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**STATE OF NEVADA
BOARD OF EXAMINERS
FOR
ALCOHOL, DRUG AND GAMBLING COUNSELORS**
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To: Sunset Subcommittee
From: Agata Gawronski, MSW, LADC

Date: January 2, 2020
Re: Update on compliance with the provisions of Assembly Bill 457

Assembly Bill 457 required, or authorized, certain behavioral health care boards, including the Board of Examiners for Alcohol, Drug, and Gambling Counselors, to comply with certain requirements; each requirement is listed below, followed by the response of the Board of Examiners for Alcohol, Drug and Gambling Counselors.

Each new member of the Board must complete an orientation, as outlined in A.B. 457, within 60 days after his or her appointment to the Board:

The Board of Examiners for Alcohol, Drug and Gambling Counselors is in compliance with this provision; every Board member received training by the Executive Director which included the following:

- NRS 241-Public Meeting Law;
- NRS and NAC 281A – Ethics in Government;
- Roles of the Board, its members and specific positions, the Executive Director and the Attorney General's Office; and
- Review of the licensure, continuing education and disciplinary processes; office functions and legal exposure of the Board members.

Board members were also afforded the opportunity to participate in the training offered by the Office of the Attorney General concerning boards and commission.

The Board must establish policies concerning compensation and reviewing the performance of the staff of the Board:

The Board of Examiners for Alcohol, Drug and Gambling Counselors adopted Personnel Policies in 2013 which outline the job descriptions, qualifications and responsibilities of the Board's staff and which set forth the annual performance evaluation process.

The Board may enter into agreements with the Department of Health and Human Services to carry out or improve the performance of its duties:

The Board of Examiners for Alcohol, Drug and Gambling Counselors did not have the need to seek assistance from the Department of Health and Human Services.

The Board must adopt online application forms for the issuance or renewal of a license or certificate. These forms must: (1) be available on the Internet Website maintained by the Board:

The Board of Examiners for Alcohol, Drug and Gambling Counselors developed and fully implemented an on-line application process in 2014. Candidates may apply for and renew their licenses online at: www.alcohol.nv.gov. Each applicant receives immediate feedback concerning their application and payment, and data submitted by the applicant is automatically stored upon completion of the application.

Assembly Bill 457 provides an appeals process for persons aggrieved by a determination of a board in refusing to issue or renew a license or certificate or imposing discipline;

The Board of Examiners for Alcohol, Drug and Gambling Counselors went through an appeal process with the Behavioral Health Commission regarding disciplinary action (suspension) imposed on a licensee. The Commission's decision was to overturn the Board's order and restore the license, which was completed with time period allowed.

Should you have any additional questions, please do not hesitate to contact me.

Sincerely,

Agata Gawronski
Executive Director
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