

**ADOPTED REGULATION OF THE  
ADMINISTRATOR OF THE HOUSING DIVISION OF THE  
DEPARTMENT OF BUSINESS AND INDUSTRY**

**LCB File No. R110-22**

EXPLANATION – Matter in *italics* is new; matter in brackets ~~[omitted material]~~ is material to be omitted.

**AUTHORITY:** §§ 1-3, NRS 118B.024; §§ 4-13, NRS 118B.024 and 118B.215; §§ 14-20, NRS 461.170; §§ 21-25, NRS 461A.090; § 26, NRS 489.231; §§ 27 and 31, NRS 489.231, 489.241 and 489.261; §§ 28 and 29, NRS 489.231 and 489.241; § 30, NRS 489.231 and 489.261; § 32, NRS 118B.024, 118B.215 and 489.231.

A REGULATION relating to housing; authorizing certain documents to be submitted electronically to the Housing Division of the Department of Business and Industry; revising provisions governing the annual publication of certain information which the Division collects; revising provisions governing applications to request assistance from the Account for Affordable Housing; authorizing a designee of the Administrator of the Division to perform certain acts; revising provisions governing the distribution of certain forms required for eligibility for continued assistance from the Account; revising the requirements for an application to obtain the Administrator's approval of a system of construction or plans for a model of factory-built housing, a manufactured building or a modular component; revising provisions relating to the Administrator's approval of plans; revising the duties of a reviewer that approves a manufacturer's plans; establishing certain requirements for a serial number which a manufacturer assigns to a unit of factory-built housing, a manufactured building or a modular component; revising the items which must be received by the Administrator or a third-party reviewer for the consideration of a proposed change to certain designs, equipment or systems in a model of factory-built housing, a manufactured building or a modular component; adopting by reference certain technical codes and standards; revising the requirements for plans and specifications which are required to accompany an application for the construction or alteration of a mobile home park; revising the requirements for plans and specifications which are required to accompany an application for approval of certain attachments to, construction relating to, or alterations or reconstructions of certain systems of a manufactured home or mobile home; making conforming changes; repealing certain provisions; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

**Sections 1, 14, 21 and 26** of this regulation authorize certain applications and documents to be submitted electronically to the Housing Division of the Department of Business and Industry.

In 2017, the Nevada Legislature passed Senate Bill No. 500, which: (1) consolidated the functions of the Manufactured Housing Division of the Department of Business and Industry under the Housing Division of the Department; and (2) provided for payments to eligible persons by supplementing their monthly rent for the manufactured home lot on which their manufactured home is located from the Account for Affordable Housing, formerly paid from the Fund for Low-Income Owners of Manufactured Homes. (Chapter 532, Statutes of Nevada 2017, at page 3600) **Sections 2-6, 8, 9, 11, 12, 22 and 29** of this regulation make conforming changes to reference the Housing Division and the Account for Affordable Housing. **Section 29** also revises the address for the Housing Division to which certain written requests may be submitted.

Existing regulations provide that the Division will determine the average monthly rent for each class of manufactured home lot, by county, by using reports which are submitted annually to the Division, and publish those reports in June of each year. (NAC 118B.360) **Section 7** of this regulation provides that the Division will publish annually information relating to the average monthly rents.

Existing regulations: (1) establish requirements for an application to request assistance from the Account for Affordable Housing; (2) provide that the Administrator of the Division will approve or deny an application; and (3) provide that the Division will notify the applicant of an approval or denial by mail. (NAC 118B.380) **Section 9** of this regulation: (1) requires an application to be accompanied by a certification form which must be completed by the manager or owner of the mobile home park where the applicant resides; (2) authorizes a designee of the Administrator to approve or deny an application; and (3) provides that the Division will notify the applicant of an approval or denial in writing.

Existing regulations provide that the Administrator will perform certain acts relating to payments to a manufactured home park for the approved amount of assistance to a recipient. (NAC 118B.400) **Section 10** of this regulation provides that the Administrator or his or her designee will perform those acts.

Existing regulations authorize the Administrator to reduce the amount of assistance distributed to each recipient if the money in the Account is not sufficient to make all of the monthly payments which have been approved. (NAC 118B.410) **Section 11** authorizes the designee of the Administrator to make such a reduction.

Existing regulations provide that, each year, the Division will mail a: (1) requalification form to each recipient; and (2) recertification form to each manager or owner of a manufactured home park. (NAC 118B.420, 118B.430) **Sections 12 and 13** of this regulation provide that the Division will instead make the forms available to each recipient or manager or owner, as applicable, each year.

Existing regulations: (1) require an application for the Administrator's approval of a manufacturer's system of construction or plans for a model of factory-built housing, a manufactured building or a modular component to be accompanied by two sets of plans; (2) require plans that accompany an application and are reviewed by a third-party reviewer to bear the stamp of the third-party reviewer; and (3) authorize the Administrator to require the submission of specifications, engineering calculations and other data. (NAC 461.100) **Section 15** of this regulation: (1) requires an application to be accompanied by only one set of plans; (2) authorizes a third-party reviewer of plans to affix his or her stamp to the plans electronically; and

(3) authorizes the Administrator or his or her designee to require the submission of specifications, engineering calculations and other data.

Existing regulations provide that, under certain circumstances, the Administrator will note on plans or a separate sheet of paper any corrections required and will endorse or stamp the plans as “APPROVED.” (NAC 461.110) **Section 16** of this regulation provides that the Administrator will instead notify the applicant of any corrections required and authorizes the Administrator to approve the plans upon the completion of any corrections.

Existing regulations set forth certain provisions governing the review and approval of a manufacturer’s plans for a model of factory-built housing, a manufactured building or a modular component. (NAC 461.117) **Section 17** of this regulation revises the duties of a reviewer that approves a manufacturer’s plans.

Existing regulations require a manufacturer to assign a serial number to each unit of factory-built housing, a manufactured building and a modular component. (NAC 461.170) **Section 18** of this regulation requires that serial number to be unique to the manufacturer and unit.

Existing regulations provide that the Administrator or third-party reviewer will consider a proposed change to the structural design or certain equipment or systems in a model of factory-built housing, a manufactured building or a modular component upon payment of the applicable fee, a letter from the manufacturer and two sets of plans for the proposed change. (NAC 461.190) **Section 19** of this regulation requires only one set of plans for the proposed change be submitted.

Existing regulations adopt by reference certain technical codes with which plans, designs, materials, methods, construction and other work relating to manufactured buildings must comply. (NAC 461.205) **Section 20** of this regulation revises the editions of those codes which are adopted and updates the prices for and sources from which the codes may be obtained.

Existing regulations, in general, require: (1) an application for the construction or alteration of a mobile home park to be accompanied by three sets of plans and specifications for the project; and (2) the plans and specifications to be prepared by a licensed professional engineer or a registered architect. (NAC 461A.040) **Section 23** of this regulation: (1) requires such an application to be accompanied by only one set of plans and specifications; (2) eliminates the requirement relating to the preparation of the plans and specifications; and (3) requires the plans and specifications to be approved by the agency responsible for enforcement.

Existing regulations require that fire alarms which serve a mobile home park and are to be installed along a street be in accordance with certain standards. (NAC 461A.270) **Section 24** of this regulation updates the price for and the source from which the standard may be obtained.

Existing regulations adopt by reference certain technical codes with which mobile home parks and lots are required to comply. (NAC 461A.350) **Section 25** of this regulation revises the editions of the codes which are adopted and updates the prices for and sources from which the codes may be obtained.

Existing regulations adopt by reference certain technical codes with which commercial coaches and accessory structures are required to comply. (NAC 489.177) **Section 27** of this regulation revises the editions of the codes and updates the prices for and sources from which the codes may be obtained.

**Section 28** of this regulation makes conforming changes.

Existing regulations require an application for approval of certain attachments to, construction relating to, or alterations or reconstructions of certain systems of a manufactured

home or mobile home to be accompanied by two copies of the plan for the attachment. (NAC 489.470, 489.486) **Sections 30 and 31** of this regulation require such an application to be accompanied by only one copy of the plan.

**Section 32** of this regulation repeals provisions governing: (1) the certification of tenancy completed by the manager of a manufactured home park; (2) duplicate certificates of ownership for a manufactured home, mobile home, manufactured building, commercial coach or factory-built housing; and (3) documents submitted in support of an application for a certificate of ownership for a manufactured home, mobile home or commercial coach.

**Section 1.** Chapter 118B of NAC is hereby amended by adding thereto a new section to read as follows:

*Unless otherwise required by the Division, any application or document required to be submitted pursuant to this chapter may be submitted electronically.*

**Sec. 2.** NAC 118B.020 is hereby amended to read as follows:

118B.020 “Administrator” means the Administrator of the ~~[Manufactured]~~ Housing Division of the Department of Business and Industry.

**Sec. 3.** NAC 118B.040 is hereby amended to read as follows:

118B.040 “Division” means the ~~[Manufactured]~~ Housing Division of the Department of Business and Industry.

**Sec. 4.** NAC 118B.310 is hereby amended to read as follows:

118B.310 “Applicant” means a tenant of a manufactured home park who has applied for assistance from the ~~[Fund.]~~ *Account.*

**Sec. 5.** NAC 118B.330 is hereby amended to read as follows:

118B.330 “Recipient” means a tenant of a manufactured home park who is receiving assistance from the ~~[Fund.]~~ *Account.*

**Sec. 6.** NAC 118B.350 is hereby amended to read as follows:

118B.350 The Division will determine the monthly income of an applicant by adding the annual income of each person who owns and occupies the manufactured home for which assistance from the ~~[Fund]~~ *Account* is requested, dividing that total annual income by the number of persons who own and occupy the manufactured home and dividing that amount by 12.

**Sec. 7.** NAC 118B.360 is hereby amended to read as follows:

118B.360 The Division will determine the average monthly rent for each class of manufactured home lot in the county where the manufactured home is located by using the reports which are submitted annually to the Division pursuant to NRS 118B.025. The Division will publish ~~[the reports in June of each year.]~~ *annually information relating to the average monthly rents.*

**Sec. 8.** NAC 118B.370 is hereby amended to read as follows:

118B.370 The Division will use the guidelines for poverty established by the United States Department of Health and Human Services to determine eligibility for assistance from the ~~[Fund.]~~ *Account.*

**Sec. 9.** NAC 118B.380 is hereby amended to read as follows:

118B.380 1. An applicant who requests assistance from the ~~[Fund]~~ *Account* must submit an application to the Division on a form ~~[furnished]~~ *prescribed* by the Division.

2. The application must include:

- (a) Any proof of income the Division may deem necessary.
- (b) Any proof of ownership of the manufactured home the Division may deem necessary.
- (c) Any proof of tenancy the Division may deem necessary.
- (d) The permission of the applicant which authorizes the Division to verify any information he or she furnishes to the Division.

3. The application must be signed by the applicant and notarized.
4. *The application must be accompanied by a certification form prescribed by the Division and completed by the manager or owner of the manufactured home park where the applicant resides. The certification form must include, without limitation:*
  - (a) *The applicant's monthly rent;*
  - (b) *The space number and size of the applicant's lot;*
  - (c) *The date on which the applicant's tenancy at the manufactured home park began; and*
  - (d) *Any other information the Division may require.*
5. *The certification form required pursuant to subsection 4 must be signed by the manager or owner of the manufactured home park where the applicant resides and notarized.*
6. The Administrator *or his or her designee* will approve or deny any application for assistance in the order that applications are received.

~~{5-}~~ 7. The Division will notify the applicant ~~{by mail}~~ *in writing* upon the approval or denial of the application.

**Sec. 10.** NAC 118B.400 is hereby amended to read as follows:

118B.400 Except as otherwise provided in NAC 118B.410, the Administrator *or his or her designee* will, not later than the 10th day of each month:

1. Deposit the amount of the assistance that has been approved by the Administrator *or his or her designee* in the bank account established for the manufactured home park where the recipient resides; or
2. Issue a check made payable to the manufactured home park where the recipient resides for the amount of the assistance that has been approved by the Administrator ~~{-}~~ *or his or her designee.*

↪ The manager of the manufactured home park shall, upon the receipt of the payment described in subsection 1 or 2, credit the amount of the payment to the recipient's rent and notify the recipient of that fact.

**Sec. 11.** NAC 118B.410 is hereby amended to read as follows:

118B.410 1. If the money in the ~~[Fund]~~ *Account* is not sufficient to make all of the monthly payments of assistance which have been approved by the Administrator ~~[ ]~~ *or his or her designee*, the Administrator *or his or her designee* may reduce the amount of assistance distributed to each recipient so that the Division may provide assistance to any or all of those on the list of persons who are eligible to receive assistance from the ~~[Fund]~~ *Account* but who do not receive assistance because the amount of money in the ~~[Fund]~~ *Account* is insufficient to provide assistance to those persons. Each recipient will receive an equal percentage of his or her base rent, not to exceed an amount that the Administrator *or his or her designee* will determine.

2. As used in this section, the term "base rent" means the amount of money a tenant pays for the rental of a manufactured home lot, not including any separate charges for utilities or any additional services provided.

**Sec. 12.** NAC 118B.420 is hereby amended to read as follows:

118B.420 1. Each recipient shall submit to the Division a requalification form ~~[provided]~~ *prescribed* by the Division not later than March 1 of each year.

2. The Division will ~~[mail]~~ *make* the form *available* to each recipient not later than January 31 of each year.

3. A recipient who submits an annual requalification form which the Division receives after March 1 is not entitled to receive assistance from the ~~[Fund]~~ *Account* unless the recipient submits a new application for assistance to the Division and the Administrator *or his or her*

*designee* approves the application. A person who submits a new application pursuant to this subsection is entitled to receive assistance subject to the provisions of NAC 118B.400 and 118B.410.

4. Each requalification form must include a statement signed by the recipient under penalty of perjury that he or she has read and understood the provisions of NRS ~~[118B.218 and]~~ 118B.251.

**Sec. 13.** NAC 118B.430 is hereby amended to read as follows:

118B.430 1. Each manager or owner of a manufactured home park shall submit to the Division a recertification form ~~[provided]~~ *prescribed* by the Division not later than March 1 of each year.

2. The Division will ~~[mail]~~ *make* the form *available* to each manager or owner not later than February 1 of each year.

3. Each form must be signed by the manager or owner and include a statement that the manager or owner who signed the form has read and understood the provisions of NRS 118B.251.

**Sec. 14.** Chapter 461 of NAC is hereby amended by adding thereto a new section to read as follows:

*Unless otherwise required by the Division, any application or document required to be submitted pursuant to this chapter may be submitted electronically.*

**Sec. 15.** NAC 461.100 is hereby amended to read as follows:

461.100 1. To obtain the Administrator's approval of a manufacturer's system of construction or plans for a model of factory-built housing, a manufactured building or a modular component, a manufacturer must file an application with the Division or a third-party reviewer.



2. The application must be on a form ~~provided~~ *prescribed* by the Division and accompanied by:
- (a) The appropriate fees.
  - (b) Except as otherwise provided in ~~subsections 4 and~~ *subsection* 6, ~~two sets~~ *one set* of plans. The plans must:
    - (1) Be prepared by a design professional acting within the scope of his or her authority;
    - (2) Be drawn to scale with sufficient clarity and detail to indicate the nature and scope of the work proposed; and
    - (3) Bear the stamp of the design professional who prepared the plans and any other stamp, note or endorsement required by the Division.
3. If the application is for approval of a system of construction for factory-built housing, manufactured buildings or modular components, the application must be accompanied by ~~two copies~~ *one copy* of a manual for assurance of quality. The manual must include the name of the owner or responsible employee, the name of the inspector who will control quality, the name of the supervisor of production, and a list of the procedures to be used for inspections, tests, control of quality and keeping of records.
4. If the application is for approval of plans for a model of factory-built housing, a manufactured building or a modular component that are reviewed by a third-party reviewer, the plans must bear the stamp of the third-party reviewer as set forth in NAC 461.117. *The third-party reviewer may affix his or her stamp electronically.*
5. The Administrator *or his or her designee* may require the submission of specifications, engineering calculations and other data.

6. The Administrator may waive the requirement for submission of plans, specifications, engineering calculations and other data if the Administrator finds that, because of the nature of the proposed work, his or her examination of such detailed material is not necessary to ensure the manufacturer's compliance with this chapter.

**Sec. 16.** NAC 461.110 is hereby amended to read as follows:

461.110 1. The Administrator will, in a timely manner, examine an application, plans and other data filed by an applicant.

2. If the application is for the initial approval of a system of construction for factory-built housing, manufactured buildings or modular components, the Administrator will perform a quality control audit review of the manufacturing site.

3. If the application is for the approval of plans for a model of factory-built housing, a manufactured building or a modular component that are not reviewed by a third-party reviewer, the Administrator will review the plans as set forth in NAC 461.117.

4. If the Administrator finds:

(a) That the work described in an application and plans essentially conforms to the requirements of the technical codes and this chapter; and

(b) If the application is for approval of a system of construction, that the system passes the review or can pass the review if the system is corrected,

→ the Administrator will ~~[note on the plans or a separate sheet of paper]~~ *notify the applicant of* any corrections required and ~~[will endorse or stamp the plans as "APPROVED."]~~ *may approve the plans upon the completion of any corrections.*

5. If the application is filed by the manufacturer, the Administrator will return ~~[one set of]~~ the approved documents to the applicant for use at the manufacturing site.

**Sec. 17.** NAC 461.117 is hereby amended to read as follows:

461.117 1. A manufacturer shall not submit his or her plans for a model of factory-built housing, a manufactured building or a modular component to a reviewer unless the manufacturer's system of construction is approved by the Administrator pursuant to NAC 461.110.

2. A reviewer shall not approve a manufacturer's plans for a model of factory-built housing, a manufactured building or a modular component unless the plans:

- (a) Comply with all applicable technical codes.
- (b) Comply with the requirements for plans set forth in NAC 461.100.
- (c) Have not been altered or amended or marked to be altered or amended.

3. A reviewer that approves a manufacturer's plans must:

(a) Affix his or her stamp to ~~each~~ *the* set of plans. The stamp must include the word "APPROVED" and a unique approval number from the series of such numbers assigned to the reviewer pursuant to NAC 461.113. *The reviewer may affix his or her stamp electronically.*

(b) Return the ~~original~~ set of plans to the manufacturer ~~[-]~~ *if the manufacturer submitted the set of plans to the reviewer in physical form.*

(c) Retain ~~one~~ *a copy of the* set of plans for not less than 1 year after the expiration of the plans' approval number. The *copy of the set of* plans may be retained in physical or electronic form.

↪ A third-party reviewer must submit ~~one~~ *a copy of the* set of plans to the Division accompanied by the application and the appropriate fees as set forth in NAC 461.100.

4. If a reviewer denies approval to plans prepared by a design professional three or more times in a 12-month period or because the plans contain substantial defects, the reviewer shall notify the Division and the board that licenses or registers the design professional.

**Sec. 18.** NAC 461.170 is hereby amended to read as follows:

461.170 A manufacturer shall assign to each unit of factory-built housing, manufactured building and modular component a serial number ~~1~~, *which must be unique to that manufacturer and unit.*

**Sec. 19.** NAC 461.190 is hereby amended to read as follows:

461.190 1. If the Administrator or third-party reviewer has approved a plan for a model of factory-built housing, a manufactured building or a modular component, the manufacturer may not make any substantial change to the structural design or the plumbing, heating or electrical equipment or systems in that model unless he or she first obtains the Administrator's or third-party's approval of the proposed change.

2. The Administrator or third-party reviewer will consider a proposed change upon receipt of:

- (a) A letter from the manufacturer in which the proposed change is described;
- (b) ~~[Two sets]~~ *One set* of plans for the proposed change; and
- (c) The applicable fee.

**Sec. 20.** NAC 461.205 is hereby amended to read as follows:

461.205 The Division hereby adopts by reference:

1. The *International Residential Code for One- and Two-Family Dwellings*, ~~[2012]~~ *2018* edition, published by the International Code Council, with the following modifications:

(a) Any reference to the *International Plumbing Code* shall be deemed a reference to the *Uniform Plumbing Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials;

(b) Any reference to the *International Electrical Code* shall be deemed a reference to the *NFPA 70: National Electrical Code*, ~~[2011]~~ **2017** edition, published by the National Fire Protection Association;

(c) Any reference to the *International Mechanical Code* shall be deemed a reference to the *Uniform Mechanical Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials;

(d) The definition of “manufactured home” set forth in section R202 is deleted and replaced with “has the meaning ascribed to it in NRS 489.113”; and

(e) Appendix E is deleted.

↪ The *International Residential Code for One- and Two-Family Dwellings*, ~~[2012]~~ **2018** edition, may be obtained from the International Code Council by mail at 2542 Network Place, Chicago, Illinois 60673-1254, or at the Internet address **<http://www.iccsafe.org>**. The price is ~~[\$86]~~ **\$140.00** for members and ~~[\$114]~~ **\$187.00** for nonmembers. ~~[This code is also available free of charge at the Internet address <http://publiccodes.cyberregs.com>.]~~

2. The *International Building Code*, ~~[2012]~~ **2018** edition, published by the International Code Council with the following modifications:

(a) Any reference to the *International Plumbing Code* shall be deemed a reference to the *Uniform Plumbing Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials;

(b) Any reference to the *International Electrical Code* shall be deemed a reference to the *NFPA 70: National Electrical Code*, ~~[2011]~~ **2017** edition, published by the National Fire Protection Association;

(c) Any reference to the *International Mechanical Code* shall be deemed a reference to the *Uniform Mechanical Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials;

(d) The definition of “manufactured home” set forth in section G201.2 of Appendix G is deleted and replaced with “has the meaning ascribed to it in NRS 489.113”; and

(e) Section G501 of Appendix G is deleted.

↪ The *International Building Code*, ~~[2012]~~ **2018** edition, may be obtained from the International Code Council by mail at 25442 Network Place, Chicago, Illinois 60673-1254, or at the Internet address <http://www.iccsafe.org>. The price is ~~[\$94]~~ **\$144.00** for members and ~~[\$125]~~ **\$192.00** for nonmembers. ~~[This code is also available free of charge at the Internet address <http://publiccodes.cyberregs.com>.]~~

3. The *Uniform Plumbing Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials. This code may be obtained from the International Association of Plumbing and Mechanical Officials by mail at 4755 East Philadelphia Street, Ontario, California ~~[91761-2816, or]~~ **91761**, at the ~~[Internet address <http://www.iapmomembership.org>. The]~~ price ~~[is \$88.80]~~ **of \$102.40** for members and ~~[\$111.00]~~ **\$128.00** for nonmembers ~~[.]~~, **or free of charge at the Internet address <https://www.iapmo.org/ibu/publications/read-uniform-codes-online>.**

4. The *Uniform Mechanical Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials. This code may be obtained from the

International Association of Plumbing and Mechanical Officials by mail at 4755 East Philadelphia Street, Ontario, California ~~[91761-2816, or]~~ **91761**, at the ~~[Internet address~~  
~~<http://www.iapmomembership.org>~~ The price ~~[is \$88.80]~~ **of \$102.40** for members and ~~[\$111.00]~~  
**\$128.00** for nonmembers ~~[.]~~, **or free of charge at the Internet address**  
**<https://www.iapmo.org/ibu/publications/read-uniform-codes-online>**.

5. The *NFPA 70: National Electrical Code*, ~~[2011]~~ **2017** edition, published by the National Fire Protection Association. This code may be obtained from the National Fire Protection Association by mail at 1 Batterymarch Park, Quincy, Massachusetts 02169-7471, or at the Internet address **<http://www.nfpa.org>**. The price is ~~[\$80.55]~~ **\$137.70** for members and ~~[\$89.50]~~  
**\$153.00** for nonmembers ~~[.]~~, **or free of charge at the Internet address**  
**<https://www.nfpa.org/FreeAccess>**.

6. The *NFPA 101: Life Safety Code*, ~~[2012]~~ **2018** edition, published by the National Fire Protection Association. This code may be obtained from the National Fire Protection Association by mail at 1 Batterymarch Park, Quincy, Massachusetts 02169-7471, or at the Internet address **<http://www.nfpa.org>**. The price is ~~[\$83.70]~~ **\$144.00** for members and ~~[\$93.00]~~ **\$160.00** for nonmembers ~~[.]~~, **or free of charge at the Internet address** **<https://www.nfpa.org/FreeAccess>**.

7. The *International Energy Conservation Code*, ~~[2012]~~ **2018** edition, published by the International Code Council. This code may be obtained from the International Code Council by mail at 25442 Network Place, Chicago, Illinois 60673-1254, or at the Internet address **<http://www.iccsafe.org>**. The price is ~~[\$31]~~ **\$49.00** for members and ~~[\$41]~~ **\$65.25** for nonmembers. ~~[This code is also available free of charge at the Internet address~~  
~~<http://publiccodes.cyberregs.com>~~.]

**Sec. 21.** Chapter 461A of NAC is hereby amended by adding thereto a new section to read as follows:

*Unless otherwise required by the Division, any application or document required to be submitted pursuant to this chapter may be submitted electronically.*

**Sec. 22.** NAC 461A.014 is hereby amended to read as follows:

461A.014 “Division” means the ~~[Manufactured]~~ Housing Division of the Department of Business and Industry.

**Sec. 23.** NAC 461A.040 is hereby amended to read as follows:

461A.040 1. An application for the construction or alteration of a mobile home park must be accompanied by ~~[three-sets]~~ *one set* of plans and specifications for the project, unless the agency for enforcement determines that the proposed alteration of the park is of a minor nature. The plans and specifications must be ~~[prepared by a person who is licensed as a professional engineer or registered as an architect in this State]~~ *approved by the agency responsible for enforcement* and must include:

- (a) The area and dimensions of the tract of land;
- (b) The number of mobile home lots and the location and size of each;
- (c) The number of parking lots and the location and size of each;
- (d) The location and width of roadways and walkways;
- (e) The method and plan for supplying water, including a report of the chemical analysis of the water from the proposed source;
- (f) The method and plan for the disposal of sewage, including a report of a percolation test and a statement of the distance from the surface of the land to the water table;
- (g) The method for disposing of garbage and other refuse;



- (h) The plan for providing electricity;
  - (i) The plans and specifications for each building and other improvement already constructed or to be constructed within the mobile home park;
  - (j) The size and location of any play area;
  - (k) The size and location of any swimming pool, bathing place or bathhouse;
  - (l) The plans for and location of every building to be erected within the mobile home park other than the dwellings or accessory structures of tenants;
  - (m) The method and plan for fire protection;
  - (n) Evidence of compliance with the applicable local building and zoning requirements;
  - (o) A topographic map of the site for the mobile home park and the vicinity;
  - (p) The plan for providing natural gas or liquefied petroleum gas, if applicable;
  - (q) A detailed soils report pursuant to NAC 461A.045; and
  - (r) A detailed report of the erosion control plans.
2. The plans and specifications must be of sufficient clarity to:
- (a) Indicate the nature and extent of all work proposed; and
  - (b) Show in detail that the work will conform to the provisions of NAC 461A.010 to 461A.450, inclusive ~~[.]~~, *and section 21 of this regulation.*

**Sec. 24.** NAC 461A.270 is hereby amended to read as follows:

461A.270 1. The developer of a site for a mobile home park shall submit a plan for the protection of the park against fire to the fire department which is responsible for furnishing fire protection to the park. The plan must contain the numerical designation or street name and number of each mobile home lot in the park. Each lot must be marked for identification, and

each marker must be easily readable from the street serving the lot. The plan must be approved by the local fire department.

2. Each mobile home must be located in such a manner that mobile equipment for fighting fires can be brought to within 100 feet of the home.

3. If the fire alarms serving the park are to be installed along a street, the alarms must be in accordance with Standard 1221 of the Public Fire Service Communications in volume 12 of the *National Fire Codes*, 1984 edition, which is hereby incorporated by reference. A copy of this volume may be obtained from the National Fire Protection Association, Battery March Park, Quincy, Massachusetts 02269, at a price of ~~[\$7.]~~ *\$149.00, or at the Internet address <https://www.nfpa.org>.*

4. The supply of water for fire fighting must be adequate to permit the effective operation of two 1 1/2-inch hoses on any fire in the park. The supply may be obtained from:

- (a) Hydrants connected to an underground source of water;
- (b) An accessible reservoir or other source of water consisting of at least 3,000 gallons; or
- (c) An apparatus of the local fire department which is equipped with a water tank or tanks with a capacity of 750 gallons and a pumping capacity of 250 gallons per minute.

5. If fire hydrants are provided, they must be located along the streets of the park or public ways and be readily accessible for use by the fire department, and each mobile home or other building in the park must be located within 500 feet of a hydrant. Threads for coupling hoses to the hydrants must conform to the threads used by the local fire department.

**Sec. 25.** NAC 461A.350 is hereby amended to read as follows:

461A.350 The Administrator hereby adopts by reference:

1. The *International Building Code*, ~~[2012]~~ 2018 edition, published by the International Code Council, with the following modifications:

(a) Any reference to the *International Plumbing Code* shall be deemed a reference to the *Uniform Plumbing Code*, ~~[2012]~~ 2018 edition, published by the International Association of Plumbing and Mechanical Officials;

(b) Any reference to the *International Electrical Code* shall be deemed a reference to the *NFPA 70: National Electrical Code*, ~~[2011]~~ 2017 edition, published by the National Fire Protection Association;

(c) Any reference to the *International Mechanical Code* shall be deemed a reference to the *Uniform Mechanical Code*, ~~[2012]~~ 2018 edition, published by the International Association of Plumbing and Mechanical Officials;

(d) The definition of “manufactured home” set forth in section G201.2 of Appendix G is deleted and replaced with “has the meaning ascribed to it in NRS 489.113”; and

(e) Section G501 of Appendix G is deleted.

↪ The *International Building Code*, ~~[2012]~~ 2018 edition, may be obtained from the International Code Council, by mail at 25442 Network Place, Chicago, Illinois 60673-1254, or at the Internet address <http://www.iccsafe.org>. The price is ~~[\$94]~~ \$144.00 for members and ~~[\$125]~~ \$192.00 for nonmembers. ~~[This code is also available free of charge at the Internet address <http://publiccodes.cyberregs.com>.]~~

2. The *International Residential Code for One- and Two-Family Dwellings*, ~~[2012]~~ 2018 edition, published by the International Code Council, with the following modifications:

(a) Any reference to the *International Plumbing Code* shall be deemed a reference to the *Uniform Plumbing Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials;

(b) Any reference to the *International Electrical Code* shall be deemed a reference to the *NFPA 70: National Electrical Code*, ~~[2011]~~ **2017** edition, published by the National Fire Protection Association;

(c) Any reference to the *International Mechanical Code* shall be deemed a reference to the *Uniform Mechanical Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials;

(d) The definition of “manufactured home” set forth in section R202 is deleted and replaced with “has the meaning ascribed to it in NRS 489.113”; and

(e) Appendix E is deleted.

↪ The *International Residential Code for One- and Two-Family Dwellings*, ~~[2012]~~ **2018** edition, may be obtained from the International Code Council, by mail at 25442 Network Place, Chicago, Illinois 60673-1254, or at the Internet address <http://www.iccsafe.org>. The price is ~~[\$86]~~ **\$140.00** for members and ~~[\$114]~~ **\$187.00** for nonmembers. ~~[This code is also available free of charge at the Internet address http://publiccodes.cyberregs.com.]~~

3. The *Uniform Plumbing Code*, ~~[2012]~~ **2018** edition, published by the International Association of Plumbing and Mechanical Officials. This code may be obtained from the International Association of Plumbing and Mechanical Officials, by mail at 4755 East Philadelphia Street, Ontario, California ~~[91761-2816, or]~~ **91761**, at the ~~[Internet address~~ <http://www.iapmomembership.org>. The] price ~~[is \$88.80]~~ **of \$102.40** for members and ~~[\$111.00]~~

~~\$128.00~~ for nonmembers ~~[ ]~~, or free of charge at the Internet address

~~<https://www.iapmo.org/ibu/publications/read-uniform-codes-online>~~.

4. The *Uniform Mechanical Code*, ~~[2012]~~ 2018 edition, published by the International Association of Plumbing and Mechanical Officials. This code may be obtained from the International Association of Plumbing and Mechanical Officials, by mail at 4755 East Philadelphia Street, Ontario, California ~~[91761-2816, or]~~ 91761, at the ~~[Internet address~~ ~~<http://www.iapmomembership.org>~~. The price ~~[is \$88.80]~~ of \$102.40 for members and ~~[\$111.00]~~ \$128.00 for nonmembers ~~[ ]~~, or free of charge at the Internet address

~~<https://www.iapmo.org/ibu/publications/read-uniform-codes-online>~~.

5. The *NFPA 70: National Electrical Code*, ~~[2011]~~ 2017 edition, published by the National Fire Protection Association. This code may be obtained from the National Fire Protection Association, by mail at 1 Batterymarch Park, Quincy, Massachusetts 02169-7471, or at the Internet address <http://www.nfpa.org>. The price is ~~[\$80.55]~~ \$137.70 for members and ~~[\$89.50]~~ \$153.00 for nonmembers ~~[ ]~~, or free of charge at the Internet address

~~<https://www.nfpa.org/FreeAccess>~~.

6. The *NFPA 101: Life Safety Code*, ~~[2012]~~ 2018 edition, published by the National Fire Protection Association. The code may be obtained from the National Fire Protection Association, by mail at 1 Batterymarch Park, Quincy, Massachusetts 02169-7471, or at the Internet address <http://www.nfpa.org>. The price is ~~[\$83.70]~~ \$144.00 for members and ~~[\$93.00]~~ \$160.00 for nonmembers ~~[ ]~~, or free of charge at the Internet address <https://www.nfpa.org/FreeAccess>.

7. The *International Energy Conservation Code*, ~~[2012]~~ 2018 edition, published by the International Code Council. This code may be obtained from the International Code Council, by mail at 25442 Network Place, Chicago, Illinois 60673-1254, or at the Internet address

<http://www.iccsafe.org>. The price is ~~[\$34]~~ \$49.00 for members and ~~[\$44]~~ \$65.25 for nonmembers. ~~[This code is also available free of charge at the Internet address <http://publiccodes.cyberregs.com>.]~~

**Sec. 26.** Chapter 489 of NAC is hereby amended by adding thereto a new section to read as follows:

*Unless otherwise required by the Division, any application or document required to be submitted pursuant to this chapter may be submitted electronically.*

**Sec. 27.** NAC 489.177 is hereby amended to read as follows:

489.177 The Administrator hereby adopts by reference the following codes and standards for commercial coaches and accessory structures:

1. The *International Building Code*, ~~[2012]~~ 2018 edition, published by the International Code Council, with the following modifications:

(a) Any reference to the *International Plumbing Code* shall be deemed a reference to the *Uniform Plumbing Code*, ~~[2012]~~ 2018 edition, published by the International Association of Plumbing and Mechanical Officials;

(b) Any reference to the *International Electrical Code* shall be deemed a reference to the *NFPA 70: National Electrical Code*, ~~[2011]~~ 2017 edition, published by the National Fire Protection Association;

(c) Any reference to the *International Mechanical Code* shall be deemed a reference to the *Uniform Mechanical Code*, ~~[2012]~~ 2018 edition, published by the International Association of Plumbing and Mechanical Officials;

(d) The definition of “manufactured home” set forth in section G201.2 of Appendix G is deleted and replaced with “has the meaning ascribed to it in NRS 489.113”; and

(e) Section G501 of Appendix G is deleted.

↪ The *International Building Code*, ~~[2012]~~ 2018 edition, may be obtained from the International Code Council by mail at 25442 Network Place, Chicago, Illinois 60673-1254, or at the Internet address <http://www.iccsafe.org>. The price is ~~[\$94]~~ \$144.00 for members and ~~[\$125]~~ \$192.00 for nonmembers. ~~[This code is also available free of charge at the Internet address <http://publiccodes.cyberregs.com>.]~~

2. The *International Residential Code for One- and Two-Family Dwellings*, ~~[2012]~~ 2018 edition, published by the International Code Council, with the following modifications:

(a) Any reference to the *International Plumbing Code* shall be deemed a reference to the *Uniform Plumbing Code*, ~~[2012]~~ 2018 edition, published by the International Association of Plumbing and Mechanical Officials;

(b) Any reference to the *International Electrical Code* shall be deemed a reference to the *NFPA 70: National Electrical Code*, ~~[2011]~~ 2017 edition, published by the National Fire Protection Association;

(c) Any reference to the *International Mechanical Code* shall be deemed a reference to the *Uniform Mechanical Code*, ~~[2012]~~ 2018 edition, published by the International Association of Plumbing and Mechanical Officials;

(d) The definition of “manufactured home” set forth in section R202 is deleted and replaced with “has the meaning ascribed to it in NRS 489.113”; and

(e) Appendix E is deleted.

↪ The *International Residential Code for One- and Two-Family Dwellings*, ~~[2012]~~ 2018 edition, may be obtained from the International Code Council, by mail at 25442 Network Place, Chicago, Illinois 60673-1254, or at the Internet address <http://www.iccsafe.org>. The price is ~~[\$86]~~

~~\$140.00~~ for members and ~~[\$114]~~ ~~\$187.00~~ for nonmembers. ~~[This code is also available free of charge at the Internet address <http://publiccodes.cyberregs.com>.]~~

3. The *Uniform Plumbing Code*, ~~[2012]~~ ~~2018~~ edition, published by the International Association of Plumbing and Mechanical Officials. This code may be obtained from the International Association of Plumbing and Mechanical Officials by mail at 4755 East Philadelphia Street, Ontario, California ~~[91761-2816, or]~~ , ~~91761~~, at the ~~[Internet address <http://www.iapmomembership.org>. The]~~ price ~~[is \$88.80]~~ ~~of \$102.40~~ for members and ~~[\$111.00]~~ ~~\$128.00~~ for nonmembers ~~[,]~~ , ~~or free of charge at the Internet address <https://www.iapmo.org/ibu/publications/read-uniform-codes-online>.~~

4. The *Uniform Mechanical Code*, ~~[2012]~~ ~~2018~~ edition, published by the International Association of Plumbing and Mechanical Officials. This code may be obtained from the International Association of Plumbing and Mechanical Officials by mail at 4755 East Philadelphia Street, Ontario, California ~~[91761-2816, or]~~ ~~91761~~, at the ~~[Internet address <http://www.iapmomembership.org>. The]~~ price ~~[is \$88.80]~~ ~~of \$102.40~~ for members and ~~[\$111.00]~~ ~~\$128.00~~ for nonmembers ~~[,]~~ , ~~or free of charge at the Internet address <https://www.iapmo.org/ibu/publications/read-uniform-codes-online>.~~

5. The *NFPA 70: National Electrical Code*, ~~[2011]~~ ~~2017~~ edition, published by the National Fire Protection Association. This code may be obtained from the National Fire Protection Association by mail at 1 Batterymarch Park, Quincy, Massachusetts 02169-7471, or at the Internet address <http://www.nfpa.org>. The price is ~~[\$80.55]~~ ~~\$137.70~~ for members and ~~[\$89.50]~~ ~~\$153.00~~ for nonmembers ~~[,]~~ , ~~or free of charge at the Internet address <https://www.nfpa.org/FreeAccess>.~~



6. The *NFPA 101: Life Safety Code*, ~~[2012]~~ 2018 edition, published by the National Fire Protection Association. The code may be obtained from the National Fire Protection Association by mail at 1 Batterymarch Park, Quincy, Massachusetts 02169-7471, or at the Internet address <http://www.nfpa.org>. The price is ~~[\$83.70]~~ \$144.00 for members and ~~[\$93.00]~~ \$160.00 for nonmembers ~~[.]~~, or free of charge at the Internet address <https://www.nfpa.org/FreeAccess>.

7. The *International Energy Conservation Code*, ~~[2012]~~ 2018 edition, published by the International Code Council. This code may be obtained from the International Code Council by mail at 25442 Network Place, Chicago, Illinois 60673-1254, or at the Internet address <http://www.iccsafe.org>. The price is ~~[\$34]~~ \$49.00 for members and ~~[\$44]~~ \$65.25 for nonmembers. ~~[This code is also available free of charge at the Internet address~~  
~~<http://publiccodes.cyberregs.com>.]~~

**Sec. 28.** NAC 489.185 is hereby amended to read as follows:

489.185 1. The Division will issue labels of compliance to manufacturers of commercial coaches if:

- (a) The Division has approved plans and specifications;
- (b) The Division has inspected the manufacturing plant to approve the quality control of its construction and the qualifications of its key personnel; and
- (c) The manufacturing plant has employed an independent firm to certify compliance with all applicable construction standards.

2. The manufacturer shall apply for labels of compliance upon the form supplied by the Division.

3. The Division will issue a certificate of compliance to the owner of a used commercial coach and attach a label of compliance to such a commercial coach if:

- (a) The certificate of compliance or label of compliance is missing;
- (b) The commercial coach complies with the:
  - (1) Codes and standards adopted by the ~~[Division]~~ *Administrator* in NAC 489.177; and
  - (2) Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the regulations adopted pursuant thereto; and
- (c) Any reconstruction or alteration of the commercial coach has been completed and approved by the Division.

**Sec. 29.** NAC 489.215 is hereby amended to read as follows:

489.215 1. If any provision of this chapter is in conflict with any federal law or regulation, then the applicable federal law or regulation is effective and enforceable under this chapter.

2. Clarification of the provisions of this chapter or relief from the strict application of any of their terms may be obtained by submitting a written request to the Administrator, ~~[Manufactured]~~ Housing Division, ~~[2501 East]~~ *3300 West* Sahara Avenue, Suite ~~[204,]~~ *300*, Las Vegas, Nevada ~~[89104.]~~ *89102.*

**Sec. 30.** NAC 489.470 is hereby amended to read as follows:

489.470 1. A person shall not attach a structure to a manufactured home or mobile home unless:

(a) The structure is an awning, carport, steps or porch that is constructed of a light-weight metallic material;

(b) The attachment complies with all applicable technical codes; and

(c) The person first obtains the approval of the Division.

2. An application for approval of the attachment must be accompanied by ~~[two copies]~~ *one copy* of the plan for the attachment. The Administrator will keep a copy of the plan for at least 2

years after it is submitted to him or her. The Administrator will approve or deny the application within 15 days after receiving it.

3. Any structural element of an attached awning, carport, porch or steps must be constructed or installed in accordance with the plan approved by the Division.

**Sec. 31.** NAC 489.486 is hereby amended to read as follows:

489.486 1. A person shall not:

(a) Construct a room, garage or other addition that is freestanding or adjoined to a manufactured home or mobile home if the room, garage or other addition is directly accessible from the manufactured home or mobile home; or

(b) Alter or reconstruct the structural, electrical, mechanical, roofing or plumbing system of a manufactured home or mobile home,

↪ unless the person first obtains approval from the Division.

2. The application for approval must be on a form provided by the Division and include:

(a) ~~Two copies~~ *One copy* of the plans for the work to be performed;

(b) A copy of each applicable certificate, label or permit; and

(c) Any other document required by the Division or local governing body.

3. Any construction, addition, alteration or reconstruction must:

(a) Comply with all applicable technical codes; and

(b) Be completed in accordance with the plans as approved by the Division and the local governing body.

**Sec. 32.** NAC 118B.315, 118B.390, 489.195 and 489.730 are hereby repealed.

## **TEXT OF REPEALED SECTIONS**

**118B.315 “Fund” defined. (NRS 118B.024, 118B.215)** “Fund” means the Fund for Low-Income Owners of Manufactured Homes created pursuant to NRS 118B.215.

**118B.390 Completion of certification form by manager; contents of certification form. (NRS 118B.024, 118B.215)**

1. After the Division receives an application for assistance, it will mail to the manager of the manufactured home park where the applicant resides a certification form provided by the Division for completion by the manager.

2. The certification form must include:

- (a) The applicant’s monthly rent;
- (b) The space number and size of the applicant’s lot;
- (c) The date on which the applicant’s tenancy at the manufactured home park began; and
- (d) Any other information the Division may require.

3. The manager shall complete the certification form and return it to the Division within 5 days after he or she receives it. The certification form must be signed by the manager and notarized.

**489.195 Duplicate certificate of ownership. (NRS 489.231, 489.541)**

1. A waiting period of 30 days from the date of issuance of the original certificate of ownership is required before a duplicate certificate of ownership may be issued.
2. The person who is listed in the division files as legal owner shall submit a notarized application for a duplicate certificate of ownership. If the application is accompanied by an affidavit showing a satisfaction of the lien, the signature of the recorded owners will be accepted.
3. If the owner is a resident of another state at the time of application, a verification will be required from that state that the Nevada certificate of ownership has not been surrendered for titling in that state.
4. If a duplicate certificate of ownership is lost or destroyed, there is a 6-month waiting period before another duplicate certificate may be issued. The Division may waive the waiting period if there are extenuating circumstances. In such a case an affidavit must be submitted guaranteeing the return of the lost certificate of ownership.

**489.730 Document submitted in support of application for certificate of ownership.**

**(NRS 489.231, 489.541)** Any document submitted to the Division in support of an application for a certificate of ownership for a manufactured home, mobile home or commercial coach must be the original document or a certified copy of the original document.