

**PROPOSED REGULATION OF THE COMMISSION ON  
PROFESSIONAL STANDARDS IN EDUCATION**

**LCB File No. R031-18**

May 23, 2018

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §§1-5, NRS 391.019, 391.037 and 391.038.

A REGULATION relating to educational personnel; revising the requirements for approval of a program for an alternative route to licensure; transferring certain duties from the State Board of Education to the Commission on Professional Standards in Education; revising requirements for certain reports and surveys relating to a program for an alternative route to licensure or a course of study and training to qualify a person to be a teacher or administrator or perform other educational functions; revising certain requirements for approval of a course of study and training or a program for an alternative route to licensure to qualify a person to be a teacher or administrator or perform other educational functions; and providing other matters properly relating thereto.

**Legislative Counsel’s Digest:**

Existing law requires the Commission on Professional Standards in Education to prescribe by regulation the standards for approval of a course of study and training offered by an educational institution to qualify a person to be a teacher or administrator or to perform other educational functions. (NRS 391.037) Existing law also requires the Commission to adopt regulations prescribing the qualifications for licensing teachers and other educational personnel pursuant to an alternative route to licensure. (NRS 391.019) Existing regulations prescribe the standards for approval of: (1) a provider of a program for an alternative route to licensure; and (2) a course of study and training designed to provide the education required for issuance of a license to teach. (NAC 391.461, 391.557) **Section 5** of this regulation repeals provisions that provide a separate approval process for programs for an alternative route to licensure. **Sections 2 and 3** of this regulation instead require a program for an alternative route to licensure to meet the same requirements and undergo the same approval process as a regular course of study and training. **Section 2** also revises the contents of an application required for approval of a course of study and training or a program for an alternative route to licensure.

Assembly Bill No. 77 of the 2017 Legislative Session transferred from the State Board of Education to the Commission the duty to prescribe by regulation the standards for approval of a course of study and training offered by an educational institution to qualify a person to be a teacher or administrator or to perform other educational functions. (NRS 391.037, as amended by

section 23.3 of Assembly Bill No. 77, chapter 341, Statutes of Nevada 2017, at page 2121)  
**Sections 2 and 3** make conforming changes to reflect the transfer of those duties.

Existing regulations require a review team to visit the site of instruction of a course of study and training to verify information provided in an application for approval of the course of study and training. (NAC 391.558) **Section 3** allows an entity which offers an approved course of study and training or a program for an alternative route to licensure and seeks approval of another course or program to apply to the Commission to waive this requirement. If the Commission waives the required site visit, **section 3** requires the review team to verify the information provided in the application. **Section 3** also prescribes the time by which the: (1) chair of a review team must send to an applicant a draft report which summarizes the results of the review; and (2) review team must submit a final report to the Superintendent of Public Instruction. **Section 3** also revises the process for approval of a course of study and training or a program for an alternative route to licensure.

Existing regulations require an institution that is approved to offer a course of study and training for the education of teachers and other educational personnel to submit: (1) an annual report to the Department of Education; and (2) a survey to certain persons who have completed the course of study and training. (NAC 391.560) **Section 4** of this regulation also requires a report and survey to be submitted under the same circumstances by a program to provide an alternative route to licensure. **Section 4** also revises the persons to whom an institution or provider is required to submit the survey.

**Section 1.** NAC 391.010 is hereby amended to read as follows:

391.010 As used in this chapter, unless the context otherwise requires:

1. “Board” means the State Board of Education.
2. “Commission” means the Commission on Professional Standards in Education.
3. “Department” means the Department of Education.
4. “Endorsement” means a specific area of preparation within a general license that is issued by the Department.
5. “Field experience” means supervised experience working in a placement in which a person:
  - (a) Works with pupils with disabilities; and

(b) Demonstrates competency in the assessment of such pupils, educational planning, curriculum, methods of instruction, management of the classroom, working with parents and collaborating with other professionals.

6. “Initial license” means an elementary, secondary, provisional or special license, a license to teach special education, or a license to teach middle school or junior high school education, issued to a teacher or other educational personnel:

(a) For the first time; or

(b) Who held a license that expired or was suspended or revoked by the Board.

7. *“Prospective provider” means an institution of higher education or any other institution which operates independently of an institution of higher education which has not yet been approved by the Commission to offer a program for an alternative route to licensure in this State pursuant to NAC 391.558.*

8. “Qualified provider” means an institution of higher education or any other institution which operates independently of an institution of higher education which has been approved by the Commission to offer a program for an alternative route to licensure in this State pursuant to NAC ~~391.461~~ 391.558.

**Sec. 2.** NAC 391.557 is hereby amended to read as follows:

391.557 1. An institution *of higher education* which wishes to offer a course of study and training for the education of teachers or other educational personnel which is designed to provide the education required for the issuance of an elementary, secondary or special license, or a license to teach special education, renewal of such a license or an endorsement in a field of specialization must file with the Superintendent of Public Instruction, at least 180 calendar days

before the first date of instruction, an application for approval of the course of study and training.

~~{The}~~

2. *A prospective provider that wishes to offer a program for an alternative route to licensure which is designed to provide the education required for the issuance of an elementary, secondary or special license, or a license to teach special education, renewal of such a license or an endorsement in a field of specialization must file with the Superintendent of Public Instruction at least 180 calendar days before the first date of instruction, an application for approval of the program.*

3. *An application submitted pursuant to subsection 1 or 2 must include ~~{}~~ for the institution or prospective provider, as applicable:*

- (a) The name and location ; ~~{of the institution;}~~
- (b) A copy of the articles of incorporation or charter ; ~~{for the institution;}~~
- (c) Proof of the financial solvency , ~~{of the institution;}~~ including financial resources available to the institution *or prospective provider* in this State;
- (d) If ~~{the institution is}~~ accredited, as that term is defined in NRS 394.006, information concerning the accreditation;
- (e) The proposed operating budget for the course of study and training ~~{}~~ *or program for an alternative route to licensure;*
- (f) A description of the governance , ~~{of the institution;}~~ including the name of the chief administrative officer ~~{of the institution;}~~ and the system established for accountability of the course of study and training at the institution ~~{}~~ *or for the program for an alternative route to licensure;*

(g) A description of the course of study and training ~~{}~~ *or program for an alternative route to licensure*, including:

(1) If the course *or program* is designed for teachers ~~{}~~, *a description of the manner in which the course or program:*

(I) ~~{A description of the course's compliance}~~ *Complies* with the standards for new teachers developed by the Interstate Teacher Assessment and Support Consortium ; ~~{, as set forth in the Model Core Teaching Standards: A Resource for State Dialogue adopted pursuant to NAC 391.556; and}~~

(II) ~~{Documentation which verifies that the course uses}~~ *Intends to use* a performance-based assessment of its candidates; *and*

*(III) Will integrate the statewide performance evaluation system established by the Board pursuant to NRS 391.465;*

(2) If the course *or program* is designed for educational personnel other than teachers, a description of the ~~{course's compliance}~~ *manner in which the course or program:*

*(I) Complies* with the standards established by a nationally recognized association for the professional specialization for which the applicant seeks the approval of the ~~{Board;}~~ *Commission; and*

*(II) Will integrate the statewide performance evaluation system established by the Board pursuant to NRS 391.465; and*

(3) If applicable, a description of the ~~{course's compliance}~~ *manner in which the course or program complies* with subsection ~~{9}~~ *12* of NAC 391.558;

(h) The qualifications a person must hold to provide instruction for the course of study and training ~~{}~~ *or program for an alternative route to licensure;*

(i) *A description of the application and the screening and selection process for candidates to enroll in the course of study and training or program for an alternative route to licensure, including, without limitation, the minimum qualifications for enrollment in a course or program;*

(j) The proposed course work for the course of study and training ~~;~~  
~~—(i)~~ *or program for an alternative route to licensure;*

(k) A written statement that describes the manner in which the course of study and training *or program for an alternative route to licensure* addresses the standards of content and performance established by the Council to Establish Academic Standards for Public Schools pursuant to NRS 389.520; and

~~(k)~~ (l) Except as otherwise provided in this paragraph, a written assessment plan that describes the:

(1) Conceptual framework for the course of study and training ~~;~~ *or program for an alternative route to licensure;*

(2) Knowledge and skills that a student who is enrolled in the course of study and training *or program for an alternative route to licensure* must demonstrate;

(3) Manner by which the course of study and training *or program for an alternative route to licensure* will be assessed and evaluated;

(4) ~~Field experience and clinical practice offered by~~ *Supervised, school-based experiences that* the course of study and training ~~;~~ *or program for an alternative route to licensure will provide;*

(5) Diversity of the population of students who participate in the course of study and training ~~;~~ *or program for an alternative route to licensure;* and

(6) Performance and development of the faculty who provide instruction for the course of study and training ~~†~~ *or program for an alternative route to licensure.*

↪ If an institution *or prospective provider* is accredited ~~†by the National Council for Accreditation of Teacher Education,†~~ *, as that term is defined in NRS 394.006,* the institution *or prospective provider* may submit written proof of such accreditation in lieu of the written assessment plan required by this paragraph.

~~†2.†~~ 4. Upon receipt of an application for approval of a course of study and training *or program for an alternative route to licensure* which is ~~†designed†~~ *submitted pursuant* to ~~†provide the education required for issuance of an elementary, secondary or special license, or a license to teach special education, renewal of such a license or an endorsement in a field of specialization,†~~ *subsection 1 or 2,* the Superintendent of Public Instruction shall notify the ~~†Board†~~ *Commission* that an application has been received.

~~†3.†~~ 5. The Department shall develop a manual that:

(a) Assists in the development of a written assessment plan required by paragraph ~~†(k)†~~ *(l)* of subsection ~~†1.†~~ *3;*

(b) Describes the process for approval of a course of study and training ~~†~~ *or program for an alternative route to licensure;* and

(c) Includes:

(1) The procedures acceptable to the Department to assess the results of students in a course of study and training *or program for an alternative route to licensure* based upon the standards developed by the Interstate Teacher Assessment and Support Consortium ; ~~†as set forth in the Model Core Teaching Standards: A Resource for State Dialogue adopted pursuant to NAC 391.556;†~~

(2) The standards of nationally recognized professional associations of educational personnel other than teachers, as applicable; and

(3) The program standards adopted by *an accrediting body which is recognized by* the ~~{National Council for Accreditation}~~ *United States Department* of ~~{Teacher}~~ Education.

↪ The Department shall maintain a copy of the manual and, upon the request of an institution ~~{}~~ *or prospective provider*, the Department shall provide a copy of the manual to the institution ~~{}~~ *or prospective provider, as applicable.*

**Sec. 3.** NAC 391.558 is hereby amended to read as follows:

391.558 1. The ~~{Board}~~ *Commission* will appoint a review team to review each application received by the Superintendent of Public Instruction. The Superintendent of Public Instruction shall submit to the ~~{Board}~~ *Commission* a list of persons whom he or she recommends for membership on the review team. At least 2 months before the date of the visit required by subsection 5, the Superintendent of Public Instruction shall send a list of his or her recommendations to the chief administrative officer of the institution *or prospective provider* that submitted the application. The list must include a description of the professional position, experience and areas of expertise of each person recommended by the Superintendent of Public Instruction. If the chief administrative officer has concerns about any of the persons recommended by the Superintendent of Public Instruction, he or she shall, within 30 days after receipt of the list, provide to the Superintendent of Public Instruction, for transmittal to the ~~{Board}~~ *Commission*, a written response which describes the concerns. The ~~{Board}~~ *Commission* will address the concerns of the chief administrative officer before it appoints members to the review team. Employees or other members of the institution *or prospective provider* shall not

contact the persons recommended for membership on the review team before the ~~{Board}~~ *Commission* formally appoints members to the team.

2. Upon receipt of the recommendations and a written response, if one has been provided by the chief administrative officer, the ~~{Board}~~ *Commission* will appoint no more than seven members to the review team. The ~~{Board}~~ *Commission* may, for good cause, refuse to appoint any of the persons recommended by the Superintendent of Public Instruction. If possible, members of the review team must reside in the area where the institution *or provider* that submitted the application is located. The review team must include, but is not limited to:

(a) One representative from a public educational institution in this State, other than the applicant, which offers a course of study and training for the education of teachers or other educational personnel ~~{}~~ *or from a qualified provider, other than the applicant;*

(b) One representative from a private educational institution in this State, other than the applicant, which offers a course of study and training for the education of teachers or other educational personnel ~~{}~~ *or from a qualified provider, other than the applicant;*

(c) At least one licensed teacher who has expertise in the course of study and training *or program for an alternative route to licensure* offered by the applicant;

(d) At least one representative of a local school district;

(e) One member of the ~~{Board}~~ *Commission*; and

(f) One member of the general public.

3. The review team shall:

(a) Examine the application submitted; and

(b) Decide whether to recommend that the ~~{Board}~~ *Commission* grant provisional approval of the course of study and training ~~{}~~ *or program for an alternative route to licensure.*

4. If the ~~{Board}~~ *Commission* grants provisional approval of a course of study and training ~~{H}~~ *or program for an alternative route to licensure*, the applicant may offer the course of study and training *or the program for an alternative route to licensure* to students pending final approval by the ~~{Board}~~ *Commission*. Members of the general public who inquire about the status of the course of study and training *or of the program for an alternative route to licensure* must be informed that it has been provisionally approved and that final approval is pending.

5. If the ~~{Board}~~ *Commission* grants provisional approval of a course of study and training ~~{H}~~ *or program for an alternative route to licensure*, the review team shall, within ~~{H2}~~ :

(a) *Twelve* months after provisional approval has been granted, visit the site of instruction to verify the information provided by the institution *which offers an approved course of study and training or prospective provider which offers a program for an alternative route to licensure* pursuant to subsection ~~{H}~~ 3 of NAC 391.557 ~~{The visit}~~ , *which* must not exceed 5 days ~~{H}~~ ; *or*

(b) *Thirty days after the date on which the Commission grants a waiver pursuant to subsection 6, verify the information provided by the institution which offers an approved course of study and training or prospective provider which offers a program for an alternative route to licensure pursuant to subsection 3 of NAC 391.557.*

6. ~~{Within 30 days after the visit, the}~~ *An institution which offers an approved course of study and training for the education of teachers and other educational personnel that seeks approval to offer an additional course of study and training or a qualified provider that seeks approval to offer an additional program for an alternative route to licensure may apply to the Commission to waive the visit of the site of instruction required by subsection 5. The Commission must grant the waiver if the course of study and training or program for an*

*alternative route to licensure that the institution or qualified provider, as applicable, proposes to offer will qualify a person to apply for:*

*(a) The same type of license that may be obtained through the approved course of study and training or program for an alternative route to licensure already offered by the institution or qualified provider, as applicable; and*

*(b) A field of endorsement that is not available from the approved course of study and training or program for an alternative route to licensure already offered by the institution or qualified provider.*

7. *The* chair of the review team shall send to the applicant a draft report which summarizes the results of the review conducted by the review team ~~†~~ *within 30 days:*

*(a) After the visit, if the review team conducted a visit pursuant to subsection 5; or*

*(b) After the date on which the Commission grants a waiver pursuant to subsection 6, if such a waiver is granted.*

8. Within 30 days after receipt of the draft report by the applicant, the applicant may file a reply to the draft report with the Superintendent of Public Instruction for transmittal to the ~~†Board~~ *Commission* and the review team which describes the resolution of any deficiencies in the application that were addressed in the draft report. If the applicant files a reply, the review team shall consider the reply in deciding whether to recommend approval of the course of study and training ~~†~~

~~7. Within 60 days after the visit, the~~ *or program for an alternative route to licensure.*

9. *The* review team shall decide whether to recommend approval of the course of study and training *or program for an alternative route to licensure, as applicable,* and shall submit a final

report to the Superintendent of Public Instruction for transmittal to the ~~{Board,}~~ *Commission* within 60 days:

(a) *After the visit, if the review team conducts a visit pursuant to subsection 5; or*

(b) *After the date on which the Commission grants a waiver pursuant to subsection 6, if such a waiver is granted.*

10. The final report must state whether the review team recommends approval of the course of study and training ~~{}~~ *or program for an alternative route to licensure, as applicable*. Upon transmittal of the final report to the ~~{Board,}~~ *Commission*, the Superintendent of Public Instruction shall inform the applicant of the recommendation of the review team. The review team shall recommend approval of the course of study and training *or program for an alternative route to licensure* if the applicant complies with the:

(a) Requirements of NAC 391.557;

(b) Standards developed by the Interstate Teacher Assessment and Support Consortium ~~{, as set forth in the Model Core Teaching Standards: A Resource for State Dialogue adopted pursuant to NAC 391.556}~~ and, as applicable, the standards developed by nationally recognized professional associations of educational personnel other than teachers; or

(c) Program standards approved by *an accrediting body which is recognized by* the ~~{National Council for Accreditation}~~ *United States Department* of ~~{Teacher}~~ Education, if applicable.

~~{8,}~~ 11. Upon receipt of the final report, the ~~{Board}~~ *Commission* will grant approval of the course of study and training *or program for an alternative route to licensure* if the applicant complies with the:

(a) Requirements of NAC 391.557;

(b) Standards developed by the Interstate Teacher Assessment and Support Consortium ~~as set forth in the Model Core Teaching Standards: A Resource for State Dialogue adopted pursuant to NAC 391.556~~ and, as applicable, the standards developed by nationally recognized professional associations of educational personnel other than teachers; or

(c) Program standards approved by *an accrediting body which is recognized by the National Council for Accreditation United States Department of Teacher Education*, if applicable.

↪ If the ~~Board~~ *Commission* denies approval, the applicant may appear before the ~~Board~~ *Commission* and is entitled to a hearing and judicial review pursuant to subsection 5 of NRS 391.038.

~~9~~ *12.* In addition to the standards of approval set forth in subsections ~~7~~ *10* and ~~8~~ *11*, the review team shall recommend approval of, and the ~~Board~~ *Commission* will approve, a course of study and training for the education of teachers and other educational personnel *or a program for an alternative route to licensure, as applicable* for teaching in the secondary grades if:

(a) Enrollment in the course of study and training *or program for an alternative route to licensure* is restricted to persons who hold a bachelor's degree in a field recognized by the Commission pursuant to NAC 391.1301; and

(b) The course of study and training *or program for an alternative route to licensure* includes course work described in paragraph (c) of subsection 1 of NAC 391.120 or subsection 2 of NAC 391.120.

~~10~~ *13.* Except as otherwise provided in subsection ~~11~~ *15*, approval of a course of study and training *or program for an alternative route to licensure* pursuant to this section is valid for 7 years. ~~During the 7-year period of approval, the institution shall, within 90 days, notify the~~

~~Superintendent of Public Instruction of any changes in the information that it provided in its application pursuant to subsection 1 of NAC 391.557, except for a change in the information required by paragraph (e) of that subsection.~~ Upon expiration of ~~each 7-year~~ a period of approval, or during a regularly scheduled review of the institution *or qualified provider by a national accrediting body which is recognized* by the ~~[National Council for Accreditation]~~ *United States Department* of ~~[Teacher]~~ Education, the Superintendent of Public Instruction may recommend to the ~~[Board]~~ *Commission* that approval of the course of study and training *or program for an alternative route to licensure* be renewed for an additional 7 years.

~~11.1~~ 14. *An institution, prospective provider or qualified provider shall notify the Superintendent of Public Instruction of any change in the information provided in its application pursuant to subsection 3 of NAC 391.557, except for a change in the information required by paragraph (e) of subsection 3 of that section during the academic year in which the change occurred.*

15. The ~~[Board]~~ *Commission* may require a review of a course of study and training *or program for an alternative route to licensure* before the expiration of ~~the~~ any 7-year period of approval if:

(a) During 1 year, 10 or more students who are enrolled in the course of study and training *or program for an alternative route to licensure* take specialty or pedagogy competency tests, or both, that are required by this State and the percentage of those students who pass the tests ~~on or after January 1, 2009,~~ is less than 80 percent;

(b) Pursuant to the information collected by the Department pursuant to subsection ~~12.1~~ 17, the percentage of probationary licensed educational personnel employed by school districts in

this State who completed the course of study and training *or program for an alternative route to licensure* and who are terminated from employment or who are not reemployed ~~†~~

~~—(1) Before January 1, 2004, is 10 percent or greater for 1 year; and~~

~~—(2) On or after January 1, 2004, is 5 percent or greater for 1 year; or~~

(c) The ~~{Board}~~ *Commission* requests a review.

~~{→}~~

16. Based upon a review conducted pursuant to ~~{this}~~ subsection ~~{†} 15~~, the ~~{Board}~~ *Commission* may renew the approval of a course of study and training *or program for an alternative route to licensure* or revoke the approval of a course of study and training ~~†~~

~~—12.†~~

*or program for an alternative route to licensure.*

17. On or before July 1 of each year, ~~{each school district in this State shall report to}~~ the Department ~~{†}~~ *shall collect from each school district in this State:*

(a) The number of probationary licensed educational personnel that the school district terminated from employment or did not reemploy for another school year; and

(b) For each licensee who is reported pursuant to paragraph (a), the:

(1) Subject area taught by the licensee, if applicable;

(2) Educational institution *or program for an alternative route to licensure* that the licensee attended;

(3) Course of study and training *or program for an alternative route to licensure* completed by the licensee; and

(4) Reason that the school district terminated the licensee from employment or did not reemploy the licensee.

~~{↪ Each school district shall report the information required by this subsection without disclosing the identity of an individual licensee or otherwise violating the confidentiality of a licensee.~~

~~—13.}~~

18. The applicant shall pay to the ~~{Board}~~ *Commission* a fee equal to:

(a) The expenses incurred on behalf of the review team for preparation of the documentation required by this section; and

(b) The travel expenses and per diem allowances to which the review team is entitled which are related to the visit of the site of instruction ~~{}~~, *if the review team visits the site of instruction.*

Sec. 4. NAC 391.560 is hereby amended to read as follows:

391.560 1. On or before May 31 of each year, ~~{an}~~ *any* institution that is approved pursuant to NAC 391.558 to offer a course of study and training for the education of teachers and other educational personnel *and any qualified provider that is approved pursuant to NAC 391.558 to offer a program for an alternative route to licensure* shall submit an annual report to the Department that includes:

(a) The ~~{annual institutional report submitted by the institution pursuant to Title II of the Higher Education Act of 1965, 20 U.S.C. §§ 1021 et seq., if the institution is required to submit such a report pursuant to that federal law;}~~ *number of program completers and conditional program completers who completed a course of study and training or program for an alternative route to licensure in the last 12 months;*

(b) Information on the type of employment obtained by ~~{persons who have completed the course of study and training at the institution;}~~ *such program completers and conditional program completers;*

(c) The results of the survey submitted by the institution *or qualified provider, as applicable,* pursuant to subsection 2; and

(d) A plan for improvement of the institution *or qualified provider, as applicable,* based upon a review of the information contained in the annual institutional report submitted *by the institution or qualified provider* pursuant to ~~{paragraph (a);}~~ *Title II of the Higher Education Act of 1965, 20 U.S.C. §§ 1021 et seq.,* if ~~{applicable;}~~ *the institution or qualified provider is required to submit such a report pursuant to that federal law,* and the results of the survey submitted pursuant to subsection 2.

2. The Department shall prescribe a form for a survey that includes an evaluation of a course of study and training for the education of teachers and other educational personnel ~~{}~~ *or program for an alternative route to licensure. The survey must be submitted annually at a time prescribed by the Department.*

3. Each institution that is approved pursuant to NAC 391.558 to offer a course of study and training *or qualified provider that is approved pursuant to NAC 391.558 to offer a program for an alternative route to licensure* shall submit the survey prescribed by the Department to:

(a) ~~{Persons who have completed the course of study and training;}~~ *Each program completer* upon ~~{their}~~ completion of the course of study and training ~~{; and}~~ *or program for an alternative route to licensure, as applicable;*

(b) ~~{School districts, charter schools and private schools;}~~ *Each program completer during the first year in which the program completer is licensed and employed to teach; and*

*(c) Each supervisor of a program completer who completed the program within 1 year if the program completer is employed by a school district, charter school or private school within this State . ~~[that employ persons who have completed the course of study and training at the institution.~~*

~~The survey must be submitted annually at a time prescribed by the Department.]~~

*4. As used in this section:*

*(a) “Conditional program completer” means a person who is enrolled in a program for an alternative route to licensure who has completed the coursework required in the program but has not completed the supervised, school-based experiences required to complete the program.*

*(b) “Program completer” means a person who has completed the required components of a course of study and training for the education of teachers or other educational personnel or a program for an alternative route to licensure.*

**Sec. 5.** NAC 391.461 and 391.463 are hereby repealed.

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**TEXT OF REPEALED SECTIONS**

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**391.461 Application for approval to become qualified provider; review; conditions of provisional approval; term of validity; approval to offer program for different area of licensure; annual evaluation. (NRS 391.019)**

1. An institution of higher education or any other provider that operates independently of an institution of higher education which wishes to offer a program for an alternative route for the

licensure of teachers and administrators in this State must apply to the Commission on a form prescribed by the Department for approval to become a qualified provider of such a program.

The application must include, without limitation:

- (a) The name and location of the applicant;
- (b) The name of the program;
- (c) If the applicant is accredited, the name of the regional accrediting body and the accreditation status of the applicant;
- (d) If the applicant is a private postsecondary educational institution, as defined in NRS 394.099, evidence that the applicant is licensed to operate by the Commission on Postsecondary Education pursuant to chapter 394 of NRS;
- (e) A description of the budget of the program;
- (f) The areas of licensure for which the applicant will offer the program;
- (g) A description of the program, which must include, without limitation:
  - (1) The way in which the elements of the program will comply with the requirements of this chapter and chapter 391 of NRS;
  - (2) The application and review process for persons to enroll in the program, including, without limitation, a copy of all forms that will be used in the process; and
  - (3) The supervised, school-based experiences the applicant will provide as required by NRS 391.019, including, without limitation:
    - (I) The name of each school and school district that will participate in the supervised, school-based experience;

(II) The length of time for which a student will be required to participate in the supervised, school-based experience, including, without limitation, any orientation that the student must complete;

(III) The manner by which students will be mentored by a postprobationary teacher and evaluated during the supervised, school-based experience;

(IV) How the supervised, school-based experience will promote the effectiveness of teachers; and

(V) A copy of all forms that will be used for the supervised, school-based experience process;

(h) A list of all staff members for the program, the roles and responsibilities of each person and his or her credentials;

(i) A statement of the estimated time it will take a student enrolled in the program to complete the program, which must allow for completion of the program within 2 years but not more than 3 years;

(j) A description of the manner by which the applicant will evaluate the success or failure of each student enrolled in the program and track the progress of each such student, including a copy of all forms that will be used for the evaluation and tracking;

(k) A description of how the applicant will evaluate the success of the program, which must include the information required for the evaluation pursuant to NRS 391.039; and

(l) Any other information required by the Department or the Commission.

2. Upon receipt of an application for approval as a qualified provider pursuant to subsection 1, the Commission will appoint a review team to review the application. The review team shall:

(a) Examine the application;

(b) Determine whether to recommend that the Commission grant its approval of the application; and

(c) Submit its recommendation to the Commission.

3. The Commission will review the recommendation of the review team submitted pursuant to subsection 2 and provide to the applicant written notice of its approval or denial. The Commission may grant provisional approval to an applicant pursuant to subsection 4. If the Commission denies an application, the applicant may correct any deficiencies identified in the notice of denial and resubmit the application for review by the Commission.

4. If the Commission grants an applicant provisional approval, the applicant may offer the program for an alternative route to licensure described in the application for the period prescribed by the Commission. The applicant must remove all the provisions under which the approval was issued before the expiration of the provisional approval. If the applicant removes the provisions within the prescribed time, the Commission will grant nonprovisional approval to the applicant as a qualified provider. Provisional approval is valid for 2 years after the date on which the Commission granted provisional approval. If an applicant does not remove all the provisions within the prescribed time, the provisional approval is automatically revoked.

5. Except as otherwise provided in subsection 4, if an applicant is approved as a qualified provider pursuant to this section, the approval is valid for 2 years after the date of approval. To continue the approval, the qualified provider must submit an application for renewal before the expiration of the approval to the Commission on a form prescribed by the Department. If the application for renewal is approved by the Commission, the renewal is valid for 2 years after the date of the approval.

6. If a qualified provider intends to offer a program for an alternative route to licensure for an area of licensure that is different from the area of licensure for which the qualified provider has been approved, the qualified provider must submit a new application pursuant to subsection 1 to offer a program for an alternative route to licensure for that area of licensure.

7. Each qualified provider must be evaluated on an annual basis pursuant to NRS 391.039. The Department shall:

- (a) Present the results of the evaluation to the Commission; and
- (b) After the results have been presented to the Commission, post the evaluation on the Department's Internet website.

8. Each qualified provider shall cooperate with the Commission and the Department in the evaluation of the effectiveness of this section and NAC 391.057.

**391.463 Revocation of approval of qualified provider: Notification of intent; requirements of exit plan. (NRS 391.019)**

1. The Commission may revoke its approval of a qualified provider if the Commission determines that the program for an alternative route to licensure offered by the qualified provider does not meet the applicable requirements of this chapter or chapter 391 of NRS.

2. Before the Commission revokes its approval of a qualified provider, the Commission will notify the qualified provider of its intent to revoke approval. The notice must include the specific reasons upon which the Commission is basing its decision. Not later than 30 days after the date on which the qualified provider receives the notice, the qualified provider may submit a written response to the Commission which sets forth the reasons why approval should not be revoked. The Commission will review the notice and any response submitted by the qualified provider and will determine whether to:

(a) Revoke the approval of the qualified provider;

(b) Allow the qualified provider to continue providing the program for an alternative route to licensure if certain enumerated conditions are met; or

(c) Allow the continued approval of the qualified provider without conditions.

3. If the Commission revokes its approval of a qualified provider, the qualified provider must provide an exit plan which includes, without limitation, a description of how the qualified provider will assist students enrolled in the program for an alternative route to licensure in completing another program with a different qualified provider at no cost to the student.