

**ADOPTED REGULATION OF THE COMMISSION ON
PROFESSIONAL STANDARDS IN EDUCATION**

LCB File No. R071-25

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §§ 1-3, NRS 391.019 and 391.032.

A REGULATION relating to educational personnel; authorizing the Superintendent of Public Instruction to issue an interim endorsement as a professional administrator of a program to certain persons; revising provisions governing the issuance of a license or endorsement as a professional administrator of a school, an endorsement as a professional administrator of a program and an interim endorsement as a professional administrator of a school; and providing other matters properly relating thereto.

Legislative Counsel's Digest:

Existing law requires the Commission on Professional Standards in Education to prescribe by regulation the qualifications for licensing teachers and other educational personnel. (NRS 391.019) Existing regulations establish requirements for a person to receive: (1) a license or endorsement as a professional administrator of a school; or (2) an endorsement as a professional administrator of a program. (NAC 391.160, 391.170) Existing regulations also provide for the issuance of a conditional endorsement as a professional administrator of a school, which authorizes a person who holds a license to teach and who satisfies certain other criteria to be employed as an administrator of a school while the person completes an alternative route to licensure as an administrator of a school. (NAC 391.171)

Senate Bill No. 81, which was enacted during the 2025 Legislative Session: (1) eliminated the requirement for the Commission to adopt regulations for the licensing of administrators pursuant to an alternative route to licensure; and (2) instead, requires the Commission to prescribe the qualifications and procedures for licensed teachers and other educational personnel to become licensed as administrators without restricting the ability of those persons to obtain employment as administrators. (NRS 391.019, as amended by section 18 of Senate Bill No. 81, chapter 491, Statutes of Nevada 2025, at page 3222) **Section 3** of this regulation: (1) replaces the conditional endorsement of certain licensed teachers enrolled in a program for an alternative route to licensure as a professional administrator of a school with an interim endorsement for such licensed teachers enrolled in an interim route to certification as a professional administrator of a school; (2) adds a requirement that a licensed teacher who applies to obtain an interim endorsement as a professional administrator of a school submit proof satisfactory to the Superintendent of Public Instruction that the teacher holds a bachelor's degree or a higher degree from a regionally accredited college or university; (3) removes the authorization to reinstate an interim endorsement as a professional administrator of a school at any time before its expiration and, instead, authorizes such a reinstatement only within 1 year

after the initial issuance of the interim endorsement; (4) clarifies that a person applying for an interim endorsement as a professional administrator of a school pay certain fees for an endorsement; and (5) revises the criteria for a person enrolled in an interim route to certification to obtain a renewable endorsement as a professional administrator of a school. (NAC 391.171)

Section 1 of this regulation establishes a corresponding interim endorsement as a professional administrator of a program for educational personnel who hold a special license in certain program areas and are enrolled in an interim route to certification approved by the Commission.

Section 2 of this regulation revises the requirements of existing regulations for a person to receive a renewable license or endorsement as a professional administrator of a school or a professional administrator of a program to: (1) clarify that certain course work is required to relate to the administration of education in prekindergarten, kindergarten or grades 1 through 12; and (2) require that experience as a licensed teacher or other educational personnel be in a full-time capacity.

Section 1. Chapter 391 of NAC is hereby amended by adding thereto a new section to read as follows:

1. The Superintendent of Public Instruction may issue an interim endorsement as a professional administrator of a program to a person who:

(a) Submits an application which is accompanied by proof satisfactory to the Superintendent of Public Instruction that the applicant:

(1) Has been accepted for enrollment in a program for an interim route to certification that has been approved by the Commission;

(2) Holds a valid renewable special license in the program for which an endorsement is requested;

(3) Has completed at least 5 years of full-time experience as a licensed employee in a program described in subsection 3 of NAC 391.160 for which the applicant holds a valid renewable special license;

(4) Holds a bachelor's degree or a higher degree from a regionally accredited college or university; and

(5) Complies with the instructional and training policies and procedures of the provider of the program for an interim route to certification relating to professional education administration; and

(b) Pays the fee required by NAC 391.045.

2. An interim endorsement as a professional administrator of a program issued pursuant to this section:

(a) Authorizes the holder of the interim endorsement to be employed as an administrator in a school district, charter school or private school;

(b) Becomes valid on the date on which the holder of the interim endorsement satisfies each of the requirements set forth in subsection 1;

(c) Except as otherwise provided in subsection 3, is valid for not more than 3 years; and

(d) Is not renewable.

3. If the holder of an interim endorsement issued pursuant to this section withdraws from or is no longer enrolled in a program for an interim route to certification, the qualified provider of the program in which the holder was enrolled must, not later than 15 days after the holder withdraws or otherwise ceases to be enrolled, notify the Office of Educator Licensure of the Department of the name and license number of the holder, the date on which the holder withdrew or otherwise ceased to be enrolled and the reason that the holder withdrew or ceased to be enrolled. The interim endorsement automatically becomes invalid immediately upon the receipt of such notification by the Office of Educator Licensure.

4. The holder of an interim endorsement as a professional administrator of a program that has become invalid pursuant to subsection 3 may apply to the Department for the

reinstatement of the endorsement within 1 year after the issuance of the initial endorsement if the holder:

(a) Is accepted by another program for an interim route to certification offered by a provider that has been approved by the Commission; and

(b) Pays the fee required by NAC 391.045.

↪ An interim endorsement may not be reinstated pursuant to this subsection more than once.

5. A person who is issued an interim endorsement as a professional administrator of a program pursuant to this section may apply for a renewable endorsement as a professional administrator of a program pursuant to subsection 2 of NAC 391.170 if, after the completion of at least 2 full school years, the applicant:

(a) Has successfully completed the education and training required by the qualified provider for the interim route to certification, including, without limitation, the supervised, school-based experience provided by the qualified provider;

(b) Has satisfied the requirements of subsection 2 of NAC 391.170 for the issuance of a renewable endorsement as a professional administrator of a program; and

(c) Pays the fee required by NAC 391.045.

Sec. 2. NAC 391.170 is hereby amended to read as follows:

391.170 1. Except as otherwise provided in NAC 391.171, to receive a license or endorsement as a professional administrator of a school, an applicant:

(a) Must:

(1) Hold a master's degree or higher in educational administration *of a program of early childhood education, kindergarten or grades 1 through 12* from a regionally accredited college or university; and

(2) ~~Submit to the Department evidence of~~ *Have completed at least* 5 years of *classroom* teaching experience , *in a full-time capacity*, as a licensed teacher in a program of early childhood education, kindergarten or grades 1 through 12; or

(b) Must:

- (1) Hold a master's degree or higher from a regionally accredited college or university;
- (2) ~~Submit to the Department evidence of~~ *Have completed at least* 5 years of *classroom* teaching experience , *in a full-time capacity*, as a licensed teacher in a program of early childhood education, kindergarten or grades 1 through 12; and
- (3) Have completed at least 36 semester hours of graduate courses in the administration of a school ~~+~~ *providing a program of early childhood education, kindergarten or grades 1 through 12*, which must include course work in:

- (I) Administration and organization of a school;
- (II) Supervision and evaluation of instruction;
- (III) Development of personnel;
- (IV) Finances of a school;
- (V) The laws that apply to schools;
- (VI) Curriculum;
- (VII) Research; and
- (VIII) Internship or field experience.

2. ~~+~~ *Except as otherwise provided in section 1 of this regulation, to* receive an endorsement as a professional administrator of a program, an applicant must:

- (a) Hold a master's degree or higher from a regionally accredited college or university;

- (b) Hold a valid special license in the program *area described in subsection 3 of NAC 391.160* for which an endorsement is requested;
- (c) Have ~~{and submit to the Department evidence of}~~ *completed at least* 5 years of experience *, in a full-time capacity*, as a licensed employee in a program ~~{of early childhood education, kindergarten or grades 1 through 12;}~~ *area for which the applicant holds a valid special license described in paragraph (b);* and
- (d) Have completed at least 27 semester hours in courses of study in administration, which must include course work in:
- (1) Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement;
 - (2) General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement;
 - (3) Finances of a school or finances of a program in the applicant's area of endorsement;
 - (4) The laws that apply to schools; and
 - (5) The evaluation and development of personnel for a school or the evaluation and development of personnel for a program in the applicant's area of endorsement.

Sec. 3. NAC 391.171 is hereby amended to read as follows:

391.171 1. The Superintendent of Public Instruction ~~{shall}~~ *may* issue ~~{a conditional}~~ *an interim* endorsement as a professional administrator of a school to a person who ~~{submits}~~ :

(a) Submits an application which is accompanied by proof satisfactory to the Superintendent of Public Instruction that the applicant:

~~{(a)}~~ *(1)* Has been accepted for enrollment in ~~{an approved}~~ *a* program for an ~~{alternative}~~ *interim* route to ~~{licensure}~~ :

~~—— (1) By a qualified provider that is a regionally accredited institution able to confer a master's degree and is employed by a school district or charter school in a county or city other than Clark County, Washoe County or Carson City; or~~

~~—— (2) By any qualified provider and holds a master's degree from a postsecondary institution that is regionally accredited;~~ *certification that has been approved by the Commission;*

~~{(b)}~~ (2) Holds a valid renewable elementary, secondary or special license, a valid license to teach special education, a valid license to teach middle school or junior high school education or a valid renewable license to teach pupils in a program of early childhood education;

~~{(e)}~~ (3) Has completed at least 5 years of *classroom* teaching experience ~~{in early childhood education, kindergarten or grades 1 through 12 in schools approved by the State; and}~~ *, in a full-time capacity, at the grade level or for the area or program in which the applicant holds the license described in subparagraph (2);*

~~{(d)}~~ (4) *Holds a bachelor's degree or a higher degree from a regionally accredited college or university; and*

(5) Complies with the instructional and training policies and procedures of the qualified provider relating to professional education administration ~~{}~~ *; and*

(b) Pays the fee required by NAC 391.045.

2. ~~{A conditional}~~ *An interim* endorsement as a professional administrator of a school issued pursuant to this section:

(a) Authorizes the holder of the ~~{conditional}~~ *interim* endorsement to be employed as an administrator in a school district, a charter school or a private school;

(b) Becomes valid on the date on which the holder of the ~~{conditional}~~ *interim* endorsement satisfies all the requirements of subsection 1;

- (c) Except as otherwise provided in subsection 3, is valid for not more than 3 years; and
- (d) Is not renewable.

3. If the holder of ~~{a conditional}~~ *an interim* endorsement issued pursuant to this section withdraws from or is no longer enrolled in a program for an ~~{alternative}~~ *interim* route to ~~{licensure}~~ *certification*, the qualified provider of the program in which the holder was enrolled must, not later than 15 days after the holder withdraws or otherwise ceases to be enrolled, notify the Office of Educator Licensure of the Department of the name and license number of the holder, the date on which the holder withdrew or otherwise ceased to be enrolled and the reason that the holder withdrew or ceased to be enrolled. The ~~{conditional}~~ *interim* endorsement automatically becomes invalid immediately upon the receipt of such notification by the Office of Educator Licensure.

4. The holder of ~~{a conditional}~~ *an interim* endorsement as a professional administrator that has become invalid pursuant to subsection 3 may apply to the Department for the reinstatement of ~~{his or her}~~ *the* endorsement ~~{before}~~ *within 1 year after* the ~~{expiration}~~ *issuance* of the *initial* endorsement if he or she:

(a) ~~{Has not previously applied for the reinstatement of the endorsement after the date on which the endorsement became invalid;~~

—~~{b)}~~ Is accepted by another program for an ~~{alternative}~~ *interim* route to ~~{licensure}~~ *certification* offered by a qualified provider; and

~~{e)}~~ *(b)* Pays the fee required by NAC 391.045.

↪ *An interim endorsement may not be reinstated pursuant to this subsection more than once.*

5. A person who is issued ~~an interim~~ *an interim* endorsement as a professional administrator pursuant to this section may apply for ~~a renewable~~ *a renewable* endorsement as a professional administrator *pursuant to subsection 1 of NAC 391.170* if the applicant:

(a) ~~Successfully completes~~ *Has successfully completed* the education and training required by the qualified provider for the program for an ~~alternative~~ *interim* route to ~~licensure~~ *certification*, including, without limitation, the supervised, school-based experience provided by the qualified provider; ~~and~~

(b) *Has satisfied the requirements of subsection 1 of NAC 391.170 for the issuance of a renewable endorsement as a professional administrator of a school, except for the requirement of sub-subparagraph (VIII) of subparagraph (3) of paragraph (b) of subsection 1 of NAC 391.170 to complete an internship or field experience as part of the required graduate course work;*

(c) *Has:*

(1) Satisfied the requirements of sub-subparagraph (VIII) of subparagraph (3) of paragraph (b) of subsection 1 of NAC 391.170 to complete an internship or field experience as part of the required graduate course work; or

(2) Received at least one evaluation rating designating the overall performance of the applicant as effective or highly effective for each of at least 2 school years; and

(d) Pays the appropriate fee.