

PROPOSED REGULATION OF THE CERTIFIED COURT
REPORTERS' BOARD OF NEVADA

LCB File No. R096-25

January 30, 2026

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §§ 1-4 and 7, NRS 656.130; §§ 5 and 6, NRS 656.130 and 656.220, as amended by section 11.7 of Senate Bill No. 191, chapter 289, Statutes of Nevada 2025, at page 1926; § 8, NRS 656.130 and 656.250.

A REGULATION relating to court reporting; requiring court reporters to perform court reporting services for remote proceedings; establishing fees for the issuance, renewal or reinstatement of a certificate or license; requiring a court reporter to make an on-the-record statement at all proceedings; and providing other matters properly relating thereto.

Legislative Counsel's Digest:

Existing law authorizes the Certified Court Reporters' Board of Nevada to adopt regulations necessary to carry out the provisions of existing law regulating the profession of court reporting. (NRS 656.130) **Section 3** of this regulation requires a court reporter certified in this State to be present and perform the practice of court reporting at remote proceedings in which all parties appear by telecommunication, videoconference or other similar electronic means. **Section 2** of this regulation defines the term "remote proceeding." **Section 4** of this regulation revises the definition of "proceeding" to include remote proceedings.

Existing law requires the Board to prescribe certain reasonable initial fees for certified court reporters and court reporting firms and requires those initial fees to be equal to the fees set forth in existing law as of December 31, 2025. (NRS 656.220, as amended by section 11.7 of Senate Bill No. 191, chapter 289, Statutes of Nevada 2025, at page 1926) **Section 5** of this regulation establishes the following fees that a court reporter or court reporting firm must pay: (1) \$150, for the examination of an applicant for an original certificate; (2) \$200, for the original issuance of a certificate; (3) \$200, for the annual renewal of a certificate; (4) \$125, for the reinstatement of a certificate; (5) \$100, for the annual renewal of a certificate placed on inactive status; (6) \$250, for the examination of an applicant to become a designated representative of a court reporting firm; (7) \$250, for the original issuance of a license; (8) \$175, for the annual renewal of a license; or (9) \$175, for the reinstatement of a license. **Section 5** also provides that a court reporter whose certificate was suspended for failure to renew must pay all unpaid renewal fees in addition to the fee for reinstatement. **Section 6** of this regulation removes a duplicative reference to the fee for the examination to become a designated representative of a court

reporting firm. **Section 7** of this regulation makes a conforming change to reflect the renumbering of subsections in **Section 6**.

Existing law authorizes the Board to suspend or revoke, or refuse to issue or renew a license or certificate of a designated representative of a court reporting firm or a certified court reporter if he or she violates any regulation adopted by the Board relating to unprofessional conduct. (NRS 656.250) **Section 8** of this regulation requires a court reporter to begin all proceedings with an on-the-record statement that includes: (1) the name and C.C.R. number of the court reporter; (2) the name, court reporting firm license number and, if applicable, the business address of the court reporting firm with which the court reporter is employed; and (3) whether all parties agree to waive the on-the-record statements required by Rule 30(b) of the Nevada Rules of Civil Procedure. (NRS 656.310; N.R.CP. 30)

Section 1. Chapter 656 of NAC is hereby amended by adding thereto the provisions set forth as sections 2 and 3 of this regulation.

Sec. 2. *“Remote proceeding” means a proceeding that is conducted by telecommunication, videoconference or other similar electronic means.*

Sec. 3. *A court reporter certified in this State shall be present and perform the practice of court reporting at a remote proceeding in which all parties appear by telecommunication, videoconference or other similar electronic means.*

Sec. 4. NAC 656.065 is hereby amended to read as follows:

656.065 “Proceeding” means ~~any~~ :

1. *Any* hearing or other matter that is conducted or considered during litigation, including, but not limited to:

~~1.~~ **(a)** Any final decision of an agency that is subject to judicial review pursuant to chapter 233B of NRS;

~~2.~~ **(b)** Any examination, deposition or other hearing relating to discovery as provided by statute or the Nevada Rules of Civil Procedure; and

~~3.~~ **(c)** Any other matters subject to judicial review.

2. *The term includes, without limitation, a remote proceeding.*

Sec. 5. NAC 656.200 is hereby amended to read as follows:

656.200 **1.** The following fees must be paid:

(a) *For the examination of an applicant for a certificate required pursuant to NRS 656.160*

.....\$150

(b) Except as otherwise provided in subsection 2 and NRS 656.220, for the original issuance of a certificate\$200

~~(b)~~ (c) For the annual renewal of a certificate\$200

~~(e)~~ (d) For the reinstatement of a certificate\$125

(e) *For the annual renewal of a certificate placed on inactive status*\$100

(f) *For the examination of an applicant to become a designated representative of a court reporting firm*\$250

(g) *For the original issuance of a license*\$250

(h) *For the annual renewal of a license*\$175

(i) *For the reinstatement of a license*\$175

2. The Board will waive the fee for the original issuance of a certificate if the certificate is issued less than 45 days before May 15 of the year in which it is issued.

3. An additional fee will be charged and collected to expedite any request for service by the Board, in an amount not to exceed the actual cost to the Board for expediting the service.

4. *A court reporter whose certificate was suspended for failure to renew must pay all unpaid renewal fees in addition to the fee for the reinstatement of a certificate set forth in subsection 1.*

Sec. 6. NAC 656.261 is hereby amended to read as follows:

656.261 1. Before a person who is not a certified court reporter may serve as a designated representative of a court reporting firm, the person must pass an examination administered by the Board pursuant to NRS 656.186.

2. The Executive Secretary of the Board shall prepare a schedule for the administration of examinations to applicants to become a designated representative of a court reporting firm.

3. ~~The fee for an examination is \$250.~~

~~—4.~~ The Board will consider applications for the immediately succeeding examination administered by the Board pursuant to NRS 656.186. The Executive Secretary of the Board shall establish a deadline for the submission of applications that is at least 30 days before the examination is administered. If an application is postmarked after the deadline, the Executive Secretary of the Board shall return the application to the applicant and the applicant is ineligible to take the examination.

~~15.~~ 4. An application must be submitted to the Board in its original form.

~~16.~~ 5. All questions on the application must be completed. If an application is incomplete, the Executive Secretary of the Board shall return the application to the applicant. An applicant whose application is returned because it is incomplete may resubmit his or her application if the application that is resubmitted is postmarked on or before the date of the deadline.

~~17.~~ 6. An application must include a photocopy of a photo identification of the applicant.

~~18.~~ 7. An application must be signed by the applicant under penalty of perjury and include an acknowledgment by the applicant that a misrepresentation or omission in the application may constitute a ground, pursuant to NRS 656.240, for denial, suspension or revocation of the license of the firm for which the applicant is the designated representative. The signature of the applicant attests to the accuracy of all information provided by the applicant, including, without limitation,

the information contained in the application and all other evidence and information accompanying the application.

[19.] 8. If the Board rejects an application, the Executive Secretary of the Board shall mail to the applicant a letter that explains the reason for the rejection.

[10.] 9. If the Board approves an application, the Executive Secretary of the Board shall mail to the applicant a letter of admission to the examination.

[11.] 10. An applicant may cancel his or her submission of an application and request a refund of the examination fee by submitting a written request to the Board on or before the deadline for submission of applications established by the Executive Secretary of the Board pursuant to subsection **[4.] 3.** If the request is submitted on or before the deadline for submission of applications, the Executive Secretary of the Board shall cancel the applicant's application and refund the examination fee to the applicant. The Executive Secretary of the Board shall not refund an examination fee if the request for a refund is submitted after the deadline for submission of applications.

[12.] 11. An applicant may cancel his or her submission of an application and request that the Board apply the applicant's examination fee to the immediately succeeding examination by submitting a written request to the Board after the deadline for submission of applications established by the Executive Secretary of the Board pursuant to subsection **[4.] 3**, but before the date of the examination. If the request is submitted after the deadline for submission of applications, but before the date of the examination, the Executive Secretary of the Board shall cancel the application of the applicant and apply the applicant's examination fee to the immediately succeeding examination.

[13.] 12. An applicant who is unable to take the examination because of an emergency may submit a written request to the Board not later than 15 days after the date of the examination requesting that the Board apply the applicant's examination fee to the immediately succeeding examination. The request must include documented proof of the emergency. If the Board grants the applicant's request, the Executive Secretary of the Board shall apply the examination fee of the applicant to the immediately succeeding examination.

[14.] 13. As used in this section, "emergency" means a sudden or unforeseen circumstance that makes it impractical or impossible for the applicant to take the examination and includes, without limitation, an illness or injury to the applicant or an injury to or the illness or death of a family member of the applicant.

Sec. 7. NAC 656.265 is hereby amended to read as follows:

656.265 1. Each examination administered pursuant to NAC 656.261 will consist of 125 multiple-choice questions that test the knowledge of the applicant in:

- (a) The applicable laws, regulations, and court and procedural rules governing the practice of court reporting in this State;
- (b) Technical advances in the practice of court reporting;
- (c) Ethics and professionalism in the practice of court reporting;
- (d) Management of the business and economics of court reporting; and
- (e) Any other subject relating to court reporting that the Board determines appropriate for inclusion in the examination.

2. Each applicant will have 90 minutes to complete the examination. During the examination, the applicant must not refer to or otherwise use any book, paper or other material.

3. Not later than 7 days after an examination, the Board will mail the results of the examination to each applicant. If the applicant passed the examination, the Board will include with the results of the examination a certificate of completion. If the applicant failed the examination, the Board will include with the results of the examination a statement that the applicant failed the examination and is not eligible for a certificate of completion.

4. An applicant may not take more than four examinations during any period of 12 consecutive months. To apply for a subsequent examination, an applicant must submit a written request to the Board and pay the fee required pursuant to NAC ~~656.261.~~ **656.200.**

Sec. 8. NAC 656.350 is hereby amended to read as follows:

656.350 1. Except as otherwise provided in this subsection, a court reporter who provides services as a court reporter shall treat all words spoken during a proceeding to be on the record and shall accurately report all words spoken during the proceeding. This subsection does not apply if the judge or arbiter presiding over the proceeding instructs otherwise and if each party to the proceeding or the party's attorney stipulates otherwise. Except as otherwise provided in Rule 30(d) of the Nevada Rules of Civil Procedure, during the proceeding, if a party or his or her attorney instructs the court reporter to go off the record, the court reporter shall stop reporting unless another party or his or her attorney makes an immediate objection to the instruction.

2. *A court reporter must begin a proceeding with an on-the-record statement that includes:*

(a) The name and C.C.R. number of the court reporter;

(b) The name, court reporting firm license number and, if applicable, the business address of the court reporting firm with which the court reporter is employed; and

(c) Whether all parties to the proceeding agree to waive the on-the-record statements required by Rule 30(b) of the Nevada Rules of Civil Procedure.

~~12.~~ 3. Except as otherwise provided in subsection ~~13.~~ 4, a court reporter or firm shall not alter the record of a proceeding after the transcript of the proceeding has been certified unless:

- (a) Each party to the proceeding stipulates to the alteration; or
- (b) The judge or arbiter presiding over the proceeding orders the alteration.

~~13.~~ 4. A firm may, upon receiving a transcript from a court reporter for the purposes of reproducing and distributing the transcript, make typographical, clerical or other similar nonsubstantive alterations to the transcript if the firm notifies the court reporter who certified the transcript of the proposed alterations and receives his or her approval for each alteration.