

# State Board of Architecture, Interior Design and Residential Design

## Nevada Revised Statutes (NRS) Chapter 623

**Board members** (NRS 623.050)—The Board consists of nine members, appointed by the Governor, as follows:

- Five members who are registered architects, who have been practicing in Nevada for not less than three years prior to appointment;
- One member who is a registered residential designer;
- Two members who are registered interior designers, who are not registered architects or residential designers; and
- One member of the general public, pursuant to statute.

The Governor may remove a member of the Board for cause.

**Powers and duties of the Board**—The Board shall enforce the provisions of Chapter 623 (NRS 623.150). The Board:

- Shall keep a register of licensees (NRS 623.125) and records of proceedings (NRS 623.130);
- May employ legal counsel as well as receive legal advice from the Attorney General (NRS 623.133);
- Shall adopt a code of ethics (NRS 623.145);
- May issue subpoenas (NRS 623.152 and 623.153);
- Shall establish education and training requirements (NRS 623.190, 623.192, and 623.200);
- May accept registrations from other jurisdictions in lieu of examinations (NRS 623.210);
- Shall issue certificates of registration (NRS 623.220);
- May discipline holders of certificates (NRS 623.270); and
- May impose civil penalties for violations of this chapter (NRS 623.365).

### **Operations of the Board—The Board:**

- May establish offices in as many localities as it deems necessary (NRS 623.090);
- Is entitled to receive per diem, travel expenses, and salary (NRS 623.070);
- Shall appoint officers (NRS 623.100);
- May employ an executive director (NRS 623.135);
- Shall annually organize and adopt regulations (NRS 623.140); and
- Shall deposit fees in banks or credit unions or with institutions in the business of making investments (NRS 623.160).

### **Background**

#### **Legislation:**

- 1949—Assembly Bill 70 (Chapter 220, *Statutes of Nevada*)—Created the State Board of Architecture of Nevada.
- 1973—A.B. 674 (Chapter 781, *Statutes of Nevada*)—Revised the name of the Board to Nevada State Board of Architecture and expanded the jurisdiction of the Board.
- 1975—Senate Bill 283 (Chapter 402) *Statutes of Nevada*)—Defined the practice of residential design.
- 1995—S. B. 506 (Chapter 512, *Statutes of Nevada*)—Revised the name of the Board to State Board of Architecture, Interior Design and Residential Design; defined the practice of interior design.

**Legislative history**—The following legislative histories have been compiled and are available on the website of the Research Library:

- [A.B. 674](#) (1973)—Sponsored by Assembly Committee on Commerce; and
- [S.B. 506](#) (1995)—Sponsored by Senate Committee on Commerce and Labor.

**Reports to the Legislature**—No reports to the Legislature are required pursuant to NRS 623.

- NRS 622.100 requires a report to the Director of the Legislative Counsel Bureau (LCB) including information relating to licensing and disciplinary actions. (Senate Bill 69 [Chapter 518, *Statutes of Nevada 2017*] revised the reporting provisions.)

**Records held by LCB:**

- Required by S.B. 420 (Chapter 193, *Statutes of Nevada 2001*)—A report of activities that includes the number of licenses issued, summaries of budget and disciplinary actions, and other information useful to the Legislature. (Requirement repealed by S.B. 310 [Chapter 507, *Statutes of Nevada 2007*].)

**Current contact**—Monica Harrison, Executive Director

**Website**—<http://nsbaidrd.state.nv.us/>

## STATE BOARD OF ARCHITECTURE, INTERIOR DESIGN AND RESIDENTIAL DESIGN

### ADMINISTRATIVE REGULATIONS.

State Board of Architecture, Interior Design and Residential Design, [NAC 623.115-623.175](#)

#### **NRS 623.050 Creation; number, appointment, qualifications and removal of members.**

1. The State Board of Architecture, Interior Design and Residential Design, consisting of nine members appointed by the Governor, is hereby created.
2. The Governor shall appoint:
  - (a) Five members who are registered architects and have been in the active practice of architecture in the State of Nevada for not less than 3 years preceding their appointment.
  - (b) One member who is a registered residential designer.
  - (c) Two members who are registered interior designers and who are not registered architects or residential designers.
  - (d) One member who is a representative of the general public. This member must not be:
    - (1) A registered architect, a registered interior designer or a registered residential designer; or
    - (2) The spouse or the parent or child, by blood, marriage or adoption, of a registered architect, a registered interior designer or a registered residential designer.
3. Members of the Board must have been residents of this State for not less than 2 years preceding their appointment.
4. The Governor may, upon a bona fide complaint, and for good cause shown, after 10 days' notice to any member against whom charges may be filed, and after opportunity for hearing, remove the member for inefficiency, neglect of duty or malfeasance in office.

[3:220:1949; 1943 NCL § 537.3]—(NRS A [1975, 580](#); [1977, 1248](#); [1983, 1919](#); [1985, 982](#); [1995, 306, 1696](#); [1997, 202](#); [2001, 1785](#); [2003, 1187](#))

### NRS CROSS REFERENCES.

Residency requirements, qualifications of representative of general public, [NRS 232A.020, 622.205](#)

### ATTORNEY GENERAL'S OPINIONS.

**Board is a "state agency" exempt from payment of sales tax.** The state board of architecture (now the state board of architecture, interior design and residential design) is a "state agency" within the meaning of the term used in [NRS 372.325](#) and, as such, is exempt from payment of sales tax, because such board was created by statute, [NRS 623.050](#), to carry out the public purpose specified in [NRS 623.010](#), and was so regarded by the legislature in enacting former [NRS 281.235](#), which governs participation by public officers and employees in business transactions with the state or agencies of the state. [AGO 456 \(11-3-1967\)](#)

#### **NRS 623.070 Salary of members and officers; per diem allowance and travel expenses of members and employees.**

1. Each member of the Board is entitled to receive from the money of the Board:
  - (a) A salary of not more than \$150 per day, as fixed by the Board, while engaged in the business of the Board; and
  - (b) A per diem allowance and travel expenses at a rate fixed by the Board, while engaged in the business of the Board. The rate must not exceed the rate provided for state officers and employees generally.
2. While engaged in the business of the Board, each employee of the Board is entitled to receive a per diem allowance and travel expenses at a rate fixed by the Board. The rate must not exceed the rate provided for state officers and employees generally.
3. The Secretary and Treasurer of the Board is entitled to be paid a salary out of the money of the Board in an amount to be determined by the Board.

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[5:220:1949; 1943 NCL § 537.5]—(NRS A [1963, 145, 818; 1969, 91; 1975, 302; 1979, 1896; 1981, 759, 1991; 1983, 1919; 1989, 1693; 2007, 2939](#))

**NRS 623.080 Oaths of members.** The members of the Board shall, within 30 days after appointment, take and subscribe to the oath of office as prescribed by the laws of Nevada, and file the same with the Secretary of State.

[6:220:1949; 1943 NCL § 537.6]

**NRS CROSS REFERENCES.**

Text of oath, [NRS 282.020](#)

**NRS 623.090 Offices.**

1. The Board may provide its own quarters, in which case it shall bear the expenses incident to their maintenance.

2. The Board may maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.

[7:220:1949; 1943 NCL § 537.7]—(NRS A [1963, 145](#))

**NRS 623.100 Appointment and terms of officers; quorum; number of members required to take action.**

1. The Board shall appoint one of its members as Chair, who shall serve without additional pay, and one of its members as Secretary and Treasurer. The Chair and Secretary shall each serve 1 year.

2. Five members of the Board constitute a quorum, but action shall not be deemed to have been taken upon any question unless there are at least 4 votes in accord.

[8:220:1949; 1943 NCL § 537.8]—(NRS A [1963, 818; 1973, 1696; 1975, 581; 1979, 1896; 1985, 982; 1995, 306, 1697](#))

**ATTORNEY GENERAL'S OPINIONS.**

**Board may require secretary and treasurer to furnish bond.** Although ch. 220, Stats. 1949 (cf. [NRS ch. 623](#)), does not require that a secretary and treasurer furnish a bond, the state board of architecture (now the state board of architecture, interior design and residential design) can provide by regulation for such a bond. [AGO 842 \(12-30-1949\)](#)

**NRS 623.120 Seal.** The Board shall adopt an official seal.

[10:220:1949; 1943 NCL § 537.10]—(NRS A [1959, 491](#))

**ADMINISTRATIVE REGULATIONS.**

Seal, [NAC 623.175](#)

**NRS 623.125 Official register of certificates of registration.** The Secretary of the Board shall keep an official register of all certificates of registration to practice:

1. Architecture or residential design; or

2. As a registered interior designer,

↪ issued and renewed pursuant to the provisions of this chapter. The register must be properly indexed and open for public inspection and information.

[23:220:1949; 1943 NCL § 537.23]—(NRS A [1959, 492; 1975, 583; 1995, 1700; 1997, 204](#))—(Substituted in revision for NRS 623.230)

**NRS 623.130 Records: Secretary to keep record of proceedings of Board.** The Secretary of the Board shall keep a true and correct record of all proceedings of the Board.

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[11:220:1949; 1943 NCL § 537.11]—(NRS A [1959, 491](#))

**NRS 623.131 Records: Confidentiality of certain records of Board; exceptions.**

1. Except as otherwise provided in this section and [NRS 239.0115](#), the records of the Board which relate to an employee of the Board or an examination given by the Board are confidential.
2. The records described in this section may be disclosed, pursuant to procedures established by regulation of the Board, to a court or an agency of the Federal Government, any state, any political subdivision of this State or any other related professional board or organization.
3. Except as otherwise provided in this section and [NRS 239.0115](#), a complaint filed with the Board, all documents and other information filed with the complaint and all documents and other information compiled as a result of an investigation conducted to determine whether to initiate disciplinary action against a person are confidential, unless the person submits a written statement to the Board requesting that such documents and information be made public records.
4. The charging documents filed with the Board to initiate disciplinary action pursuant to [chapter 622A](#) of NRS and all other documents and information considered by the Board when determining whether to impose discipline are public records.
5. The Board may report to other related professional boards and organizations an applicant's score on an examination given by the Board.
6. The provisions of this section do not prohibit the Board from communicating or cooperating with or providing any documents or other information to any other licensing board or any other agency that is investigating a person, including, without limitation, a law enforcement agency.

(Added to NRS by [1985, 1454](#); A [1995, 1697](#); [2003, 3419](#); [2005, 752](#); [2007, 2130](#))

**NRS 623.133 Designation of Attorney General as legal adviser.**

1. The Attorney General is hereby designated as the legal adviser of the Board.
2. Nothing in this section shall be construed so as to prevent the Board from employing legal counsel as provided elsewhere in this chapter.

[38:220:1949; 1943 NCL § 537.38]—(NRS A [1959, 495](#))

**NRS 623.135 Employment and compensation of Executive Director and other employees.** The Board may employ an Executive Director, legal counsel, investigators, professional consultants and other employees necessary to the discharge of its duties, and may fix the compensation therefor.

(Added to NRS by [1959, 495](#); A [1963, 145](#); [1983, 1920](#); [1995, 1697](#))

**NRS CROSS REFERENCES.**

Contracts for services to be in writing and approved, [NRS 284.013](#)

Employment of immediate relatives, conditions and limitations, [NRS 622.210-622.230](#)

**NRS 623.140 Election of officers; regulations.**

1. In November of each year, the Board shall meet to organize and elect officers as provided in this chapter.
2. The Board shall:
  - (a) Adopt regulations governing the examination of applicants for certificates to practice architecture, interior design or residential design in this State.
  - (b) Adopt such other regulations as may be necessary and proper, not inconsistent with this chapter.

[12:220:1949; 1943 NCL § 537.12]—(NRS A [1975, 581](#); [1983, 1920](#); [1997, 88](#))

**ADMINISTRATIVE REGULATIONS.**

Architects, interior designers and residential designers, [NAC ch. 623](#)

#### **ATTORNEY GENERAL'S OPINIONS.**

**Board may require secretary and treasurer to furnish bond.** Although ch. 220, Stats. 1949 (cf. [NRS ch. 623](#)), does not require that a secretary and treasurer furnish a bond, the state board of architecture (now the state board of architecture, interior design and residential design) can provide by regulation for such a bond. [AGO 842 \(12-30-1949\)](#)

**Regulations must be consistent with provisions of enabling act.** It is clear that the state board of architecture (now the state board of architecture, interior design and residential design) has rule- and regulation-making power. It is also clear by the provision of sec. 12, ch. 220, Stats. 1949 (cf. [NRS 623.140](#)), and as a fundamental proposition of law, that the board cannot promulgate and act upon rules or regulations inconsistent with provisions of the act granting that power. [AGO 305 \(11-24-1953\)](#)

**Board has power to regulate examination and licensing of architects.** The state board of architecture (now the state board of architecture, interior design and residential design) has been delegated the power under [NRS 623.140](#) to formulate regulations governing examination and licensing of applicants to practice architecture in the State, provided such regulations are not inconsistent with other statutory provisions governing the functions, powers and duties of the board and that such powers are not further delegated by the board. [AGO S-10 \(11-13-1962\)](#)

#### **NRS 623.145 Codes of ethics.**

1. Subject to the limitations imposed by subsections 2, 3 and 4, the Board shall adopt codes of ethics consistent with the constitution and laws of this State binding upon persons registered pursuant to the provisions of this chapter. Such codes of ethics must have as their only purpose the maintenance of a high standard of integrity, dignity and professional responsibility by members of the profession.

2. The Board shall prepare the code of ethics for architects. Before the adoption of the code, a copy must be sent to every registered architect in this State. Those architects may vote on each item in the proposed code. The Board may adopt each item unless 25 percent or more of the registered architects in this State vote against that item.

3. The Board shall prepare the code of ethics for residential designers. Before the adoption of the code, a copy must be sent to every registered residential designer in this State. Those residential designers may vote on each item in the proposed code. The Board may adopt each item unless 25 percent or more of the registered residential designers in this State vote against that item.

4. The Board shall prepare the code of ethics for registered interior designers. Before the adoption of the code, a copy must be sent to each registered interior designer in this State. Those registered interior designers may vote on each item in the proposed code. The Board may adopt each item unless 25 percent or more of the registered interior designers in this State vote against that item.

(Added to NRS by [1973, 1695](#); A [1975, 581](#); [1977, 319](#); [1995, 306, 1698](#))

#### **ADMINISTRATIVE REGULATIONS.**

Rules of conduct, [NAC 623.900](#)

Rules of conduct for registered interior designers, [NAC 623.860-623.885](#)

#### **NRS 623.150 Enforcement of chapter; authorized expenses.**

1. The Board shall be charged with the duty of enforcing the provisions of this chapter.

2. The Board may incur such expense as shall be necessary, but such expense shall not exceed the revenue derived from the fees for examination, registration and other sources as provided in this chapter.

[13:220:1949; 1943 NCL § 537.13]

**NRS 623.152 Subpoenas: Authority to issue.** In carrying out the provisions of this chapter the Board may subpoena the attendance of witnesses or the production of books, papers and documents.

(Added to NRS by [1973, 1696](#); A [1981, 97](#))

#### **NRS 623.153 Subpoenas: Enforcement.**

1. If any person refuses to obey a subpoena issued by the Board, the Board may present a petition to the district

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court of the county in which such person resides, setting forth the facts, and thereupon the court, in a proper case, shall issue its subpoena to such person requiring his or her attendance before the court to testify or to produce books, papers and documents.

2. Any person failing or refusing to obey the subpoena of a district court may be proceeded against in the same manner as for a refusal to obey any other order of the court.

(Added to NRS by [1973, 1696](#))

**NRS 623.155 Fiscal year.** The Board shall operate on the basis of a fiscal year commencing on July 1 and terminating on June 30.

(Added to NRS by [1963, 144](#))

**NRS 623.160 Receipt, deposit and withdrawal of fees.** Except as otherwise provided in [NRS 623.190](#), all fees provided for by the provisions of this chapter must be paid to and receipted for by the Secretary of the Board, who shall deposit the fees in banks or credit unions in the State of Nevada or institutions in this State whose business is the making of investments. Fees so deposited may be drawn against only for the purposes of this chapter.

[14:220:1949; 1943 NCL § 537.14]—(NRS A [1963, 145](#); [1983, 1920](#); [1997, 220](#); [1999, 1527](#))

**NRS 623.165 Claim for attorney's fees and cost of investigation: Conditions; procedure.** If the Board deposits the money collected from the imposition of fines in the State Treasury for the credit of the State General Fund, it may present a claim to the State Board of Examiners for recommendation to the Interim Finance Committee if money is needed to pay attorney's fees or the costs of an investigation, or both.

(Added to NRS by [1985, 1454](#))

**NRS 623.170 Payment of expenses of Board.** All expenses incurred by the Board must be paid on claims signed by:

1. Two members of the Board; or
2. The Executive Director and one other member of the Board.

[15:220:1949; 1943 NCL § 537.15]—(NRS A [1963, 145](#); [1979, 1896](#); [1995, 1698](#))





## Information Concerning Board or Commission Subject to Review by the Sunset Subcommittee of the Legislative Commission

as required by Nevada Revised Statutes 232B.230



**Board or commission name:**

Nevada State Board of Architecture, Interior Design and Residential Design

**Members' names with expiration date of term, and indicate the number of vacancies:**

James Mickey, Chairman - Term Expires October 2018; Kimberly Ciesynski, Secretary/ Treasurer - Term Expires October 2019; Greg Erny, FAIA, Architect - Term Expires October 2020; Ann Fleming, Registered Interior Designer - Term Expires October 2018; George Garlock, Architect - Term Expires October 2020; John Klai, Architect – Term Expires October 2020; John Morelli, Residential Designer – Term Expires 2019; William Snyder, FAIA, Architect – Term Expires 2019; Nathaniel Waugh, Public Member – Term Expires October 2018.

**Physical address:**

2080 E. Flamingo Rd. Ste. 120, Las Vegas, NV 89119

**Mailing address:**

NSBAIDRD  
2080 E. Flamingo Rd. Ste. 120, Las Vegas, NV 89119

**Web site address (if any):**

[www.nsbaidrd.org](http://www.nsbaidrd.org)

**Web site developer** (if not EITS, please indicate if EITS approved the web site):

Ash-Boodel / Lunchbox-LLC – Telephone: 714-287-8522  
Email: [ash@lunchboxllc.com](mailto:ash@lunchboxllc.com)

**Executive director's name and contact information:**

Monica Harrison, Executive Director  
Nevada State Board of Architecture, Interior Design and Residential Design  
2080 E. Flamingo Rd. Ste. 120, Las Vegas, NV 89119  
Phone: (702) 486-7300  
Email: [mharrison@nsbaidrd.nv.gov](mailto:mharrison@nsbaidrd.nv.gov)

**Staff members' names including titles and status as full-time or part-time** (attach additional pages as necessary):

Laura Bach, Chief Investigator – Full-time; Terylle Aguada, Executive Assistant – Full-time; Ginger Hahn, Public Information Coordinator – Full-time; Jessica Rivera, Administrative Assistant – Full-time.

**Days and hours of operation:**

Monday – Friday from 7:30 a.m. to 5:30 p.m.

**Created by what authority:**

The Board was created in 1949 by the Nevada State Legislature for the protection of the public. The Board was charged with regulating the practice of architecture according to the new Architect Practice Act. Residential Designers were added in 1975 and Registered Interior Designers in 1995.

**Authority to adopt regulations (NRS) and citation to regulations (NAC), if applicable:**

NRS 623.140.2 (a)(b) and NRS 623.145. Pursuant to this authority, the Board has created a set of regulations presently codified as NAC chapter 623.

## Information Concerning Board or Commission Subject to Review by the Sunset Subcommittee of the Legislative Commission

List by LCB File No. and date of adoption the five regulations most recently adopted by the board or commission, with any applicable deadline for the adoption of any such regulation:

LCB # R111-16 – December 21, 2016  
LCB # R076-13 – February 26, 2014  
LCB # R154-08 – January 1, 2010  
LCB # R199-07 – September 18, 2008  
LCB # R096-06 – June 28, 2006

List any required regulations that have not been adopted, with any applicable deadline for the adoption of any such regulation. Please identify each such regulation by LCB File No., if available, or by reference to the provision of NRS or Statutes of Nevada requiring adoption of the regulation:

None

Governing structure of the board or commission pursuant to statute:

Pursuant to NRS 623.050, the Board is composed of nine members appointed by the Governor. Board membership is comprised of nine residents of the State of Nevada whose members are five registered architects, two registered interior designers, one residential designer and one member of the general public. This public member must not be an architect, registered interior designer or residential designer or related by blood, marriage or adoption to an architect, registered interior designer or residential designer.

Duties of the board or commission:

The Board's duties are to administer the provisions of the Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) chapter 623 to Architects, Registered Interior Designers and Residential Designers. Pursuant to NRS Chapter 623.010 and NRS 623.180, the Nevada State Board of Architecture, Interior Design and Residential Design was established to "safeguard life, health and property. The Board protects the health, safety and welfare of the public by establishing qualifications for practicing architecture, registered interior design and residential design, and by registering individuals who meet the minimum qualifications. The Board also protects the public by disciplining registrants who practice below the standard of care. The Board conducts a comprehensive registration renewal program, requiring the completion of continuing education units prior to renewal of a certificate. The Board adopts and amends rules of professional conduct as appropriate to establish and maintain high standards of integrity and practice in the profession of architecture, registered interior design and residential design.

Statement of the objectives and programs of the board or commission:

The Board's primary professional purpose is to abide by to the principles of the Nevada code of ethics being the maintenance of the highest standards of integrity, quality and professional responsibility for the protection of the health, safety, and welfare of the people of Nevada. Following is a discussion of the Board's five objectives and a demonstration of how the Board has been, presently is, and intends to meet each objective. The Board's objectives are the following:

- Registration: The Board's objective regarding the registration process for architects, interior designers and residential designers is to license all qualified applicants promptly and courteously.
- Issuing Temporary Certificates: The Board's objective regarding issuing a temporary certificate is to allow applicants for architectural registration by reciprocity to present proposals for professional services or qualifications before obtaining registration in Nevada.
- Disciplinary Process: The Board's objective regarding its disciplinary process is to make the filing of a complaint by the public as simple as possible, to investigate every case thoroughly and in a timely manner, and to address all complaints openly and publicly.

**Information Concerning Board or Commission  
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**Itemized list of services offered  
by the board or commission:**

- Initial registration for architects, interior Designers and residential Designers
- Renewal of registration for all three disciplines
- Online renewal of registration
- Online access to all forms necessary to applicants, registrants and the public
- Online verification of registration under Registrant Directory
- Receipt of and investigation of consumer complaints regarding all three professions
- Receipt of and investigation of complaints regarding unlicensed practice
- Prosecuting disciplinary matters as needed
- Answering routine questions from registrants and the public
- Distribution of an informative quarterly newsletter from our agency
- Publication of a "Reference Guide for the Nevada Design and Construction Industry" also known as Blue Book.
- Continuing Education Seminar for Nevada registrants to earn required continuing education units.

**Dates of the immediately  
preceding six meetings:**

[January 24, 2018](#)  
[October 25, 2017](#)  
[August 16, 2017](#)  
[June 7, 2017](#)

[April 28, 2017](#)  
[March 1, 2017](#)

**Statutory tax exemptions,  
abatements, or money set aside  
for the board or commission:**

Pursuant to NRS 372.325, the board is exempt from paying Nevada sales/use tax. Pursuant to §115 of the Internal Revenue Code, income of states and municipalities is not subject to federal income tax. According to the Internal Revenue Codes, gross income does not include: (1) income derived from any public utility or the exercise of any governmental function and accruing to a state or any political subdivision thereof, or the District of Columbia, or (2) income accruing to the government of any possession of the United States, or any political subdivision thereof.

**Description of the manner in  
which the board or commission  
is funded, including all funding  
sources:**

The Nevada State Board of Architecture, Interior Design and Residential Design is funded by the license, renewal and administrative fees collected by the agency. The board receives no general fund money.

**Please identify any forms  
required by the board or  
commission to be used by  
members of the public which  
are not available for  
downloading from the web site  
of the board or commission:**

All of our forms can be found on the Board's website at [www.nsbaidrd.org](http://www.nsbaidrd.org)

**Information Concerning Board or Commission  
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**Does the board or commission have any recommendations for consolidation with another board or commission? If so, which one(s) could be revised to include the charge to the board or commission that is the subject of this review?**

No. We exist to fulfill the policy set by the Legislature. The regulations of these three professions remain relevant and necessary today to ensure the safety of the general public. There will be a loss of essential core services provided by the state, for which only the Board and its well-trained staff has the specific expertise and knowledge for qualification, verification, examination, licensing and enforcement of disciplinary matters pertaining to the practices of architecture, registered interior design and residential design. There will be an increase in the number of individuals providing architectural or design services without proper qualifications and registration. The consolidation of our Board with another board would not be effective or useful. Any elimination or consolidation of services by this Board would cause the standards to which our registrants are held to diminish significantly and the public protection and confidence in the three professions would be reduced.

**Does the board or commission believe that its objectives and programs have been effective in accomplishing the purposes for which the board or commission was created? Please explain the response with any information the board or commission believes is relevant:**

The Board believes that it meets its objectives in all respects. The board registers its new applicants for all three professions efficiently in a very timely manner. Architects applying for reciprocity are usually registered within 30 days from receipt of the application. The Board also issues a temporary certificate in less than two days. The Board works with other agencies as needed to investigate and appropriately address unlicensed practice of architecture, interior design and residential design. The Board works with other public agencies like building departments and fire departments as needed to investigate and appropriately address unlicensed practice of architecture, interior design and residential design. The Board also maintains good working relationships with several other boards in-state and out-of-state that license other design and construction professionals. Therefore, the Board believes that it is meeting and exceeding its objectives.

**Any recommendations for statutory changes which are necessary for the board or commission to carry out its objectives and programs:**

None.

If additional space is necessary, please attach additional pages and refer to the attachments on the form.

Please include with this form:

1. The operating budget of the board or commission.
2. A statement setting forth the income and expenses of the board or commission for at least 3 years immediately preceding the date on which the board or commission submits this form, including the balances of any fund or account maintained by or on behalf of the board or commission.
3. The most recent legislative audit or other audit of the board or commission, and any efficiency studies or constituent or staff surveys conducted in the past 3 years.
4. Any reports required to be filed with the Legislative or Executive Branch over the past 3 years. Please indicate if any reports were filed late or have not been filed.
5. A copy of the organization chart showing the governing structure of the board or commission and its staff
6. A copy of the most recent strategic plan of the board or commission.
7. Occupational and professional licensing boards and commissions supplemental information

Please submit this form electronically to: [cstonefield@lcb.state.nv.us](mailto:cstonefield@lcb.state.nv.us). Submit additional documents electronically in a .pdf format.

If the file is too large for emailing, please submit hard copies to:

Carol Stonefield  
Research Division  
Legislative Counsel Bureau  
401 South Carson Street  
Carson City, NV 89701

STATE OF NEVADA



BOARD OF ARCHITECTURE  
INTERIOR DESIGN AND RESIDENTIAL DESIGN  
2080 E. Flamingo Road, Ste. 120  
Las Vegas, NV 89119  
Phone: (702) 486-7300/Fax: (702) 486-7304  
mharrison@nsbaidrd.nv.gov

February 7, 2018

Dear Members of the Sunset Subcommittee of the Legislative Commission:

The Nevada State Board of Architecture, Interior Design and Residential Design is pleased to submit this Report, which is intended to supplement the information form submitted with this Report. The Board's hope and intent with this Report is to demonstrate the effectiveness and efficiencies of the Board and its staff in carrying out its responsibilities in a manner consistent with statutes, regulations, good administrative practice, and the public's interest.

Our Board members and I look forward to working closely with the committee and its staff during the review process.

Respectfully submitted,

Monica Harrison  
Executive Director

## Introduction

The Nevada State Board of Architecture, Interior Design and Residential Design (NSBAIDRD) is established under the provisions of NRS Chapter 623. The board is comprised of nine members, appointed by the governor for three-year terms. There are five registered architects, two registered interior designers, one registered residential designer and one public member. The board is responsible for the administration, regulation and enforcement of the professions of architecture, registered interior design and residential design in Nevada. The board reviews applications, administers examinations, registers qualified applicants and regulates the professional practice of registrants throughout the state. In addition, it investigates complaints relating to the practice of the professions. The board encourages consumers to contact the office before hiring a design professional to determine if the design professional is registered and in good standing.

### I. The Nevada State Board of Architecture, Interior Design and Residential Design

The Nevada State Board of Architecture was created in 1949, Residential Designers were added in 1975, and Registered Interior Designers in 1995. The Board officially changed its name to The Nevada State Board of Architecture, Interior Design and Residential Design in 1995. The Board is multidisciplinary, with five architects, two registered interior designers, one residential designer, and one public member. The Board enforces NRS and NAC chapters 623 which taken together authorize the Board to reasonably ensure that the citizens of Nevada benefit from hiring competent design professionals from properly educated, experienced, and registered architects, interior designers and residential designers. Without examination of basic knowledge and required continuing education, citizens of Nevada would be at risk of receiving substandard services.

The NSBAIDRD's regulations protect the public at large. Architects design buildings for human habitation and use which are safe, durable, and satisfy reasonable environmental standards. In practical effect, architects are responsible for the coordination of all design and engineering professionals needed to accomplish a building, and architects design buildings ranging from single-family homes to hotel-casinos, municipal structures, and the planned Oakland Raiders stadium.

Registered interior designers evaluate interior space utilization needs and prepare conceptual drawings and construction documents for interior spaces primarily for the safety of people who will inhabit the spaces and to enhance the aesthetics of those spaces. We must note that a "registered interior designer" is allowed to provide the services listed under NRS 623.0225 for residential and commercial projects, including the preparation and stamping of plans and submittal to building departments. Registered interior designers must meet strict requirements which include a nationally accredited degree (known as CIDA) and national certification (known as NCIDQ). One of the NSBAIDRD's interior designer members was President of NCIDQ, and she was instrumental in developing an alternative path for certification of an interior design applicant who lacked a CIDA-accredited degree. The NSBAIDRD is proud to have been part of creating an alternate path for registration for qualified people to become registered, and the first such applicant to ever become registered using this new alternate path became registered in Nevada.

Residential designers are similar to architects. Residential designers can provide services for single-family dwellings of any size, and multi-family dwellings not over two stories and with no more than four units in each structure. Nevada is the only state that regulates the practice of residential design. The NSBAIDRD is proud of the innovation of creating a separate career path for people who might not desire to become architects while creating a less expensive source of design for homebuilders.

## II. Present Board Members

The present members of the Board are listed in the following table:

Member Name	Term	Status
James Mickey	Term Expires October 2018	Chairman – Architect
Kimberly Ciesynski	Term Expires October 2019	Secretary/Treasurer, Reg. Interior Designer
Greg Erny	Term Expires October 2020	Architect
Ann Fleming	Term Expires October 2018	Registered Interior Designer
George Garlock	Term Expires October 2020	Architect
John R. Klai, II	Term Expires October 2020	Architect
John Morelli	Term Expires October 2019	Residential Designer
William Snyder	Term Expires October 2019	Architect
Nathaniel Waugh	Term Expires October 2018	Public Member

## III - IV. The Board's Physical and Mailing Address

Nevada State Board of Architecture, Interior Design and Residential Design  
2080 E. Flamingo Rd. Ste. 120  
Las Vegas, NV 89119

## V-VI. The Board's Website and Website Developer

The Board's website is [www.nsbaidrd.org](http://www.nsbaidrd.org). The website first became available to registrants and the public in 2001. It was originally constructed and maintained by the Department of Informational Technology (DOIT, now EITS). In 2012, the Board improved the functionality of the website using an outside developer, Lunchbox Hosting System, but the website was still hosted by EITS until 2016, when we completely migrated our website to Lunchbox, LLC. The Board keeps improving its website functionality and will continue to improve it to offer the best resources and services to the public and our registrants. Lunchbox, LLC's contact information is:

Ash Boodel / Lunchbox LLC  
Telephone: (714) 287-8522  
Email: [ash@lunchboxllc.com](mailto:ash@lunchboxllc.com)

## VII. The Board's Executive Director

The Board employs a full-time Executive Director, Ms. Monica Harrison. Ms. Harrison has served the Board as its Executive Director for 1 year and 7 months and has worked for the board since 2001. Her contact information is:

Monica Harrison, Executive Director  
Nevada State Board of Architecture, Interior Design and Residential Design  
2080 E. Flamingo Rd. Ste. 120  
Las Vegas, Nevada 89119  
Telephone: (702) 486-7300  
Facsimile: (702) 486-7304  
E-mail: [mharrison@nsbaidrd.nv.gov](mailto:mharrison@nsbaidrd.nv.gov)



## VIII - IX. The Board's Staff and Hours of Operation

Position	Name	Status	E-Mail address:
Executive Director	Monica Harrison	Full-time	<a href="mailto:mharrison@nsbaidrd.nv.gov">mharrison@nsbaidrd.nv.gov</a>
Chief Investigator	Laura Bach	Full-time	<a href="mailto:lbach@nsbaidrd.nv.gov">lbach@nsbaidrd.nv.gov</a>
Executive Assistant	Terylle Aguada	Full-time	<a href="mailto:taguada@nsbaidrd.nv.gov">taguada@nsbaidrd.nv.gov</a>
Public Information Coordinator	Ginger Hahn	Full-time	<a href="mailto:ghahn@nsbaidrd.nv.gov">ghahn@nsbaidrd.nv.gov</a>
Administrative Assistant	Jessica Rivera	Full-time	<a href="mailto:jrivera@nsbaidrd.nv.gov">jrivera@nsbaidrd.nv.gov</a>

The Board's office hours of operation are: Monday-Friday from 7:30 a.m. to 5:30 p.m., excluding holidays.

## X. Created by What Authority

The Board was created in 1949 by the Nevada State Legislature for the protection of the public in an effective, fair, and accountable manner. The Board presently enforces NRS and NAC chapters 623. The Board regulates the standards of conduct for the profession, reviews complaints, and takes disciplinary action against architects, registered interior designers and residential designers who have violated the statutes or regulations. The Board develops and designs jurisprudence examinations for the registration of architects, registered interior designers and residential designers, and renews their registration on an annual basis.

## XI. Authority to Adopt Regulations and Citation to Regulations

NRS 623.140.2 (a)(b) and NRS 623.145. Pursuant to this authority, the Board has created a set of regulations presently codified as NAC chapter 623.

## XII. Five Most Recently Adopted Regulations

LCB # R111-16 – December 21, 2016  
LCB # R076-13 – February 26, 2014  
LCB # R154-08 – January 1, 2010  
LCB # R199-07 – September 18, 2008  
LCB # R096-06 – June 28, 2006

In addition to the five above-listed regulations, the Board is presently engaged in a rulemaking proceeding (LCB File No. 073-17) by which it intends to update the requirement relating to the licensure qualifications of residential designers, continuing education units and other qualifications for renewal of registrations, and preparation of documents by registrants. The Board hopes to have the finalized regulation completed and in effect by Spring of 2018.

## XIII. Any Required Regulations That Have Not Been Adopted

None.



## **XIV. Governing Structure of the Board**

Pursuant to NRS 623.050, the Board is composed of nine members appointed by the Governor. Board membership is comprised of nine residents of the State of Nevada whose members are five registered architects, two registered interior designers, one residential designer and one member of the general public. This public member must not be an architect, registered interior designer or residential designer or related by blood, marriage or adoption to an architect, registered interior designer or residential designer.

The Board meets five times a year, alternating its meetings as it can between meeting sites in Las Vegas and Reno. The Board will hold special meetings as needed, usually to conduct disciplinary hearings. When the volume of the Board's work allows, some meetings are held telephonically to conserve Board funds.

## **XV. Duties of the Board**

NRS chapter 623 provides various duties for the Board to perform, which include:

- **Reviewing qualification of applicants, standards for examination and initial registration of architecture or residential design** (NRS 623.190 / NAC 623.215, NAC 623.400, NAC 623.500-623.505)
- **Reviewing qualification of applicants, standards for experience and initial registration of interior design** (NRS 623.192-623.285 / NAC 623.562-623.594)
- **Registration by reciprocity for architecture and residential design** (NRS 623.210 / NAC 623.410)
- **Registration of firms – Formation of business organizations** (NRS 623.349 / NAC 623.740)
- **Renewing a certificate of registration and reviewing continuing education units** (NRS 623.250-260.260 / NAC 623.280-623.290, NAC 623.630-646)
- **Conducting disciplinary proceedings** (NRS 623.140-150, NRS 623.270 -623.300 / NAC 623.940-950)
- **Investigating and prosecuting unlicensed activity** (NRS 623.360-623.370 / NAC 623.900-935)
- **Issuing temporary certification to practice architecture** (NRS 623.182)
- **Setting and enforcing practice standards** (NRS 623.140, NRS 623.145 / NAC 623.900)
- **Administration and public information** (NRS 623.050 – NRS 623.170 / NAC 623.115- 623.175)

## **XVI. Statement of the Objectives and Programs of the Board**

The Board's primary professional purpose is to abide by the principles of the Nevada code of ethics being the maintenance of the highest standards of integrity, quality and professional responsibility for the protection of the health, safety, and welfare of the people of Nevada. Following is a discussion of the Board's five objectives and a demonstration of how the Board has been, presently is, and intends to meet each objective.

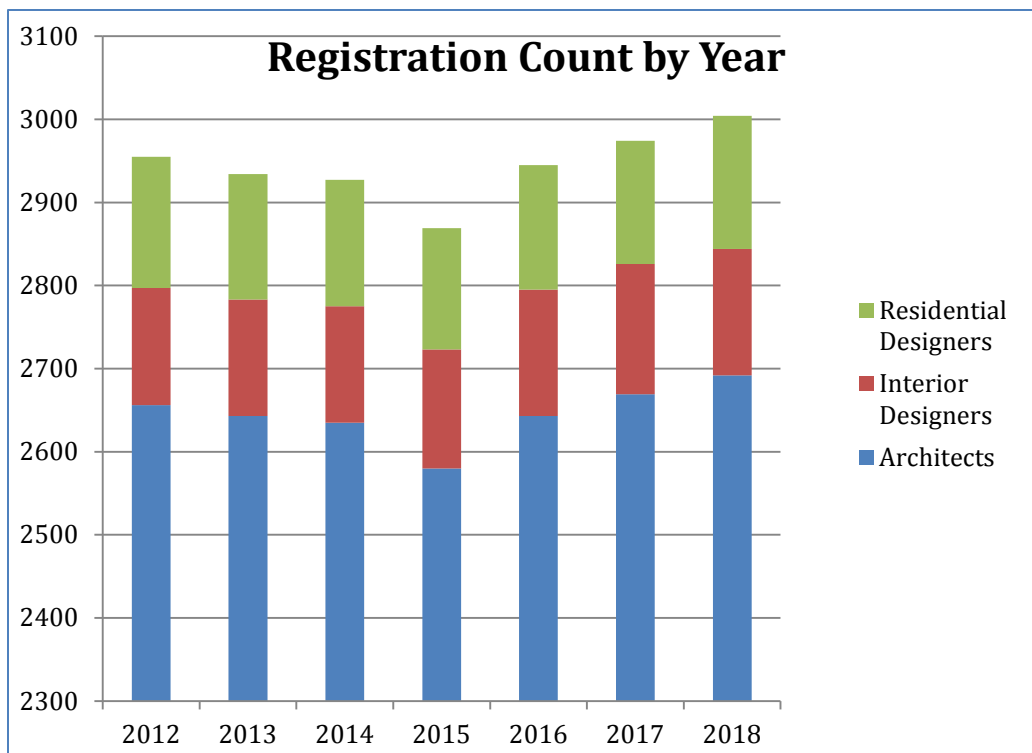
## REGISTRATION

**STATEMENT OF OBJECTIVE: The Board's objective regarding registration is to register all qualified applicants for architecture, interior design and residential design promptly and courteously.**

The Board registers architects, registered interior designers after determining that they have attained the necessary education, experience and have passed both the requisite national examination and the Board's own jurisprudence examination. Residential Designers are only required to attain the necessary education and/or experience and pass the state examination and the Board's jurisprudence. For qualified reciprocity applicants who do not have derogatory information in their background, the Board usually issues a reciprocity registration in less than 30 days from the receipt of the application.

Since 2012, the Board's registration count has fluctuated from 2,955 to 2,974 in 2017. The present number of licensed architects, registered interior designers and residential designers in Nevada is 3,004.

The Board's growth of total active registrants went from 2,955 active registrants in 2012 to 3,004 in 2018 as is shown in the following graph.



Pursuant to NAC 623.642, in March through April of each year, the Board reviews the continuing education submitted by all registrants to ensure compliance with the requirements for continuing education. Registrants are required to complete 8 hours in the areas of health, safety and welfare of continuing education annually. When it is discovered that a registrant has not completed all of the required continuing education, the Board's staff may offer a summary resolution of the matter to the registrant. After the third violation, the Board takes disciplinary action against the registrant.

## ISSUING TEMPORARY CERTIFICATION

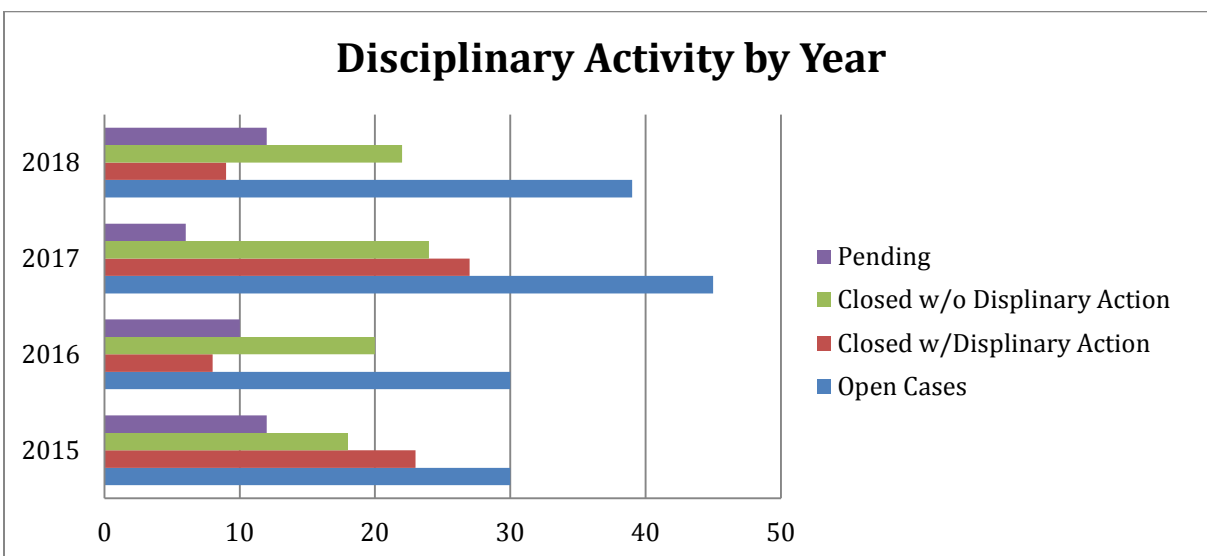
**STATEMENT OF OBJECTIVE:** The Board’s objective issuing a temporary certificate is to allow applicants for architectural registration by reciprocity to present proposals for professional services before obtaining registration in Nevada.

Pursuant NRS 623.182, applicants for architectural registration by reciprocity may seek a temporary certificate of registration to practice architecture for the purposes of presenting a proposal for professional services or qualifications. Once the required documentation is submitted, the applicant obtains a temporary certificate that expires 90 days after it has been issued. The Board usually issues a temporary certificate in less than two days from the receipt of the application and required supplemental information.

## DISCIPLINARY PROCESS

**STATEMENT OF OBJECTIVE: Disciplinary Process:** The Board’s objective regarding its disciplinary process is to make the filing of a complaint by the public as simple as possible, to investigate every case thoroughly and in a timely manner, and to address all complaints openly and publicly.

A complaint against one of the Board’s registrants is initiated through the receipt of a complaint by mail, fax or email. The Board investigates every complaint. Most complaints to the Board can be investigated by the Board’s Chief Investigator, but occasionally investigations may require the involvement of an investigating board member, the board’s counsel, or retained expert witnesses. When an investigation is completed, the Chief Investigator meets with the Executive Director to recommend whether the complaint should be dismissed or negotiated with a settlement agreement or heard at a formal disciplinary hearing. The Board, not Board’s staff, determines at a public meeting the outcome of each complaint based on a detailed report by the Chief Investigator. The report includes a summary of the facts as determined by the investigation. If the Board determines that a case should proceed to a formal disciplinary action, the Board’s staff prepares the formal document for filing and service upon the registrant. Many of the Board’s cases are resolved through negotiations between the registrant and the Board’s staff. Some cases are so serious, present unusual issues, or cannot be resolved through negotiations, and those cases are heard at a formal disciplinary hearing presented to the full Board at a public meeting. The following table details the Board’s complaints and disciplinary activities for the four most recent years:



## UNLICENSED ACTIVITY

**STATEMENT OF OBJECTIVE:** The Board's objective regarding unlicensed activity is to create a network of contacts from which to learn about unlicensed activity, and then to investigate and take appropriate action regarding the unlicensed activity. The Board has also developed a "Reference Guide for the Nevada Design and Construction Industry", also known as the Blue Book to assist building officials, registrants and licensees and the public.

NRS 623.360, NRS 623.365, and NRS 623.370 provide the Board's legal authority by which it may investigate, cite, and fine a person who practices architecture, interior design and/or residential design without a certificate of registration. Unlicensed activity is most commonly found in the State's urban areas where unlicensed individuals, often from other states, perform licensed professional services for hotel, businesses, and custom residential homes. The Board has taken a strong stance in controlling unlicensed activity by investigating these cases.

The unlicensed practice of architecture, interior design and residential design is harmful to the general public because the public might rely upon the advice of an unlicensed, unskilled, or untrained individual who might make decisions that could be harmful to the safety of the public. Regulations protect the person who hires architects, registered interior designers, and residential designers by ensuring they are hiring someone who is qualified to provide such technical service.

The Board also developed the Blue Book, a reference guide for the Nevada Design and Construction Industry, jointly published by the Board, State Board of Professional Engineers and Land Surveyors, State Board of Landscape Architecture, State Contractors Board, Nevada State Fire Marshal Division, State Public Works and the Nevada Organization of Building Officials. This informational publication is provided as a service to the public and to assist building officials, registrants and licensees in understanding the laws governing design and construction in the state of Nevada. It is a valuable reference book that is heavily used by many building departments and state agencies and the public.

## ADMINISTRATIVE OBJECTIVES

**STATEMENT OF OBJECTIVE:** The Board's objectives regarding its administration are: (1) to assure that all of the Board's funds are wisely and effectively collected and spent to keep the costs to the Board's registrants to a minimum; (2) to assure that the public has useful and simple access to the Board's resources and processes; and (3) to continually improve the Board's operations and functions.

**BOARD FUNDING** - The Board receives no general fund money. Instead, the Board operates solely upon registration and administrative fees. The Board's fee for a new applicant for architecture by reciprocity is \$300.00, and the Board's fee for renewal is \$150.00. In addition to that, the Board's fee for firm registration is \$300 and the fee for first time registration is \$275. The last time the Board changed its fees was 2001 (17 years ago), when it changed the renewal cycle from a biennial renewal to an annual renewal basis.

The Board has its books independently audited annually. None of the Board's independent audits have ever noted irregularities or problems with the Board's financial management practices. The Board provides copies of these audits to the Department of Administration and to the Legislative Counsel Bureau. Pursuant to the request of the Committee, attached is the 2016-2017 audit and the most recent budgeting and accounting for the Board. (Tab 1. - Operating Budget 2016, 2017, and 2018); (Tab 2. - Income/Expense Reports for 2015, 2016, and 2017); (Tab 3. - FY 2016-2017 Audit).

**PUBLIC ACCESSIBILITY** – The Board attempts to make its processes and resources available to the public it serves. Recent initiatives to increase or assure public access include:

- Continual Website Improvement – The Board knows that the public accesses its website regularly for information and assistance. To improve the look and feel of the website, the Board underwent a redesign of its website that was performed by a private firm in 2012.
- Newsletter Distribution – The Board distributes an informative quarterly newsletter that addresses important topics and special announcements and frequently asks for feedback from our registrants on related issues.
- Open Regulatory Process – Though the Board does not promulgate many regulations, it has always made its regulatory process transparent and open to the public and its registrants. For example, last year the NSBAIDRD added a regulation that enabled an additional path for an interior design applicant who did not graduate from a program that conferred a CIDA-accredited degree. Through working closely with the Council for Interior Design Qualification (CIDQ), and after a publicly notice board meeting, public workshop, and public hearing, the Board added an alternative path for interior designers who now can become registered in Nevada.
- Publication of the Blue Book since 1989 – The Board, as a member of the Nevada Construction Industry Relations Committee (NCIRC), developed a Reference manual of Nevada Law also known as the “Blue Book” to assist building officials, design professionals, contractors and the public with a summary and guide to key elements of the laws, regulations and policies governing design and construction in the State of Nevada. This informational publication is the product of an active collaboration with other state agencies, boards, county, city officials, and the public. The Blue Book has served as a model borrowed by other states because of its practical utility to the design, engineering, and construction disciplines. The members of the Nevada Construction Industry Relations Committee (NCIRC) will meet again by the end of 2018 to update the 2014 Blue Book edition.

## **XVII. Itemized List of Services Offered By the Board**

The Board prides itself on its responsiveness to the public, its applicants, and its registrants. The Board’s telephone is answered by the Board’s Executive Director and staff, so questions of whatever nature are usually answered on-the-spot, thus saving the caller considerable time and frustration. Some of the services offered by the Board include:

- Initial registration for architects, interior Designers and residential Designers
- Renewal of registration for all three disciplines
- Online renewal of registration
- Online access to all forms necessary to applicants, registrants and the public
- Online verification of registration under Registrant Directory
- Receipt of and investigation of consumer complaints regarding all three professions
- Receipt of and investigation of complaints regarding unlicensed practice
- Prosecuting disciplinary matters as needed
- Answering routine questions from registrants and the public
- Distribution of an informative quarterly newsletter from our agency
- Publication of a “Reference Guide for the Nevada Design and Construction Industry”
- Continuing Education Seminar for Nevada registrants to earn required continuing education units.

## **XVIII. Dates of the Immediately Preceding Six Meetings**

- [January 24, 2018](#)                      [April, 28, 2017](#)
- [October 25, 2017](#)                      [March 1, 2017](#)
- [August 16, 2017](#)
- [June 7, 2017](#)

## **XIX. Statutory Tax Exemptions, Abatements, or Money Set Aside**

- Pursuant to NRS 372.325, the Board is exempt from paying Nevada sales/use tax.
- Pursuant to §115 of the Internal Revenue Code, income of states and municipalities is not subject to federal income tax.
- According to the Internal Revenue Codes, gross income does not include: (1) income derived from any public utility or the exercise of any governmental function and accruing to a state or any political subdivision thereof, or the District of Columbia, or (2) income accruing to the government of any possession of the United States, or any political subdivision thereof.
- Pursuant to §1001 of the Internal Revenue Code, state and local governments are exempt from Social Security, except that beginning July 2, 1991, Social Security and Medicare HI coverage is mandatory for State and local government employees who meet the following conditions:
  - They are not members of a public retirement system; and
  - They are not covered under a Section 218 agreement, unless excluded by law.

## **XX. Funding of the Board**

The Nevada State Board of Architecture, Interior Design and Residential Design is funded by the license, renewal and administrative fees collected by the agency and does not receive funds from the State General Fund.

## **XXI. Publicly Available or Unavailable Forms**

All of our forms can be found on the Board's website at [www.nsbaidrd.org](http://www.nsbaidrd.org).

## **XXII. Recommendation for Consolidation**

None. We exist to fulfill the policy set by the Legislature. The regulations of these three professions remain relevant and necessary today to ensure the safety of the general public, especially in a state where we lead the nation in the hospitality sector. There will be a loss of essential core services provided by the state, for which only the Board and its well-trained staff has the specific expertise and knowledge of qualification, verification, examination, licensing and enforcement of disciplinary matters pertaining to the practices of architecture, registered interior design and residential design. The consolidation of our Board with another board would not be effective or useful. Any elimination or consolidation of services by this Board would cause the standards to which our registrants are held to diminish significantly and the public protection and confidence in the three professions would be reduced.

## **XXIII. Effectiveness of the Board in Meeting Its Objectives**

The Board believes that it meets its objectives in all respects. The Board licenses its new applicants efficiently. Architects applying for reciprocity are usually registered within 30 days from receipt of the application. The Board investigates the consumer complaints it receives promptly, and is able to resolve most cases without the cost and disruption worked on the responding registrant and the Board from a disciplinary hearing. The Board works with other agencies as needed to investigate and appropriately address unlicensed practice of architecture, interior design and residential design.

Beginning in 1989, the Board began and participated in a multi-disciplinary group of other licensing boards, building officials, and industry representatives to create the Blue Book, a resource that is widely distributed and relied upon throughout Nevada as a ready answer to frequently asked questions. The Blue Book is revised every four years. Additionally, the Board works with other boards, public agencies like building departments and fire departments as needed to investigate and appropriately address unlicensed practice of architecture, interior design and residential design. The Board also maintains good working relationships with several other boards in-state and out-of- state that license other design and construction professionals.

The Board is also a member and collaborates with various national organizations such as the National Council of Architectural Registration Boards (NCARB) and Certification for Interior Design Qualification (CIDQ). Several of our board members are very active with these two national associations and participate at a national and regional level. One of the Board's architect board members, Greg Erny, is President of NCARB this year. The participation of our board members provides members of these associations with comprehensive knowledge and understanding of the work that these associations conduct on behalf of the member boards. Therefore, the Board believes that it is meeting and exceeding its objectives.

As a service to our registrants, the Board in partnership with the American Institute of Architects (AIA) provides registrants with all 8 of the health, safety and welfare continuing education units required for annual registration renewal. The Continuing Education Seminar is offered twice a year in Las Vegas and Reno and is free of charge.

## **XXIV. Recommendations for Statutory Changes**

None.

## Supplemental Information

For occupational and professional licensing boards and commissions, please provide the following additional information:

- 1. Statement of the fee charged for each license, certificate, registration, permit, or other similar authorization issued by the board or commission.**

The Board's fee for first time registration for architecture, residential design and interior design is \$300. The reciprocity fee for architecture and residential design is \$275.

The Board's firm registration fee is \$300 (one-time fee) and the temporary certification fee is \$500 (one-time fee).

- 2. Statement of how frequently each license, certificate, registration, permit, or other similar authorization issued by the board or commission must be renewed and the fee charged for such renewal.**

Registered architects, interior designers and residential designers are required to renew their registration annually by December 31st of each year.

- 3. For each license, certificate, registration, permit, or other similar authorization issued by the board or commission, list the fee charged for an equivalent license, certificate, registration, permit, or other similar authorization in each of the following states: Arizona, California, Idaho, Oregon, and Utah.**

### ARCHITECTURE

	Nevada	Arizona	California	Idaho	Oregon	Utah
First-Time Registration/License	\$300	\$225	\$150	\$75	\$115	\$120
Reciprocity Registration/License	\$275	\$225	\$150	\$150	\$115	\$120
Firm	\$300	\$50	n/a	n/a	\$100	n/a

### INTERIOR DESIGN

	Nevada	Arizona-No Legislation	California Certification	Idaho-No Legislation	Oregon- No Legislation	Utah-Certified Commercial
First-Time Registration/License	\$300	n/a	\$250	n/a	n/a	\$70

*Please note that the practice of residential design is only registered in the state of Nevada.*



4. For each license, certificate, registration, permit, or other similar authorization issued by the board or commission, provide a statement of how a registration, permit, or other similar authorization must be renewed and the fee charged for such renewal in the following states: Arizona, California, Idaho, Oregon, and Utah.

**RENEWAL OF A REGISTRATION OR LICENSE FOR ARCHITECTURE AND FIRMS**

	ARCHITECTURAL RENEWAL	FIRM RENEWAL
<b>Nevada:</b> Fill out a renewal form, complete 8 continuing education units in health, safety and welfare prior to renewal of registration.	\$150- online or by mail. Annually	n/a
<b>Arizona:</b> Complete renewal form, include payment.	\$225- online or by mail. Triennially	\$150
<b>California:</b> Complete renewal form, include payment and complete 5 hours of coursework on disability access requirements.	\$300- by mail. Biennially	n/a
<b>Idaho:</b> Complete the renewal form, include payment and complete 12 continuing education units in health, safety and welfare.	\$75- online or by mail. Annually	n/a
<b>Oregon:</b> Complete the renewal form, include payment and complete 24 hours of continuing education in health, safety and welfare.	\$200- online ONLY. Annually	\$100
<b>Utah:</b> Complete the renewal form, include payment and complete 24 hours of continuing education in health, safety and welfare.	\$73- online or by mail. Biennially	n/a

**RENEWAL OF A REGISTRATION OR LICENSE FOR INTERIOR DESIGN**

<b>INTERIOR DESIGN RENEWAL OF REGISTRATION OR CERTIFICATE</b>	
<b>Nevada:</b> Complete renewal, include payment and complete 8 continuing education units in health, safety and welfare.	\$150- online or by mail Annually
<b>Arizona</b>	n/a- no legislation
<b>California:</b> Complete renewal form, include payment and complete 10 continuing education units. 5 out of the 10 must be in CA code based course.	\$250 – online or by mail Biennially
<b>Idaho</b>	n/a- no legislation
<b>Oregon</b>	n/a- no legislation
<b>Utah:</b> Complete renewal form, include payment and complete 20 continuing education units.	\$70 – online or by mail Biennially