



## **NEVADA LEGISLATURE**

### **COMMITTEE TO CONSULT WITH THE DIRECTOR**

*(Nevada Revised Statutes [NRS] 218E.225)*

#### **SUMMARY MINUTES AND ACTION REPORT**

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The Nevada Legislature's Committee to Consult with the Director held its third meeting in Calendar Year 2018 on Wednesday, December 19, 2018, at 8:30 a.m. in Room 4401 of the Grant Sawyer State Office Building, 555 East Washington Avenue, Las Vegas, Nevada. The meeting was videoconferenced to Room 4100 of the Legislative Building, 401 South Carson Street, Carson City, Nevada.

The agenda, minutes, and other meeting materials are available on the Committee's [meeting page](#). The audio or video recording may also be found at <https://www.leg.state.nv.us/Granicus/>. Copies of the audio or video record can be obtained through the Publications Office of the Legislative Counsel Bureau (LCB) ([publications@lcb.state.nv.us](mailto:publications@lcb.state.nv.us) or 775/684-6835).

#### **COMMITTEE MEMBERS PRESENT IN LAS VEGAS:**

Assemblyman Jason Frierson, Chair  
Senator David R. Parks  
Senator Patricia (Pat) Spearman  
Assemblywoman Daniele Monroe-Moreno

#### **COMMITTEE MEMBERS ABSENT:**

Senator Ben Kieckhefer  
Assemblywoman Teresa Benitez-Thompson

#### **LEGISLATIVE COUNSEL BUREAU STAFF PRESENT:**

Rick Combs, Director  
Brenda J. Erdoes, Legislative Counsel, Legal Division  
Risa B. Lang, Chief Deputy Legislative Counsel, Legal Division  
Janet Coons, Manager of Research Policy Assistants, Research Division  
Sylvia A. Wiese, Executive Assistant, Director's Office

*Items taken out of sequence during the meeting have been placed in agenda order.*

## **AGENDA ITEM I—PUBLIC COMMENT**

Chair Frierson called for public comment; however, no testimony was presented.

## **AGENDA ITEM II—APPROVAL OF MINUTES OF THE JUNE 26, 2018, AND AUGUST 30, 2018, MEETINGS**

**MOTION:** Senator Parks moved to approve the minutes for the meetings held on June 26 and August 30, 2018. The motion was seconded by Assemblywoman Monroe-Moreno and passed unanimously.

## **AGENDA ITEM III—REPORT ON LEGISLATIVE COUNSEL BUREAU PREPARATIONS FOR THE 2019 LEGISLATIVE SESSION**

### ***A. Status Report Regarding Major Projects Approved During the 2017 Legislative Session for Completion Prior to the 2019 Legislative Session***

#### **1. Replacement of Component Parts of Elevator Located Near the Assembly Chambers**

Rick Combs, previously identified, reported the \$200,000 contract for replacing component parts of the elevator located near the Assembly Chambers was awarded to Koch Elevator, Reno, Nevada, and the project is 70 percent completed. He said a mechanical inspection with the state elevator inspector is scheduled for Thursday, December 20, 2018, and the contractor is on schedule to complete the project by January 1, 2019.

#### **2. Phase II of Telephone System Upgrade**

Mr. Combs reminded Commission members that the telephone system upgrade is a two-part project; Phase I was approved during the 2015 Session, and Phase II was approved during the 2017 Session. He explained Phase II consisted of replacing the digital handsets with IP phones and cabling, in addition to upgrading various systems to support the new software-based versions of the phone. Mr. Combs added the new system should help the integration with exchange email servers. He reported the new phones will be completely deployed to the legislative campus before the beginning of session, and a savings of \$75,000 was realized by shopping for vendors. Mr. Combs acknowledged some offices on the first and second floors of the west side of the Legislative Building would not receive IP phones due to asbestos in the walls, and there is not enough money in this contract to remove the asbestos.

Responding to a question from Senator Spearman regarding whether a plan exists to remove the asbestos from the Legislative Building, Mr. Combs replied there is no plan at this time due to the size of such a project. He mentioned how dangerous asbestos removal can be, but he offered to discuss the process and cost with the facilities manager.

### **3. Upgrade of Fiber Connecting Legislative Buildings in Carson City**

Mr. Combs reported a local contractor installed the latest type of fiber available in the Legislative Building, the Sedway Office Building (SOB), and the State Printing Office (SPO), which will support a robust wireless system and enhance the software needs in each building. He stated the project has been completed at its proposed budget of \$76,000.

### **4. Update of Videoconferencing Infrastructure Equipment**

Mr. Combs explained the videoconferencing infrastructure equipment needed replacing because maintenance agreements would no longer support it. As a result of the update, he stated the Legislative Counsel Bureau (LCB) is now able to invite people from other locations who have a camera and a microphone to join LCB meetings. Mr. Combs reported the upgrade would be ready prior to the beginning of session, and the project is on budget at \$134,000.

Assemblywoman Monroe-Moreno asked whether the update includes safeguards from hacking.

Mr. Combs stressed that LCB decides whether to allow outside persons access to its system. He said LCB has the most up-to-date tools available to ensure its networks are not hacked, although he cannot guarantee this would never happen.

Chair Frierson asked whether a change in accessibility or speed would be noticeable as a result of the videoconferencing upgrade.

Mr. Combs replied that the upgrade will not affect the video or audio. He acknowledged some additional projects are slated for the Legislative Commission's (LC) consideration for the next biennium that will address the appearance and volume of the videoconferencing system. Mr. Combs said this particular project has improved LCB's ability to use the system. He pointed out that while the LCB guarantees a certain level of quality in sound and visibility with its equipment, it will not be able to control the quality of reception from a remote location using its external equipment when accessing the LCB system.

Senator Parks asked whether the six screens in the committee room are part of the upgrade.

Mr. Combs stated the LCB is in the process of replacing the pull-down screens in committee rooms with conveniently placed monitors so that audience members can more easily view presentations.

### **5. Roofing Repairs and Other Water Intrusion Remediation at Sedway Office Building**

Mr. Combs reported on the roofing repairs and water intrusion remediation at the SOB. He stated the stucco on the pop-out of the west side of the building and on the first floor addition on the east side of the building was replaced. Mr. Combs said the brick on the north and south ends of the building was sealed during the fall to stop water intrusion; however, he noted minor amounts of water entered the building during a recent storm, but the intrusion was much less than previous instances. Mr. Combs stated he will request approval at the next LC meeting to reroof the SOB

and SPO in the upcoming biennium. He mentioned approximately \$75,000 will be left over from this project that could be applied to the costs of the reroofing projects for the next biennium.

***B. Report Regarding New Legislator Training Program for the 2019 Legislative Session***

Mr. Combs reported two of the three phases for the new legislator training have been completed, and the sessions were fully attended by the newly elected legislators. He explained the new legislators recently appointed will be able to review the training sessions by video and will receive the appropriate training materials. Mr. Combs shared that the training evaluations have been extremely positive. He noted many legislators commented that there was not enough time for the policy briefings, which he suggested might prompt consideration of extending the time allotted for training prior to the 2021 Session.

***C. Report Regarding Bill Draft Requests Submitted and Bills Prefiled for the 2019 Legislative Session***

Brenda J. Erdoes, previously identified, reported 966 bill draft requests (BDRs) are currently on the [BDR list](#). She mentioned a few more have been received, which will be added to the list on Monday, December 24, 2018, and the next group of BDRs will be received during session. Ms. Erdoes reported 177 BDRs have been prefiled, of which most are from the Executive and Judicial Branch agencies, and the legislators' BDRs will be prefiled soon.

**AGENDA ITEM IV—PUBLIC COMMENT**

Chair Frierson called for public comment; however, no testimony was presented.

**AGENDA ITEM V—ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 9:01 a.m.

Respectfully submitted,

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Janet Coons  
Manager of Research Policy Assistants

APPROVED BY:

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Assemblyman Jason Frierson, Chair

Date: \_\_\_\_\_

This set of minutes of the Nevada Legislature's Committee to Consult with the Director is an informational service. Meeting materials are on file with the Director's Office of the Legislative Counsel Bureau, Carson City, Nevada.