

# **Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors**

## **Nevada Revised Statutes (NRS) Chapter 641A**

**Board members** (NRS 641A.090 and 641A.100)—The Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors consists of nine members, appointed by the Governor, as follows:

- Four members who are licensed marriage and family therapists;
- Three members who are licensed clinical professional counselors; and
- Two members who represent the general public who are not eligible for licensure under the chapter or related to a therapist or counselor, pursuant to the provisions of the chapter.

The Governor may remove a member for cause, including misconduct, incompetence, or neglect of duty.

Assembly Bill 457 (Chapter 363, *Statutes of Nevada 2017*) requires each new member of the Board to complete an orientation within 60 days after appointment. It also prohibits a member of the Board from serving concurrently on the Commission on Behavioral Health.

**Powers and duties of the Board**—The Board:

- Shall promulgate rules and regulations consistent with the provisions of Chapter 641A (“Marriage and Family Therapists and Clinical Professional Counselors”) of NRS governing procedures, examination and licensing of applicants, and practice;
- Shall examine applicants and grant licenses;
- Shall discipline licensees;
- Shall establish requirements for continuing education;
- Shall collect fees;
- Shall adopt regulations specifying criteria for a course of study leading to licensing and publish lists of accredited institutions; and
- May issue subpoenas.

Pursuant to AB 328 (Chapter 424, *Statutes of Nevada 2017*), the Board is subject to Chapter 622A (“Administrative Procedure Before Certain Regulatory Bodies”) of NRS, relating to procedures used to prosecute contested cases, including delegating its authority to a hearing officer or panel.

Assembly Bill 457 (2017) requires the Board to adopt regulations establishing certain standards relating to locations that provide services to persons obtaining supervised experience required for licensing.

#### **Operations of the Board—The Board:**

- Shall meet at least once every six months and may meet at the call of the president or a majority of Board members;
- Shall elect a president, vice president, and a secretary-treasurer;
- Shall retain records;
- Shall receive a salary, per diem, and travel allowance; and
- Shall keep all money coming into possession of the Board in financial institutions located in Nevada.

#### **Assembly Bill 457 (2017):**

- Requires the Board to establish policies concerning compensation and reviewing the performance of the staff of the Board;
- Authorizes the Board to enter into agreements with the Department of Health and Human Services or a division thereof to carry out or improve the performance of the Board’s duties; and
- Requires the Board to adopt online application forms for the issuance or renewal of a license or certificate.

### **Background**

#### **Legislation:**

- 1973—Senate Bill 250 (Chapter 374, *Statutes of Nevada*)—Established the Board of Marriage Counselor Examiners, consisting of five members, including at least one examiner in the following specialties: psychiatry, psychology, and social work; authorized the Board to issue certificates and promulgate regulations;

- 1977—AB 278 (Chapter 530, *Statutes of Nevada*)—Increased the Board to six members and revised the membership to include four members who were certified marriage and family counselors, who represent psychiatry, psychology, and social work, and two members who represented the general public;
- 1987—SB 313 (Chapter 788, *Statutes of Nevada*)—Revised the name to the Board of Examiners for Marriage and Family Therapists and authorized the Board to issue a license instead of a certificate; provided the Governor may remove a member of the board for cause;
- 2003—SB 310 (Chapter 213, *Statutes of Nevada*)—Revised the Board membership to provide that a public member must not be a licensed marriage and family therapist or a relative of a licensee; and
- 2007—AB 424 (Chapter 515, *Statutes of Nevada*)—Provided for the licensing and regulation of clinical professional counselors; revised the Board membership from six to nine members by adding three licensed clinical professional counselors.

**Legislative history**—The following legislative histories have been compiled and are available on the website of the Research Library:

- [SB 250](#) (1973)—Sponsored by the Senate Committee on Health, Welfare, and State Institutions;
- AB 278 [Part 1](#), [Part 2](#), and [Part 3](#) (1977)—Sponsored by the Assembly Committee on Government Affairs; and
- [AB 424](#) (2007)—Sponsored by Assemblywoman Sheila Leslie, et al.

In addition, bill pages for the following legislation are available on the Legislature’s website:

- [SB 310](#) (2003)—Sponsored by Senator Maggie Carlton.

**Reports to the Legislature**—No reports to the Legislature are required pursuant to Chapter 641A of NRS.

NRS 622.100 requires a report to the Director of the Legislative Counsel Bureau (LCB) including information relating to licensing and disciplinary actions. (Senate Bill 69 [Chapter 518, *Statutes of Nevada 2017*] revised the reporting provisions.)

Assembly Bill 457 (2017) requires the Board to submit to the Legislative Committee on Health Care:

- An annual report concerning investigations and review of applications for the issuance or renewal of a license or certificate; and
- On or before January 1, 2018, a report concerning the costs of the Board, its fees, and its efforts to recognize credentials from jurisdictions outside Nevada.

**Records held by the LCB**—No recent publications relating to the Board are held by the Research Library.

**Current contact**—Jake Wiskerchen, President of the Board

**Website**—<http://marriage.nv.gov/>

W181478

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**BOARD OF EXAMINERS FOR MARRIAGE AND FAMILY THERAPISTS AND CLINICAL  
PROFESSIONAL COUNSELORS**

**NRS 641A.090 Creation; number and appointment of members.** The Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors, consisting of nine members appointed by the Governor, is hereby created.

(Added to NRS by [1973, 486](#); A [1977, 1258](#); [1987, 2124](#); [2007, 3056](#))

**NRS 641A.100 Qualifications of members; removal for misconduct.**

1. The Governor shall appoint to the Board:
  - (a) Four members who are licensed marriage and family therapists and are in good standing with or acceptable for membership in their local or state societies and associations when they exist;
  - (b) Three members who are licensed clinical professional counselors and are in good standing with or acceptable for membership in their local or state societies and associations when they exist; and
  - (c) Two members who are representatives of the general public. These members must not be:
    - (1) A marriage and family therapist;
    - (2) A clinical professional counselor; or
    - (3) The spouse or the parent or child, by blood, marriage or adoption, of a marriage and family therapist or clinical professional counselor.
2. The Governor may, after notice and hearing, remove any member of the Board for misconduct in office, incompetence, neglect of duty or other sufficient cause.

(Added to NRS by [1973, 486](#); A [1977, 1258](#); [1987, 2124](#); [2003, 1198](#); [2007, 3056](#), [3057](#))

**NRS CROSS REFERENCES.**

Residency requirements, qualifications of representatives of general public, [NRS 232A.020](#), [622.205](#)

**REVISER'S NOTES.**

Ch. 515, Stats. 2007, which amended this section, contains the following provision not included in NRS:

"1. As soon as practicable on or after July 1, 2007, the Governor shall, pursuant to paragraph (b) of subsection 1 of [NRS 641A.100](#), as amended by section 16 of this act, appoint to the Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors:

- (a) One member whose term ends on June 30, 2010; and
- (b) One member whose term ends on June 30, 2011.

2. As soon as practicable on or after July 1, 2008, the Governor shall, pursuant to paragraph (b) of subsection 1 of [NRS 641A.100](#), as amended by section 16.5 of this act, appoint to the Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors one member whose term ends on June 30, 2012.

3. Notwithstanding the provisions of section 16 of this act [[NRS 641A.100](#)], the members described in subsection 1 that the Governor is required to appoint to the Board must have the qualifications for licensure as a clinical professional counselor set forth in section 8 of this act [[NRS 641A.231](#)] at the time of their appointment to the Board."

Subsection 2 previously contained in this section was moved in revision to subsection 2 of [NRS 641A.170](#).

**NRS 641A.110 Eligibility for membership.** A person is not eligible for appointment or to hold office as a member of the Board unless the person is:

1. A citizen of the United States.
2. A resident of Nevada.

(Added to NRS by [1973, 487](#); A [1977, 1259](#))

**NRS 641A.130 Meetings; quorum.** The Board shall meet at least once every 6 months at a time and place fixed by the Board. The Board shall hold a special meeting upon a call of the President or upon a request by a majority of the members. Five members of the Board constitute a quorum.

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(Added to NRS by [1973, 487](#); A [1987, 2125](#); [2007, 3057](#))

**NRS CROSS REFERENCES.**

Meetings of public agencies, [NRS ch. 241](#), 622.320

**ADMINISTRATIVE REGULATIONS.**

Meetings of Board, [NAC 641A.045](#)

**NRS 641A.140 Officers.** At the regular meeting the Board shall elect from its membership a President, a Vice President and a Secretary-Treasurer, who shall hold office for 1 year and until the election and qualification of their successors.

(Added to NRS by [1973, 487](#); A [1987, 2125](#))

**NRS 641A.150 Duties of Secretary-Treasurer.** The Secretary-Treasurer shall make and keep on behalf of the Board, the following:

1. A record of all meetings and proceedings.
2. A record of all examinations and applicants.
3. A register of all licenses and licensees.
4. An inventory of the property of the Board and of the State in the Board's possession.

(Added to NRS by [1973, 487](#); A [1987, 2125](#))

**NRS 641A.160 Regulations.** The Board shall adopt regulations not inconsistent with the provisions of this chapter governing its procedure, the examination and licensing of applicants, the granting, refusal, revocation or suspension of licenses, and the practice of marriage and family therapy and the practice of clinical professional counseling as those practices apply to this chapter.

(Added to NRS by [1973, 487](#); A [1987, 2125](#); [2007, 3057](#))

**NRS 641A.170 General powers; prohibition on participation in preparing, conducting or grading examination.**

1. The Board shall under the provisions of this chapter:
  - (a) Examine and pass upon the qualifications of the applicants for licensing.
  - (b) License qualified applicants.
  - (c) Revoke or suspend licenses.
  - (d) Establish requirements for continuing education.
  - (e) Collect all fees and make disbursements pursuant to this chapter.
2. The members of the Board who are representatives of the general public shall not participate in preparing, conducting or grading any examination required by the Board.

(Added to NRS by [1973, 487](#); A [1987, 2125](#))

**REVISER'S NOTE.**

The provisions of subsection 2 were moved in revision from [NRS 640A.100](#), which contains the following legislative history:  
“(Added to NRS by 1973, 486; A 1977, 1258; 1987, 2124; 2003, 1198; 2007, 3056, 3057)”

**NRS 641A.180 Courses of study: Regulations specifying criteria; evaluation.** The Board shall:

1. Adopt regulations specifying the criteria for courses of study that are sufficient for the purposes of licensing; and
2. Determine which schools in and out of this State have courses of study for the preparation of marriage and family therapy and clinical professional counseling which are sufficient for the purposes of licensing. Published lists

of educational institutions accredited by recognized accrediting organizations may be used in the evaluation of those courses of study.

(Added to NRS by [1973, 487](#); A [1987, 2126](#); [1989, 1570](#); [2007, 3057](#))

#### **ADMINISTRATIVE REGULATIONS.**

Educational institutions, [NAC 641A.075](#)

Required areas of study, [NAC 641A.085](#)

#### **NRS 641A.185 Subpoenas: Issuance; enforcement.**

1. The Board or any member thereof may issue subpoenas for the attendance of witnesses and the production of books and papers.

2. The district court, in and for the county in which any hearing is held, may compel the attendance of witnesses, the giving of testimony and the production of books and papers as required by any subpoena issued by the Board.

3. If any witness refuses to attend or testify or produce any books or papers required by a subpoena, the Board may file a petition ex parte with the district court, setting forth that:

(a) Notice has been given of the time and place for the attendance of the witness or the production of the books or papers;

(b) The witness has been subpoenaed by the Board pursuant to this section;

(c) The witness has failed or refused to attend or produce the books or papers required by the subpoena before the Board in the cause or proceeding named in the subpoena, or has refused to answer questions propounded to him or her in the course of the hearing; and

(d) The Board therefore requests an order of the court compelling the witness to attend and testify or produce the books or papers before the Board.

4. The court, upon such a petition, shall enter an order directing the witness to appear before the court at a time and place fixed by the court in the order, and then and there to show cause why the witness has not attended or testified or produced the books or papers before the Board. The time may not be more than 10 days after the date of the order. A certified copy of the order must be served upon the witness.

5. If the court determines that the subpoena was regularly issued by the Board, the court shall thereupon enter an order that the witness appear before the Board at the time and place fixed in the order, and testify or produce the required books or papers. Failure to obey the order is a contempt of the court that issued the order.

(Added to NRS by [1999, 794](#))

#### **NRS 641A.191 Confidentiality of certain records of Board; exceptions.**

1. Except as otherwise provided in this section and [NRS 239.0115](#), any records or information obtained during the course of an investigation by the Board and any record of the investigation are confidential.

2. The complaint or other document filed by the Board to initiate disciplinary action and all documents and information considered by the Board when determining whether to impose discipline are public records.

3. This section does not prohibit the Board from communicating or cooperating with any other licensing board or agency or any agency which is investigating a licensee, including a law enforcement agency.

(Added to NRS by [1989, 1569](#); A [2003, 3458](#); [2007, 2145](#))

#### **NRS CROSS REFERENCES.**

Investigatory proceedings, Open Meeting Law inapplicable, [NRS 622.320](#)

Records open to public inspection, exception, [NRS 239.001-239.030](#), [622.310](#)

#### **NRS 641A.200 Salary of members; per diem allowance and travel expenses of members and employees.**

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1. A member of the Board is entitled to receive:
    - (a) A salary of not more than \$150 per day, as fixed by the Board, while engaged in the business of the Board;  
and
    - (b) A per diem allowance and travel expenses at a rate fixed by the Board, while engaged in the business of the Board. The rate must not exceed the rate provided for state officers and employees generally.
  2. While engaged in the business of the Board, each employee of the Board is entitled to receive a per diem allowance and travel expenses at a rate fixed by the Board. The rate must not exceed the rate provided for state officers and employees generally.
  3. Compensation and expenses of the members and employees of the Board are payable out of the money derived from fees and penalties paid or transmitted to the Board pursuant to the provisions of this chapter, and no part thereof may be paid out of the State Treasury.  
(Added to NRS by [1973, 488](#); A [1975, 306](#); [1981, 1994](#); [1989, 1703](#); [2007, 2955](#))

**NRS 641A.205 Deposit and use of money.** All money coming into possession of the Board must be kept or deposited by the Secretary-Treasurer in banks, credit unions or savings and loan associations in the State of Nevada to be expended for payment of compensation and expenses of Board members and for other necessary or proper purposes in the administration of this chapter.

(Added to NRS by [1973, 490](#); A [1999, 1536](#))—(Substituted in revision for NRS 641A.300)



Follow these instructions when filling out the form:

1. Download the form to your personal computer.
2. Complete the downloaded form using Adobe Reader.
3. Save the completed form to your personal computer.
4. Then send the saved form and any additional documents in PDF format to [cstonefield@lcb.state.nv.us](mailto:cstonefield@lcb.state.nv.us)

**Information Concerning Board or Commission  
Subject to Review by the  
Sunset Subcommittee of the Legislative Commission**

as required by *Nevada Revised Statutes* 232B.230



**Board or commission name:**

Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors

**Members' names with  
expiration date of term, and  
indicate the number of  
vacancies:**

Erik Schoen, Marta Wilson, John Nixon - June 30, 2018 (all have reapplied)  
Jake Wiskerchen, Wendy Nason, Roberta Vande Voort, Hal Taylor - June 30, 2019  
Adrienne O'Neal, Suzanne Cram\* - June 30, 2020

\*resignation effective May 11, 2018, leaving one vacancy; Nikki Haag at Governor's office is aware.

**Physical address:**

7324 W. Cheyenne Ave. Ste. 9 Las Vegas, NV 89129

**Mailing address:**

Same

**Web site address (if any):**

[marriage.nv.gov](http://marriage.nv.gov)

**Web site developer (if not EITS,  
please indicate if EITS approved  
the web site):**

EITS & Bill Sikkens. Bill has handled our credit card web portal for almost five years and is designing the new website, set to launch in a few weeks.

**Executive director's name and  
contact information:**

None - we are presently soliciting applications.

**Staff members' names including  
titles and status as full-time or  
part-time (attach additional pages  
as necessary):**

Sherry Rodriguez - Office Administrator, full time  
Tammy Kirby - Office Assistant, full time

**Days and hours of operation:**

M-F, 9-5

**Created by what authority:**

Nevada Legislature, 1973

**Authority to adopt regulations  
(NRS) and citation to  
regulations (NAC), if applicable:**

NRS 641A.160

**Information Concerning Board or Commission  
Subject to Review by the  
Sunset Subcommittee of the Legislative Commission**

List by LCB File No. and date of adoption the five regulations most recently adopted by the board or commission, with any applicable deadline for the adoption of any such regulation:

R091-14 (2016)  
R163-12 (2014)  
R060-08 (2008)  
R173-03 (2004)  
A 1-12-96 (1996)

List any required regulations that have not been adopted, with any applicable deadline for the adoption of any such regulation. Please identify each such regulation by LCB File No., if available, or by reference to the provision of NRS or Statutes of Nevada requiring adoption of the regulation:

R number yet to be assigned; submitted to 5/4/18 (2018)

Governing structure of the board or commission pursuant to statute:

President, Vice President, Secretary-Treasurer (secretary-treasurer is the only one with duties assigned by statute)

Duties of the board or commission:

The practice of marriage and family therapy and the practice of clinical professional counseling are hereby declared to be learned professions profoundly affecting public safety and welfare and charged with the public interest, and therefore subject to protection and regulation by the State. (NRS 641A.010)

Statement of the objectives and programs of the board or commission:

Same as above (NRS 641A.010)



**Information Concerning Board or Commission  
Subject to Review by the  
Sunset Subcommittee of the Legislative Commission**

Itemized list of services offered by the board or commission:

License application, examination of applicant, license issuance, license renewal, license reinstatement, inactive license. These are the only services delineated by statute and code, however of those, we do not examine applicants. Additionally, the Board performs many other services not listed in code that are literally too voluminous to name, but include: complaint investigation, supervisor approval, continuing education approval, licensee database maintenance, correspondence with and participation in national testing companies, license verification for insurance credentialing and out-of-state transfers, academic reviews, reciprocity applicant credential examinations, code and statute interpretation, participation in community coalitions and workgroups, public education, etc.

Dates of the immediately preceding six meetings and the online location where the minutes can be found:

4/20/18, 3/16/18, 2/20/18, 1/30/18, 1/19/18, 12/15/17, 12/1/17  
<http://marriage.nv.gov/Board/Meetings/2018/Meetings/>

Statutory tax exemptions, abatements, or money set aside for the board or commission:

None known.

Description of the manner in which the board or commission is funded, including all funding sources:

License application: \$75  
License issuance: \$50  
License renewal: \$150  
License reinstatement (revoked for nonpayment): \$100  
Inactive license: \$150

We are also allowed to charge \$200 for examinations but we do not administer them. As such, that is not a source of revenue and the above listed are the only fees we may charge.

Please identify any forms required by the board or commission to be used by members of the public which are not available for downloading from the web site of the board or commission:

Just one: the new supervisor application form. This was removed prior to my arrival and I have modified it as of February of this year but it has not been uploaded yet (I think someone just forgot) and now that we are mere weeks away from a brand new website, so we just have Sherry email it to whomever is interested.  
(Exhibit A)



**Information Concerning Board or Commission  
Subject to Review by the  
Sunset Subcommittee of the Legislative Commission**

Does the board or commission have any recommendations for consolidation with another board or commission? If so, which one(s) could be revised to include the charge to the board or commission that is the subject of this review?

The Board has no official opinion on this at this juncture.

Does the board or commission believe that its objectives and programs have been effective in accomplishing the purposes for which the board or commission was created? Please explain the response with any information the board or commission believes is relevant:

The Board has not registered an official opinion on this matter. Opinions certainly vary, and the past 18 months have been rife with both complaints and their subsequent resolutions. My attached remarks can provide a more robust context for our present situation and I will be available in person to provide a more detailed testimony on May 21. Suffice to say that the system is not broken. It can indeed work as designed if the right people are in place.  
(Exhibit B)

Any recommendations for statutory changes which are necessary for the board or commission to carry out its objectives and programs:

Yes. At the April 20 meeting the Board voted to support in concept the pursuit of several changes (attached) that include everything from overall fee increases and additional fees to practice scope language adjustments and Board membership composition, along with basic language cleanup to align more accurately with modern objectives.  
(Exhibit C)

If additional space is necessary, please attach additional pages and refer to the attachments on the form.

Please include with this form:

1. The operating budget of the board or commission.
2. A statement setting forth the income and expenses of the board or commission for at least 3 years immediately preceding the date on which the board or commission submits this form, including the balances of any fund or account maintained by or on behalf of the board or commission.
3. The most recent legislative audit or other audit of the board or commission, and any efficiency studies or constituent or staff surveys conducted in the past 3 years.
4. Any reports required to be filed with the Legislative or Executive Branch over the past 3 years. Please indicate if any reports were filed late or have not been filed.
5. A copy of the organizational chart showing the governing structure of the board or commission and its staff.
6. A copy of the most recent strategic plan of the board or commission.

For occupational and professional licensing boards and commissions, please provide the following additional information:

1. Statement of the fee charged for each license, certificate, registration, permit, or other similar authorization issued by the board or commission.
2. Statement of how frequently each license, certificate, registration, permit, or other similar authorization issued by the board or commission must be renewed and the fee charged for such renewal.
3. For each license, certificate, registration, permit, or other similar authorization issued by the board or commission, list the fee charged for an equivalent license, certificate, registration, permit, or other similar authorization in each of the following states: Arizona, California, Idaho, Oregon, and Utah.
4. For each license, certificate, registration, permit, or other similar authorization issued by the board or commission, provide a statement of how frequently an equivalent license, certificate, registration, permit, or other similar authorization must be renewed and the fee charged for such renewal in the following states: Arizona, California, Idaho, Oregon, and Utah.

## Fees

### NRS 641A.290 Fees.

1. The Board shall charge and collect not more than the following fees, respectively:

For application for a license.....	\$75
For examination of an applicant for a license.....	\$200
For issuance of a license.....	\$50
For annual renewal of a license.....	\$150
For reinstatement of a license revoked for nonpayment of the fee for renewal.....	\$100
For an inactive license.....	\$150

2. If an applicant submits an application for a license by endorsement pursuant to NRS 641A.242, the Board shall collect not more than one-half of the fee set forth in subsection 1 for the initial issuance of the license.

NAC 641A.105 Fees. (NRS 641A.160) The Board will charge and collect the following fees, respectively:

For application for a license.....	\$75
For examination of an applicant for a license.....	200
For issuance of a license.....	50
For annual renewal of a license.....	150
For reinstatement of a license revoked for nonpayment of the fee for renewal.....	100
For an inactive license.....	150

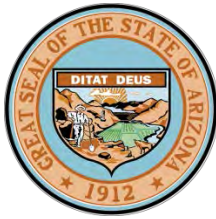
(Added to NAC by Bd. of Exam'rs for Marriage & Fam. Therapists, eff. 12-14-87; A 11-27-89)

## Office Responsibility

Fees may be paid check or credit card (if done on line).

Checks are to be deposited according to the office policy-see Office Manual

Checks are to be logged into the system with a date and stamp on the reverse of the check.  
Checks are to be deposited no less than once weekly to assure security of the funds.



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1740 WEST ADAMS STREET, SUITE 3600  
PHOENIX, AZ 85007  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

**AzBBHE Fee Structure  
Effective November 1, 2015**

1.	Application for license by examination	\$ 250.00
2.	Application for license by endorsement	\$ 250.00
3.	Issuance of license for non-independent level of practice (LBSW, LMSW, LAC, LSAT, LASAC, LAMFT)	\$ 100.00
4.	Issuance of license for independent level of practice (LCSW, LPC, LISAC, LMFT)	\$ 250.00
5.	Application for a temporary license	\$ 50.00
6.	Application for approval of educational program	\$ 500.00
7.	Application for approval of an educational program change	\$ 250.00
8.	Biennial renewal of first area of licensure	\$ 350.00
9.	Biennial renewal of each additional area of licensure if all licenses are renewed at the same time	\$ 175.00
10.	Late renewal penalty (in addition to the biennial renewal fee)	\$ 100.00
11.	Inactive status request	\$ 100.00
12.	Late inactive status request (in addition to the inactive status request fee)	\$ 100.00
13.	Issuing a duplicate license	\$ 25.00
14.	Criminal history background check	\$ 40.00
15.	Paper copy of records (per page, after the first four pages)	\$ .50
16.	Electronic copy of records	\$ 25.00
17.	Copy of a Board meeting audio recording	\$ 20.00
18.	Verification of licensure (per discipline, or free if downloaded from Board website)	\$ 20.00
19.	Board's rules and statutes book (per book, or free if downloaded from Board website)	\$ 10.00
20.	Mailing list of licensees	\$ 150.00
21.	Returned check due to insufficient funds	\$ 50.00

**The Board does NOT accept cash.**

Fees less than \$40.00 may be paid by personal check. Fees over \$40.00 MUST be paid by certified check, money order, or by credit card on the Board's web site. Credit card payments are not accepted for fees 6, 7, 15, 19, or 21 above.

### **NOTICE TO BBS LICENSEES: UPCOMING FEE INCREASE**

All licensees with an expiration date on or after July 1, 2018 will experience a fee increase upon renewal. This is a result of the passage of [SB 1188](#) (Chapter 557, Statutes of 2017), and the increased revenue will provide additional funds to the Mental Health Practitioner Education Fund.

Licensees will be affected as follows:

**LMFTs:** LMFTs currently pay \$10 into the Mental Health Practitioner Education Fund at each renewal. Beginning July 1, 2018, that amount will increase to \$20. Therefore, the total biennial renewal fee will increase from \$140 to \$150.

**LCSWs:** LCSWs currently pay \$10 into the Mental Health Practitioner Education Fund at each renewal. Beginning July 1, 2018, that amount will increase to \$20. Therefore, the total biennial renewal fee will increase from \$110 to \$120.

**LPCCs:** LPCCs do not pay into the Mental Health Practitioner Education Fund currently. Beginning July 1, 2018, a \$20 fee will be charged. Therefore, the total biennial renewal fee will increase from \$175 to \$195.

The Mental Health Practitioner Education Fund supports the Licensed Mental Health Services Provider Education Program, which provides a competitive educational loan repayment grant program that licensed mental health providers may apply for if they provide direct patient care in a publicly funded mental health facility or mental health professional shortage area. Currently, LMFT and LCSW licensees, and marriage and family therapist and clinical social work registrants may apply for the loan repayment grant if they are eligible. Now that LPCCs will be paying into the fund, qualifying LPCCs and associate professional clinical counselor registrants may also apply effective July 1, 2018.

More information about the Licensed Mental Health Service Provider Education Program can be found [here](#).



State of Idaho

# Bureau Of Occupational Licenses

eLITE - Public Record System

## IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND MARRIAGE AND FAMILY THERAPISTS

### Board Fees

#### LPC & LCPC APPLICANT

APPLICATION FEE	75.00
ORIGINAL LICENSE FEE	75.00

#### COUNSELOR INTERN APPLICATION

APPLICATION FEE	25.00
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#### LICENSED ASSOCIATE MARRIAGE & FAMILY THERAPIST

LIC/RENEWAL - CURRENT YEAR	100.00
REINSTATEMENT PENALTY - CURR YEAR	35.00
DUPLICATE LICENSE FEE	10.00
CERTIFICATION FEE	10.00

#### LIC ASSOCIATE MFT INACTIVE

LIC/RENEWAL - CURRENT YEAR	50.00
REINSTATEMENT PENALTY - CURR YEAR	35.00

#### LICENSED CLINICAL PROFESSIONAL COUNSELOR

LIC/RENEWAL - CURRENT YEAR	100.00
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REINSTATEMENT PENALTY - CURR YEAR	35.00
DUPLICATE LICENSE FEE	10.00
CERTIFICATION FEE	10.00

CLINICAL PROFESSIONAL COUNSELOR INACTIVE

LIC/RENEWAL - CURRENT YEAR	50.00
REINSTATEMENT PENALTY - CURR YEAR	35.00

LICENSED CLINICAL PROFESSIONAL COUNSELOR SENIOR

LIC/RENEWAL - CURRENT YEAR	60.00
REINSTATEMENT PENALTY - CURR YEAR	35.00

LICENSED MARRIAGE & FAMILY THERAPIST

LIC/RENEWAL - CURRENT YEAR	100.00
REINSTATEMENT PENALTY - CURR YEAR	35.00
DUPLICATE LICENSE FEE	10.00
CERTIFICATION FEE	10.00

ASSOCIATE MFT & LICENSED MFT APPLICANT

APPLICATION FEE	75.00
ADMINISTRATIVE FEE	25.00
ORIGINAL LICENSE FEE	75.00

LICENSED MARRIAGE & FAMILY THERAPIST INACTIVE

LIC/RENEWAL - CURRENT YEAR	50.00
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REINSTATEMENT PENALTY - CURR YEAR 35.00

LICENSED MARRIAGE AND FAMILY THERAPIST SENIOR

LIC/RENEWAL - CURRENT YEAR 60.00

REINSTATEMENT PENALTY - CURR YEAR 35.00

LICENSED PROFESSIONAL COUNSELOR

LIC/RENEWAL - CURRENT YEAR 100.00

REINSTATEMENT PENALTY - CURR YEAR 35.00

DUPLICATE LICENSE FEE 10.00

CERTIFICATION FEE 10.00

LICENSED PROFESSIONAL COUNSELOR INACTIVE

LIC/RENEWAL - CURRENT YEAR 50.00

REINSTATEMENT PENALTY - CURR YEAR 35.00

DUPLICATE LICENSE FEE 10.00

LICENSED PROFESSIONAL COUNSELOR SENIOR

LIC/RENEWAL - CURRENT YEAR 60.00

REINSTATEMENT PENALTY - CURR YEAR 35.00

MARRIAGE & FAMILY INTERN APPLICATION

APPLICATION FEE 25.00



# Oregon Board of Licensed Professional Counselors and Therapists - Chapter 833

Division 70

FEES

[833-070-0011](#)

## **Fees**

Fees established by the Board of Licensed Professional Counselors and Therapists are as follows:

(1) Application for licensure — \$175; applicants are also required to pay the actual cost to the Board to conduct a criminal background check.

(2) Initial license — \$125.

(3) Annual renewal of license:

(a) Active status license — \$165; or

(b) Inactive status license — \$100.

(4) Restoration fees:

(a) Delinquent fee for late renewals — \$50;

(b) Reactivation of inactive status license — \$125.

(5) Examination — Candidates will pay exam and exam administration fees to the prescribed examination providers.

(6) Duplicate license or certificate of licensure — \$5.

(7) Verification of licensure or examination scores for applicant or licensee to other licensing or certifying agencies — \$10.

(8) Annual renewal of registration as intern in accordance with OAR 833-120-0011 — \$120.

**Statutory/Other Authority:** ORS 675.785 - 675.835 & 676.160 - 676.180

**Statutes/Other Implemented:** ORS 675.785 - 675.835

**History:**

BLPCT 5-2017, f. & cert. ef. 8-15-17

BLPCT 4-2017(Temp), f. 6-13-17, cert. ef. 7-1-17 thru 12-8-17

BLPCT 4-2016, f. & cert. ef. 10-10-16

BLPCT 1-2015, f. & cert. ef. 10-2-15

BLPCT 3-2010, f. 4-30-10, cert. ef. 5-3-10

BLPCT 2-2010(Temp), f. 1-8-10, cert. ef. 1-11-10 thru 7-9-10

BLPCT 1-2010, f. & cert. ef. 1-5-10

**[833-070-0021](#)**

**Fee Refunds**

Fees are nonrefundable, except that overpayment of fees or fees submitted as part of application before required will be refunded.

**Statutory/Other Authority:** ORS 675.785 - 675.835 & 676.160 - 676.180

**Statutes/Other Implemented:** ORS 675.785 - 675.835

**History:**

BLPCT 4-2016, f. & cert. ef. 10-10-16

BLPCT 1-2010, f. & cert. ef. 1-5-10

**[833-070-0031](#)**

**Availability of Public Records**

(1) Members of the public may review all Board documents that are public records other than those records that need not be disclosed under law. These documents are on file in the Board's office during regular working hours. Copies of public records are available to the public upon request. Charges for records will be payable in advance or when the materials are received.

(2) Copies of documents: \$.25 per page.

(3) Documents and other materials will be provided at a fee reasonably calculated to reimburse the Board for actual costs incurred in making records available to the public.

**Statutory/Other Authority:** ORS 675.785 - 675.835 & 676.160 - 676.180

**Statutes/Other Implemented:** ORS 675.785 - 675.835

**History:**

BLPCT 1-2010, f. & cert. ef. 1-5-10

DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING FEES

**FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2018**

Occupation/Profession	Application Fee	Renewal Fee
Acupuncturist	110.00	63.00
Alarm Company		
FBI Fingerprint file search \$15.00 per person		
BCI Fingerprint file search \$20.00 per person		
Company	330.00	203.00
Agent	60.00	42.00
Interim/Temporary Permit	20.00	
Architect	110.00	63.00
Education/Enforcement Fund Surcharge	10.00	10.00
Athletic Agent	510.00	510.00
Athletic Trainer	70.00	47.00
Audiologist	70.00	47.00
Barber	60.00	52.00
Barber Apprentice	20.00	20.00
Barber Instructor	60.00	N/A
Barber School	110.00	110.00
Building Inspector	85.00	63.00
Certified Court Reporter	45.00	42.00
Certified Dietitian	60.00	37.00
Certified Medical Language Interpreter	50.00	25.00
(Tier I and Tier II)		
Certified Music Therapist	70.00	47.00
Certified Nurse Midwife	100.00	63.00
Intern	35.00	N/A
Certified Public Accountant		
License	85.00	63.00
Certificate	N/A	63.00
CPA Firm	90.00	52.00
Chiropractic Physician	200.00	103.00
Clinical Mental Health Counselor	120.00	93.00
Associate Clinical Mental Health Couns.	85.00	N/A
Associate Clinical Mental Health		
Counselor Extern	85.00	N/A
Commercial Interior Designer	70.00	40.00
Contractor		
Primary classification	210.00	113.00
Supplemental classification	110.00	N/A
General Electrical contractor	210.00	113.00
General Plumbing contractor	210.00	113.00
Residential Electrical contractor	210.00	113.00
Residential Plumbing contractor	210.00	113.00
Replace/Change Qualifier	50.00	N/A
Corporation Conversion Fee	35.00	N/A
Handyman exemption registration	35.00	35.00
Ownership list/change	20.00	
Ownership status report	20.00	
Continuing Education Course Approval	40.00	
Attendee Tracking Fee	1.00/per credit hour	



Occupation/Profession	Application Fee	Renewal Fee
Controlled Substance	100.00	78.00
Controlled Substance Handler		
Facility	90.00	68.00
Individual	90.00	68.00
Controlled Substance Precursor	210.00	113.00
Cosmetologist/Barber	60.00	52.00
Cosme/Barber Apprentice	20.00	20.00
Cosme/Barber Instructor	60.00	N/A
Cosme/Barber School	110.00	110.00
Deception Detection		
FBI Fingerprint file search \$15.00 per person		
BCI Fingerprint file search \$20.00 per person		
Examiner	50.00	32.00
Intern	35.00	32.00
		extension fee
Deception Detection Exam. Administrator	50.00	32.00
Dentist	110.00	63.00
Anesthesia Upgrade	60.00	N/A
Dental Hygienist	60.00	37.00
Anesthesia Upgrade	35.00	N/A
Direct-entry Midwife	100.00	63.00
Electrician (all classifications)	110.00	63.00
Continuing Education Course Approval	40.00	
Electrician Tracking Fee	1.00/per credit hour	
Apprentice electrician tracking fee	.24/per credit hour	
Electrologist	50.00	32.00
Electrology Instructor	60.00	N/A
Electrology School	110.00	110.00
Elevator Mechanic	110.00	63.00
Continuing Education Course Approval	40.00	
Attendee Tracking Fee	1.00/per credit hour	
Environmental Health Scientist	60.00	37.00
In Training	60.00	N/A
Esthetician	60.00	52.00
Esthetician Apprentice	20.00	20.00
Esthetician Instructor	60.00	N/A
Esthetician School	110.00	110.00
Master Esthetician	85.00	68.00
Master Esthetician Apprentice	20.00	20.00
Factory Built Housing		
Dealer	30.00	30.00
On-site plant inspection	50.00/hour plus expenses	
Education/Enforcement Fee	25.00	N/A
Funeral Service		
Intern	85.00	N/A
Director	160.00	88.00
Establishment	250.00	250.00
Genetic Counselor	150.00	138.00

Occupation/Profession	Application Fee	Renewal Fee
Hair Designer	60.00	52.00
Hair Designer Instructor	60.00	N/A
Hair Design School	100.00	100.00
Handyman exemption registration	35.00	35.00
Health Facility Administrator	120.00	83.00
Hearing Instrument Specialist	150.00	103.00
Intern	35.00	N/A
Hunting Guide	75.00	50.00
Landscape Architect	110.00	63.00
Exam Record Fee	30.00	N/A
Education/Enforcement Fund Surcharge	10.00	10.00
Marriage and Family Therapist	120.00	93.00
Associate Marriage and Family Therapist	85.00	N/A
MFT Externship	85.00	N/A
Massage		
FBI Fingerprint file search \$15.00 per person		
BCI Fingerprint file search \$20.00 per person		
Massage Apprentice	35.00	20.00
Massage Therapist	60.00	52.00
Nail Technician	60.00	52.00
Nail Technician Apprentice	20.00	20.00
Nail Technology Instructor	60.00	N/A
Nail Technology School	110.00	110.00
Naturopathic Physician	200.00	103.00
Nursing		
FBI Fingerprint file search \$15.00 per person		
BCI Fingerprint file search \$20.00 per person		
Licensed Practical Nurse	60.00	58.00
Registered Nurse	60.00	58.00
Medication Aide Certified	50.00	42.00
Advanced Practice Registered Nurse	100.00	68.00
Advanced Practice RN-Intern	35.00	N/A
Certified Registered Nurse Anesthetist	100.00	68.00
Education program-initial site visit	500.00	N/A
Education program-follow up visit	250.00	N/A
Occupational Therapist	70.00	47.00
Occupational Therapy Assistant	70.00	47.00
Online Internet Facilitator	7,000.00	7,000.00
Optometrist	140.00	93.00
Osteopathic Physician and Surgeon	200.00	183.00
Online Prescriber	200.00	183.00
Existing Utah licensee/compact	40.00	
Compact license	200.00	183.00
Restricted Associate Physician (7-1-18)	200.00	183.00
Outfitter	150.00	50.00
Pharmacy (all Class A-B-C-D-E)	200.00	103.00
Online Contract Pharmacy (Class A or B only)	200.00	103.00

Occupation/Profession	Application Fee	Renewal Fee
Pharmacy		
FBI Fingerprint file search \$15.00 per person		
BCI Fingerprint file search \$20.00 per person		
Pharmacist	110.00	63.00
Pharmacy Intern	100.00	N/A
Pharmacy Technician	60.00	47.00
Pharmacy Technician Trainee	50.00	47.00
Dispensing Medical Practitioner	110.00	63.00
Dispensing Medical Practitioner		
Clinic Pharmacy	200.00	103.00
Physical Therapist	70.00	47.00
Physical Therapist Assistant	60.00	47.00
Trigger point dry needle pract. regis.	50.00	-----
Physician and Surgeon	200.00	183.00
Online Prescriber	200.00	183.00
Physician Educator Type I	200.00	183.00
Physician Educator Type II	200.00	183.00
Existing Utah licensee/compact	40.00	
Compact license	200.00	183.00
Restricted Associate Physician (7-1-18)	200.00	183.00
Physician Assistant	180.00	123.00
Plumber (all classifications)	110.00	63.00
Continuing Education Course Approval	40.00	
Plumber Tracking Fee	1.00/per credit hour	
Apprentice Plumber Tracking Fee	.24/per credit hour	
Podiatric Physician	200.00	103.00
Pre-Need Funeral Arrangement Sales Agent	85.00	73.00
Private Probation Provider	85.00	63.00
Professional Engineer	110.00	63.00
Education/Enforcement Fund Surcharge	10.00	10.00
Professional Geologist	150.00	123.00
Education/Enforcement Fund Surcharge	15.00	15.00
Professional Land Surveyor	110.00	63.00
Education/Enforcement Fund Surcharge	10.00	10.00
Professional Structural Engineer	110.00	63.00
Education/Enforcement Fund Surcharge	10.00	10.00
Psychologist	200.00	128.00
Certified Psychology Resident	85.00	N/A
Behavior Analyst License	120.00	93.00
Assistant Behavior Analyst License	120.00	93.00
Behavior Specialist Registration	85.00	78.00
Assistant Behavior Specialist Regis.	85.00	78.00
Radiologic Technologist	70.00	47.00
Radiology Practical Technician	70.00	47.00
Radiologist Assistant	70.00	47.00
Recreation Therapy - all classifications	70.00	47.00

Occupation/Profession	Application Fee	Renewal Fee
Residence Lien Recovery Fund Registrants		
Initial Assessment	195.00	N/A
Special Assessment Fee	112.00	N/A
2011 Assessment Fee	105.00	N/A
Voluntary regis. processing fee	25.00	N/A
Post-claim laborer assessment	20.00	N/A
Laborer beneficiary claim fee	15.00	N/A
Beneficiary claim fee	120.00	N/A
Late fee	20.00	N/A
Reinstatement of lapsed registration	50.00	N/A
Certificate of Compliance fee	30.00	N/A
Respiratory Care Practitioner	60.00	52.00
Security Services		
FBI Fingerprint file search \$15.00 per person		
BCI Fingerprint file search \$20.00 per person		
Armored Car Company	330.00	203.00
Replace/Change qualifier	50.00	N/A
Education/Trng Program Approval	300.00	103.00
Contract Security Company	330.00	203.00
Replace/Change qualifier	50.00	N/A
Education/Trng Program Approval	300.00	103.00
Armed Private Security Officer	60.00	42.00
Unarmed Private Security Officer	60.00	42.00
Armored Car Security Officer	60.00	42.00
Social Work		
Social Service Worker	85.00	78.00
Certified Social Worker	120.00	93.00
Certified Social Worker Intern	85.00	N/A
Certified Social Worker Externship	85.00	N/A
Clinical Social Worker	120.00	93.00
Speech-Language Pathologist	70.00	47.00
Speech-Language Pathologist & Audiologist	70.00	47.00
Substance Use Disorder Counselor		
Licensed Advanced Counselor	85.00	78.00
Licensed Counselor	85.00	78.00
Certified Advanced Counselor	70.00	N/A
Certified Counselor	70.00	N/A
Certified Advanced Counselor Intern	70.00	N/A
Certified Intern	70.00	N/A
UBC Surcharge	0.08%	N/A
Veterinarian	150.00	73.00
Intern	35.00	N/A
Vocational Rehabilitation Counselor	70.00	47.00

**OTHER FEES CHARGED BY THE DEPARTMENT/DIVISION**

Verification of Licensure/ Custodian of Record	20.00
Disciplinary Action File/Order	12.00 per disciplinary case
Booklets	10.00 or cost
Photocopies	.30/per copy
Returned Check Charge	20.00
Duplicate License	10.00
Temporary License	50.00
Late Renewal Fee	20.00
Reinstatement Fee	50.00
Inactive/Emeritus/Reactivation Fee	50.00
Change/Replace Qualifier on any license	50.00
Priority Application Processing Fee	75.00
Fingerprint Processing Fee for non-Dept of Commerce applicants	10.00
Duplicate of Recorded Meeting CD	12.00
Public Access of Admin. Action Amend Fee (HB118-2016)	200.00

# STATE CONSTRUCTION REGISTRY (SCR) FEES

(NOTE: No SCR fees will be collected through DOPL. They are listed on the fee schedule in order to allow Utah Interactive to collect the fees on behalf of DOPL.)

<u>Service</u>	<u>Pricing</u>	
	<u>Online Method</u>	<u>Offline Method</u>
Notice of Construction Loan	8.00	15.00
Notice of Loan Default	----	-----
Building Permit (filed by city)	----	-----
Notice of Commencement	7.50	15.00
Appended Notice of Commencement	7.50	15.00
Notice of Retention	1.25	8.00
Preliminary Notice	1.00	6.00
Withdrawal of Preliminary Notice	----	-----
Notice of Intent to Complete	8.00	16.00
Notice of Remaining to Complete	1.25	6.00
Notice of Completion	7.50	15.00
Required Notifications	----	6.00
Requested Notifications	10.00	25.00
Receipt Retrieval (within 2 years)	1.00	6.00
Receipt Retrieval (after 2 years)	5.00	12.50
Public Search	1.00	-----
Annual Account Setup Fee (auto bill to cc)	60.00	75.00
Annual Account Setup Fee (invoice)	100.00	125.00

**641A.065 - "Practice of clinical professional counseling" defined.**

Recommend striking "if the assessment or treatment is provided by a person who, through the completion of coursework or supervised training or experience, has demonstrated competency in the assessment or treatment of couples or families as determined by the Board." (subsection 3, b)

-and-

The diagnosis or treatment of a psychotic disorder (subsection 3, d)

This will open up CPC practice scope to treat couples and families, as well as individuals with schizophrenia and other psychotic disorders, both likely resulting in increased behavioral health workforce development as these restrictions appear nowhere else in the United States.

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**641A.080 "Practice of marriage and family therapy" defined.**

Recommend striking "The diagnosis or treatment of a psychotic disorder" (subsection 2, a)

This will expand practice scope to include treatment of individuals with schizophrenia and other psychotic disorders, likely resulting in increased behavioral health workforce development as this restriction appears nowhere else in the United States.

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**641A.100 Qualifications of members; removal for misconduct.**

Recommend changing Board composition to three MFTs, three CPCs, and three public members (subsection 1, a-c)

In response to *Dunning* case from North Carolina and at the suggestion of Board legal counsel, this will balance the representation on the Board by increasing public membership

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**641A.235 License: Issuance; expiration; proration of fee.**

Recommend changing to bi-annual renewal on anniversary date of original independent license (subsection 2)

Advantages are manifold. First, it will encourage attendance at extended conferences where continuing education credits exceed the 20 required annually. Second, it will space out renewals throughout the calendar year, thus ensuring a more even revenue flow. Third, it will ease the burden on both staff who process renewal applications and verify CEUs. Fourth, it pulls into alignment this Board's practices with those of other professions that no longer perform annual renewals.

-----  
**641A.241 Expedited license by endorsement: Requirements; procedure for issuance.**

Recommend a copy/paste addition of subsection 5 from NRS 641A.242.

While the Board recognizes the legislature's desire to give a preferential nod to veterans' reciprocity licensing, it believes that what is good for the proverbial goose is likely just as beneficial to the entire gander. In keeping with the spirit of improving Nevada's behavioral health workforce development, this will grant licenses faster and, subsequently, get citizens treated with fewer care delays.

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**641A.290 Fees.**

Recommend increasing fees and adding new fees. Some of these might include, but are not limited to; intern renewal, intern extension, supervisor approval, re-examination of academic review, CEU course application, CEU provider application, CD mailing lists, etc. Dollar amounts are to be determined but the Board would like to increase - at bare minimum - renewal fees to a large cap in statute that would be regulated through NAC to small step increases not to be increased except through full regulatory process.

This is obviously suggested to increase revenue. Presently the Board's budget is around \$160k annually, which cannot afford many necessities, including a strong enough salary to attract a qualified full-time executive director, a complaint investigator, and market-competitive wages (plus fringe) for office staff, which they currently do not receive.

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Up for consideration next meeting (May 25) is to evaluate **NRS 641A.2872 Marriage and family therapist interns: Period of validity; eligibility for renewal; expiration** and **641A.2882 Clinical professional counselor interns: Period of validity; eligibility for renewal; expiration** (subsection 2, b in both) because of their conflict with 641A.2878 and 641A.2888 (subsection 1 in both), respectively.

As currently written, 2878 and 2888 state that interns can change supervisors and their agreements and merely have to notify the Board. However, 2872 and 2882 state that internships terminate with the termination of a supervision agreement, which clearly must happen with any supervisory change. Both cannot exist simultaneously so the Board will be deciding whether or not to support amending the language in one section or the other.