session, the Governor is required by the *Nevada Constitution* to state the purpose for which they have been convened. The Legislature may not enact any bills or joint resolutions pertaining to subjects other than those for which they were convened. The Governor, however, may expand the reasons for calling the Legislature into session at any time during

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<sup>1</sup>*Nevada Constitution*, Art 4, Sec. 2.

<sup>2</sup>*Nevada Constitution*, Art 4, Sec. 33.

<sup>3</sup>*Nevada Constitution*, Art 5, Sec. 9.

that session, thereby reducing the restrictions on legislative initiative,<sup>4</sup> and the Legislature, at times, has adopted simple or concurrent resolutions to express its sentiments on matters not contained in the Governor's call.

Legislative activities, including committee hearings, are open to the public. The constitution also requires that neither House may, without the consent of the other, adjourn for more than 3 days, nor move to any place other than where it is holding its sessions.<sup>5</sup> The Joint Rules of the Senate and Assembly specify that one or more adjournments, for a duration of more than 3 days, may be taken to permit standing committees, select committees, or the Legislative Counsel Bureau to prepare the matters respectively entrusted to them for the consideration of the Legislature as a whole. The total time taken for all such adjournments is not to exceed 20 days during any regular session.<sup>6</sup> The 1991 and 1993 Legislatures adjourned for 2 weeks early in the session to allow the Senate Committee on Finance and Assembly Committee on Ways and Means to work full-time on the review of proposed state agency budgets. During this same period, the remaining "morning" committees of the Legislature held hearings on bills and other legislative matters in the Las Vegas area.

In the case of a disagreement between the two Houses with respect to the time of the Legislature's final adjournment, the Governor is constitutionally empowered to adjourn the Legislature to such a time as deemed proper, but not, however, beyond the time fixed for the meeting of the next Legislature.<sup>7</sup>

## Legislative Leadership

### LEGISLATIVE OFFICERS: SENATE

To efficiently perform their proper roles, the two Houses of the Nevada Legislature are authorized by the state constitution to choose their own officers (except for the *President of the Senate*). They also may determine the rules of their proceedings, punish their members for disorderly conduct, and, with the concurrence of two-thirds of all the members elected, expel a member.<sup>8</sup> From tradition and experience, both Houses have created internal administrative structures that closely

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<sup>4</sup>*Nevada Constitution*, Art 5, Sec. 9.

<sup>5</sup>*Nevada Constitution*, Art 4, Sec. 15.

<sup>6</sup>Joint Rule 9, *Statutes of Nevada 1977*, 1698.

<sup>7</sup>*Nevada Constitution*, Art. 5, Sec. 11.

<sup>8</sup>*Nevada Constitution*, Art. 4, Sec. 6.



parallel one another. There are, however, certain differences in terminology and the assignment of responsibility that make each of the Houses unique.

The Lieutenant Governor is the Senate's presiding officer, sitting as the President of the Senate. The Lieutenant Governor is elected by the public for a 4-year term in November of even-numbered years between presidential elections and is the first in the line of succession to the governorship. The Lieutenant Governor presides over the Senate but is not a member of it, cannot vote on any question, except to break a tie vote, and is not permitted to vote on any measure (bill or joint resolution) requiring a constitutional majority for passage.<sup>9</sup>

The President calls the Senate to order, chairs the conduct of business before the body, and is responsible for the maintenance of decorum in the chamber. In addition, the President recognizes Senators during debate; decides questions of parliamentary procedure, subject to appeal to the whole Senate; and signs all acts, addresses, joint resolutions, writs, warrants, and subpoenas. The President has the general direction of the Senate chamber and may name any Senator to perform the duties of the Chair, but such substitution does not extend beyond an adjournment or authorize the Senator so substituted to sign any document requiring the signature of the President.<sup>10</sup>

The *President pro Tempore* presides over the Senate in the absence of the President. Unlike the President, the President pro Tempore is a member of the Senate and elected by it. As a Senator, the President pro Tempore may vote on all issues, may enter into debate by relinquishing the Chair, and exercises all of the powers and responsibilities of the President.<sup>11</sup> Under the *Nevada Constitution*, the President pro Tempore is the second in the line of succession to the governorship, immediately after the Lieutenant Governor.<sup>12</sup>

If both the President of the Senate and the President pro Tempore are absent or unable to discharge their duties, the Standing Rules of the Senate stipulate that the Chairman of the Standing Committee on Legislative Affairs and Operations, or if this officer is absent, the committee's Vice Chairman, should preside. In the event that none of the designated officers are able to preside, the rules provide for the Senate to elect one of its members as the presiding officer for that occasion.<sup>13</sup>

The Secretary of the Senate is elected by the members of the Senate to serve as Administrative Officer, Parliamentarian, and as *ex officio* member of the Committee

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<sup>9</sup>*Nevada Constitution*, Art. 5, Sec. 17; Senate Standing Rule 31, *Statutes of Nevada 1977*, 1650.

<sup>10</sup>Senate Standing Rule 1, *Statutes of Nevada 1987*, 2330.

<sup>11</sup>Senate Standing Rule 2, *Statutes of Nevada 1987*, 2331.

<sup>12</sup>*Nevada Constitution*, Art. 5, Sec. 17.

<sup>13</sup>Senate Standing Rule 2, *Statutes of Nevada 1987*, 2331.

on Legislative Affairs and Operations. Responsible to the *Majority Floor Leader*, the Secretary coordinates the daily activities of floor sessions, reads official communications to the body, calls roll, tabulates votes, edits the *Journals and Histories of the Senate*, records all floor action, oversees the processing of bills and resolutions, and signs all acts passed by the Legislature. The Secretary also interviews and recommends to the Committee on Legislative Affairs and Operations persons to be considered for employment by the Senate and supervises a cadre of assistant clerks and secretaries. At the end of each working day, unless otherwise ordered by the Senate, the Secretary transmits to the Assembly those bills and resolutions upon which the next action is to be taken by that body.<sup>14</sup>

The Sergeant at Arms of the Senate is responsible for keeping order in and around the chambers, ensuring that only authorized persons are permitted on the floor, and handling other duties as directed by the Majority Floor Leader. The Sergeant at Arms is also responsible for maintenance of the Senate's chamber, private lounge, and meeting rooms for committees.<sup>15</sup> The chief assistant to the Sergeant at Arms acts as the Senate doorkeeper, preserves order in the Senate Chambers, and provides other assistance to the Sergeant at Arms.<sup>16</sup>

In addition to these major Senate officers, there are a number of employees hired to perform miscellaneous functions. Pages, clerks, and other *attachés* are appointed to their positions via a one-house resolution. Both Houses have such employees, appointed in exactly the same manner. The number of officers and employees of the Senate and the Assembly is determined each session by each respective House.<sup>17</sup>

#### LEGISLATIVE OFFICERS: ASSEMBLY

The presiding officer of the Nevada Assembly is the Speaker. Unlike the President of the Senate, the Speaker of the Assembly is elected from among the membership of the Assembly. The Assembly Standing Rules provide that the Speaker shall, among other things: (1) preserve order and decorum and have general direction of the chamber; (2) decide all questions of order, subject to each member's right to appeal; (3) have the right to assign the duties of the Chair to any member for up to 1 *legislative day*; (4) have the power to accredit the persons who act as representatives of the news media and assign their seats; (5) sign all bills and resolutions passed by the Legislature and all subpoenas issued by the Assembly or any

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<sup>14</sup>NRS 218.140; Senate Standing Rule 3, *Statutes of Nevada 1987*, 2331.

<sup>15</sup>Senate Standing Rule 4, *Statutes of Nevada 1987*, 2331.

<sup>16</sup>Senate Standing Rule 5, *Statutes of Nevada 1973*, 1866.

<sup>17</sup>NRS 218.130 and 218.160.

committee thereof; and (6) vote on final passage of a bill or resolution. The Speaker is not required to vote in ordinary legislative proceedings except when such a vote would be decisive. In all aye and nay votes, the Speaker's name is required to be called last.<sup>18</sup> The Speaker is third in the line of succession to the governorship, behind the Lieutenant Governor and President pro Tempore of the Senate.<sup>19</sup> The tenures of the President pro Tempore and the Speaker continue beyond the end of the session and until their successors are designated after the general election.<sup>20</sup>

It has been customary for the Assembly to elect a *Speaker pro Tempore* to preside in the temporary absence of the Speaker. This officer's duties are comparable to those of the President pro Tempore of the Senate, exclusive of the right of succession to the governorship. Assembly Standing Rule 1 requires that if a permanent vacancy occurs in the office of Speaker, the Assembly shall select a new Speaker.<sup>21</sup> The Assembly also elects a Chief Clerk, who functions in the same fashion as the Secretary of the Senate.<sup>22</sup>

The law permits the Senate and Assembly to invite ministers of the different religious denominations to officiate alternately as Chaplains of the respective Houses.<sup>23</sup> By custom, the Chaplains are usually selected from the local clergy association. Occasionally, however, ministers from other locations or legislators themselves serve as Chaplains.

#### FLOOR LEADERS

In addition to the formal leadership in the two Houses of the Legislature, the partisan nature of the chambers makes it necessary to use party leadership positions to manage the legislative workload. In both Houses, Majority and *Minority Floor Leaders* of their respective parties are selected during party caucuses, and their election is announced from the floor of the Houses. The Senate and Assembly also have, by custom, established the positions of Assistant Majority Floor Leader, Assistant Minority Floor Leader, Majority Whip, and Minority Whip. Floor leaders are not legal officers of the Houses, since their offices do not exist under provisions

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<sup>18</sup>Assembly Standing Rule 1, *Statutes of Nevada 1975, 1912*.

<sup>19</sup>NRS 223.080.

<sup>20</sup>Joint Rule 15, *Statutes of Nevada 1987, 2335*.

<sup>21</sup>Assembly Standing Rule 1, *Statutes of Nevada 1975, 1912*.

<sup>22</sup>NRS 218.170.

<sup>23</sup>NRS 218.200.

of law.<sup>24</sup> In Nevada, the Senate Majority Leader is the actual leader of the Senate, with powers similar to those of the Speaker of the Assembly.

Usually, the Majority Floor Leader in each House refers to committee those bills that are received from the other House and works closely with the presiding officer on parliamentary operations involving legislation being considered on the floor. Thus, it is obvious that a thorough knowledge of parliamentary procedure is an important attribute of a competent Majority Floor Leader.

Floor leaders are party officials in the Legislature and are responsible for maintaining party discipline in their respective Houses. Straight party voting is relatively uncommon in the Nevada Legislature, as members customarily exercise wide latitude in voting. But in certain critical areas (as in the organization of the Assembly), the Majority and Minority Floor Leaders are expected to call a caucus to determine their party's stance on an issue. Once a position is agreed upon, the floor leaders act as "whips" to solidify partisan support for the caucus decision. The tenure of the floor leaders extends during the interim between regular sessions of the Legislature and until the election of their successors after the general election.<sup>25</sup>

### **Procedure and Order of Business in the Senate and Assembly**

The Senate and the Assembly function in accordance with constitutional and statutory provisions as well as standing rules.

The Senate and Assembly rules stipulate that *Mason's Manual of Legislative Procedure* shall govern in all cases in which it is not inconsistent with the standing rules and orders and the Joint Rules of the two Houses.<sup>26</sup> Under the Standing Rules of the Assembly, precedence of parliamentary authority is as follows:

1. The *Nevada Constitution*.
2. The *Statutes of Nevada*.
3. The Standing Rules of the Assembly and the Joint Standing Rules of the Senate and Assembly.
4. *Mason's Manual of Legislative Procedure*.<sup>27</sup>

The same precedence, while not explicitly stated in its Standing Rules, is followed in the Senate.

The Secretary of the Senate and the Chief Clerk of the Assembly serve as parliamentarians for their respective Houses.

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<sup>24</sup>The Majority Floor Leader and Minority Floor Leader of each House are, however, cited in NRS 218.221 for the purpose of receiving specified communications expenses.

<sup>25</sup>Joint Rule 15, *Statutes of Nevada 1987*, 2335.

<sup>26</sup>Senate Standing Rule 90, *Statutes of Nevada 1973*, 1872; Assembly Standing Rule 90, *Statutes of Nevada 1973*, 1890.

<sup>27</sup>Assembly Standing Rule 100, *Statutes of Nevada 1973*, 1891.

Under the rules of the Senate, the President calls the chamber to order at 11 a.m., each day of sitting, unless the Senate has adjourned to some other hour.<sup>28</sup> The Assembly also meets daily at 11 a.m., unless it has previously adjourned to some other hour.<sup>29</sup>

## Quorum

The *Nevada Constitution* states that a majority of all members elected to each House constitutes a *quorum* to transact business. However, a number smaller than this quorum may adjourn from day to day and may compel the attendance of absent members.<sup>30</sup>

## Order of Business

Each House has an official order of business incorporated into its Standing Rules. In the Senate, the order of business is as follows:

1. Roll Call.
2. Prayer by the Chaplain.
3. Pledge of Allegiance to the Flag.
4. Reading and Approval of the Journal.
5. Reports of Standing Committees.
6. Messages from the Governor.
7. Messages from the Assembly.
8. Communications from State Officers.
9. Motions, Resolutions and Notices.
10. Introduction, First Reading and Reference.
11. Consent Calendar.
12. Second Reading and Amendment.
13. Business on General File and Third Reading.
14. Unfinished Business.
15. Special Orders of the Day.
16. Remarks from the Floor; Introduction of Guests.<sup>31</sup>

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<sup>28</sup>Senate Standing Rule 10, *Statutes of Nevada 1983*, 2104.

<sup>29</sup>Assembly Standing Rule 10, *Statutes of Nevada 1975*, 1857.

<sup>30</sup>*Nevada Constitution*, Art. 4, Sec. 13.

<sup>31</sup>Senate Standing Rule 120, *Statutes of Nevada 1989*, 2208 and 2209.

On the Assembly side, the order of business varies slightly:

1. Roll Call.
2. Reading and Approval of Journal.
3. Presentation of Petitions.
4. Reports of Standing Committees.
5. Reports of Select Committees.
6. Communications.
7. Messages from the Senate.
8. Motions, Resolutions, and Notices.
9. Introduction, First Reading and Reference.
10. Consent Calendar.
11. Second Reading and Amendment.
12. General File and Third Reading.
13. Unfinished Business of Preceding Day.
14. Special Orders of the Day.
15. Remarks from the Floor, limited to 10 minutes.<sup>32</sup>

Each item in the official order of business is considered as the House progresses through the day's program of business. From time to time, however, members may request that the presiding officer turn to items of business that are out of the usual order.

### THE LEGISLATURE IN ACTION: A BILL BECOMES A LAW

The steps through which a bill progresses toward enactment are outlined in a chart entitled "Nevada's Legislative Process," which is located in Appendix B at the end of this manual. The following discussion provides a more detailed description of the process. During the 1993 Legislative Session, a total of 1,608 bills and resolutions were introduced, and 860 were enacted through this process. The Governor *vetoed* five bills that had been approved by the 1993 Legislature.<sup>33</sup>

### Organizing the Legislature

When the Legislature convenes in January of odd-numbered years, there are no operative rules and, in the Assembly, no presiding officer. The Secretary of State calls the Assembly to order at the beginning of a session and appoints a Temporary Chief Clerk. After *roll call*, the Secretary of State appoints a Temporary Committee

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<sup>32</sup>Assembly Standing Rule 120, *Statutes of Nevada 1989*, 2206.

<sup>33</sup>"Legislative Box Score, 1993 Session of Nevada Legislature," *Senate History and Assembly History, Final Volumes*, Nevada Legislature at Carson City, Sixty-Seventh Session, 1993.

on Legislative Functions, which examines the election certificate of each member of the Assembly and recommends the seating of legislators whose certificates are in order. Once the members of the Assembly have been sworn in by the Chief Justice of the Supreme Court, the Secretary of State customarily asks for nominations for Speaker. Since the speakership is usually predetermined in caucus, by tradition, the procedure is to nominate only one candidate, who is elected unanimously. The Secretary of State then turns the chair over to the new Speaker, who proceeds to conduct elections for Speaker pro Tempore and Chief Clerk of the Assembly. After the Assembly is organized and standing rules are adopted, committees are appointed to inform the Senate and Governor that the Assembly is ready for business.

On the Senate side, the Lieutenant Governor presides over the chamber as President, in accordance with the provisions of the *Nevada Constitution*. The procedures followed, with the exception of the election of a presiding officer (which is dispensed with in the Senate), parallel those of the Assembly. The major difference is that the Senate is not an entirely new body. As near as is possible to one-half of the Senators are elected at each general election, the remainder serving in a holdover capacity.

Shortly after both Houses have organized, they meet in joint session in the Assembly Chambers to hear the "State of the State" address by the Governor.<sup>34</sup> In this message to the Legislature, the Governor outlines the major problems confronting the state and proposes legislative solutions for the consideration of the Houses. Under usual circumstances, the speech highlights the most important elements of the Governor's party's legislative program. It constitutes the "action" agenda of the session, for even if the legislative majority party is not of the same political persuasion, the Governor's message will delineate the significant sphere of issues to be resolved.

Long before the Legislature convenes in January, the legislative process is set in motion in subtle and frequently intangible ways. Social problems enter the forum of public debate and, through the exchange of ideas among the citizenry, certain opinions and issues are given the impetus needed to find expression in the legislative arena. Contending positions on public questions are identified, and proposed solutions to problems and conflicts are advocated in the press, among the people, in the academic community, within various interest groups, and among concerned governmental agencies and officials. But whatever the source of an idea for resolving a civic issue, that idea must be translated into a concrete legislative proposal for action, a bill or resolution, before it can formally enter the legislative forum for consideration.

In Nevada, only members of the Legislature or standing committees from either House can introduce legislation. Advocates of proposed legislation must secure a legislator-*sponsor* in order to see their ideas enacted into law. Once a sponsor is

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<sup>34</sup>*Nevada Constitution*, Art. 5, Sec. 10.

obtained, a proposal may then be drafted in the form of a bill or a resolution, whichever is appropriate to the matter under consideration. It should be noted that much proposed legislation is initiated by the legislators themselves.

### Bill Drafting

Before starting its journey through the Legislature, each piece of proposed legislation must be drafted in suitable form and terminology. Under law, this function for the Nevada Legislature is performed by bill drafters employed by the Legislative Counsel.<sup>35</sup> The Legislative Counsel and bill drafting staff provide legal services on a 12-month basis at no charge for all legislators, regardless of political party. The service is confidential, and contents of proposed legislation will not be divulged to anyone without the express consent of the sponsor or sponsors.

After obtaining the facts and objectives from a sponsor, the bill drafter must translate the information into proper legal terminology, form, and style. The bill must be coherent, concise, understandable, and free of ambiguity; it must be checked for conformance with the *U.S. Constitution* and the *Nevada Constitution*; court decisions relevant to the legislation must be checked; and the Nevada statutes must be studied to ascertain whether there are conflicts. However, before making anything other than procedural changes in proposed legislation, the Legislative Counsel must obtain the consent of the sponsor of the bill.<sup>36</sup> In addition, the bill drafter must check the measure for compliance with the provision in the *Nevada Constitution* that requires that each law enacted by the Legislature must be limited to one subject area.<sup>37</sup>

The Legislative Counsel, insofar as it is possible, processes legislators' bill drafting requests in the order in which they are received. However, legislators may designate different drafting priorities for their own bills and resolutions. Bill drafting requests from the chairs of committees cannot take precedence over the Legislative Counsel's processing order except where urgency is recognized.<sup>38</sup>

In addition to drafting bills for legislators, the Legislative Counsel also prepares bills for the executive branch when authorized by the Governor or a designated staff member. At the written suggestion of any Justice of the Supreme Court or judge of a district court, the Legislative Counsel prepares legislative measures that are transmitted to the Chair of the Committee on Judiciary of each House at the next regular session. The Legislative Counsel maintains a record of bill drafting done for the Executive and Judicial Branches of state government and, at a rate set by the

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<sup>35</sup>NRS 218.240.

<sup>36</sup>NRS 218.250.

<sup>37</sup>*Nevada Constitution*, Art. 4, Sec. 17.

<sup>38</sup>NRS 218.242.



Legislative Commission, charges those agencies for this service. After November 1 of the year preceding the next regular session, full priority is given to legislative members' requests for bill drafting, and the Legislative Counsel is not permitted to prepare any proposed legislation during any regular session of the Legislature except upon the written request of either a member of the Legislature or the Governor.<sup>39</sup>

### **Prefiling of Bills**

Some 45 states, including Nevada, have provisions that allow for the prefiling of bills. Prefiling allows drafted bills and resolutions, upon the approval of the primary sponsor, to be numbered, printed, made available for public review, and scheduled for hearing before the actual start of session. On the first day of session, these measures are formally introduced and referred to committee. Pre-noticed bills and resolutions could be heard in committee as early as the second or third day of session. The process of prefiling is designed to help expedite the review of a significant number of bills early in the session.

*Nevada Revised Statutes* (NRS) 218.277 through 218.279 provide for prefiling. These provisions were added to state law in 1973, but apparently were not used because Nevada did not have full-time staff for the Senate and Assembly until after the 1983 Session. After establishing a subcommittee to study the procedures required to prefile bills, the Legislative Commission, in 1994, authorized that prefiling be initiated for the first time in Nevada.

### **Fiscal Notes**

A *fiscal note* is a document that details the fiscal effect of certain bills, resolutions, and ballot questions and that is attached to or becomes a part of the bill, resolution, or ballot question. An example of a fiscal note may be found in Appendix C. The statutory provisions regarding fiscal notes are found in NRS 218.272 through 218.276, inclusive. A bill or joint resolution is required to have a fiscal note if it meets any of the following criteria: has an adverse fiscal effect of more than \$2,000 on any state agency; has an adverse fiscal effect on any local government; affects premiums for industrial insurance or the state insurance fund; or increases or provides for a new term of imprisonment or makes release on parole or probation less likely. Information regarding the necessity of a fiscal note for a bill or resolution can be found in the *summary*. All ballot questions have fiscal notes.<sup>40</sup>

When a bill or resolution is drafted, the Legislative Counsel consults with the Fiscal Analysis Division of the Legislative Counsel Bureau to determine if a fiscal

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<sup>39</sup>NRS 218.245, 218.247, and 218.248.

<sup>40</sup>NRS 218.272, 218.2723, 218.2725, and 218.276.

note is required. The Fiscal Analysis Division, when appropriate, then informs the party requesting the bill draft that a fiscal note is required and requests written permission to begin preparing the fiscal note. If the requesting party does not give permission, the preparation of the fiscal note is started automatically upon *introduction* of the bill. Although a bill can be introduced without a fiscal note, the legislative committees may not hear nor act on a measure that requires a fiscal note until the fiscal note is attached.<sup>41</sup>

During the preparation of the fiscal note, the Fiscal Analysis Division releases the contents of a bill on a need-to-know basis only and does not release the name of the party requesting the bill. State agencies have 5 working days from the date of request to prepare the fiscal information, send it to the Department of Administration for review and comments, and return it to the Fiscal Analysis Division. The Fiscal Analysis Division may grant up to a 10-day extension if the subject requires extensive research.<sup>42</sup> Fiscal information prepared by the State Industrial Insurance System, the Judicial Branch, or the Legislature is returned directly to the Fiscal Analysis Division and is not subject to administration review. Local government fiscal notes are prepared by the Fiscal Analysis Division after consulting with appropriate local government agencies.<sup>43</sup>

Any legislator may request that a fiscal note be done on any bill while it is before the House of the Legislature to which the legislator belongs. Upon receiving the request, the presiding officer of the full House or the committee may direct the Fiscal Analysis Division to prepare a fiscal note. This document is required only on the original bill or joint resolution unless an amendment by either House invalidates the original fiscal note and the presiding officer directs the Fiscal Analysis Division to obtain a new one showing the effect of the amended bill or joint resolution.<sup>44</sup>

### **Introduction and First Reading**

After a bill has been drafted, it is ready for introduction in the Legislature. Under the *Nevada Constitution*, any bill may originate in either House, and all bills passed by one may be amended in the other.<sup>45</sup> This is a significant departure from the practice in the United States Congress where bills raising revenue must originate in the House of Representatives. But in Nevada, as in Congress, bills originating in one House must be sponsored by a member of that House. A Senator cannot introduce

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<sup>41</sup>NRS 218.272, 218.2723, 218.2725, 218.2754, and 218.2755.

<sup>42</sup>NRS 218.2752.

<sup>43</sup>NRS 218.2723 and 218.2725.

<sup>44</sup>NRS 218.2758 and 218.273.

<sup>45</sup>*Nevada Constitution*, Art. 4, Sec. 16.

a bill in the Assembly, nor can a member of the Assembly introduce a bill in the Senate. An executive agency has no means for introducing a bill except through a legislator.

In the Senate, at least 1 day's-notice must be given prior to the introduction of a bill, unless two-thirds of the membership consent to immediate introduction or the bill is introduced by a committee in the discharge of its duty.<sup>46</sup>

The Senate and the Assembly have a joint rule that places a time limit on legislators' requests for the drafting of bills and resolutions. After a regular legislative session has convened, each member of the Assembly is entitled to five and each Senator is entitled to 10 requests for the drafting of a bill or resolution. With the exception of the aforementioned, the rule provides for a cutoff date for bill draft requests after a regular legislative session has convened unless the drafting request is approved by: (1) a two-thirds vote of the members present in the House where it is to be introduced, or (2) a standing committee of that House if the request was approved by two-thirds of all the members of the committee. New introductions are permitted after the first 10 calendar days of a regular legislative session by: (1) a standing committee, (2) a member who had requested the drafting of the bill or joint resolution before the 11th calendar day of the legislative session, or (3) the suspension of the rule by a majority of the members elected to the House where it is to be introduced.<sup>47</sup>

All bills in Nevada, except for those placed on a *consent calendar*, are required by the constitution to be read by sections in each House on 3 separate days. In an emergency, two-thirds of the House where a bill is pending may order this rule dispensed with on the *first* and *second readings*, but a bill must be read by sections on its final passage.<sup>48</sup> To comply with the constitutional requirements, the Houses have first, second, and *third readings* on every bill and joint resolution. However, because of the volume of bills processed through the chambers, time considerations have necessitated a liberal interpretation of the meaning of the phrase "to read by sections." At the time the constitution was framed, printed bills were not available to each legislator for analysis, so that three full readings permitted a greater study and understanding of a bill's contents and any amendments added to it prior to the vote on final passage. Today, of course, bills are readily available with the latest amendments incorporated into their texts.

The first reading in both Houses is for information only.<sup>49</sup> When the bills are introduced and first read, they are delivered by a legislator or legislative page to the

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<sup>46</sup>Senate Standing Rule 109, *Statutes of Nevada* 1973, 1874.

<sup>47</sup>Joint Rule 14, *Statutes of Nevada* 1993, 3124, 3125.

<sup>48</sup>*Nevada Constitution*, Art. 4, Sec. 18.

<sup>49</sup>Senate Standing Rule 109, *Statutes of Nevada* 1973, 1874; Assembly Standing Rule 109, *Statutes of Nevada* 1973, 1894.

desk of the Chief Clerk or Secretary, as the case may be, who assigns numbers to the bills and gives them first reading by *title*. In the Assembly, a motion is usually made for referral to committees by the introducer. In the Senate, bills and resolutions are usually referred to committees with jurisdiction over measures affecting specific titles and chapters of NRS as prescribed in its Senate Standing Rule 40 of the 67th Session. Although the introducer normally makes a motion to *refer* a bill to a particular committee, on occasion, different committees may be proposed from the floor. In such instances, the whole House votes on the question. The Senate rules stipulate that the question shall be taken first to the Committee of the Whole, then a standing committee.<sup>50</sup> The Assembly rules are silent on this point, but the practice is generally the same. (When a bill, introduced and passed in the first House, is presented to the other House, it is the Majority Floor Leader who refers it to committee.) Shortly thereafter, the copies marked "duplicate" and "triplicate" must be referred to the Legislative Counsel for photocomposition and filing.<sup>51</sup> By the following day, printed copies of the bills or resolutions are inserted in the bill books of all members of the Legislature, and the official copies are delivered to the Chief Clerk or Secretary. Immediately thereafter, the official copies are delivered by receipt to the chairs of the committees to which the bills or resolutions were referred.

## Committees

### STANDING COMMITTEES

Each House of the Nevada Legislature has its own *standing committees*, the members of which are appointed by the presiding officer in accordance with current standing rules.<sup>52</sup> The number of members is determined by these rules, and many times there are changes made, especially in the Assembly, at the beginning of each session. In the Senate, the composition and leadership of the committees is usually determined in party caucuses. In the Assembly, the Speaker, who is usually a member of the majority party, makes the committee appointments and uses such appointments as part of the campaign to be Speaker. The Speaker also designates the Chairman and Vice Chairman of each committee.<sup>53</sup> Usually, minority party memberships in Assembly committees are determined in caucuses of the minority party, and the Speaker appoints the members as agreed to in such caucuses. With

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<sup>50</sup>Senate Standing Rule 49, *Statutes of Nevada 1983*, 2105.

<sup>51</sup>NRS 218.280.

<sup>52</sup>Senate Standing Rule 40, *Statutes of Nevada 1987*, 2341; Assembly Standing Rule 40, *Statutes of Nevada 1987*, 2399.

<sup>53</sup>Assembly Standing Rule 41, *Statutes of Nevada 1985*, 2315.

some exceptions, the general practice is for the majority party to have a bare majority of the members in each committee (or most committees) when total membership of a House is closely divided between both political parties. When there is a substantial margin of majority party members, however, this practice has been modified to allow a predominance of majority party members on each standing committee. Basic rules for the functioning of committees are contained in the standing rules of the Houses and *Mason's Manual of Legislative Procedure*, which has been adopted by both Houses as the basis of parliamentary practice in all cases in which it is applicable and in which it is not inconsistent with the standing rules of the Houses.<sup>54</sup>

The names and memberships of Senate and Assembly standing committees for the 1995 Session are listed in Chapter I of this manual.

Committees are the workshops of the Legislature. Visitors to the two chambers are often amazed at the rapidity with which business is dispatched, little realizing that long hours in committee sessions have transpired prior to any floor action on a bill. It is in committee that hearings are held, testimony from interested parties is taken, and bills are analyzed line by line for their legal and social merits.

Committees make several types of recommendations on legislative measures that come before them for consideration. By use of a standard form containing several preprinted recommendations, an Assembly committee may report a bill back to the whole House with a: "Do pass"; "Amend, and do pass, as amended"; or a "Do pass, as amended" recommendation. Such recommendations mean that a committee considers a bill to have sufficient merit to justify its enactment, either as introduced or with appropriate amendments. Other recommendations concerning a bill include: (1) a report that the bill be passed and re-referred, or amended and re-referred, to a specified committee; (2) "Do not pass" (in which case the committee is recommending its rejection by the whole House); and (3) "Do pass, and place on consent calendar." This procedure is discussed later under the heading "Consent Calendar."

A committee may also report a bill "Without recommendation," or "Amend, but without recommendation," which means that the committee was unable to reach a conclusion on what it believes should be the action to be taken by the whole House. On occasion, a committee will report a bill to the floor with both a majority and minority recommendation.

Three Assembly Rules (46, 47, and 48) require that records be kept of committee votes on bills or resolutions and of committee proceedings. Furthermore, these records, minutes, and documents are required to be filed in the offices of the Legislative Counsel Bureau upon adjournment *sine die*.

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<sup>54</sup>Senate Standing Rule 90, *Statutes of Nevada 1973, 1872*; Assembly Standing Rule 90, *Statutes of Nevada 1973, 1890*.

Standing committees may perform other functions besides considering legislation. For example, Senate Rule 54 encourages each standing committee of the Senate to plan and conduct a general review of selected programs of state agencies or other areas of public interest within the committee's jurisdiction.

#### COMMITTEE OF THE WHOLE

In addition to standing committees, which continue in existence throughout a session, there are two other types of committees used by the Legislature in Nevada--Committees of the Whole and select committees. A Committee of the Whole is a committee composed of the entire membership of one of the Houses. It is usually convened so that the House can consider proposed legislation informally, without being bound by the requirements on formal consideration set out in the *Nevada Constitution*, statutes, and legislative rules. Such restrictions include limitations on debate and the necessity for maintaining a quorum. It is a procedural device for expediting House action. When the Senate forms itself into a Committee of the Whole, the Senator who made the motion for the Committee of the Whole is required to name a Chairman to preside over the committee. In the Assembly, the Speaker names a Chairman to preside. A Committee of the Whole is a temporary or "ad hoc" committee. At the conclusion of its deliberations, the Committee of the Whole (through its Chairman) normally reports its recommendations back to the House for formal action, in the same manner as standing or select committees.<sup>55</sup>

#### SELECT COMMITTEES AND COMMITTEES OF CONFERENCE

Select committees are also temporary committees, appointed for a special purpose, which may be the consideration of a particular bill or the performance of a ceremonial function (e.g., a Committee of Escort for the Governor). In Nevada, bills of application or primary concern to particular localities are sometimes referred to select committees composed of the legislative delegation from the area affected.

A particularly important type of select committee is the Committee of Conference. Whenever a bill is passed by both Houses in differing forms because of amendments added by one of the Houses, and the two Houses cannot agree on identical language for the bill in question, each House appoints a number of conferees to meet with conferees of the other House to seek a resolution of the differences existing in the two versions of the bill. In a Committee of Conference, the conferees of one House may agree to amendments adopted in the other House or *recede* from the amendments adopted by their chamber. Conferees may also decide that new amendments or even new bills are necessary to reach accord. A Committee

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<sup>55</sup>Senate Standing Rule 46, *Statutes of Nevada 1977*, 1651; Senate Standing Rules 47 and 48, *Statutes of Nevada 1973*, 1869; Assembly Standing Rule 1, *Statutes of Nevada 1975*, 1912.

of Conference may consider the whole subject matter of a bill without restriction to the points in dispute and may make any changes it deems appropriate. Once the conferees reach an agreement, they report back to their respective Houses with their recommendations. The report of a conference committee may be adopted by acclamation, and such action is considered equivalent to the adoption of any amendments or changes recommended in the report, but conference reports themselves are not subject to amendment.

The Joint Rules of the Senate and Assembly require that there be no more than two Committees of Conference on any bill or resolution. The rules also require that a majority of the members from each House on a committee be members who voted for the passage of the measure. No member who served on the first conference committee for a measure may be appointed to the second.<sup>56</sup> If agreement cannot be reached by the second conference committee, the bill or resolution is dead.

### Committee Hearing

The rules of the Senate require committees to consider all measures referred to them and report thereon.<sup>57</sup> Committees may also initiate legislation within their sphere of competence. In the Senate, any bill or other matter referred to a committee may be withdrawn from it by a two-thirds vote of the Senate. The Senate rules require that at least 1-day's notice of a withdrawal motion be given to a committee and specify that no motion for withdrawal is in order on the last 2 days of the session.<sup>58</sup>

At a committee hearing, the proponents and opponents of a measure are given an opportunity to present their cases. Testimony may be taken from lobbyists, academicians, public officials, special interest groups, and private citizens. To avoid additional expense and duplication of effort for both witnesses and committee members, joint hearings by committees in both Houses may be held.

In the Assembly, when a measure is referred concurrently to two committees, the rules specify that it goes to the first committee named, where it is required to be acted upon. Then, the bill or resolution is required to be passed upon by the second committee named. If the first committee votes to *amend* the bill or resolution, the rules specify that the measure be reprinted with amendments and sent to the second committee.<sup>60</sup> If one committee reports favorably and the other unfavorably, the measure cannot be reported to the Assembly.

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<sup>56</sup>Joint Rule 1, *Statutes of Nevada* 1979, 1964.

<sup>57</sup>Senate Standing Rule 43, *Statutes of Nevada* 1973, 1868.

<sup>58</sup>Senate Standing Rule 50, *Statutes of Nevada* 1973, 1869.

<sup>60</sup>Assembly Standing Rule 52, *Statutes of Nevada* 1989, 2205.

Witnesses summoned to appear before the Senate or Assembly or any of their committees are compensated at the same rate as witnesses required to attend a court of law in Nevada.<sup>61</sup> However, witnesses appearing on their own volition do so at their own expense.

As discussed under the heading "Standing Committees," committees may or may not report bills out to the floor of the Houses for further action, and they may report them out with a variety of recommendations. Minority reports may be submitted where there is disagreement within a committee regarding a proposed course of action. When a committee reports a bill and recommends a certain disposition of it, the bill is then placed on the second reading file for the next legislative day.

### **Notice of Bills, Topics, and Public Hearings**

Both Senate and Assembly rules require that notice be provided on bills, resolutions, and public hearings. The Senate rules require "adequate notice." The Assembly rules require a 5-day notice for committee hearings on "bills, resolutions or topics of high public importance." All other Assembly committee meetings have a 24-hour notice requirement. The standing rules of both the Senate and the Assembly require that notices must include the date, time, place, and agenda to be covered and must be: (1) posted conspicuously in the legislative building; (2) published in the daily history; and (3) made available to the press.<sup>62</sup> Both Houses permit suspension of this requirement for an emergency by two-thirds affirmative vote of the committee members appointed.

### **Consent Calendar**

As a means of processing bills of a noncontroversial nature in a more efficient and less time-consuming manner, both the Rules of the Senate and Assembly, as well as the *Nevada Constitution*, provide for the use of consent calendars by both Houses of the Nevada Legislature. Bills on a consent calendar are considered for final passage and do not require second or third readings.

The Assembly Standing Rules specify that a standing committee, on or before the 80th calendar day of a regular session, may report a bill out with the recommendation that it be placed on a consent calendar. Such rules require that a bill may be placed on the consent calendar if it has: (1) been recommended for passage; (2) no amendments recommended for it; and (3) received a unanimous vote by the standing committee to be placed on the consent calendar. The Chief Clerk of the

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<sup>61</sup>Senate Standing Rule 140, *Statutes of Nevada* 1973, 1877; Assembly Standing Rule 140, *Statutes of Nevada* 1973, 1897.

<sup>62</sup>Senate Standing Rule 92, *Statutes of Nevada* 1977, 1677; Assembly Standing Rule 92, *Statutes of Nevada* 1975, 1915.



Assembly is required to maintain a list of bills recommended for the consent calendar. This list, including a summary of each bill and various other information pertaining to the bills on the consent calendar, is required to be printed in the daily history. Both the Secretary of the Senate and the Chief Clerk of the Assembly are required to cause bills recommended for placement on the consent calendar to be *engrossed* (proofread). The Assembly considers its consent calendars on Mondays and Thursdays. The Senate does not set aside certain days to consider its consent calendars.

The standing rules of both the Senate and the Assembly require that a bill on a consent calendar must be transferred to the second reading file if any member objects to the bill's inclusion on the consent calendar or requests such bill's removal from the consent calendar.<sup>63</sup>

## Second Reading

Committees cannot amend bills; they can only suggest amendments for adoption by their respective Houses. In fact, the rules of both chambers specify that a bill cannot be amended until read twice.<sup>64</sup> Assembly rules require that bills be read the second time on the first legislative day after reported from committee, unless a different day is designated by motion. If the committee recommends amendment, or individual legislators propose amendments, copies of the amendments must be made available to all members prior to actual adoption or rejection of the amendments proposed. Although the Senate rules are silent on this point, the practice is generally the same.

On second reading, the Chief Clerk or Secretary usually reads the history of the bill, its title, the various sections by number only and the amendments by number only. Assembly rules require, however, that amendments be read in full if a member so moves.<sup>65</sup> Committee amendments or amendments from individual legislators are then adopted or rejected by simple majority vote of the members present and voting. Voting on amendments is normally by voice vote, although other methods, including roll calls, may be employed on demand of three members present or in order to determine the prevailing side.<sup>66</sup> If a bill is amended on second reading, the presiding

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<sup>63</sup>*Nevada Constitution*, Art. 4, Sec. 18; Senate Standing Rule 110, *Statutes of Nevada* 1979, 1979; Assembly Standing Rule 111, *Statutes of Nevada* 1987, 2328.

<sup>64</sup>Senate Standing Rule 109, *Statutes of Nevada* 1973, 1874; Assembly Standing Rule 109, *Statutes of Nevada* 1973, 1894.

<sup>65</sup>Assembly Standing Rule 110, *Statutes of Nevada* 1975, 1915.

<sup>66</sup>Senate Standing Rule 32, *Statutes of Nevada* 1979, 1926; Assembly Standing Rule 30, *Statutes of Nevada* 1975, 1879.

officer orders the bill reprinted, engrossed, and placed on the *general file* for third reading and final action.

If a bill is not amended, it is ordered engrossed and to third reading for the next legislative day. The rules of both Houses require that bills or joint resolutions originating in the House in which they are being considered be engrossed before being placed on the general file for third reading.<sup>67</sup>

### General File and Third Reading

At the end of each day's session, the bills or joint resolutions placed on the general file for third reading and final passage are posted on the boards in the Houses and, along with the second reading file and committee notices, the general file is printed in the daily history. When the order of business "general file and third reading" is reached on the following day, the bills are considered in their proper order, unless a motion is made and approved to move certain bills to a different position on the general file. The Chief Clerk or Secretary reads the bill by title, enacting clause, and each section.<sup>68</sup> If new amendments are proposed and adopted, the process stops immediately, and the bill is sent back for reprinting and goes through the aforementioned reprinting and engrossment process once more. If there are no amendments, the merits of the bill are discussed and then the roll is called.

In debate, a legislator rises and addresses the chair ("Mr. or Madam Speaker," "Mr. or Madam President"). The legislator is expected to observe decorum at all times, speak only on the subject under consideration, and avoid all references to personalities.<sup>69</sup> To be entitled to the floor, a speaker must be recognized by the presiding officer, and, when two or more legislators rise at the same time, it is the prerogative of the presiding officer to name the one to speak first. However, in doing so, it is customary to give preference to the mover or introducer of the subject under consideration.<sup>70</sup>

In debate, a legislator may not speak more than twice (except for explanation) during the consideration of any one question on the same day, nor a second time without leave of the body when others who have not spoken desire the floor.

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<sup>67</sup>Senate Standing Rule 113, *Statutes of Nevada 1977*, 1652; Assembly Standing Rule 110, *Statutes of Nevada 1975*, 1915.

<sup>68</sup>*Nevada Constitution*, Art. 4, Sec. 18.

<sup>69</sup>Senate Standing Rule 80, *Statutes of Nevada 1973*, 1871; *Mason's Manual of Legislative Procedure*, Secs. 120 through 127.

<sup>70</sup>Senate Standing Rule 124, *Statutes of Nevada 1973*, 1877; *Mason's Manual of Legislative Procedure*, Sec. 91.

Incidental or subsidiary questions are not considered the same question.<sup>71</sup> In closing debate, the author of the bill, resolution, or main question customarily has the privilege of speaking last, unless the previous question has been sustained.

In order for a bill or joint resolution to pass, the *Nevada Constitution* requires that a majority of the members elected vote for the measure. All votes on final passage are by roll call and are recorded in the journal of the chamber taking the action.<sup>72</sup> If the bill passes, it is transmitted to the other House after adjournment for the day. It cannot be transmitted immediately because the standing rules provide that notice of reconsideration may be given on the day in which the bill is passed.<sup>73</sup>

Notice of reconsideration must be made by a legislator voting on the prevailing side on the same day on which the final vote was taken. Reconsideration itself may not take place on the day on which the final vote was taken, except by unanimous consent, since normally 1 day's notice of a member's desire to reconsider a bill must be given. A motion to "Indefinitely Postpone" may not be reconsidered. Motions to reconsider a vote upon amendments may be made immediately after the vote.<sup>74</sup>

After a bill has passed on third reading and been transmitted to the other House, the House of origin has relinquished control over the measure. To take further action on it, the House of origin must either petition the other chamber, through a concurrent resolution, to return the bill or wait until it has finally passed in the other House and is returned for final disposition.

### **In the Other House and Conference Committees**

Each bill must go through the entire process all over again when it is transmitted to the other House. If a bill is passed by the other House without amendment, it is sent back to the originating House for final *enrollment* (preparation for final printing by the Legislative Counsel) and delivery to the Governor. If the other House amends the bill, then it is necessary for the originating House to concur or not to concur with the amendments. If the originating House concurs in the amendments, the bill is ready for enrollment. If it does not concur and the other House does not recede, the bill must go to a conference committee, composed of an equal number of members from the Senate and the Assembly, for settlement of its final form.

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<sup>71</sup>Senate Standing Rule 80, *Statutes of Nevada 1973*, 1871; Assembly Standing Rule 80, *Statutes of Nevada 1973*, 1890.

<sup>72</sup>*Nevada Constitution*, Art. 4, Sec. 18.

<sup>73</sup>Senate Standing Rule 115, *Statutes of Nevada 1973*, 1876; Assembly Standing Rule 115, *Statutes of Nevada 1973*, 1895.

<sup>74</sup>Senate Standing Rule 68, *Statutes of Nevada 1973*, 1871; Assembly Standing Rule 68, *Statutes of Nevada 1973*, 1890.

## Enrollment

After the bill has passed both Houses in identical form, it is transmitted by the Secretary of the Senate or the Chief Clerk of the Assembly (depending upon the House in which the bill originated) to the Legislative Counsel to be enrolled.<sup>75</sup> The Legislative Counsel then prepares the passed bill for the final printing. The Chief of the State Printing and Micrographics Division is required to print one enrolled copy of the bill on bond paper. It is inserted in a white cover, which contains blanks for the signatures of the Speaker and Chief Clerk of the Assembly, the President and Secretary of the Senate, the Governor, and the Secretary of State. After final printing, the bill is returned to the Legislative Counsel who compares the enrolled copy with the engrossed copy. If the enrolled bill is found to be correct, the Legislative Counsel presents the measure to the proper legislative officials for their signatures.<sup>76</sup> The bill is then delivered by the Legislative Counsel, or that person's designee, to the Governor for consideration.<sup>77</sup> At the same time, the official copy of the bill is delivered to the Secretary of State for permanent filing.<sup>78</sup>

## Gubernatorial Action

The Governor has the choice of signing bills, vetoing bills, or allowing them to become law without signature. If a bill is delivered while the Legislature is in session, the Governor has 5 days (Sundays excepted) to make a decision. If it is delivered after the Legislature has adjourned sine die, the Governor has 10 days to make this decision. If the Governor vetoes a bill during the session, the measure is returned to the House of origin for further action and the veto may be either sustained or overridden by a two-thirds vote of the elected members of each House. If the Governor vetoes a bill within 10 days after adjournment (Sundays excepted), the bill must be filed, together with the specific objections to it, in the Office of the Secretary of State. When the next session of the Legislature convenes, the Secretary of State must present the vetoed bill to the House of origin for final disposition. If a two-thirds majority of the elected members of each house of the Legislature vote to override any gubernatorial veto on a recorded roll call vote, the measure becomes law despite the veto. If the Governor does not sign or veto a bill in the allotted time, it becomes law without that officer's signature.<sup>79</sup>

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<sup>75</sup>NRS 218.340.

<sup>76</sup>NRS 218.350; Joint Rule 4, *Statutes of Nevada* 1977, 1656.

<sup>77</sup>NRS 218.380.

<sup>78</sup>NRS 218.370.

<sup>79</sup>*Nevada Constitution*, Art. 4, Sec. 35.

## Effective Date of the Bill

If no specific date is included in a bill to indicate when it will become effective (e.g., "This act shall become effective upon passage and approval" or "This act shall become effective May 1, 1995"), it automatically becomes effective on October 1 of the year in which the bill is passed (October 1, 1995, for this session of the Legislature).<sup>80</sup>

## Adoption or Passage of Resolutions

The *Nevada Constitution* requires that bills and joint resolutions be processed and passed in an identical manner,<sup>81</sup> except that joint resolutions amending the constitution are not delivered to the Governor for signature, but are delivered to the Secretary of State for safekeeping and then returned to the next chosen Legislature for reconsideration.<sup>82</sup> If the next Legislature approves the proposed constitutional amendment, it then must be submitted to the people, "in such manner and at such time as the Legislature shall prescribe," for a vote.<sup>83</sup> The law currently requires that this opportunity to vote be at the next general election.<sup>84</sup> It should be noted that an initiative petition to amend the *Nevada Constitution*, after the required number of signatures are gathered, is submitted directly to the voters at the next general election. If approved, it must be returned to the next general election for a second approval of the voters before the constitution is officially amended.

Concurrent resolutions must be adopted by both Houses; they may be adopted by a voice vote, and only a majority of the members present are necessary for the adoption. Concurrent resolutions are not signed by the Governor and are delivered to the Secretary of State for filing.

Simple Senate or Assembly one-house resolutions are adopted by a voice vote, by a simple majority of the members present, and are enrolled and delivered to the Secretary of State. A count of the ayes and nays is required to be taken for both concurrent and one-house resolutions if such is requested by three members present.<sup>85</sup>

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<sup>80</sup>NRS 218.530.

<sup>81</sup>*Nevada Constitution*, Art. 4, Sec. 18.

<sup>82</sup>NRS 218.390.

<sup>83</sup>*Nevada Constitution*, Art. 16, Sec. 1.

<sup>84</sup>NRS 218.390.

<sup>85</sup>Senate Standing Rule 30, *Statutes of Nevada 1979, 1925*; Assembly Standing Rule 30, *Statutes of Nevada 1975, 1879*.

## Petitions and Memorials

From time to time, the Legislature is presented with petitions from various groups and individuals, as well as memorials from other legislatures. While the essence of these documents may vary from requests to take certain action to expressions of gratitude for courtesies extended, their contents are always made known to the chambers through a statement by the presiding officer or the legislator presenting the material. The petitions or memorials then lie on the table or are referred to committee as deemed appropriate by the chair or the chamber.<sup>86</sup>

The right to petition for redress of grievances is a time-honored tradition of our system of government. It is one means by which citizens can voice their opinions on the course of public affairs and, on occasion, have a direct impact on the legislative process.

## DISTINCTION AMONG TYPES OF LEGISLATION

Several types of bills and resolutions may be acted upon by the Nevada Legislature. Examples of these types of measures are presented in Appendix C of this manual.

### Bill

A bill is a draft of a proposed statute, which, to become law, must be passed by both Houses of the Legislature on roll call vote and be approved by the Governor.

### Skeleton Bill

The introduction of a skeleton bill is permitted by Senate and Assembly rules after the beginning of a session when, in the opinion of the sponsor and the Legislative Counsel, the full drafting of the bill would entail extensive research or be of considerable length. Such a bill is a presentation of ideas or statements of purpose, sufficient in style and expression to enable the Legislature and the committee to which the bill may be referred to consider the substantive merits of the legislation proposed. The committee, if it treats the skeleton bill favorably, must then request the drafting of a completed bill in such detail as would afford the committee the opportunity of considering the legislative ideas proposed in context with all their ramifications.<sup>87</sup>

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<sup>86</sup>Senate Standing Rule 97, *Statutes of Nevada 1973*, 1873; Assembly Standing Rule 97, *Statutes of Nevada 1973*, 1891.

<sup>87</sup>Senate Standing Rule 106, *Statutes of Nevada 1973*, 1874; Assembly Standing Rule 106, *Statutes of Nevada 1973*, 1893.

## Joint Resolution

A joint resolution is passed by both Houses in the same manner as a bill. It, too, must be signed by the Governor unless it is a measure amending the *Nevada Constitution*. Joint resolutions are used for the purpose of requesting Congress, the President, a federal agency, or members of Nevada's congressional delegation to perform some act believed to be for the best interests of the state or Nation. The joint resolution is employed as indicated earlier to amend the *Nevada Constitution* and also to ratify an amendment to the *United States Constitution*.<sup>88</sup>

## Concurrent Resolution

A concurrent resolution must be adopted by both Houses to amend the joint rules; express facts, principles, opinions, and purposes of the Senate and Assembly; establish joint committees of the two Houses; direct the Legislative Commission to conduct interim studies; to request the return of a bill from the other House; and to request the return from the Governor of an enrolled bill. It may also be used to memorialize a former member of the Legislature or other distinguished person upon death or to congratulate or commend any person or organization for a significant and meritorious accomplishment. However, any request for drafting the resolution must be approved by the Senate Committee on Legislative Affairs and Operations or the Assembly Committee on Elections and Procedures before submission to the Legislative Counsel.<sup>89</sup> A concurrent resolution is acted upon by voice vote unless three members request a roll call vote.

## One-House Resolution

Traditionally, a one-house resolution may be adopted by either House to express an opinion, appoint a committee, express regret on the death of a former member of the Legislature or other person, recognize a meritorious service, commemorate a special day or occasion, or appoint attachés, and to provide postage and stationery money for the members. Except when three members request a roll call vote, a one-house resolution is acted upon by voice vote.

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<sup>88</sup>*Nevada Constitution*, Art. 4, Sec. 18; NRS 218.380 and 218.390.

<sup>89</sup>Joint Rule 7, *Statutes of Nevada* 1989, 2201.





**CHAPTER IV**

**LEGISLATIVE COUNSEL BUREAU  
AND  
LEGISLATIVE BUILDING**



## CHAPTER IV

### LEGISLATIVE COUNSEL BUREAU AND LEGISLATIVE BUILDING

#### THE LEGISLATIVE COUNSEL BUREAU

Legislative service agencies were created to free legislators from dependence upon the executive branch of state government and lobbyists for information and assistance. With service agencies, a legislator is not dependent upon a lobbyist or a governor to draft a bill, research data, or provide information about other states with similar problems. The more professional and expert the service agency staff, the less legislators need to depend on sources of support which may be biased.

Many states, including Nevada, use the basic legislative council pattern providing for a body composed of legislators from each House and from each party empowered to function during the interim between sessions. Powers and responsibilities vary among the states, but basically councils carry out functions assigned by the full legislatures. These functions range from simple administrative duties to extensive powers of legislative oversight, policy research, and emergency appropriations.

Although many states maintain separate staff for each house in addition to partisan staff, the Legislative Counsel Bureau is a nonpartisan centralized agency serving both Houses and members of all political parties.

In March of 1945, the Nevada Legislature recognized a need for more information and assistance in order to deal with increasingly complex tasks as described in the *preamble* to the bill creating the Legislative Counsel Bureau:

At each biennial session of the legislature, that body is confronted by requests for legislation expanding and changing the functions of and increasing the appropriations of numerous offices, departments, institutions, and agencies of the state government; and \* \* \* not withstanding the information provided by the messages and budgets of the governor and the reports of public officers, it is impossible for the legislature or its committees to secure sufficient information to act advisedly on such requests in the time limited for its sessions.<sup>1</sup>

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<sup>1</sup>Chapter 91, *Statutes of Nevada 1945*, 136 and 137.

The 1945 law establishing the bureau charged it with assisting the Legislature in finding facts concerning government, proposed legislation, and various other public matters.<sup>2</sup>

During the next several years, the duties of the bureau and its staff were modified and expanded. In 1963, the Nevada Legislature reorganized the Legislative Counsel Bureau, giving it structure and responsibilities similar to those it has today.<sup>3</sup> One part of this change was the incorporation of the Statute Revision Commission into the Legislative Counsel Bureau as the Legal Division. The Statute Revision Commission was originally created by the Supreme Court in 1951 and became involved in bill drafting as an adjunct to its statute revision work. The 1963 legislation also added a Fiscal and Auditing Division and a Research Division.<sup>4</sup>

Today, the Legislative Counsel Bureau consists of the Legislative Commission, an Interim Finance Committee, a Director, an Audit Division, a Fiscal Analysis Division, a Legal Division, a Research Division, and an Administrative Division.<sup>5</sup> The following sections describe the activities of these units.

### **Legislative Commission**

The Legislative Commission consists of 12 legislators who exercise general policymaking and supervising authority over the operations of the Legislative Counsel Bureau. At every regular session of the Legislature, the Senate and the Assembly each designate six members and alternates for those members to serve on the commission. The Legislature is required to determine, by joint rule at each regular session in odd-numbered years: (1) the method of determining the majority and minority party regular and alternate membership on the commission; (2) the method of filling vacancies on the commission; (3) the terms of office of the commission members; (4) the method of selecting the chairman; and (5) the term of office of the chairman.<sup>6</sup> These provisions are currently enumerated in Joint Rule 11.

Members of the Legislative Commission serve until their successors are appointed. However, retiring legislators, or those who have been defeated for

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<sup>2</sup>Ibid, 136.

<sup>3</sup>Chapter 403, *Statutes of Nevada 1963*, 1011.

<sup>4</sup>Ibid, 1014.

<sup>5</sup>NRS 218.620.

<sup>6</sup>NRS 218.660.

reelection, serve only until the day after the general election. The resulting vacancies are filled in the same manner as vacancies arising from other causes.<sup>7</sup>

For each day's attendance at a meeting of the Legislative Commission or while engaged in official Legislative Counsel Bureau business, commission members receive a salary of \$130 plus the standard per diem and travel allowances. An alternate who attends a meeting of the commission, but does not replace a regular member, is entitled to travel expenses, but not salary.<sup>8</sup>

The Director of the Legislative Counsel Bureau acts as the nonvoting Recording Secretary of the Legislative Commission, which meets periodically, as the accumulation of business requires, on call of the Chairman or by decision of a majority of the commission. Seven members of the commission constitute a quorum.<sup>9</sup>

The Legislative Commission is designated by law as Nevada's Commission on Interstate Cooperation. In this capacity, the commission is charged with the responsibility of working with The Council of State Governments and the National Conference of State Legislatures in the exchange of ideas and information with other states, so that the Legislature may have the benefit of the latest thinking on matters falling within its purview. Nevada is a member of The Council of State Governments and the National Conference of State Legislatures, and its annual dues for membership in these organizations are paid by the commission out of the Legislative Fund.<sup>10</sup>

The commission, which is designed to assist the Legislature in maintaining its independent and coordinate status with the executive and judicial branches of the state government, may investigate and inquire into any area within the competence of the Legislature. Normally, the investigative responsibilities of the commission are delegated to subcommittees of the commission, which are assisted by the staff of the Legislative Counsel Bureau. When it holds hearings, the commission is required to receive recommendations and suggestions for legislation or investigation from state and local governments, officers, and legislators, and may receive recommendations and suggestions from specified private groups or any citizens desiring to report to it.<sup>11</sup> It also has the subpoena power and may compel the

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<sup>7</sup>Joint Rule 11, *Statutes of Nevada 1981*, 2147.

<sup>8</sup>NRS 218.680 and 218.210.

<sup>9</sup>NRS 218.670.

<sup>10</sup>NRS 218.682.

<sup>11</sup>NRS 218.681.

attendance of witnesses and the production of documents necessary to the discharge of its duties.<sup>12</sup>

The commission appoints the Nevada representatives to the National Conference of Commissioners on Uniform State Laws<sup>13</sup> and other interstate bodies; formulates proposals for interstate compacts and agreements; and, in general, facilitates Nevada's contacts with the other states, the Federal Government, and local units of government.<sup>14</sup>

Between sessions of the Legislature, the Legislative Commission fixes the work priority of all studies and investigations assigned to it by concurrent resolutions of the Legislature. Normally, such studies are carried out by subcommittees of the commission or counsel bureau staff under the direction and supervision of the commission. The commission may, between sessions, authorize the initiation of additional studies or investigations not specifically requested by the Legislature at the preceding session.<sup>15</sup>

### **Interim Finance Committee**

In 1969, the Legislature created the Interim Finance Committee to function within the Legislative Counsel Bureau between sessions and administer a contingency fund. This fund was set up to provide provisional funds for state agencies when the Legislature is not in session. To obtain funds, agencies must submit their requests to the State Board of Examiners for review and recommendation. If the board finds sufficient justification for the requests submitted to it, it must make a recommendation to the Interim Finance Committee by transmitting it to the Director of the Legislative Counsel Bureau, who is required to notify the Chairman of the Interim Finance Committee. Upon receiving the recommendation, the Chairman of the committee must call a meeting to act upon the agency requests. The Interim Finance Committee is not bound to follow the recommendation of the State Board of Examiners. The committee, by resolution, may allocate an amount for the purposes requested. In authorizing an allocation, the committee directs the State Controller to transfer the approved amount from the Contingency Fund Account to the appropriate agency account.<sup>16</sup>

The Interim Finance Committee also reviews state agency requests to accept certain gifts and grants, to modify legislatively-approved budgets, and to reclassify

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<sup>12</sup>NRS 218.6821.

<sup>13</sup>NRS 219.020.

<sup>14</sup>NRS 218.682.

<sup>15</sup>NRS 218.635.

<sup>16</sup>NRS 353.266 through 353.269, inclusive.

state merit system positions in certain circumstances. Legislation approved by the 1979 Legislature requires that state agencies receive prior approval of the Interim Finance Committee before they: (1) accept federal grants in excess of \$50,000 or accept any federal grant which involves the employment of additional staff; (2) accept gifts or donations of a monetary value over \$10,000; (3) amend legislatively-approved budgets by either increasing or decreasing a budget category by the lesser of 10 percent or \$25,000; or (4) convert, or reclassify, a merit system position to another type of position when this conversion significantly changes the job scope or job duties of the position as budgeted by the Legislature.<sup>17</sup>

In 1983, the Legislature passed legislation requiring the State Public Works Board to consult with the Interim Finance Committee before approving final plans for capital improvement projects, including new construction, major repairs, and landscaping.<sup>18</sup>

The Interim Finance Committee is composed of the members of the Senate Committee on Finance and the Assembly Committee on Ways and Means from the preceding session. Chairmanship of the Interim Finance Committee alternates between immediate past chairmen of the two legislative committees. Membership on the committee terminates at the beginning of the next legislative session for any legislator who retires or is defeated for reelection.<sup>19</sup>

In voting on matters before the Interim Finance Committee, a vote is taken of the Senate and Assembly members separately. No action can be taken unless a majority of both groups votes in the affirmative.<sup>20</sup>

## Director

The Director functions as the executive head of the Legislative Counsel Bureau and supervises all of its daily administrative and technical activities.<sup>21</sup> The Legislative Commission appoints the Director of the Legislative Counsel Bureau and sets the compensation for the position. The Director, in turn, appoints the chiefs of the divisions, subject to the approval of the Legislative Commission.<sup>22</sup>

The Director employs staff for the bureau at salaries within the limits of legislative appropriations and the salary schedule approved by the Legislative

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<sup>17</sup>NRS 353.220, 353.224, and 353.335.

<sup>18</sup>Chapter 608, *Statutes of Nevada 1983, 1961*, encoded as NRS 341.145.

<sup>19</sup>NRS 218.6825, subsection 1.

<sup>20</sup>*Ibid*, subsection 7.

<sup>21</sup>NRS 218.683.

<sup>22</sup>NRS 218.620.

Commission, and authorizes claims against the Legislative Fund.<sup>23</sup> In that capacity, the Director signs checks for the bureau's payroll and for the special inter-governmental account and makes the necessary deductions and contributions for legislators' retirement.<sup>24</sup> In the assigned role as Chief of the Administrative Division, the Director also is ex officio Legislative Fiscal Officer.<sup>25</sup> Other duties and responsibilities are discussed in the section on the Administrative Division.

As noted in the section entitled "Legislative Commission," the Director serves as Secretary to the Legislative Commission. This officer is also required to report inventory and purchases of supplies for each session and to assign space in and supervise the upkeep of the legislative building, other buildings used for legislative purposes, and the legislative grounds.<sup>26</sup> With the authorization of the Legislative Commission, the Director may enter into agreements for the acquisition of property necessary to support the Legislature and its staff.<sup>27</sup>

The Director is given the statutory responsibility of registering lobbyists and is charged with receiving and filing administrative regulations.<sup>28</sup> In addition, the Director serves as Secretary to the Interim Finance Committee,<sup>29</sup> provides a secretary for the Interim Retirement Committee, is a nonvoting member of the Marlette Lake Advisory Committee, and is the Nevada Legislative Federal-State Coordinator.<sup>30</sup>

### **Audit Division**

The Audit Division performs audits of all executive and judicial branch agencies of the state.<sup>31</sup> The audits furnish factual information to assist the Legislature in the discharge of its constitutional duties.<sup>32</sup> All audits are conducted in accordance with generally accepted government auditing standards. The purpose of the audits varies

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<sup>23</sup>NRS 218.085 and 218.683.

<sup>24</sup>NRS 218.644, 218.641, and 218.2387.

<sup>25</sup>NRS 218.6853.

<sup>26</sup>NRS 218.650 and 331.135.

<sup>27</sup>NRS 218.682.

<sup>28</sup>NRS 218.900, *et seq.*, and 233B.067.

<sup>29</sup>NRS 218.6825.

<sup>30</sup>NRS 218.683.

<sup>31</sup>NRS 218.737.

<sup>32</sup>NRS 218.767.



depending on the nature of the agency, but generally include determining one or more of the following:

1. Whether the agency's financial statements or other financial reports are fairly presented.
2. Whether the agency has complied with applicable laws and regulations.
3. Whether the agency has established effective internal control systems to ensure resources are safeguarded against waste, loss, or misuse; appropriate goals and objectives are met; and reliable data are obtained, maintained, and fairly disclosed.<sup>33</sup>
4. Whether the agency can eliminate waste, increase collection of revenue, or operate programs more effectively.

The Legislative Commission approves the biennial audit program of the Legislative Auditor and can direct the Auditor to make any special audit or investigation considered necessary.<sup>34</sup> The Legislature itself also may direct the Legislative Auditor to conduct special audits or investigations.

All state agencies must provide the Audit Division with any books, accounts, claims, reports, vouchers, or other records of information, confidential or otherwise, requested by the Legislative Auditor for inspection.<sup>35</sup>

Written audit reports, including the agency's response, are presented to the Audit Subcommittee of the Legislative Commission. Copies are made available to all members of the Legislature and other appropriate state officers. The results of the audits are confidential and may not be disclosed until the audit report is presented to the Audit Subcommittee.<sup>36</sup>

If evidence is found of improper practices of financial administration or inadequacy of fiscal records, the Legislative Auditor must report these practices immediately to the Governor, each member of the Legislature, the head of the agency, and, if illegal transactions are involved, the Attorney General.<sup>37</sup>

The Audit Division is headed by the Legislative Auditor, who must be a Certified Public Accountant or a Public Accountant qualified to practice public accounting in Nevada. Minimum qualifications include 5 years of progressively responsible experience in governmental accounting and auditing, and a comprehensive knowledge of the principles and practices of public budgeting, governmental accounting, finance, auditing standards, statistical methods, and operational

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<sup>33</sup>NRS 218.770 and 218.775.

<sup>34</sup>NRS 218.850.

<sup>35</sup>NRS 218.780.

<sup>36</sup>NRS 218.823.

<sup>37</sup>NRS 218.880.

analysis.<sup>38</sup> The Legislative Auditor serves as Secretary to the Audit Subcommittee of the Legislative Commission.<sup>39</sup>

The Legislative Auditor also oversees the State's Single Audit required by Public Law 98-502, the Federal Single Audit Act of 1984.<sup>40</sup> This audit, conducted by a public accounting firm under contract with the Legislative Auditor, ensures the continuation of the state's federal funding. Additionally, the Legislative Auditor must count the money in the State Treasury at least annually.<sup>41</sup> The Legislative Auditor prepares a biennial report, for the members of the Legislature and the Governor, which analyzes the audit program and recommends necessary improvements to the operations of state government. The biennial report includes a summary of changes made in the agencies' systems of accounts and records included in the audits presented in the past biennium. It also contains specific recommendations to the Legislature for the amendment of existing laws or the enactment of new laws designed to improve the functioning of the agencies of the state.<sup>42</sup>

Copies of the annual audit reports on professional boards and commissions are required to be filed with the Legislative Auditor.<sup>43</sup> If a contract audit is performed on a state agency, a copy of the report also must be furnished to the Legislative Auditor.<sup>44</sup> Such audit reports received are enumerated in a special report issued every 6 months.

## Legal Division

The Legal Division, with a staff of lawyers and technicians, is responsible for the publication and indexing of *Nevada Revised Statutes* (NRS), *Nevada Administrative Code* (NAC) and several compilations of selected portions of NRS.<sup>45</sup> The staff also drafts bills and resolutions, issues legal opinions, staffs interim studies, reviews administrative regulations, assists the public, and provides certain other assistance

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<sup>38</sup>NRS 218.740.

<sup>39</sup>NRS 218.6823.

<sup>40</sup>NRS 218.891 through 218.893, inclusive.

<sup>41</sup>NRS 353.060

<sup>42</sup>NRS 218.830.

<sup>43</sup>NRS 218.825.

<sup>44</sup>NRS 353.325.

<sup>45</sup>NRS 220.040, *et seq.*, and 233B.062.

when requested.<sup>46</sup> As legal adviser to the Legislature, the Legislative Counsel or Legal Division staff, on direction of the Legislative Commission, may appear in, commence, prosecute, defend, or intervene in any action, suit, or other judicial or administrative proceeding to protect the official interests of the Legislature or any of its committees.<sup>47</sup>

Upon request, the Legal Division prepares or assists in the preparation of legislative measures for members of the Legislature, state agencies and departments, the Governor, local governments, and members of the judiciary. However, the division cannot prepare or assist in the preparation of any measures proposed by the Executive Branch unless a request has been approved by the Governor and is received before September 1 preceding the convening of a session. The limit for local governments is the same. During regular sessions, the division can only work on legislative measures upon the written request of a legislator or the Governor.<sup>48</sup>

The preparation of bills and resolutions entails research into the legal effect of proposed changes in existing laws, the development of sufficient background information to enable the bill drafter and the legislative sponsor to understand fully the ramifications of the suggested legislation, and the actual drafting of the measures in proper form and style. The staff of the division, as well as other officers and employees of the Legislative Counsel Bureau, is prohibited from urging or opposing any legislation and is bound to observe the confidentiality of all matters within the work assigned unless those matters have become public records or the sponsor has granted consent for release.<sup>49</sup>

Before introduction, every request for a bill must be delivered to the Legal Division to be put in the proper form. The Legislative Counsel may correct any clerical errors in a proposed bill or resolution, but if a correction might change the substance of a measure, permission of the measure's author must be obtained before making the change.<sup>50</sup> All bills or resolutions of both Houses designated for *reprinting*, engrossment, reengrossment, or enrollment must be routed directly through the Legal Division, so that amendments which have been adopted may be inserted prior to engrossment or enrollment.<sup>51</sup>

The Legal Division is headed by the Legislative Counsel, who must be an attorney licensed to practice law in one of the United States. The Legislative

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<sup>46</sup>NRS 218.240 through 218.255, inclusive.

<sup>47</sup>NRS 218.697.

<sup>48</sup>NRS 218.240 through 218.242, inclusive; 218.245

<sup>49</sup>NRS 218.625.

<sup>50</sup>NRS 218.250.

<sup>51</sup>NRS 218.315.

Counsel must be familiar with political science; parliamentary practice; legislative procedure; and the methods of research, statute revision and bill drafting.<sup>52</sup> The Legislative Counsel is one of Nevada's Commissioners on Uniform State Laws.<sup>53</sup>

The Legislative Counsel is the legal adviser to the Legislative Branch of government, providing legal counsel for legislative committees and subcommittees and issuing legal opinions, which may influence the construction and application of statutes. Just as the Attorney General responds to requests within the executive branch, the Legislative Counsel only issues opinions upon the request of a member or committee of the Legislature or the Legislative Commission.<sup>54</sup> Neither the opinions of the Attorney General nor those of the Legislative Counsel have any binding force but are intended to guide public officials in the absence of an authoritative decision rendered by a court of law.

The Legislative Counsel through the staff of the Legal Division performs engrossing and enrolling for the Legislature. Whenever a bill or resolution has passed both Houses of the Legislature, the measure is transmitted to the Legislative Counsel for enrollment, at which time a receipt must be issued to the Secretary of the Senate or the Chief Clerk of the Assembly bearing the date of delivery. When the measure is delivered to the Governor, the Legislative Counsel must note this fact over the Legislative Counsel's signature as a part of the bill's history.<sup>55</sup> The official engrossed bill is then delivered to the Secretary of State.<sup>56</sup> The Legislative Counsel also makes recommendations to the Legislature for the clarification of specific statutes, the elimination of obsolete sections of NRS, and the resolution of conflicting portions of the law.<sup>57</sup>

The Legislative Counsel is responsible for revising NRS and all other authorized publications of the Legal Division of the Legislative Counsel Bureau. Additional responsibilities of the Legislative Counsel include indexing NRS, *Statutes of Nevada*, and other publications and legal materials of the Legislative Counsel Bureau.

The Legal Division is also responsible for preparing the NAC.<sup>58</sup> This requires examining all regulations adopted by the agencies of the executive branch, except those exempted from the Nevada Administrative Procedures Act to determine which

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<sup>52</sup>NRS 218.690.

<sup>53</sup>NRS 219.020.

<sup>54</sup>NRS 218.695.

<sup>55</sup>NRS 218.340.

<sup>56</sup>NRS 218.370.

<sup>57</sup>NRS 220.080.

<sup>58</sup>NRS 233B.062 through 233B.065, inclusive.

provisions are current and arrange them in logical sequence. Every proposed regulation must also be examined and revised, if necessary, to fit into the existing regulations. The code is designed to present the regulations in clear and concise language and make those on a particular subject easy to find. The Legislative Counsel also provides legal advice to the Legislative Commission in its review of adopted administrative regulations for compliance with legislative intent.<sup>59</sup>

The Legislative Counsel hires and directs the staff of attorneys and other members of the Legal Division engaged in the legal work of the bureau.

### **Research Division**

The Research Division is the general information arm of the Legislature. It conducts research into a wide variety of subjects at the request of legislators, standing committees,<sup>60</sup> other state and local officials, and citizens of Nevada. It also responds to inquiries concerning Nevada's government, laws, and public policy issues from residents, counterpart agencies, and public officials in other states.

Most of the statutory duties of the division and its director are described in NRS 218.731 and 218.735. These responsibilities include:

1. Providing the Legislature and its members and committees with comprehensive, accurate reports and background information on subjects of legislative interest.
2. Analyzing and evaluating the long-range planning activities, programs, and public policies of the State of Nevada and its political subdivisions when authorized by the Legislature, the Legislative Commission, or the Director of the Legislative Counsel Bureau.
3. Advising the Legislature and its members and committees regarding matters relating to the resources and procedures necessary to conduct research.
4. Preparing publications relating to the Legislature and the Legislative Counsel Bureau.
5. Providing necessary personnel to staff standing and interim committees as assigned by the Director, the Legislature, or the Legislative Commission.
6. Maintaining the library of the Legislative Counsel Bureau.
7. Providing information and assistance to the Legislature and its members and committees concerning the apportionment of legislative districts and any other political districts whose boundaries are determined by the Legislature.
8. Performing such other functions as may be assigned by the Legislature, the Legislative Commission, or the Director of the Legislative Counsel Bureau.

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<sup>59</sup>NRS 233B.067.

<sup>60</sup>NRS 218.731 and 218.735

9. Working with the Legal Division in the preparation of ballot language regarding proposed constitutional amendments and other statewide measures, which must be voted on by the people.<sup>61</sup>

The Research Director, or a designee is the nonvoting Recording Secretary and primary technical staff of Nevada's Legislative Committee on Public Lands,<sup>62</sup> and the division also provides primary staff support to the statutory Committees on Health Care and High-Level Radioactive Waste.

The general function of the Research Division is the provision of information. Its major responsibility is the preparation of responses to requests from individual legislators for information and assistance at any time, regardless of whether or not the Legislature is in session.

During the months prior to the legislative session, the division prepares the *Legislative Manual* as required under NRS 218.647. The division also prepares background papers on issues likely to be prominent during the legislative session, and a brochure entitled *Guide To The Nevada State Legislature*, which is designed for public distribution.

During legislative sessions, Research Division personnel serve as the primary professional staff for all standing committees, except the appropriations and revenue committees, which are served by the Fiscal Analysis Division. Research staff assist the chairmen and other members by providing information and research on bills and related matters considered by the committees. Division personnel also summarize each measure passed out of their committees. In addition to committee work, research staff assist individual legislators in developing ideas for legislation and preparing bill analyses.

Following the legislative session, the Research Division ensures that each enacted measure is summarized and compiles them into the *Summary of Legislation*. This summary provides a convenient guide to the actions of the Legislature during the previous session. The division also compiles sponsor lists, showing the bills sponsored by each legislator and each legislative committee, and a comprehensive presentation entitled *The 1993 Nevada Legislature: A Review of Legislative Actions on State Issues* (also known as the "End of Session Speech") describing legislative activities by subject area.

During the period between sessions, the staff of the Research Division is assigned to subcommittees of various interim legislative studies. The staff members prepare background material for the subcommittees, arrange subcommittee hearings, and prepare each subcommittee's final report to the Legislative Commission. The recommendations from all the interim study subcommittees are compiled in the *Summary Bulletin*, which also is prepared by the Research Division.

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<sup>61</sup>NRS 218.443.

<sup>62</sup>NRS 218.5365.

The research staff is available to individual legislators to conduct research and prepare written analyses on specific topics throughout the year. The staff also assists legislators in preparing for speeches and other public presentations. In addition to assisting legislators, the division answers requests for information from state agencies, legislative staff in other states, businesses, and the general public.

The Research Library endeavors to maintain a collection of materials that are of immediate use to legislators and legislative staff in answering questions that arise during the legislative process. Materials from previous sessions include *Statutes of Nevada*, *Nevada Reports*, the *Journals of the Senate and Assembly*, legislative research bulletins, and bills. The library also contains standard reference works, legal codes from surrounding states, statistical compilations, periodicals, and other documents on subjects of significance to the Legislature. In addition, the library acts as custodian of the minutes and tapes for legislative proceedings for the preceding two sessions. The Research Library also maintains subject files containing the results of previous research conducted by the division staff. The division staff has access to many computerized informational data bases. Through the Research Library's online connection, staff can access data bases containing legislative materials and congressional information, federal agencies' data bases, university library data bases, and many specialized subject data bases.

Files of newsclippings on current topics of interest to the Legislature are compiled and maintained in the Technical Services Unit of the Research Division. This unit also provides a wide range of support activities for the division.

In summary, the primary function of the Research Division is to provide Nevada legislators and others with all types of information regarding legislative issues that are not specifically fiscal or legal in nature.

### **Fiscal Analysis Division**

The Fiscal Analysis Division provides the Legislature with the capability for independent review and analysis of budgetary and fiscal matters. It examines the *Executive Budget* and suggests possible changes, provides expenditure and revenue projections to aid the legislative *money committees*, and assists the Legislature in the interpretation of factual data related to the fiscal aspects of the operation of state and local government.

Other duties of the Fiscal Analysis Division are: (1) analyzing the past history and probable future trends of the state's financial position in order that a sound fiscal policy may be developed and maintained; (2) analyzing appropriations bills, revenue bills, and bills having a fiscal impact upon the operation of the government

of the State of Nevada or its political subdivisions; and (3) compiling and disseminating budget and financial information on local governments within the state.<sup>63</sup>

After each legislative session, the division prepares and publishes *The Appropriations Report*, which describes in some detail the fiscal actions of the Legislature, all appropriation and authorization acts, and changes to the state tax and revenue structure. This publication highlights legislative budget actions and serves as a valuable reference document.

Because of the critical importance of adequate financial data on which to base legislative decisions, the Fiscal Analysis Division is an indispensable adjunct of the Legislature. The services it provides help the Legislature to set economically sound policies for the state, anticipate future needs, and objectively analyze budgetary requests submitted to it.

### **Administrative Division**

The Administrative Division is responsible for providing support to the other divisions of the Legislative Counsel Bureau and to the Legislature. The division is responsible for accounting; communications equipment; video teleconferencing; control of inventory; data processing; janitorial services; maintenance of buildings, grounds, and vehicles; purchasing; security; shipping and receiving; photocopying; utilities and warehouse operations.<sup>64</sup>

The Director of the division is ex officio Legislative Fiscal Officer and maintains a complete set of accounting records and reports for all legislative operations. The payroll records for all legislators and employees of the Legislative Branch of government are maintained by the Director.

### **Summary**

The staff services of the Legislative Counsel Bureau are furnished throughout the year for any legislator. Legal advice, fiscal information, and background research are furnished upon request. Services of a more extensive nature are executed when the Legislature so orders by means of a law or resolution. Between sessions, such projects may be requested through the Legislative Commission.

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<sup>63</sup>NRS 218.686.

<sup>64</sup>NRS 218.6851.



## FACILITIES AND SERVICES

Legislative staff and services are located in three separate facilities: the Sedway Office Building and the Legislative Building in Carson City and the State Office Building in Las Vegas.

### Legislative Counsel Bureau Offices

(A more detailed directory of LCB staff is included in the "Directory of State and Local Government," at the end of the *Legislative Manual*.)

*Director's Office and Administrative Division*--Legislative Building, Room 141, 687-6800

Director . . . . . Lorne J. Malkiewich

Las Vegas Office--555 E. Washington Blvd., Room 4400, 486-2800

Administrative Services Officer . . . . . Brian L. Davie

*Audit Division*--Legislative Building, Room 209; Sedway Office Building - Third Floor, 687-6815

Legislative Auditor . . . . . Gary Crews

*Fiscal Analysis Division*--Legislative Building, Rooms 225 and 340; Sedway Office Building - Third Floor, 687-6821

Fiscal Analyst (Senate) . . . . . Dan Miles

Fiscal Analyst (Assembly) . . . . . Mark Stevens

*Legal Division*--Legislative Building, Room 126; Sedway Office Building - Second Floor, 687-6830

Legislative Counsel . . . . . Brenda J. Erdoes

*Research Division*--Legislative Building, Room 125; Sedway Office Building - First Floor, 687-6825

Research Director . . . . . Robert E. Erickson

### SEDWAY OFFICE BUILDING

The Sedway Office Building is located southeast of the Legislative Building on the corner of 5th and Stewart Streets. This three-story structure houses the Legislative Library and the offices of the Audit, Fiscal Analysis, Legal, and Research Divisions.

## LAS VEGAS OFFICE

The Legislative Counsel Bureau is located in the new State Office Building at 555 East Washington Boulevard in Room 4400. The Las Vegas office furnishes legislative information, provides access to all LCB staff services, and manages individual and committee meeting space for the Legislature in the facility.

## LEGISLATIVE BUILDING

Located on the Legislative Mall, which covers an area of seven former city blocks, south of the Capitol, the Legislative Building contains 96,000 usable square feet and facilities for the Legislature and the Legislative Counsel Bureau. Included within the building are equipment and accommodations for the public and the Legislature which make the building one of the finest in the Nation for its purpose.

The floor plan of the Legislative Building may be found in the Appendix E.

## TELEPHONE COMMUNICATIONS

Three basic types of telephone communications services are available in the legislative building:

- State Capitol Telephone Service
- State Legislature Message Center
- Coin Operated Telephone

**State Capitol Telephone Service**

The telephones in the offices in the legislative building are part of the "CENTREX" (Centralized Exchange Telephone Service) system. CENTREX offers direct in-dialing, station-to-station calls within the system, and direct out-dialing.

Calls within the CENTREX network may be completed by dialing the last 6 digits of the telephone number. State agencies included in this network are part of the following system:

Carson City:	687-2000 thru 687-6999
	687-8100 thru 687-8399
	687-8600 thru 687-8799
Las Vegas:	486-0000 thru 486-9999
Reno:	688-1000 thru 688-2999

Direct out-dialing to reach numbers outside of the CENTREX system is also available. Local calls (Carson City, Reno, Sparks, Crystal Bay-Incline Village, Dayton, Gardnerville, Minden, and Virginia City) may be placed by dialing "9" and the desired 7-digit telephone number.

A new computerized long distance dialing system allows legislators to place calls directly from their offices on a 24-hour per day basis. Long distance calls may be placed as follows:

To call within the state CENTREX network:

Dial the last 6 digits of the telephone number.

To call all other areas in Nevada, outside the state CENTREX network:

Dial 9 (Dial Tone)

Dial 1

Dial Area Code (702)

Dial 7-digit number.

To call all areas outside Nevada:

Dial 9 (Dial Tone)

Dial 1

Dial Area Code

Dial 7-digit number.

Long distance calls made from legislators' offices are automatically billed to their office telephone number.

Special calls (credit card, collect, "800," and non-7-digit numbers) cannot be placed through the computerized least-cost routing system. These types of calls should be placed in the same manner as they are from any other telephone in the state. However, the caller must dial "9" to obtain an outside line before placing these types of calls.

### **State Legislature Message Center**

Telephone calls for legislators go directly to the legislators' secretaries. If the telephone is not answered by the fourth ring, the call will forward automatically to the Message Center, located on the first floor of the Legislative Building. All telephone messages for legislators are taken by this Message Center and are delivered to the legislators' secretaries. After normal working hours, messages are placed in the legislators' mailboxes in the respective Sergeants at Arms' offices.

The Message Center is also provided as a public service for the convenience of the general public for receiving telephone calls during the legislative session. The

number for the message center is 687-4848. The message center opens daily by 7 a.m. and closes at 7 p.m.

### **Coin Telephones**

Coin-operated telephones are located throughout the Legislative Building. All outgoing calls (local and long distance) made by the general public must be placed through these telephones. Calling instructions are posted at the coin telephones.

### **Billing of Legislators for Telephone Service**

Each legislator receives a \$2,800 telephone allowance during a regular session to defray telephone charges incurred in the performance of official duties. Each member is responsible for the payment of telephone bills incurred in the Legislative Building.

Legislators are billed for long distance calls made from their office telephones on a monthly basis by the state's Telecommunications Division within the Department of Information Services. Charges for calls made on the least-cost routing system are based on time and distance and are lower than regular long distance rates. Questions about telephone billing should be discussed with the Telecommunications Division in the Department of Information Services at 687-4054. Payment of a legislator's state telephone bill should be made to:

Telecommunications Division  
Capitol Complex  
Carson City, Nevada 89710

### **Toll Free Services for Constituents**

Several information services are available to constituents.

#### **LONG DISTANCE CALLS TO LEGISLATORS**

Constituents outside the local calling area may make toll free calls to their legislators from 8 a.m. to 5 p.m., by dialing 1-800-992-0973 for all of Nevada except Las Vegas. Las Vegas area callers may dial 384-2225. All calls will be put through to the legislator's office. If the legislator is not available, the call will automatically transfer to the message center where a message for the legislator will be taken.

#### STATE LIBRARY AND ARCHIVES LEGISLATIVE HOT LINE SERVICE

To receive information concerning legislative bill status, committee hearing dates and specific activities of the Legislature, constituents outside the local calling area may dial 1-800-367-5057 and ask for extension 5545. Las Vegas area callers should dial 384-2225 and ask for extension 5545. Constituents within the local calling area may dial 687-5545. The State Library and Archives offers this service Monday through Friday between 8 a.m. and 5 p.m. during the legislative session. Inquiries between sessions are handled by reference librarians at the State Library and Archives (687-5160) or the Legislative Counsel Bureau's Research Division (687-6825).

#### OPINION POLL

Constituents calling legislators to voice opinions on certain measures or topics may dial toll free from anywhere within the state. The number to dial is: 1-800-348-8892. Constituents in the local calling area (Carson City, Reno, Sparks, Crystal Bay-Incline Village, Dayton, Gardnerville, Minden, and Virginia City) may dial 687-3933.

#### POSTAL SERVICE

A United States Postal Service mailbox is located in the main hallway of the Legislative Building. Each House of the Legislature independently provides for the distribution of mail to its own members.

#### FIRE AND EMERGENCY EVACUATION PLAN

In the event of sounding the fire alarm system, it is to be assumed that the alarm is real and all personnel are to evacuate the building immediately, using the nearest stairs. The elevators are not on emergency power circuits and valuable time might be lost in attempting to use them. If the nearest stairwell is smoke-filled or access to it blocked in any way, then use another stairwell.

All doors to the stairwell enclosures, particularly those exiting the main portions of the building, are intended to be closed in the event of fire to protect the enclosure from fire and keep it clear of smoke. If any of these doors are found open on leaving the building, they should be closed. As a general item of information, similar considerations apply to doors to corridors. These doors are sometimes found to be blocked open. If a fire occurs in a room, all doors to the room should be closed in order to contain fire and smoke within the room and prevent its further spread in the building.

After evacuating the building, reentry will not be made until the fire department has specifically determined that this is permissible.

These procedures will also be followed in other buildings used for legislative purposes.

**Emergency Telephone Numbers**

Fire:	9 + 911
Ambulance:	9 + 911
First Aid:	687-6812
Sheriff:	9 + 911
Legislative Police:	687-6812
or: Dial "0" for Operator	

Each elevator in the Legislative Building and the Sedway Office Building is equipped with an emergency telephone. In the event of fire, a stalled elevator or any other emergency, assistance may be obtained by dialing 687-6812.

**CHAPTER V**

**RESOURCES FOR LEGISLATORS**





## CHAPTER V

### RESOURCES FOR LEGISLATORS

During every session of the Nevada Legislature, Senators and members of the Assembly find themselves deluged with official reports, documents, and communications. Filtering the significant from the insignificant frequently becomes a sizeable chore. However, there are a few key resources that bear more directly and more constantly on the work of the legislators than any others likely to cross their desks.

These resources may be described in two categories--basic printed resources and library services. The basic printed materials may be supplemented by additional information available through the libraries.

#### BASIC PRINTED RESOURCES

Most of the basic printed resources are primarily issued by the Legislature and the Legislative Counsel Bureau. However, at least four documents issued by the Executive Branch--the *Executive Budget*, the *Recommended Schedule of Priorities for Capital Improvements*, the *Nevada Statistical Abstract*, and the *Biennial Report of Nevada State Agencies*--should also receive legislators' scrutiny. The major printed resource tools at the disposal of Nevada legislators are briefly highlighted below.

#### Statutes of Nevada

The *Statutes of Nevada*, sometimes called the session laws, are a bound compilation of all general and special laws and resolutions enacted in a specific legislative year. They have been published for every session since territorial days. Thoroughly indexed, they are normally available within a few months following the close of a session. Between the end of a session and the publication of the *Statutes of Nevada*, a temporary compilation of the session laws, known as the advance sheets, is available to interested parties. This softbound publication contains all of the laws and resolutions adopted at the recently adjourned session in the same order of appearance as in the *Statutes of Nevada* and includes an index and locator tables.

The text of all bills and resolutions enacted at a session appears in the *Statutes of Nevada* in the same form as the enrolled copies filed with the Secretary of State. With some exceptions, new material is printed in italics, while material enclosed in brackets is struck out of the existing law. Laws are arranged in the *Statutes of Nevada* by chapter number assigned by the Secretary of State in the order received from the Governor.

Besides the complete texts of all laws and resolutions adopted during a session, the *Statutes of Nevada* contains indexed copies of the *United States* and *Nevada Constitutions*. The *Statutes of Nevada* also includes several helpful tables useful in determining the laws in place in Nevada prior to the biennial reprint of the *Nevada Revised Statutes* (NRS). These tables are:

1. A table of bills and resolutions passed during the session showing their chapter numbers and page numbers in the *Statutes of Nevada*.
2. A table of sections of NRS amended or repealed during the session.
3. A table of chapters of NRS amended by the addition of new sections.
4. A table of titles of NRS amended by the addition of new chapters.
5. A list of selected special and local acts amended or repealed.
6. A table of statutes, or sections thereof, repealed or amended.
7. A table of contents showing the title and chapter numbers (or file numbers for resolutions) of all the measures enacted during the session.

The reprint of NRS incorporates the statutory changes adopted during the previous session.

### **Nevada Revised Statutes**

*Nevada Revised Statutes* is an annotated codification of all statute laws in Nevada of a general, public, and permanent nature. Officially cited as NRS, the code consists of 50 loose-leaf volumes, plus four softbound volumes of indices, comparative tables, and certain special and local acts.

The NRS is revised and published by the Legislative Counsel Bureau. It is organized according to subject matter, but unlike the codes of some states, there is a single, unified system of section numbers running from beginning to end, so that codes, titles, and chapters need not be cited. The four broadest divisions are codes:

1. The *Remedial Code*, which deals with court structure and organization and civil procedure and remedies.
2. The *Civil Code*, which deals with relationships between persons.
3. The *Penal Code*, which encompasses crimes and punishments and criminal procedure.
4. The *Political Code*, which relates to the structure and organization of state and local governments and with the services rendered and the regulation exercised by government.

Within the codes are the titles, numbered consecutively from 1 through 58, each of which embraces a major subject area of law. The titles, in turn, are broken down into chapters, and within the chapters are the specific provisions of the law set forth as sections, which are given identifying numbers. In citing a law contained in NRS, the numbers preceding the decimal point indicate the chapter in which the provision is located, while those following the decimal pinpoint the specific section referred to in the citation. Hence, a citation reading NRS 218.340 would mean that the law in question is found in Chapter 218 of NRS, while 340 indicates its place in that

chapter. The system is truly decimal: that is, NRS 218.5333 lies between NRS 218.533 and 218.534.

The numbers, dates, and symbols at the conclusion of each NRS section refer to the statutory history of the sections and permit the quick location of their statutory antecedents. An explanation of the code employed is contained in the Legislative Counsel's Preface in Volume 1.

The rules of Nevada's courts are also printed in NRS. Volume 1 contains the rules of Nevada's Supreme Court and the district courts. All of the court rules are not assigned chapter numbers and are arranged simply in numerical order by rule. They may be cited as "Supreme Court Rule 4" or "District Court Rule 17." The *Nevada Rules of Appellate Procedure* are contained in Volume 3, the *Nevada Rules of Civil Procedure* are contained in Volume 4, and the *Nevada Justices' Courts Rules of Civil Procedure* are found in Volume 7. Citations for these rules may be given as N.R.C.P. 65(a), N.R.A.P. 1(a), or N.J.R.C.P. 73(a), for example.

The *United States Constitution* with its index and the final portion of the *Political Code* are found in Volume 45 of NRS. Volume 46 contains the Nevada Admission Acts and the *Nevada Constitution*. Volumes 47 through 50 comprise the comprehensive index to NRS. Volumes 51 and 52 contain a selection of local and special acts that appear to have a continuing effect and may have a significant degree of public interest. Major inclusions are city charters, water and sewer districts, convention centers, and other special acts. Volume 53 provides comparative tables relating NRS sections to those found in the previous compilation and to new sections added by statutes enacted subsequent to the adoption of NRS as the law of Nevada. Also included is a table of all sections repealed or replaced in revision. The last volume of NRS, Volume 54, contains an alphabetical list of Nevada's Supreme Court cases and their citations.

At each session of the Legislature, numerous changes are made in the existing body of law contained in NRS. To keep NRS current, the Legislative Counsel prepares biennial supplements that contain all changes made in NRS at the immediately preceding session.

*Nevada Revised Statutes* currently sell for \$525 per set and may be ordered through the Legislative Counsel Bureau. Legislators desiring to obtain one personal set of NRS may order it directly from the Legislative Counsel Bureau at a cost of \$50. This fee entitles a legislator to a complete set of NRS; sets of replacement or supplementary pages as issued during the legislator's term of office are provided without additional charge.

The NRS contain annotations which are designed to assist in interpreting the meaning of statutory language appearing in NRS. The annotations contain several basic aids to understanding Nevada law:

1. *Reviser's Notes*. The Reviser's Notes explain the reasons for omissions, changes of wording and reorganizations made during the revision of NRS. They also set forth preambles, legislative policy statements, and other provisions of law having more than temporary effect which are not included in NRS. In a few

instances, they provide additional information about the source or effective date of a provision.

2. *Legislative Histories*. The legislative histories appearing in Volume 52 of NRS trace the enactment, amendment, and repeal of various provisions existing before the enactment of NRS. The dates given refer to the *Statutes of Nevada* for the years cited. The numbers following the dates locate the statutory provision by page within the *Statutes of Nevada* for the year listed. This information permits review of the evolution of the body of law that comprises NRS.

3. *References to Nevada Constitutional Debates and Proceedings*. Annotations to the *Nevada Constitution* contain references to the *Debates and Proceedings in the 1864 Constitutional Convention of the State of Nevada*, as reported by Andrew J. Marsh and published in 1866.

4. *Notes of the Advisory Committees of the Nevada Supreme Court*. The annotations to *Nevada Rules of Appellate Procedure*, *Nevada Rules of Civil Procedure*, and *Nevada Justices' Courts Rules of Civil Procedure* contain notes as prepared by the respective advisory committees appointed by Nevada's Supreme Court.

5. *References to related provisions of the Nevada Administrative Code (NAC)*. The annotations contain references to sections of NAC that are related to or adopted pursuant to the statutory provision.

6. *Relevant Judicial Decisions*. The annotations contain notes and citations for decisions of Nevada's Supreme Court, federal courts, and courts of other jurisdictions that bear upon the provisions of NRS. Also included are statements of holdings in cases decided under former statutes that were substantially the same as the provisions in NRS.

7. *West Publishing Company*. Immediately following selected statutes and chapter or subchapter headings, there have been placed references to West Publishing Company's key number classifications as contained in its *American Digest System*® and to West Publishing Company's legal encyclopedia, *Corpus Juris Secundum*®.

8. *Notes of Opinions of the Attorney General*. Where appropriate, the annotations contain brief notes on pertinent Opinions of the Attorneys General of the State of Nevada since 1865. These are identified by the citation prefix "AGO," followed by the number of the opinion and its date of issuance.

## Nevada Administrative Code

It is the policy of the State of Nevada that every regulation adopted pursuant to law by a state agency be made easily accessible to the public and expressed in clear and concise language. To assist in carrying out this policy, most permanent regulations are incorporated in the NAC, and procedures for the adoption of emergency or temporary regulations are set forth by statute.

The NAC is available for review in the state and legislative libraries, and also may be purchased, in individual volumes or in its entirety, from the Publications Office of the Legislative Counsel Bureau.

### **Daily Histories**

The Nevada Legislature considered 1,608 legislative measures during the 1993 Session. The progress of each of these bills and resolutions is summarized in the *Senate Daily History* and the *Assembly Daily History*.

The daily histories list each bill and resolution introduced in the respective chambers for which they are reporting in numerical sequence by bill number or the number of the resolution. Following the bill number is the name of the introducer and the date of introduction of the measure. Below this information there is a brief summary of the measure and the number of the bill drafting request. Then, in chronological order, the measure's legislative history is traced up to the date of publication. Thus, at a moment's glance, a legislator or other interested person can locate any bill or resolution and determine its status.

Daily histories, which are printed each day the Legislature is in session and are also printed in cumulative volumes every 2 weeks (on an alternating basis between the Senate and Assembly), record all action taken on bills and resolutions. They also contain a complete listing of the daily files scheduled during the day and a notation of committee meetings.

At the conclusion of each session, final volumes of the *Senate History* and the *Assembly History* are printed and made available upon request. These volumes contain the legislative history of each measure through the last day of the session and are arranged in the same fashion as the daily histories. Measures enacted into law are traced through the date of the Governor's signature (or the date on which they became law without signature), with notations citing their assigned chapter number in the *Statutes of Nevada* and their effective dates, unless vetoed, in which case the date of veto is noted. The final volumes include additional relevant information on the personnel of the session, committee assignments, a legislative "box score," and other items of general interest.

### **Index of Bills and Resolutions**

The index of Senate and Assembly bills and resolutions is a cumulative publication that is printed each week during the legislative session. The index contains references to all bills and resolutions introduced during the session and includes references to material that is added to a bill or resolution by amendment.

Within the index are tables to Senate and Assembly bills arranged by the section of NRS proposed to be amended or repealed; chapters of NRS that may be amended by the addition of new sections; and titles of NRS proposed to be amended by the addition of new chapters.

Special characters following a bill or resolution number in the index or tables indicate action taken by the Governor on measures that have been passed by both houses:

One asterisk (\*) indicates that the bill is effective on October 1 or later.

Two asterisks (\*\*) indicate that the bill is effective on passage and approval or on a specified date before October 1.

One dagger (†) indicates that the material reflected by the index entry was deleted by amendment or that the section reflected in the table was deleted by amendment.

Two daggers (††) indicate that the bill was vetoed.

A double dagger (‡) indicates that the resolution has been approved.

Liberal use is made of "See" and "See also" references. For example, the heading "STATE LANDS (See PUBLIC LANDS)" means that all information concerning state lands is indexed under the heading "PUBLIC LANDS." The heading "SHERIFFS (See also PEACE OFFICERS)" means that all specific references to sheriffs is indexed under "SHERIFFS," but that the heading "PEACE OFFICERS" contains general information that may be pertinent.

General headings are used within the index to list every bill or resolution pertaining to certain general subjects. For example, the heading "APPROPRIATIONS" includes a reference for every bill that contains an appropriation. The heading "LEGISLATIVE AND AGENCY STUDIES" includes a reference for every bill or resolution that requests a study. The heading "RESOLUTIONS AND MEMORIALS" includes references for every resolution introduced except constitutional amendments and legislative matters. Constitutional amendments are listed under the headings "CONSTITUTIONAL AMENDMENTS, NEVADA" and "CONSTITUTIONAL AMENDMENTS, UNITED STATES." Resolutions concerning legislative matters are indexed under the heading "LEGISLATURE." In consulting the index on a given subject, the user should check first for the specific, then for the general, subject.

A final edition of the index and tables is printed after adjournment and may be used before the publication of the *Advance Sheets* to identify new laws or amendments to existing law.

## Legislative Journals

Each House of the Nevada Legislature publishes a daily journal of its proceedings. While the journals are not verbatim transcriptions of floor activity, they do record all official actions taken on measures pending before the chambers and frequently include the text of remarks made by legislators, as well as gubernatorial and congressional messages. Journals for the preceding day are

distributed to the legislators in their respective chambers at the beginning of each day's session and made available to the public.

After the Legislature has adjourned sine die, the daily journals are gathered together, indexed, and bound in permanent publications. Hardbound copies of the journals also contain certain ancillary information relating to the legislative *calendar*, the personnel of the Legislature, the Standing Rules, and the Joint Rules of the Senate and Assembly.

### **Nevada Statistical Abstract and Biennial Report of Nevada State Agencies**

Each biennium, the Department of Administration compiles the *Perspectives: A Biennial Report of Nevada State Agencies*, which is newly entitled *Perspectives*. The report contains the Governor's most recent "State of the State" message, an organizational chart of state government, an analysis of critical issues and proposed long-term objectives for the Executive Branch, and a section describing each state agency. State agency descriptions include their mission statements, organizational structures, and accomplishments and significant legislative or executive action affecting the agency, as well as a list of major administrators within the agency.

The Department of Administration also publishes the *Nevada Statistical Abstract*, full of data and graphs describing the people, economy, and environment of Nevada. By statute, the *Biennial Report of Nevada State Agencies* and the *Nevada Statistical Abstract* are made available without charge to each elected state official, the members of the Legislature, each Executive Branch state agency, county and city clerks, and each public library in the state. Remaining copies are sold to recover printing costs.

### **Political History of Nevada**

One of the most comprehensive historical reference works on Nevada state government and politics is the *Political History of Nevada*, the ninth revised edition of which was issued by the Secretary of State in 1990.

The political history contains background data on the historical development of the state (including the texts of many rare and important documents); descriptive material on the state symbols and mottoes; lists of territorial and state elective officials; maps; and complete statewide election returns for every special, primary, and general election since 1864. A special section entitled "Legislatures--Today and Yesterday" highlights valuable information regarding apportionment of the Nevada Legislature since 1861 and lists the membership of each session of the territorial and state legislatures.

## **Audits of State Agencies**

The Audit Division of the Legislative Counsel Bureau periodically issues audits and other reports of value to legislators. Because of the technical nature and complexity of these reports, it is recommended that interested legislators consult with the Legislative Auditor for assistance in obtaining and interpreting audit reports.

Every legislator receives a copy of the *Biennial Report of the Legislative Auditor*, which summarizes audit reports on state agencies. This report also includes specific recommendations to the Legislature for laws to improve the efficiency and to reduce the cost of state government.

## **Legislative Videocassettes**

The Legislative Counsel Bureau provides a videocassette, entitled "The Nevada Legislature," produced by the Public Broadcasting System's TV Channel 5 of Reno. It is 24 minutes in length and is suitable for viewing by all age groups. The videocassette may be borrowed by individual legislators.

The National Conference of State Legislatures also provides several videocassettes on various legislative topics. For specific information, contact the Research Library, Legislative Counsel Bureau, Sedway Office Building, Carson City, Nevada 89710.

## **Recommended Schedule of Priorities for Capital Improvements**

Pursuant to NRS 341.191, the State Public Works Board is required to recommend to the Governor and to the Legislature a schedule of priorities for the construction of proposed capital improvements. The *State Administrative Manual* requires all institutions and departments to submit to the State Public Works Board for consideration and recommendation their requests for all new construction and remodeling projects that cost in excess of \$25,000. The publication containing the long-range perspective of the capital construction needs and ultimate level of financing required is the *Recommended 1995-97 Capital Improvement Program*.

The recommended schedule assigns each proposed capital improvement project a project number and title. This information is followed by a cost estimate and description of the project. In providing funds to carry out a program of capital improvements, the Legislature normally makes reference in legislation to the project numbers assigned to various projects by the State Public Works Board in its recommended schedule. Hence, the recommended schedule is the key to understanding the state's approved capital improvement program.



## **Mason's Manual of Legislative Procedure**

The standing rules of both Houses of the Nevada Legislature designate *Mason's Manual of Legislative Procedure* as the parliamentary authority to be followed in the absence of any constitutional provisions, statutes, or standing rules governing the conduct of proceedings in the chambers. *Mason's Manual*, because of its official standing, is thus one of the major printed resources for legislators.

The manual contains a complete outline of parliamentary laws and rules, explaining questions of precedence of motions, the conduct of debate, methods of voting, and other intricacies of procedure. Citations to collateral parliamentary authorities permit in-depth analysis of specific issues, while the narrative itself (which is organized by topical sections for purposes of citation) offers a statement of general principles applicable in most given situations.

In addition to an extensive table of contents, the manual has an index, a brief index, and a table of cases cited. Limited copies of *Mason's Manual* are available for checkout from the Research Library. Copies are also available for purchase by legislators at \$40 per copy from the Publications Office of the Legislative Counsel Bureau.

## **Nevada Legislative Manual**

Each legislator is provided with a copy of the *Nevada Legislative Manual*, which contains information regarding the structure and processes of the Legislature. The manual, published by the Legislative Counsel Bureau, also includes information to assist new legislators in adjusting to legislative life.

## **Legislative Counsel Bureau Publications**

The Legislative Counsel Bureau issues several reports and publications useful for legislators. These publications are the *Legislative Appropriations Report*, *Summary Of Legislation*, Legislative Counsel Bureau bulletins, and various background papers.

1. *Legislative Appropriations Report*. This report, produced biennially by the Fiscal Analysis Division, details all the appropriations made by the Legislature for the operation of Nevada state government. It is distributed to all members of the Legislature as soon as possible after the adjournment of the legislative session.

2. *Summary Of Legislation*. This report, produced biennially by the Research Division, summarizes all legislation enacted during the most recent session.

3. Legislative Counsel Bureau Bulletins. The Legislative Commission, responding to directions contained in concurrent resolutions, normally assigns a number of interim studies on legislative problems to its subcommittees, the staff of the Legislative Counsel Bureau, or both.

Upon their completion, these studies, together with recommendations for appropriate legislative action, are published by the Legislative Counsel Bureau and distributed to the members at the next session of the Legislature. Each publication is given a bulletin number. A complete listing of LCB bulletins issued to date is included as one of the appendices in this *Nevada Legislative Manual*. The numbering system for bulletins was changed in 1976 so that a bulletin now has a two-part number. The first part is the year of the regular session to which the report was made and the second part is a sequence number for that session. Thus, the first bulletin to the 1995 Session is 95-1.

While an attempt is made to maintain a sufficient supply of each bulletin to accommodate requests for additional copies, certain numbers are now out of print. Persons wishing to review the contents of out-of-print bulletins may do so by consulting the issues retained by the Legislative Counsel Bureau in its Research Library.

4. Background Papers. These reports, which are produced prior to each legislative session by the Research Division as part of its requirements under NRS 218.731, discuss subjects that may be of major legislative interest during legislative sessions. The division welcomes legislators' suggestions for topics to be covered in the background papers. As noted under the section titled "The Legislative Counsel Bureau," Chapter IV of this manual, the Research Division also handles a wide assortment of research assignments for legislators upon request.

### **Executive Budget**

The major fiscal document used by legislators in Nevada is the *Executive Budget*, which contains actual appropriation and expenditure figures for past fiscal years, agency requests for the future biennium, and the gubernatorial recommendations that endorse or modify agency budgetary requests. Included in the budget document are program statements that preface the detailed fiscal information for the various departments, boards, commissions, and other agencies of the state. Starting in 1993, the budget segregated each account into base and current services level budgets, and all program enhancements were separately identified. In addition, quantitative indicators of each program's performance were added to the budget document in 1993. The budget is organized functionally, by agency--summaries relating to personnel, operating expenses, travel, and requests for equipment.

The introductory materials located at the front of the budget document provide general interest data relating to the Nevada economy, taxation, employment, traffic flow, personal income, and fiscal trends. This information is useful in understanding the factors involved in calculating budget projections, but it is equally useful as a statistical reference work on the State of Nevada.

## **Economic Forum**

The Economic Forum is a five-member committee from the private sector directed to provide a forecast of future State General Fund revenues by December 1st of even-numbered years. The Governor appoints three members to the forum, and the Majority Floor Leader of the Senate and the Speaker of the Assembly each nominate a member. The forum is assisted in preparing the forecast by a Technical Advisory Committee made up of the Budget Director, Senate and Assembly fiscal analysts, State Demographer, Director of Research for the Employment Security Division, Vice-Chancellor for Finance of the University and Community College System of Nevada, and the president of the local government finance committee.

Starting in 1995, an official forecast of State General Fund revenues for the coming biennium will be prepared by the Economic Forum. The forecast prepared by the Economic Forum will be based on the existing revenue structure and must be used by the agencies, the Governor, and the Legislature in recommending and approving the new budget.

## **LIBRARY SERVICES FOR LEGISLATORS**

### **Division of State Library and Archives**

Nevada's State Library and Archives was established in 1861 as the territorial library for service to attorneys and justices. Today, it provides library and information services to all Nevadans. The State Library and Archives acts as the information service center for all functions of state government and coordinates many activities for public libraries throughout the state.

Among the full range of information services provided by the State Library and Archives, the following are of special use to members of the Legislature:

#### **STATE LIBRARY SERVICES**

Reference librarians answer reference and research requests using in-depth collections of public administration, business, human resources, taxation, census, and Nevada materials. Comprehensive collections of statistical and demographic information, telephone, and other directories, and a wide variety of information data bases provide quick access to information essential to legislative action.

The reference staff answers questions of a general or special nature, performs manual and data base literature searches, compiles bibliographies or lists of information sources on subjects, and obtains difficult-to-find materials through interlibrary loan from other libraries in and out of state. A telecommunications network connecting the computer data bases of Nevada's public and academic libraries provides information transfer statewide (telephone: 687-5160).

The State Publications Distribution Center collects Nevada state and local agency publications for research use at the State Library and Archives, and distributes copies of these publications to the Elko, Clark, and Washoe County libraries and the University of Nevada campuses at Las Vegas and Reno.

The State Library and Archives is a federal documents depository, maintaining a current and historical collection of 250,000 federal documents, which includes congressional bills, statutes, hearings, and reports as well as executive publications. A limited collection of out-of-state and intergovernmental documents is also available. Full reference, computer search, photocopy, and microform reader-printer services are available for all collections.

The Regional Library for the Blind and Physically Handicapped provides braille and recorded books and magazines to print-handicapped individuals. Legislators are invited to visit this program and review the unique and varied materials and equipment it offers (telephone: 687-5154).

Technical Services coordinates cataloging library materials and information-sharing activities on a statewide basis. The section develops and maintains a statewide computer data base for the interlibrary loan network and coordinates the development of circulation data bases.

During the legislative session, the State Library and Archives offers the Legislative Hot Line, which provides information on all aspects of legislative processes and activities. Inquiries are made by telephone or in person and are answered free of charge. Between legislative sessions, questions are handled by reference librarians at the State Library and Archives.

#### LIBRARY DEVELOPMENT

The Library Development Division provides consultation on library and information services to local libraries and state institutions; promotes coordination and improvement of library services on a statewide basis; collects data and publishes statistics and directories; monitors, evaluates, and assists with administration of state and federal grants for library development; assists with development of library automation projects statewide; and develops training and continuing education activities for library staff members and public library trustees.

#### ARCHIVES AND RECORDS

The Archives and Records Section houses territorial and state records which have research value, including many records of the Legislative, Judicial, and Executive Branches of government, as well as some local government records. The staff provides research, retrieval, and photocopying of records housed at the State Library and Archives and referral services to government records and other

historical material maintained elsewhere. Records management services are provided for all state executive agencies (telephone: 687-5210).

State Library and Archives hours are 8 a.m. to 5 p.m., Monday through Friday.

### **Nevada's Supreme Court Law Library**

Occupying the first floor of the Supreme Court Building (201 South Carson Street, Carson City), the Supreme Court Law Library provides legal information and research services to legislators, including reference, interlibrary loan and photocopying. The law library is staffed from 8 a.m. to 5 p.m., Monday through Friday, and access is through either the east or west entrance. Legislators may use the intercom at the south entrance to identify themselves to Security and gain admittance between 5 p.m. and 8 p.m., Monday through Friday. For weekend access, contact library staff before 5 p.m. on Fridays (telephone: 687-5140).

### **Research Library--Legislative Counsel Bureau**

The Research Library's mission is to collect and organize materials to support research on legislative issues and to act as an information source for basic reference questions. The library also serves as a depository for all official Nevada legislative documents. Located on the first floor of the Sedway Office Building, the library is open 8 a.m. to 5 p.m., Monday through Friday (telephone: 687- 6827).

The library provides materials and services to legislators and their staff, Legislative Counsel Bureau staff, state agency personnel, and the general public. Library materials include all Nevada legislative bills introduced since 1911, journals covering daily legislative proceedings, *Statutes of Nevada* containing all enacted legislation, legislative committee minutes, and all current and previous sets of NRS. The library also collects reports and studies on current issues for legislative research, houses periodicals and selected newspaper clippings, and maintains a small reference book collection.

Library staff provide assistance in finding materials and answering reference questions. Librarians have access to several on-line data base services and CD-ROM sources to locate additional information for research requests.



**CHAPTER VI**  
**APPENDICES OF SELECTED**  
**INFORMATION**





## APPENDICES OF SELECTED INFORMATION

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## **LEGISLATIVE TERMINOLOGY**



## LEGISLATIVE TERMINOLOGY

Act . . . . .	A bill passed by both Houses and signed by the Governor.
Action . . . . .	Any step of parliamentary procedure upon a proposed law or resolution.
Adjournment . . . . .	The ending of a legislative day; regular adjournment sets the date for the next meeting.
Amend . . . . .	To alter formally by modification, deletion, or addition.
Apportionment . . . . .	A division of the state into districts from which members of the Legislature are elected.
Appropriation . . . . .	A legislative grant of money for a specific purpose.
Assembly . . . . .	One of the two chambers in a bicameral legislature; some states use the name "House of Representatives."
Attaché . . . . .	An employee of the Senate or the Assembly.
Authorized Expenditures Act . . . .	An omnibus act authorizing and limiting, except under certain conditions, the expenditure of special or dedicated revenues for government departments and programs.
Bicameral legislature . . . . .	A two-house legislature.
Biennial . . . . .	Occurring every 2 years; applied to the scheduled regular session of the Legislature.
Bill . . . . .	A draft of a proposed law presented for enactment.
BDR . . . . .	A bill draft request submitted to the Legislative Counsel Bureau by a legislator, an executive agency, or a member of the judiciary and assigned a two-part number; the first part, the title number of <i>Nevada Revised Statutes</i> (NRS), the second part, a unique sequence number for a session.
Boilerplate . . . . .	Standard bill drafting language common to various subjects and designed to maintain the legal consistency of the language of the NRS.
Bond . . . . .	A certificate of indebtedness issued by the government in return for money it has borrowed.

Budget . . . . .	Estimate of the receipts and expenditures needed to carry out programs for a fiscal period.
By request . . . . .	Introduction of a measure by a legislator on behalf of a private individual or group.
Calendar . . . . .	List or docket of bills awaiting action, entered in order reported.
Calendar day . . . . .	Each consecutive day on the calendar for the duration of the legislative session whether or not the Houses convene.
Caucus . . . . .	Conference of legislative party members to decide on party policies and action, or a meeting of the legislators from a particular county or group of counties.
Closing budgets . . . . .	The process whereby final action is taken by the money committees on individual budgets.
Conference committee . . . . .	A joint meeting of a committee on conference from each of the two Houses whose function is to arrive at a single version of a bill that has passed both Houses in somewhat different form.
Consent calendar . . . . .	A list of bills, of a noncontroversial nature, which is voted on as a single roll call vote without roll calls on each bill on the list.
Constitution . . . . .	The written instrument agreed upon by the people of the United States, or of a particular state, as the absolute rule of action and decision for the government.
Engrossment . . . . .	The preparation of a bill or resolution for third reading including the incorporation of all amendments adopted and proofreading.
Enrollment . . . . .	The final printing of a bill or resolution after enactment by both Houses.
Executive Budget . . . . .	Program of expected revenues and proposed expenditures comparing current, future and past completed years for existing programs, and projecting revenues and expenditures of new programs for future years. The Executive Budget is proposed by the Governor and the Budget Administrator of the Budget Division of the Department of Administration.

Ex officio . . . . .	Holding two offices; holding another office by virtue of or because of the holding of the first office.
Expunge . . . . .	To delete or remove completely.
First Reading . . . . .	Introduction of a bill in either House of the Legislature by giving it a number and reading it before the full House by title before it is referred by the presiding officer to the appropriate committee.
Fiscal note . . . . .	Analysis required by statute to be prepared by an executive agency estimating revenue or expenditure changes which would be entailed by the passage of a proposed bill. The Fiscal Analysis Division of the Legislative Counsel Bureau prepares this estimate to accompany any bill which reduces the revenues or increases the expenditures of a local government.
Floor . . . . .	Recognition by the Chair for the purpose of discussion, debate, or remarks while a House is in session.
General Appropriation Act . . . . .	An omnibus act appropriating funds for government departments or programs, usually from the State General Fund.
General File . . . . .	The third reading file of bills and joint resolutions due for consideration in the Houses.
General law . . . . .	A law of general, or potential general, application throughout the state.
Grandfather clause . . . . .	A provision in a bill making it nonapplicable to activities or personnel involved prior to the enactment of new legislation.
Hearing . . . . .	A session of a legislative committee at which witnesses present testimony on matters under consideration by the committee.
History . . . . .	A cumulative daily listing of actions on all measures in the Houses.
Impeachment . . . . .	A formal accusation against a public official by the Assembly. After the Assembly has impeached, the Senate tries the person.

Initiative . . . . .	A procedure which enables a specified number of voters to propose, by petition, a law or constitutional amendment, and to secure its submission to the electorate for approval.
Interim . . . . .	The period from the adjournment <i>sine die</i> of one regular legislative session to the convening of the next regular session.
Introduction . . . . .	The presentation of a bill or resolution for consideration by a House.
Journal . . . . .	Record of daily proceedings in the Houses.
Law . . . . .	Bill passed by both Houses and approved by the Governor, or, if vetoed by the Governor, the veto overridden by a two-thirds vote of each House.
Leadership . . . . .	Includes the presiding officers of both Houses (President of the Senate and President pro Tempore; Speaker of the Assembly and Speaker pro Tempore) and the floor leaders of both Houses (Majority and Minority Leaders, Assistant Majority Leaders, and Assistant Minority Leaders).
Legislative day . . . . .	Each day that the Houses actually convene. These do not necessarily coincide in number with calendar days.
Legislative rules . . . . .	The methods of procedure determined by the Legislature at the beginning of a session.
Lobbyist . . . . .	A representative of a special interest who attends sessions to oppose or support the enactment of legislation.
Majority Floor Leader . . . . .	A member of either House chosen by the members of the majority party in that House as their spokesman.
Minority Floor Leader . . . . .	A member of either House chosen by the members of the minority party in that House as their spokesman.
Money committees . . . . .	The committees in each House that hear all appropriations requests and recommend the appropriations bills, specifically the Assembly Standing Committee on Ways and Means and the Senate Standing Committee on Finance.



Nevada Administrative Code . . . . .	(NAC) The compilation of all effective, permanent regulations adopted by Nevada state agencies, except those of certain exempted agencies, after review by the Legislative Commission.
Nevada Revised Statutes . . . . .	(NRS) The statutory law of Nevada of a general nature enacted by the Legislature, with such law arranged in an orderly manner by subject, and updated after every regular legislative session.
Preamble . . . . .	The introductory part of a bill or resolution that states the reasons for and intent of the measure.
President of the Senate . . . . .	Lieutenant Governor as presiding officer of the Senate.
President pro Tempore . . . . .	A Senator chosen by the Senate to preside in the absence of the President.
Presiding officer . . . . .	The person in each House who chairs the conduct of business before the body and guides and directs the proceedings of the body.
Quorum . . . . .	The number of members of a House or of a committee who must be present for the body to conduct official business.
Recall . . . . .	Requesting the return of a measure from the Governor or the other House by a resolution.
Recede . . . . .	Withdraw from an amendment in which the other House refused to concur.
Redo . . . . .	The redrafting of a bill by the Legislative Counsel Bureau prior to its introduction.
Refer . . . . .	Send a measure to a committee for study and consideration.
Referendum . . . . .	The principle or practice of submitting a law to popular vote after the filing of a petition expressing the wish of the people to vote on such law.
Regular Session . . . . .	Period during which the Nevada Legislature meets biennially, in odd-numbered years.

- Reprint . . . . . Versions of a bill or resolution subsequent to the introduced version which reflects amendments adopted by either House. Each formal amendment of a bill or resolution will be identified in sequence, such as "First Reprint," "Second Reprint," and so on.
- Resolutions . . . . . A one-house resolution--expresses facts, principles, opinions, and purposes of one House. A concurrent resolution--expresses facts, principles, opinions, and purposes of the two Houses and authorizes the creation of joint committees. A joint resolution--memorializes federal officials to engage in an action, or proposes amendments to the *Nevada Constitution*, or ratifies amendments to the *United States Constitution*.
- Roll call . . . . . Recording of the presence of members or a tally by individual votes on a bill or joint resolution. Second reading. When a bill, after it has been reported from committee, is read for the second time before the full House. Committee amendments or amendments from the floor are adopted or rejected by simple majority vote of the members present and voting.
- Second Reading . . . . . File of bills for second reading and consideration of amendments in the Houses.
- Senate . . . . . One of the chambers in a bicameral legislature.
- Seniority . . . . . Length of legislative service. Seniority is often used to assign committee positions and political rank.
- Sine Die . . . . . Final adjournment of a legislative session. (See "adjournment"). Adjournment *sine die* literally means "adjournment without a day"; it marks the end of the legislative session since it does not set a time for reconvening.
- Speaker of the Assembly . . . . . The presiding officer of the Assembly.
- Speaker pro Tempore . . . . . A member of the Assembly chosen by the Assembly to preside in the absence of the Speaker.
- Special law . . . . . A law of local or limited application.

Special Session . . . . .	A meeting of the Legislature convened on the call of the Governor and restricted to the subjects stated in the Governor's call.
Sponsor . . . . .	The legislator(s), legislative committee or entity which requests that a bill or resolution be drafted.
Standing committee . . . . .	A committee of either the Senate or Assembly which is created by legislative rule and is responsible for considering legislation in a certain subject area.
Statute . . . . .	Bill passed by both Houses and approved by the Governor, or, if vetoed by the Governor, the veto overridden by a two-thirds vote of each House.
Statutes of Nevada . . . . .	The bound compilation of all general and special laws and resolutions enacted in a specific year.
Summary . . . . .	A brief and unofficial résumé of the contents of a bill or resolution.
Third Reading . . . . .	When the bill, reprinted with any adopted amendments, is debated by the full House on another day after the second reading. It may be passed, rejected, or further amended, in which case final action on the newly amended version is taken on a later day. If the bill is passed, it is sent to the other House; it is sent to the Governor if passed in identical form by both Houses.
Title . . . . .	An official summary of the contents of a bill or resolution.
Veto . . . . .	Governor's formal disapproval of a bill or joint resolution.

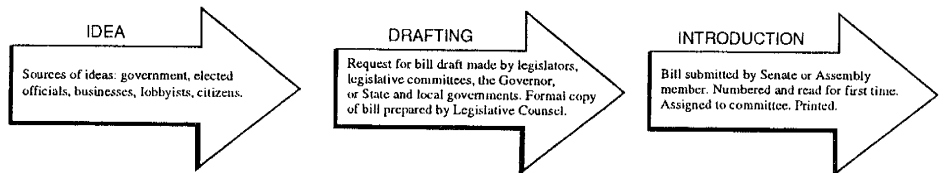


# **NEVADA'S LEGISLATIVE PROCESS**

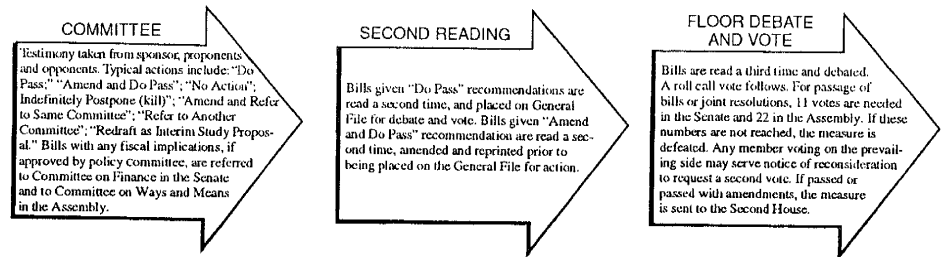


# NEVADA'S LEGISLATIVE PROCESS

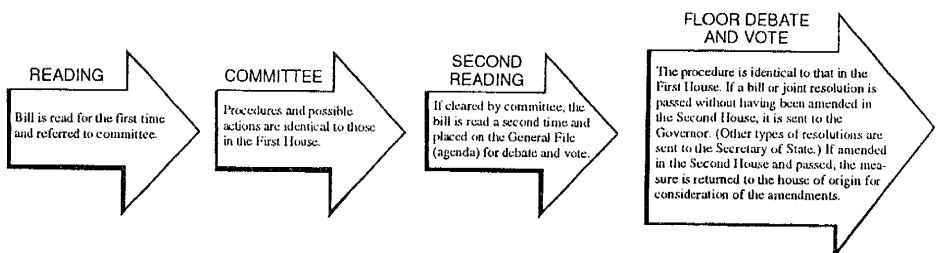
## INITIAL STEPS BY THE AUTHOR



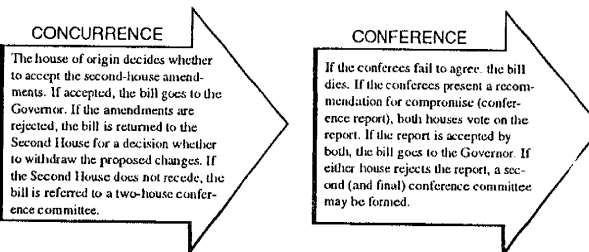
## ACTION IN THE HOUSE OF ORIGIN



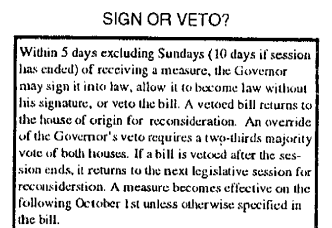
## ACTION IN THE SECOND HOUSE



## RESOLUTION OF TWO-HOUSE DIFFERENCES, IF NECESSARY



## ROLE OF THE GOVERNOR







**EXAMPLES OF BILLS, RESOLUTIONS,  
AND A FISCAL NOTE**



## THIS IS AN EXAMPLE OF A SENATE BILL

**S.B. 49**

SENATE BILL NO. 49—SENATOR SMITH

JANUARY 20, 1993

Referred to Committee on Government Affairs

SUMMARY—Revises procedure for payment of claim from state treasury made pursuant to legislative appropriation or authorization. (BDR 31-961)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State or on Industrial Insurance: No.



EXPLANATION—Matter in italics is new; matter in brackets [ ] is material to be omitted.

AN ACT relating to state financial administration; eliminating the requirement that claims for the payment of salaries of public officers made pursuant to a legislative appropriation or authorization be presented to the state board of examiners; requiring the state board of examiners to deem certain money allocated to the state by the Federal Government to be available for the payment of a claim from the state treasury before the money is deposited in the state treasury; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE  
AND ASSEMBLY, DO ENACT AS FOLLOWS:

- 1     **Section 1.** NRS 353.090 is hereby amended to read as follows:  
2     353.090 1. [Every] *Except for claims for the payment of the salaries of*  
3     *public officers, every* claim for payment from the state treasury pursuant to an  
4     appropriation or authorization by the legislature [shall] *must* be presented to  
5     the state board of examiners for a determination of its correctness and the  
6     availability of [funds] *money* within the appropriation or authorization for its  
7     payment.  
8     2. *Any money allocated to this state by the Federal Government pursuant*  
9     *to the provisions of the Cash Management Improvement Act of 1990 (Public*  
10    *Law 101-453) which has not been deposited in the state treasury shall be*  
11    *deemed by the state board of examiners to be available for a claim for*  
12    *payment from the state treasury pursuant to an appropriation or authorization*  
13    *by the legislature.*  
14    3. The state controller shall not allow or draw his warrant for any claim of  
15    the class described in this section which has not been approved by the state  
16    board of examiners, or for a greater amount than allowed by the board,  
17    except when the claim has not been acted upon by the board within 30 days  
18    after its presentation to the board.  
19    **Sec. 2.** This act becomes effective on July 1, 1993.

## THIS IS AN EXAMPLE OF AN ASSEMBLY BILL

**A.B. 786**

ASSEMBLY BILL NO. 786—COMMITTEE ON TAXATION

JUNE 28, 1993

Referred to Committee on Taxation

SUMMARY—Increases certain fee collected from restricted gaming licensees. (BDR 41-2183)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State or on Industrial Insurance: No.

EXPLANATION—Matter in italics is new; matter in brackets [ ] is material to be omitted.

AN ACT relating to gaming; increasing a certain fee collected from restricted gaming licensees; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE  
AND ASSEMBLY, DO ENACT AS FOLLOWS:

- 1     **Section 1.** NRS 463.373 is hereby amended to read as follows:  
2     463.373 1. Before issuing a state gaming license to an applicant for a  
3     restricted operation, the commission shall charge and collect from him for  
4     each slot machine for each quarter year:  
5     (a) A license fee of [~~\$45~~] *\$61* for each slot machine if he will have at least  
6     one but not more than five slot machines.  
7     (b) A license fee of \$225 plus [~~\$90~~] *\$106* for each slot machine in excess  
8     of five if he will have at least six but not more than 15 slot machines.  
9     2. The commission shall charge and collect the fee prescribed in subsection  
10    tion 1:  
11    (a) On or before the last day of the last month in a calendar quarter, for the  
12    ensuing calendar quarter, from a licensee whose operation is continuing.  
13    (b) In advance from a licensee who begins operation or puts additional slot  
14    machines into play during a calendar quarter.  
15    3. Except as otherwise provided in NRS 463.386, no proration of the fee  
16    prescribed in subsection 1 may be allowed for any reason.  
17    4. The operator of the location where slot machines are situated shall pay  
18    the fee prescribed in subsection 1 upon the total number of slot machines  
19    situated in that location, whether or not the machines are owned by one or  
20    more licensee-owners.  
21    **Sec. 2.** This act becomes effective on July 1, 1993.

## THIS IS AN EXAMPLE OF A SENATE JOINT RESOLUTION

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**S.J.R. 9**

SENATE JOINT RESOLUTION NO. 9—SENATOR NEAL

FEBRUARY 3, 1993

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Referred to Committee on Judiciary

SUMMARY—Proposes to repeal provision of Nevada constitution which prohibits certain lotteries. (BDR C-243)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State or on Industrial Insurance: No.

EXPLANATION—Matter in italics is new; matter in brackets [ ] is material to be omitted.

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SENATE JOINT RESOLUTION—Proposing to repeal section 24 of article 4 of the constitution of the State of Nevada which prohibits certain lotteries.

1     RESOLVED BY THE SENATE AND ASSEMBLY OF THE STATE OF NEVADA,  
2     JOINTLY, That section 24 of article 4 of the constitution of the State of Nevada  
3     be repealed.

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**TEXT OF REPEALED SECTION**

**Sec: 24. Lotteries.** 1. Except as otherwise provided in subsection 2, no lottery may be authorized by this State, nor may lottery tickets be sold.

2. The State and the political subdivisions thereof shall not operate a lottery. The legislature may authorize persons engaged in charitable activities or activities not for profit to operate a lottery in the form of a raffle or drawing on their own behalf. All proceeds of the lottery, less expenses directly related to the operation of the lottery, must be used only to benefit charitable or nonprofit activities in this state. A charitable or nonprofit organization shall not employ or otherwise engage any person to organize or operate its lottery for compensation. The legislature may provide by law for the regulation of such lotteries.

## THIS IS AN EXAMPLE OF AN ASSEMBLY JOINT RESOLUTION

A.J.R. 12

ASSEMBLY JOINT RESOLUTION No. 12—ASSEMBLYMEN DE BRAGA, COLLINS,  
HETTRICK, REGAN, CARPENTER, PETRAK, NEIGHBORS, GIUNCHIGLIANI,  
KENNY, SMITH, GIBBONS, SEGERBLOM, FREEMAN AND GARNER

JANUARY 28, 1993

Referred to Committee on Government Affairs

SUMMARY—Proposes to amend Nevada constitution to prohibit money for industrial accidents and occupational diseases or from public employees' retirement system from being loaned to state. (BDR C-1248)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State or on Industrial Insurance: No.



EXPLANATION—Matter in italics is new; matter in brackets [ ] is material to be omitted.

ASSEMBLY JOINT RESOLUTION—Proposing to amend the constitution of the State of Nevada to prohibit money paid to provide compensation for industrial accidents and occupational diseases, for administrative expenses incidental thereto, and to fund and administer a public employees' retirement system from being loaned to the state or invested to purchase any obligations of the state.

- 1 RESOLVED BY THE ASSEMBLY AND SENATE OF THE STATE OF NEVADA,
- 2 JOINTLY, That section 2 of article 9 of the constitution of the State of Nevada
- 3 be amended to read as follows:
- 4 Sec. 2. 1. The legislature shall provide by law for an annual tax sufficient
- 5 to defray the estimated expenses of the state for each fiscal year; and when-
- 6 ever the expenses of any year [shall] exceed the income, the legislature shall
- 7 provide for levying a tax sufficient, with other sources of income, to pay the
- 8 deficiency, as well as the estimated expenses of such ensuing year or two
- 9 years.
- 10 2. Any [moneys] *money* paid for the purpose of providing compensation
- 11 for industrial accidents and occupational diseases, and for administrative
- 12 expenses incidental thereto, and for the purpose of funding and administering
- 13 a public employees' retirement system, [shall] *must* be segregated in proper
- 14 accounts in the state treasury, and such [moneys shall] *money must* never be
- 15 used for any other purposes, and they are hereby declared to be trust funds
- 16 for the uses and purposes herein specified.
- 17 3. *Any money paid for the purposes set forth in subsection 2 must not be*
- 18 *loaned to the state or invested to purchase any obligations of the state.*

## THIS IS AN EXAMPLE OF A SENATE CONCURRENT RESOLUTION

**S.C.R. 11**SENATE CONCURRENT RESOLUTION NO. 11—COMMITTEE ON HUMAN  
RESOURCES AND FACILITIES

MARCH 9, 1993

## Referred to Committee on Human Resources and Facilities

SUMMARY—Urges Board of Regents of University of Nevada System to develop and adopt alternative methods for receiving master's degree which accommodate problems facing persons who are blind or deaf or suffer from other physical or learning disabilities. (BDR R-153)



EXPLANATION—Matter in italics is new; matter in brackets [ ] is material to be omitted.

SENATE CONCURRENT RESOLUTION—Urging the Board of Regents of the University of Nevada System to develop and adopt alternative methods for receiving a master's degree which accommodate the problems facing persons who are blind or deaf or suffer from other physical or learning disabilities.

- 1 WHEREAS, Higher education is both important and beneficial to the
- 2 residents of the State of Nevada; and
- 3 WHEREAS, All residents of the State of Nevada should be afforded the
- 4 opportunity to achieve their fullest potential by receiving a master's degree
- 5 from the University of Nevada; and
- 6 WHEREAS, A significant number of persons enrolled in a master's degree
- 7 program at the University of Nevada are blind or deaf or suffer from other
- 8 physical or learning disabilities which impede their ability to perform, but in
- 9 no way reflect upon their capacity to earn a master's degree; and
- 10 WHEREAS, Existing master's degree programs often employ methods of
- 11 teaching and testing which adversely affect such persons and impede their
- 12 ability to complete the programs successfully; now, therefore, be it
- 13 RESOLVED BY THE SENATE OF THE STATE OF NEVADA, THE ASSEMBLY CON-
- 14 CURRING, That the Board of Regents of the University of Nevada System is
- 15 hereby urged to develop and adopt alternative methods for earning a master's
- 16 degree which accommodate and specifically address the problems facing
- 17 persons who are blind or deaf or suffer from other physical or other learning
- 18 disabilities; and be it further
- 19 RESOLVED, That the Secretary of the Senate prepare and transmit a copy of
- 20 this resolution to the Chancellor and the members of the Board of Regents of
- 21 the University of Nevada System.

## THIS IS AN EXAMPLE OF AN ASSEMBLY CONCURRENT RESOLUTION

**A.C.R. 37**

ASSEMBLY CONCURRENT RESOLUTION NO. 37—ASSEMBLYMEN FREEMAN,  
EVANS, AUGUSTINE, SEGERBLUM, DE BRAGA, HELLER, MYRNA WILLIAMS,  
PETRAK, TOOMIN, GIBBONS AND SMITH

APRIL 7, 1993

Referred to Committee on Health and Human Services

SUMMARY—Urges State Welfare Administrator to require recipients of Medicaid to participate in educational program on family planning as condition of receiving certain financial assistance. (BDR R-1430)



EXPLANATION—Matter in italics is new; matter in brackets [ ] is material to be omitted.

ASSEMBLY CONCURRENT RESOLUTION—Urging the State Welfare Administrator to require recipients of Medicaid to participate in an educational program on family planning as a condition of receiving financial assistance.

- 1 WHEREAS, Educating prospective parents regarding family planning is the
- 2 most cost-effective method of reducing the state's financial burden for Medi-
- 3 caid payments; and
- 4 WHEREAS, The Federal Government's financial participation for Medicaid
- 5 increases if a state provides an educational component regarding family
- 6 planning as part of its welfare plan; and
- 7 WHEREAS, Providers of services to recipients of Medicaid are also able to
- 8 serve as a valuable source of educational information; now, therefore, be it
- 9 RESOLVED BY THE ASSEMBLY OF THE STATE OF NEVADA, THE SENATE CON-
- 10 CURRING, That the members of the Legislature urge the State Welfare Admin-
- 11 istrator to develop and carry out a program that would require recipients of
- 12 Medicaid, who are of childbearing age, to participate in a program which
- 13 offers education on family planning as a condition of receiving financial
- 14 assistance; and be it further
- 15 RESOLVED, That the Chief Clerk of the Assembly prepare and transmit a
- 16 copy of this resolution to the State Welfare Administrator.



## THIS IS AN EXAMPLE OF A SENATE RESOLUTION

**S.R. 5**

SENATE RESOLUTION NO. 5—SENATORS RAGGIO, TITUS, ADLER, BROWN, CALLISTER, COFFIN, GLOMB, HICKEY, JACOBSEN, JAMES, LOWDEN, MCGINNESS, NEAL, NEVIN, O'CONNELL, O'DONNELL, RAWSON, RHOADS, SHAFFER, SMITH AND TOWNSEND

MAY 12, 1993

Read and adopted

SUMMARY—Inducts Carl Dodge into Senate Hall of Fame. (BDR R-1904)



EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

SENATE RESOLUTION—Inducting Carl Dodge into the Senate Hall of Fame.

- 1 WHEREAS, The Senate of the Legislature of the State of Nevada has estab-
- 2 lished a Senate Hall of Fame whose members are selected by leadership from
- 3 those past Senators who have served with distinction; and
- 4 WHEREAS, Certain past state Senators have distinguished themselves with
- 5 their exemplary contributions to the State of Nevada; and
- 6 WHEREAS, Carl F. Dodge served with distinction as a Senator from the
- 7 Western Nevada Senatorial District for 22 years; and
- 8 WHEREAS, Carl Dodge devoted much of his adult life serving the people of
- 9 the State of Nevada in several different capacities and continues to be a
- 10 leading expert in school finance, public employee collective bargaining, taxa-
- 11 tion, gaming regulation and ethics in government; now, therefore, be it
- 12 RESOLVED BY THE SENATE OF THE STATE OF NEVADA, That Senator Carl F.
- 13 Dodge, a highly respected state leader who served this state with impeccable
- 14 integrity, is hereby inducted into the Senate Hall of Fame of the Legislature
- 15 of the State of Nevada.

## THIS IS AN EXAMPLE OF AN ASSEMBLY RESOLUTION

**A.R. 13**ASSEMBLY RESOLUTION NO. 13—ASSEMBLYMEN MYRNA WILLIAMS,  
DINI AND MARVEL

JUNE 30, 1993

Read and adopted

SUMMARY—Designates certain Assemblymen as regular and alternate members of Legislative Commission. (BDR R-2188)

EXPLANATION—Matter in *italics* is new; matter in brackets [ ] is material to be omitted.

ASSEMBLY RESOLUTION—Designating certain Assemblymen as regular and alternate members of the Legislative Commission.

- 1     RESOLVED BY THE ASSEMBLY OF THE STATE OF NEVADA, That pursuant to  
2     the provisions of NRS 218.660 and the joint rules of the Legislature, the  
3     following Assemblymen are designated regular and alternate members of the  
4     Legislative Commission to serve until their successors are designated: Mr.  
5     Joseph E. Dini, Jr., Ms. Christina Giunchigliani, Mr. Gene T. Porter, Mr.  
6     Robert M. Sader, Mrs. Joan A. Lambert and Mr. Scott Scherer are desig-  
7     nated as the regular Assembly members; Mrs. Marcia D. de Braga and Mr.  
8     P. M. Neighbors are designated as the first and second alternate members,  
9     respectively, for Mr. Joseph E. Dini, Jr.; Mrs. Myrna T. Williams and Mr.  
10    Rick C. Bennett are designated as the first and second alternate members,  
11    respectively, for Ms. Christina Giunchigliani; Mr. Robert E. Price and Mr.  
12    John B. Regan are designated as the first and second alternate members,  
13    respectively, for Mr. Gene T. Porter; Mrs. Vivian L. Freeman and Mr.  
14    Bernie Anderson are designated as the first and second alternate members,  
15    respectively, for Mr. Robert M. Sader; Mr. James A. Gibbons and Mr. Peter  
16    G. Ernaut are designated as the first and second alternate members, respec-  
17    tively, for Mrs. Joan A. Lambert; and Mr. John C. Carpenter and Mr. Lynn  
18    C. Hettrick are designated as the first and second alternate members, respec-  
19    tively, for Mr. Scott Scherer.

## THIS IS AN EXAMPLE OF A FISCAL NOTE

EXECUTIVE AGENCY  
FISCAL NOTEBDR 53-1218  
A.B. \_\_\_\_\_  
S.B. 487

## STATE AGENCY'S ESTIMATES

Date Prepared April 27, 1993Agency Submitting Labor Commission

Items of Revenue or Expense or both	Fiscal Year 1992-93	Fiscal Year 1993-94	Fiscal Year 1994-95	Continuing
New Auditor Position 7.161 - Grade 31	_____	<u>\$26,449.02</u>	<u>\$27,621.73</u>	_____
Travel (Car Rental)	_____	<u>2,400.00</u>	<u>2,400.00</u>	_____
Office Equipment See Attachment A	_____	<u>4,023.93</u>	_____	_____
Total	_____	<u>\$32,872.95</u>	<u>\$30,021.73</u>	_____

Explanation (Use Additional Sheets or Attachments, if required)

Southern Nevada has more talent agency activity than northern Nevada; Therefore, because we would be required to audit such agencies suspected of fraud, an auditor position would be required in the Las Vegas Office.

Effect on Local Government Yes \_\_\_\_\_ No XXSignature [Signature]  
Title Inter CommissionerDEPARTMENT OF ADMINISTRATION'S  
COMMENTSDate April 28, 1993

The agency estimates are reasonable. A certain portion of the expense could be offset by revenue generated from audit and investigative activities authorized by Section 18 of the proposal.

Signature [Signature]  
Title Chief AssistantFISCAL EFFECT ON LOCAL GOVERNMENT  
(Legislative Counsel Bureau Use Only)Date May 20, 1993

The bill increases or newly provides for a term of imprisonment in a city or county jail or detention facility or makes release on probation therefrom less likely; therefore, local governments will incur all appurtenant costs of enforcement, prosecution and incarceration.

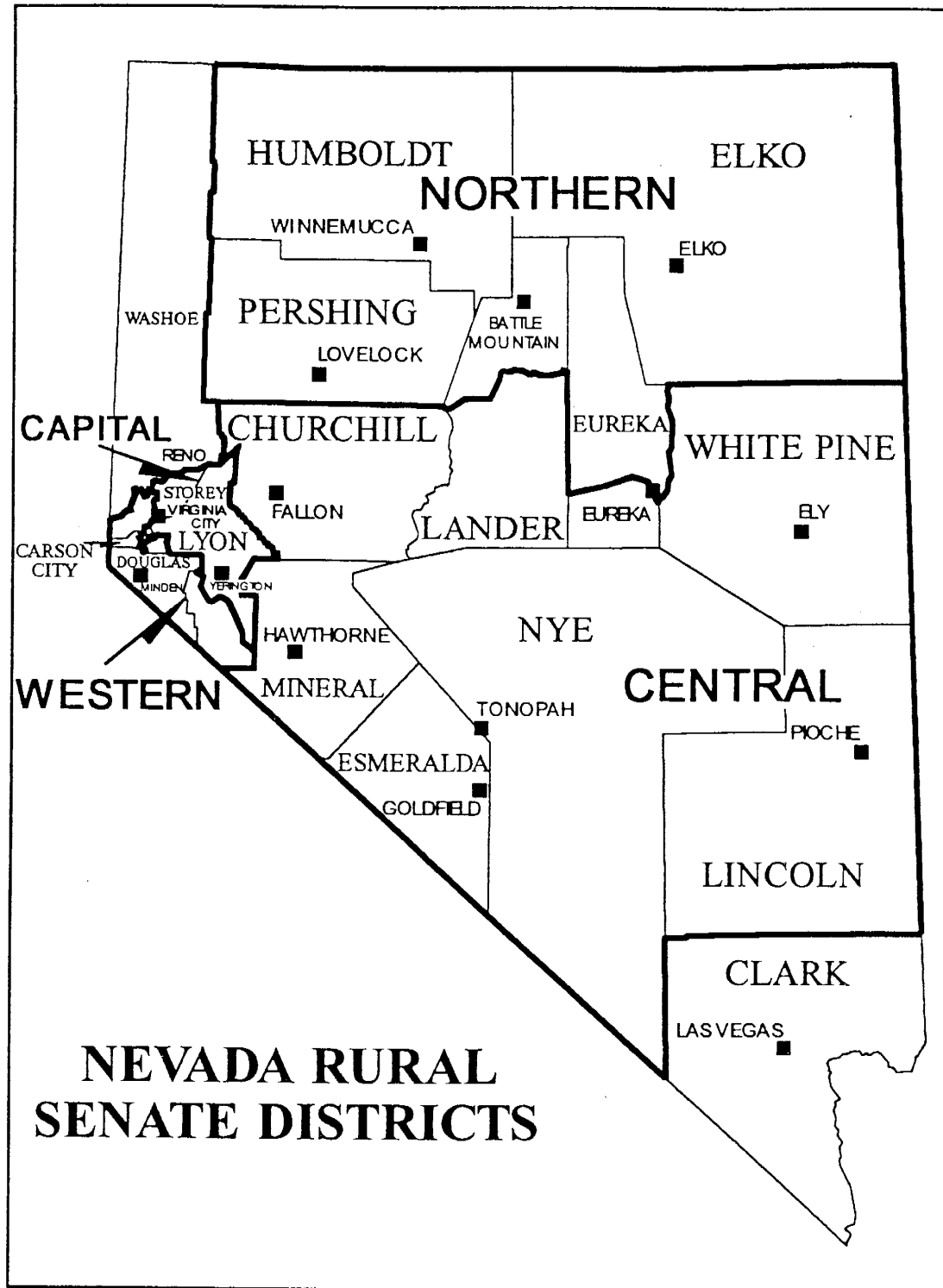
Signature [Signature]  
Title Deputy Fiscal Analyst



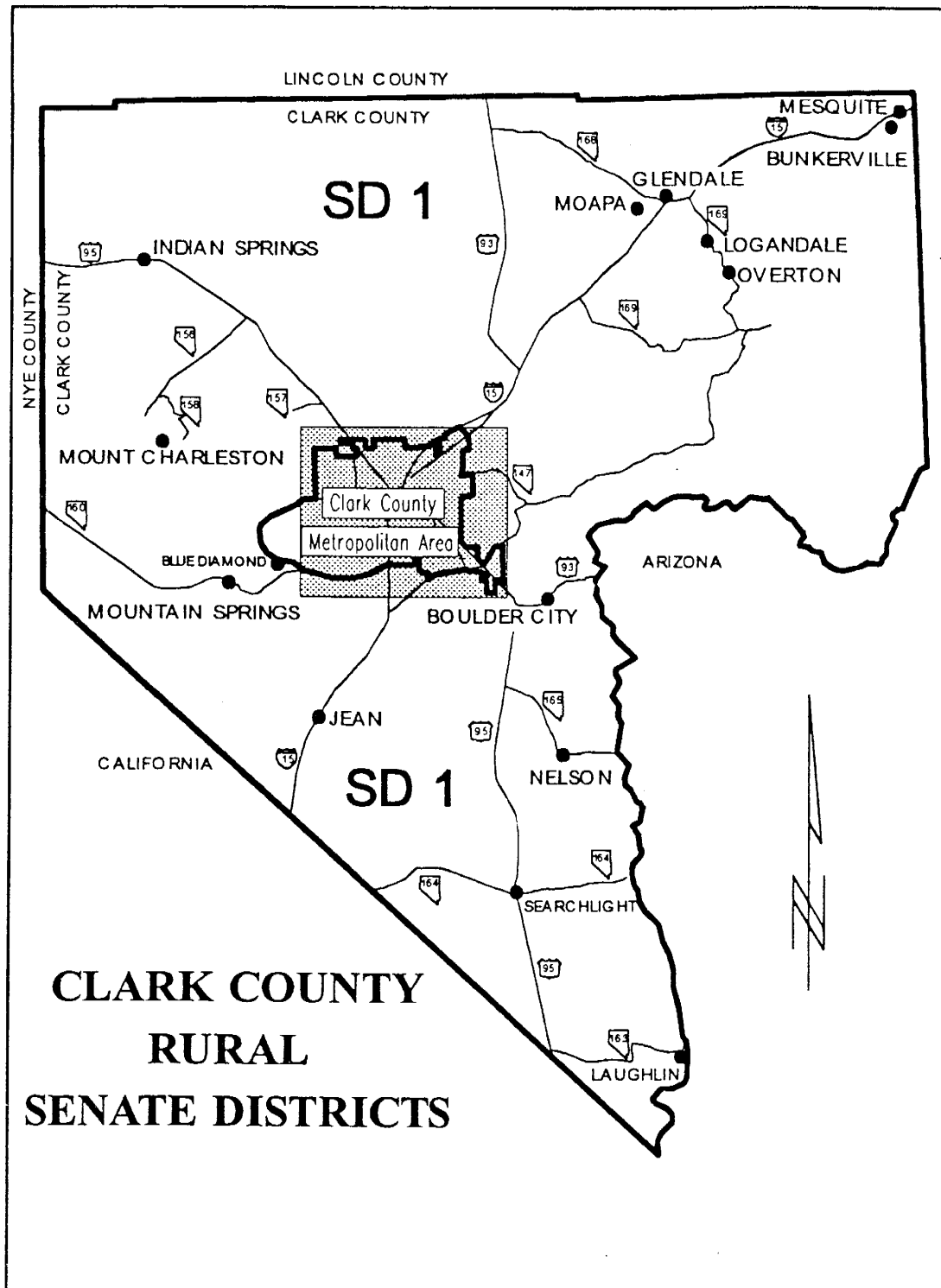
# **LEGISLATIVE DISTRICT MAPS**



MAP A

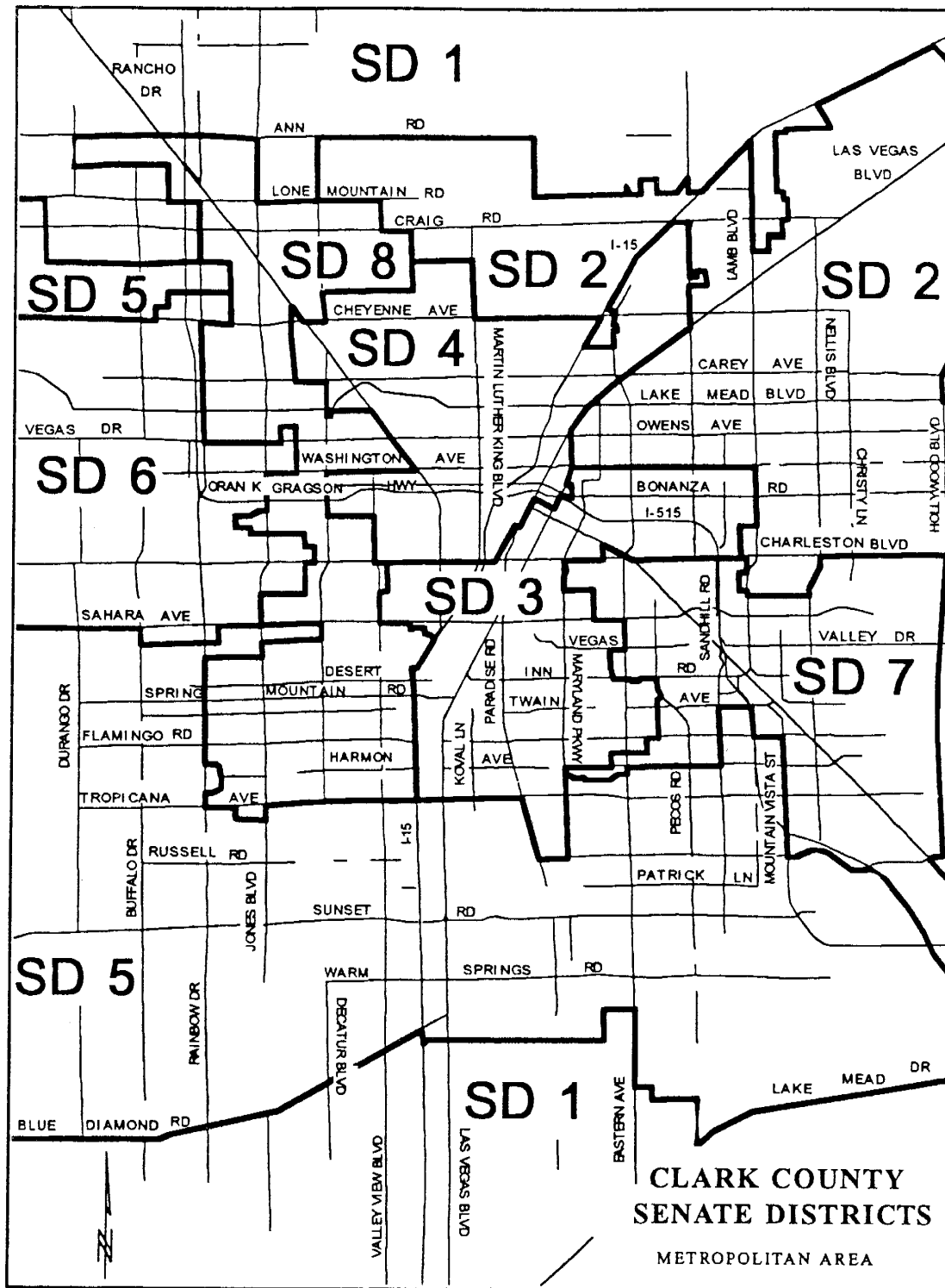


MAP B

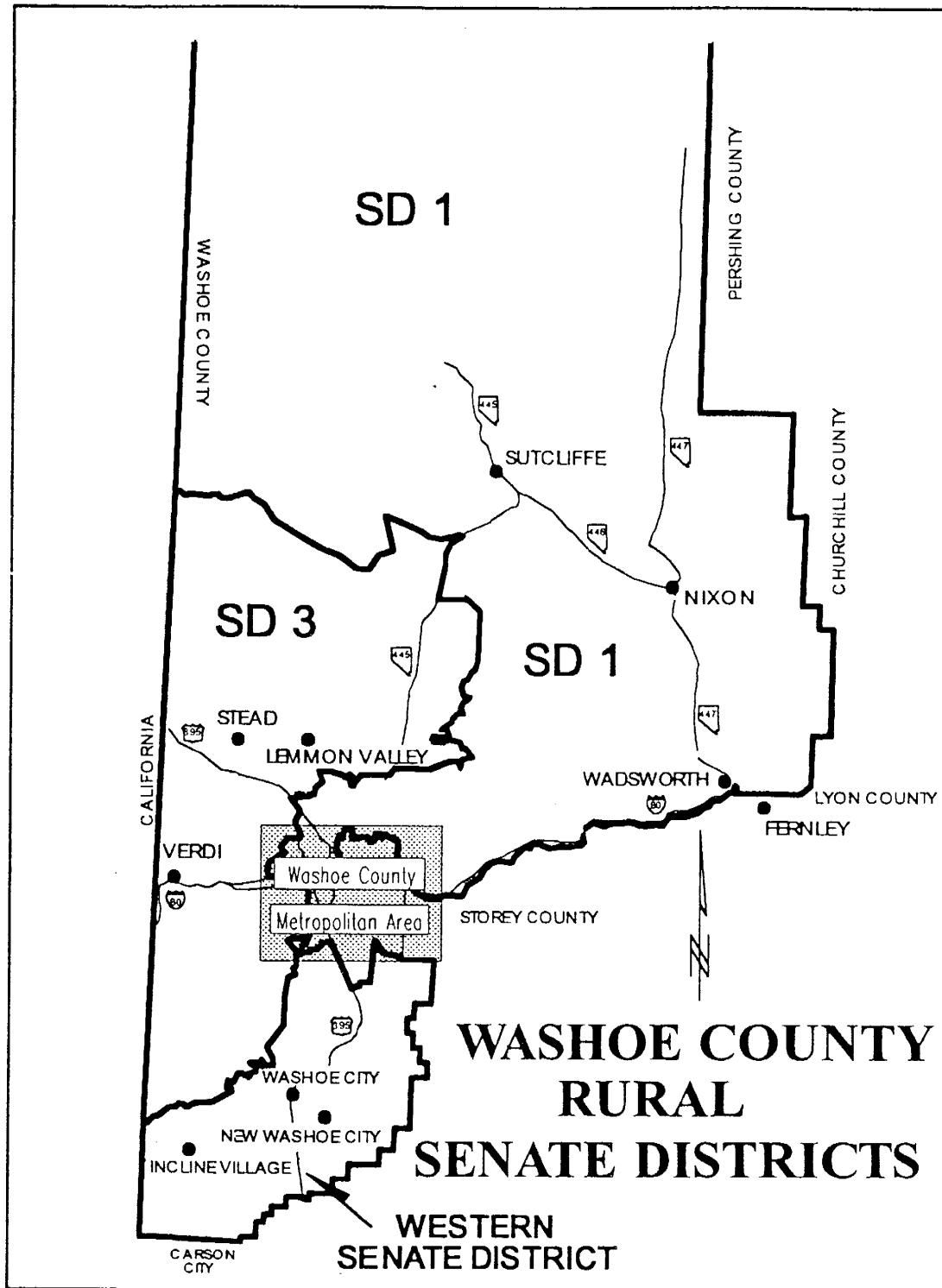




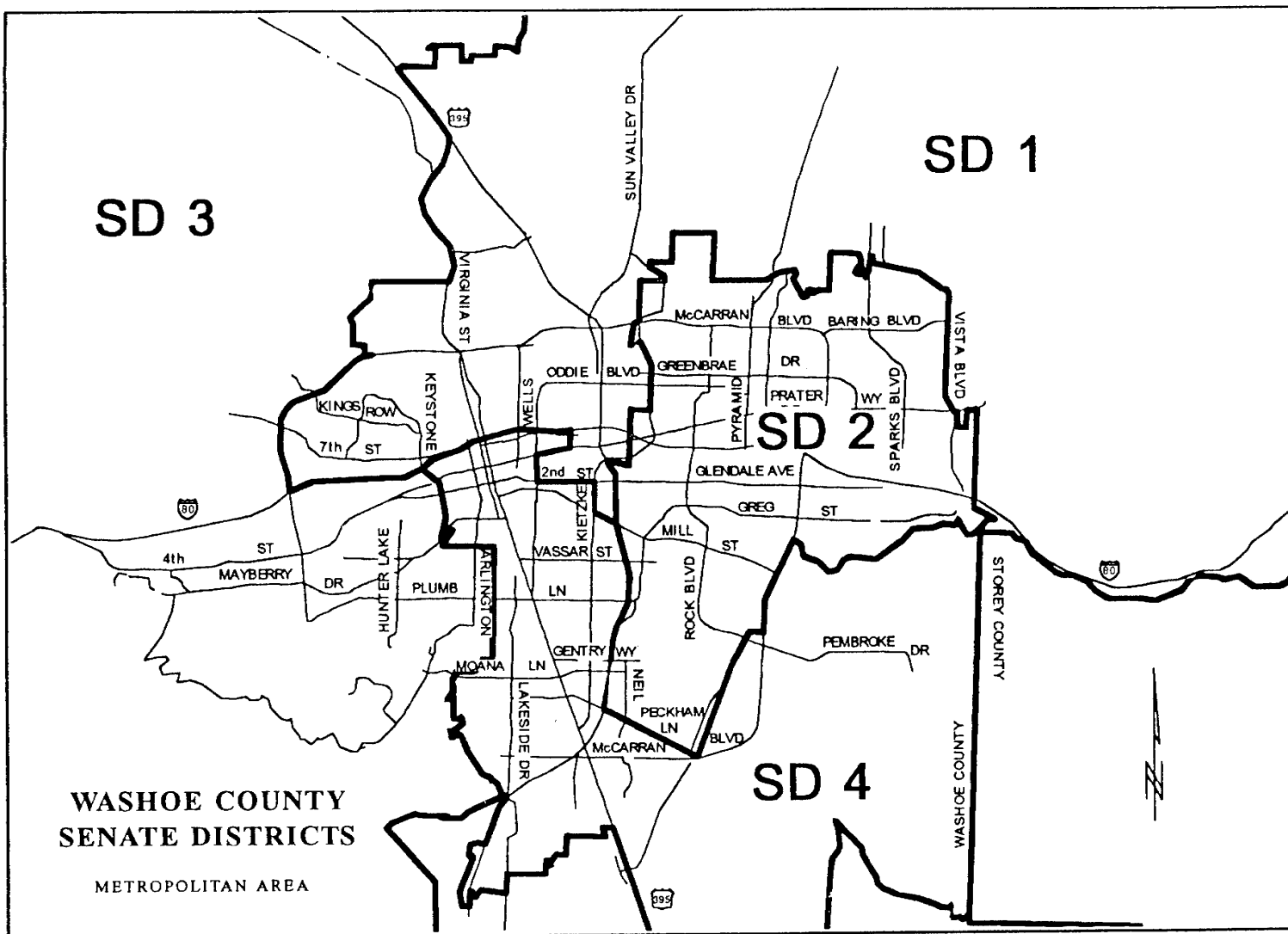
## MAP C



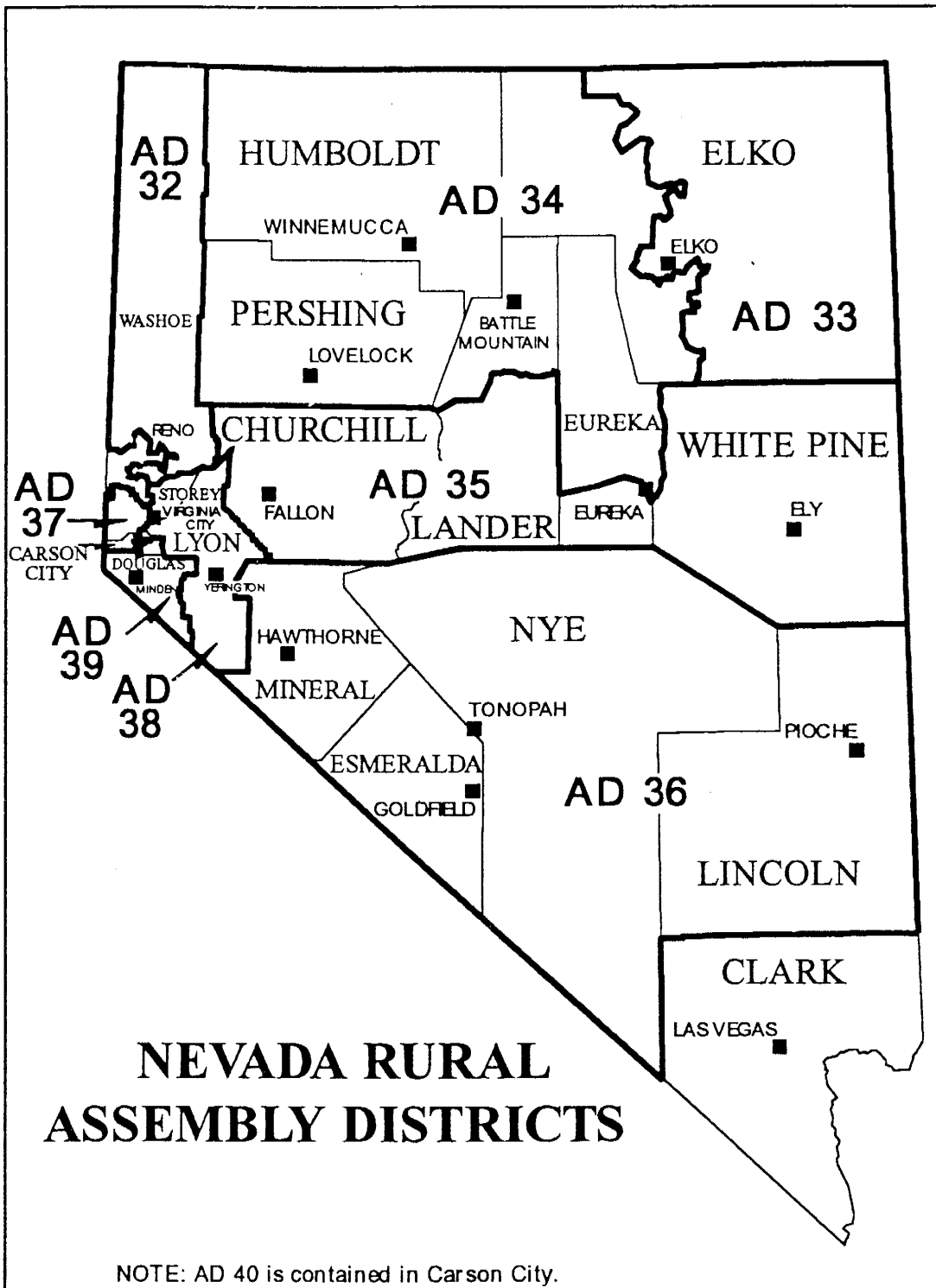
## MAP D



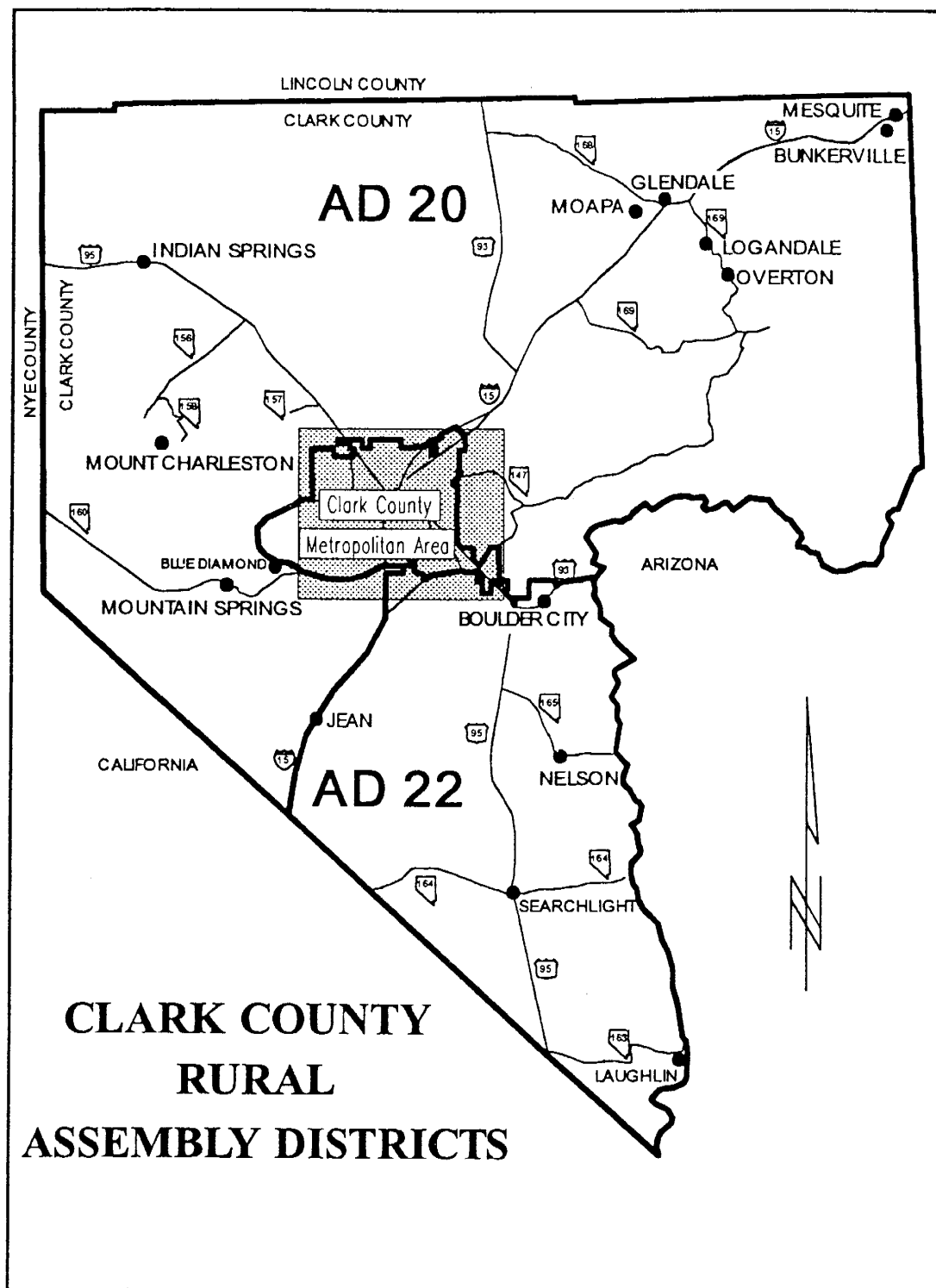
MAP E



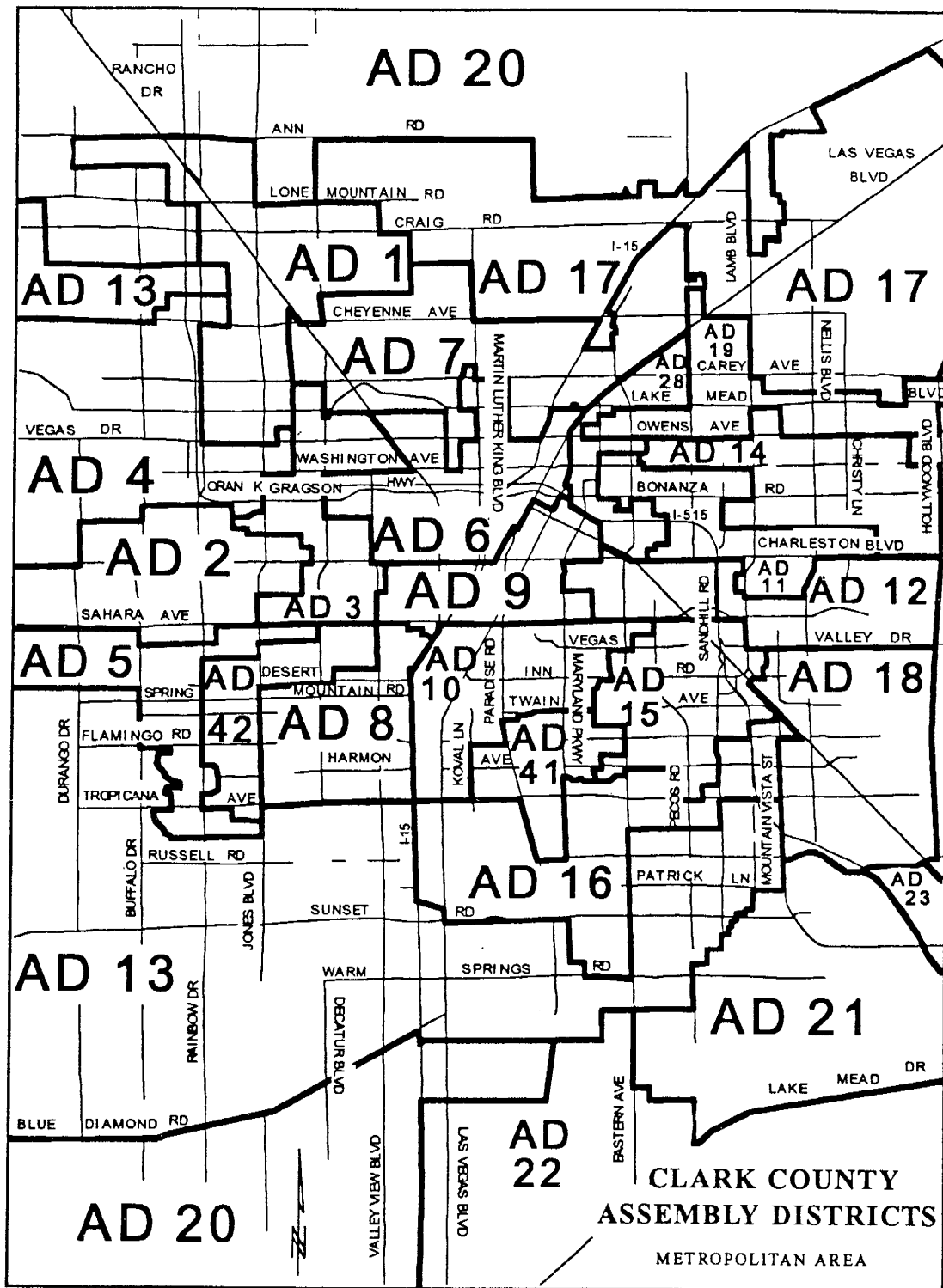
MAP F



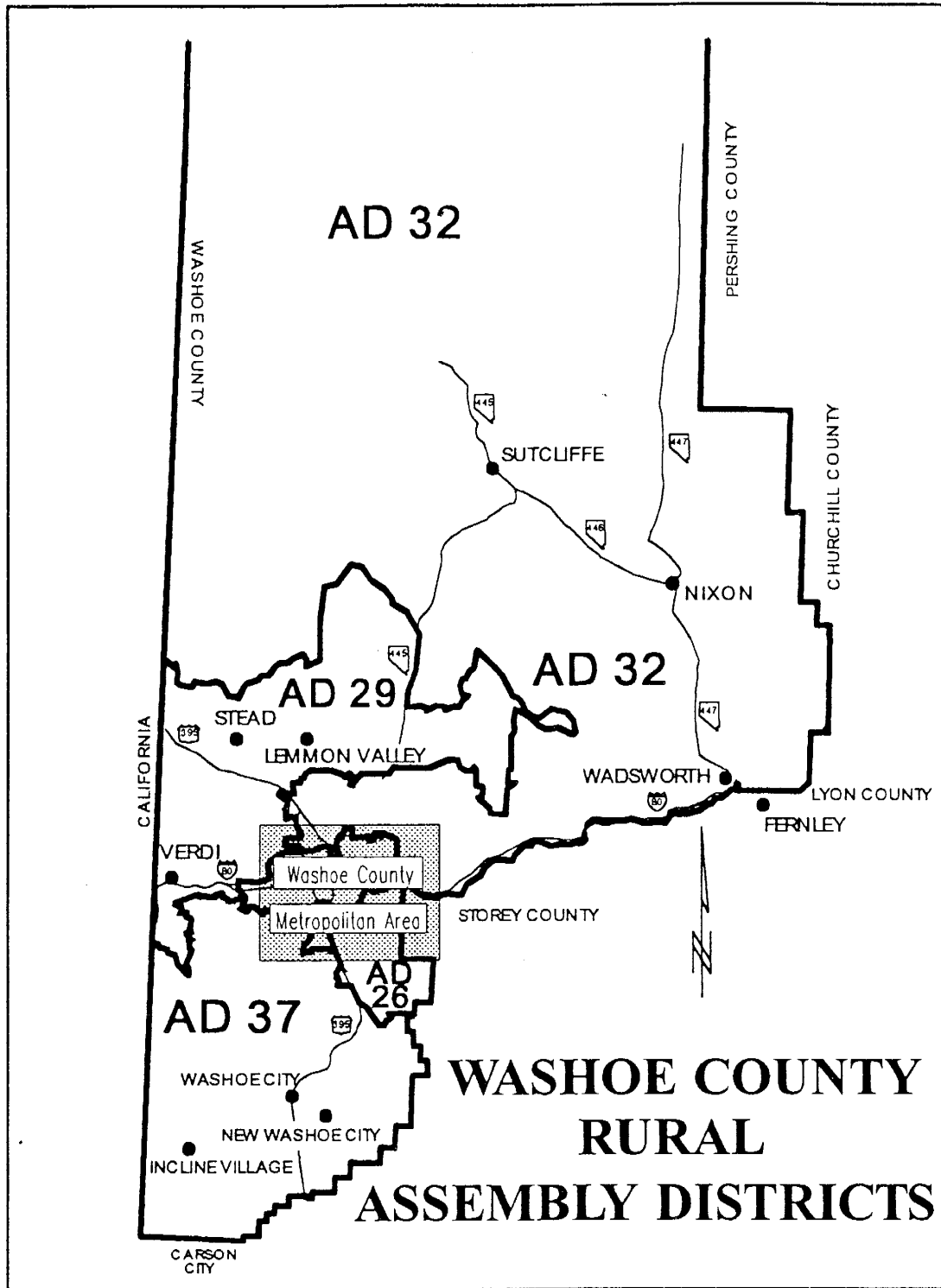
MAP G



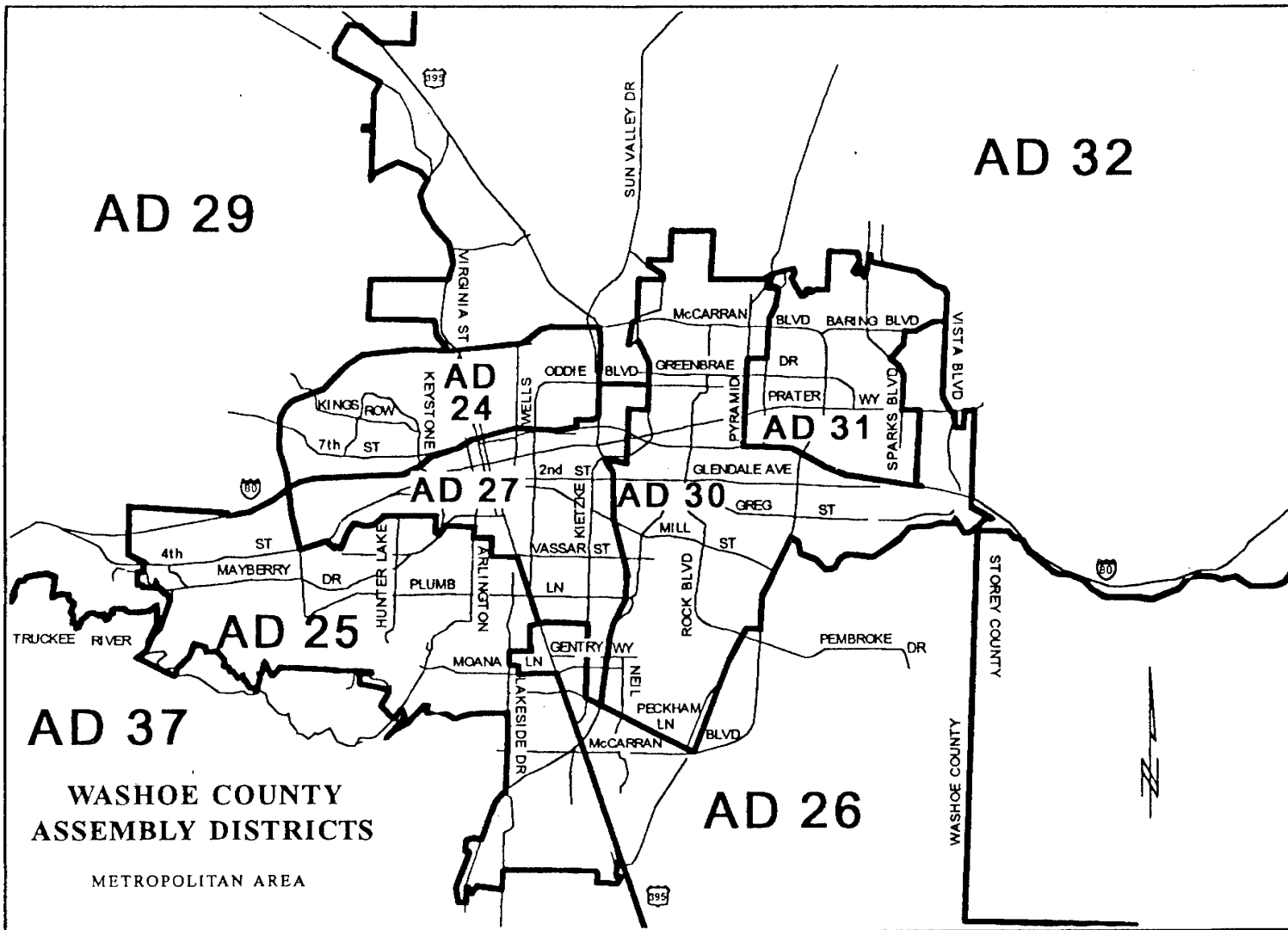
## MAP H



## MAP I



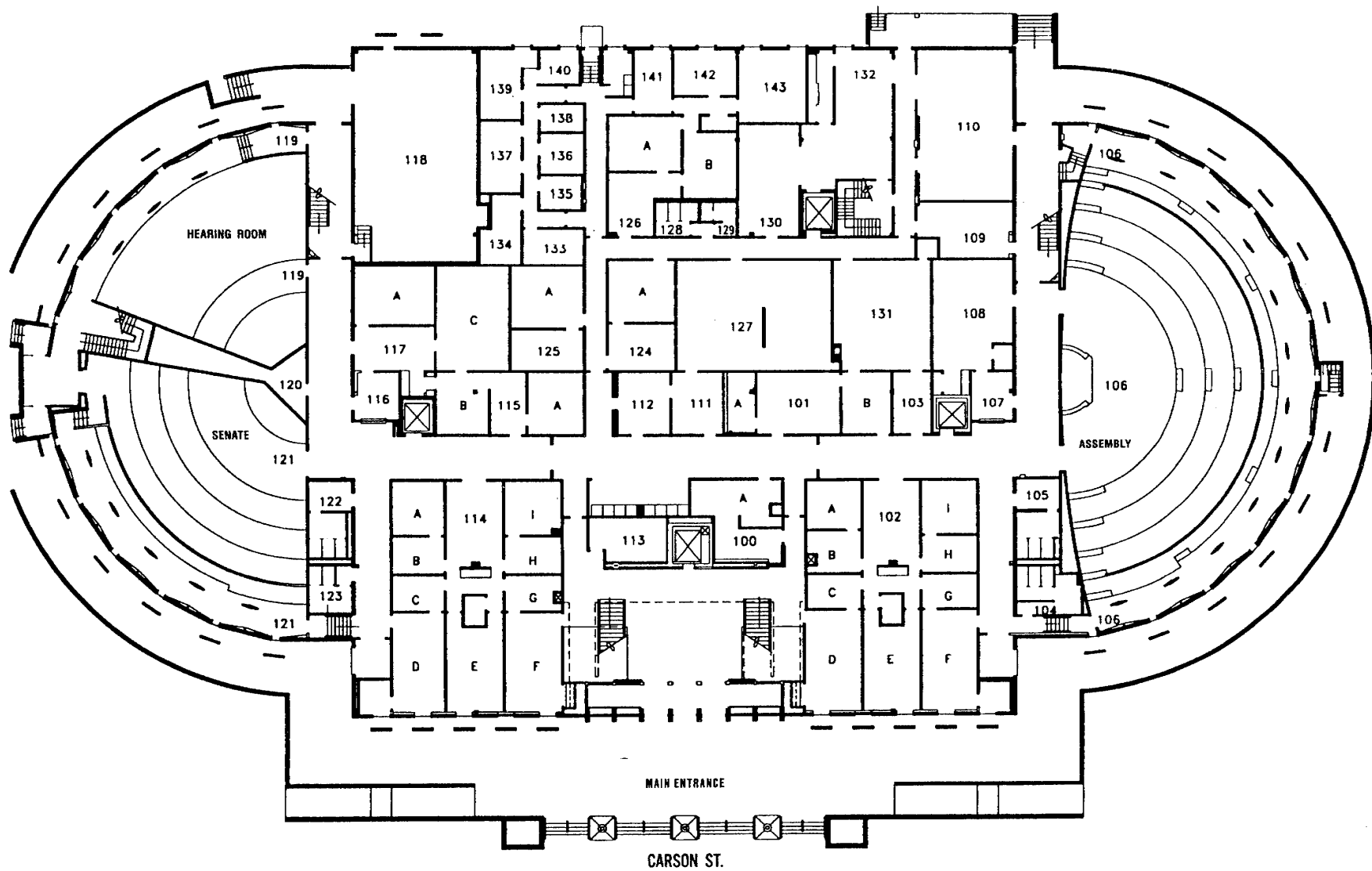
MAP J

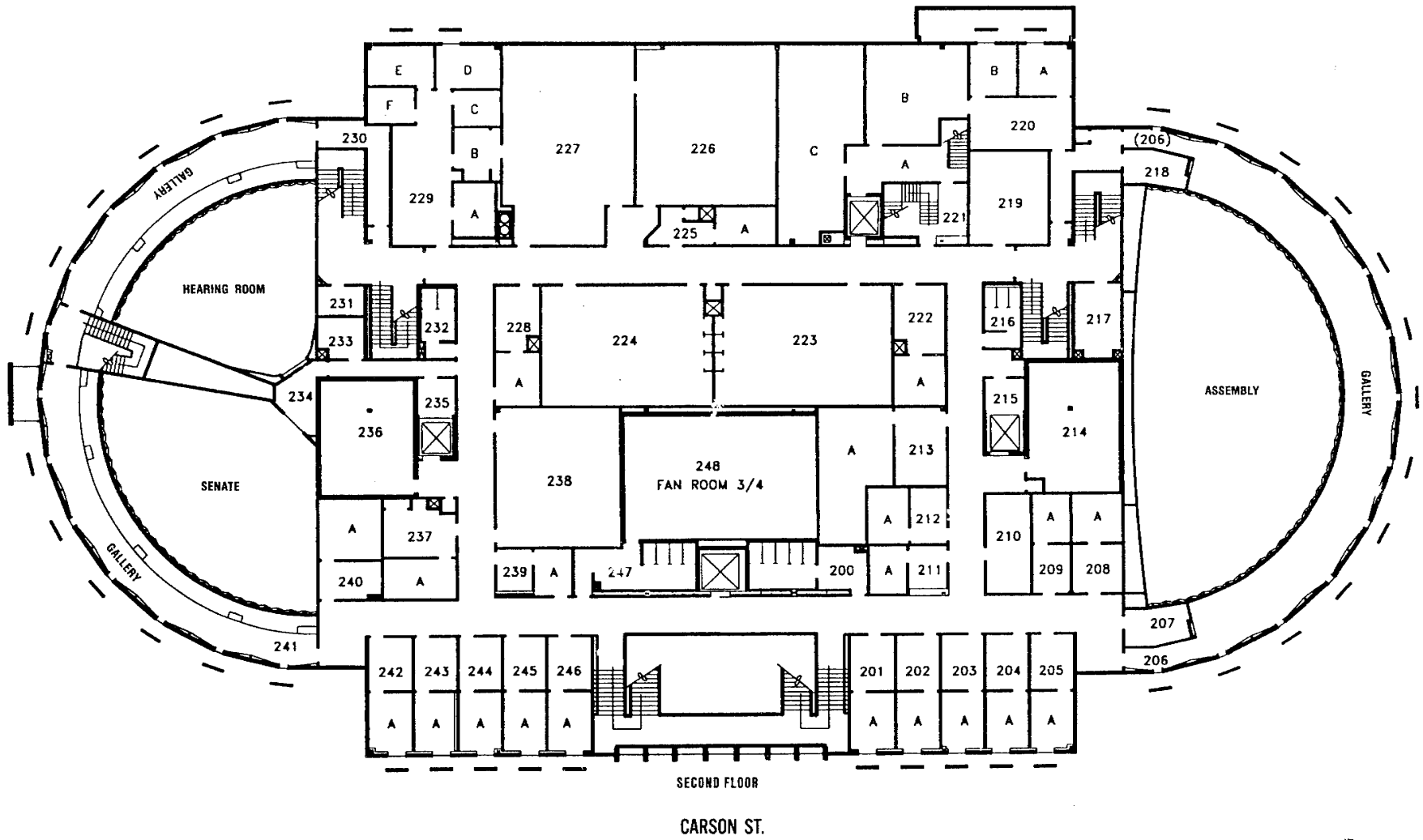


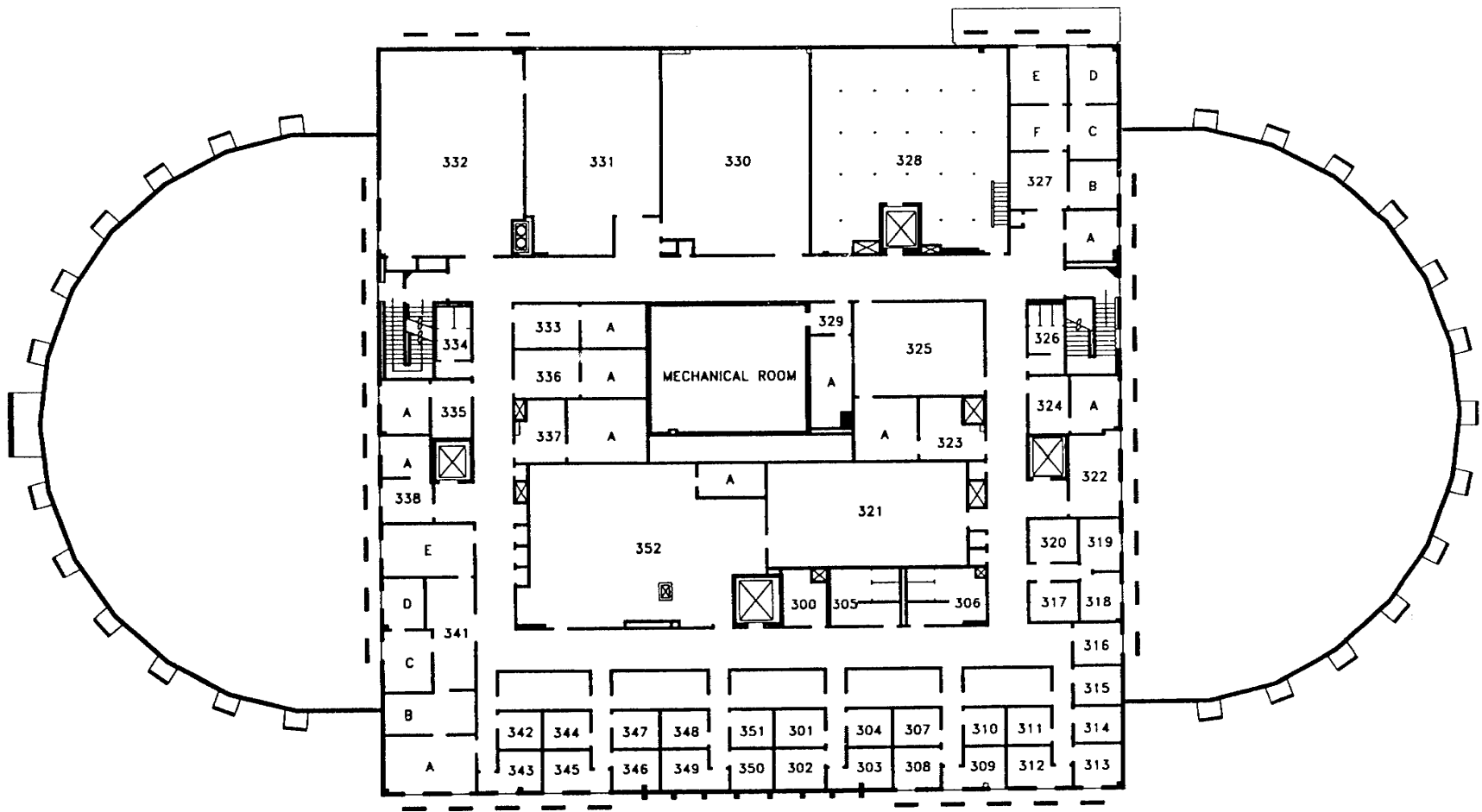


## **BUILDING MAPS**









THIRD FLOOR

CARSON ST.



**LEGISLATIVE COUNSEL BUREAU**  
**BULLETINS**





**LEGISLATIVE COUNSEL BUREAU BULLETINS**

Bulletin Number	Title
1	A Survey of the Functions of the Offices, Departments, Institutions, and Agencies of the State of Nevada and What They Cost (1947).
2	A Survey of Power and Industrial Facilities in Southern Nevada (1947).
*3	A Survey of Sales Taxes Applicable to Nevada (1948).
*4	Administrative Reorganization for Effective Government Management in Nevada (Gorvine, 1948).
5	Financial and Administrative Problems of Nevada Schools, and Suggested Solutions (1948).
6	A Survey of the Functions of the Insurance Commissioner (1948).
7	County Consolidation and Reorganization in Nevada (1948).
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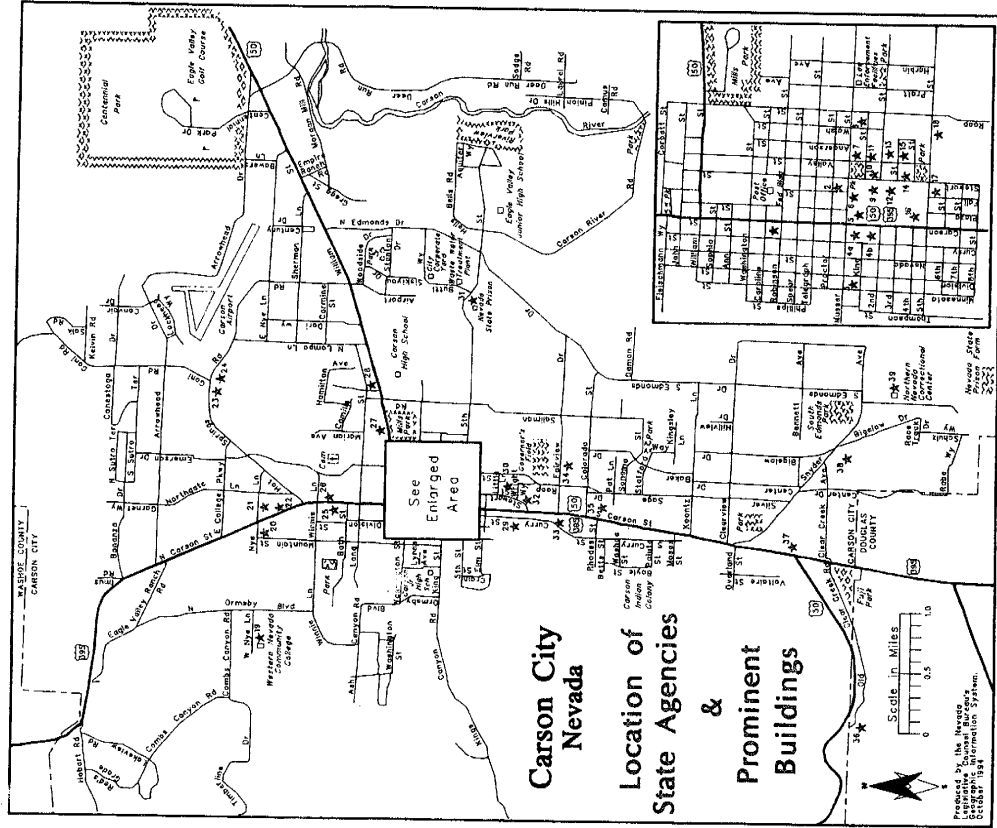
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# **DIRECTORY OF STATE AND LOCAL GOVERNMENT**



**Prepared by:**

**Research Division  
Legislative Counsel Bureau**

**January 1995**



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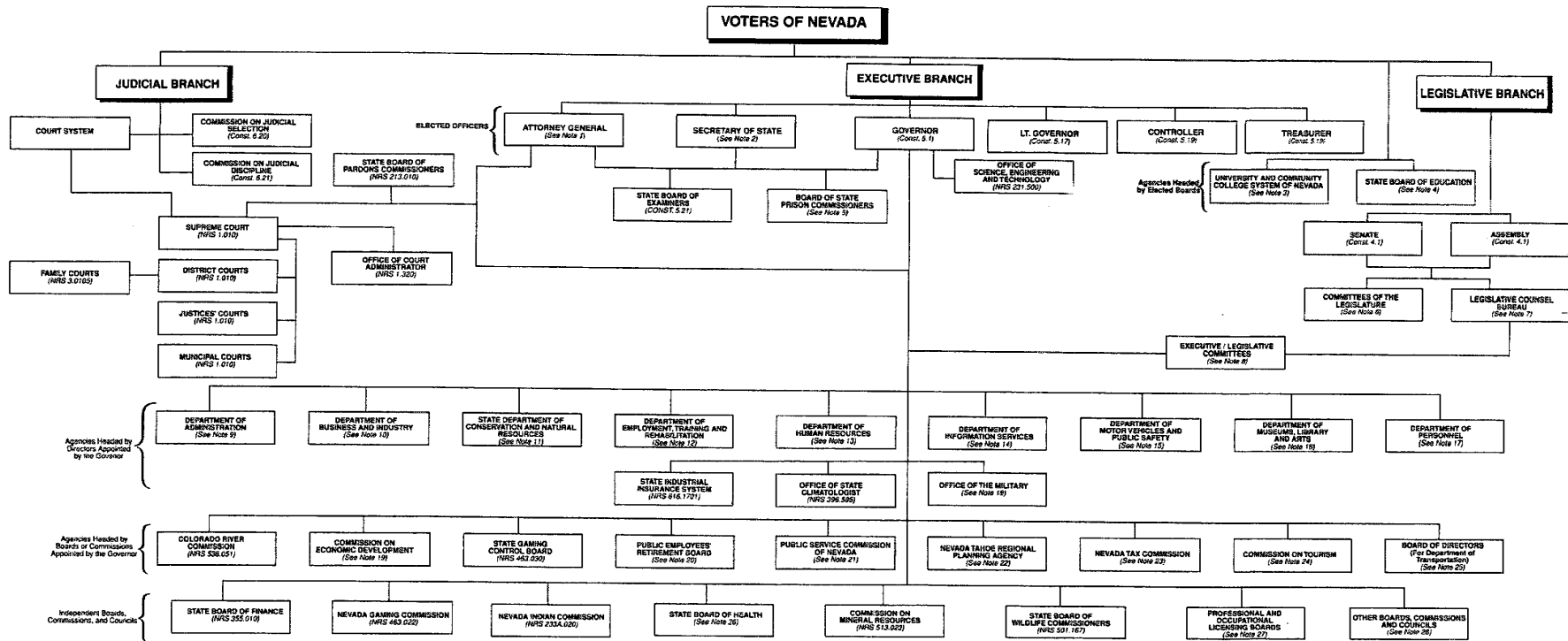
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DIRECTORY OF STATE AND LOCAL GOVERNMENT



# NEVADA STATE GOVERNMENT



# NOTES

This document catalogs state government entities created by the Nevada Constitution and the Nevada Revised Statutes (NRS). Bodies established by Federal action, gubernatorial executive order, or agency authorization are not included. The list below reflects the structure of each noted organization as specified in statute. Indirect relationships between entities are not indicated.

1. ATTORNEY GENERAL (Constitution 5.19)
  - Office of Advocate for Customers of Public Utilities (NRS 228.310)
  - Medicaid Fraud Control Unit (NRS 228.410)
  - Fraud Control Unit for Industrial Insurance (NRS 228.420)
  - Office of Advocate for Missing or Exploited Children (NRS 432.157)
2. SECRETARY OF STATE (Constitution 5.19)
  - Securities Division (NRS 225.176)
3. UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA (NRS 396.020)
  - Board of Regents (NRS 396.020)
  - Universities (NRS 396.020)
  - Community Colleges (NRS 396.020)
  - Administrative Services (NRS 396.020)
  - Research Facilities (NRS 396.020)
  - Desert Research Institute (NRS 396.020)
  - Ethics Institute (NRS 396.020)
  - Public Service Division (NRS 396.020)
  - Agricultural Extension (NRS 396.020)
  - State 4-H Camp Advisory Council (NRS 550.035)
  - Agricultural Experiment Station (NRS 396.600)
  - Bureau of Mines and Geology (NRS 396.800)
  - Committee on the Estate Tax Account for the Endowment of the University and Community College System of Nevada (NRS 3754.710)
  - Police Department by the University and Community College System of Nevada (NRS 396.325)
  - Nevada Health Service Corps (NRS 396.800)
  - Committee on Anatomical Dissection (NRS 451.360)
4. STATE BOARD OF EDUCATION (NRS 395.010)
  - State Department of Education (NRS 395.010)
5. BOARD OF STATE PRISON COMMISSIONERS (Constitution 5.21)
  - Department of Prisons (NRS 209.101)
6. COMMITTEES OF THE LEGISLATURE
  - Committee on High-Level Radioactive Waste (NRS 459.0985)
  - Interim Retirement Commission (NRS 288.113)
7. LEGISLATIVE COUNSEL BUREAU (NRS 218.620)
  - Intest Finance Committee (NRS 218.620)
  - Legislative Counsel (NRS 218.620)
  - Audit Subcommittee (NRS 218.620)
  - Legislative Committee on Health Care (NRS 4390.200)
  - Committee to Consult with the Legislative Council (NRS 218.243)
  - Legislative Committee on Public Lands (NRS 218.5363)
  - National Conference on Uniform State Laws (NRS 219.020)
  - Audit Division (NRS 218.620)
  - Fiscal Division (NRS 218.620)
  - Legal Division (NRS 218.620)
  - Research Division (NRS 218.620)
  - Administrative Division (NRS 218.620)
8. EXECUTIVE/LEGISLATIVE COMMISSIONS
  - Commission to Review the Compensation of Constitutional Officers, Legislators, Supreme Court Justices, District Judges, Elected County Officers (NRS 281.1571)
  - Education Commission of the States (NRS 399.015)
  - Commission on Ethics (NRS 281.455)
  - Advisory Board on Industrial Programs (NRS 209.4812)
  - Information Technology Advisory Board (NRS 242.122)
  - Marlette Lake Water System Advisory Committee (NRS 331.165)
  - Advisory Board on Maternal and Child Health (NRS 442.133)
  - Nevada Commission on Sports (NRS 3534.020)
  - Advisory Committee for a Veterans' Cemetery in Northern Nevada (NRS 417.230)
  - Advisory Committee for a Veterans' Cemetery in Southern Nevada (NRS 417.230)
9. DEPARTMENT OF ADMINISTRATION (NRS 232.213)
  - Budget Division (NRS 232.213)
  - Risk Management Division (NRS 232.213)
  - Heardness Division (NRS 232.213)
  - Building and Grounds Division (NRS 232.213)
  - Purchasing Division (NRS 232.213)
  - State Printing and Micrographics Division (NRS 232.213)
  - Administrative Services Division (NRS 232.213)
  - Motor Pool Division (NRS 232.213)
  - State Public Works Bureau (NRS 341.020)
  - Office of Internal Audits (NRS 3534.030)
10. DEPARTMENT OF BUSINESS AND INDUSTRY (NRS 232.510)
  - Consumer Affairs Division (NRS 232.510)
  - Division of Financial Institutions (NRS 232.510)
  - Housing Division (NRS 232.510)
  - Advisory Committee on Housing (NRS 319.173)
  - Manufactured Housing Division (NRS 232.510)
  - Real Estate Division (NRS 232.510)
  - Division of Unclaimed Property (NRS 232.510)
  - Division of Agriculture (NRS 232.510)
  - State Board of Agriculture (NRS 361.045)
  - Affairs Seed Advisory Board (NRS 387.135)
  - Advisory Council on the Metric System (NRS 581.500)

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  - Division of Insurance (NRS 232.510)
  - Northern Panel (NRS 414.019)
  - Screening Panels to Hear Claims of Medical Malpractice (NRS 414.019)
  - Southern Panel (NRS 414.019)
  - Screening Panels to Hear Claims of Medical Malpractice (NRS 414.019)
  - Office of the Advocate for Insurance Customers (NRS 232.630)
  - Advisory Board on Automotive Affairs (NRS 487.002)
  - Office for Hospital Patients (NRS 6790.500)
  - Division of Industrial Relations (NRS 232.510)
  - Advisory Council (NRS 232.510)
  - Occupational Safety and Health Review Board (NRS 516.555)
  - Office of Labor Commissioner (NRS 232.510)
  - State Apprenticeship Council (NRS 610.030)
  - Commission on Postsecondary Education (NRS 391.011)
  - Toxicity Authority (NRS 706.8818)
  - Nevada Rural Housing Authority (NRS 315.977)
  - Revised Athletic Commission (NRS 487.020)
  - State Prerequisite Animal and Rodent Committee (NRS 567.020)
  - State Dairy Commission (NRS 544.420)
  - Office of Nevada Attorney for Injured Workers (NRS 616.253)
11. STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES (NRS 232.020)
    - Advisory Board on Natural Resources (NRS 232.085)
    - Division of Water Resources (NRS 232.090)
    - Division of State Lands (NRS 232.090)
    - State Land Office (NRS 231.010)
    - Division of Forestry (NRS 232.090)
    - Division of State Parks (NRS 232.090)
    - Division of Conservation Districts (NRS 232.090)
    - Division of Environmental Protection (NRS 232.090)
    - Board to Review Claims (NRS 590.020)
    - Division of Water Planning (NRS 232.090)
    - Advisory Board on Water Resources Planning and Development (NRS 540.111)
    - Division of Wildlife (NRS 232.090)
    - State Environmental Commission (NRS 232.090)
    - State Conservation Commission (NRS 244.115)
    - Board of Adjustment (NRS 546.469)
    - Agency for Nuclear Projects (NRS 459.0083)
    - Commission on Nuclear Projects (NRS 459.0081)
    - Division of Technical Programs (NRS 459.0083)
    - Division of Planning (NRS 459.0083)
    - Office of the State Engineer (NRS 232.010)
    - Well Drillers' Advisory Board (NRS 534.150)
  12. DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION (NRS 232.910)
    - Employment Security Division (NRS 232.910)
    - Unemployment Compensation Service (NRS 612.210)
    - State Employment Service (NRS 612.210)
    - Employment Security Council (NRS 612.305)
    - Board of Review (of alleged employment security claims) (NRS 612.305)
    - Rehabilitation Division (NRS 232.910)
    - Bureau of Services to the Blind (NRS 232.940)
    - Bureau of Alcohol and Drug Abuse (NRS 232.940)
    - Bureau of Vocational Rehabilitation (NRS 232.940)
    - Advisory Committee on "Ischemic Brain Injuries" (NRS 426A.060)
    - Nevada Equal Rights Commission (NRS 232.920)
    - Board for the Education and Counseling of Displaced Homemakers (NRS 386.515)
    - Commission on Substance Abuse Education, Enforcement and Treatment (NRS 458.380)
    - Office of the Coordinator of the Program for Substance Abuse Education, Prevention, Enforcement and Treatment (NRS 458.400)
  13. DEPARTMENT OF HUMAN RESOURCES (NRS 232.300)
    - Aging Services Division (NRS 232.300)
    - Nevada Commission on Aging (NRS 4274.032)
    - Office of Specialist for the Rights of Elderly Persons (NRS 4274.123)
    - Office of Ombudsman (NRS 274.300)
    - Health Division (NRS 232.300)
    - State Hygienic Laboratory (NRS 439.240)
    - Mental Hygiene and Mental Retardation Division (NRS 232.300)
    - Welfare Division (NRS 232.300)
    - State Welfare Board (NRS 422.070)
    - Medical Care Advisory Group (NRS 422.151)
    - Division of Child and Family Services (NRS 232.300)
    - Nevada Youth Training Center Bureau (NRS 232.420)
    - Caliente Youth Center Bureau (NRS 232.420)
    - Northern Nevada Children's Home Bureau (NRS 232.420)
    - Southern Nevada Children's Home Bureau (NRS 232.420)
    - Bureau of Services for Child Care (NRS 232.420)
    - Youth Parole Bureau (NRS 232.420)
    - Board for Child Care (NRS 432A.071)
    - Office of the State Public Defender (NRS 180.010)
    - Commission on Mental Health and Mental Retardation (NRS 232.303)
    - Board to Distribute Money to Organizations Providing Emergency Shelter for Homeless Nevadaans (NRS 426A.020)
    - Committee for the Protection of Children (NRS 432.135)
    - Nevada State Board of Examiners for Administrators of Facilities for Long-Term Care (NRS 854.050)
  14. DEPARTMENT OF INFORMATION SERVICES (NRS 242.080)
    - Division of Systems and Programming (NRS 242.080)
    - Division of Facility Management (NRS 242.080)

## DEPARTMENT OF INFORMATION SERVICES—Continued

- Division of Planning and Research (NRS 242.080)
  - Telecommunications Division (NRS 242.080)
  - Communications Division (NRS 242.080)
15. DEPARTMENT OF MOTOR VEHICLES AND PUBLIC SAFETY (NRS 481.010)
    - Office of Director (NRS 481.037)
    - Registration Division (NRS 481.067)
    - Bureau of Enforcement (NRS 481.048)
    - Section for Control of Emissions from Vehicles (NRS 481.0481)
    - Driver's License Division (NRS 481.067)
    - Nevada Highway Patrol Division (NRS 481.067)
    - Administrative Services Division (NRS 481.067)
    - Investigation Division (NRS 481.067)
    - Division of Emergency Management (NRS 481.067)
    - Board of Search and Rescue (NRS 414.170)
    - Committee on Training in Search and Rescue (NRS 414.220)
    - State Fire Marshal Division (NRS 477.010)
    - Fire Protection and Communications for Firefighters (NRS 477.010)
    - Fire Investigation Section (NRS 477.010)
    - Public Education Section (NRS 477.010)
    - Fire Service Training Section (NRS 477.010)
    - Fire Data Section (NRS 477.010)
    - Division of Police and Protection (NRS 481.067)
    - State Board of Parole Commissioners (NRS 213.100)
    - Office of Nevada Commissioner for Veterans Affairs (NRS 417.020)
    - Office of Nevada Deputy Commissioner for Veterans Affairs (NRS 417.020)
    - Committee on Testing for Intoxication (NRS 484.389)
  16. DEPARTMENT OF MUSEUMS, LIBRARY AND ARTS (NRS 378.009)
    - Division of State Library and Archives (NRS 378.009)
    - State Publications Distribution Center (NRS 378.110)
    - Division of Museums and History (NRS 378.009)
    - Office of the Administrator (NRS 381.004)
    - Nevada State Museum (NRS 381.004)
    - Last City Museum (NRS 381.004)
    - Nevada Museum and Historical Society (NRS 381.004)
    - Nevada Historical Society (NRS 381.004)
    - East Elkhorn Museum (NRS 381.004)
    - Nevada State Railroad Board (NRS 381.004)
    - Nevada State Railroad Museum in Boulder City (NRS 381.004)
    - Office of Historic Preservation (NRS 378.009)
    - Centennial Historic District Commission (NRS 384.040)
    - State Council on the Arts (NRS 233C.030)
    - Board of Museums and History (NRS 381.009)
    - State Council on Libraries and Archives (NRS 380A.031)
    - State Historical Records Advisory Board (NRS 378A.030)
    - Commission for Cultural Affairs (NRS 233C.000)
  17. DEPARTMENT OF PERSONNEL (NRS 284.025)
    - Personnel Commission (NRS 284.025)
  18. OFFICE OF THE MILITARY (NRS 412.004)
    - Nevada Army National Guard (NRS 412.026)
    - Nevada Air National Guard (NRS 412.026)
    - Nevada National Guard Reserve (NRS 412.026)
  19. COMMISSION ON ECONOMIC DEVELOPMENT (NRS 231.030)
    - Division of Economic Development (NRS 231.030)
    - Division of Motion Pictures (NRS 231.030)
  20. PUBLIC EMPLOYEES' RETIREMENT BOARD (NRS 286.120)
    - Public Employees' Retirement System (NRS 286.110)
    - Police and Firemen's Retirement Fund Advisory Commission (NRS 286.227)
  21. PUBLIC SERVICE COMMISSION OF NEVADA (NRS 703.020)
    - Division of Consumer Relations (NRS 703.290)
  22. NEVADA TAXO REGIONAL PLANNING AGENCY (NRS 278.792)
    - Advisory Planning Commission (NRS 278.809)
  23. NEVADA TAX COMMISSION (NRS 360.010)
    - Department of Taxation (NRS 360.120)
    - Appraiser Certification Board (NRS 361.221)
  24. COMMISSION ON TOURISM (NRS 231.160)
    - Division of Tourism (NRS 231.160)
    - Division of Publications (NRS 231.160)
  25. BOARD OF DIRECTORS (for Department of Transportation) (NRS 408.106)
    - Department of Transportation (NRS 408.106)
    - Administrative Division (NRS 408.111)
    - Operations Division (NRS 408.111)
    - Engineering Division (NRS 408.111)
    - Planning Division (NRS 408.111)
  26. STATE BOARD OF HEALTH (NRS 409.030)
    - Advisory Committee concerning Sieckle Cell Anemia (NRS 442.118)
    - Advisory Board Relating to the Certification of Operators of Public Water Systems (NRS 445.3822)
    - Medical Laboratory Advisory Committee (NRS 652.160)
  27. PROFESSIONAL AND OCCUPATIONAL LICENSING BOARDS
    - Nevada State Board of Accountancy (NRS 529.035)
    - Committee on Continuing Education (NRS 529.380)
    - Local Governmental Advisory Committee (NRS 266.0165)
    - Commission of Appraisers of Real Estate (NRS 545C.180)
    - State Board of Architecture (NRS 628.036)

## PROFESSIONAL AND OCCUPATIONAL LICENSING BOARDS—Continued

- Board of Examiners for Audiology and Speech Pathology (NRS 637B.100)
  - State Barbers' Health and Sanitation Board (NRS 643.020)
  - Nevada State Board of Chiropractors (NRS 534.020)
  - State Contractors' Board (NRS 624.040)
  - State Board of Cosmetology (NRS 644.030)
  - Certified Court Reporters' Board of Nevada (NRS 656.040)
  - Board of Dental Examiners of Nevada (NRS 631.120)
  - Board of Dispensing Opticians (NRS 637.020)
  - Commission on Professional Standards in Education (NRS 391.011)
  - State Board of Professional Engineers and Land Surveyors (NRS 625.100)
  - State Board of Funeral Directors, Embalmers and Operators of Crematories (NRS 642.020)
  - Board of Hearing Aid Specialists (NRS 637A.030)
  - Board of Homeopathic Medicine (NRS 638A.100)
  - Board of Landscape Architecture (NRS 623A.080)
  - Board for the Regulation of Liquefied Petroleum Gas (NRS 380.485)
  - Board of Licensure for Marriage and Family Therapists (NRS 541A.090)
  - Board of Medical Examiners (NRS 630.050)
  - State Board of Nursing (NRS 632.020)
  - Advisory Committee on Nursing Assistants (NRS 632.072)
  - Advisory Council on Continuing Education for Nurses (NRS 637.025)
  - Board of Occupational Therapy (NRS 638.080)
  - Nevada State Board of Optometry (NRS 636.030)
  - State Board of Oriental Medicine (NRS 636A.030)
  - State Board of Osteopathic Physicians (NRS 632.181)
  - Peace Officers' Standards and Training Committee (NRS 481.053)
  - State Board of Pharmacy (NRS 639.020)
  - State Board of Physical Therapy Examiners (NRS 640.030)
  - State Board of Podiatry (NRS 635.020)
  - Private Investigator's Licensing Board (NRS 548.020)
  - Board of Psychological Examiners (NRS 641.047)
  - Board of Registration of Public Health Sanitarians (NRS 625A.030)
  - Real Estate Commission (NRS 645.050)
  - Board of Examiners for Social Workers (NRS 641B.100)
  - Nevada State Board of Veterinary Medical Examiners (NRS 638.120)
28. OTHER BOARDS, COMMISSIONS, AND COUNCILS
    - Nevada Beef Council (NRS 562.101)
    - Committee on Benefits (NRS 267.041)
    - Nevada Bicycle Advisory Board (NRS 486.510)
    - Collection Agency Advisory Board (NRS 549.047)
    - Columbia Basin Interstate Compact Commission of the State of Nevada (NRS 538.420)
    - National Conference of County Mental Health Programs (NRS 436.320)
    - Credit Union Advisory Council (NRS 678.250)
    - Economic Forum (NRS 353.220)
    - Emergency Response Commission (NRS 459.738)
    - Employee-Management Committee (NRS 284.060)
    - State Board of Equalization (NRS 361.775)
    - State Advisory Board of Trustees for the Trust Relating to the Fairground (NRS 551.020)
    - Board for Financing Water Projects (NRS 340.857)
    - State Board of Fire Services (NRS 477.020)
    - Technical Advisory Committee on Future State Revenues (NRS 353.229)
    - Gaming Policy Committee (NRS 452.021)
    - Nevada State Board on Geographic Names (NRS 227.110)
    - State Board for Each Bureau of Land Management Strategy Chapter (NRS 568.045)
    - State Board on Nevada State Grazing Boards (NRS 568.170)
    - State Health Coordinating Council (NRS 429A.030)
    - Western Interstate Compact for Higher Education (NRS 397.030)
    - Governor's Advisory Council on Education Relating to the Holocaust (NRS 233C.020)
    - Board of Trustees of the Fund for Hospital Care to Indigent Persons (NRS 426.193)
    - Advisory Committee on Insurance Covering the Treatment of Alcoholism and Drug Abuse (NRS 458.216)
    - Nevada Junior Livestock Show Board (NRS 563.010)
    - Land Use Planning Advisory Council (NRS 321.740)
    - Executive Council (NRS 321.750)
    - Local Government Employee-Management Relations Board (NRS 288.080)
    - Committee to Oversee the Management of Risks (NRS 459.3854)
    - Medical Advisory Board (NRS 467.012)
    - Ment Atvay Board (NRS 265.020)
    - Advisory Board on Motorcycle Safety (NRS 486.376)
    - Heritage Oil Compact Commission (NRS 322.170)
    - Committee to Accommodate the Public Employees' Deferred Compensation Program (NRS 287.330)
    - Board of Review (of administration of Nevada public lands) (NRS 321.5957)
    - Committee to Approve Schedules for the Retention and Disposition of Official State Records (NRS 238.073)
    - State Board of Sheep Commissioners (NRS 583.060)
    - Commission for Establishing Suggested Sentences for Felonies (NRS 176.003)
    - Interagency Committee for Coordinating Tourism and Economic Development (NRS 231.015)
    - Nevada Veterans' Advisory Commission (NRS 417.150)
    - Commission for the Preservation of Wild Horses (NRS 504.440)
    - Nevada Commission for Women (NRS 233C.020)

Prepared by: RESEARCH DIVISION, LEGISLATIVE COUNSEL BUREAU  
January 1995

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U.S. CONGRESSIONAL DELEGATION

For easy reference, most of the following sections will contain the statutory citation authorizing the department, division, board or commission. If the agency is nonstatutory or was created by Executive Order or Public Law, this will also be noted.

## **EXECUTIVE BRANCH**

### **CONSTITUTIONAL OFFICERS**

#### **ATTORNEY GENERAL**

The Attorney General is the advisor to the state on all legal matters arising in the Executive Branch of State Government. The Attorney General prepares written opinions upon questions of law requested by authorized entities; commences or defends suits in court to protect the interests of the state; and prosecutes and defends, on behalf of the state, cases before Nevada's Supreme Court.

#### **OFFICE OF THE ATTORNEY GENERAL**

*Nevada Constitution, Article 5, Section 19*

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#### **Carson City Central Office Staff**

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Brooke Nielsen, Assistant Attorney General

Karen Korcheck, Executive Assistant

Marietta Grass, Chief Financial Officer

Reba Coombs, Secretary to the Attorney General and Executive Assistant

#### **GAMING DIVISION**

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**MEDICAID FRAUD CONTROL UNIT**

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**OFFICE OF ADVOCATE FOR MISSING OR EXPLOITED CHILDREN**

**(CHILDREN'S ADVOCATE)**

**NRS 432.157**

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**PRIVATE INVESTIGATOR'S LICENSING BOARD**

**NRS 648.020**

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Daniel D. Crate, Las Vegas

David R. Spencer, Reno

George D. Wendell, Carson City

Carol Widmer-Hanna, Executive Director

**OFFICE OF ADVOCATE FOR CUSTOMERS OF PUBLIC UTILITIES**

**(CONSUMER'S ADVOCATE)**

**NRS 228.310**

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Attorney General

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**Criminal Justice Division**

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**Extradition Section**

Beverly Saucedo, Extradition Coordinator (687-3539)

**Human Resources Section**

Nancy Angres, Chief Deputy Attorney General (687-7335)

**Investigation Division**

Robert Pike, Chief Investigator (687-3543)

**Litigation Division**

Tom Ray, Solicitor General (687-5536)



**Transportation**  
**1263 South Stewart Street**  
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**Telephone: 687-5420**  
**Fax: 687-5016**

Brian Hutchins, Chief Deputy Attorney General

## STATE CONTROLLER

The State Controller is the state's Chief Fiscal Officer. The Controller issues warrants (checks) in payment of state obligations, pays employees' salaries, maintains the official accounting records of the state and prepares the annual statement of the state's financial status and public debt.

The State Controller is a member of the State Board of Finance and a member of the Board of Directors for the Department of Transportation.

## OFFICE OF THE STATE CONTROLLER

*Nevada Constitution*, Article 5, Section 19

(Ex Officio State Fiscal Officer)

State Capitol Building

Capitol Complex

Carson City, Nevada 89710

Telephone: 687-4330

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Darrel R. Daines, State Controller (R)

Ken West, Chief Deputy Controller

## GOVERNOR

The Governor of the state exercises the supreme executive power of the state. The Governor is responsible for coordinating the work of all state agencies, recommends the budget to the Legislature, and initiates planning for future state activities. The Governor also is Commander-in-Chief of the state's National Guard, serves as Chairman of the Board of Examiners, the Board of Finance, the Board of Pardons, and the Board of Directors for the Department of Transportation.

### GOVERNOR'S OFFICE

*Nevada Constitution, Article 5, Section 12*  
State Capitol Building  
Capitol Complex  
Carson City, Nevada 89710  
Telephone: 687-5670  
Fax: 687-4486

Robert J. (Bob) Miller, Governor (D)  
Jim Mulhall, Chief of Staff

Richard Urey, Press Secretary  
Margaret Springgate, Legal Counsel  
Ann Wilson Andreini, Executive Assistant  
Alice Brown, Executive Assistant  
Ann Fleck, Executive Assistant  
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Bob Walsh, Executive Assistant

Poet Laureate  
Nonstatutory

Norman Kaye, Las Vegas

**ROCKY MOUNTAIN LOW-LEVEL RADIOACTIVE WASTE BOARD**  
Nonstatutory

Scott M. Craigie, Director, Department of Human Resources

GOVERNOR

## LIEUTENANT GOVERNOR

The Lieutenant Governor of the state, upon the disability of the Governor or in the absence of the Governor from the state, shall exercise all of the powers and duties of the office of Governor.

The Lieutenant Governor serves as President of the Nevada Senate, Chairman of the Commission on Economic Development, and a member of the Board of Directors for the Department of Transportation.

### OFFICE OF THE LIEUTENANT GOVERNOR

*Nevada Constitution, Article 5, Section 17*

State Capitol Building

Capitol Complex

Carson City, Nevada 89710

Telephone: 687-3037

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Lonnie L. Hammargren, Lieutenant Governor (R)

Gary Gehrm, Assistant to the Lieutenant Governor

Las Vegas Office

555 East Washington Avenue

Las Vegas, Nevada 89101

Bob McAffery, Assistant to the Lieutenant Governor

## SECRETARY OF STATE

The Secretary of State keeps a record of the official acts of the Legislative and Executive Departments of State Government.

The Secretary of State maintains a Securities Division, administers the filings for Nevada corporations and corporations doing business in Nevada, handles Uniform Commercial Code filings, and registers and files Nevada trademarks.

The Secretary of State is the Chief Election Officer for the state, Secretary of the Board of State Prison Commissioners, a member of the Board of Examiners, and a member of the Tahoe Regional Planning Agency.

## OFFICE OF THE SECRETARY OF STATE

*Nevada Constitution, Article 5, Section 17*

State Capitol Building

Capitol Complex

Carson City, Nevada 89710

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Dean Heller, Secretary of State (R)

Dale A. R. Erquiaga, Chief Deputy Secretary of State

### SECURITIES DIVISION

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Charles H. Moore, Chief of Enforcement

Edwin Apenbrink, Chief of Registration

SECRETARY OF STATE

**COMMISSION ON ETHICS****NRS 281.455****Capitol Complex****Carson City, Nevada 89710****Telephone: 687-5469**

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William R. Morse, Las Vegas, Vice Chairman  
Jud Allen, Reno  
Mary Boetsch, Reno  
Helen Chisolm, Las Vegas  
Joni Wines, Las Vegas  
Lee-Ann Keever, Executive Secretary

**STATE BOARD OF EXAMINERS****NRS 353.010****State Capitol Building****Capitol Complex****Carson City, Nevada 89710****Telephone: 687-5670**

Robert J. (Bob) Miller, Governor, Chairman  
Frankie Sue Del Papa, Attorney General  
Dean Heller, Secretary of State

**STATE BOARD OF FINANCE****NRS 355.010****State Capitol Building****Capitol Complex****Carson City, Nevada 89710****Telephone: 687-5200**

Robert J. (Bob) Miller, Governor, Chairman  
Robert L. Seale, State Treasurer  
Darrel R. Daines, State Controller  
Michael Kern, Las Vegas  
Claire Young, Reno

Brian K. Krolicki, Chief Deputy Treasurer, Secretary

## STATE TREASURER

The State Treasurer receives, reviews, and issues receipts for all state monies; countersigns and distributes warrants (checks) drawn upon the Treasury by the State Controller; and establishes the policies to be followed in the investment of state money. The State Treasurer is also responsible for the safekeeping of all bonds and securities associated with the state.

The State Treasurer serves as a member of the State Board of Finance.

## OFFICE OF THE STATE TREASURER

*Nevada Constitution, Article 5, Section 19*

(Ex Officio State Disbursing Officer

for the Federal Government)

State Capitol Building

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Brian K. Krolicki, Chief Deputy Treasurer

John Adkins, Deputy of Cash Management

Diana Vasey, Deputy for Investments

Marilyn Cole, Management Assistant, Legislative Liaison

STATE TREASURER

## UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA

*Nevada Constitution, Article 11, Section 4*

2601 Enterprise Road

Reno, Nevada 89512

### BOARD OF REGENTS

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Shelley Berkley, Las Vegas  
Jill Talbot Derby, Carson City  
V. James Eardley, Sparks  
Joseph M. (Joe) Foley, Las Vegas  
Dorothy S. Gallagher, Elko  
Maddy Graves, Las Vegas  
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Nancy A. Price, Las Vegas  
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### Chancellor's Office

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Dr. Joseph Crowley, President, University of Nevada, Reno  
Dr. Richard Moore, President, Community College of Southern Nevada  
Dr. James V. Taranik, President, Desert Research Institute, Reno  
Dr. Ron Remington, President, Northern Nevada Community College, Elko  
Dr. Rita Gubanich, Interim President, Truckee Meadows Community College, Reno  
Dr. Tony Calabro, President, Western Nevada Community College, Carson City



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Dr. Dale F. Ritter, Executive Director, Quaternary Sciences Center

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Eric Moody, Reno, Vice Chairman

Mary Ansari, Reno

Thomas L. Clark, Las Vegas

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Philip I. Earl, Reno

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Earl W. Kersten, Reno

Jeffrey M. Kintop, Reno

Dan Lyons, Carson City

Art Manning, Owyhee

Peter G. Morros, Carson City

Guy Louis Rocha, Carson City

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Michael Stitt, Las Vegas

Jerry Vivant, Carson City

**BUREAU OF MINES AND GEOLOGY****NRS 396.600****University of Nevada, Reno****Reno, Nevada 89557-0088****Telephone: 784-6691**

Jonathan G. Price, Director

**State 4-H Camp Advisory Council****NRS 550.035****Nevada Cooperative Extension/278****University of Nevada, Reno****Reno, Nevada 89557-0029****Telephone: 784-6518**George C. Hill, Chairman, Nevada  
Cooperative Extension

Thomas Barrington, Reno

Barbara Byington, Minden

John Hamer, Yerington

Karen Hinton, Carson City

Senator Lawrence E. Jacobsen,  
MindenBernard M. Jones, Dean and Director,  
Nevada Cooperative ExtensionElwood Miller, Associate Director,  
Nevada Cooperative Extension

Darlene Moura, Lovelock

Tom Moura, Lovelock

Eric Olsen, Fallon

Bob Quilici, Reno

Marilyn Smith, Elko

Jack White, Gardnerville

(Vacancy)

**NEVADA JUNIOR LIVESTOCK SHOW BOARD****NRS 563.030****P.O. Box 8026****Reno, Nevada 89507****Telephone: 784-6207****Fax: 784-4227**

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**Western Interstate Commission for Higher Education****(WICHE)****NRS 397.030****2601 Enterprise Road****Reno, Nevada 89512****Telephone: 784-4900**

Paul A. Page, Ph.D., Reno

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Debra Jaeck, Management Assistant II

## **EXECUTIVE BRANCH AGENCIES**

### **DEPARTMENT OF ADMINISTRATION**

**NRS 232.213**  
**Blasdel Building**  
**209 East Musser**  
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John P. Comeaux, Director

#### **ADMINISTRATIVE SERVICES DIVISION**

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Tracy Raxter, Chief

#### **BUDGET DIVISION**

**NRS 232.213**  
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**Fax: 687-3983**

John P. Comeaux, Director  
Janet Johnson, Deputy Budget Administrator  
Don Hataway, Chief Assistant Budget Administrator  
Maud Naroll, Chief Assistant, Planning

#### **ECONOMIC FORUM**

**NRS 353.226**

Steve Greathouse, Assembly Speaker Nominee, Las Vegas  
David J. Morgan, Governor Nominee, Reno  
Lois Roethel, Governor Nominee, Las Vegas  
Leo V. Seevers, Senate Nominee, Reno  
Dianne Ursick, Governor Nominee, Las Vegas

#### **BUILDINGS AND GROUNDS DIVISION**

**NRS 232.213**  
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**Carson City, Nevada 89710**  
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Mike Meizel, Chief

ADMINISTRATION

**HEARINGS DIVISION  
NRS 232.213**

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**Las Vegas Office**  
2770 Maryland Parkway, Suite 112  
Las Vegas, Nevada 89109  
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John P. Comeaux, Chief

Bryan A. Nix, Senior Appeals Officer

**Appeals  
NRS 616.542**

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Deborah Scott Gallagher, Appeals Officer

Bryan A. Nix, Senior Appeals Officer

**OFFICE OF INTERNAL AUDITS  
NRS 232.213**  
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**STATE MOTOR POOL  
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Pat Eischeid, Chief

Dennis Colling, Chief

**STATE PRINTING AND  
MICROGRAPHICS DIVISION  
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301 South Stewart Street  
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Fax: 687-6951

**PURCHASING DIVISION  
NRS 232.213**  
Kinkead Building  
505 East King Street, Room 400  
Carson City, Nevada 89710  
Telephone: 687-4070  
Fax: 687-3688

Donald L. Bailey, Sr., Chief

Tom Tatro, Chief

**RISK MANAGEMENT DIVISION**

**NRS 232.213**

**209 East Musser Street, Room 104**

**Carson City, Nevada 89710**

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**Fax: 687-4235**

David R. Thomas, Chief

**STATE PUBLIC WORKS BOARD**

**NRS 341.020**

**Kinthead Building**

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Kurt R. Brown, Carson City

John Cummings, Las Vegas

S. Barton Jacka, Reno

Otto Merida, Las Vegas

Irene Porter, Las Vegas

Roger Trounday, Sparks

(Vacancy), Manager

Roger E. Grable, Deputy Manager, Administration

Richard S. Knapp, A.I.A., Chief of Design

**DEPARTMENT OF BUSINESS AND INDUSTRY**

NRS 232.510

BUSINESS AND INDUSTRY

**DIRECTOR'S OFFICE**

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Rose McKinney-James, Director  
Sharon E. Harvey, Management  
Assistant

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Fax: 687-4266

Rose McKinney-James, Director  
Jolene B. Rose, Deputy Director

**Office of Industrial Development and Planning**  
Nonstatutory

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Fax: 687-4266

Larry D. Struve, Chief

**Reno Office**  
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Fax: 688-1803

Larry D. Struve, Chief

**Special Committee on Private Activity Bonds**  
Nonstatutory

Rose McKinney-James, Director, Department of Business and Industry, Chairman  
Tim Carlson, Executive Director, Commission on Economic Development  
Thomas J. Grady, Carson City, Representative of Nevada League of Cities  
Robert S. Hadfield, Carson City, Representative of Nevada Association of Counties  
James P. Hawke, Director, Division of Emergency Management, Department of Motor  
Vehicles and Public Safety  
Charles (Chas) Horsey, Administrator, Housing Division, Department of Business and  
Industry  
Dennis Stein, Las Vegas, Executive Director, Nevada Development Authority  
Larry D. Struve, Chief, Office of Industrial Development and Planning, Department of  
Business and Industry  
Jolene B. Rose, Deputy Director, Department of Business and Industry, Secretary

**Ethics Committee**  
Nonstatutory

Jolene B. Rose, Deputy Director, Chairman  
Charles (Chas) Horsey, Administrator, Housing Division  
James Start, Senior Examiner, Division of Unclaimed Property  
Glen Walquist, Deputy Commissioner, Division of Financial Institutions  
George Whitney, Project Subdivision Reviewer, Real Estate Division



**DIVISION OF AGRICULTURE  
NRS 232.510**

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P.O. Box 11100  
Reno, Nevada 89510  
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Fax: 688-1178**

**Las Vegas Office  
2300 McLeod Street  
Las Vegas, Nevada 89104  
Telephone: 486-4690  
Fax: 486-4695**

Thomas W. Ballow, Administrator

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NRS 561.045**

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James E. Connelley, Mountain City,  
Vice Chairman  
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Frederick W. Dressler, Gardnerville

Harold W. Hall, Yerington  
Jay Harrison, Las Vegas  
Chris Hellwinkel, Gardnerville  
Donnell J. Richards, Winnemucca  
Darrel H. Southworth, Las Vegas  
Ronald Yamamoto, Reno

Thomas W. Ballow, Administrator, Division of Agriculture, Secretary

**Alfalfa Seed Advisory Board  
NRS 587.135  
Telephone: 688-1180  
Fax:**

Allen Brinkerhoff, Lovelock, Chairman  
Jess Bice, Nampa, Idaho  
Gene Brinkerhoff, Lovelock

Lee Brinkerhoff, Winnemucca  
Dan Hetrick, Oroville  
Robert Monroe, III, Lovelock  
Roy Phillips, Lovelock

Randy Bradley, Executive Secretary

**STATE PREDATORY ANIMAL AND RODENT COMMITTEE  
NRS 567.020  
4600 Kietzke Lane, Building O-260  
Reno, Nevada 89502  
Telephone: 784-5081  
Fax: 784-5874**

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Lisa Hurst, Reno, Secretary  
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Alan Oppio, Sparks

**COMMITTEE TO CONTROL PREDATORY ANIMALS  
STATE BOARD OF SHEEP COMMISSIONERS**

**NRS 562.060 and 567.120**

**339 West Rockwood**

**Elko, Nevada 89801**

**Telephone: 753-8233**

Pete G. Paris, Jr., Elko, Chairman

Fred M. Fulstone, Jr., Smith Valley

Bertrand Paris, Jr., Ely

Stephanie D. Licht, Executive Secretary

**STATE SEALER OF WEIGHTS AND MEASURES**

**NRS 581.070**

**Telephone: 688-1180**

**Fax: 688-1166**

Thomas W. Ballow, State Sealer of Weights and Measures

William McCrea, Supervisor

**ADVISORY COUNCIL ON THE METRIC SYSTEM**

**NRS 581.500**

(Presently inactive.)

**NEVADA ATHLETIC COMMISSION**

**NRS 467.020**

**2770 South Maryland Parkway, No. 314**

**Las Vegas, Nevada 89109**

**Telephone: 486-6447**

Dr. Elias F. Ghanem, Las Vegas, Chairman

Nat Carasali, Reno

Luther Mack, Reno

Dr. James E. Nave, Las Vegas

Chrispin Rivera, Las Vegas

Marc Ratner, Executive Director

Sandra Johnson, Management Assistant IV

Colleen Patchin, Program Assistant II

**Medical Advisory Board**

**NRS 467.012**

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Dr. Albert H. Capanna, Las Vegas

Dr. James McLennon, Sparks

Dr. Donald J. Romeo, Las Vegas

Dr. Charles W. Ruggeroli, Las Vegas

**CONSUMER AFFAIRS DIVISION  
NRS 232.230**

**Las Vegas Office  
1850 East Sahara Avenue  
Las Vegas, Nevada 89158  
Telephone: 486-7355  
Fax: 486-2321**

**Reno Office  
4600 Kietzke Lane  
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Reno, Nevada 89502  
Telephone: 688-1800  
Fax: 688-1803**

Patricia Morse Jarman, Commissioner

Ray Trease, Consumer Services Officer

**STATE DAIRY COMMISSION  
NRS 584.420**

**4600 Kietzke Lane, Building I, Suite 206  
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Telephone: 688-1211  
Fax: 688-1218**

Robert R. Barengo, Reno, Banking or Finance Representative, Chairman  
C. Richard Capurro, Sparks, Agriculture Economist Representative  
Larry W. Swecker, Las Vegas, Public Accountant Representative

Bryn Armstrong, Executive Director/Secretary

**Las Vegas Office  
23-A North Mojave Road  
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Telephone: 486-3431  
Fax: 486-3935**

Andrew R. Johnson, Southern Area Supervisor

**DIVISION OF FINANCIAL INSTITUTIONS  
NRS 232.510**

**Carson City Office  
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Fax: 687-6909**

**Las Vegas Office  
2601 East Sahara Avenue  
Las Vegas, Nevada 89104  
Telephone: 486-4120  
Fax: 486-4177**

L. Scott Walshaw, Commissioner  
Burns Baker, Deputy Commissioner

Glen Walquist, Deputy Commissioner

**COLLECTION AGENCY ADVISORY BOARD  
NRS 649.047**

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R. Norrison Beatty, Las Vegas  
Richard Billman, Las Vegas  
Howard Crane, Elko  
Michael O'Connor, Las Vegas

**HOUSING DIVISION  
NRS 232.230  
Evergreen Center  
1802 North Carson Street, Suite 154  
Carson City, Nevada 89710  
Telephone: 687-4258  
Fax: 687-4040 or 687-6947**

Charles (Chas) Horsey, Administrator  
Mamie Chinn, Deputy Administrator  
Lon DeWeese, Chief Assistant

**Las Vegas Telephone: 486-4124  
Las Vegas Fax: 486-4166**

Jean Norton, Chief Assistant

**Advisory Committee on Housing  
NRS 319.173**

Charles Carter, Reno  
Michael Costello, Las Vegas  
Ben Green, Reno  
Gary Harmon, Las Vegas  
Dennis Johnson, Reno

Walt Knoblock, Las Vegas  
Richard Plasler, Las Vegas  
Byron Smith, Reno  
Thomas Springer, Reno

**DIVISION OF INDUSTRIAL RELATIONS  
NRS 232.510**

**Carson City Office  
400 West King Street, Suite 400  
Carson City, Nevada 89710  
Telephone: 687-3032  
Fax: 687-6305**

**Las Vegas Office  
2500 West Washington, Suite 100  
Las Vegas, Nevada 89106  
Telephone: 486-5150  
Fax: 486-5018**

Ron Swirczek, Administrator

Ron Swirczek, Administrator  
Helen Aberle, Assistant Administrator

**Occupational Safety and Health Review Board  
NRS 618.565**

John Rogers, Las Vegas, Chairman  
Mary Lou Bissett, Reno  
Jennifer Garland, Las Vegas  
Raymond R. Morgan, Reno  
Leonard Whittman, Las Vegas

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DIVISION OF INDUSTRIAL RELATIONS  
NRS 232.570**

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Danny Thompson, Henderson, Vice Chairman	Linda Rogers-Randell, Las Vegas Samuel R. Smith, Las Vegas
Richard J. Ciesynski, Sparks	
Ron Swirczek, Administrator, Secretary	

**DIVISION OF INSURANCE  
NRS 232.510**

**Carson City Office**  
1665 Hot Springs Road, Ste. 152  
Carson City, Nevada 89710  
Telephone: 687-7668  
Fax: 687-3937

**Las Vegas Office**  
2501 East Sahara Avenue  
Las Vegas, Nevada 89158  
Telephone: 486-4009  
Fax: 486-4007

(Vacancy), Commissioner  
Dave Hall, Deputy Commissioner

Pamela A. Mackay, Deputy Commissioner

**Office for Hospital Patients**  
NRS 679B.500  
Telephone: 486-6545  
Fax: 486-7359

Lise Wyman, Administrator, Las Vegas

**Office of the Advocate for Insurance Customers**  
NRS 639B.400  
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Fax: 486-7359

John F. Wiles, Advocate, Las Vegas

**ADVISORY BOARD ON AUTOMOTIVE AFFAIRS**  
**NRS 487.002**

Raymond L. Sparks, Chief, Registration Division, Department of Motor Vehicles and Public Safety, Chairman  
James W. Jackson, Sparks  
Jan Justin, Las Vegas  
Clark D. Lee, Las Vegas  
Pamela A. Mackay, Deputy Commissioner, Division of Insurance, Department of Business and Industry  
Richard Mills, Reno  
Vertrus T. Smith, Sparks

**NEVADA ATTORNEY FOR INJURED WORKERS**  
**NRS 616.253**

**Carson City Office**  
**1000 East William Street, Suite 213**  
**Carson City, Nevada 89710**  
**Telephone: 687-4076**  
**Fax: 687-4134**

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**2770 South Maryland Parkway,**  
**Suite 218**  
**Las Vegas, Nevada 89158**  
**Telephone: 486-6489**  
**Fax: 486-6680**

Nancyann Leeder, Nevada Attorney for  
Injured Workers

**OFFICE OF LABOR COMMISSIONER**  
**NRS 232.510**

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**1445 Hot Springs Road, Suite 108**  
**Carson City, Nevada 89710**  
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**Fax: 687-6409**

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**2770 South Maryland Parkway,**  
**Suite 308**  
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**Fax: 486-6484**

F. T. (Frank) MacDonald, Labor  
Commissioner  
Mona Lopez, Chief Assistant

David Dahn, Deputy Labor Commissioner

**STATE APPRENTICESHIP COUNCIL**  
**NRS 610.030**

**1445 Hot Springs Road, Suite 108**  
**Carson City, Nevada 89710**  
**Telephone: 687-4850**

Kevin B. Christensen, Las Vegas,  
Chairman  
Richard J. Ciesynski, Reno  
Richard Cutbirth, Las Vegas

Frank Ellis, Sparks  
Claudette Enus, Las Vegas  
James J. Leonard, Sparks  
Michael W. Zech, Las Vegas

F. T. (Frank) MacDonald, Director

**MANUFACTURED HOUSING DIVISION**  
**NRS 232.510**

**Las Vegas Office**  
**2601 East Sahara Avenue**  
**Las Vegas, Nevada 89104**  
**Telephone: 486-4135**  
**Fax: 486-4309**

**Carson City Office**  
**1923 North Carson Street,**  
**Suite 203**  
**Carson City, Nevada 89706**  
**Telephone: 687-3156**  
**Fax: 687-5129**

**Elko Office**  
**850 Elm Street**  
**Elko, Nevada 89801**  
**Telephone: 753-1144**

(Vacancy), Administrator

**DIVISION OF MINERALS**  
**NRS 232.510**

**Carson City Office**  
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**4220 South Maryland Parkway,**  
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Russell A. Fields, Administrator  
Paul J. Iverson, Deputy Administrator

Walter S. Lombardo, Chief

**Bureau of Abandoned Mine Lands**  
**NRS 513.094**  
**Telephone: 687-5050**  
**Fax: 687-3957**

Doug Driesner, Chief

**COMMISSION ON MINERAL RESOURCES**  
**NRS 513.023**

Fred D. Gibson, Jr., Las Vegas, Chairman  
Peter W. Hummel, Reno, Vice Chairman  
James Chachas, Las Vegas

Hugh C. Ingle, Jr., Yerington  
John T. McDonough, Elko  
Ron Parratt, Reno  
Frank Yeamans, Reno

Russell A. Fields, Administrator, Secretary

**INTERSTATE OIL COMPACT COMMISSION****(Interstate Compact on Oil and Gas)****NRS 522****c/o Division of Minerals****400 West King Street, Suite 106****Carson City, Nevada 89710****Telephone: 687-5050****Fax: 687-3957**

Robert J. (Bob) Miller, Governor

Russell A. Fields, Official Representative, Carson City

**COMMISSION ON POSTSECONDARY EDUCATION****NRS 232.230****1820 East Sahara Avenue, Suite 160****Las Vegas, Nevada 89104****Telephone: 486-7330****Fax: 486-7340**

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Penelope E. Moezzi, Lovelock,

Vice Chairman

Patricia Fore, Glenbrook

Carol Lenhart, Las Vegas

Ann Lynch, Las Vegas

Frank Toti, Las Vegas

Valerie Wiener, Las Vegas

David Perlman, Administrator

Kathryn Winkle, Program Assistant,

Tim Breen, Education Specialist

Marie Elwell, Education Specialist

**REAL ESTATE DIVISION****NRS 232.510****Carson City Office****1665 Hot Springs Road****Carson City, Nevada 89710****Telephone: 687-4280****Fax: 687-4868****Las Vegas Office****2501 East Sahara Avenue****Las Vegas, Nevada 89158****Telephone: 486-4033****Fax: 486-4275**

Joan Kruse, Deputy Administrator

Joan Buchanan, Administrator

**Commission of Appraisers of Real Estate****NRS 645C.180**

Roberta J. Boscutti, Las Vegas

Stephen R. Johnson, Reno

William G. Kimmel, Reno

James Martin, Reno

Timothy R. Morse, Las Vegas



**Real Estate Commission  
NRS 645.050**

Marti Allison, Reno  
Harvey C. Fennell, Reno  
Gary Troxel, Fallon

James A. Wade, Las Vegas  
James V. Whitworth, Las Vegas

**NEVADA RURAL HOUSING AUTHORITY  
NRS 315.977  
2100 California Street  
Carson City, Nevada 89701  
Telephone: 687-5747  
Fax: 687-5637**

Roger Mancebo, Carson City, Chairman  
Barbara Errecart, Elko  
Jerry Martin, Reno

James T. Regan, Fallon  
Paul J. Vesco, Winnemucca

Carolyn Stockton, Executive Director

**TAXICAB AUTHORITY  
NRS 232.510  
1785 East Sahara Avenue, Suite 200  
Las Vegas, Nevada 89158  
Telephone: 486-6532  
Fax: 486-7350**

Harry Vogel, Las Vegas, Chairman  
Karen P. Bennett, Las Vegas  
David Lee, Las Vegas

Isabel Perera-Pfeifer, Las Vegas  
Danny Tarkanian, Las Vegas

Sandra Lee Avants, Administrator  
Jean Mischel, Deputy Attorney General  
Amy Montoya, Board Secretary

**DIVISION OF UNCLAIMED PROPERTY  
NRS 232.510  
2601 East Sahara Avenue  
Las Vegas, Nevada 89158  
Telephone: 486-4140  
Fax: 486-4177**

Coni Longero, Administrator

**OFFICE OF PROTECTION AND ADVOCACY**  
**NRS 433A.350 (42 U.S.C. §§ 10801. *et seq.*)**

**Reno Office**  
**1135 Terminal Way, Suite 105**  
**Reno, Nevada 89502**  
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**Toll-Free Telephone: 1-800-992-5715**  
**Fax: 688-1479**

**Las Vegas Office**  
**5000 West Oakey Boulevard, Suite E-1**  
**Las Vegas, Nevada 89102**  
**Telephone: 486-7600**  
**Fax: 486-7758**

Richard Jones, Compliance Investigator II

Travis Wall, Director

**NEVADA STATE ENERGY OFFICE**

**Nonstatutory**  
**1050 East William Street, Suite 401**  
**Carson City, Nevada 89710**  
**Telephone: 687-4910**  
**Fax: 687-4914**

DeeAnn Parsons, Chief

# STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

**NRS 232.090**  
**123 West Nye Lane**  
**Carson City, Nevada 89710**  
**Telephone: 687-4360**  
**Fax: 687-6122**

Peter G. Morros, Director

## **Advisory Board on Natural Resources** **NRS 232.085**

Randy Capurro, Representative of Users of the State Park System  
 Dennis Selleck, Representative of Active Participants in Outdoor Recreational Activities  
 Barbara Curti, Representative of the Agricultural Industry  
 Michael Doyle, Representative of the Mining Industry  
 John Vernarecci, Representative of Forestry or Fire Control Services  
 Fred E. Wright, Representative of Conservation Interests  
 Marta Adams, Representative of the General Public

## **DIVISION OF CONSERVATION DISTRICTS**

**NRS 232.090**  
**333 West Nye Lane, Room 126**  
**Carson City, Nevada 89710**  
**Telephone: 687-6977**

Pamela B. Wilcox, Acting Administrator  
 Christopher K. Freeman, Program Specialist

## **State Conservation Commission** **NRS 232.090 and 548.115**

Eddie C. Venturacci, Fallon, Chairman  
 Marvin Jessen, Ely  
 Robert E. Hartman, Tonopah  
 Ray R. Huxtable, Reno

Bryant W. Robinson, Logandale  
 Patsy Tomera, Carlin  
 Carl Uhlig, Wells

Thomas W. Ballow, Administrator, Division of Agriculture, Reno, ex officio  
 Bernard Jones, Dean, Max C. Fleischmann College of Agriculture, University of Nevada,  
 Reno, ex officio  
 Pamela B. Wilcox, Executive Secretary

CONSERVATION AND NATURAL RESOURCES

**DIVISION OF ENVIRONMENTAL PROTECTION**

**NRS 232.090**

**333 West Nye Lane**

**Carson City, Nevada 89710**

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**Fax: 687-5856**

Lewis H. Dodgion, Administrator

Lucy Zeier, Principal Accountant

Kent Hanson, Deputy Attorney General

Dick Reavis, Deputy Administrator, Air, Mining and Water Programs

Verne Rosse, Deputy Administrator, Corrective Action, Federal Facilities and Waste Management Programs

Dick Serdoz, Office Manager, Las Vegas (486-7010)

Jolaine Johnson, Chief, Bureau of Air Quality

Allen Biaggi, Chief, Bureau of Corrective Actions

Paul Liebendorfer, Chief, Bureau of Federal Facilities

Doug Zimmerman, Chief, Bureau of Mining Regulation and Reclamation

(Vacancy), Chief, Bureau of Waste Management

Jim Williams, Chief, Bureau of Water Pollution Control

Wendell McCurry, Chief, Bureau of Water Quality Planning

**STATE ENVIRONMENTAL COMMISSION**

**NRS 232.090 and 445.451**

**333 West Nye Lane**

**Carson City, Nevada 89710**

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Melvin D. Close, Las Vegas, Chairman

William A. Molini, Administrator, Division of Wildlife, Reno, Vice Chairman

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William B. Bentley, M.D., Las Vegas

Russell A. Fields, Administrator, Division of Minerals, Carson City

G. Fred Gifford, Reno

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Jean Mischel, Las Vegas

Harold J. Ober, Las Vegas

Joseph F. Tangredi, M.D., Las Vegas

Roy W. Trenoweth, State Forester Firewarden, Carson City

R. Michael Turnipseed, State Engineer, Carson City

LuElla Rogers, Recording Secretary

**Board to Review Claims  
NRS 590.820**

John Haycock, Las Vegas, Chairman  
Eugene Williams, Assistant State Fire Marshal, Carson City  
Joanne Blystone, Las Vegas  
Linda A. Bowman, Reno  
David Pursell, Chief, Assessment Standards Division, Department of Taxation, Carson City  
Lewis H. Dodgion, Administrator, Division of Environmental Protection, Carson City  
Mike Miller, Carson City

Eric Taxer, Executive Secretary (687-4670, Ext. 3036)  
Sheri Gregory, Recording Secretary (687-4670, Ext. 3047)

**DIVISION OF FORESTRY  
NRS 232.090  
123 West Nye Lane  
Carson City, Nevada 89710  
Telephone: 687-4350  
Fax: 687-4244**

Roy W. Trenoweth, State Forester Firewarden  
Otis N. Turner, Assistant State Forester, Administration and Fire Management  
Patrick M. Murphy, Assistant State Forester, Resource Management and Conservation Camps

**DIVISION OF STATE LANDS  
NRS 232.090  
State Land Use Planning Agency  
NRS 321.700  
333 W. Nye Lane  
Carson City, Nevada 89710  
Telephone: 687-4363**

Pamela B. Wilcox, Administrator and State Land Registrar  
J. Michael Del Grosso, Senior Planner  
Keith-Ann Marien, Supervisory Land Agent

**Board of Review  
NRS 321.5967**

(Presently inactive.)

**State Land Use Planning Advisory Council  
NRS 321.740**

Fred Anderson (Esmeralda County), Goldfield  
Dave Ayoob (Pershing County), Lovelock  
James E. Baumann (Eureka County), Eureka  
George R. E. Boucher (Elko County), Elko  
Rene Cardinal (Lyon County), Wellington  
Richard Carver (Nye County), Round Mountain  
Jacques Etchegoyhen (Douglas County), Minden  
John Hester (Washoe County), Reno  
Richard B. Holmes (Clark County), Las Vegas  
Charles E. Jackson (Mineral County), Mina  
Cheryl Lyngar (Lander County), Battle Mountain  
Larry Prater (Storey County), Virginia City  
James Regan (Churchill County), Fallon  
Ronald E. Schrempp (Humboldt County), Winnemucca  
Walter A. Sullivan (Carson City), Carson City  
Barlow N. White (White Pine County), Ely  
(Vacancy - Lincoln County)

**State Land Use Planning Advisory Council Executive Council  
NRS 321.755**

Pamela B. Wilcox, Administrator, Division of State Lands  
Richard B. Holmes (Clark County), Las Vegas  
Barlow N. White (White Pine County), Ely

**DIVISION OF STATE PARKS  
NRS 232.090**

**123 West Nye Lane, Room 207  
Carson City, Nevada 89710  
Telephone: 687-4384  
Fax: 687-4117**

John Richardson, Administrator  
Wayne Perock, Chief of Field Operations  
Steve Weaver, Chief of Planning and Development

**DIVISION OF WATER PLANNING  
NRS 232.090**

**123 West Nye Lane  
Carson City, Nevada 89710  
Telephone: 687-3600  
Fax: 687-6972**

Naomi Smith Duerr, State Water Planner

**Advisory Board on Water Resources Planning and Development  
NRS 540.111**

Janet Carson, Reno	Gary Holler, North Las Vegas
Richard D. (Dick) Goecke, Las Vegas	Richard Holmes, Las Vegas
John Gonzales, Sparks	Pat Mulroy, Las Vegas
Alan Gove, Boulder City	Kurt Segler, Henderson

The members of the Board for Financing Water Projects serve as ex officio members to this advisory board.

**Board for Financing Water Projects  
NRS 349.957**

Richard Arden, Sparks	Francine Schartz, Las Vegas
D. (Bud) Danner, Elko	B. James Vasey, Minden
Gene Love, Fernley	

Dana Pennington, Acting Administrator, Health Division, Department of Human Resources

**DIVISION OF WATER RESOURCES  
NRS 232.090  
123 West Nye Lane  
Carson City, Nevada 89710  
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Fax: 687-6972**

R. Michael Turnipseed, State Engineer  
Christine Thiel, Deputy State Engineer  
Hugh Ricci, Deputy State Engineer

**Well Drillers' Advisory Board  
NRS 534.150**

Steven Hamrick, Pahrump  
James V. Muth, Elko  
Roger Thrall, Sparks

Robert Thompson, Secretary

**CALIFORNIA-NEVADA INTERSTATE COMPACT COMMISSION  
NRS 538.280  
c/o Division of Water Resources**

William W. Bliss, Glenbrook	Philip Seges, Reno
Ugo Giorgi, Yerington	James Weishaupt, Yerington
Lyman McConnell (TCID), Fallon	John D. Winters, Dayton
Edward L. Pine, Reno	

R. Michael Turnipseed, State Engineer

**COLUMBIA BASIN INTERSTATE COMPACT COMMISSION**  
**NRS 538.420**

Ralph Gamboa, Elko  
Lindsey W. Manning, Owyhee  
R. Michael Turnipseed, State Engineer

**TAHOE REGIONAL PLANNING AGENCY**

**Public Law 96-551**  
**P.O. Box 1038**  
**Zephyr Cove, Nevada 89448-1038**  
**Telephone: 588-4547**  
**Fax: 588-4527**

James W. Baetge, Executive Director  
Julie Frame, Chief Management Support and Clerk to Governing Board

**TAHOE REGIONAL PLANNING AGENCY**  
**Governing Board**

John Upton, El Dorado (California) County Supervisor, Vice Chairman  
Kay Bennett, Carson City (Nevada) Supervisor  
Steve Bradhurst, Washoe County (Nevada) Commissioner  
William F. Cronk, Governor of California Appointee  
Drake DeLanoy, Governor of Nevada Appointee  
Jane Hagedorn, California Assembly Speaker Appointee  
Keith Klein, City of South Lake Tahoe (California) Council Member  
Dean Heller, Nevada's Secretary of State  
Joanne K. Neft, Governor of California Appointee  
Robert Pruett, Douglas County (Nevada) Commissioner  
Larry Sevison, Placer County (California) Supervisors' Appointee  
Jerome Waldie, California Senate Rules Committee Appointee  
Roland D. Westergard, Designee for the Director of Nevada's State Department of Conservation and Natural Resources  
Steve Winn, Nevada-At-Large Member  
(Vacancy), Presidential Appointee

**NEVADA TAHOE REGIONAL PLANNING AGENCY**

**NRS 278.792**  
**333 West Nye Lane**  
**Carson City, Nevada 89710**  
**Telephone: 687-4921**

Kay Bennett, Carson City Supervisor, Chairman  
Steve Bradhurst, Washoe County Commissioner, Vice Chairman  
Drake DeLanoy, Governor Appointee, Las Vegas  
Dean Heller, Secretary of State, Carson City  
Robert Pruett, Douglas County Commissioner, Stateline  
Roland Westergard, State Department of Conservation and Natural Resources, Carson City  
Steve Winn, At-Large-Member, Carson City



**TAHOE REGIONAL PLANNING AGENCY  
Advisory Planning Commission**

Teri Jamin, City of South Lake Tahoe (California) Planning Director, Chairman  
Joe Thompson, Soil Conservation Service, South Lake Tahoe (California), Lay Member,  
Vice Chairman  
Bob Barham, California Air Resources Board, Research Division  
Bill Combs, Senior Planner, Placer County (California)  
Michael Harper, Director, Washoe County (Nevada) Department of Development Review  
Robert Harris, Forest Supervisor, Lake Tahoe Basin Management Unit, United States Forest  
Service, South Lake Tahoe (California)  
Steve Hust, Principal Planner, El Dorado County (California)  
Rob Joiner, Principal Planner, Community Development for Carson City (Nevada)  
Wendell McCurry, Alternate for Administrator of Nevada's Division of Environmental  
Protection  
John Renz, Chief Planning Official, Douglas County (Nevada)  
Verne Rosse, Alternate for Administrator of Nevada's Division of Environmental Protection  
Harold Singer, Executive Officer, Lahontan Regional Water Quality Control Board, South  
Lake Tahoe (California)  
(Vacancy), Appointee from Nevada's State Department of Conservation and Natural Resources

Lay Members:

Janet Beronio, Nevada	Robert Jepsen, Nevada
Neil Brooks, Nevada	Merle Lawrence, California
Jim Haen, California	I. G. Popoff, California
Stan Hansen, California	

James W. Baetge, Executive Director

**MARLETTE LAKE WATER SYSTEM  
ADVISORY COMMITTEE  
NRS 331.165  
Telephone: 687-6800  
Fax: 687-5962**

Senator Lawrence E. Jacobsen, Minden, Chairman  
Senator Ernest E. Adler, Carson City, Vice Chairman  
Assemblyman Joseph E. Dini, Jr., Yerington  
James W. Curran, Division of Wildlife  
Mike Meizel, Department of Administration  
John B. Richardson, Division of State Parks  
Roy W. Trenoweth, Division of Forestry  
  
Lorne J. Malkiewich, Director, Legislative Counsel Bureau  
Marcia J. Conway, Secretary

**DIVISION OF WILDLIFE**

**NRS 232.090**

**1100 Valley Road**

**Reno, Nevada 89512**

**P.O. Box 10678**

**Reno, Nevada 89520-0022**

**Telephone: 688-1500**

William A. Molini, Administrator

Terry R. Crawforth, Deputy Administrator

**BOARD OF WILDLIFE COMMISSIONERS**

**NRS 501.167**

B. Mahlon Brown, Las Vegas, Chairman

Donald L. Cavin, Hawthorne, Vice Chairman

Edward F. Bruce, Sparks

William M. Frade, Yerington

Marlene Kirch, Las Vegas

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Leontine B. (Tina) Nappe, Reno

Boyd Spratling, Deeth

Jelindo Tiberti, Las Vegas

William A. Molini, Executive Secretary

**AGENCY FOR NUCLEAR PROJECTS**

**NRS 459.0093**

**1802 North Carson Street, Suite 252**

**Capitol Complex**

**Carson City, Nevada 89710**

**Telephone: 687-3744**

**Fax: 687-5277**

Robert R. Loux, Executive Director

**Commission On Nuclear Projects**

**NRS 459.0091**

F. Grant Sawyer, Las Vegas, Chairman

Michon M. Mackedon, Fallon,

Vice Chairman

Frank Caine, Las Vegas

Jan Laverty Jones, Las Vegas

Anne Peirce, Reno

Don Schlesinger, Las Vegas

Peter M. Thomas, Las Vegas

**Division of Planning**

**NRS 459.0093**

Joseph C. Strolin, Administrator of Planning

**Division of Technical Programs**  
**NRS 459.0093**

Carl A. Johnson, Administrator of Technical Programs

**STATE DEPARTMENT OF EDUCATION****NRS 385.010****400 West King Street****Carson City, Nevada 89710****Telephone: 687-3100****Fax: 687-5660****STATE BOARD OF EDUCATION AND  
STATE BOARD FOR OCCUPATIONAL EDUCATION****NRS Chapter 385**

Peggy Lear Bowen, Reno  
 Frank R. Brown, Carson City  
 Terry Garcia-Cahlan, Las Vegas  
 William Hanlon, Las Vegas  
 Liliam Lujan Hickey, Las Vegas  
 Patricia Krajcech, Las Vegas

Carol Lenhart, Las Vegas  
 Marianne Long, Las Vegas  
 Yvonne Shaw, Sparks  
 Steve Stallworth, Las Vegas  
 Carley Sullivan, Reno

**EDUCATION**

Mary L. Peterson, Superintendent of Public Instruction  
 (Vacancy), Deputy Superintendent for Instructional, Research and Evaluative Services  
 (687-3104)

(Vacancy), Deputy Superintendent for Administrative and Fiscal Services (687-3106)

Jean Baecher-Brown, Director, Child Nutrition (687-3117)

Frank South, Director, Basic Education (687-3136)

Bill Arensdorf, Director, Federal and Related Programs (687-3187)

Douglas Thunder, Director, Fiscal Services (687-3125)

Keith Rheault, Director, Occupational and Continuing Education (687-3144)

Kevin Crowe, Director, Planning, Research and Evaluation (687-3130)

Gloria Dopf, Director, Special Education (687-3140)

**Southern Nevada Office****Park Sahara Complex****1850 East Sahara Avenue, No. 200****Las Vegas, Nevada 89158****Telephone: 486-6455****Fax: 796-3475**

Douglas M. Stoker, Director, Teacher Licensing and Transportation Programs

**COMMISSION ON PROFESSIONAL  
STANDARDS IN EDUCATION  
NRS 391.011**

Brendolyn Black, Middle Schools Representative, Las Vegas  
Charles Fletcher, Secondary Schools Representative, Reno  
Bart Mangino, Administrator Representative, Las Vegas  
Linda F. McCutchen, Special Education Representative, Las Vegas  
Dr. Frank D. Meyers, College Dean, Reno  
Rick Millsap, Elementary Schools Representative, Reno  
Shirley Perkins, Counselor Representative, Sun Valley  
William H. Richardson, Jr., Administrator Representative, Las Vegas  
(Vacancy), Public Representative

Mary L. Peterson, Superintendent of Public Instruction, Secretary

**EDUCATION COMMISSION OF THE STATES  
NRS 399.015, Article III**

Robert J. (Bob) Miller, Governor  
Mary L. Peterson, Superintendent of Public Instruction, Department of Education  
Assemblywoman Vonne Chowning, Las Vegas  
Senator Ann O'Connell, Las Vegas  
Senator Raymond D. Rawson, Las Vegas  
John M. Vergiels, Las Vegas  
Assemblyman Wendell P. Williams, Las Vegas

**ELEMENTARY/SECONDARY SCHOOL IMPROVEMENT  
CHAPTER II ADVISORY COMMITTEE  
Nonstatutory  
Telephone: 687-3136**

Karen Albrethsen, Elko County School District	Nat Lommori, Lyon County School District
Pat Bendorf, Nevada Parent Teachers Association	Dr. Frank Meyers, University of Nevada, Reno
Bobbi Cartwright, Clark County School District	Senator William R. O'Donnell, Las Vegas
Keith Croskery, Carson City School District	Cathy Retterer, Washoe County School District
Matthew Cunningham, Private Schools Representative	John Soderman, Douglas County School District
Malinda Frazier, Pershing County School District	Carol Tipton, Clark County School District
Dee Dee Goodnight, Washoe County Board of Trustees	Assemblyman Wendell P. Williams, Las Vegas
Ken Haller, Reno, Nevada	

## DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION

NRS 232.910

500 East Third Street, No. 200

Carson City, Nevada 89713

Telephone: 687-3911

Fax: 687-8351

Carol Jackson, Director

### EMPLOYMENT SECURITY DIVISION

NRS 232.910 and NRS 612.205

500 East Third Street

Carson City, Nevada 89713

Telephone: 687-4635

Fax: 687-3903

Stanley P. Jones, Administrator

### Governor's Committee on Employment of People with Disabilities

Nonstatutory

Telephone: 688-1111

Fax: 688-1113

Bernard E. Kaufman, Las Vegas,  
Chairman

Dr. Gerald Braun, Reno

E. Edward Crispell, Henderson

Louise Curtis, Reno

Terri Dibble, Reno

Kathy Ferguson, Las Vegas

Cindy Kaiser, Las Vegas

Glenn Taylor, Reno

Gino Tortelli, Reno

Gene F. Wambolt, Winnemucca

Stanley P. Jones, Administrator

Kathleen E. Olson, Administrative Coordinator

### Governor's Task Force to Examine Existing and Proposed Programs in this State For Providing Personal Assistance Services for Persons With Disabilities

Executive Order

Telephone: 687-4452

Fax: 687-3292

Ralph Baker, Yerington

Clyde Carvey, Sparks

Margaret Epidendio, Carson City

Assemblywoman Jan Evans, Reno

Assemblywoman Vivian L.

Freeman, Reno

Jessie Kent, Las Vegas

Les Kincaid, Las Vegas

Mary Liveratti, Carson City

Donny Loux, Carson City

Cloyd Phillips, Reno

Senator Raymond D. Rawson, Las Vegas

Millie Stock, Pahrump

**EMPLOYMENT SECURITY COUNCIL  
NRS 612.305**

Paul R. Havas, Reno, Chairman  
Henry Amato, Reno  
George R. Foster, Sparks  
Vicki J. Ham, Las Vegas  
Carl Henderson, Las Vegas

Walter Henderson, Reno  
Linda K. Lee, Reno  
Carol Stewart, Las Vegas  
Cliff Zimbelman, North Las Vegas

Stanley P. Jones, Carson City, Secretary

**STATE EMPLOYMENT SERVICE  
NRS 612.210  
500 East Third Street  
Carson City, Nevada 89713  
Telephone: 687-4630  
Fax: 687-3903**

George A. Govlick, Deputy Administrator  
Judy Shaffer, Chief, Automated Systems  
Jon Plank, Chief, Field Direction and Management  
Robert Wolf, Chief, Staff Operations

**UNEMPLOYMENT COMPENSATION SERVICE  
NRS 612.210  
500 East Third Street  
Carson City, Nevada 89713  
Telephone: 687-4510**

James F. Wittenberg, Deputy Administrator  
Harry Bradley, Chief, Benefits  
Nancy Samon, Chief, Contributions  
Connie Casida, State Administrative Office Benefits  
Fred Suwe, Quality Control Manager  
Roger Maillard, UI-DP Liaison, UI Administration

**DIVISION OF INFORMATION DEVELOPMENT AND PROCESSING  
Nonstatutory  
1923 North Carson Street, Suite 244  
Carson City, Nevada 89710  
Telephone: 687-4550  
Fax: 687-3424**

Jim Hanna, Administrator

**STATE OCCUPATIONAL INFORMATION  
COORDINATING COMMITTEE**

**Nonstatutory  
500 East Third Street  
Carson City, Nevada 89713-0021  
Telephone: 687-4550  
Fax: 687-4119**

Keith Rheault, Interim Deputy Superintendent of Public Information, State Department of  
Education, Chairman  
Tim Carlson, Executive Director, Commission on Economic Development, Vice Chairman  
Stanley P. Jones, Administrator, Employment Security Division  
Stephen A. Shaw, Administrator, Rehabilitation Division  
Barbara Weinberg, Administrator, State Job Training Office  
Robert A. Murdock, Manager

**Nevada Career Information System  
Nonstatutory  
500 East Third Street  
Carson City, Nevada 89713-0021  
Telephone: 687-4577  
Fax: 687-4119**

Beverly Barker, Manager  
Linda Martin, Management Assistant

**REHABILITATION DIVISION  
NRS 232.910  
Kinkead Building  
505 East King Street  
Carson City, Nevada 89710  
Telephone: 687-4440  
Fax: 687-5980**

Stephen A. Shaw, Administrator

**Advisory Committee on Traumatic Brain Injuries  
NRS 426A.060**

(Presently inactive.)

**Bureau of Alcohol and Drug Abuse  
NRS 232.940  
Telephone: 687-4790  
Fax: 687-6239**

**Bureau of Services to the Blind  
NRS 232.940  
Telephone: 687-4444  
Fax: 687-5980**

Elizabeth Breshears, Chief

Mervin Flander, Chief



**Bureau of Vocational Rehabilitation**  
**NRS 232.940**  
**Telephone: 687-4470**  
**Fax: 687-4928**

Al Frenzel, Chief

**Vocational Rehabilitation**  
**Advisory Council**  
**PL 102-569**  
**Telephone: 687-4440**  
**Fax: 687-5980**

Kathy Ferguson, Las Vegas, Chairman  
Bill Bauer, Reno  
Barbara Bernabei, Las Vegas  
John Burns, Carson City  
George Carnes, Ely  
Sue Cale, Las Vegas  
Maggie Ceccherini, Reno  
Maxine Fletcher, Las Vegas

Larry Gumabo, Reno  
Assemblyman Lynn Hettrick, Gardnerville  
Fred C. Inman, Hawthorne  
Jack Mayes, Sparks  
Ed Reymus, Fallon  
Jerry Trenberth, Las Vegas  
Gene Wilson, Henderson

Stephen A. Shaw, Administrator, Rehabilitation Division

**Advisory Committee on Insurance Covering the**  
**Treatment of Alcoholism and Drug Abuse**  
**NRS 458.216**  
**Telephone: 687-4790**

(Presently inactive.)

**Governor's Advisory Board on Alcohol and Drug Abuse**  
**PL 91-91-616**  
**Telephone: 687-4790**  
**Fax: 687-6239**

Alvaro Aguirre, Las Vegas  
Dr. John Nelson Chappel, Reno  
Norm DeLorme, Reno  
Captain Wilbur Jackson, Las Vegas

Ruth C. Jagodzinski, Las Vegas  
Michael J. McMahon, Fallon  
Daisy Miller, Las Vegas  
Dr. Norma M. Porter, North Las Vegas

**Advisory Board on Certification of Alcohol and Drug Abuse***Nevada Administrative Code 458.090***505 East King Street, Room 500****Carson City, Nevada 89710****Telephone: 687-4790****Fax: 687-6239**

Roxane Clark-Murphy, Las Vegas  
 Jack Dymond, Las Vegas  
 Chris Gladding, Sparks  
 Susan Grady, Minden  
 Ruth Jagodzinsky, Las Vegas

Mary Jenkins, Carson City  
 Bob Paisano, Las Vegas  
 Kevin Quint, Fallon  
 John West, Las Vegas

**COMMISSION ON SUBSTANCE ABUSE  
 EDUCATION, PREVENTION,  
 ENFORCEMENT AND TREATMENT**

**P.O. Box 2580****Elko, Nevada 89803****Telephone: 738-8004****Fax: 738-2625**

Dorothy B. North, Elko, Chairman  
 Bert M. Brown, IV, Las Vegas  
 John Crear, M.D., Las Vegas  
 Susan Doctor, Reno  
 Sidney J. Franklin, Las Vegas  
 Ellen Johnson, Reno  
 Michael Maffie, Las Vegas

John S. McGroarty, Las Vegas  
 P. Michael Murphy, Mesquite  
 Steve G. Schorr, Las Vegas  
 Vincent G. Swinney, Reno  
 Marilynn Taylor, Reno  
 (Vacancy)

The following are ex officio members:

Frankie Sue Del Papa, Attorney General  
 Scott M. Craigie, Director, Department of Human Resources  
 Mary L. Peterson, Superintendent of Public Instruction, State Department of Education  
 James P. Weller, Director, Department of Motor Vehicles and Public Safety

**Bureau of Disability Adjudication****Nonstatutory****Telephone: 687-4430****Fax: 687-5947**

Dan Mooney, Chief

**Planning, Research and  
Program Development****Nonstatutory****Telephone: 687-4452****Fax: 687-3292**

Donny Loux, Chief

**Independent Living Advisory Council****P.L. 108-569****Telephone: 687-4452****Fax: 687-3292**

Fred C. Inman, Hawthorne, Chairman  
John Butterworth, Carson City  
Gloria Dopf, Carson City  
John R. Horlacher, Stagecoach  
Ron Malcolm, Henderson

Jessie Martin, Las Vegas  
Jack Mayes, Sparks  
Mel Phillips, Las Vegas  
Larry Ramirez, Reno  
Sandra Robinson, Las Vegas

**Developmental Disabilities Planning Council****PL 95-602****Telephone: 687-4452****Fax: 687-3292**

George Brown, Las Vegas, Chairman  
Reggie Bennett, North Las Vegas  
John C. Chambers, Las Vegas  
Gloria Dopf, Carson City  
Diana J. Dowling, Las Vegas  
Carol Haynes, Las Vegas  
Fred C. Inman, Hawthorne  
Mack Nez Johnson, Reno

Kay Leshner, Las Vegas  
Mary Liveratti, Carson City  
Donny Loux, Carson City  
Stephen C. McFarlane, Ph.D., Reno  
John Miller, M.D., Reno  
Dr. Stephen Rock, Reno  
Betsy Sanchez, Reno  
Travis Wall, Reno

**NEVADA EQUAL RIGHTS COMMISSION****NRS 233.030**

Anita Laruy, North Las Vegas, Chairman  
Louise Jordan, Las Vegas  
Benson Lee, Las Vegas

John A. Medina, Las Vegas  
Connie Wolzinger, Las Vegas

**Las Vegas Office**  
**1515 East Tropicana Avenue, Suite 590**  
**Las Vegas, Nevada 89158**  
**Telephone: 486-7161**  
**Fax: 486-7054**

**Reno/Sparks Office**  
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**Reno, Nevada 89502**  
**Telephone: 688-1288**  
**Fax: 688-1292**

Edward Johnson, Administrator

Dr. Carlos D. Romo, Deputy  
Administrator

**STATE JOB TRAINING OFFICE****400 West King Street, Suite 108****Carson City, Nevada 89710****Telephone: 687-4310****Fax: 687-8917**

Barbara Weinberg, Administrator

**STATE JOB TRAINING COORDINATING COUNCIL**

Jessie Emmett, Las Vegas, Chairman  
Audrey J. Arnold, Las Vegas  
Trip Barthel, Reno  
Beverly David, Reno  
Vicki Ham, Las Vegas  
Karen W. Hayes, Las Vegas  
Liliam Lujan Hickey, Las Vegas

David J. Hoggard, Jr., Las Vegas  
Jeanne Jones, Las Vegas  
Kathryn Kelly, Reno  
Ed Reymus, Fallon  
Dan Rusnak, Reno  
Tom Weir, Las Vegas  
George Workman, Fallon

**BOARD FOR THE EDUCATION AND  
COUNSELING OF DISPLACED HOMEMAKERS****NRS 388.615**

**State Job Training Office  
400 West King Street, Suite 108  
Carson City, Nevada 89710  
Telephone: 687-4310  
Fax: 687-8917**

Carla R. Balsano, Henderson, Chairman  
Connie M. Cross, Dayton  
Faye Duncan-Daniel, Las Vegas  
Mary Hausch, Las Vegas  
Dr. Jacqueline Kirkland, Reno

Barbara Weinberg, Administrator

## DEPARTMENT OF HUMAN RESOURCES

NRS 232.300  
505 East King Street, Room 600  
Carson City, Nevada 89710  
Telephone: 687-4730  
Fax: 687-4733

Scott M. Craigie, Director  
Charlotte Crawford, Deputy Director

**Board to Distribute Money to Organizations Providing  
Emergency Shelter to Homeless Nevadans  
NRS 428A.020**

(Presently inactive.)  
Scott M. Craigie, Director, Department of Human Resources, Secretary

**Community Services Block Grants  
NRS 428.365 (42 U.S.C. §§ 9901, *et seq.*)**

Liz O'Brien

**Family Academy  
Executive Order  
Telephone: 687-4730  
Fax: 687-4733  
Las Vegas Telephone: 486-4140  
Las Vegas Fax: 486-4059**

Al Glover, Staff to Academy  
Coni Longero, Team Leader

**Nevada State Board of Examiners  
for Administrators of Facilities for  
Long-Term Care  
NRS 654.050**

Kelly Caccamise, Reno  
Suzanne Ernst, Las Vegas  
Arnold Greenhouse, M.D., Reno  
Jane M. Hirsch, Reno

Margaret A. McConnell, Las Vegas  
Donna Jean Rose, Las Vegas  
Department of Human Resources  
designee  
(Vacancy)

HUMAN RESOURCES

**AGING SERVICES DIVISION  
NRS 232.300**

**Las Vegas Office**  
340 North 11th Street, Suite 203  
Las Vegas, Nevada 89101  
Telephone: 486-3545  
Fax: 486-3572  
Suzanne Ernst, Administrator  
Bonnie Pillaro, Deputy Administrator

**Carson City Office**  
1665 Hot Springs Road, Suite 158  
Carson City, Nevada 89710  
Telephone: 687-4210  
Fax: 687-4264  
Mary Liveratti, Deputy Administrator

**Reno Office**  
445 Apple Street  
Reno, Nevada 89502  
Telephone: 688-2964  
Fax: 688-2969

**Elko Office**  
850 Elm Street  
Elko, Nevada 89801  
Telephone: 738-1966  
Fax: 753-8543

Bill Langley, Social Services Program  
Chief

Michelle Frandsen, Social Work Supervisor

**Office of Specialist for the Rights of Elderly Persons  
NRS 427A.123**

Elizabeth Kolkoski, Chief of Elder Rights

**Nevada Commission on Aging  
NRS 427A.032**

Yvonne Atkinson-Gates, Las Vegas  
Iris L. Bletsch, Boulder City  
Harry Clemons, Reno  
Ruben Garcia, Las Vegas  
Pierre Hascheff, Reno  
Richard Hicks, Fallon

Kathy Jensen, Fernley  
Evelyn McColl, Las Vegas  
Kay Shank, Carson City  
Judith Sugar, Reno  
Leo A. Wilner, Las Vegas

The following are nonvoting members:

Scott M. Craigie, Director, Department of Human Resources, Chairman  
Suzanne Ernst, Administrator, Aging Services Division  
Senator Dina Titus, Las Vegas  
(Vacancy), Legislative Commission Appointee

**Office of Ombudsman for Aging Persons  
NRS 427A.300**

Bruce McAnnany, Community Ombudsman

**DIVISION OF CHILD AND FAMILY SERVICES**

**NRS 232.300  
711 East Fifth Street  
Carson City, Nevada 89710  
Telephone: 687-5982  
Fax: 687-4722**

John Sarb, Administrator

**Committee for Protection of Children  
NRS 432.135**

John Sarb, Administrator

**DISTRICT OFFICES**

**Carson City Office  
410 East John Street  
Carson City, Nevada 89710  
Telephone: 687-4943  
Fax: 687-4903**

**Ely Office  
725 Avenue K  
Ely, Nevada 89301  
Telephone: 289-1640  
Fax: 289-1652**

Carol Johnston, Social Welfare Manager III

Janell Ahlvers, Social Welfare Manager III

**Fallon Office  
1735 Kaiser Street  
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Telephone: 423-8566  
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610 Belrose Street  
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Stuart Fredlund, Social Welfare Manager V

**Reno Office  
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(Vacancy)

**Bureau of Services for Child Care  
NRS 232.420  
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Fax: 687-4722  
Las Vegas Telephone: 486-5672  
Las Vegas Fax: 486-5087  
Elko Telephone: 753-1111  
Elko Fax: 753-2111**

Patricia Simonsen, Chief

**Board for Child Care**  
**NRS 432A.071**  
**Telephone: 687-5911**  
**Fax: 687-4722**

Kathy Carter, Reno  
Carrie Jepsen, Las Vegas  
Patt Fitzgerald, Hawthorne  
Marilyn Howard, Reno  
Ronald Wright, Las Vegas

**Early Intervention Interagency Coordinating Council**  
**PL 99-452**  
**Early Childhood Services**  
**(H.A.P.P.Y. Program)**  
**3987 South McCarran Boulevard**  
**Reno, Nevada 89502**  
**Telephone: 688-2284**  
**Fax: 688-2558**

Marilyn K. Walter, Program Manager

**Family Support Services**  
**Intensive Family Services**  
**Nonstatutory**  
**6171 West Charleston Boulevard**  
**Building 15**  
**Las Vegas, Nevada 89158**  
**Telephone: 486-7650**  
**Fax: 486-7626**

Thom Reilly, Deputy Administrator  
Joy Salmon, Mental Health Counselor V/Supervisor

**Treatment Services**  
**Nonstatutory**  
**Building 8**  
**Telephone: 486-6190**  
**Fax: 486-7742**

Dr. Christa Peterson, Deputy Administrator

**Youth Correctional Services**  
**Nonstatutory**  
**560 Mill Street, Suite 250**  
**Reno, Nevada 89502**  
**Telephone: 688-1421**  
**Fax: 688-2962**

Robert A. Cavakis, Director



**State of Nevada Juvenile Justice Commission  
Executive Order**

Diane Mercier, Ph.D., Reno, Chairman  
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Barbara A. Ballentine, Reno  
Larry Bettis, Henderson  
Robert A. Cavakis, Carson City  
Dan Coppa, Reno  
Dick Dewitt, Reno  
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I. Leon Franklin, Winnemucca  
David Gamble, Reno  
Nancy Garay, Las Vegas  
Dana Gustafson, Carson City  
Ernie Hall, Elko

Assemblyman David E. Humke, Reno  
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McGee, Reno  
The Honorable John S. McGroarty,  
Las Vegas  
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Robert J. Ranney, Las Vegas  
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Charles Troutman, Jr., Las Vegas  
Thomas C. Waite, Las Vegas  
Michael Yarbrough, Las Vegas  
(Vacancy)

**Planning Evaluation and Program Development  
Juvenile Justice and Delinquency Prevention Act  
(OJJDP)**

**Executive Order  
711 East Fifth Street  
Carson City, Nevada 89710  
Telephone: 687-5911  
Fax: 687-4722**

Dan Prince, Chief

**Youth Parole Bureau  
NRS 232.420  
620 Belrose, Suite C  
Las Vegas, Nevada 89158  
Telephone: 486-5080  
Fax: 486-5687**

**Nevada Youth Training Center  
NRS 232.420  
P.O. Box 469  
Elko, Nevada 89803  
Telephone: 738-7182  
Fax: 753-7514**

David F. Bash, III, Chief

Ed Burgess, Superintendent

**Caliente Youth Center  
NRS 232.420  
P.O. Box 427  
Caliente, Nevada 89008  
Telephone: 726-3181  
Fax: 726-3299**

Curtis Stewart, Superintendent

**Northern Nevada Child and  
Adolescent Services  
Nonstatutory  
2655 Enterprise Road  
Reno, Nevada 89512  
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Fax: 688-1616**

Jim Brannon, Program Manager

**Southern Nevada Child and  
Adolescent Services  
Nonstatutory  
6171 West Charleston Boulevard  
Building 8  
Las Vegas, Nevada 89158  
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Fax: 486-7742**

Barbara Qualls, Program Manager II

**Children's Resource Bureau - North  
Nonstatutory  
1090 South Rock Boulevard  
Reno, Nevada 89502  
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Theresa Anderson, Child Development  
Specialist III

**Children's Resource Bureau - South  
Nonstatutory  
6171 West Charleston Boulevard  
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Las Vegas, Nevada 89158  
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Fax: 486-7626**

Patti Merrifield, Clinical Social Worker III

**Northern Nevada Children's  
Home Bureau  
NRS 232.420**

(Presently inactive.)

**Southern Nevada Children's  
Home Bureau  
NRS 232.420**

(Presently inactive.)

**Interstate Compact on Juveniles  
NRS 214.010  
711 East Fifth Street  
Carson City, Nevada 89710  
Telephone: 687-5982  
Fax: 687-4722**

Robert J. (Bob) Miller, Governor  
Robert A. Cavakis, Director, Youth Correctional Services

**HEALTH DIVISION  
NRS 232.300  
505 East King Street, Room 201  
Carson City, Nevada 89710**

**Administration  
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Donald S. Kwalick, M.D., M.P.H., State Health Officer  
Ronald Lange, M.B.A., Deputy Administrator

**State Board of Health  
NRS 439.030  
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Fax: 687-3859**

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Brent Glaser, D.V.M., Elko  
Gerald E. Hanson, D.D.S., Las Vegas  
Robert G. Jones, Reno

Dwight C. Millard, Carson City  
Jacqueline Taylor, R.N., Las Vegas  
(Vacancy)

Yvonne Sylva, Secretary

**Medical Laboratory Advisory Committee  
NRS 652.170  
505 East King Street, Room 202  
Carson City, Nevada 89710  
Telephone: 687-4475**

Sally Sue Broili, M.T. (A.S.C.P.), Reno  
Charles Dreiling, Ph.D., Reno  
Timothy W. Hockenberry, M.D., Fallon  
D. Daniel McEuen, Ph.D., Phoenix, Arizona  
Samuel Parks, M.D., Reno  
William A. Schrader, M.D., Las Vegas  
Jane Swerdlow, M.T. (A.S.C.P.), Las Vegas

Arthur DiSalvo, M.D., Reno, ex officio Secretary

**Advisory Committee Concerning Sickle Cell Anemia  
NRS 442.118**

(Presently inactive.)

**Bureau of Administrative Services  
Nonstatutory  
Telephone: 687-4740  
Fax: 687-3859**

Ronald Lange, M.B.A., Chief

**Bureau of Community Health Services  
Nonstatutory  
Telephone: 687-6944  
Fax: 687-7693**

Sandra Fairburn, R.N., Chief

**Cancer Registry  
NRS 457.230  
Telephone: 486-5065  
Fax: 486-5067**

Phyllis Wiggins, Cancer Registrar

**Bureau of Family Health Services  
Nonstatutory  
Telephone: 687-4885  
Fax: 687-3859**

Judith Wright, Chief

**Bureau of Disease Control and Intervention**  
Nonstatutory  
Telephone: 687-4800  
Fax: 687-3859

Randall Todd, Ph.D., Chief

**Special Children's Clinics**  
Nonstatutory

**Reno Clinic**  
Telephone: 789-0341  
Fax: 688-2984

**Las Vegas Clinic**  
Telephone: 486-7670  
Fax: 486-7686

Peg Hellman, Manager

Karen Cummings, Manager

**Advisory Board on Maternal and Child Health**  
NRS 442.133

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Barbara Hunt, Reno  
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Assemblywoman Saundra Krenzer,  
Las Vegas

Senator Bernice Mathews, Reno  
Joy Meyer, Reno  
Dr. Otto Ravenholt, Las Vegas  
(Vacancy), Governor Appointee  
(Vacancy), Governor Appointee  
(Vacancy), Governor Appointee

**Bureau of Health Planning**  
Nonstatutory  
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Fax: 687-3859

**Bureau of Health Protection Services**  
Nonstatutory  
Telephone: 687-4750  
Fax: 687-5197

Emil DeJan, M.P.H., Chief  
(Vacancy), Biostatistician (NRS 439A.086)

Darrell Rasner, Chief  
Jeff Fontaine, Supervisor, Public Health  
Engineering  
Stan Marshall, Supervisor, Radiological  
Health

**Bureau of Laboratory Services**  
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Fax: 688-1460

**Bureau of Licensure and Certification**  
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Fax: 687-3859

Arthur DiSalvo, M.D., Chief

Sharon Ezell, M.P.A., Chief

**Office of Vital Records**  
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Fax: 687-3859

Mary Howard, Manager

**MENTAL HYGIENE AND  
MENTAL RETARDATION DIVISION**

**NRS 232.300**

**Kinhead Building**

**505 East King Street, Room 603**

**Carson City, Nevada 89710**

**Telephone: 687-5943**

**Fax: 687-4773**

Jerry Zadny, Ph.D., Administrator

**Northern Nevada  
Mental Retardation Services  
NRS 433.233  
605 South 21st Street  
Sparks, Nevada 89431  
Telephone: 359-6100  
Fax: 359-6204**

**Southern Nevada  
Mental Retardation Services  
NRS 433.233  
1300 South Jones Boulevard  
Las Vegas, Nevada 89158  
Telephone: 486-6200  
Fax: 486-6334**

Dave Luke, Ph.D., Associate Administrator

Stanlee Dodd, L.C.S.W., Clinic Director

**Northern Nevada  
Adult Mental Health Services  
NRS 433.233  
480 Galletti Way  
Sparks, Nevada 89431  
Telephone: 688-2001  
Fax: 688-2192**

**Southern Nevada  
Adult Mental Health Services  
NRS 433.233  
6161 West Charleston Boulevard  
Las Vegas, Nevada 89158  
Telephone: 486-6000  
Fax: 486-6248**

(Vacancy), Medical Program Director

Barry Cole, M.D., Medical Director

**Commission on Mental Health and Mental Retardation  
NRS 232.303**

Bruce Adams, L.C.S.W., Las Vegas  
Kathleen Apple, R.N., M.S., Reno  
Marv A. Glovinsky, Ph.D., Las Vegas  
Terry Johnson, Carson City

Joseph Toth, M.D., Gardnerville  
Marcheta Scott, Las Vegas  
Cyril Worby, M.D., Reno

**Rural Clinics  
NRS 433.233  
480 Galletti Way  
Sparks, Nevada 89431  
Telephone: 688-1661  
Fax: 688-1669**

Wilford W. Beck, Ph.D., Clinic Director

**Lake's Crossing Center for the  
Mentally Disordered Offender  
Nonstatutory  
500 Galletti Way  
Sparks, Nevada 89431-5573  
Telephone: 688-1900  
Fax: 688-1909**

Carlos Brandenburg, Ph.D., Clinic Director

**Rural Nevada Mental Retardation Services  
Nonstatutory  
505 East King Street, Room 602  
Carson City, Nevada 89710  
Telephone: 687-5162  
Fax: 687-4773**

Jack Middleton, Program Manager

**WELFARE DIVISION  
NRS 232.300  
2527 North Carson Street, Room 205  
Carson City, Nevada 89710  
Telephone: 687-4128  
Fax: 687-5080**

Myla C. Florence, Administrator  
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April Townley, Deputy Administrator, Nevada Medicaid  
Ed Sarsfield, Deputy Administrator, NOMADS  
Jackey Cheney, Deputy Administrator, Program and Field Operations  
Rota Rosachi, Chief, Benefits and Support  
Robert J. Anderson, Chief, Budget and Statistics  
Kay Zunino, Chief, Child Support Enforcement  
Jeanette Hills, Chief, Eligibility and Payments  
(Vacancy), Chief, Medicaid Program Services  
Peggy Epidendio, Chief, Medicaid Review Services  
Ruth Jones, Chief, Personnel  
Betty Leyrer, Chief, Quality Control  
Patty Williams, Staff Specialist

**State Welfare Board  
NRS 422.070**

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Shayne DelCohen, Fallon  
Larry Dunn, Reno

Dora Harris, Las Vegas  
Bonnie Parnell, Carson City  
Gloria Banks Weddle, Las Vegas

**Low Income "Weatherization Policy"  
Advisory Council  
Nonstatutory  
Telephone: 687-4906  
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Virgil Aramini, Reno  
Nancy Markee, Reno  
Ernie Nielsen, Reno

Vivian Scott, Las Vegas  
Carla Sloan, Las Vegas

**Medical Care Advisory Group  
NRS 422.151  
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Fax: 687-8724**

Robert J. Burn, Reno  
Bonnie Estabrook, Dayton  
George Harvey, Las Vegas  
Michael Jacobs, Las Vegas  
Victor Knutzen, Reno

Donald S. Kwalick, Carson City  
Thomas Purkey, Hawthorne  
William Roberson, Las Vegas  
Kathy Shane, Reno

**NEVADA INDIAN COMMISSION  
NRS 233A.020  
4600 Kietzke Lane, Building B, Suite 116  
Reno, Nevada 89502  
Telephone: 688-1347  
Fax: 688-1803**

Peggy Lear Bowen, Reno, Chairman  
Dr. James Bertsch, Las Vegas  
Anita Collins, Schurz

Richard Harjo, Reno  
Brian Wallace, Gardnerville

Gerald W. Allen, Acting Director  
Rhana Freyman, Management Assistant

**OFFICE OF THE STATE PUBLIC DEFENDER**

**NRS 180.010**

**303 East Proctor Street  
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Carson City, Nevada 89710  
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Fax: 687-4993**

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Diane R. Crow, Chief Trial Deputy  
(Vacancy), Chief Appellate Deputy  
James P. Logan, Deputy Public Defender  
Sharon E. Claassen, Deputy Public Defender  
Edward O. Heddy, Investigator

Karen Danburg, Legal Office Manager

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Roger H. Stewart, Deputy Public Defender  
(Vacancy), Deputy Public Defender

**Winnemucca Regional Office  
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Winnemucca, Nevada 89446  
Telephone: 623-6550  
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J. Rayner Kjeldsen, Deputy Public Defender  
Robert E. West, Deputy Public Defender



**DEPARTMENT OF INFORMATION SERVICES**

**NRS 242.080**  
**Kinhead Building**  
**505 East King Street, Room 403**  
**Carson City, Nevada 89710**  
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Karen Kavanau, Director

**COMMUNICATIONS DIVISION**  
**NRS 242.080**

Mark Blomstrom, Manager

**DIVISION OF PLANNING AND  
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**NRS 242.080**

Donna Varin, Chief

**DIVISION OF SYSTEMS AND  
PROGRAMMING**  
**NRS 242.080**

Pamela A. Case, Chief

**TELECOMMUNICATIONS  
DIVISION**  
**NRS 233F.065**

Charles Slavin, Manager

**Information Technology Advisory Board**  
**NRS 242.080**

Stephen W. Chapin, Las Vegas  
John P. Comeaux, Director, Department of Administration  
Myla C. Florence, Carson City  
Jim Hauenstein, Reno  
Mary L. Peterson, Superintendent of Public Instruction, State Department of Education  
Senator William R. O'Donnell, Las Vegas  
Assemblyman Richard Perkins, Henderson  
James Ratigan, Las Vegas  
Barbara Willis, Carson City

**DIVISION OF FACILITY MANAGEMENT**  
**NRS 242.080**  
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**Carson City, Nevada 89710**  
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Guy Duensing, Deputy Chief

INFORMATION SERVICES

## DEPARTMENT OF MOTOR VEHICLES AND PUBLIC SAFETY

NRS 481.019

555 Wright Way

Carson City, Nevada 89711

Telephone: 687-5375

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James P. Weller, Director

Jan Capaldi, Assistant to the Director

### ADMINISTRATIVE SERVICES DIVISION

NRS 481.067

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Fax: 687-5391

William S. Gosnell, Chief

Automation Section

Telephone: 687-8902

Fax: 687-5391

Fiscal Accounting Section

Telephone: 687-5350

Fax: 687-5391

Record Search Section

Telephone: 687-5505

Fax: 687-3693

### COMMITTEE ON TESTING FOR INTOXICATION

NRS 484.388

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Fax: 687-6798

James P. Weller, Chairman

### PEACE OFFICERS' STANDARDS AND TRAINING COMMITTEE (P.O.S.T.)

NRS 481.053

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Fax: 687-4911

Mike Doyle, Minden

Richard Kirkland, Reno

Jerry Maple, Minden

Bernie Romero, Fallon

Karl Sannicks, Carson City

(Vacancy)

(Vacancy)

Richard Clark, Division Chief

### DRIVERS' LICENSE DIVISION

NRS 481.067

Telephone: 687-5360

Fax: 687-6146

Bruce Glover, Chief

**DIVISION OF EMERGENCY MANAGEMENT**

**NRS 414.040**

**2525 South Carson Street**

**Carson City, Nevada 89710**

**Telephone: 687-4240**

James P. Hawke, Director

**Board of Search and Rescue**

**NRS 414.170**

Marvin Carr, Yerington, Chairman

Captain John Bowden, Carson City

Major Joe Emeheiser, Carson City

Commander Bob Froland, Carson City

Lieutenant Dwight Mahan, Las Vegas

Lieutenant Colonel Charles Noneman, Sparks

George Reidel, Carson City

Sheryl Yount, Carson City

Joe Quinn, Coordinator

**Committee on Training in Search and Rescue**

**NRS 414.220**

(Presently inactive.)

**Office of Hearings**

**Nonstatutory**

**555 Wright Way**

**Carson City, Nevada 89711**

**Telephone: 687-3233**

**Fax: 687-6798**

Sam Martini, Supervising Hearings Officer

**Office on Narcotics Control**

**Stewart Facility**

**107 Jacobsen Way**

**Carson City, Nevada 89710**

**Telephone: 687-4290**

**Fax: 687-6328**

Mary Lynne Evans, Administrator

**State Emergency Response Commission**  
**NRS 459.738**  
**Telephone: 687-6973**

Tom Alexander, Las Vegas  
Larry W. Bennett, Reno  
Ray E. Blehm, Jr., Carson City  
Daryl Capurro, Sparks  
Marvin Carr, Yerington  
G. Paul Corbin, Carson City  
Lee Davis, Las Vegas  
Lewis H. Dodgion, Carson City  
Hoy Frakes, Henderson  
David Going, Carson City  
James P. Hawke, Carson City  
Ron Hill, Carson City

Senator Lawrence Jacobsen, Minden  
Verl Jarvie, Elko  
Karen Larsen, Las Vegas  
Frank Luchetti, Reno  
Dr. Otto Ravenholt, Las Vegas  
Marty Richard, Reno  
John Siegfried, Winnemucca  
Susan Stewart, Henderson  
Vince Swinney, Reno  
Mike Voracheck, Las Vegas  
Steve Waugh, Las Vegas  
James P. Weller, Carson City

Charles W. Owen, Director

**STATE FIRE MARSHAL DIVISION**  
**NRS 477.010**  
**Stewart Facility**  
**107 Jacobsen Way, Building 107**  
**Carson City, Nevada 89710**  
**Telephone: 687-4290**  
**Fax: 687-5122**

Ray E. Blehm, Jr., State Fire Marshal  
Gene Williams, Deputy State Fire Marshal

**State Board of Fire Services**  
**NRS 477.020**

William Bunker, Las Vegas, Chairman  
Michael S. Cyphers, Henderson  
William H. Johnston, Carlin  
Roy Slate, Elko  
Mark D. Smith, Jackpot  
Gary Spindlelink, Reno  
George Tate, Las Vegas  
Roy W. Trenoweth, Carson City, State Forester Firewarden

Ray E. Blehm, Jr., Carson City, Secretary to the Board

**Fire Data Section**  
**NRS 477.010**

**Fire Investigation Section**  
**NRS 477.010**

**Fire Protection Section**  
**NRS 477.010**

**Fire Service Training**  
**Section**  
**NRS 477.010**

**Public Education**  
**Section**  
**NRS 477.010**

**INVESTIGATION DIVISION**

**NRS 481.067**

**Telephone: 687-4412**

**Fax: 687-4405**

John Drew, Chief

**NEVADA HIGHWAY PATROL DIVISION**

**NRS 481.067**

**Telephone: 687-5300**

G. Paul Corbin, Chief

**Central Repository for  
Nevada Records of Criminal History**

**NRS 179A.075**

**Telephone: 687-5713**

Dennis DeBacco, Supervisor

**Advisory Committee to Assist in Establishing  
and Carrying Out Uniform Program for Reporting Crimes**

**NRS 179A.078**

**Telephone: 486-4100**

Major Daniel Hammack, Chairman

**DIVISION OF PAROLE AND PROBATION**

**NRS 213.1071**

**1445 Hot Springs Road, Suite 104**

**Carson City, Nevada 89710**

**Telephone: 687-5040**

**Fax: 687-5402**

Richard E. Wyatt, Chief Parole and Probation Officer

Pete English, Deputy Chief , Operations

Carlos Concha, Acting Deputy Chief, Administrative Services

**STATE BOARD OF PAROLE COMMISSIONERS**  
**NRS 213.108**

**Carson City Office**  
**5500 Snyder Avenue, Building No. 6**  
**Carson City, Nevada 89710**  
**Telephone: 687-5049**

**Las Vegas Office**  
**2770 South Maryland Parkway, Suite 418**  
**Las Vegas, Nevada 89109**  
**Telephone: 486-6678**

Lupe Gunderson, Carson City, Chairman  
Beatrice Franklin, Carson City  
Thomas P. Wright, Reno

Thomas P. Chickory, Las Vegas  
Michael R. Harris, Henderson  
Jesse D. Scott, Las Vegas

Susan J. McCurdy, Executive Secretary

Barbara Randono, Management Assistant I

**STATE BOARD OF PARDONS COMMISSIONERS**  
**NRS 213.010**

**5500 Snyder Avenue**  
**Carson City, Nevada 89710**  
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**Fax: 687-6736**

Robert J. (Bob) Miller, Governor, Carson City, Chairman  
Frankie Sue Del Papa, Attorney General, Carson City  
Thomas L. Steffen, Chief Justice, Carson City  
Robert E. Rose, Associate Justice, Carson City  
Miriam Shearing, Associate Justice, Carson City  
Charles E. Springer, Associate Justice, Carson City  
Cliff Young, Associate Justice, Carson City

Susan J. McCurdy, Executive Secretary

**Commission for Establishing**  
**Suggested Sentences for Felonies**  
**NRS 176.003**

Karl L. Sannicks, Interim Director, Department of Prisons  
Richard E. Wyatt, Chief Parole and Probation Officer

**REGISTRATION DIVISION**  
**NRS 481.067**  
**Telephone: 687-5370**

Raymond L. Sparks, Chief

**Bureau of Enforcement**  
**NRS 481.048**  
**Telephone: 687-5396**

**Vehicle Emission Control Section**  
**NRS 445.620**  
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**Registration/Title Bureau**  
**Nonstatutory**  
**Telephone: 687-5373**

**Motor Carrier Bureau**  
**Nonstatutory**  
**Telephone: 687-5340**

**Advisory Committee for the Control of Vehicle Emissions  
NRS 445.700**

Larry Stout, Assistant Chief

**TRAFFIC SAFETY DIVISION  
Nonstatutory  
Telephone: 687-5720  
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Marlen Schultz, Highway Safety Coordinator

**Nevada Bicycle Advisory Board  
NRS 486.510  
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Fax: 687-5328**

Michael Bernstein, Las Vegas  
James Brandmueller, Carson City  
Rinaldo Buffentini, Reno  
Roy J. Casey, Carson City  
Tom Fronapfel, Carson City  
D. C. Jensen, Las Vegas  
Andrew Katz, Las Vegas

James J. Miller, Las Vegas  
Janet L. Pirozzi, Reno  
Luana Ritch, Carson City  
Thomas Tait, Carson City  
Ed Thiessen, Las Vegas  
Steve Weaver, Carson City  
(Vacancy)

**Program for Education of Bicycle Riders  
NRS 486.500  
Telephone: 687-4229  
Fax: 687-5328**

Sue Newberry, Administrator

**Advisory Board on Motorcycle Safety  
NRS 486.376  
c/o Department of Motor Vehicles and Public Safety  
Attention: James W. Utterback  
555 Wright Way  
Carson City, Nevada 89711  
Telephone: 687-5720  
Fax: 687-5328**

Dale Bowgren, Las Vegas  
Lt. Ken Kiphart, North Las Vegas  
Thomas G. Parham, Reno  
Dr. Elizabeth Swingrover, Reno  
(Vacancy)

**Program for Education of Motorcycle Riders**  
**NRS 486.372**  
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**Fax: 1-800-889-8779**

James W. Utterback, Administrator

**OFFICE OF NEVADA COMMISSIONER  
FOR VETERAN AFFAIRS**  
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Randy C. Day, Commissioner, Reno  
Virginia R. Cirone, Management Assistant II

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FOR VETERAN AFFAIRS**  
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**2915 West Charleston Boulevard, Suite 5A**  
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**Telephone: 486-6171**  
**Fax: 486-7766**

Steve Clark, Deputy Commissioner

**NEVADA VETERANS' ADVISORY COMMISSION**  
**NRS 417.150**  
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**Fax: 486-7766**

Daniel Johnson, Boulder City, Chairman  
Ben Duncan, Carson City  
Stanley B. Kushel, Henderson  
J. L. "Jim" Martin, Reno  
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**NRS 381.004**

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Sean Pitts, Curator

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Overton, Nevada 89040  
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Kathryne Olson, Curator

**Nevada Historical Society**  
**NRS 381.004**  
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**Telephone: 688-1190**  
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**Nevada State Museum**  
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**600 North Carson Street**  
**Carson City, Nevada 89710**  
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**700 Twin Lakes Drive**  
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**Telephone: 486-5205**  
**Fax: 486-5172**

Shirl Naegle, Director

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**Carson City**  
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**Carson City, Nevada 89710**  
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**Nevada State Railroad Museum**  
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**NRS 381.004**

(Presently inactive.)

John Ballweber, Curator

**DEPARTMENT OF PERSONNEL****NRS 284.025****Blasdel Building****209 East Musser Street, Room 300****Carson City, Nevada 89710****Telephone: 687-4050****Fax: 687-5017**

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Jerry Tactacan, Southern Nevada Regional Manager, Procurement Outreach Program  
Helen Myers, Director, Office of Small Business

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Department 2 ..... Charles (Chuck) McGee  
Department 3 ..... Deborah Ann Agosti  
Department 4 ..... Connie J. Steinheimer  
Department 5 ..... Mark Handelsman  
Department 6 ..... Brent T. Adams  
Department 7 ..... Peter I. Breen  
Department 8 ..... Steven R. Kosach  
Department 9 ..... Mills Lane  
Department 10 ..... James A. Stone

**FAMILY DIVISION**

Department A ..... Scott Jordan

**THIRD JUDICIAL DISTRICT**

Department 1, Fallon, Nevada ..... Mario G. Recanzone  
Department 2, Yerington, Nevada ..... Archie E. Blake

**FOURTH JUDICIAL DISTRICT  
ELKO, NEVADA**

Department 1 ..... Thomas L. Stringfield  
Department 2 ..... Jack B. Ames

**FIFTH JUDICIAL DISTRICT  
TONOPAH, NEVADA**

John P. Davis

**SIXTH JUDICIAL DISTRICT**

Department 1, Lovelock, Nevada ..... Richard Wagner  
Department 2, Winnemucca, Nevada ..... Jerry V. Sullivan

**SEVENTH JUDICIAL DISTRICT  
ELY, NEVADA**

Department 1 ..... Merlyn H. Hoyt  
Department 2 ..... Dan L. Papez

**EIGHTH JUDICIAL DISTRICT  
LAS VEGAS, NEVADA**

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Department 2 ..... Nancy A. Becker  
Department 3 ..... Joseph S. Pavlikowski  
Department 4 ..... Gerard Bongiovanni  
Department 5 ..... Jeffrey D. Sobvel  
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Department 7 ..... A. William Maupin  
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Department 9 ..... Stephen L. Huffaker  
Department 10 ..... Jack Lehman  
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Department 15 ..... Sally L. Loehrer  
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Department B ..... Gloria S. Sanchez  
Department C ..... Steven E. Jones  
Department D ..... Gerald W. Hardcastle  
Department E ..... Frances-Ann Fine  
Department F ..... Bob Gaston

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MINDEN, NEVADA**

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*Nevada Constitution, Article 6, Section 21*

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Guy Shipler, Carson City  
(Supreme Court Justice-to be determined), Carson City

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Laura Wightman Fitzsimmons, Las Vegas



# LEGISLATIVE BRANCH

## NEVADA LEGISLATURE

*Nevada Constitution, Article 4*  
**Legislative Building**  
**Capitol Complex**  
**Carson City, Nevada 89710**

### SENATE

Ernest (Ernie) E. Adler (D) . . . . .	Capital Senatorial District
Kathy Augustine (R) . . . . .	Clark, No. 7
Bob Coffin (D) . . . . .	Clark, No. 3
Lawrence E. Jacobsen (R) . . . . .	Western Nevada Senatorial District
Mark A. James (R) . . . . .	Clark, No. 8
*O. C. Lee (D) . . . . .	Clark, No. 8
*Suzanne (Sue) Lowden (R) . . . . .	Clark, No. 3
Bernice Mathews (D) . . . . .	Washoe, No. 1
*Mike McGinness (R) . . . . .	Central Nevada Senatorial District
*Joseph (Joe) M. Neal, Jr. (D) . . . . .	Clark, No. 4
Maurice Washington (R) . . . . .	Washoe, No. 2
*Ann O'Connell (R) . . . . .	Clark, No. 5
Bill R. O'Donnell (R) . . . . .	Clark, No. 5
Jon C. Porter (R) . . . . .	Clark, No. 1
*William J. Raggio (R) . . . . .	Washoe, No. 3
*Raymond D. Rawson (R) . . . . .	Clark, No. 6
John (Jack) P. Regan (D) . . . . .	Clark, No. 2
*Dean A. Rhoads (R) . . . . .	Northern Nevada Senatorial District
*Raymond C. Shaffer (D) . . . . .	Clark, No. 2
*Alice Constandina (Dina) Titus (D) . . . . .	Clark, No. 7
Randolph J. Townsend (D) . . . . .	Washoe, No. 4

*\*Term expires November 1996.*

LEGISLATIVE BRANCH

## ASSEMBLY

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Bernard (Bernie) Anderson (D)	Washoe, No. 31
Morse Arberry, Jr. (D)	Clark, No. 7
Douglas (Doug) A. Bache (D)	Clark, No. 11
Thomas Batten (R)	Washoe, No. 27
Max Bennett (R)	Clark, No. 14
Deanna Braunlin (R)	Clark, No. 4
Maureen Elizabeth Brower (R)	Clark, No. 3
Barbara E. Buckley (D)	Clark, No. 8
John C. Carpenter (R)	Elko (Part), No. 33
Vonne S. Chowning (D)	Clark, No. 28
Jack D. Close, Sr. (R)	Clark, No. 15
Marcia D. de Braga (D)	Churchill, White Pine, Eureka (Part), Lander (Part), No. 35
Joseph E. Dini, Jr. (D)	Lyon, Storey, Carson City (Part), No. 38
Peter (Pete) G. Ernaut (R)	Carson City (Part), Washoe (Part), No. 37
Jan Evans (D)	Washoe, No. 30
Thomas (Tom) W. Feticc (R)	Carson City (Part), No. 40
Vivian L. Freeman (D)	Washoe, No. 24
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Saundra (Sandi) Krenzer (D)	Clark, No. 19
Joan A. Lambert (R)	Washoe, No. 29
Mark A. Manendo (D)	Clark, No. 18
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Jan F. Monaghan (R)	Clark, No. 1
P. M. "Roy" Neighbors (D)	Esmeralda, Lincoln, Mineral, Nye, No. 36
Dennis Nolan (R)	Clark, No. 13
Genie Ohrenschall (D)	Clark, No. 12
Richard (Rick) D. Perkins (D)	Clark, No. 23
Robert (Bob) E. Price (D)	Clark, No. 17
Brian E. Sandoval (R)	Washoe, No. 25
Michael (Mike) A. Schneider (D)	Clark, No. 42
Gene Wines Segerblom (D)	Clark, No. 22
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Dianne Steel (R)	Clark, No. 16
Jeannine Stroth (R)	Clark, No. 5
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Buildings . . . . .	687-6869
General Services . . . . .	687-6813
Grounds . . . . .	687-6899
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**P.O. Box 508**  
**Goldfield, Nevada 89013**  
**Telephone: 485-3541**

Glenn E. Penson

**SOCIAL SERVICES**  
**P.O. Box 517**  
**Goldfield, Nevada 89013**  
**Telephone: 485-3406**

Catherine A. Stine

\*This fax number can be used for all agencies in Esmeralda County.

ESMERALDA COUNTY

D-134

DIRECTORY OF LOCAL GOVERNMENT

**ESMERALDA COUNTY SCHOOL DISTRICT**

**P.O. Box 546**

**Goldfield, Nevada 89013**

**Telephone: 485-6382**

Harold Tokerud, Superintendent

**EUREKA COUNTY****BOARD OF COMMISSIONERS**

**P.O. Box 677  
Eureka, Nevada 89316  
Telephone: 237-5262  
Fax: 237-5270**

Peter J. Goicoechea, Chairman  
LeRoy Etchegaray, Vice Chairman  
Hale Bailey

**ASSESSOR  
P.O. Box 88  
Eureka, Nevada 89316  
Telephone: 237-5262  
Fax: 237-5270**

James P. Ithurralde

**CLERK/TREASURER  
P.O. Box 677  
Eureka, Nevada 89316  
Telephone: 237-5262  
Fax: 237-5270**

Joan Shangle

**DISTRICT ATTORNEY  
P.O. Box 190  
Eureka, Nevada 89316  
Telephone: 237-5315  
Fax: 237-5704**

William Schaeffer

**AUDITOR/RECORDER  
P.O. Box 556  
Eureka, Nevada 89316  
Telephone: 237-5263  
Fax: 237-5270**

Michael M. Rebaleati

**PUBLIC WORKS  
P.O. Box 257  
Eureka, Nevada 89316  
Telephone: 237-5372  
Fax: 237-5270**

Leonard J. Fiorenzi, Director

**SHERIFF  
P.O. Box 736  
Eureka, Nevada 89316  
Telephone: 237-5330  
Fax: 237-5704**

Kenneth E. Jones

**EUREKA COUNTY SCHOOL DISTRICT**

**P.O. Box 249  
Eureka, Nevada 89316  
Telephone: 237-5373**

Dr. David Lannigan, Superintendent

EUREKA COUNTY

**HUMBOLDT COUNTY****BOARD OF COMMISSIONERS**

Courthouse, Room 205  
Winnemucca, Nevada 89445  
Telephone: 623-6300  
Fax: 623-6302

John Milton, III, Chairman  
Ron Schrempp, Vice Chairman  
Tom Fransway

**ADMINISTRATOR**

Courthouse, Room 205  
Winnemucca, Nevada 89445  
Telephone: 623-6300  
Fax: 623-6302

**ASSESSOR**

Courthouse, Room 101  
Winnemucca, Nevada 89445  
Telephone: 623-6310  
Fax: 623-6440

Kerry L. Hawkins

Dennis "Mickey" Ballew

**AUDITOR/RECORDER**

25 West Fourth Street  
Winnemucca, Nevada 89445  
Telephone: 623-6414  
Fax: 623-6337

**BUILDING & SAFETY**

25 West Fourth Street  
Winnemucca, Nevada 89445  
Telephone: 623-6322  
Fax: 623-6337

Evelyn Harmon

Teresa Schroeder

**BUILDING & GROUNDS**

Courthouse  
Winnemucca, Nevada 89445  
Telephone: 623-6445  
Fax: 623-6302

**CLERK/WELFARE DIRECTOR**

Courthouse, Room 207  
Winnemucca, Nevada 89445  
Telephone: 623-6343  
Fax: 623-6302

Douglas P. Cain

Susan Harrer

**DISTRICT ATTORNEY**

P.O. Box 909  
Winnemucca, Nevada 89445  
Telephone: 623-6360  
Fax: 623-6365

**REGIONAL PLANNING**

Courthouse, Room 103  
Winnemucca, Nevada 89445  
Telephone: 623-6392  
Fax: 623-6440

R. Michael McCormick

Edward D. Wynes

**ROAD SUPERINTENDENT**  
25 West Fourth Street  
Winnemucca, Nevada 89445  
Telephone: 623-6416  
Fax: 623-6302

**SHERIFF**  
County Complex  
Winnemucca, Nevada 89445  
Telephone: 623-6419  
Fax: 623-2192

John Russum

Gene Hill

**TREASURER**  
Courthouse, Room 102  
Winnemucca, Nevada 89445  
Telephone: 623-6444  
Fax: 623-6440

Belle Bundy

**HUMBOLDT COUNTY SCHOOL DISTRICT**  
P.O. Box 1070  
Winnemucca, Nevada 89446  
Telephone: 623-8100  
Fax: 623-8102

Kenneth H. Lords, Superintendent

**LANDER COUNTY****BOARD OF COMMISSIONERS**

315 South Humboldt Street  
 Battle Mountain, Nevada 89820  
 Telephone: 635-2885  
 Fax: 635-5332

Jim Fouts  
 Gerald LaMiaux  
 Heather Smith-Estes

**COUNTY  
 MANAGER/ENGINEER**  
 315 South Humboldt Street  
 Battle Mountain, Nevada  
 89820  
 Telephone: 635-2885  
 Fax: 635-5332

**ASSESSOR**  
 315 South Humboldt Street  
 Battle Mountain, Nevada 89820  
 Telephone: 635-2610  
 Fax: 635-5520

S. Janean Buhl

Timothy P. Echeverria, P. E.

**AUDITOR/RECORDER**  
 315 South Humboldt Street  
 Battle Mountain, Nevada  
 89820  
 Telephone: 635-5173  
 Fax: 635-8272

**CLERK**  
 315 South Humboldt Street  
 Battle Mountain, Nevada 89820  
 Telephone: 635-5738  
 Fax: 635-5761

Judy E. Negro

Raye K. Fagg

**DISTRICT ATTORNEY**  
 P. O. Box 187  
 Battle Mountain, Nevada  
 89820  
 Telephone: 635-5195

**PUBLIC WORKS**  
 315 South Humboldt Street  
 Battle Mountain, Nevada 89820  
 Telephone: 635-2190  
 Fax: 635-5332

Patty Cafferata

Curtis Clapp

**SHERIFF**  
 P.O. Box 1625  
 Battle Mountain, Nevada  
 89820  
 Telephone: 635-5161  
 Fax: 635-2577

**TREASURER**  
 315 South Humboldt Street  
 Battle Mountain, Nevada 89820  
 Telephone: 635-5127  
 Fax: 635-0604

Kenneth Moore

Grace Powrie

LANDER COUNTY



LANDER COUNTY

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**LANDER COUNTY SCHOOL DISTRICT**

**P.O. Box 1300**

**Battle Mountain, Nevada 89820**

**Telephone: 635-2886**

**Fax: 635-5347**

Dr. Leon Hensley, Superintendent

**LINCOLN COUNTY****BOARD OF COMMISSIONERS**

Lincoln County Courthouse  
Pioche, Nevada 89043  
Telephone: 962-5390  
Fax: 962-5180

Yvonne "Eve" Culverwell, Chairman  
Edward Wright, Vice Chairman  
Alan Chamberlain

**ASSESSOR**  
P.O. Box 420  
Pioche, Nevada 89043  
Telephone: 962-5890

Bill Lloyd

**CLERK**  
P.O. Box 90  
Pioche, Nevada 89043  
Telephone: 962-5390  
Fax: 962-5180

Corrine Hogan

**NUCLEAR WASTE PROJECT  
OFFICER**  
P.O. Box 90  
Pioche, Nevada 89043  
Telephone: 962-5497

Jason Pitts

**SOCIAL SERVICES  
COORDINATOR**  
P.O. Box 90  
Pioche, Nevada 89043  
Telephone: 962-5390  
Fax: 962-5180

Lynn Lloyd

**AUDITOR/RECORDER**  
P.O. Box 218  
Pioche, Nevada 89043  
Telephone: 962-5495

Yuriko Setzer

**DISTRICT ATTORNEY**  
P.O. Box 60  
Pioche, Nevada 89043  
Telephone: 962-5171  
Fax: 962-5582

Thomas A. Dill

**SHERIFF**  
P.O. Box 570  
Pioche, Nevada 89043  
Telephone: 962-5151  
Fax: 962-5384

Dahl Bradfield

**TREASURER**  
P.O. Box 416  
Pioche, Nevada 89043  
Telephone: 962-5805

Ruby Lister

LINCOLN COUNTY

LINCOLN COUNTY

D-141

**LINCOLN COUNTY SCHOOL DISTRICT**

**P.O. Box 118**

**Panaca, Nevada 89042**

**Telephone: 728-4471**

**Fax: 728-4435**

Dr. D. Don Francom, Superintendent

**LYON COUNTY****BOARD OF COMMISSIONERS**

31 South Main Street  
Yerington, Nevada 89447  
Telephone: 463-3341  
Fax: 463-2630

Nancy Dallas (Alternate telephone: 246-3281)  
Frank Elwell  
Chester Hillyard (Alternate telephone: 577-2074)  
Kathleen Jensen (Alternate telephone: 575-4682)  
Rico Sacchini (Alternate telephone: 463-2077)

**COUNTY OFFICES AT**  
31 South Main Street  
Yerington, Nevada 89447  
Telephone: 463-3341  
Fax: 463-2630:

**ASSESSOR**  
Telephone: Ext. 217

**CLERK/TREASURER**  
Telephone: Ext. 201

Dennis Compston

Marian Pinkerton

**COMPTROLLER/PERSONNEL  
MANAGER**  
Telephone: Ext. 207

**COUNTY MANAGER**  
Telephone: Ext. 221/222

Stephen Snyder

Rita Evasovic

**DISTRICT ATTORNEY**  
Telephone: Ext. 233

**PUBLIC WORKS DIRECTOR**  
Telephone: Ext. 226

Robert Estes

Ben Edgar

**RECORDER**  
Telephone: Ext. 210

Nancy Carr

**OTHER OFFICES:**

**SHERIFF**  
30 Nevin Way  
Yerington, Nevada 89447  
Telephone: 463-2321

**WELFARE DIRECTOR**  
26 Nevin Way  
Yerington, Nevada 89447  
Telephone: 463-3341, Ext. 242

Sid Smith

Virginia Nash

LYON COUNTY

D-143

**LYON COUNTY SCHOOL DISTRICT**  
**25 East Goldfield Avenue**  
**Yerington, Nevada 89447**  
**Telephone: 463-2205**  
**Fax: 885-9581**

Nat Lommori, Superintendent

**MINERAL COUNTY****BOARD OF COMMISSIONERS**

**P.O. Box 1450**  
**Hawthorne, Nevada 89415**  
**Telephone: 945-2446**  
**Fax: 945-5484**

Fidel Gomez  
Arlo K. Funk  
Robert C. Lybarger

**ASSESSOR**  
**P.O. Box 400**  
**Hawthorne, Nevada 89415**  
**Telephone: 945-3684**  
**Fax: 945-0706**

**AUDITOR/RECORDER**  
**P.O. Box 1447**  
**Hawthorne, Nevada 89415**  
**Telephone: 945-3676**

Patricia Fisk

Gloria A. Hughes

**CLERK/TREASURER**  
**P.O. Box 1450**  
**Hawthorne, Nevada 89415**  
**Telephone: 945-2446**  
**Fax: 945-0706**

**DISTRICT ATTORNEY**  
**P.O. Box 1210**  
**Hawthorne, Nevada 89415**  
**Telephone: 945-3636**

Brian Kunzi

Steven L. Bowles

**PUBLIC WORKS**  
**P.O. Box 1035**  
**Hawthorne, Nevada 89415**  
**Telephone: 945-3897**

**SHERIFF**  
**P.O. Box 778**  
**Hawthorne, Nevada 89415**  
**Telephone: 945-2434**  
**Fax: 945-5484**

Gary Schaaf

Richard L. McKellip

**SOCIAL SERVICES**  
**P.O. Box 1450**  
**Hawthorne, Nevada 89415**  
**Telephone: 945-2446**  
**Fax: 945-0706**

Steven L. Bowles

MINERAL COUNTY

MINERAL COUNTY

D-145

**MINERAL COUNTY SCHOOL DISTRICT**

**P.O. Box 1540**

**Hawthorne, Nevada 89415**

**Telephone: 945-2403**

**Fax: 945-3709**

Granville Gage, Superintendent

**NYE COUNTY****BOARD OF COMMISSIONERS**

475 South Patrick Street  
P.O. Box 153  
Tonopah, Nevada 89041  
Telephone: 482-8191  
Fax: 482-8198

Cameron McRae, Chairman  
Richard L. Carver, Vice Chairman (Alternate telephone: 377-2175)  
Ira "Red" Copass  
William Copeland (Alternate telephone: 372-5258)  
(Vacancy)

**ADMINISTRATOR**

P.O. Box 153  
Tonopah, Nevada 89049  
Telephone: 482-8191  
Fax: 482-8198

William Offutt

**AUDITOR/RECORDER**

P.O. Box 1111  
Tonopah, Nevada 89049  
Telephone: 482-8118

Naoma Lydon

**CLERK**

P.O. Box 1031  
Tonopah, Nevada 89049  
Telephone: 482-8134

Arte Robb

**EMERGENCY MANAGEMENT**

P.O. Box 153  
Tonopah, Nevada 89049  
Telephone: 482-8191  
Fax: 482-8198

Robert Nelson, Supervisor

**ASSESSOR**

P.O. Box 271  
Tonopah, Nevada 89049  
Telephone: 482-8176

Bernie Merlino

**BUDGET OFFICER**

P.O. Box 153  
Tonopah, Nevada 89049  
Telephone: 482-8191  
Fax: 482-8198

Geneva Neuhauser

**DISTRICT ATTORNEY**

P.O. Box 593  
Tonopah, Nevada 89049  
Telephone: 482-8166

Robert Beckett

**PERSONNEL/PURCHASING**

P.O. Box 153  
Tonopah, Nevada 89049  
Telephone: 482-8191  
Fax: 482-8198

Debbie Jeffrey

NYE COUNTY



**PUBLIC WORKS**  
**P.O. Box 887**  
**Tonopah, Nevada 89049**  
**Telephone: 482-8157**

Bob Wickenden, Director

**SHERIFF**  
**P.O. Box 813**  
**Tonopah, Nevada 89049**  
**Telephone: 482-8110**

Wade Lieseke

**SOCIAL SERVICES**  
**P.O. Box 926**  
**Tonopah, Nevada 89049**  
**Telephone: 482-8125**

Pat Christensen, Director

**TREASURER**  
**P.O. Box 473**  
**Tonopah, Nevada 89049**  
**Telephone: 482-8147**

Patricia Foster

**NYE COUNTY SCHOOL DISTRICT**

**P.O. Box 113**  
**Tonopah, Nevada 89049**  
**Telephone: 482-6258**  
**Fax: 482-8573**

Geraldine M. Harge, Superintendent

**PERSHING COUNTY****BOARD OF COMMISSIONERS**

County Courthouse  
401 Main Street  
Lovelock, Nevada 89419  
Telephone: 273-2208  
Fax: 273-7058

Dave Ayoob, Chairman  
Paul Davidson, Vice Chairman  
Roger Mancebo

**ASSESSOR**  
P.O. Box 89  
Lovelock, Nevada 89419  
Telephone: 273-2369  
Fax: 273-7058

**AUDITOR/RECORDER**  
P.O. Box 736  
Lovelock, Nevada 89419  
Telephone: 273-2408  
Fax: 273-7058

Celeste Hamilton

John Laca

**CLERK/TREASURER**  
P.O. Box 820  
Lovelock, Nevada 89419  
Telephone: 273-2208  
Fax: 273-7058

**DISTRICT ATTORNEY**  
P.O. Box 299  
Lovelock, Nevada 89419  
Telephone: 273-2613  
Fax: 273-7058

Donna Giles

Belinda Quilici

**SHERIFF**  
P.O. Box 147  
Lovelock, Nevada 89419  
Telephone: 273-2641  
Fax: 273-7635

Ronald V. Skinner

**PERSHING COUNTY SCHOOL DISTRICT**

P.O. Box 389  
Lovelock, Nevada 89419  
Telephone: 273-7819  
Fax: 273-2668

Daniel W. Fox, Superintendent

**STOREY COUNTY****BOARD OF COMMISSIONERS**

County Courthouse  
"B" Street  
Virginia City, Nevada 89440  
Telephone: 847-0968  
Fax: 847-0949

Shirley Colletti, Chairman (Alternate telephone: 342-0285)  
Henry Bland, Vice Chairman (Alternate telephone: 847-9554)  
Chuck Haynes (Alternate telephone: 847-9064)

**ADMINISTRATIVE ASSISTANT**

Drawer D  
Virginia City, Nevada 89440  
Telephone: 847-0968  
Fax: 847-0949

Marilou Walling

**AUDITOR/RECORDER**

P.O. Box 493  
Virginia City, Nevada 89440  
Telephone: 847-0967  
Fax: 847-0949

Maggie Lowther

**DISTRICT ATTORNEY**

P.O. Box 496  
Virginia City, Nevada 89440  
Telephone: 847-0964  
Fax: 847-0924

Janet Hess

**SHERIFF**

P.O. Box 498  
Virginia City, Nevada 89440  
Telephone: 847-0959  
Fax: 847-0924

Robert Del Carlo

**ASSESSOR**

P.O. Box 103  
Virginia City, Nevada 89440  
Telephone: 847-0961

Kathy Weeks

**CLERK/TREASURER**

Drawer D  
Virginia City, Nevada 89440  
Telephone: 847-0969  
Fax: 847-0949

Doreen Bacus

**PUBLIC WORKS**

P.O. Box 435  
Virginia City, Nevada 89440  
Telephone: 847-0958

Richard Bacus, Director

**SOCIAL SERVICES**

Drawer D  
Virginia City, Nevada 89440  
Telephone: 847-0968  
Fax: 847-0949

Marilou Walling

STOREY COUNTY

D-150

DIRECTORY OF LOCAL GOVERNMENT

**STOREY COUNTY SCHOOL DISTRICT**

**P.O. Box C**

**Virginia City, Nevada 89440**

**Telephone: 347-0983**

**Fax: 847-0989**

Ed Murkovich, Superintendent

**Board of Trustees**

Gerrie Honea

Dan Lediard

Marta Magistrali

Lynne Mortensen

Joe Verant

# WASHOE COUNTY

## BOARD OF COMMISSIONERS

1000 East Ninth Street  
P.O. Box 11130  
Reno, Nevada 89520  
Telephone: 328-2005  
Fax: 328-2094

Steve Bradhurst  
Joanne Bond  
Mike Mouliot  
Jim Shaw  
Grant Sims

## COUNTY MANAGER'S OFFICE

Telephone: 328-2000  
Fax: 328-2037

John MacIntyre, Manager  
Robert Jasper, Assistant Manager, Finance  
Howard Reynolds, Assistant Manager, Personnel  
Rita Lencioni, Assistant to the Manager

### ASSESSOR

Telephone: 328-2200  
Fax: 328-3641

Robert McGowan

### CLERK

Telephone: 328-3260  
Fax: 328-3582

Judi Bailey

### COMPTROLLER

Telephone: 328-2552  
Fax: 328-6120

Kathy Garcia

### DISTRICT ATTORNEY

Telephone: 328-3200  
Fax: 328-3844

Richard Gammick

### PUBLIC ADMINISTRATOR

Telephone: 328-2740  
Fax: 328-3903

Phil Moore

### PUBLIC WORKS

Telephone: 328-2040  
Fax: 328-3699

Craig McConnell, Director

### PURCHASING AND CONTRACT ADMINISTRATOR

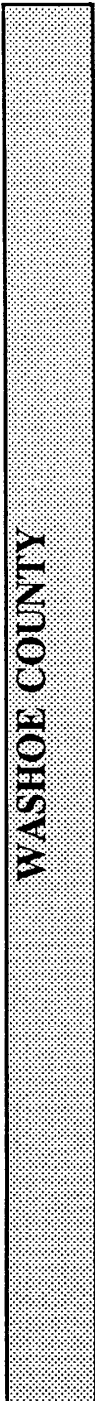
Telephone: 328-2280  
Fax: 328-3696

John Balentine

### RECORDER

Telephone: 328-3661

Joe Melcher



**SHERIFF**

**Telephone: 328-3010**

**Fax: 328-6308**

**TREASURER**

**Telephone: 328-2510**

**Fax: 328-2500**

Richard Kirkland

Bill Berrum

**WASHOE COUNTY SCHOOL DISTRICT**

**425 East Ninth Street**

**Reno, Nevada 89520**

**Telephone: 348-0200**

**Fax: 348-0304**

Dr. Mary Nebgen, Superintendent

Paul Flemming, Associate Superintendent, Operations (telephone: 348-0204)

Dr. John Gascue, Area Assistant Superintendent (telephone: 348-0382)

Dr. James Welsh, Area Assistant Superintendent (telephone: 851-5640)

Ken Grein, Area Assistant Superintendent (telephone: 348-0381)

Doug Sever, Business and Financial Services Administrator (telephone: 348-0312)

Denise Gallues, Personnel Director (telephone: 348-0237)

**WHITE PINE COUNTY****BOARD OF COMMISSIONERS**

Courthouse Annex  
953 Campton Street  
Ely, Nevada 89301  
Telephone: 289-8841  
Fax: 289-8842

Julio Costello, Chairman  
Brent Eldridge, Vice Chairman  
Wayne Cameron  
Carol D. McKenzie  
Claude Rose

Delores Manchester, Commission Secretary

**ASSESSOR**  
955 Campton Street  
Ely, Nevada 89301  
Telephone: 289-3016  
Fax: 289-8842

**AUDITOR/RECORDER**  
P.O. Box 68  
Ely, Nevada 89301  
Telephone: 289-4567  
Fax: 289-1541

Robert Bishop

(Vacancy)

**DISTRICT ATTORNEY**  
P.O. Box 240  
Ely, Nevada 89301  
Telephone: 289-8828  
Fax: 289-1541

**PUBLIC WORKS**  
P.O. Box 829  
Ely, Nevada 89301  
Telephone: 289-4767  
Fax: 289-1553

John Hanford

Ronny Jordan, Director

**SHERIFF**  
P.O. Box 870  
Ely, Nevada 89301  
Telephone: 289-8808

**TREASURER**  
P.O. Box 510  
Ely, Nevada 89301  
Telephone: 289-4783

Bernie Romero

Beverly Cornutt

**WELFARE DIRECTOR**  
Courthouse Annex  
995 Campton Street  
Ely, Nevada 89301  
Telephone: 289-3271

**COUNTY CLERK**  
P.O. Box 659  
Ely, Nevada 89301  
Telephone: 289-2341

Sandra Smith

Donna M. Bath

WHITE PINE COUNTY

D-154

DIRECTORY OF LOCAL GOVERNMENT

**WHITE PINE COUNTY SCHOOL DISTRICT**

**P.O. Box 150400**

**East Ely, Nevada 89315-0400**

**Telephone: 289-4851**

**Fax: 289-3999**

Jan Cahill, Superintendent



## MUNICIPAL OFFICES

### CITY OF BOULDER CITY

#### CITY COUNCIL

401 California Avenue  
Boulder City, Nevada 89005  
OR

P.O. Box 61350  
Boulder City, Nevada 89006-1350  
Telephone: 293-9400  
Fax: 293-9245

Iris Bletsch, Mayor  
Robert Ferraro, Assistant Mayor  
Robert E. Larsen  
Eric Lundgaard  
Christine A. Milburn

**CITY ATTORNEY**  
Telephone: 293-9238  
Fax: 293-9245

B. (Bill) Andrews

**CITY MANAGER**  
Telephone: 293-9202  
Fax: 293-9245

George D. Forbes

**BUILDING OFFICIAL**  
Telephone: 293-9282  
Fax: 293-9245

David Bourbeau

**CITY ENGINEER**  
Telephone: 293-9200  
Fax: 293-9241

Phillip T. Henry

**CITY CLERK**  
Telephone: 293-9208  
Fax: 293-9245

Vicki Bergdale

**COMMUNITY  
DEVELOPMENT/PLANNING**  
Telephone: 293-9282  
Fax: 293-9245

Jeffrey Patlovich, Director

**CITY PLANNER**  
Telephone: 293-9282  
Fax: 293-9245

Susan Danielewicz

**FINANCE DIRECTOR**  
Telephone: 293-9246  
Fax: 293-9433

Robert Boyer

CITY OF BOULDER CITY

**LICENSE OFFICER**  
Telephone: 293-9246  
Fax: 293-9433

Robert Boyer

**REAL ESTATE OFFICER**  
Telephone: 293-9246  
Fax: 293-9433

Robert Boyer

**FIRE CHIEF**  
Telephone: 293-9228  
Fax: 293-9221

Dean Molburg

**PUBLIC WORKS DIRECTOR**  
Telephone: 293-9200  
Fax: 293-9241

Alan F. Gove

**POLICE CHIEF**  
Telephone: 293-9224  
Fax: 293-9281

David R. Mullin

**PARKS AND RECREATION**  
Telephone: 293-9256  
Fax: 293-9241

Roger Hall

**MUNICIPAL COURT**  
Telephone: 293-9278

Victor L. Miller, Municipal Judge  
David Belding, Associate Judge  
Mark R. Denton, Associate Judge

Judi H. Thomas, Court Clerk

**JUSTICE COURT**  
Telephone: 455-8000

## **CITY OF CALIENTE**

### **CITY COUNCIL**

**P.O. Box 158  
Caliente, Nevada 89008  
Telephone: 726-3344  
Fax: 726-3370**

Kevin J. Phillips, Mayor  
George Arnold  
Bob Maxwell  
Roland Simmons  
Stan Wallis

### **COMMUNITY DEVELOPMENT**

**Telephone: 726-3679  
Fax: 726-3370**

Glenn Van Roekel

### **CITY CLERK**

**Telephone: 726-3132  
Fax: 726-3370**

Eileen Lewkowicz

### **FIRE CHIEF**

**Telephone: 726-3317  
Fax: 726-3370**

Steve Rowe

### **NUCLEAR WASTE COORDINATOR**

**Telephone: 726-3690  
Fax: 726-3810**

Judy Foremaster

### **UTILITY FOREMAN**

**Telephone: 726-3782  
Fax: 726-3370**

Gaylon Baker

### **DEPUTY CITY CLERK**

**Telephone: 726-3132  
Fax: 726-3370**

Laura Tibbetts

### **BUILDING INSPECTOR**

**Telephone: 726-3278  
Fax: 726-3370**

Cliff Gentry

### **CITY ATTORNEY**

**Telephone: 384-0111  
Fax: 385-4713**

Steve Evenson

### **MUNICIPAL COURT**

**Telephone: 725-3357  
Fax: 725-3566**

Nola Holton, Municipal Judge  
Darla Davis, Court Clerk

CITY OF CALIENTE

**CITY OF CARLIN****CITY COUNCIL**

101 South 8th Street  
P.O. Box 787  
Carlin, Nevada 89822  
Telephone: 754-6534  
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Lee Griswold, Mayor  
Linda Bingaman, Vice Mayor  
Jim Dickey  
Cammy Meierhoff  
Debbie Murphy

**CITY CLERK**

Telephone: 754-6354  
Fax: 754-6912

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**ECONOMIC DEVELOPMENT  
COORDINATOR**

Telephone: 754-6354  
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Beth Brown

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**DIRECTOR OF FORESTRY**

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**CITY ATTORNEY**

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Elko, Nevada 89801  
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**MUNICIPAL JUDGE**

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Barbara Nethery

## **CITY OF ELKO**

### **BOARD OF SUPERVISORS**

1751 College Avenue  
Elko, Nevada 89801  
Telephone: 738-5176  
Fax: 753-8396

Jim Polkinghorne, Mayor  
John Ellison  
Nora Hatfield  
Lee Hoffman  
Bill Strickland

#### **CITY MANAGER**

Lorry Lipparelli

#### **PERSONNEL DIRECTOR**

Gene Hoskins

#### **BUILDING INSPECTOR**

Dennis Peterson

#### **FIRE CHIEF**

Telephone: 738-3211

Orvis P. Cash

#### **CITY CLERK**

Giuliana Murphy

#### **PUBLIC WORKS DIRECTOR**

Charles R. Williams

#### **CITY ENGINEER**

Ferron Konakis

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Robert L. Songer

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Molly Leddy

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Giocoechea and Digrazia

CITY OF ELKO

**CITY OF ELY****CITY COUNCIL**

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Ely, Nevada 89301  
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JoAnn Malone, Mayor  
Charles Basso  
MaryAnn Burt  
John Ferrari  
Georgiann Timko  
Jack Wilcox

**CITY ATTORNEY**

Dave Olsen

**CITY ENGINEER**

Kevin Carnes

**STREET SUPERVISOR**

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Max Vigil

**WATER SUPERVISOR**

Telephone: 289-4291

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**CITY CLERK/TREASURER**

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**FIRE CHIEF**

Telephone: 289-6633  
Fax: 289-1463

Jack Cummings

**BUILDING INSPECTOR**

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Harold Pyles

**MUNICIPAL JUDGE**

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Teresa Sprouse

CITY OF ELY

## CITY OF FALLON

### CITY COUNCIL

55 West Williams Avenue  
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Willis Swan  
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Louis Fetherolf

### FIRE PROTECTION

**FIRE MARSHALL**  
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James Allison

**FIRE CHIEF**  
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William Lawry

CITY OF FALLON

## **CITY OF GABBS**

### **CITY COUNCIL**

**P.O. Box 86  
Gabbs, Nevada 89409  
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Fax: 284-4072**

Ray Dummar, Mayor  
Ed Alsworth  
Lloyd Gerulf  
Paul Pace

### **CITY ATTORNEY**

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Reno, Nevada 89501  
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Robert R. Barengo

### **CITY CLERK/TREASURER**

**Telephone: 285-2671  
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Kim Taylor

### **MUNICIPAL JUDGE**

**Telephone: 285-2379**

Rae Horn

**CITY OF GABBS**



**CITY OF HENDERSON****CITY COUNCIL**

240 Water Street  
Henderson, Nevada 89015  
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Fax: 565-6635

Robert A. Groesbeck, Mayor  
Larry Scheffler, Mayor Pro-Tem (Ward IV)  
Jack Clark (Ward III)  
Andy Hafen (Ward II)  
Paul Ruth (Ward I)

**CITY ATTORNEY**  
Telephone: 565-2083  
Fax: 565-4071

**CITY MANAGER**  
Telephone: 565-2808  
Fax: 565-6635

Shauna Hughes

Phil Speight

**ASSISTANT CITY MANAGER**  
Telephone: 565-2449  
Fax: 565-6635

**PERSONNEL DIRECTOR**  
Telephone: 565-2070  
Fax: 565-1267

Kurt Fritsch

Janice Wiese

**CITY CLERK**  
Telephone: 565-2057  
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**PLANNING DIRECTOR**  
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Fax: 564-0686

Susan Robison

George Garcia

**ECONOMIC DEVELOPMENT**  
Telephone: 565-2146  
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**FINANCE DIRECTOR**  
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Fax: 565-5122

Ann Barron

Steven M. Hanson

**PUBLIC WORKS DIRECTOR**  
Telephone: 565-2101  
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**PARKS AND RECREATION  
DIRECTOR**  
Telephone: 565-2119  
Fax: 564-9366

Mark Calhoun

Dundee Jones

**DATA PROCESSING**  
Telephone: 565-2020  
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Earl Petersen, Supervisor

CITY OF HENDERSON

**FIRE PROTECTION**

Telephone: 565-2022

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Olien Haskett, Fire Chief

Joe Hill, Assistant Fire Chief

**POLICE PROTECTION**

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Fax: 565-3294

Tommy Burns, Chief of Police

Kip Botkin, Assistant Chief of Police

## **CITY OF LAS VEGAS**

### **CITY COUNCIL**

**400 East Stewart Avenue  
Las Vegas, Nevada 89101**

**Mayor's Office  
Telephone: 229-6241  
Fax: 385-7960**

Jan Lavery Jones, Mayor

**City Council Office  
Telephone: 229-6405  
Fax: 382-8558**

Arnie Adamsen  
Ken Brass  
Frank Hawkins, Jr.  
Scott Higginson

### **CITY MANAGER'S OFFICE**

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Larry K. Barton, City Manager  
Lynn Macy, Deputy City Manager  
Lynnette Boggs, Assistant City Manager  
Lisa Foster, Public Information Officer  
Sharon Segerblom, Intergovernment/Community Relations Coordinator  
Marvin Leavitt, Special Assistant to the City Manager/Legislative Coordinator

**CITY ATTORNEY  
Telephone: 229-6201  
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**CITY CLERK  
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Bradford Jerbic

Kathy Tighe

**DEPARTMENT OF BUILDING  
AND SAFETY  
Telephone: 229-6251  
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**COMMUNITY PLANNING AND  
DEVELOPMENT  
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Fax: 385-7268**

Paul Wilkins, Acting Director

John Schlegel, Acting Director

**DEPARTMENT OF FINANCE  
AND COMPUTER SERVICES  
Telephone: 229-6321  
Fax: 383-0769**

**PUBLIC WORKS  
Telephone: 229-6276  
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Steven Houchens, Director

Richard D. Goecke, Director

**CITY OF LAS VEGAS**

**DEPARTMENT OF BUSINESS  
ACTIVITY**

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Mario Garcia, Director

**ECONOMIC AND URBAN  
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**Fax: 385-3128**

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**DEPARTMENT OF GENERAL  
SERVICES**

**Telephone: 229-6234**

**Fax: 384-9964**

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**DEPARTMENT OF PARKS AND  
LEISURE ACTIVITIES**

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**Fax: 383-6306**

Dave Kuiper, Director

**HUMAN RESOURCE  
DEPARTMENT**

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Mary Finch, Director

**DEPARTMENT OF DETENTION AND  
ENFORCEMENT**

**Telephone: 229-6617**

**Fax: 386-7070**

Michael Sheldon, Director

**FIRE CHIEF**

**Telephone: 383-2888**

**Fax: 384-1667**

Clell West

**METROPOLITAN POLICE SHERIFF**

**Telephone: 229-3231**

**Fax: 382-2904**

Jerry Keller

**MUNICIPAL COURT**

Seymore H. Brown, Presiding Judge (229-6584)

Tony Abbatangelo, Municipal Judge (229-6061)

Gregory Barlow, Municipal Judge (229-6061)

Toy J. Gregory, Municipal Judge (229-6584)

Ron D. Parraguirre, Municipal Judge (229-2059)

Valorie J. Vega, Municipal Judge (229-2059)

**Municipal Court Administrator**

**Telephone: 229-6509**

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Michael R. Havemann

## **CITY OF LOVELOCK**

### **CITY COUNCIL**

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Ray Espinoza  
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### **CITY CLERK/TREASURER**

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### **BUILDING INSPECTOR**

Ron Jones

**CHIEF OF POLICE  
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**MUNICIPAL JUDGE  
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**Telephone: 329-5559**

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Chuck Rasco

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CITY OF LOVELOCK

## CITY OF MESQUITE

### CITY COUNCIL

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Ken Carter, Mayor  
James Andrus  
James Owens  
Harold Wittwer

### CITY MANAGER

Paul Henderson

### ASSISTANT CITY MANAGER

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Carol Woods

### DEPUTY CITY CLERK

Mitzi Adams

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Telephone: 346-2835  
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### PUBLIC WORKS

Allen Bell, Director

Kurt Sawyer

### CHIEF OF POLICE

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### FIRE CHIEF

Telephone: 346-5292  
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P. Michael Murphy

Ken Meacham

### CITY ATTORNEY

Telephone: 384-6484  
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### MUNICIPAL JUDGE

Telephone: 346-5291  
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Tony Terry

Ron Dodd

CITY OF MESQUITE

## CITY OF NORTH LAS VEGAS

### CITY COUNCIL

2200 Civic Center Drive  
P.O. Box 4086  
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James K. Seastrand, Mayor  
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Mary J. Kincaid  
John K. Rhodes  
William E. Robinson

**CITY MANAGER**  
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**DEPUTY CITY MANAGER**  
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Fax: 649-2992

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**CITY ATTORNEY**  
Telephone: 649-0280  
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**CITY CLERK**  
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Eileen Sevigny

### PUBLIC WORKS DEPARTMENT

**DIRECTOR**  
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**DEPUTY DIRECTOR**  
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James A. Bell

**FINANCE DIRECTOR**  
Telephone: 649-0226  
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Vatas Viatkus

**CITY TREASURER**  
Telephone: 649-0225  
Fax: 399-8099

Clarence Van Horn

**BUILDING SAFETY AND  
MAINTENANCE**  
Telephone: 657-2220  
Fax: 642-8064

Roger Condie, Director

**COMMUNITY PLANNING AND  
DEVELOPMENT**  
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Donald J. Brown, Director

CITY OF NORTH LAS VEGAS

**PARKS AND RECREATION**

**Telephone: 649-6294**

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Eric Dabney, Director

**LIBRARY**

**Telephone: 649-2363**

**Fax: 649-2576**

Rodney Bland, Administrator

**HUMAN RESOURCES**

**Telephone: 649-0259**

**Fax: 649-2992**

Thomas H. Stephens, Director

**MAINTENANCE AND  
OPERATIONS**

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Alan J. Nelson, Deputy Police Chief (telephone: 649-0380)

Tim Ryan, Deputy Police Chief (telephone: 649-0360)

**FIRE PROTECTION**

**Telephone: 649-4222**

**Fax: 399-8730**

Michael Massey, Fire Chief

Myron Kimball, Assistant Fire Chief

**MUNICIPAL COURT**

**MUNICIPAL JUDGE**

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**Fax: 399-3579**

Gary Davis

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**CITY OF RENO****CITY COUNCIL**

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Pete Sferrazza, Mayor  
Janice Dalske  
John Farahi  
Pierre Hascheff  
Tom Herndon  
Aileen Martin  
Jim Pilzner

**CITY MANAGER**  
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**CITY CLERK**  
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**HUMAN RESOURCES**  
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**PARKS**  
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David Pressler, Superintendent

**ASSISTANT CITY MANAGER**  
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**LEGISLATIVE RELATIONS  
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**FINANCE DIRECTOR**  
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**CITY ATTORNEY**  
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Patricia Lynch

**LEISURE SERVICES**  
Telephone: 334-2260

Duke Linderman

**REVENUE MANAGER AND  
CHIEF LICENSE INSPECTOR**  
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Lisa Sadow

CITY OF RENO

**CIVIL SERVICE CHIEF  
EXAMINER**  
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**ANIMAL CONTROL**  
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**SYSTEMS AND PROGRAM**  
Telephone: 334-2070

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**INFRASTRUCTURE AND MAINTENANCE  
DEPARTMENT**

Steve Varela, Director and City Engineer (telephone: 334-2215)  
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John Loete, Maintenance Engineer (telephone: 334-2243)

**MUNICIPAL COURT**

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## **CITY OF SPARKS**

### **CITY COUNCIL**

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Tony Armstrong  
Cindy Cook  
John Mayer  
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### **CITY MANAGER'S OFFICE**

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**CITY ATTORNEY**  
**Telephone: 353-2320**

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Steven P. Elliott

Deborine J. Peebles

**PUBLIC WORKS**  
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**COMMUNITY DEVELOPMENT**  
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Shaun Carey, Director

Greg Evangelatos, Director

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**FINANCE DIRECTOR**  
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Rick Bareuther, Manager

Terri Thomas

**FLEET MANAGER**  
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**PARKS AND RECREATION**  
**Telephone: 353-2376**

Steve Nicholson

Stan Sherer, Director

**HUMAN RESOURCES**  
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**PURCHASING MANAGER**  
**Telephone: 353-2273**

Sue Utterback, Director

Frank Rothwell

**FIRE CHIEF**  
**Telephone: 353-2257**

Ron Irwin

**CITY OF SPARKS**

D-174

DIRECTORY OF LOCAL GOVERNMENT

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Andy Cray  
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## CITY OF WELLS

### CITY COUNCIL

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Willie Deiss  
Sally Hylton  
Scott Taylor  
Rusty Tybo

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Michael T. Cosgrove

**PUBLIC WORKS DIRECTOR**  
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Frederick Schacht

**BUILDING OFFICIAL**  
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**CITY AUDITOR**  
McMullen and McPhee  
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Elko, Nevada 89801  
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Randy Dedman

**FINANCE DIRECTOR**  
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May Lou Ray

**PARKS AND RECREATION DIRECTOR**  
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P.O. Box 1358  
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Gary Digrazia, Deputy City Attorney

**MUNICIPAL JUDGE**  
Telephone: 752-3726

Marjean Kidner

**POLICE CHIEF**  
Telephone: 752-3334

L. James Hertz

CITY OF WELLS

## CITY OF WEST WENDOVER

### CITY COUNCIL

P.O. Box 2825  
West Wendover, Nevada 89883  
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Fax: 664-3720

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Howard Copelan  
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John Johnson  
Roger LaCombe  
Andrea Level

### CITY MANAGER'S OFFICE

Janice Fox, City Manager  
L. Scott Rodgers, City Engineer

#### CITY CLERK

Karen Shepherd

#### BUILDING INSPECTOR

Richard Weigel

#### FIRE CHIEF

Jeff Knudtson

#### POLICE CHIEF

Telephone: 664-2930  
Fax: 664-2928

D. Alan James

#### MUNICIPAL JUDGE

Telephone: 664-2305  
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#### CITY ATTORNEYS

P.O. Box 1358  
Elko, Nevada 89803  
Telephone: 738-8091

Georgina LaCombe

Robert Goicoechea  
Gary Digrazia

## CITY OF WINNEMUCCA

### CITY COUNCIL

City Hall  
90 West Fourth Street  
Winnemucca, Nevada 89445  
Telephone: 623-6333  
Fax: 623-6321

Paul Vesco, Mayor  
Bonnie Hilbish (Ward III)  
Paul Miller (Ward I)  
Terry W. Miller (Ward IV)  
Tom Smith (Ward II)  
Don Stoker (Ward V)

**CITY MANAGER/  
CITY ENGINEER**  
Telephone: 623-6333

Stephen West

**CITY ATTORNEY**  
Telephone: 623-6339

Kent Maher

**PUBLIC WORKS**  
Telephone: 623-6381

Geno Bernardi, Supervisor

**POLICE CHIEF**  
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Don Wright

**CITY CLERK/TREASURER**  
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Mary P. Echeverria

**BUILDING INSPECTOR**  
Telephone: 623-6319

Henry Thoeny

**FIRE CHIEF**  
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Walter Johnstone

**MUNICIPAL JUDGE**  
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Oren Lee McDonald

CITY OF WINNEMUCCA

## CITY OF YERINGTON

### CITY COUNCIL

102 South Main Street  
P.O. Box 479  
Yerington, Nevada 89447  
Telephone: 463-3511  
Fax: 463-2284

Jim Sanford, Mayor  
Marvin Grulli  
Douglas Homestead  
George Ostrander  
John H. (Jack) Pursel

### CITY MANAGER'S OFFICE

Roland Adams, City Manager  
Colleen Castello, Assistant to City Manager and City Clerk and Treasurer

**CITY ATTORNEY**  
Telephone: 463-2313

**PUBLIC WORKS**  
Telephone: 463-2729

Ronald T. Banta

Ronald T. Hughes, Superintendent

**FIRE CHIEF**  
Telephone: 463-2261

**POLICE CHIEF**  
Telephone: 463-2333

Tod Carlini

Rod Pellegrini

**MUNICIPAL JUDGE**  
Telephone: 463-3511

Frances White

**CITY AUDITOR**  
22 Highway 208  
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Rife, Sciarani and Associates



# ALPHABETICAL INDEX

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