

**STATUTES AUTHORIZING FINGERPRINT-BASED BACKGROUND CHECKS  
AND ASSOCIATED FEES FOR PROFESSIONAL AND OCCUPATIONAL  
LICENSING BOARDS**

**GROUP 1**

Group 1 consists of boards that have no language in their perspective *Nevada Revised Statutes* (NRS) or *Nevada Administrative Code* (NAC) chapters referencing a requirement for applicants to submit fingerprints or a background investigation.

| <b>NRS</b> | <b>Board Name</b>   |
|------------|---|
| 623        | State Board of Architecture, Interior Design and Residential Design   |
| 623A       | State Board of Landscape Architecture                                 |
| 625        | State Board of Professional Engineers and Land Surveyors              |
| 636        | Nevada State Board of Optometry                                       |
| 637        | Board of Dispensing Opticians   |
| 637B       | Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board |
| 638        | Nevada State Board of Veterinary Medical Examiners                    |
| 640A       | Board of Occupational Therapy   |
| 643        | State Barbers' Health and Sanitation Board                            |
| 644        | State Board of Cosmetology  |
| 656        | Certified Court Reporters' Board of Nevada                            |

**GROUP 2**

Group 2 boards charge an applicant the amount established by the Central Repository for fingerprint-based background checks, or only act as a “middle man” to forward the applicant’s money order and authorization form to the Department of Public Safety.

| <b>NRS</b> | <b>Board Name</b>        | <b>Authorization to Fingerprint and Charge a Fee</b>  | <b>Fee Charged</b> |
|------------|--------------------------|---|--------------------|
| 624        | State Contractors' Board | <a href="#">NRS 624.265</a> (2): Must submit to the Board completed fingerprint cards and a form authorizing a background investigation; (4): The fee must not exceed the sum of the amounts charged by the Central Repository. | \$36.25            |

| NRS  | Board Name                                | Authorization to Fingerprint and Charge a Fee  | Fee Charged                              |
|------|---|--|--|
| 631  | Board of Dental Examiners of Nevada       | <p><a href="#">NRS 631.220</a> (1)(c): Submit with the application a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository.</p> <p>There is no charge to the applicants for fingerprint background checks. This service it is included in the application fee. The costs incurred by the Board to process fingerprints is:</p> <p>(a) Tamper proof stickers - \$214.70<br/> (b) Fingerprints cards - 1000 cards \$125.00<br/> (c) Printing of agency number on cards - \$50.00<br/> (d) Fingerprint processing fee - \$36.25 per applicant</p> | Included as part of the application fee. |
| 634  | Chiropractic Physicians' Board of Nevada  | <a href="#">NRS 634.131</a> (4): The fee must not exceed the sum of the amounts charged by the Central Repository.   | \$36.25                                  |
| 634A | State Board of Oriental Medicine          | <a href="#">NRS 634A.110</a> (1)(c): Submit with the application a complete set of fingerprints which the Board may forward to the Central Repository.   | \$36.25                                  |
| 635  | State Board of Podiatry                   | <a href="#">NRS 635.067</a> : Applicant shall submit to the Board a complete set of fingerprints to the Central Repository.  | \$36.25                                  |
| 639  | State Board of Pharmacy                   | <p><a href="#">NRS 639.500</a> (1): Each applicant for a license to engage in wholesale distribution shall submit with the application a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository.</p> <p><a href="#">NAC 639.5931</a>: A person who is required to submit a complete set of his or her fingerprints to the Board pursuant to <a href="#">NRS 639.500</a> or <a href="#">639.505</a> or <a href="#">NAC 639.593</a> must submit the fingerprints electronically in a format prescribed by the Board.</p>                          | \$36.25                                  |
| 640  | State Board of Physical Therapy Examiners | <p>Physical Therapists: <a href="#">NRS 640.090</a> (1)(d): Submit to the Board with the application a complete set of fingerprints which the Board may forward to the Central Repository.</p> <p>Physical Therapists' Assistants: <a href="#">NRS 640.250</a> (4): Submit to the Board with the application a complete set of fingerprints which the Board may forward to the Central Repository.</p>   | \$36.25                                  |
| 640B | Board of Athletic Trainers                | <a href="#">NRS 640B.310</a> (1)(e): Submit a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository.   | \$36.25                                  |

| <b>NRS</b> | <b>Board Name</b>   | <b>Authorization to Fingerprint and Charge a Fee</b>   | <b>Fee Charged</b> |
|------------|---|--|--------------------|
| 641        | Board of Psychological Examiners  | <p><a href="#">NRS 641.160</a> (1)(b)(2): Submit a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository; or written notification stating that the set of fingerprints were taken and directly forwarded electronically or by other means to the Central Repository.</p> <p>The Board does not charge a fee for fingerprints directly to the applicant. As a state exam is required for licensure and they are only offered in Reno and Las Vegas, the Board encourages the LiveScan option. Unless they are unable to complete a LiveScan, the Board charges the fee for the fingerprints as stated on the Department of Public Safety website.</p> | \$36.25            |
| 641A       | Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors <sup>1</sup> | <a href="#">NAC 641A.065</a> (1)(g): Submit a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository.   | \$36.25            |
| 641B       | Board of Examiners for Social Workers   | <a href="#">NRS 641B.202</a> : Each applicant for a license must submit to the Board a complete set of fingerprints which the Board may forward to the Central Repository.   | \$36.25            |
| 641C       | Board of Examiners for Alcohol, Drug and Gambling Counselors  | <a href="#">NRS 641C.260</a> (2): Submit a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository.  | \$36.25            |
| 648        | Private Investigator's Licensing Board  | <p><a href="#">NRS 648.080</a> (5): Every application for a license must contain a complete set of fingerprints which the Board may forward to the Central Repository.</p> <p><a href="#">NAC 648.3403</a><sup>2</sup> (1) establishes fees for fingerprint cards and electronic submission of \$95 and \$85 respectively; however, the Board stated they are in the process of amending the regulation.</p>   | \$36.25            |

<sup>1</sup> Chapter 641A of NRS ("Marriage and Family Therapists and Clinical Professional Counselors") is silent in requiring fingerprint-based background checks.

<sup>2</sup> Regulation is in the process of being amended to reflect one fees, \$36.25.

### GROUP 3

Group 3 consists of boards that charge an applicant more than the amount established by the Central Repository for fingerprint-based background checks, as well as boards that did not provide information to clarify actual costs.

| NRS  | Board Name   | Authorization to Fingerprint and Charge a Fee  | Fee Charged             |
|------|--|--|-------------------------|
| 625A | Board of Registered Environmental Health Specialists | <p><a href="#">NRS 625A.100</a> (1)(b): Applicants shall submit to the board a complete set of fingerprints; and (c) the required fee.</p> <p>Fingerprinting <a href="#">procedures outlined</a> by the Board states the applicant must receive manual hard copy cards from the Board.</p>   | <a href="#">\$55.00</a> |
| 628  | Nevada State Board of Accountancy                    | <p><a href="#">NRS 628.190</a> (1)(d): Submit to the Board a complete set of fingerprints and written permission authorizing to forward the fingerprints to the Central Repository.</p> <p>The Board charges applicants a fee of \$250 for licensure as a Certified Public Accountant (CPA). Included in the application fee is the cost of the background check. <a href="#">NAC 628.016</a> establishes the Boards fees, which include the background check not to exceed \$100.</p> | Not to exceed \$100.    |
| 630  | Board of Medical Examiners                           | <a href="#">NRS 630.167</a> : Each applicant shall submit to the Board a complete set of fingerprints and written permission authorizing to forward the fingerprints to the Central Repository.  | <a href="#">\$75.00</a> |
| 630A | Board of Homeopathic Medical Examiners               | <p><a href="#">NRS 630A.241</a>: Each applicant shall submit to the Board a complete set of fingerprints and written permission authorizing to forward the fingerprints to the Central Repository.</p> <p>The total fee is \$50 per applicant. The fee charged was established at that amount since day one even though the actual costs have changed over the years. Any additional funds derived from the fee cover mailing and processing.</p>                                      | <a href="#">\$50.00</a> |
| 632  | State Board of Nursing                               | <p><a href="#">NRS 632.344</a>: Applicant shall submit to the Board a complete set of fingerprints to the Central Repository.</p> <p>The Board of Nursing has their own LiveScan machine. The total fee charged an applicant for processing a fingerprint-based background check is</p>  | <a href="#">\$40.00</a> |

| NRS  | Board Name   | Authorization to Fingerprint and Charge a Fee  | Fee Charged   |
|------|--|--|---|
|      |  | \$40. Of that \$40, \$36.25 is forwarded to the Nevada Department of Public Safety for processing the fingerprints. Thus, for every fingerprint captured, the State Board of Nursing retains \$3.75. The money retained by the State Board of Nursing is used to offset the costs of capturing the fingerprints.   |   |
| 633  | State Board of Osteopathic Medicine                  | <p><a href="#">NRS 633.309</a>: Each applicant for a license, except a temporary or special license, must submit to the Board a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository.</p> <p>As of July 1, 2018, (for FY 2018–2019 budget purposes) the fingerprint fees charged to licensee applicants will be reduced to \$50 to reflect the actual total cost for both regular and electronic, including: (1) \$36.25 for both types of fingerprint cards; and, (2) Approximately \$13 to mail the results via a Fed Ex envelope to the Department of Public Safety.</p> | \$50.00   |
| 640C | Board of Massage Therapists                          | <p><a href="#">NRS 640C.400</a> (2)(b)(5): Unless already licensed by the Board of Cosmetology, submit a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository.</p> <p>Background check fees are currently under evaluation and contracts are scheduled to be issued soon. The costs associated with backgrounds include a vendor fee ranging from \$14 to \$21 per person depending on the vendor. Additional costs can include investigations, postage, or rejected results needing to be re-submitted.</p>  | <a href="#">\$85.00</a>   |
| 642  | Nevada Funeral and Cemetery Services Board           | <a href="#">NRS 642.511</a> : An applicant for any license, permit or certificate issued by the Board must submit a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository.   | <a href="#">No breakdown of fees (\$375)</a>                                |
| 654  | Board of Examiners for Long-Term Care Administrators | <a href="#">NRS 654.150</a> (4): Submit with the application: (a) A complete set of fingerprints and written permission authorizing the Board to forward the fingerprints to the Central Repository; and (b) a fee to cover the actual cost of obtaining the report from the Federal Bureau of Investigation.  | <a href="#">Cards - \$60.00</a><br><br><a href="#">Electronic - \$15.00</a> |

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