

Board of Registered Environmental Health Specialists

Nevada Revised Statutes (NRS) Chapter 625A

Board members (NRS 625A.030)—The Board consists of five members, as follows:

- The Chief Medical Officer, or designee; and
- Four members appointed by the Governor:
 - Two of whom must represent the general public, pursuant to statute;
 - One of whom must be an environmental health specialist, employed by the health district of Washoe County; and
 - One of whom must be an environmental health specialist, employed by the health district of Clark County.

Powers and duties of the Board—The Board shall:

- Maintain a register of applicants for a certificate of registration as an environmental health specialist or environmental health specialist trainee (NRS 625A.090);
- Determine the qualifications for a certificate, pursuant to statute (NRS 625A.110);
- Determine the qualifications for a trainee to engage in the practice of environmental health (NRS 625A.115);
- Administer the certification examination (NRS 625A.120);
- Issue certificates (NRS 625A.110);
- Set fees (NRS 625A.130);
- Require continuing education for renewal of a certificate (NRS 625A.150);
- Establish acts that constitute unprofessional conduct (NRS 625A.170); and
- Take various disciplinary actions, including probation, reprimand, suspension, or revocation (NRS 625A.180).

Operations of the Board—The Board:

- Elects a chair and secretary (NRS 625A.030);
- Meets at least once annually and may meet more frequently at the request of two members of the Board or upon written request from ten environmental specialists or trainees (NRS 625A.040);
- May employ attorneys, investigators, consultants, and clerical employees (NRS 625A.055);
- Files a biennial written report of its activities with the Governor (NRS 625A.070; and
- Provides for an annual audit of its fiscal records (NRS 625A.080).

Background

Legislation:

- 1987—Assembly Bill 263 (Chapter 502, *Statutes of Nevada*)—Created the Board for Registration of Public Health Sanitarians; defined “sanitarian” to mean a person qualified to advocate or recommend the use of sanitary measures for the public benefit; established qualifications to be a registered sanitarian.
- 1995—Senate Bill 4 (Chapter 73, *Statutes of Nevada*)—Changed the name to Board of Registered Environmental Health Specialists and the registrant to “environmental health specialist.”
- 2005—A.B. 260 (Chapter 438, *Statutes of Nevada*)—Required a person who engages in the practice of environmental health to hold a certificate of registration; created the environmental health specialist trainee certificate of registration.

Legislative history—No legislative histories of relevant legislation have been compiled at this time. Information about A.B. 260 (2005), including minutes of committee and subcommittee meetings may be accessed here: <https://www.leg.state.nv.us/Session/73rd2005/Reports/history.cfm?DocumentType=1&BillNo=260>.

Reports to the Legislature—No reports to the Legislature are required pursuant to NRS 625A.

- NRS 622.100 requires a report to the Director of the Legislative Counsel Bureau (LCB) including information relating to licensing and disciplinary actions. (Senate Bill 69 [Chapter 518, *Statutes of Nevada 2017*] revised the reporting provisions.)

- NRS 625A.070 requires a biennial report to the Governor.

Records held by LCB:

- Required by S.B. 420 (Chapter 193, *Statutes of Nevada 2001*)—A report of activities that includes the number of licenses issued, summaries of budget and disciplinary actions, and other information useful to the Legislature. (Requirement repealed by S.B. 310 [Chapter 507, *Statutes of Nevada 2007*].)

Current contact—Loretta L. Ponton, Executive Director

Website—<http://www.nvrehs.info/>

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BOARD OF REGISTERED ENVIRONMENTAL HEALTH SPECIALISTS

NRS 625A.030 Creation; appointment, terms, qualifications and removal of appointed members; election of Chair and Secretary.

1. There is hereby created the Board of Registered Environmental Health Specialists, consisting of the Chief Medical Officer or his or her designated representative and four members appointed by the Governor.
2. After the initial terms, each member appointed by the Governor must be appointed for a term of 3 years.
3. Of the members of the Board appointed by the Governor after the initial appointments:
 - (a) Two must represent the general public. These members must not be:
 - (1) An environmental health specialist or environmental health specialist trainee; or
 - (2) The spouse or the parent or child, by blood, marriage or adoption, of an environmental health specialist or environmental health specialist trainee.
 - (b) Two must be environmental health specialists, one employed by the health district containing Washoe County and one employed by the health district containing Clark County.
4. The Governor may, after notice and hearing, remove any member of the Board for misconduct in office, incompetency, neglect of duty or other sufficient cause.
5. The Board shall elect from its members who are not employees of the State a Chair and a Secretary. The Chair must be elected biennially on or before July 1 of each even-numbered year. The Secretary continues in office at the pleasure of the Board.

(Added to NRS by [1987, 1157](#); A [1995, 89](#); [2003, 1188](#); [2005, 1987](#))

NRS CROSS REFERENCES.

Qualifications of representatives of general public, [NRS 232A.020, 622.205](#)
Vacancies in office, [NRS 232A.020](#)

NRS 625A.040 Meetings: Purpose; manner of calling; quorum; majority of those present required for decision.

1. The Board shall hold at least one meeting annually to:
 - (a) Review and evaluate applications for certificates of registration as environmental health specialists and environmental health specialist trainees.
 - (b) Conduct examinations.
 - (c) Review expenditures by the Board.
 - (d) Prepare reports.
 - (e) Transact any other business necessary to enable the Board to carry out its duties.
2. Special meetings of the Board may be called by the Secretary upon the written request of any two members of the Board or upon a written request signed by 10 environmental health specialists or environmental health specialist trainees, or any combination thereof.
3. Three members of the Board constitute a quorum to transact all business, and a majority of those present must concur on any decision.

(Added to NRS by [1987, 1157](#); A [1995, 90](#); [2005, 1987](#))

NRS CROSS REFERENCES.

Meetings of public agencies, [NRS ch. 241, 622.320](#)

NRS 625A.050 Salary of Secretary and other members; per diem allowance and travel expenses of members and employees.

1. The Secretary of the Board is entitled to receive:

(a) A salary in an amount fixed by the Board; and
(b) A per diem allowance and travel expenses at a rate fixed by the Board, while engaged in the business of the Board. The rate must not exceed the rate provided for state officers and employees generally.

2. All other members of the Board are entitled to receive:

(a) A salary of not more than \$150 per day, as fixed by the Board, while engaged in the business of the Board; and

(b) A per diem allowance and travel expenses at a rate fixed by the Board, while engaged in the business of the Board. The rate must not exceed the rate provided for state officers and employees generally.

3. While engaged in the business of the Board, each employee of the Board is entitled to receive a per diem allowance and travel expenses at a rate fixed by the Board. The rate must not exceed the rate provided for state officers and employees generally.

(Added to NRS by [1987, 1157](#); A [1989, 1695](#); [2007, 2942](#))

NRS 625A.055 Employment and compensation of professionals and other personnel; reimbursement of certain expenses. The Board may employ and fix the compensation to be paid to attorneys, investigators and other professional consultants and clerical personnel necessary to the discharge of its duties and may reimburse those employees for any actual expenses they incur while acting on behalf of the Board. Any reimbursement paid pursuant to this section is in addition to any per diem allowance or travel expenses paid to those employees pursuant to [NRS 625A.050](#).

(Added to NRS by [2005, 1986](#))

NRS 625A.060 Deposit and use of money received by Board.

1. The Secretary of the Board shall receive and account for all money paid to the Board and deposit it in banks, credit unions and savings and loan associations in this state.

2. The compensation and expenses of the members and employees of the Board and the expenses of administering the provisions of this chapter must be paid from the fees received by the Board upon approval by the Board.

(Added to NRS by [1987, 1158](#); A [1989, 1696](#); [1999, 1529](#))

NRS 625A.070 Biennial reports: Contents; distribution of copies.

1. Before September 1 of each even-numbered year, for the biennium ending June 30 of that year, the Board shall file a written report of the activities of the Board with the Governor. The report must include the results of the annual audits of the fiscal records of the Board.

2. A copy of the report must be mailed by the Board to:

(a) Each environmental health specialist; and

(b) Any other person who submits a written request to the Board for a copy.

(Added to NRS by [1987, 1158](#); A [1995, 90](#))

NRS 625A.080 Records of proceedings; annual audits; seal; regulations. The Board:

1. Shall keep a record of its proceedings.

2. Shall provide for an annual audit of its fiscal records.

3. Shall procure a seal.

4. May adopt such regulations as are necessary to enable it to carry out the provisions of this chapter.

(Added to NRS by [1987, 1158](#))

NRS CROSS REFERENCES.

Audits of Board, [NRS 218G.400](#)

NRS 625A.090 Maintenance of register of applicants and holders of certificates. The Board shall maintain a register of all:

1. Applicants for a certificate of registration as an environmental health specialist or environmental health specialist trainee. The register must contain:

- (a) The name, age and place of residence of the applicant;
- (b) The name and address of the employer of the applicant or address of the place of business of the applicant;
- (c) The date of the application;
- (d) The educational qualifications, practical training and experience of the applicant;
- (e) The date on which the Board reviewed the application and the action taken;
- (f) The number of the certificate of registration, if any, issued to the applicant; and
- (g) Such other information as the Board considers necessary.

2. Persons who hold certificates of registration as environmental health specialists or environmental health specialist trainees. The register must contain:

- (a) The name of the person;
- (b) The name and address of the employer of the person or the address of the place of business of the person;
- (c) The number of the certificate of registration, if any, issued to the person; and
- (d) Such other information as the Board considers necessary.

(Added to NRS by [1987, 1158](#); A [1995, 90](#); [2005, 1988](#))

Follow these instructions when filling out the form:

1. Download the form to your personal computer.
2. Complete the downloaded form using AdobeReader.
3. Save the completed form to your personal computer.
4. Then send the saved form and any additional documents in PDF format to cstonefield@lcb.state.nv.us

Submit by Email

Information Concerning Board or Commission Subject to Review by the Sunset Subcommittee of the Legislative Commission

as required by Nevada Revised Statutes 232B.230



Board or commission name:

Board of Registered Environmental Health Specialists

Members' names with expiration date of term, and indicate the number of vacancies:

Anthony Macaluso, representing Washoe County Health District, term end 6/30/18
Larry Law, REHS, representing Southern Nevada Health District, term end 6/30/19
Bob Stulac, representing Nevada State Health Officer, no term end date
Drew Skeen, Public Member, term end 6/30/18
James Barnes, Public Member, term end 6/30/20

Physical address:

6160 Mae Anne Ave., Suite 3, Reno, Nevada 89523

Mailing address:

6160 Mae Anne Ave., Suite 3, Reno, Nevada 89523

Web site address (if any):

www.nvrehs.org

Web site developer (if not EITS, please indicate if EITS approved the web site):

TAO Consultants - Unknown if EITS approved the web site

Executive director's name and contact information:

Loretta L. Ponton, Executive Director
6160 Mae Anne Ave., Suite 3, Reno, NV 89523
775-746-9423
board@nvrehs.org

Staff members' names including titles and status as full-time or part-time (attach additional pages as necessary):

Loretta L. Ponton, Executive Director
Independent Contractor / Part Time

Days and hours of operation:

Monday - Friday; 9:00 a.m. to 4:00 p.m. open to the public

Created by what authority:

NRS 625A.030

Authority to adopt regulations (NRS) and citation to regulations (NAC), if applicable:

NRS 625A.080; 625A.130; 625A.150; 625A.170
NAC 625A; LCB File No. R049-16; LCB File No. R017-17

**Information Concerning Board or Commission
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List by LCB File No. and date of adoption the five regulations most recently adopted by the board or commission, with any applicable deadline for the adoption of any such regulation:

LCB File No. R049-16; Adopted 3/13/17
LCB File No. R017-17; Adopted 9/11/17
LCB File No. R003-06; Effective 3/23/07
LCB File No. R125-03; Effective 3/26/04

List any required regulations that have not been adopted, with any applicable deadline for the adoption of any such regulation. Please identify each such regulation by LCB File No., if available, or by reference to the provision of NRS or Statutes of Nevada requiring adoption of the regulation:

None

Governing structure of the board or commission pursuant to statute:

Five (5) Board Members pursuant to NRS 625A.030

1. There is hereby created the Board of Registered Environmental Health Specialists, consisting of the Chief Medical Officer or his or her designated representative and four members appointed by the Governor.

Duties of the board or commission:

The Board is responsible for the registration of Environmental Health Specialists and Environmental Health Specialist Trainees in the State of Nevada. Duties include:

1. Enforce the provisions of NRS 625A and the regulations adopted by the Board;
2. Prepare and maintain a record of its proceedings, including, any administrative proceedings;
3. Evaluate the qualifications and determine the eligibility of an applicant for registration, and issue the appropriate registration to a qualified applicant;
4. Adopt regulations necessary to carry out the provisions of NRS 625A;

Statement of the objectives and programs of the board or commission:

Statutory Objective: Register and regulate the practice of environmental health to protect the health, safety and well being of the public.

Administrative Objective: Be responsive, effective and efficient in its operations and communications with applicants, registrants and the public; adhere to all statutory administrative requirements in operations, record keeping and reporting of Board activities and regulatory matters.

**Information Concerning Board or Commission
Subject to Review by the
Sunset Subcommittee of the Legislative Commission**

Itemized list of services offered by the board or commission:

The Board's administrative office is co-located with the Board of Occupational Therapy which ensures public accessibility to general information and response to telephone and walk in inquiries regarding the Board's registration and renewal requirements. Services offered by the Board include but are not limited to:

- Review and processing of initial applications for registration;
- Authorization for examination upon meeting the examination requirements;
- On-line renewal of annual registration with credit card payment option;
- Public information on environmental health positions in Nevada;
- Public listing of registered environmental health specialists (REHS) and environmental

Dates of the immediately preceding six meetings and the online location where the minutes can be found:

December 4, 2017; September 11, 2017; June 12, 2017; March 31, 2017; January 23, 2017; September 26, 2016

<http://www.nvrehs.info/board-information/minutes-agendas/>

Statutory tax exemptions, abatements, or money set aside for the board or commission:

There are no statutory tax exemptions or abatements; money set aside for the board or commission is comprised of fees in excess of expenses which are retained for future needs of the Board. The Board is exempt from state sales tax.

Description of the manner in which the board or commission is funded, including all funding sources:

The Board is funded solely from registration fees, no funding is received from the State's general fund.

Please identify any forms required by the board or commission to be used by members of the public which are not available for downloading from the web site of the board or commission:

All forms are available for downloading from the web site of the Board. Fingerprint Cards are not available to be downloaded.

**Information Concerning Board or Commission
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Does the board or commission have any recommendations for consolidation with another board or commission? If so, which one(s) could be revised to include the charge to the board or commission that is the subject of this review?

There are no recommendations for consolidation with another board or commission.

Does the board or commission believe that its objectives and programs have been effective in accomplishing the purposes for which the board or commission was created? Please explain the response with any information the board or commission believes is relevant:

The Board believes that it is very effective in accomplishing the purposes for which it was created which is to register and regulate the practice of environmental health to protect the health, safety and well being of the public. Over the previous 3 years, the Board has strengthened its effectiveness and efficiencies by adopting a new administrative structure; implementing on-line license renewal and credit card payments; and adopting regulations to clarify and streamline the registration process and the role of the Board in accordance with administrative requirements.

Any recommendations for statutory changes which are necessary for the board or commission to carry out its objectives and programs:

The Board is recommending statutory changes for consideration at the 2019 Legislative Session to update and revise NRS 625A. These recommended changes are necessary to address evolutionary changes in the practice of environmental health, make the Board structure, duties and responsibilities consistent with professional licensing boards and ensure compliance with legislative and administrative requirements.

Please see Exhibit A - Proposed NRS 625A Statutory Revisions

If additional space is necessary, please attach additional pages and refer to the attachments on the form.

Please include with this form:

1. The operating budget of the board or commission.
2. A statement setting forth the income and expenses of the board or commission for at least 3 years immediately preceding the date on which the board or commission submits this form, including the balances of any fund or account maintained by or on behalf of the board or commission.
3. The most recent legislative audit or other audit of the board or commission, and any efficiency studies or constituent or staff surveys conducted in the past 3 years.
4. Any reports required to be filed with the Legislative or Executive Branch over the past 3 years. Please indicate if any reports were filed late or have not been filed.
5. A copy of the organizational chart showing the governing structure of the board or commission and its staff.
6. A copy of the most recent strategic plan of the board or commission.

For occupational and professional licensing boards and commissions, please provide the following additional information:

1. Statement of the fee charged for each license, certificate, registration, permit, or other similar authorization issued by the board or commission.
2. Statement of how frequently each license, certificate, registration, permit, or other similar authorization issued by the board or commission must be renewed and the fee charged for such renewal.
3. For each license, certificate, registration, permit, or other similar authorization issued by the board or commission, list the fee charged for an equivalent license, certificate, registration, permit, or other similar authorization in each of the following states: Arizona, California, Idaho, Oregon, and Utah.
4. For each license, certificate, registration, permit, or other similar authorization issued by the board or commission, provide a statement of how frequently an equivalent license, certificate, registration, permit, or other similar authorization must be renewed and the fee charged for such renewal in the following states: Arizona, California, Idaho, Oregon, and Utah.

Board of Registered Environmental Health Specialists (attachment to the Review Form)

Page 1, Members' names with expiration date of term, and indicate the number of vacancies:

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Bob Stulac, representing Nevada State Health Officer, no term end date
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Two (2) must be environmental health specialists, one employed by the health district containing Washoe County and one employed by the health district containing Clark County.

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1. Enforce the provisions of NRS 625A and the regulations adopted by the Board;
2. Prepare and maintain a record of its proceedings, including, any administrative proceedings;
3. Evaluate the qualifications and determine the eligibility of an applicant for registration, and issue the appropriate registration to a qualified applicant;
4. Adopt regulations necessary to carry out the provisions of NRS 625A;
5. Investigate any complaint received by the Board against any person registered pursuant to NRS 625A; or unauthorized practice of environmental health;
6. Prosecute disciplinary matters as needed.

Page 3, Itemized list of services offered by the board or commission:

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walk in inquiries regarding the Board's registration and renewal requirements. Services offered by the Board include but are not limited to:

- Review and processing of initial applications for registration;
- Authorization for examination upon meeting the examination requirements;
- On-line renewal of annual registration with credit card payment option;
- Public information on environmental health positions in Nevada;
- Public listing of registered environmental health specialists (REHS) and environmental health specialist trainees (EHST);
- Receipt of and investigation of consumer complaints and referral to appropriate local or state agency or board as appropriate.

Page 4, Any recommendations for statutory changes which are necessary for the board or commission to carry out its objectives and programs:

The Board is recommending statutory changes for consideration at the 2019 Legislative Session to update and revise NRS 625A. These recommended changes are necessary to address evolutionary changes in the practice of environmental health, make the Board structure, duties and responsibilities consistent with professional licensing boards and ensure compliance with legislative and administrative requirements.

Please see Exhibit A - Proposed NRS 625A Statutory Revisions

NOTE: Suggested statutory changes begin on page 28 of the supplemental materials provided by the Board.

Sunset Review Committee Fee Analysis Board of Registered Environmental Health Specialists

Occupation	License Type	State	Application	License Fee	Renewal Fee	Term of License
Environmental Health Specialist	Registration	Nevada	250	100	100	1 year
Environmental Health Specialist Trainee		Nevada	250	100	100	1 year
Sanitarian	Registration	Arizona	25	10	10	1 year
Environmental Health Specialist	Registration	California	95	175	175	2 year
Environmental Health Specialist	License	Idaho	25	60	60	1 year
Environmental Health Specialist Trainee	Certificate		25	60	60	1 year
Environmental Health Specialist	Registration	Oregon	150	150	150	Annual
Environmental Health Specialist in Training			150	300	0	2 years/not renewable
Environmental Health Scientist	License	Utah		60	37	2 years
Environmental Health Scientist in Training				60		2 year/not renewable

* Note: All other states are under a Professional or Occupational Department of the State and are not independently Boards