

LCB File No. R044-08

**PROPOSED REGULATION OF THE
PERSONNEL COMMISSION**

Sec 1. NAC 284.680 is hereby amended to read as follows:

Explanation of Proposed Change: This regulation change proposed by the Department of Personnel augments the method of determining when a grievance is received at each step in the grievance process by the inclusion of grievances submitted via the State's on-line incident tracking system.

NAC 284.680 Date of receipt of grievance. (NRS 284.065, 284.155, 284.384) For the purposes of NAC 284.682, 284.686 and 284.690, a grievance is deemed to have been received at each step in the grievance procedure:

1. On the date on which the employee or his chosen representative personally delivers the grievance, ~~or~~ transmits it by facsimile machine, *or submits it via the internet using the State's employee incident tracking system*; or
2. If the employee mails the grievance, 3 days after:
 - (a) The date on which the grievance was postmarked; or
 - (b) The date on the return receipt if sent by certified mail.