

**ADOPTED REGULATION OF THE COMMISSION ON
PROFESSIONAL STANDARDS IN EDUCATION**

LCB File No. R010-18

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §§1-3, NRS 391.019.

A REGULATION relating to education; revising the requirements to obtain or renew a business and industry endorsement; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

Under existing law, the Commission on Professional Standards in Education is required to adopt regulations: (1) identifying fields of specialization in teaching; (2) requiring teachers to obtain from the Department of Education an endorsement to teach in such fields; and (3) establishing the educational requirements to obtain such an endorsement. (NRS 391.019) Existing regulations establish the business and industry endorsement as a type of career and technical education endorsement. (NAC 391.400) Existing regulations require an applicant for a business and industry endorsement to have been employed for at least 5 years after 16 years of age in a position which relates to the program for which he or she is applying for an endorsement. (NAC 391.425) **Section 3** of this regulation instead requires a person who wishes to obtain a business and industry endorsement to have been employed: (1) full time for at least 2 years after 18 years of age in such a position; or (2) for an aggregate total of 4000 hours after 18 years of age in such a position. **Section 3** also removes a provision allowing an applicant to substitute courses of training for the required work experience. Additionally, **section 3** revises the areas of work experience that satisfy the requirements to obtain a business and industry endorsement in agricultural and natural resources science and construction technology. Finally, **section 3** revises requirements governing the renewal of a business and industry endorsement. **Sections 1 and 2** of this regulation make conforming changes.

Section 1. NAC 391.030 is hereby amended to read as follows:

391.030 1. Except as otherwise provided in subsections 2 and 3, as a qualification for becoming a licensed employee of a school district, a person must:

(a) Complete courses covering:

(1) Title 34 of NRS;

(2) Parental involvement and family engagement that meet the criteria set forth in subsection 4;

(3) The Constitution of the State of Nevada; and

(4) Except as otherwise provided in paragraph (b) of subsection ~~4~~ 3 of NAC 391.425, the Constitution of the United States; or

(b) Hold a license which is not renewable and allows the person 3 years to:

(1) Take courses on those subjects from an accredited university or college; or

(2) Pass an examination on each subject other than parental involvement and family engagement by achieving the passing score set by the Commission, if the Department has developed such an examination for the subject.

2. A person is exempt from the requirements of subparagraph (4) of paragraph (a) of subsection 1 if the person submits to the Department evidence that he or she holds a license to teach which was issued by another state and has more than 3 years of experience in teaching, administering or providing other educational functions, or any combination thereof, on a full-time basis at any grade level in prekindergarten through grade 12.

3. A person is exempt from the requirements of subparagraph (2) of paragraph (a) of subsection 1 if the person holds a valid special license or provisional special license with an endorsement as a substitute teacher in kindergarten through grade 12 issued pursuant to subsection 2 of NAC 391.332.

4. To demonstrate completion of a course regarding parental involvement or family engagement, a person must submit to the Department evidence of completion of at least 3 semester hours of credit in a course of study regarding parental involvement and family engagement that:

(a) Is consistent with the elements and goals for effective involvement and engagement set forth in NRS 392.457; and

(b) Includes an emphasis on building relationships, outreach to families and developing an appreciation and understanding of families from diverse backgrounds.

5. The staff of the Department or representatives appointed by the Department will administer an examination in the subjects set forth in subsection 1 in November and May in each school year.

Sec. 2. NAC 391.036 is hereby amended to read as follows:

391.036 1. Except as otherwise provided in this section, paragraph (h) of subsection 1 of NRS 391.019, NAC 391.0545, subsection 2 of NAC 391.0585, paragraph (b) of subsection 3 of NAC 391.233, paragraph (b) of subsection 6 of NAC 391.330, subsection 5 of NAC 391.363, paragraph (b) of subsection ~~4~~ 3 of NAC 391.425 and subsection 7 of NAC 391.436, an applicant who applies for an initial license must pass a competency test that has been approved by the Commission, at the level of competence specified by the Commission, in:

- (a) Basic reading, writing and mathematics;
- (b) The principles and methods of teaching; and
- (c) The subject matter of the initial area of endorsement on the license or the area of endorsement necessary for the applicant's area of assignment.

2. The Superintendent of Public Instruction may exempt an applicant from any of the tests required by subsection 1 if the applicant:

(a) Submits to the Department evidence that he or she:

- (1) Has retired from teaching in this State;

(2) Held a special license, a license to teach elementary or secondary education, a license to teach special education, or a license to teach middle school or junior high school education, which:

(I) Has expired within the 3 years immediately preceding the date on which his or her application was submitted;

(II) Was free from any conditions that the applicant pass a competency test; and

(III) Authorized the applicant to teach in the same grade level and subject area for which he or she is applying to receive an initial license;

(3) Was required, for the issuance of the applicant's expired license, to complete courses of study and experience which are substantially equivalent to the courses of study and experience required for the issuance of an initial license; and

(4) Otherwise satisfies the requirements for the issuance of an initial license;

(b) Submits to the Department evidence that the applicant has passed, as part of a teacher education program approved by a state and offered through a regionally accredited college or university, competency examinations equivalent to those required of the applicant by subsection 1; or

(c) Submits to the Department evidence that the applicant holds a license to teach issued by another state which is not a provisional license, and the Commission determines that the examinations required for licensure in that state are comparable to the competency tests required by subsection 1.

3. An applicant is exempt from the requirement to pass a competency test in basic reading, writing and mathematics if the applicant submits to the Department:

(a) Official documentation which indicates that he or she passed, at the level of competency specified by the Commission:

(1) The “Pre-Professional Skills Tests” in reading, mathematics and writing, prepared and administered by the Educational Testing Service; or

(2) The “California Basic Educational Skills Test,” prepared and administered by the California Commission on Teacher Credentialing;

(b) Evidence that the applicant has received a master’s or more advanced degree from a regionally accredited college or university, the receipt of which required the passage of the “Graduate Record Examinations,” prepared and administered by the Educational Testing Service, or its equivalent;

(c) An official transcript which indicates that the applicant achieved at least a 3.0 grade-point average in his or her undergraduate studies and evidence that he or she has taken the “Graduate Record Examinations,” prepared and administered by the Educational Testing Service, and received a score of:

(1) At least 420 on the verbal portion of the examination;

(2) At least 460 on the quantitative portion of the examination; and

(3) At least 430 on the analytical portion of the examination or at least 3.5 on the analytical writing portion of the examination, as applicable; or

(d) Evidence that:

(1) The applicant did not pass, at the level of competency specified by the Commission, the “Pre-Professional Skills Tests” in reading, mathematics and writing, prepared and administered by the Educational Testing Service; and

(2) After not passing the test described in subparagraph (1), the applicant began and completed, with a grade of B or better, a course of study in a subject area approved by the Commission or the Director of Licensure for the Department.

4. An applicant is exempt from the requirement to pass a competency test in the principles and methods of teaching if he or she:

(a) Submits to the Department official documentation which indicates that the applicant passed, at the level of competency specified by the Commission, the “Professional Knowledge Test,” prepared and administered by the Educational Testing Service;

(b) Is applying for a license with an endorsement in an area for which training in the principles and methods of teaching is not required; or

(c) Is applying for an elementary endorsement and submits to the Department evidence that the applicant passed, at the level of competency specified by the Commission, the “Elementary Education: Curriculum, Instruction, and Assessment Test” and the “Elementary Education: Content Area Exercises Test,” both prepared and administered by the Educational Testing Service.

5. An applicant is exempt from the requirement to pass a competency test in the subject matter of endorsement if he or she:

(a) Submits to the Department official documentation which indicates that the applicant previously passed, at the level of competency specified by the Commission, the competency test in that subject matter;

(b) Is applying for an initial license with an endorsement in an area for which no competency tests have been approved by the Commission;

(c) Is applying for an endorsement to teach pupils who have speech and language impairments and submits to the Department official documentation which indicates that he or she has received a certificate of clinical competence from the American Speech-Language-Hearing Association; or

(d) Is applying for an endorsement in family and consumer sciences and submits to the Department official documentation which indicates that the applicant satisfactorily completed the “National Family and Consumer Sciences Certification Examination,” prepared and administered by the American Association of Family and Consumer Sciences.

6. If a competency test in a subject matter has been reviewed by the Commission for less than 1 year but is not yet approved, an applicant must take the test, but is not required to pass the test at a level of competence specified by the Commission.

7. An applicant who fails to comply with the provisions of this section may not apply for a renewable license.

8. The tests required by subsection 1 will be administered three times each year at locations and times established by the Commission.

Sec. 3. NAC 391.425 is hereby amended to read as follows:

391.425 1. To receive a business and industry endorsement, the applicant must:

(a) Have earned a high school diploma or its equivalent;

(b) ~~Have~~ *Provide to the Department proof acceptable to the Department that the applicant has been employed :*

(1) Full time for at least ~~15~~ *2* years after ~~16~~ *18* years of age in a position which relates to the program for which he or she is applying for endorsement; *or*

(2) For an aggregate total of 4000 hours after 18 years of age in a position which relates to the program for which he or she is applying for endorsement; and

(c) Hold the appropriate *professional* license if one is required by law for employment in an occupation which the person desires to teach.

2. ~~Three of the 5 years of work experience required by paragraph (b) of subsection 1 may be fulfilled by the completion of courses or training in an area of career and technical education which relates to the desired endorsement at the rate of 1 year of full-time employment to:~~

~~—(a) Sixteen semester hours of credit from an accredited or licensed postsecondary institution;~~

~~—(b) Two hundred and fifty hours of training from an accredited or licensed postsecondary institution;~~

~~—(c) Two thousand hours of part-time employment; or~~

~~—(d) One thousand hours of employment which is preplanned. A training agreement between industry and the appropriate sponsor must be on file, supervised and approved by an accredited postsecondary institution or the Department.~~

~~3.]~~ To fulfill the requirement of ~~5 years of~~ work experience required by paragraph (b) of subsection 1, a person who wishes to receive a business and industry endorsement must, if the endorsement is for:

(a) Agricultural and natural resources science, have industry experience in at least three of the following areas:

- (1) Agricultural business and marketing;
- (2) Animal science or veterinary medicine;
- (3) Forestry;
- (4) Horticulture;

- (5) Floriculture;
- (6) Landscaping; ~~for~~
- (7) Agricultural research ~~for~~; *or*
- (8) Food science, food manufacturing or a combination thereof.*

(b) Construction technology, have at least ~~2-years~~:

(1) One year of industry experience in carpentry ; and ~~at~~

(2) At least 1 year or 2000 total hours of industry experience in ~~any of the following areas or a combination of those areas:~~

~~—(1) Electrical;~~

~~—(2) Plumbing; or~~

~~—(3) Masonry.~~

4.1 fields relating to construction, other than carpentry.

3. In addition to the requirements set forth in subsection 1, a person who wishes to receive *or renew* a business and industry endorsement must:

(a) If the endorsement is for automotive service technology, be certified by the National Institute for Automotive Service Excellence as:

- (1) A master automobile technician; or
- (2) An automobile technician in the following areas:
 - (I) Brakes;
 - (II) Electrical and electronic systems;
 - (III) Auto maintenance and light repair; and
 - (IV) Suspension and steering.

(b) If the endorsement is for military science, be certified by the secretary of the military branch in which the applicant serves or from which the applicant has retired to teach pupils in the Junior Reserve Officers' Training Corps program developed pursuant to 10 U.S.C. § 2031. A person who meets the requirements of this paragraph and who teaches pupils in the Junior Reserve Officers' Training Corps program is exempt from the:

- (1) Provisions of subsection ~~5~~ 4;
- (2) Provisions of subparagraph (4) of paragraph (a) of subsection 1 of NAC 391.030; and
- (3) Provisions of NAC 391.036.

~~5~~ 4. Except as otherwise provided in paragraph (b) of subsection ~~4~~ 3 and subsections 5, 6 and 7, a person who desires to renew for the first time an endorsement issued pursuant to this section must provide proof that he or she has received, from ~~an~~ *a regionally* accredited postsecondary institution ~~or~~ *or an approved program in professional development for educators*, credit for 12 semester hours *or the equivalent number of hours of professional development* as follows:

(a) Three semester hours *or the equivalent number of hours of professional development* in ~~career and technical education~~ curriculum and instruction ~~or~~ *for career and technical education or secondary education*;

(b) Three semester hours *or the equivalent number of hours of professional development* in a course involving ~~career and technical education~~ teaching methodology ~~or~~ *for career and technical education or secondary education*;

(c) Three semester hours *or the equivalent number of hours of professional development* in a course on career development and work-based learning; and

(d) Three semester hours *or the equivalent number of hours of professional development* in a course on career and technical student organization and management.

~~{→ At least 3 semester hours of the required 12 must be earned during the first year the person was licensed.}~~

5. A person who holds a master's degree or higher degree from a regionally accredited college or university in his or her area of endorsement is exempt from the requirements of paragraphs (c) and (d) of subsection 4.

6. A person who desires to renew for the first time a business and industry endorsement for ethnic music issued pursuant to this section is exempt from the requirements of subsection ~~{5}~~ 4 if the person provides proof that he or she has received, from an accredited postsecondary institution, credit for 12 semester hours as follows:

(a) Three semester hours of course work that includes classroom management or music methodology, or both; and

(b) Nine semester hours in the subject area of music.

~~{→ At least 3 semester hours of the required 12 must be earned during the first year the person was licensed.}~~

7. A person who desires to renew for the first time a business and industry endorsement for ethnic dance issued pursuant to this section is exempt from the requirements of subsection ~~{5}~~ 4 if the person provides proof that he or she has received, from an accredited postsecondary institution, credit for 12 semester hours as follows:

(a) Three semester hours of course work that includes classroom management or dance methodology, or both; and

(b) Nine semester hours in the subject area of dance.

~~{→ At least 3 semester hours of the required 12 must be earned during the first year the person was licensed.}~~