

Informational Statement
LCB File #R101-15

1. A clear and concise explanation of the need for the adopted regulation.

The amendment to this regulation will require agency heads and employees administering budgetary accounts to attend the Internal Controls training class offered by the Division of Internal Audits within 90 days of assuming their position, unless they have previously attended this training. The amendment also allows the Division of Internal Audits to require an agency to attend Internal Controls training after an audit or review, and agency heads to request the training for their employees.

2. Description of how public comment was solicited, a summary of public response, and an explanation of how other interested persons may obtain a copy of the summary.

Copies of the proposed regulations, notices of workshop, and notices of intent to act upon a regulation were made available on the Division of Internal Audits website - www.iaudits.nv.gov, the Legislative Counsel Bureau (LCB) website - www.leg.state.nv.us, the Nevada Public Notice website - www.notice.nv.gov, emailed to all county libraries in Nevada, and physically posted at the following locations:

Blasdel Building
209 E. Musser Street
Carson City, NV 89701
Nevada State Library and Archives
100 Stewart Street
Carson City, NV 89701

Grant Sawyer State Office Bldg.
555 E. Washington Blvd.
Las Vegas, NV 89101
Legislative Building
401 S. Carson Street
Carson City, NV 89701

A regulation workshop was conducted by the Division of Internal Audits on October 29, 2015.

During the workshop, comments were received in support of the proposed change; however, the two testifiers did comment that employees might not be able to attend the required training within the 90 day timeframe for the employees.

There was no comment received at the public hearing held by the Executive Branch Audit Committee on June 20, 2016.

Comments from the workshop and hearing can be obtained from the Division of Internal Controls by contacting Connie Boynton at cboynton@finance.nv.gov or calling (775) 687-0120.

3. **The number of persons who:**
 (a) **Attended each workshop/hearing:** October 29, 2015 – 5; June 20, 2016 - 0
 (b) **Testified at each workshop/hearing:** October 29, 2015 – 2; June 20, 2016 - 0
 (c) **Submitted written comments:** 0
4. **For each person identified in paragraphs (b) and (c) of number 3 above, the following information if provided to the agency conducting the hearing:**

Duane Anderson, Internal Auditor
 Department of Employment, Training and Rehabilitation
 500 E Third Street
 Carson City, NV 89701
 775)684-3903
 deanderson@state.nv.us

Denise Martinez, Budget Analyst 3
 Department of Corrections
 5500 Snyder Avenue
 Carson City, NV 89701
 775)887-3218
 dmartinez@doc.nv.gov

5. **A description of how comment was solicited from affected businesses, a summary of their response and an explanation of how other interested persons may obtain a copy of the summary.**

Comments were not solicited from businesses, as the regulation does not affect businesses. Comments were solicited from effected parties which were executive branch agency employees. Comments from the workshop and Executive Branch Audit Commission hearing can be obtained from the Division of Internal Controls by contacting Connie Boynton at cboynton@finance.nv.gov or calling (775) 687-0120.

6. **If the regulation was adopted without changing any part of the proposed regulation, a summary of the reasons for adopting the regulation without change.**

This regulation was adopted without changing any part of the proposed regulation. Although there were comments in the workshop that training might not occur within the required 90 days, extending the number of days to attend training would not ensure that all applicable employees would attend training within the required timeframe. The Executive Branch Audit Committee unanimously approved it.

- 7. The estimated economic effect of the regulation on the business which it is to regulate and on the public.**
- (a) Estimated economic effect on the businesses which they are to regulate.**
 - (b) Estimated economic effect on the public which they are to regulate.**

This regulation does not have a direct economic effect on either a regulated business or the public. It only impacts State of Nevada executive branch agency employees.

- 8. The estimated cost to the agency for enforcement of the proposed regulation:**

There is no additional cost to the agency for enforcement of this regulation.

- 9. A description of any regulations of other State or governmental agencies which the regulation overlaps or duplicates and a statement explaining why the duplication or overlap is necessary. If the regulation overlaps or duplicates a federal regulation, the name of the regulating federal agency.**

The regulation does not overlap any federal or state mandated regulation.

- 10. If the regulation includes provisions that are more stringent than a federal regulation that regulates the same activity, a summary of such provisions.**

The regulation does not include any provisions that are more stringent than any federal regulation.

- 11. If the regulation provides a new fee or increases an existing fee, the total annual amount the agency expects to collect and the manner in which the money will be used.**

No fees are associated with this regulation.