

Wayne J. Thorley

January 15, 2020

Ken Kruse
Legislative Counsel Bureau
Human Resources/Accounting
401 South Carson Street
Carson City, NV 89701
kkruise@lcb.state.nv.us

Dear Mr. Kruse,

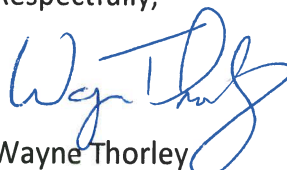
I am writing to apply for the position of Director of the Legislative Counsel Bureau. I have 11 years of experience working as an employee for the State of Nevada, including six years as an employee of the Legislative Counsel Bureau in both the Research Division and Fiscal Analysis Division. My career path has brought increased responsibility with each position I have held, and I am ready to take on the challenges and responsibilities that come with the position of Director of the Legislative Counsel Bureau.

As an employee of the Legislative Counsel Bureau, I worked closely with legislators and became familiar with the legislative process and laws regarding the legislative branch of government. In my current position as Deputy Secretary of State for Elections, I direct the administration of elections for public office for Nevada's 1.8 million registered voters. I also oversee the execution and enforcement of all state and federal election laws.

During my time as an employee for the State of Nevada, I have had success working in high-stress environments with non-negotiable deadlines and a high level of public visibility. I have the experience required to effectively lead large organizations that draw substantial interest from the public and require strong communication skills. I have made numerous presentations before public bodies and am proficient in working with the press.

In closing, I believe my experience as a former employee of the Legislative Counsel Bureau, as well as my experience working for an elected official in the executive branch, makes me uniquely qualified to serve as the Director of the Legislative Counsel Bureau and sets me up for success in the position.

Respectfully,


Wayne Thorley

WAYNE J. THORLEY

Accomplished executive-level government administrator with a successful track record of overseeing high-profile government programs and communicating effectively to the public and the press.

EXPERIENCE

OCTOBER 2015 – PRESENT

DEPUTY SECRETARY OF STATE FOR ELECTIONS, NEVADA SECRETARY OF STATE

Oversees the administration of elections for public office in Nevada. Executes and enforces all state and federal election laws. Implements new processes and programs related to elections as required by law or directed by the Secretary of State.

JANUARY 2015 – OCTOBER 2015

DEPUTY SECRETARY OF STATE FOR OPERATIONS, NEVADA SECRETARY OF STATE

Directed the information technology, personnel, and accounting units within the Office of the Secretary of State. Managed the approximately \$20 million budget for the agency. Maintained four facilities in two cities for the agency employees.

AUGUST 2010 – JANUARY 2015

BUDGETARY PROGRAM ANALYST, NEVADA LEGISLATIVE COUNSEL BUREAU

Provided non-partisan fiscal analysis services to the Nevada Legislature, including reviewing and analyzing budget requests for various state agencies. Staffed the Legislative Bureau of Educational Accountability and Program Evaluation (LeBeape).

SEPTEMBER 2008 – AUGUST 2010

RESEARCH ANALYST, NEVADA LEGISLATIVE COUNSEL BUREAU

Provided in-depth research for legislators, governmental agencies, and members of the public on a variety of topics, including occupational licensing, business and industry, and energy/public utilities. Provided non-partisan policy analysis and other staff services to legislative committees.

EDUCATION

MAY 2007

B.S. IN BUSINESS ADMINISTRATION, UNIVERSITY OF NEVADA, LAS VEGAS

Economics Major

UNFINISHED

M.A. IN ECONOMICS, UNIVERSITY OF NEVADA, LAS VEGAS

Three semesters of coursework completed; not currently pursuing completion.

SKILLS

- Oral and written communication
- Managing government budgets
- Fluent in Spanish (oral and written)
- Administering large, complex government organizations
- Effectively engaging the press

ACTIVITIES

- Board member of the National Association of State Election Directors (NASED).
- Chair of the Electronic Registration Information Center (ERIC).
- Former chair and member of the Nevada Public Employees' Deferred Compensation Committee.
- Volunteer coach for youth soccer and youth hockey.

Wayne J. Thorley

PROFESSIONAL REFERENCES

Scott Gilles, Senior Advisor
Nevada Governor's Office
101 North Carson Street
Carson City, NV 89701

Joe P. Gloria, Registrar of Voters
Clark County, Nevada
965 Trade Drive, Suite A
North Las Vegas, NV 89030

Todd Myler, Manager of Budgets
Nevada Supreme Court – Administrative Office of the Courts
201 South Carson Street, Suite 250
Carson City, NV 89701

Additional professional references are available upon request.