



Nevada Department of Corrections

NOTIS Nevada Offender Tracking Information System

Presentation to the
Advisory Commission on the Administration of Justice
June 29, 2018

NOTIS

Nevada Offender Tracking Information System

NOTIS tracks more than offenders. NOTIS has over 450 reports including:

- Incidents
- Shift Logs
- Parole Actions
- Education
- Parole Risk assessments
- Program qualifications
- Case notes
- PREA
- Victim Services
- STG affiliations

NOTIS

Offender Demographics

Numerous offender demographic information is input into NOTIS. For example:

- The crimes for which the offender was convicted
- Criminal history
- Religious affiliation
- Foster care history
- Substance abuse history
- Education Level
- And other data used to properly classify and place the offender where appropriate programs will be offered.

NOTIS

Tracking Offender Specific Data

- DNA and other court ordered testing is tracked in NOTIS. This module can also track random drug screenings as conducted by the facilities.
- NOTIS retains all data for the offender on *prior* bookings. Thus, NDOC staff can review medical, dental, and psychological history for any offender, along with:
 - Work history
 - Program assignment
 - Disciplinary actions
 - And prior cases

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Tracking Offender Specific Data

- Offender dietary restrictions are recorded in NOTIS
 - This includes dietary preferences based on religion, and medical dietary restrictions
- NOTIS has the capacity to track diets and meals by location
- NOTIS records all medical, dental, and psychological data on an offender.
 - NOTIS interfaces with our pharmacy system

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Tracking Offender Specific Data

- All parole actions are recorded in NOTIS
- NOTIS retains records of all hearings to include:
 - Votes and vote reasons, including guidelines used for the voting
 - Conditions of parole and parole release
 - Hearing notes, comments, and other details

HEARING DETAILS - (OIDHEARD)

ID#	Last Name	Given Name 1 (First)	Given Name 2	Suffix	[DOB]	Alerts	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
BK#	[Facility]			Status	Classification		
<input type="text"/>	<input type="text"/>			<input type="text"/>	<input type="text"/>		

Hearing Details

Sch. Date	Hear. Date*	Time*	Hear. Type*	Hear. Loc.*	Elig. Date	Action	Next Date	Risk Assess.	GR	Report
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sent. Details Panel Members Votes Comments Case Notes

CS														
A	Case #	Ln#	Ln #	Cnt	Sent. Date	Retro Date	Max Term	Min Term	PED	MPR	PEXD	Status	C	cc
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTIS

Tracking Offender General Data

NOTIS tracks Security Threat Group - STG (commonly called gangs) affiliation by offender, location along with additional STG data.

The Office of the Inspector General can select a specific STG and query for the number of known gang associates by location, and even drill down to the individual gang members incarcerated at that location, in a particular housing unit, or in NDOC as a whole.

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Tracking Facility Operations

NOTIS tracks facility operations, including:

- Incident tracking and reporting
- Correctional officer shift logs
 - Shift log entries can also be tied to a specific offender
- Offender visitation
 - This includes a list of current and past allowed visitors and their relationship to the offender
- Offender disciplinary actions and history is also recorded in NOTIS.

NOTIS Data Uses

NDOC reports on all kinds of statistics

NDOC reports statistics on matters from grievances to peanut butter, and everything in between

- Ethnic and offense group trends
- Specific trends with regard to gang-related crimes
- Age of the offender at conviction as compared to age of the offender at first arrest etc.
- Evidence-based programming
- Education programs availability and education goals attained during incarceration.
- Length of stay vs. Actual sentence (offenders are given a 24 - 60 sentence, but with parole grants, meritorious credits, etc., the average length of stay is more like 42 months).
- Studies are done for the aging offender population
- Medical issues - trends on diseases - communicable disease statistics

NOTIS is a Proprietary Program

Syscon Justice Systems, Inc

NOTIS is changeable with regard to user options; however, it is not easily changeable with regard to the actual input screens - called Oracle Forms. Example:

An officer needs additional options for body markings, piercings, tattoos, etc. Those options can be added easily.

However, if the request was to add a new input section to the screen where info is keyed in, or a new header or pop-up on that screen, that would have required development on the part of Syscon and there would be a cost to NDOC.

NOTIS

Data Collection

NDOC obtains hard copies of data from the courts, Immigration and Customs Enforcement (ICE), Parole and Probation (P&P), the Parole Board, etc. Unfortunately, their information is not "interfaced" with NOTIS or automated in any way. NDOC staff have to manually enter all the information in the available data fields in NOTIS and OSM.

NDOC intake staff access OTIS (Offender Tracking Information System, the tracking system used by P&P) for Pre-Sentence Investigation (PSI) reports. This information also has to be manually keyed into NOTIS requiring hours of staff data entry time. Having an automated system for obtaining the PSI's and the Judgement of Conviction's (JOC) would be a real blessing.

Information received with new commits has to be keyed into NOTIS by hand

Typically we only receive the Judgment Of Conviction (JOC) and usually a Pre-Sentence Investigation (PSI) from the courts.

Clark County only (no other county jails) sends a "NDOC Transport Form" which provides some basic and pertinent behavior info i.e. if they've attempted suicide or escape, any enemies, gang affiliation, moniker, etc.

If applicable we also can get other reports, such as an Incident History which outlines specifics by date, time, type and a "case note" where they enter details, similar to our case notes in NOTIS.

It would be helpful to get information/reports like this from all the jails because it's used for classification purposes, especially if an inmate needs to be referred to mental health for further review/evaluation, or if they've had any "institutional violence" while they were in the jail.

Consolidation of Information Between Agencies

Each county and jurisdiction has their own systems and compiles data their own way. This applies right up to what information is included in the Judgment of Convictions and how the JOC's look. Even just consistency in the JOC would help NDOC staff enter data into NOTIS more efficiently.

Suggestions to help with the continuity of information:

- Give NDOC the same access to court docs for all the counties as we do for Clark County
- Have a single "number/ID" that is used from point of arrest/contact, throughout the jails, justice court, district court, probation/prison/parole to streamline the information sharing process
- Create a single source that all agencies could enter and pull data from using this single id/number. This way everyone would have access to any information they may need

Information Exchange

NDOC manually receives and sends information from many state and Federal agencies:

- SSA - Social Security Administration
- VINE - Victim Information and Notification Every Day
- DMV - Nevada Dept. of Motor Vehicles
- CIPS - the pharmacy system
- IRS - Internal Revenue Service
- DHCFP - Division of Health Care Financing and Policy
- JFA - JFA Institute: prison population simulation modeling and projections
- NCRP - National Corrections Reporting Program
- SCAAP - State Criminal Alien Assistance Program
- NOMADS - Nevada Welfare Case Management System
- VRSS – Veterans Re-entry Search Services
- NCIC – National Crime Information Center
- ICS Enforcer – tracking and investigation of inmate phone calling system
- GangNET – Gang reporting & data collecting software used by NDOC, RGU, LVMPD interfaces with other state and Federal law enforcement agencies.

Information Exchange

Carson City Courthouse	Out Of State Courts	Humboldt County Jail
Churchill County Courthouse	Pershing County Courthouse	Lander County Jail
Clark County Courthouse	Storey County Courthouse	Lincoln County Jail
Carlin City Hall	Washoe County Courthouse	Lyon County Jail
Douglas County Courthouse	White Pine County Courthouse	Mesquite City Jail
Elko County Courthouse	Clark County Detention Center	Mineral County Jail
Esmeralda County Courthouse	Carson City Jail	North Las Vegas Detention Ctr
Eureka County Courthouse	Churchill County Jail	Nye County Jail (Beatty)
Humboldt County Courthouse	Douglas County Jail	Nye County Jail (Pahrump)
Lander County Courthouse	Elko County Jail	Nye County Jail (Tonopah)
Lincoln County Courthouse	Esmeralda County Jail	Pershing County Jail
Lyon County Courthouse	Eureka County Jail	Storey County Jail
Mineral County Courthouse	Federal Jurisdiction North	Washoe County Detention Ctr
Nevada Supreme Court	Federal Jurisdiction South	White Pine County Jail
Nye County Courthouse	Henderson City Jail	

Questions?