PROPOSED REGULATION OF THE

STATE BOARD OF LANDSCAPE ARCHITECTURE

LCB FILE NO. R181-26I

The following document is the initial draft regulation proposed by the agency submitted on 11/18/2026

Changes to NAC623A as per September 23, 2026, Workshop and September 25, 2026, hearing of the State Board of Landscape Architecture.

The following is excerpts from NAC623A that were presented and discussed.

Addition to NAC623A.170 listed in Blue at the end of this section.

NAC 623A.170 Schedule of fees; proration of renewal fee. (NRS 338.173, 623A.130, 623A.165, 623A.240)

1. The Board will charge and collect the following fees:

Application fee for a certificate of registration pursuant to the provisions of NAC 623A.220 or 623A.226	$300.00
Application fee for a certificate of registration pursuant to the provisions of NAC 623A.222	300.00
Application fee for a certificate to practice as a landscape architect intern	50.00
Examination fee for the Nevada specific examination for an applicant for a certificate of registration	100.00
Fee for the review of a Nevada specific examination, if requested pursuant to NAC 623A.250	100.00
Certificate of registration	50.00
Certificate of eligibility	300.00
Certificate to practice as a landscape architect intern	50.00
Annual renewal fee for a certificate of registration	300.00
Delinquency fee for a certificate of registration	100.00
Reinstatement fee for a certificate of registration	400.00
Annual renewal fee for a certificate of eligibility	125.00
Annual renewal fee for a certificate to practice as a landscape architect intern	50.00
Delinquency fee for a certificate to practice as a landscape architect intern	100.00
Reinstatement fee for a certificate to practice as a landscape architect intern	400.00
Change of address fee	20.00
Fee for a duplicate certificate of eligibility	50.00
Fee for an official stamp	50.00
Fee for an electronic official stamp	50.00
Mailing list, all registrants	20.00
Returned check	25.00
Copy of the *Construction Industry Reference Manual*, which is also known as the "Blue Book"	5.00

Copy of a document, per page..... .50

Application for certificate of licensure by reciprocity by active military, veteran and/or spouse 50% of current application fee.

Annual Renewal fee for active military, veteran and/or spouse 50% of current annual renewal fee.

2. The renewal fee for a certificate of registration or a certificate to practice as a landscape architect intern will be prorated on a monthly basis for each month after July 1 that the renewal fee is submitted.

(Added to NAC by Bd. of Landscape Arch., eff. 11-1-95; A by R216-03, 6-1-2006; R142-11 & R147-11, 9-14-2012; R082-18, 10-25-2018; R055-20, 12-29-2020)—(Substituted in revision for NAC 623A.360)

Addition to NAC623A.210 Application for certificate

CERTIFICATION OF LANDSCAPE ARCHITECTS

NAC 623A.210 Application for certificate. (NRS 623A.130, 623A.170)

1. Application for a certificate of registration must be made on a form prescribed by the Board.

2. An applicant for a certificate of registration must:

(a) Include with his or her application form the nonrefundable application fee; and

(b) Arrange for his or her scores on the national examination to be sent directly from the Council to the Board.

3. Except as otherwise provided in subsection 4, an applicant for a certificate of registration must provide the following information on the application form:

(a) The name, business and residence addresses, business and residence telephone numbers and, if applicable, facsimile numbers and electronic mail address of the applicant.

(b) The state of residence of the applicant.

(c) The birthplace, birth date and social security number of the applicant.

(d) Information regarding any conviction of the applicant for a felony, gross misdemeanor or misdemeanor.

(e) Evidence that the applicant is a citizen of the United States or is lawfully entitled to remain and work in the United States.

(f) A chronological statement of the educational background of the applicant, including the names and addresses of schools attended, years of attendance, major subject and degree received, as applicable.

(g) A statement of all prior registrations of the applicant as a landscape architect, indicating each state in which registration has been granted, the date of issuance of the certificate or license and the current status of his or her registration in each state.

(h) A list of professional organizations of which the applicant is a member.

(i) The names and addresses of two registered landscape architects and two licensed professionals from a related design profession who have direct knowledge of the professional abilities of the applicant.

(j) A complete record of the work experience of the applicant, including the beginning and ending dates of that employment, the titles of the positions held by the applicant and the duties performed by the applicant in those positions. Employment in the field of landscape architecture must be described in particularity.

(k) An affidavit signed by the applicant attesting that the information provided to the Board is truthful, complete and accurate.

(l) Any other information deemed necessary by the Board.

4. If an applicant for a certificate of registration has been certified by the Council, the applicant may submit a copy of the certification of the Council instead of the information required pursuant to the provisions of paragraphs (f) to (j), inclusive, of subsection 3 when submitting the application for a certificate of registration.

5). All application information must be completed within 90 days of the initial application date.

(a). Application is deemed incomplete over 90 days a new application must be submitted with fees.

(b). Applicant may file an Appeal for deadline extension to the Board due to extenuating circumstances with written proof.

[Bd. of Landscape Arch., § 3.1, eff. 9-9-76]—(NAC A 11-1-95; R216-03, 6-1-2006; R142-11, 9-14-2012)

Repeal of NAC 623A.321 through NAC 623A.339

~~CERTIFICATE OF ELIGIBILITY TO RECEIVE PREFERENCE WHEN COMPETING FOR PUBLIC WORKS~~

~~NAC 623A.321 Definitions. (NRS 338.173, 623A.130) As used in NAC 623A.321 to 623A.339, inclusive, unless the context otherwise requires, the words and terms defined in NAC 623A.323, 623A.324 and 623A.326 have the meanings ascribed to them in those sections.~~

~~(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)~~

~~NAC 623A.323 "Affidavit for a certificate of eligibility" defined. (NRS 338.173, 623A.130) "Affidavit for a certificate of eligibility" means an affidavit from a certified public accountant required pursuant to subsection 2 of NRS 338.173.~~

~~(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)~~

~~NAC 623A.324 "Affidavit for renewal of a certificate of eligibility" defined. (NRS 338.173, 623A.130) "Affidavit for renewal of a certificate of eligibility" means an affidavit from a certified public accountant required pursuant to subsection 5 of NRS 338.173.~~

~~(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)~~

~~NAC 623A.326 "Statement of compliance" defined. (NRS 338.173, 623A.130) "Statement of compliance" means a statement from a registrant who applies for a certificate of eligibility which states that he or she is properly registered as a landscape architect pursuant to the provisions of chapter 623A of NRS for the certificate of eligibility for which he or she is applying.~~

~~(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)~~

~~NAC 623A.329 Prerequisites. (NRS 338.173, 623A.130)~~

~~1. A registrant who wishes to obtain a certificate of eligibility must submit to the Board:~~

~~(a) An application on a form provided by the Board;~~

~~(b) A notarized affidavit for a certificate of eligibility on a form provided by the Board;~~

~~(c) A notarized statement of compliance on a form provided by the Board;~~

~~(d) The fee set forth in NAC 623A.170; and~~

~~(e) Any other documentation required by the Board.~~

2. The Board will deem that a registrant who is an employee of a group practice has satisfied the requirement set forth in paragraph (a) of subsection 2 of NRS 338.173 if the affidavit for a certificate of eligibility submitted to the Board by the registrant indicates that the group practice which employs the registrant has paid directly, on its own behalf, the excise tax imposed upon an employer by NRS 363B.110 of not less than $1,500 for each consecutive 12-month period for 36 months immediately preceding the submission of the affidavit for a certificate of eligibility.

3. If two or more group practices wish to combine in any legal form for the purpose of submitting a proposal on a public work or a project for the construction, reconstruction or improvement of a highway for which the combined entity will seek a preference pursuant to NRS 338.1711 to 338.1727, inclusive, or 408.3875 to 408.3887, inclusive, the entity resulting from the combination is not eligible for the applicable preference unless each group practice entering into the combination employs a registrant who holds, or applies and qualifies for, a certificate of eligibility.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.331 Application: Contents; form. (NRS 338.173, 623A.130)

1. An application for a certificate of eligibility must include, without limitation:

(a) The name of the applicant;

(b) The certificate number of the applicant;

(c) The mailing address of the applicant;

(d) The telephone number of the applicant;

(e) The signature of the applicant; and

(f) Any other information that the Board may require.

2. An affidavit for a certificate of eligibility must:

(a) Be on a form provided by the Board;

(b) Be notarized; and

(c) Include a certificate by a certified public accountant that the applicant meets the requirements of NRS 338.173.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.332 Issuance or denial. (NRS 338.173, 623A.130) The Board or its designee will issue or deny a certificate of eligibility within a reasonable time after the date on which the Board receives the application, all required documentation that supports the application and the fee set forth in NAC 623A.170.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.333 Contents of certificate. (NRS 338.173, 623A.130) The certificate of eligibility must include, without limitation:

1. The date of issuance;

2. The date of expiration;

3. The name and certificate number of the registrant to whom the certificate of eligibility is issued; and

4. Such other information as the Board deems appropriate.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.334 Issuance of duplicate certificate. (NRS 338.173, 623A.130) The Board will issue a duplicate certificate of eligibility to any registrant who has received a certificate of eligibility, who certifies that his or her certificate of eligibility has been lost or destroyed and who pays the fee set forth in NAC 623A.170.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.335 Affidavit for renewal. (NRS 338.173, 623A.130)

1. An affidavit for renewal of a certificate of eligibility must be on a form provided by the Board and must be notarized.

2. The Board will deem that a registrant who is an employee of a group practice has satisfied the requirement set forth in subsection 5 of NRS 338.173 if the affidavit for renewal of a certificate of eligibility submitted to the Board by the registrant indicates that the group practice which employs the registrant has paid directly, on its own behalf, the excise tax imposed upon an employer by NRS 363B.110 of not less than $1,500 for the 12-month period immediately preceding the submission of the affidavit for renewal of a certificate of eligibility.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.336 Issuance of certificate prohibited if license not active; revocation; reapplication. (NRS 338.173, 623A.130) The Board will not issue a certificate of eligibility to a registrant whose certificate of registration is expired or not on active status. If a registrant whose certificate of registration is expired or not on active status has received a certificate of eligibility,

the Board will revoke the certificate of eligibility. Such a registrant must reapply for a certificate of eligibility pursuant to NRS 338.173 and NAC 623A.321 to 623A.339, inclusive.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.337 Disciplinary action. (NRS 338.173, 623A.130)

1. If a registrant who applies to the Board for a certificate of eligibility submits false or misleading information, submits an application which is incomplete or does not comply with the provisions of this chapter or chapter 338 of NRS, the Board may:

(a) Deny the application;

(b) If the registrant has received a certificate of eligibility, revoke the certificate of eligibility; or

(c) Take such action as the Board deems appropriate under the circumstances.

2. In carrying out the provisions of this section, the Board may rely on information contained in the records maintained by the Board and need not conduct any investigation, inquiry or hearing regarding the information contained in those records.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.338 Written objection filed with public body. (NRS 338.173, 623A.130) If a written objection is filed with a public body pursuant to subsection 10 of NRS 338.173, the Board or its designee will, upon request by the public body, provide to the public body a copy of the application of the registrant against whom the complaint was made and any documentation submitted with the application.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)

NAC 623A.339 Notification to Board of determination by public body; revocation of certificate. (NRS 338.173, 623A.130)

1. If a public body determines that a written objection is accompanied by the required proof or substantiating evidence pursuant to subsection 11 of NRS 338.173, the public body must notify the Board in writing of the determination of the public body within 30 days after the date of its determination.

2. Upon receipt of the written documentation from the public body, the Board or its designee will immediately revoke the certificate of eligibility of the registrant. No formal disciplinary hearing is required before revocation of the certificate of eligibility based upon the receipt of the documentation from the public body which received the proposal on a contract for the completion of a public work.

(Added to NAC by Bd. of Landscape Arch. by R147-11, eff. 9-14-2012)