

MEETING NOTICE AND AGENDA

NEVADA LEGISLATURE'S INTERIM FINANCE COMMITTEE

Place of Meeting:

Pursuant to Sections 2 through 9, inclusive, of Chapter 2, *Statutes of Nevada 2020*, 32nd Special Session, pages 9 through 11, there will be no physical location for this meeting. This meeting can be listened to or viewed live over the Internet. The address for the Nevada Legislature's website at <http://www.leg.state.nv.us>. Click on the link: "[View Meetings & Press Conferences.](#)"

Date and Time of Meeting:

**Friday, September 25, 2020
9:00 a.m.**



Agenda Items Included

- C. WORK PROGRAM REVISIONS IN ACCORDANCE WITH NRS 353.220(5)(b) – INFORMATIONAL ONLY – REQUIRED EXPEDITIOUS ACTION WITHIN 15 DAYS.
- D. WORK PROGRAM REVISIONS IN ACCORDANCE WITH NRS 353.220(5)(b) – REQUIRES EXPEDITIOUS ACTION WITHIN 15 DAYS.

STATE OF NEVADA
LEGISLATIVE COUNSEL BUREAU

LEGISLATIVE BUILDING
401 S. CARSON STREET
CARSON CITY, NEVADA 89701-4747
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LEGISLATIVE COMMISSION (775) 684-6800
NICOLE J. CANNIZZARO, *Senator, Chair*
Brenda J. Erdoes, *Director, Secretary*

INTERIM FINANCE COMMITTEE (775) 684-6821
MAGGIE CARLTON, *Assemblywoman, Chair*
Cindy Jones, *Fiscal Analyst*
Mark Krmpotic, *Fiscal Analyst*

MEETING NOTICE AND AGENDA

- Name of Organization: Interim Finance Committee
(*Nevada Revised Statutes* [NRS] 218E.400)
- Date and Time of Meeting: Friday, September 25, 2020
9 a.m.
- Place of Meeting: Pursuant to Sections 2 through 9, inclusive, of Chapter 2, *Statutes of Nevada 2020*, 32nd Special Session, pages 9 through 11, this meeting will be conducted online and there will be no physical location for the meeting. This meeting can be viewed live over the Internet on the Nevada Legislature website at <http://www.leg.state.nv.us>. Click on the link: "[Calendar of Meetings/View](#)." To view the closed captioning for the meeting click on "cc" on the meeting screen.

We are pleased to make reasonable accommodations for members of the public with a disability. If accommodations for the meeting are necessary, please notify Brenda Erdoes, Director of the Legislative Counsel Bureau, at (775) 684-6830 or Director@lcb.state.nv.us, as soon as possible.

Please provide the meeting secretary by email (at NVIFC-PublicComment@lcb.state.nv.us) or facsimile (at (775) 684-6600) or mail (to address above) testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.

Items on this agenda may be taken in a different order than listed. Two or more agenda items may be combined for consideration. An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.

A. ROLL CALL.

B. PUBLIC COMMENT.

Public Testimony under this item may be presented by phone or written comment. Because of time considerations, each caller offering testimony during this period of public comment will be limited to not more than 2 minutes. A person may also have comments added to the minutes of the meeting by submitting them in writing either in addition to testifying or in lieu of testifying. Written comments may be submitted by email (at NVIFC-PublicComment@lcb.state.nv.us) or facsimile (at (775) 684-6600) or mail (to address above) before, during or after the meeting. To dial in to provide testimony during this period of public comment in the meeting, any time after 8:30 a.m. on Friday, September 25, 2020:

Dial: (669) 900-6833

When prompted to provide your Meeting ID, please enter: 915 9857 6076 then press #

When prompted for a Participant ID, please enter #

To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-6990.

C. WORK PROGRAM REVISIONS IN ACCORDANCE WITH NRS 353.220(5)(b) – INFORMATIONAL ONLY – REQUIRED EXPEDITIOUS ACTION WITHIN 15 DAYS (list C available upon request).

*For
Possible
Action*

D. WORK PROGRAM REVISIONS IN ACCORDANCE WITH NRS 353.220(5)(b) – REQUIRES EXPEDITIOUS ACTION WITHIN 15 DAYS (list D available upon request).

E. PUBLIC COMMENT

Public Testimony under this item may be presented by phone or written comment. Because of time considerations, each caller offering testimony during this period of public comment will be limited to not more than 2 minutes. A person may also have comments added to the minutes of the meeting by submitting them in writing either in addition to testifying or in lieu of testifying. Written comments may be submitted by email (at NVIFC-PublicComment@lcb.state.nv.us) or facsimile (at (775) 684-6600) or mail (to address above) before, during or after the meeting. To dial in to provide testimony during this period of public comment in the meeting, any time after *the Chair announces this second period of public comment* on Friday, September 25, 2020:

Dial: (669) 900-6833

When prompted to provide your Meeting ID, please enter: 915 9857 6076 then press #

When prompted for a Participant ID, please enter: #

To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-6990.)

F. ADJOURNMENT.

Notice of this meeting was posted on the Internet through the Nevada Legislature's website at www.leg.state.nv.us. Supporting public material provided to Committee members for this meeting may be requested from Cheryl Harvey or Becky Lowe, Fiscal Secretary, Fiscal Analysis Division, Legislative Counsel Bureau, at (775) 684-6821 or by email at fiscal@lcb.state.nv.us and is/will be available through the Nevada Legislature's website at www.leg.state.nv.us

C.

WORK PROGRAM REVISIONS IN ACCORDANCE WITH NRS 353.220(5)(b) –
INFORMATIONAL ONLY – REQUIRED EXPEDITIOUS ACTION WITHIN 15 DAYS

C. WORK PROGRAM REVISIONS IN ACCORDANCE WITH NRS 353.220(5)(b) – REQUIRED EXPEDITIOUS ACTION WITHIN 15 DAYS. INFORMATIONAL ONLY.

1. Department of Health and Human Services - Aging and Disability Services - Desert Regional Center - FY 2020

Transfer of \$2,938,557 from the Reserve category to the Reserve for Reversion category to correct account coding in Work Program #C52159. Requires Interim Finance approval since the amount transferred to the Reserve for Reversion category exceeds \$75,000. **Work Program #C52711**

2. Department of Health and Human Services - Public and Behavioral Health - Emergency Medical Services - FY 2020

Addition of \$34,891 in Licenses and Fees and \$25,790 in Certification Fees to augment revenues and allow the program to close the State Fiscal Year 2020 budget. Requires Interim Finance approval since the amount added to the Reserve for Reversion category exceeds \$30,000. **Work Program #C51907**

3. Department of Health and Human Services - Public and Behavioral Health - Southern Nevada Adult Mental Health Services - FY 2020

Transfer of \$2,281,503 from the Reserve category to the Reserve for Reversion category to correct account coding in Work Program #C52156. Requires Interim Finance approval since the amount added to the Reserve for Reversion category exceeds \$75,000. **Work Program #C52736**

State of Nevada Work Program

WP Number: C52711

FY 2020

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/02/20	101	402	3279	HHS-ADSD - DESERT REGIONAL CENTER

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		0		0
Total Budgetary & Revenue GLs					0		

Expenditures

CAT	Amount	CAT	Amount
86	(2,938,557)		
93	2,938,557		
Sub Total Category Expenditures		<u>0</u>	

Remarks

This work program corrects the account coding in work program C52159 by transferring funds from the Reserve category to the Reserve for Reversion to General Fund category.

Total Budgetary General Ledgers and Category Expenditures (AP) 0

mwinebar
Authorized Signature

09/02/20
Date

Controller's Office Approval

Requires Interim Finance approval since Expedious Action submitted pursuant to NRS 353.220(5)(b) on September 2, 2020. 15 day clock expires September 17, 2020.

**STATE OF NEVADA
DHHS - AGING AND DISABILITY SERVICES DIVISION**

**Budget Account 3279 - HHS-ADSD - DESERT REGIONAL CENTER
Work Program C52711
Fiscal Year 2020**

Submitted September 2, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

Desert Regional Center (DRC) provides support services for people of all ages with intellectual and/or developmental disabilities and their families. DRC serves the greater Las Vegas area and Clark County with the exception of the majority of the outlying rural areas of Clark County. Most services are funded by Medicaid through the Home and Community Based Waiver and Targeted Case Management. Each individual eligible for services is assigned a Service Coordinator that supports the individual with monitoring, assessing, referral and linkage to requested services through the person-centered planning process, with the goal of self-sufficiency, community inclusion and meaningful life. Additional services provided through DRC include respite; family preservation program; various levels of residential supported living arrangements to include 24 hour and intermittent; job training, day programming, and supported employment; psychological and behavioral assessments and intervention; nursing assessments and consultations; and quality assurance oversight. DRC also has a 48-bed licensed Intermediate Care Facility that provides comprehensive and individualized health care and rehabilitation services to individuals to promote their functional status and independence. Statutory Authority: NRS 433 and 435.

Purpose of Work Program

This work program corrects the account coding in work program C52159 by transferring funds from the Reserve category to the Reserve for Reversion to General Fund category.

Justification

Per direction from the Legislative Fiscal Division, this work program corrects an accounting error by transferring funds from the Reserve category to the Reserve for Reversion to General Fund category.

Expected Benefits to be Realized

This will correct an accounting error in work program C52159 per the Legislative Fiscal Division.

Explanation of Projections and Documentation

Budget Status Report
Fund Map

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

There is no other alternative.

Department of Health & Human Services
Aging and Disability Services Division
BA 3279 DESERT REGIONAL CENTER
Leg Approved Fund Map (Including Approved Work Programs)
SFY 2020

	2501	3849	3860	3861	3862	3864	4103	4201	4252	4601	4669	4750	Totals
	State General Fund	Client Co-Pay ICF/ID	MEDICAID ICF/ID	MEDICAID HCB Waiver	MEDICAID Targeted Case Mgmt.	MEDICAID Admin. Billing Cost Allocation	County Reimburse-ments	EITS Rent Reimburse-ments	Excess Property Sales	General Fund Salary Adjustment	Transfer from CRF	Trans from DHHS - Director (Title XX)	
REVENUES													
REVENUE AUTHORITY	83,235,107	212,178	7,191,776	63,837,710	4,017,640	3,305,687	2,958,951	3,876	17,340	0	298,070	741,477	165,819,812
Approved Work Programs	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Adjustments	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Revenue	83,235,107	212,178	7,191,776	63,837,710	4,017,640	3,305,687	2,958,951	3,876	17,340	0	298,070	741,477	165,819,812
Cat EXPENDITURES													
01 Salaries	16,608,961	151,986	5,272,038		4,028,645	2,662,723	430,193				79,862		29,234,408
02 Out-of-State Travel	805					139							944
03 In-State Travel	201,899	1,256	39,572			23,654							266,381
04 Operating	1,180,628	14,927	474,840			206,142		3,876					1,880,413
05 Equipment	51,092		3,058						17,340				71,490
07 Maintenance of Buildings & Grounds	33,096	2,898	91,293			26,680							153,967
08 Professional - Temp Staffing Services	900,592	19,362	609,993										1,529,947
10 Food Services (ICF)	154,643	3,897	124,044										282,584
11 Resident Placement (SLA)	42,691,756			46,384,487			1,883,935						90,960,178
18 Family Support - Respite	1,658,402						645,998						2,304,400
26 Information Services	1,755,037	5,300	180,705			37,667							1,978,709
30 Training	24,527	426	15,457			3,939							44,349
32 APSES Loan Repayment	11,096	473	14,906			4,357							30,832
36 Jobs & Day Training	16,215,448			12,409,908								741,477	29,366,833
50 One Shot - Harmony Information System	0												0
59 Utilities	61,319	2,628	82,793			24,211							170,951
82 ADSD Cost Allocation	1,381,591	8,710	274,397			130,825							1,795,523
86 Reserve				2,938,557									2,938,557
87 Purchasing Assessment	4,816	185	5,815			1,868							12,684
88 Statewide Cost Allocation Plan (SWCAP)	72,197	872	27,473			129,239							229,781
89 AG Cost Allocation	91,536	23	735			64,621							156,915
93 Reserve for Reversion	2,104,758										218,208		2,322,966
95 Deferred Facilities Maintenance	87,000												87,000
Total Expenditure Categories	85,291,199	212,943	7,217,119	61,732,952	4,028,645	3,316,065	2,960,126	3,876	17,340	0	298,070	741,477	165,819,812

	2501	2511	3849	3880	3881	3882	3883	3884	4103	4201	4252	4601	4669	4750	Totals	Per BSR	WPC52711 Difference
	State General Fund	Balance Forward	Client Co-Pay ICFID	MEDICAID ICF/ID	MEDICAID HCB Waiver	MEDICAID Targeted Case Mgmt.	MEDICAID Admin. Billing Info. System Project	MEDICAID Admin. Billing Cost Allocation	County Reimburse- ments	EITS Rent Reimburse- ments	Excess Property Sales	General Fund Salary Adjustment	Trans from Governor's Office	Trans from DHHHS - Director (Title XX)			
REVENUES																	
REVENUE AUTHORITY	83,235,107	0	212,178	7,191,776	63,837,710	4,017,640	0	3,305,687	2,958,951	3,876	17,340	0	298,070	741,477	165,819,812		
Approved Work Programs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Pending Work Programs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total Revenue	83,235,107	0	212,178	7,191,776	63,837,710	4,017,640	0	3,305,687	2,958,951	3,876	17,340	0	298,070	741,477	165,819,812	165,819,812	0
Exp																	
EXPENDITURES																	
01 Salaries	16,605,961		151,886	5,272,038		4,028,645		2,662,723	430,193				79,862		282,34,408	282,34,408	0
02 Out-of-State Travel	805							139							944	944	0
03 In-State Travel	201,899		1,256	39,572				23,654							266,381	266,381	0
04 Operating	1,180,628		14,927	474,840				206,142		3,876					1,880,413	1,880,413	0
05 Equipment	51,092			3,058							17,340				71,490	71,490	0
07 Maintenance of Buildings & Grounds	33,096		2,898	91,293				26,680							153,967	153,967	0
08 Professional - Temp Staffing Services	900,592		19,362	609,993											1,529,947	1,529,947	0
10 Food Services (ICF)	154,643		3,897	124,044											282,584	282,584	0
11 Resident Placement (SLA)	42,891,756				46,384,487				1,883,935						90,960,178	90,960,178	0
18 Family Support - Respite	1,658,402								645,998						2,304,400	2,304,400	0
26 Information Services	1,755,037		5,300	180,705				37,667							1,978,709	1,978,709	0
30 Training	24,527		426	15,457											44,349	44,349	0
32 APSES Loan Repayment	11,096		473	14,906				3,539							30,632	30,632	0
36 Jobs & Day Training	16,215,448				12,409,908			4,357							28,366,833	28,366,833	0
50 One Shot - Harmony Information System	0														0	0	0
59 Utilities	61,319		2,628	82,793				24,211							170,951	170,951	0
82 ADSD Cost Allocation	1,381,591		8,710	274,397				130,825							1,795,523	1,795,523	0
86 Reserve					0										2,938,657	2,938,657	(2,938,657)
87 Purchasing Assessment	4,816		185	5,815				1,668							12,684	12,684	0
88 Statewide Cost Allocation Plan (SWCAP)	72,197		872	27,473				129,239							229,781	229,781	0
89 AG Cost Allocation	91,536		23	735				64,621							156,915	156,915	0
93 Reserve for Reversion	2,104,758				2,938,657								218,208		5,261,523	2,322,866	2,938,657
95 Deferred Facilities Maintenance	87,000														87,000	87,000	0
Total Expenditure Categories	85,291,199	0	212,943	7,217,119	61,732,952	4,028,645	0	3,316,065	2,960,126	3,876	17,340	0	298,070	741,477	165,819,812	165,819,812	0
Revenue Over (Short)	(2,056,092)	0	(765)	(25,943)	2,104,758	(11,005)	0	(10,378)	(1,175)	0	0	0	0	0	0	0	0

State of Nevada Work Program

WP Number: C51907

FY 2020

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY	
DATE _____	
APPROVED ON BEHALF OF	
THE GOVERNOR BY _____	

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
08/13/20	101	406	3235	HHS-DPBH - EMERGENCY MEDICAL SERVICES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			3601	LICENSES AND FEES	34,891	35,141	70,032
			3713	CERTIFICATION FEES	25,790	30,587	56,377
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		60,681		
Total Budgetary & Revenue GLs					60,681	126,409	

Expenditures

CAT	Amount	CAT	Amount
86	25,790		
93	34,891		
Sub Total Category Expenditures		60,681	

Remarks

This work program augments Licenses and Certification Fee revenues, placing them in the Reserves category and the Reserves for Reversion category, allowing the program to close the State Fiscal Year 20 budget.

Total Budgetary General Ledgers and Category Expenditures (AP) **60,681**

mwinebar
 Authorized Signature

09/02/20
 Date

 Controller's Office Approval

Requires Interim Finance approval since Expedious Action submitted pursuant to NRS 353.220(5)(b) on September 2, 2020. 15 day clock expires September 17, 2020.

**STATE OF NEVADA
DHHS - PUBLIC AND BEHAVIORAL HEALTH**

**Budget Account 3235 - HHS-DPBH - EMERGENCY MEDICAL SERVICES
Work Program C51907
Fiscal Year 2020**

Submitted September 2, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

Emergency Medical Services promotes and supports a system that provides prompt, efficient, and appropriate emergency medical care, ambulance transportation, and trauma care to the people of Nevada. Statutory Authority: NRS 450B.

Purpose of Work Program

This work program augments Licenses and Certification Fee revenues, placing them in the Reserves category and the Reserves for Reversion category, allowing the program to close the State Fiscal Year 20 budget.

Justification

The program has received higher than anticipated revenue for renewals of licenses and certification for Emergency Medical Technicians for the Fiscal Year. In order to close the budget, this work program requests additional revenue authority for the revenue sources that have exceeded their current Legislative authority. Excess revenue will be placed in category 86 and category 93.

Pursuant to NRS 450B.1505(1) any money the division receives for the issuance or renewal of a license (a) must be deposited in the State Treasury and accounted for separately in the State General Fund; (b) may be used only to carry out a training program for emergency medical services personnel who work for a volunteer ambulance service or firefighting agency; and (c) does not revert to the State General Fund at the end of any fiscal year.

RGL 3713 Certification Fees are strictly used for the certification and training of emergency medical services personnel and therefore do not revert (pursuant to NRS 450B.1505(1)(b)(c)). Since RGL 3601 Licenses and Fees are used for the licensure of emergency medical services, and not training programs, these funds revert to the State General Fund.

Expected Benefits to be Realized

This work program will establish authority sufficient enough to allow the Emergency Medical Services to close without additional work programs.

Explanation of Projections and Documentation

Please find attached: Budget Status Report, Before & After Fund map, Budget Actual Revenue spreadsheet, and NRS 450B.1505.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

Approval of this work program will allow the SFY 20 budget to close. Any alternative to this work program would make this budget unable to close.

BEFORE

Includes WP C48156, C50195, C49917, 20CA3235

BA 3235 HHS-DBPH - EMERGENCY MEDICAL SERVICES
Legislative Fund Map
SFY 2020

	2501 GENERAL FUND	3504 EMER MED SVCS FOR CHILD GRANT	3601 LICENSES & FEES	3713 CERTIFICATION FEES	4669 TRANSFER FROM CRF	Totals
REVENUE AUTHORITY	685,087	130,000	35,141	30,587	152,493	1,033,308
2511 Balance Forward				110,997		110,997
Total	685,087	130,000	35,141	141,584	152,493	1,144,305
Cat EXPENDITURE CATEGORIES						
01 PERSONNEL SERVICES	366,480	-	-	-	152,493	518,973
03 IN-STATE TRAVEL	12,924	-	-	-		12,924
04 OPERATING	57,115	-	8,846	-		65,961
10 TRAINING EMS	-	-	14,131	-		14,131
11 GRANTS EMS	1,808	-	-	49,991		51,799
16 EMER MED SVC FOR CHILDREN GRANT	-	128,703	-	-		128,703
19 COT STATE LICENSING SYSTEM	30,000	-	-	-		30,000
26 INFORMATION SERVICES	23,091	-	3,209	-		26,300
82 DIVISION COST ALLOCATION	40,346	-	8,268	-		48,614
86 RESERVE	-	-	-	90,561		90,561
87 PURCHASING ASSESSMENT	830	191	248	131		1,400
88 SWCAP	-	1,106	439	901		2,446
93 RESERVE FOR REVERSION	152,493					152,493
Total Expenditure Categories	685,087	130,000	35,141	141,584	152,493	1,144,305
Revenue Over (Short)	-	-	-	-	-	-

AFTER

Includes WP C48156, C50195, C49917, 20CA3235, C51907

REVENUE AUTHORITY	2501 GENERAL FUND	3504 EMER MED SVCS FOR CHILD GRANT	C51907			4669 TRANSFER FROM CRF	Totals	BSR	Pending C51907
			3601 LICENSES & FEES	3713 CERTIFICATION FEES					
2511 Balance Forward	685,087	130,000	70,032	56,377	152,493	1,093,989			
Total	685,087	130,000	70,032	167,374	152,493	1,204,986	1,144,305	60,681	
Cat EXPENDITURE CATEGORIES									
01 PERSONNEL SERVICES	366,480	-	-	-	152,493	518,973	518,973	-	
03 IN-STATE TRAVEL	12,924	-	-	-	-	12,924	12,924	-	
04 OPERATING	57,115	-	8,846	-	-	65,961	65,961	-	
10 TRAINING EMS	-	-	14,131	-	-	14,131	14,131	-	
11 GRANTS EMS	1,808	-	-	49,991	-	51,799	51,799	-	
16 EMER MED SVC FOR CHILDREN GRANT	-	128,703	-	-	-	128,703	128,703	-	
19 COT STATE LICENSING SYSTEM	30,000	-	-	-	-	30,000	30,000	-	
26 INFORMATION SERVICES	23,091	-	3,209	-	-	26,300	26,300	-	
82 DIVISION COST ALLOCATION	40,346	-	8,268	-	-	48,614	48,614	-	
86 RESERVE	-	-	-	116,351	-	116,351	116,351	25,790	
87 PURCHASING ASSESSMENT	830	191	248	131	-	1,400	1,400	-	
88 SWCAP	-	1,106	439	901	-	2,446	2,446	-	
93 RESERVE FOR REVERSION	152,493	-	34,891	-	-	187,384	152,493	34,891	
Total Expenditure Categories	685,087	130,000	70,032	167,374	152,493	1,204,986	1,144,305	60,681	
Revenue Over (Short)	-	-	-	-	-	-	-	-	

3235
 REVENUE
 RGL 3601 & 3713

	FY 20 Actuals	FY 20 Work Program	WP C51907 Request	Revised Revenue Authority
3601	70,032	35,141	34,891	70,032
3713	56,377	30,587	25,790	56,377
	126,409	65,728	60,681	126,409

State of Nevada Work Program

WP Number: C52736

FY 2020

<input type="checkbox"/> Add Original Work Program	<input checked="" type="checkbox"/> XXX Modify Work Program	BUDGET DIVISION USE ONLY DATE _____ APPROVED ON BEHALF OF THE GOVERNOR BY _____		
DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/02/20	101	406	3161	HHS-DPBH - SO NV ADULT MENTAL HEALTH SERVICES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		0		0
Total Budgetary & Revenue GLs					0		

Expenditures

CAT	Amount	CAT	Amount
86	(2,281,503)		
93	2,281,503		
Sub Total Category Expenditures		0	

Remarks

This work program corrects the account coding in work program by transferring funds from the Reserve category to the Reserve for Reversion to General Fund category on work program C52156.

Total Budgetary General Ledgers and Category Expenditures (AP) 0

mwinebar
 Authorized Signature

09/02/20
 Date

 Controller's Office Approval

Requires Interim Finance approval since Expeditious Action submitted pursuant to NRS 353.220(5)(b) on September 2, 2020. 15 day clock expires September 17, 2020.

**STATE OF NEVADA
DHHS - PUBLIC AND BEHAVIORAL HEALTH**

**Budget Account 3161 - HHS-DPBH - SO NV ADULT MENTAL HEALTH SERVICES
Work Program C52736
Fiscal Year 2020**

Submitted September 2, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

Southern Nevada Adult Mental Health Services (SNAMHS) assists adults with mental illness through inpatient and outpatient psychiatric and behavioral health treatment and community-based support services. The goal is to support personal recovery, self-empowerment, community integration, and an enhanced quality of life. The Stein Hospital on the SNAMHS campus provides statewide forensic mental health inpatient services in a secure setting and outpatient services to those individuals who are referred on their own recognizance from the court. The services are provided to those individuals for whom there is a question of their competency to stand trial and are in need of evaluation and/or restoration of competency to stand trial. The facility also treats clients acquitted not guilty by reason of insanity and dangerous un-restorable clients. Statutory Authority: NRS 175, 176, 178, 433 433A, and 433C.

Purpose of Work Program

This work program corrects the account coding in work program by transferring funds from the Reserve category to the Reserve for Reversion to General Fund category on work program C52156.

Justification

Work program C52156 increased the Legislatively approved authority for Client Charges, Medicaid MCOP, Medical Service Charges, Agency Services Fees, Medicaid Charges - B, and Insurance Recoveries; however, it incorrectly placed these additional revenues in the Reserve category. This work program corrects this by moving the authority into the Reserve for Reversion category.

Expected Benefits to be Realized

This will allow SNAMHS to meet the requirement for state fiscal year 2020 closing.

Explanation of Projections and Documentation

Budget status report
Before and after fund maps

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

The alternative would be leave the authority as is, which would prevent the budget from meeting the requirements for state fiscal year 2020 closing.

SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES																
Fund Map - Before C52736																
September 2, 2020																
	2501	3431	3802	3816	3817	3818	3827	3860	3862	3864	4200	4669	4750	4758		
	GENERAL FUND	BEGINNING CASH	CLIENT CHARGE	MEDICAID MCO	MEDICARE	PHOTOCOPIES	SNCAS	MEDICAID OTHER	MEDICAID CASE MGT	MEDICAID ADMIN	INSURANCE RECOVERIES	TRANSFER FROM CRF	TRANS FROM DHHS DIRECTOR	TRANS FROM TREASURER	Difference	
2511	REVENUES	REVENUE AUTHORITY	Balance Forward											TOTALS	Per BSR	
	81,935,429	1,489,944	41,526	1,869,895	1,864,752	17,468	140,141	2,039,397	1,812,556	31,003	244,296	1,631,704	603,236	400,000	94,125,347	
	82,135,389	-	41,526	1,869,895	1,864,752	17,468	140,141	2,039,397	1,812,556	31,003	244,296	1,631,704	603,236	400,000	94,321,307	94,321,307
	EXPENDITURES															
01	Personnel		14,349	1,372,943	1,096,866		139,181	1,736,353	1,115,088		47,561				59,295,035	
03	In State Travel														111,601	
04	Operating					17,468									3,767,007	
07	Maintenance														440,168	
09	Professional														6,433,686	
09	Mental Health Svs														636,564	
11	Psychiatric Residency														790,822	
12	General Medicine														646,134	
14	Food Outreach														1,042,854	
15	Food Outreach														1,442,824	
16	Food Outreach														1,442,824	
18	Transitional Living												603,236		6,593,617	
19	HUD Grant		1,489,944												1,489,944	
24	Mental Health Court														1,125,812	
25	Community Trage Center														-	
26	Information Services														930,082	
30	Training														68,618	
32	APSES Loan Repayments														108,209	
35	Criminal Justice/MH Continuum														825,688	
40	Medications														2,626,233	
51	One-Shots AB520														110,000	
59	Utilities														712,308	
82	Division Cost Allocation														162,472	
86	Reserve														2,281,503	
87	Purchasing Assessment		27,177	496,952	787,886		960	303,044	488,749	31,003	196,735				35,678	
88	Statewide Cost Allocation														208,719	
89	SG Cost Allocation														57,450	
92	Service Cost Allocation														1,820,530	
	Total Expenditure Categories		41,526	1,869,895	1,864,752	17,468	140,141	2,039,397	1,812,556	31,003	244,296	1,631,704	603,236	400,000	94,321,307	94,321,307

State of Nevada Work Program

WP Number: C52156

FY 2020

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY	
DATE	08/24/20
APPROVED ON BEHALF OF THE GOVERNOR BY	
bwooldri	

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
08/18/20	101	406	3161	HHS-DPBH - SO NV ADULT MENTAL HEALTH SERVICES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			3802	CLIENT CHARGE	27,177	14,349	41,526
			3816	MEDICAID MCOP	496,952	1,372,943	1,869,895
			3817	MEDICARE	767,886	1,096,866	1,864,752
			3827	CHARGES FOR SERVICES - N	960	139,181	140,141
			3860	TITLE XIX MEDICAID OT	303,044	1,736,353	2,039,397
			3862	TITLE XIX MEDICAID CASE MGMT	488,749	1,323,807	1,812,556
			4200	INSURANCE RECOVERIES	196,735	47,561	244,296
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		2,281,503		8,012,563
Total Budgetary & Revenue GLs					2,281,503		

Expenditures

CAT	Amount	CAT	Amount
86	2,281,503		
Sub Total Category Expenditures			2,281,503

Remarks
 This work program requests to increase authority to align with actual Fiscal Year 2020 revenue collected.

Total Budgetary General Ledgers and Category Expenditures (AP) **2,281,503**

mwinebar

 Authorized Signature

08/24/20

 Date

 Controller's Office Approval

Does not require Interim Finance approval since WP places funds in reserve only

D.

WORK PROGRAM REVISIONS IN ACCORDANCE WITH NRS 353.220(5)(b) – REQUIRES
EXPEDITIOUS ACTION WITHIN 15 DAYS

D. WORK PROGRAM REVISIONS IN ACCORDANCE WITH NRS 353.220(5)(b) – REQUIRES EXPEDITIOUS ACTION WITHIN 15 DAYS.

1. Office of the Secretary of State – Secretary of State – FY 2021

Addition of \$52,114 in Coronavirus Aid, Relief and Economic Security (CARES) Act, Coronavirus Relief Funds, to prepare for and respond to the COVID-19 pandemic. Requires Interim Finance approval since the cumulative amount added to the Coronavirus Relief Funds - Temps category exceeds 10 percent of the legislatively approved amount for that category. **Work Program #C52917**

2. Governor's Office of Economic Development – FY 2021

Addition of \$20,000,000 of Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Funds transferred from the CARES Act 2020 Account to establish a Nevada COVID-19 Emergency Small Business Recovery Grant Program. Requires Interim Finance approval since the amount added to the Emergency Small Business Recovery Grants category exceeds \$75,000. **Work Program #C52720**

3. Governor's Office of Economic Development – FY 2021

Addition of \$1,050,000 in Coronavirus Aid, Relief and Economic Security (CARES) Act, Coronavirus Relief Funds to develop a comprehensive economic response plan for the immediate effects of the COVID-19 public health emergency. Requires Interim Finance approval since the amount added to the Coordinated Economic Response category exceeds \$75,000. **Work Program #C52915**

4. Governor's Office of Economic Development – FY 2021

Addition of \$1,200,000 in Coronavirus Aid, Relief and Economic Security (CARES) Act, Coronavirus Relief Funds to develop a Nevada Labor Certification Plan and procure a Workforce Skills Matching Platform. Requires Interim Finance approval since the amount added to the Labor Certification Plan category exceeds \$75,000. **Work Program #C52984**

5. Department of Tourism and Cultural Affairs – Tourism Development Fund – FY 2021

Addition of \$4,623,981 in Coronavirus Aid, Relief and Economic Security (CARES) Act funds, to prepare for and respond to the COVID-19 pandemic. Requires Interim Finance approval since the amount added to the CARES Act Grant category exceeds \$75,000. **Work Program #21CA1522**

6. Department of Health and Human Services – Public and Behavioral Health – Health Care Facilities Regulation – FY 2021

Transfer of \$311,482 from the Reserve category to the Temporary Management Services category to fund a temporary facility management services contract, and \$43,297 from the Reserve category to the Cost Allocation category to fund a projected shortfall. Requires Interim Finance approval since the amount added to the Temporary Management Service category exceeds \$75,000. **Work Program #C52880**

7. Department of Health and Human Services – Public and Behavioral Health – Immunization Program – FY 2021

Addition of \$1,828,382 in federal Nevada COVID-19 Vaccine Response grant funds to assist Nevada with planning and distribution of the COVID-19 vaccine. Requires Interim Finance approval since the amount added to the COVID-19 Supplement category exceeds \$75,000. **Work Program #C52948**

State of Nevada Work Program

WP Number: C52917

FY 2021

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/17/20	101	040	1050	SOS - SECRETARY OF STATE

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4669	TRANS FROM CARES ACT	52,114	3,029,900	3,082,014
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		52,114		3,082,014
Total Budgetary & Revenue GLs					52,114		

Expenditures

CAT	Amount	CAT	Amount
12	52,114		
Sub Total Category Expenditures			52,114

Remarks

The purpose of this work program is to establish authority to receive Coronavirus Relief Funds which will fund temporary workers to address backlog which occurred as a result of the COVID-19 pandemic.

Total Budgetary General Ledgers and Category Expenditures (AP) 52,114

_____ **shudder** _____
Authorized Signature

_____ **09/18/20** _____
Date

_____ **Controller's Office Approval** _____

Requires Interim Finance approval since 15 Day Expeditious Action submitted pursuant to NRS 353.220 (5) (b) on Spetember 18, 2020. 15 day clock expires September October 3, 2020.

**STATE OF NEVADA
SECRETARY OF STATE'S OFFICE**

**Budget Account 1050 - SOS - SECRETARY OF STATE
Work Program C52917
Fiscal Year 2021**

Submitted September 18, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

The mission of the Office of the Secretary of State is to effectively and efficiently serve the public by performing statutory duties to: ensure the integrity of elections; facilitate business filings and the Help America Vote Act of 2002 (HAVA) was enacted by Congress and signed into law by President Bush on October 29, 2002. HAVA was a response to the irregularities in voting systems and processes unveiled during the 2000 Presidential Election. This program provides for improving the administration of elections for federal office; educating voters concerning voting procedures, voting rights, and voting technology; improving, acquiring, leasing, modifying, or replacing voting systems and technology for casting and counting votes; establishing and maintaining the statewide voter registration list; provisional voting; and improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing non-visual access for individuals with visual impairments, and providing assistance to Native Americans and individuals with limited proficiency in the English language. Statutory Authority: NRS 293.442.compliance; regulate investment advisors/broker-dealers and protect consumers against securities fraud; preserve certain public records; appoint notaries public, and enforce provisions governing the practice of notaries; register document preparation services and enforce provisions governing their registration and practice; administer and maintain registries for advance directives, domestic partnerships, and ministers; and promote public awareness and education in these and related areas. Constitutional Authority: Article 5, Section 20. Statutory Authority: NRS 225, 240, 122A, 449.900.

Purpose of Work Program

The purpose of this work program is to establish authority to receive Coronavirus Relief Funds which will fund temporary workers to address backlog which occurred as a result of the COVID-19 pandemic.

Justification

As a result of the hiring freeze, the passage of AB4, a tumultuous election cycle, and the surge in customer service requests since the initial outbreak of the COVID-19 virus, the backlog of tasks has continued to grow without abatement. This backlog is strictly the result of the effects of the COVID-19 pandemic. In order to address this backlog, the Office of the Secretary of State requests the hiring of temporary workers. These temporary workers would spend 100% of their time focused on addressing the backlog created by the COVID-19 pandemic. After receiving training, they would perform the duties described below for 8 hours each day, 5 days each week. There are no additional office supplies required by the hiring of these temporary positions. There are no indirect administrative costs associated with this hiring action. The specific breakdown and justification for these positions are listed below.

Expected Benefits to be Realized

The expected benefits of these positions vary and are unique to each Division/program. The Elections Division will benefit by having an increased capacity to research and provide answers to the continuously growing number of customer service and Public Records requests, as well as an additional analyst who will be able to help support the continued improvement of the elections-related applications and web sites during and after this election cycle. The Securities Division will benefit by having an increased capacity to address cases and conduct applicable research in support of cases currently in-progress. This in turn will increase revenue generation for the state. The Nevada Lockbox and Domestic Partnerships program will benefit through the allocation of a dedicated individual to oversee and manage the programs. This will further increase the revenue generated by the Domestic Partnership program for the General Fund.

Explanation of Projections and Documentation

Supporting documents attached for inclusion in this work program include:

Attachment A - Request for Coronavirus Relief Fund Allocation - SOS
Attachment B - CRF Temps WP#2 Worksheet
BSR as of 09.15.20
BA1050 FY21 Fund Map

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

The alternative to this work program would be to not accept the Coronavirus Relief Funds to hire temporary workers, resulting in continued backlog. The current proposal is preferred as it would enable the SOS staff to resume normal operations and continue to address customer service concerns in a timely manner.

Instructions: Fill in any RED labels as needed. Hide unused rows and columns (do not delete). Format to fit onto 1 or 2 pages max. After the 1st program of the year, the "Revised Authority" from the previous work program becomes the "Current Authority". Only show 3 boxes (either L01-WP-Revised Authority or Current Authority - WP- Revised Authority - see examples).

Office of the Secretary of State
 BA 1050
 Secretary of State

FY 21 Current Authority

	2501	3601	3602	3603	4746	4326	4677	4669	
Revenue	Appropriation Control	Domestic Partnership Fees	Doc Prep App Fee	Doc Prep Renew Fee	Trans from Emergency Mgmt	Treasurer's Interest Distribution	Tras from Operating Account	Trans from CARES Act	L01 Authority
00 Current Year Revenue	15,479,823	63,685	66,575	5,065	-	8,038	45,568	-	\$ 15,668,754
00 2511 Balance Forward from Previous Year	-	-	31,028	10,285	-	-	-	-	\$ 41,313
00 2520 Federal Funds from Previous Year	-	-	-	-	-	-	-	-	\$ -
00 4669 Transfer from CARES Act	-	-	-	-	-	-	-	3,029,900	\$ 3,029,900
Revenue Total	15,479,823	63,685	97,603	15,350	-	8,038	45,568	3,029,900	18,739,967
Expenditures									
01 Personnel	9,783,918	14,168	16,457	4,521	-	8,038	45,568	-	\$ 9,872,670
02 Out-of-State Travel	8,335	-	-	-	-	-	-	-	\$ 8,335
03 In-State Travel	56,269	-	-	-	-	-	-	-	\$ 56,269
04 Operating	1,016,029	33,555	44,720	-	-	-	-	-	\$ 1,094,304
05 Equipment	6,500	-	-	-	-	-	-	-	\$ 6,500
11 Election Expenses	45,655	-	-	-	-	-	-	-	\$ 45,655
12 Coronavirus Relief Funds - Temps	-	-	-	-	-	-	-	29,900	\$ 29,900
13 Credit Card Discount Fees	2,962,181	-	-	-	-	-	-	-	\$ 2,962,181
15 Cyber Sec Enhancement Training	-	-	-	-	-	-	-	-	\$ -
16 AVR	-	-	-	-	-	-	-	-	\$ -
17 Doc Prep Expenses	-	-	-	-	-	-	-	-	\$ -
23 State Business Portal	211,581	-	-	-	-	-	-	-	\$ 211,581
25 Mail In Ballot Election	-	-	-	-	-	-	-	3,000,000	\$ 3,000,000
26 Information Services	1,173,429	-	-	-	-	-	-	-	\$ 1,173,429
29 Uniform Allowance	1,483	-	-	-	-	-	-	-	\$ 1,483
30 Training	17,166	-	-	-	-	-	-	-	\$ 17,166
82 Department Cost Allocation	-	-	-	-	-	-	-	-	\$ -
83 NDOT 800 MHZ Radios Cost Alloc	7,050	-	-	-	-	-	-	-	\$ 7,050
86 Reserve	-	-	31,028	10,285	-	-	-	-	\$ 41,313
87 Purchasing Assessment	16,729	-	-	-	-	-	-	-	\$ 16,729
88 Statewide Cost Allocation Plan	-	6,830	5,398	544	-	-	-	-	\$ 12,772
89 AG Cost Allocation Plan	173,498	9,132	-	-	-	-	-	-	\$ 182,630
93 Reserve for Reversion	-	-	-	-	-	-	-	-	\$ -
Expenditures Total	\$ 15,479,823	\$ 63,685	\$ 97,603	\$ 15,350	\$ -	\$ 8,038	\$ 45,568	\$ 3,029,900	\$ 18,739,967
DIFFERENCE	\$ -	\$ -	\$ (0)	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ (0)

Work Program # 52917

	2501	3601	3602	3603	4746	4326	4677	4669	Work Program
Revenue	Appropriation Control	Domestic Partnership Fees	Doc Prep App Fee	Doc Prep Renew Fee	Trans from Emergency Mgmt	Treasurer's Interest Distribution	Tras from Operating Account	Trans from CARES Act	Total
00 Current Year Revenue									\$ -
00 2511 Balance Forward from Previous Year									\$ -
00 2520 Federal Funds from Previous Year									\$ -
00 4669 Transfer from CARES Act								52,114	\$ 52,114
Revenue Total	-	-	-	-	-	-	-	52,114	52,114
Expenditures									
01 Personnel									\$ -
02 Out-of-State Travel									\$ -
03 In-State Travel									\$ -
04 Operating									\$ -
05 Equipment									\$ -
11 Election Expenses									\$ -
12 Coronavirus Relief Funds - Temps								52,114	\$ 52,114
13 Credit Card Discount Fees									\$ -
15 Cyber Sec Enhancement Training									\$ -
16 AVR									\$ -
17 Doc Prep Expenses									\$ -
23 State Business Portal									\$ -
25 Mail In Ballot Election									\$ -
26 Information Services									\$ -
29 Uniform Allowance									\$ -
30 Training									\$ -
82 Department Cost Allocation									\$ -
83 NDOT 800 MHZ Radios Cost Alloc									\$ -
86 Reserve									\$ -
87 Purchasing Assessment									\$ -
88 Statewide Cost Allocation Plan									\$ -
89 AG Cost Allocation Plan									\$ -
93 Reserve for Reversion									\$ -
Expenditures Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,114	\$ 52,114
DIFFERENCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY 21 Revised Authority

	2501	3601	3602	3603	4746	4326	4677	4669	Revised Authority
Revenue	Appropriation Control	Domestic Partnership Fees	Doc Prep App Fee	Doc Prep Renew Fee	Trans from Emergency Mgmt	Treasurer's Interest Distribution	Tras from Operating Account	Trans from CARES Act	Total
00 Current Year Revenue	15,479,823	63,685	66,575	5,065	-	8,038	45,568	-	\$ 15,668,754
00 2511 Balance Forward from Previous Year	-	-	31,028	10,285	-	-	-	-	\$ 41,313
00 2520 Federal Funds from Previous Year	-	-	-	-	-	-	-	-	\$ -
00 4669 Transfer from CARES Act	-	-	-	-	-	-	-	3,082,014	\$ 3,082,014
Revenue Total	15,479,823	63,685	97,603	15,350	-	8,038	45,568	3,082,014	18,792,081
Expenditures									
01 Personnel	9,783,918	14,168	16,457	4,521	-	8,038	45,568	-	\$ 9,872,670
02 Out-of-State Travel	8,335	-	-	-	-	-	-	-	\$ 8,335
03 In-State Travel	56,269	-	-	-	-	-	-	-	\$ 56,269
04 Operating	1,016,029	33,555	44,720	-	-	-	-	-	\$ 1,094,304
05 Equipment	6,500	-	-	-	-	-	-	-	\$ 6,500
11 Election Expenses	45,655	-	-	-	-	-	-	-	\$ 45,655
12 Coronavirus Relief Funds - Temps	-	-	-	-	-	-	-	82,014	\$ 82,014
13 Credit Card Discount Fees	2,962,181	-	-	-	-	-	-	-	\$ 2,962,181
15 Cyber Sec Enhancement Training	-	-	-	-	-	-	-	-	\$ -
16 AVR	-	-	-	-	-	-	-	-	\$ -
17 Doc Prep Expenses	-	-	-	-	-	-	-	-	\$ -
23 State Business Portal	211,581	-	-	-	-	-	-	-	\$ 211,581
25 Mail In Ballot Election	-	-	-	-	-	-	-	3,000,000	\$ 3,000,000
26 Information Services	1,173,429	-	-	-	-	-	-	-	\$ 1,173,429
29 Uniform Allowance	1,483	-	-	-	-	-	-	-	\$ 1,483
30 Training	17,166	-	-	-	-	-	-	-	\$ 17,166
82 Department Cost Allocation	-	-	-	-	-	-	-	-	\$ -
83 NDOT 800 MHZ Radios Cost Alloc	7,050	-	-	-	-	-	-	-	\$ 7,050
86 Reserve	-	-	31,028	10,285	-	-	-	-	\$ 41,313
87 Purchasing Assessment	16,729	-	-	-	-	-	-	-	\$ 16,729
88 Statewide Cost Allocation Plan	-	6,830	5,398	544	-	-	-	-	\$ 12,772
89 AG Cost Allocation Plan	173,498	9,132	-	-	-	-	-	-	\$ 182,630
93 Reserve for Reversion	-	-	-	-	-	-	-	-	\$ -
Expenditures Total	\$ 15,479,823	\$ 63,685	\$ 97,603	\$ 15,350	\$ -	\$ 8,038	\$ 45,568	\$ 3,082,014	\$ 18,792,081
DIFFERENCE	\$ -	\$ -	\$ (0)	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ (0)

Request for Coronavirus Relief Fund Allocation

Payroll Support Office of Secretary of State Needs

Program(s) Name: Office of the Secretary of State Temporary Assistance

Agency(s) Administering Program: Office of the Secretary of State

Total Amount Requested from CRF: Projected \$54,106

5 temps for approximately 12 weeks at 40hrs a week = \$54,106

Targeted IFC: N/A

Explanation if Expeditious Action: The timeline requires expeditious action to enable the temporary workers to begin their work prior to December 30, 2020 so the benefits identified below can be realized.

Explanation if Other Fed Funds Cover this Cost: There are no other applicable federal funds that could be used to facilitate this request.

How does this transition out/get paid for after 12/30/20? The requested use of temporary workers will end on 12/30/2020, unless additional federal support is identified.

Description –

Summary: The five requested temporary positions are in support of three separate requirements:

(2) positions to support the Elections Division;

(2) positions to support the Securities Division;

(1) position to support the Nevada Lockbox and Domestic Partnership programs.

Of the five positions, the (2) Securities positions and (1) Nevada Lockbox and Domestic Partnership position are directly related to revenue generation for the state General Fund. The (2) Elections positions are vital to the continued improvement of state elections processes and systems and the increasing customer service support requested by concerned voters. All five temp positions mirror FTE positions that were identified as being retained, but unfilled by the state-wide hiring freeze.

Background: As part of the state-wide effort to reduce spending, the Office of the Secretary of State identified 23 positions that could be retained, but held vacant. Of the 23 positions, these five positions have since been identified as being critical to the agencies efforts because of their impact in addressing customer service requests, their direct relation to the agency ability to generate revenue, and the support provided to the Elections division.

As a result of the hiring freeze, the passage of AB4, a tumultuous election cycle, and the surge in customer service requests since the initial outbreak of the COVID-19 virus, the backlog of tasks has continued to grow without abatement. This backlog is strictly the result of the effects of the COVID-19 pandemic. In order to address this backlog, the Office of the Secretary of State requests the hiring of temporary workers. These temporary workers would spend 100% of their time focused on addressing the backlog created by the COVID-19 pandemic. After receiving training, they would the duties

described below for 8 hours each day, 5 days each week. There are no additional office supplies required by the hiring of these temporary positions. There are no indirect administrative costs associated with this hiring action. The specific breakdown and justification for these positions are listed below.

Position	Title of Temp Positions	Total Hours	Eligible Hours	% Spent on C19	Justification
001-002	Securities Division Compliance Audit Investigators (Grade 33 and Grade 35 equivalent)	480	480	100%	These temporary workers will work in the Securities Division. Assigned duties include conducting exams of licensed entities, investment advisors, and others across the state in order to determine compliance. If non-compliance is discovered, they will notify the Securities administrator. Pre-COVID-19, these duties were the responsibility of other FTE positions that have since been frozen. Now that the positions have been frozen, these duties have not been met while the workload continues to increase, creating a significant backlog.
003-004	Elections Division (BPA II and Legal Secretary; Grade 36 and 29 respectively)	480	480	100%	These temporary workers will work in the Elections Division. Assigned duties for the Legal Secretary include answering phones and emails and conducting research in order to address the significant customer service backlog of emails and increased number of phone calls. Assigned duties for the BPA II include supporting the division's project management efforts (including process mapping, requirement gathering, and testing) for continued improvement of elections-related applications. Pre-COVID-19, these duties were the responsibility of other FTE positions. Now that those positions have been frozen, these duties have fallen onto other Elections Division employees leading to a significant backlog.
005	Program Officer 1 (Grade 31)	480	480	100%	This temporary worker will be assigned to the Nevada Lockbox and Domestic Partnership programs. Assigned duties include reviewing authorized entity applications for hospitals, hospices, assisted living, and other medical providers to grant them access full to the Advance Directive Registry. This position sets up access rights, coordinates with and trains an administrative contact for an entity, and monitors the appropriate use of the Advance Directive Registry by an authorized entity. This position will assist with records retention and maintains up-to-date information on the website for both programs. The program officer monitors proposed legislative changes to either program, gives input into potential consequence of proposals, and is charged with implementing any changes that occur, including IT system updates that may be necessary such as after the addition of the Guardianship Registry to the Lockbox. Pre-COVID-19, these duties were the responsibility of another FTE position that have since been frozen. Now that the positions have been frozen, these duties have not been met while the workload continues to increase, creating a significant backlog.

Here is a detailed breakdown of the anticipated costs of each temporary position:

Temp @ Paygrade 29	Hrly Rate	Hours Per Week	Total Cost Per Week	Starting 10/5/20 -12/25/20
1	\$ 19.13	40.00	\$ 765.20	
			<u>\$ 765.20</u>	
Legal Secretary 2		12 weeks		\$ 9,182.40
Temp @ Paygrade 31	Hrly Rate	Hours Per Week	Total Cost Per Week	Starting 10/5/20 -12/25/20
1	\$ 16.61	40.00	\$ 664.40	
20% of \$20.76 an hour paid by DP/DOCPREP Fee's PCN 151			<u>\$ 664.40</u>	
PO 1		12 weeks		\$ 7,972.80
Temp @ Paygrade 33	Hrly Rate	Hours Per Week	Total Cost Per Week	Starting 10/5/20 -12/25/20
1	\$ 22.60	40.00	\$ 904.00	
			<u>\$ 904.00</u>	
Comp/Audit Invest 2		12 weeks		\$ 10,848.00
Temp @ Paygrade 35	Hrly Rate	Hours Per Week	Total Cost Per Week	Starting 10/5/20 -12/25/20
1	\$ 24.56	40.00	\$ 982.40	
			<u>\$ 982.40</u>	
Comp/Audit Invest 3		12 weeks		\$ 11,788.80
Temp @ Paygrade 36	Hrly Rate	Hours Per Week	Total Cost Per Week	Starting 10/5/20 -12/25/20
1	\$ 25.67	40.00	\$ 1,026.80	
			<u>\$ 1,026.80</u>	
BPA 2		12 weeks		\$ 12,321.60
Total				\$ 52,113.60

Expected outcome – The expected benefits of these positions vary and are unique to each Division/program. The Elections Division will benefit by having an increased capacity to research and provide answers to the continuously growing number of customer service and Public Records requests, as well as an additional analyst who will be able to help support the continued improvement of the elections-related applications and web sites during and after this election cycle. The Securities Division will benefit by having an increased capacity to address cases and conduct applicable research in support of cases currently in-progress. This in turn will increase revenue generation for the state. The Nevada Lockbox and Domestic Partnerships program will benefit through the allocation of a dedicated individual to oversee and manage the programs. This will further increase the revenue generated by the Domestic Partnership program for the General Fund.

State of Nevada Work Program

WP Number: C52720

FY 2021

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/04/20	101	102	1526	GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4667	TRANSFER FROM CARES ACT-B	20,000,000	0	20,000,000
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		20,000,000		20,000,000
Total Budgetary & Revenue GLs					20,000,000		

Expenditures

CAT	Amount	CAT	Amount
09	20,000,000		
Sub Total Category Expenditures			20,000,000

Remarks

This work program requests the addition of \$20,000,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds (CRF) transferred from the CARES Act 2020 Account to establish a Nevada COVID-19 Emergency Small Business Recovery Grant Program.

Total Budgetary General Ledgers and Category Expenditures (AP) **20,000,000**

bvale1

Authorized Signature

09/04/20

Date

Controller's Office Approval

Requires Interim Finance approval since 15 Day Expeditious Action submitted pursuant to NRS 353.220(5)(b) on September 15, 2020. The 15 day clock expires on September 30, 2020.

**STATE OF NEVADA
GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT**

**Budget Account 1526 - GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV
Work Program C52720
Fiscal Year 2021**

Submitted September 4, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

The Governor's Office of Economic Development (GOED) works to diversify and strengthen the state's economy by: attracting companies to Nevada; assisting in the retention and expansion of existing Nevada companies; providing support to start-ups; and developing the workforce that will fill the jobs of Nevada's future. In addition, GOED partners with higher education to increase the research and development/commercialization opportunities for targeted Nevada industries, including: Aerospace & Defense; Health Care; Information Technology; Manufacturing & Logistics; Mining; Natural Resource Technologies; and Tourism & Gaming. The office works closely with local, regional and statewide entities to achieve the goals that were first identified in the 2012 GOED State Plan for Excellence in Economic Development, which also includes expanding global exports and increasing foreign investment in Nevada. Statutory Authority: NRS 231.

Purpose of Work Program

This work program requests the addition of \$20,000,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds (CRF) transferred from the CARES Act 2020 Account to establish a Nevada COVID-19 Emergency Small Business Recovery Grant Program.

Justification

Thousands of Nevada's small businesses have been financially affected by the COVID-19 Pandemic. To alleviate the financial burdens caused by COVID-19 and to ensure the longevity of our state's small businesses, the Governor's Office of Economic Development (GOED) is working with the State Treasurer's Office and the Department of Business and Industry to implement a statewide COVID-19 Emergency Small Business Recovery Grant Program using Coronavirus Relief Funds (CRF). GOED and the State Treasurer's Office will administer these funds in coordination with a contracted vendor to review applications and process payments to recipients.

Expected Benefits to be Realized

GOED and the State Treasurer's Office will be able to quickly launch the Nevada COVID-19 Emergency Small Business Recovery Grant Program and provide operational support to small businesses, non-profit organizations, arts and culture organizations, and local Chambers of Commerce impacted by the COVID-19 pandemic. The Program is intended to be flexible and ensure that eligible businesses, non-profits, and other entities can adequately respond to the COVID-19 pandemic, safely reopen, and continue their operations.

Explanation of Projections and Documentation

Attached to this work program are the following documents: 1526 SFY21 Budget Status Report, 1526 SFY21 Before and After Fund Map, Memorandum to GFO for Approval of 15-Day Work Program, Nevada COVID-19 Emergency Small Business Recovery Grant Program Information, and Budget Account File Maintenance Form.

New Positions: No


Summary of Alternatives and Why Current Proposal is Preferred

It is preferred that this work program be approved to allow the launch the Nevada COVID-19 Emergency Small Business Recovery Grant Program to provide operational support to Nevada's eligible small businesses and organizations who have been impacted by COVID-19. Non-approval of this work program would deny assistance to thousands of Nevada's small businesses.

MEMORANDUM

Date: September 4, 2020

To: Susan Brown, Director, Governor's Finance Office

From: Michael Brown, Executive Director, Governor's Office of Economic Development 

cc: Allison Combs, Treasurer Zach Conine, Director Terry Reynolds

Re: Coronavirus Relief Funds – COVID-19 Emergency Small Business Recovery Grants

The Governor's Office of Economic Development (GOED) is requesting an expeditious action for a work program, requested by the Governor's office, to obtain budget authority for emergency funds awarded as part of the COVID-19 CARES Act funding to implement a program to provide operational support to small businesses, non-profit organizations, arts and culture organizations, and local chambers of commerce impacted by the COVID-19 pandemic. Approval of this expeditious action for a work program will allow GOED to access the CARES Act funds to provide needed assistance to eligible businesses and organizations. The Program is intended to be flexible and ensure that eligible businesses, non-profits and other entities can adequately respond to the COVID-19 pandemic, safely reopen and continue their operations.

Summary:

Thousands of Nevada's small businesses have been financially affected by the COVID-19 Pandemic. To alleviate the financial burdens caused by COVID-19 and to ensure the longevity of our state's small businesses, GOED is working with the State Treasurer's Office and the Department of Business and Industry to implement a statewide COVID-19 Emergency Small Business Recovery Grant Program funded with \$20MM of Coronavirus Relief Funds (CRF).

The Governor's Office of Economic Development and the State Treasurer's Office will administer these funds in coordination with a contracted vendor to review applications and process the payments to recipients.

Distribution of Funds:

Upon receipt of CRF, the Governor's Office of Economic Development will distribute funds to the following entities in the corresponding amounts:

- At least \$18MM (90%) will be distributed to small businesses and organizations based upon eligibility, in an amount not to exceed \$20,000 per applicant.
- Not more than \$2MM (10%) will be used for a vendor to develop a new online application template, review applications, assist applicants with technical issues, and process payments.

COVID-19 Emergency Small Business Recovery Grant

The Nevada COVID-19 Emergency Small Business Recovery Grant Program (“Program”) makes \$20 million in Coronavirus Relief Funds (CRF) available to provide operational support to small businesses, non-profit organizations, arts and culture organizations, and local Chambers of Commerce impacted by the COVID-19 pandemic. The Program is intended to be flexible and ensure that eligible businesses, non-profits, and other entities can adequately respond to the COVID-19 pandemic, safely reopen, and continue their operations.

Use of Funds:

Funding may be available to cover different expenses related to working capital (rent, inventory, payroll, etc.), protective equipment (PPE) and protective retrofit due to the COVID-19 Pandemic.

Nevada COVID-19 Emergency Small Business Recovery Grant will be administered through the State’s vendor. (TBD)

Eligible expenses:

General Expenses for Working Capital

- Payroll;
- Rent;
- Utility bills; and
- Inventory.

Protective Equipment and Protective Retrofits

- Personal protective equipment (PPE);
- Supplies for cleaning and sanitation; and
- Expenses related to retrofitting in order to comply with social distancing and other health guidelines.

Who can apply:

- Nevada small businesses (up to 50 employees) - including sole proprietorships, independent contractors and those that are self-employed and home-based businesses;
- Non-profit organizations – (all 501(c) including Chambers of Commerce); and
- For profit and non-profit arts and culture organizations.

Grant Award Levels:

- Businesses and other non-profits can receive up to \$10,000 for any eligible expenses;
- Chambers of Commerce:
 - serving more than 10 businesses can receive up to \$10,000;
 - serving more than 10 businesses can receive up to \$20,000; and
- Arts and Culture organizations can receive up to \$20,000.

Note: *Grant Award Level specifics are still being refined and may change based on stakeholder feedback.*

Eligibility:

To be eligible to receive grant funding under the program, a business must:

- Have experienced and can demonstrate financial hardship due to COVID-19;
- Have a physical location in State (includes home-based businesses)
- Have an active business license as of March 1, 2020 and be in good standing with the State (no liens or judgments, etc.);
- Have no more than 50 employees;
- Have an annual gross revenue under \$4 million; and
- Non-profits, Chambers and arts and culture organizations will not have an employee requirement.

The following entities **are ineligible** for this program:

- Publicly traded companies and their subsidiaries;
- Entities which became operationally after March 1, 2020;
- Those who are not physically located in the State;
- Those with gross annual revenue greater than \$4 million;
- Businesses with more than 50 employees; and
- Businesses illegal under federal law.

Priority of funding:

To the extent funding is available, completed applications will be prioritized in the following order:

- Disadvantaged Business Enterprises
- Arts & Culture Organizations
- Chambers
- Other Businesses
- Other non- profits

Application Process:

The application portal will be housed on the GOED website, and the program will be administered by a third-party organization.

Applicants will be required to complete a simple application form, and upload required documentation directly in the form.

○ **Pre-application Process to determine Eligibility:**

Applicants who are not eligible to receive funds, will not be able to complete the application process through a series of required questions:

- *Is your business a publicly traded company?*
- *Was your business/organization first operational subsequent to March 1, 2020?*
- *Is your business/organization located outside of Nevada?*
- *Do you have gross revenues greater than \$4 million?*

If answer to any of this is YES – business will not pre-qualify.

○ **Determination of Expenses and Funding Resources:**

Applicants will be able to select their individual plans for use of the grant funds by selecting which expense category they need and how much money would be applied to each eligible expense category.

○ **Applicant affirmations/self-certifications:**

All applicants will be required to certify that their business or organizations was closed or was negatively impacted as a result of COVID-19 and/or Governor’s Directive 010: Stay at Home Order, resulting in a material financial need.

Applicants will also be required to outline the economic impact caused by COVID-19 and certify their revenues for both pre- and mid-pandemic.

Applicants will be required to certify its plan of how it intends to use the funds.

Chambers will have to give a short description of services they will provide for the eligible amounts.

Finally, applicants will be required to affirm that all information provided in the application is accurate and that funds will be used for the purposes and amounts specified in the application.

Required documents:

- Nevada State Business License and copies of all local licenses;
- W-2 or payroll schedule;
- W-9 Form Request for Taxpayer Identification Number and Certification; and
- Articles of Incorporation or other relevant organization documents.

Payments to grantees:

Payments under the program will be made directly to eligible applicants.

The program’s operational vendor will distribute payments directly so that grant awardees will not have to register as a State approved vendor with the Controller’s office.

GOED and the Treasurer’s staff will review approvals, denials, and payment amounts prior to payments being sent out by the vendor.

Appendix – Terms and Definitions:

- **Inventory** - refers to all the items, goods, merchandise, and materials held by a business for selling in the market to earn a profit.(Raw **Materials**, Work-In-Progress (WIP), Finished Goods, and Maintenance, Repair, and Overhaul (MRO))

- **Expenses related to retrofitting in order to comply with social distancing and other health guidelines** - Examples may include, but are not limited to:
 - Physical barriers/sneeze guards for bars, restaurants, and gyms to separate customers from employees.
 - Equipment for isolation rooms or other upgrades to ventilation systems.
 - Hand washing/hygiene stations and supplies such as hand disinfectants, wipes and soap.
 - Materials for conducting employee health screening such as touchless thermometers.
 - Face coverings such as masks, face shields and respirators.

Personal Protective Equipment (PPE) to protect employees from COVID-19. Examples may include but are not limited to:

- Respiratory protection, gowns, gloves and eye protection for facilities that have close contact with customers or patients.

- **Profit and or non-profit Arts and Cultural Organizations** - are **defined** as entities which produce, present, promote, and/or preserve artistic products – both visual and performing **arts**, including but not limited to what is generally considered popular **culture**

- **Disadvantaged Business Enterprises**
For the purposes of the CRAG Program, “Disadvantaged Business Enterprises” means a:
 - (1) Women Owned Business;
 - (2) Minority Owned Business;
 - (3) Veteran Owned Business; or
 - (4) Disability Owned Business.

“Women Owned Business” means a business that:

- (1) Is owned by a natural person who is a woman; or
- (2) Has at least 51 percent of its ownership interest held by one or more women.

“Minority Owned Business” means a business that:

- (1) Is owned by a natural person who is a Minority; or
- (2) Has at least 51 percent of its ownership interest held by one or more Minority persons.

“Minority” means a natural person of Black American, Hispanic American, Asian, Pacific American, or Native American ethnicity.

“Veteran-owned business” means a business that:

- (1) Is owned by a natural person who is a veteran; or
- (2) Has at least 51 percent of its ownership interest held by one or more veterans.

“Veteran” has the meaning ascribed to it in NRS 417.005.

“Disability-owned business” means a business that is at least 51% owned, managed, and controlled by a person with a disability.

State of Nevada Work Program

WP Number: C52915

FY 2021

<input type="checkbox"/> Add Original Work Program	<input checked="" type="checkbox"/> XXX Modify Work Program	BUDGET DIVISION USE ONLY DATE _____ APPROVED ON BEHALF OF THE GOVERNOR BY _____		
DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/21/20	101	102	1526	GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4665	TRANSFER FROM CARES ACT-C	1,050,000	0	1,050,000
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		1,050,000		1,050,000
Total Budgetary & Revenue GLs					1,050,000		

Expenditures

CAT	Amount	CAT	Amount
08	1,050,000		
Sub Total Category Expenditures			1,050,000

Remarks

This work program requests the addition of \$1,050,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds (CRF) transferred from the CARES Act 2020 Account to develop an economic response plan to respond to the immediate effects of COVID-19 public health emergency.

Total Budgetary General Ledgers and Category Expenditures (AP) **1,050,000**

bvale1

Authorized Signature

09/21/20

Date

Controller's Office Approval

Requires Interim Finance approval since 15 Day Expeditious Action submitted pursuant to NRS 353.220(5)(b) on September 21, 2020. The 15 day clock expires on October 6, 2020.

**STATE OF NEVADA
GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT**

**Budget Account 1526 - GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV
Work Program C52915
Fiscal Year 2021**

Submitted September 21, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

The Governor's Office of Economic Development (GOED) works to diversify and strengthen the state's economy by: attracting companies to Nevada; assisting in the retention and expansion of existing Nevada companies; providing support to start-ups; and developing the workforce that will fill the jobs of Nevada's future. In addition, GOED partners with higher education to increase the research and development/commercialization opportunities for targeted Nevada industries, including: Aerospace & Defense; Health Care; Information Technology; Manufacturing & Logistics; Mining; Natural Resource Technologies; and Tourism & Gaming. The office works closely with local, regional and statewide entities to achieve the goals that were first identified in the 2012 GOED State Plan for Excellence in Economic Development, which also includes expanding global exports and increasing foreign investment in Nevada. Statutory Authority: NRS 231.

Purpose of Work Program

This work program requests the addition of \$1,050,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds (CRF) transferred from the CARES Act 2020 Account to develop an economic response plan to respond to the immediate effects of COVID-19 public health emergency.

Justification

The Nevada COVID-19 Coordinated Economic Response Plan will ensure that the State can understand and measure the impacts that the COVID-19 Pandemic has had on the State's systems and the economy, while providing the Governor's Office of Economic Development with an actionable COVID-19 response plan that is ready for immediate implementation. The requested funds will be used to perform research and feasibility studies for critical components of Nevada's economy that have been directly impacted by COVID-19 and identified by the Governor's Office of Economic Development. These feasibility studies would be completed prior to November 30, 2020, and would focus on the following areas: broadband, telecommunications, e-commerce, supply chain, last-mile delivery services, primary and behavioral health care services, the retraining of displaced workers, and how best to strengthen State processes to respond to COVID-19. These feasibility studies will then be organized into a comprehensive economic response plan.

Expected Benefits to be Realized

This program will require six short-term contracts for consulting, economic analysis, and strategic implementation documents which will provide the State of Nevada with an actionable plan to best respond to the economic impacts posed directly as a result of the COVID-19 pandemic. All of these contracts will end prior to December 2020, and the State will obtain a comprehensive economic response plan to be acted upon immediately. This program is critical to Nevada's economic response to COVID-19 and will provide GOED with a coordinated plan which can be rapidly deployed throughout the State.

Explanation of Projections and Documentation

Attached to this work program are the following documents: 1526 SFY21 Budget Status Report, 1526 SFY21 Before and After Fund Map, Budget Account File Maintenance Form, Nevada CRF Allocation Request for COVID-19 Coordinated Economic Response Plan, and Memorandum to GFO for Approval of 15-Day Work Program.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

It is preferred that this work program be approved in order to allow the agency to secure contracts for consulting, economic analysis, and strategic implementation documents which will provide the State of Nevada with an actionable plan. Non-approval of this work program would prevent the State from fully understanding the impacts of the COVID-19 public health emergency and the State would not not be ready for immediate implementation without the actionable plan.

Governor's Office of Economic Development
 BA 1526 - Governor's Office of Economic Development
 SFY21 Fund Map

Before Work Program #C52915 Fund Map

Revenue		Appropriation Control #2501	NASA CRADA Grant #3500	STEP Grant Program #3580	NASA Contract Svcs #3803	Governor's Medallions #4251	Transfer from CARES Act-C #4665	Transfer from CARES Act-B #4667	Transfer from CARES Act #4668	Transfer from BA 1527 #4669	Total Authority
2501	Appropriation Control	6,532,553	-	-	-	-	-	-	-	-	6,532,553
3500	NASA CRADA Grant	-	109,305	-	-	-	-	-	-	-	109,305
3580	STEP Grant	-	-	88,612	-	-	-	-	-	-	88,612
3803	NASA Contract Services	-	-	-	408,857	-	-	-	-	-	408,857
4251	Governor's Medallions	-	-	-	-	7,500	-	-	-	-	7,500
4665	Transfer from CARES Act-C	-	-	-	-	-	-	-	-	-	-
4667	Transfer from CARES Act-B	-	-	-	-	-	20,000,000	-	-	-	20,000,000
4668	Transfer from CARES Act	-	-	-	-	-	-	20,000,000	-	-	20,000,000
4669	Transfer from B/A 1527 Film Office	-	-	-	-	-	-	-	10,000	-	10,000
Revenue Total:		6,532,553	109,305	88,612	408,857	7,500	-	20,000,000	20,000,000	10,000	47,156,827

Expenditures

01	Personnel Services	2,927,819	-	-	-	-	-	-	-	-	2,927,819
02	Out-of-State Travel	95,683	-	-	-	-	-	-	-	-	95,683
03	In-State Travel	84,077	-	-	-	-	-	-	-	-	84,077
04	Operating	246,064	-	-	-	-	-	-	-	10,000	256,064
08	Coordinated Economic Response	-	-	-	-	-	-	-	-	-	-
09	Emergency Small Business Recovery Grants	-	-	-	-	-	20,000,000	-	-	-	20,000,000
10	Cares Act Commercial Rental Assistance	-	-	-	-	-	-	20,000,000	-	-	20,000,000
11	Marketing	202,846	-	-	-	-	-	-	-	-	202,846
12	Advisory Board Expenses	793	-	-	-	-	-	-	-	-	793
13	Rural Nevada Programs	25,764	-	-	-	-	-	-	-	-	25,764
15	Grants to Development Authorities	2,356,000	-	-	-	-	-	-	-	-	2,356,000
17	Washington Office	19,428	-	-	-	-	-	-	-	-	19,428
20	Governor's Medallions	-	-	-	-	7,500	-	-	-	-	7,500
21	State Trade & Expansion Program	-	-	88,612	-	-	-	-	-	-	88,612
22	Valley Center Opportunity Zone (VCOZ)	214,700	-	-	-	-	-	-	-	-	214,700
24	Allocations & Grants	222,129	-	-	-	-	-	-	-	-	222,129
26	Information Services	49,553	-	-	-	-	-	-	-	-	49,553
27	UAV Program - NIAS	75,000	-	-	-	-	-	-	-	-	75,000
28	NASA UAS IDIQ Cooperative Agreement	-	-	-	408,857	-	-	-	-	-	408,857
29	NADA CRADA Grant	-	109,305	-	-	-	-	-	-	-	109,305
30	Training	2,500	-	-	-	-	-	-	-	-	2,500
87	Purchasing Assessment	10,197	-	-	-	-	-	-	-	-	10,197
Expenditure Total:		6,532,553	109,305	88,612	408,857	7,500	-	20,000,000	20,000,000	10,000	47,156,827

After Work Program #C52915 Fund Map

Revenue		Appropriation Control #2501	NASA CRADA Grant #3500	STEP Grant Program #3580	NASA Contract Svcs #3803	Governor's Medallions #4251	Transfer from CARES Act-C #4665	Transfer from CARES Act-B #4667	Transfer from CARES Act #4668	Transfer from BA 1527 #4669	Total Authority	Difference
2501	Appropriation Control	6,532,553	-	-	-	-	-	-	-	-	6,532,553	-
3500	NASA CRADA Grant	-	109,305	-	-	-	-	-	-	-	109,305	-
3580	STEP Grant	-	-	88,612	-	-	-	-	-	-	88,612	-
3803	NASA Contract Services	-	-	-	408,857	-	-	-	-	-	408,857	-
4251	Governor's Medallions	-	-	-	-	7,500	-	-	-	-	7,500	-
4665	Transfer from CARES Act-C	-	-	-	-	-	1,050,000	-	-	-	1,050,000	1,050,000
4667	Transfer from CARES Act-B	-	-	-	-	-	-	20,000,000	-	-	20,000,000	-
4668	Transfer from CARES Act	-	-	-	-	-	-	-	20,000,000	-	20,000,000	-
4669	Transfer from B/A 1527 Film Office	-	-	-	-	-	-	-	-	10,000	10,000	-
Revenue Total:		6,532,553	109,305	88,612	408,857	7,500	1,050,000	20,000,000	20,000,000	10,000	48,206,827	1,050,000

Expenditures

01	Personnel Services	2,927,819	-	-	-	-	-	-	-	-	2,927,819	-
02	Out-of-State Travel	95,683	-	-	-	-	-	-	-	-	95,683	-
03	In-State Travel	84,077	-	-	-	-	-	-	-	-	84,077	-
04	Operating	246,064	-	-	-	-	-	-	-	10,000	256,064	-
08	Coordinated Economic Response	-	-	-	-	-	1,050,000	-	-	-	1,050,000	1,050,000
09	Emergency Small Business Recovery Grants	-	-	-	-	-	-	20,000,000	-	-	20,000,000	-
10	Cares Act Commercial Rental Assistance	-	-	-	-	-	-	-	20,000,000	-	20,000,000	-
11	Marketing	202,846	-	-	-	-	-	-	-	-	202,846	-
12	Advisory Board Expenses	793	-	-	-	-	-	-	-	-	793	-
13	Rural Nevada Programs	25,764	-	-	-	-	-	-	-	-	25,764	-
15	Grants to Development Authorities	2,356,000	-	-	-	-	-	-	-	-	2,356,000	-
17	Washington Office	19,428	-	-	-	-	-	-	-	-	19,428	-
20	Governor's Medallions	-	-	-	-	7,500	-	-	-	-	7,500	-
21	State Trade & Expansion Program	-	-	88,612	-	-	-	-	-	-	88,612	-
22	Valley Center Opportunity Zone (VCOZ)	214,700	-	-	-	-	-	-	-	-	214,700	-
24	Allocations & Grants	222,129	-	-	-	-	-	-	-	-	222,129	-
26	Information Services	49,553	-	-	-	-	-	-	-	-	49,553	-
27	UAV Program - NIAS	75,000	-	-	-	-	-	-	-	-	75,000	-
28	NASA UAS IDIQ Cooperative Agreement	-	-	-	408,857	-	-	-	-	-	408,857	-
29	NADA CRADA Grant	-	109,305	-	-	-	-	-	-	-	109,305	-
30	Training	2,500	-	-	-	-	-	-	-	-	2,500	-
87	Purchasing Assessment	10,197	-	-	-	-	-	-	-	-	10,197	-
Expenditure Total:		6,532,553	109,305	88,612	408,857	7,500	1,050,000	20,000,000	20,000,000	10,000	48,206,827	1,050,000

Difference: - - - - - 1,050,000 - - - 1,050,000

Request for Coronavirus Relief Fund Allocation

Response to the economic impacts of COVID-19 – Economic support

Program(s) Name: COVID-19 Coordinated Economic Response Plan

Agency(s) Administering Program: Governor’s Office of Economic Development/State Treasurer’s Office

Total Amount Requested from CRF: \$1,050,000

Funding Breakdown:

Necessary consulting agreements for COVID-19 response research and feasibility studies = \$800,000

- *Broadband, telecommunications, and e-commerce expansion to respond to public health, distance learning, and economic pressures created by COVID-19.*
- *Supply chain and last-mile delivery enhancements to improve delivery services impacted by COVID-19.*
- *Assessing Nevada’s behavioral health care delivery systems to ensure capacity to respond to the impacts of COVID-19, negative economic pressures, and related government stay-at-home orders.*
- *Retraining Nevada’s workers who have been displaced during the COVID-19 public health emergency.*
- *Strengthening state systems and processes to respond to the COVID-19 public health emergency.*

Consulting agreement for the COVID-19 Comprehensive Economic Response Plan = \$250,000

Total= \$1,050,000 (all proposed expenditures would utilize CRF)

Targeted IFC: October 22, 2020

Explanation of Expeditious Action: This program requires expeditious action due to the importance of quickly responding to the economic challenges caused directly from the COVID-19 pandemic. In order to ensure that consulting agreements can be completed and acted upon in a timely fashion, we are requesting that this work program be processed as soon as possible.

Explanation if Other Fed Funds Cover this Cost: There are no other federal funds that will cover the cost of this program. Therefore, CRF are the only funds currently available that can ensure that the State can develop an economic response plan to respond to the immediate effects of the COVID-19 public health emergency.

How does this transition out/get paid for after 12/30/20? This program is designed to provide the State with an immediately actionable economic response plan. The actions that would be taken by the State following the completion of this plan would not result in additional costs after December 30, 2020.

Description – The Nevada COVID-19 Coordinated Economic Response Plan will ensure that the State can understand and measure the impacts that the COVID-19 Pandemic has had on the State’s systems and the economy, while providing the Governor’s Office of Economic Development with an actionable COVID-19 response plan that is ready for immediate implementation.

For this program, CRF would be used to perform research and feasibility studies for critical components of Nevada's economy that have been directly impacted by COVID-19 and identified by the Governor's Office of Economic Development. These feasibility studies would be completed prior to November 30, 2020, and would focus on the following areas: broadband, telecommunications, e-commerce, supply chain, last-mile delivery services, primary and behavioral health care services, the retraining of displaced workers, and how best to strengthen State processes to respond to COVID-19. These feasibility studies will then be organized into a comprehensive economic response plan.

This program will require six short-term contracts for consulting, economic analysis, and strategic implementation documents which will provide the State of Nevada with an actionable plan to best respond to the economic impacts posed directly as a result of the COVID-19 pandemic. All of these contracts will end prior to December 2020, and the State will obtain a comprehensive economic response plan to be acted upon immediately.

Sub-Components of the COVID-19 Coordinated Economic Response Plan

Each of the items included below is an integral component of shaping the State's economic recovery strategy in response to COVID-19.

1. Study - Broadband, telecommunications, and e-commerce expansion to respond to the public health, distance learning, and economic pressures created by COVID-19. - \$125,000 (CRF)

The State's broadband, telecommunications, e-commerce infrastructure have been stressed by the impacts of COVID-19 as companies have shifted to remote work, public schools and universities have transitioned to distance learning, and tele-health services have been in demand across the State. This request will allow GOED to contract with a qualified vendor(s) to perform a study that identifies the effects that COVID-19 has had on these systems and incorporates recommendations for immediate and mid-term improvement.

Costs: Up to \$125,000 to contract for the development of a comprehensive report.

2. Study - Supply chain and last-mile delivery enhancements to improve delivery services impacted by COVID-19 - \$100,000 (CRF)

The State's supply chain infrastructure has been severely constrained during the COVID-19 pandemic, as residents have struggled to gain access to essential products and lifesaving prescription medications. This request will allow GOED to contract with a qualified vendor to perform a study that identifies the effects that COVID-19 has had on Nevada's supply chain and outline recommendations for improving necessary last-mile delivery services to vulnerable populations.

Costs: Up to \$100,000 to contract for the development of a comprehensive report.

3. Study – Assessing Nevada's behavioral health care delivery systems to ensure capacity to respond to the impacts of COVID-19, negative economic pressures, and related government stay-at-home orders - \$300,000 (CRF)

COVID-19 has posed a significant public health risk to Nevada’s existing behavioral health care infrastructure as residents have struggled with the effects of isolation caused by stay-at-home orders, sudden unemployment, the stressors of being threatened with eviction and/or foreclosure. This request will allow GOED to contract with a qualified vendor to perform a necessary study that identifies the effects that COVID-19 has had on the State’s behavioral health system, along with recommendations for immediate improvements to increase capacity and quality of care for residents.

Costs: Up to \$300,000 to contract for the development of a comprehensive report.

4. Study - Retraining Nevada’s workers who have been displaced during the COVID-19 public health emergency - \$100,000 (CRF)

Nevada has been the hardest hit state in the nation with regard to unemployment and job displacement caused by the COVID-19 pandemic. As the State’s tourism and service-based economy continues to struggle in the midst of the public health emergency, the need for a rapid pipeline for workforce retraining and upskilling has become paramount. This request will allow GOED to contract with a qualified vendor to perform a study that identifies the effects that COVID-19 has had on Nevada’s workforce and develop strategies to retrain workers displaced due to COVID-19, for new career pathways. The vendor who is selected to conduct this study will be required to work collaboratively with Nevada’s existing workforce partners to coordinate existing workforce training programs to best meet the State’s needs to directly respond to the COVID-19 public health emergency.

These partners would include: OWINN, Workforce Connections, NSHE (mainly the community colleges), the Regional Development Authorities, local chambers of commerce, the Apprenticeship Council, and the State’s existing career and technical education programs.

Costs: Up to \$100,000 to contract for the development of a comprehensive report.

5. Study - Strengthening State systems and processes to respond to the COVID-19 public health emergency - \$175,000 (CRF)

COVID-19 has exposed vulnerabilities and inefficiencies in State systems and processes, as the State has worked to respond to the adverse economic effects caused by the pandemic. This request will allow GOED to contract with a qualified vendor to perform a study that looks at the State’s existing processes to identify innovative ways leverage federal and private investment to aid in the State’s economic response to COVID-19.

Costs: Up to \$175,000 to contract for the development of a comprehensive report.

6. COVID-19 Comprehensive economic response plan - \$250,000 (CRF)

To ensure that the State can quickly and effectively act on the policy recommendations that will be developed in the previously mentioned studies, all of the data and information will need to be compiled into a single plan. This request will allow GOED to contract with qualified vendor to perform a high-level analysis that takes the various elements of the five studies that will be conducted under this program and incorporate them into a comprehensive economic response plan for the State. This vendor will be engaged in all facets of this program to ensure that the State can act on this plan to respond to the immediate effects of the COVID-19 pandemic.

Costs: Up to \$250,000 to contract for project management assistance and the development of a comprehensive COVID-19 economic response plan.

Expected outcome – The CRF dollars requested for this COVID-19 Coordinated Economic Response Plan will ensure that the State can understand the impacts that the COVID-19 public health emergency has had on the State’s systems and the economy, while providing the Governor’s Office of Economic Development with an actionable plan that is ready for immediate implementation. This program is critical to Nevada’s economic response to COVID-19 and will provide GOED with a coordinated plan which can be rapidly deployed throughout the State.

MEMORANDUM

Date: September 21, 2020

To: Susan Brown, Director, Governor's Finance Office

From: Michael Brown, Executive Director, Governor's Office of Economic Development



cc: Allison Combs, Treasurer Zach Conine, Director Terry Reynolds

Re: Coronavirus Relief Funds – COVID-19 Coordinated Economic Response Plan

The Governor's Office of Economic Development (GOED) is requesting an expeditious action for a work program, requested by the Governor's Office, to obtain budget authority for emergency funds awarded as part of the COVID-19 CARES Act funding to develop a coordinated economic response plan that will ensure that the State can understand and measure the impacts the COVID-19 pandemic has had on the State's systems and economy.

Approval of this expeditious action for a work program will allow GOED to access the CARES Act funds needed to secure contracts with vendors to perform research and feasibility studies for critical components of Nevada's economy that have been directly impacted by COVID-19. Once completed, these studies will then provide the State with an actionable plan to best respond to the economic impacts resulting from the COVID-19 pandemic.

Attached for your information is the final Request for Coronavirus Relief Fund Allocation of \$1,050,000.

State of Nevada Work Program

WP Number: C52984

FY 2021

<input type="checkbox"/> Add Original Work Program	<input checked="" type="checkbox"/> XXX Modify Work Program	BUDGET DIVISION USE ONLY DATE _____ APPROVED ON BEHALF OF THE GOVERNOR BY _____		
DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/21/20	101	102	1526	GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4666	TRANSFER FROM CARES ACT-D	1,200,000	0	1,200,000
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		1,200,000		1,200,000
Total Budgetary & Revenue GLs					1,200,000		

Expenditures

CAT	Amount	CAT	Amount
14	1,200,000		
Sub Total Category Expenditures			1,200,000

Remarks

This work program requests the addition of \$1,200,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds (CRF) transferred from the CARES Act 2020 Account to develop a Nevada Labor Certification Plan, as well as a Workforce Skills Matching Platform.

Total Budgetary General Ledgers and Category Expenditures (AP) 1,200,000

bvale1

Authorized Signature

09/21/20

Date

Controller's Office Approval

Requires Interim Finance approval since 15 Day Expeditious Action submitted pursuant to NRS 353.220(5)(b) on September 21, 2020. The 15 day clock expires on October 6, 2020.

**STATE OF NEVADA
GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT**

**Budget Account 1526 - GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV
Work Program C52984
Fiscal Year 2021**

Submitted September 21, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

The Governor's Office of Economic Development (GOED) works to diversify and strengthen the state's economy by: attracting companies to Nevada; assisting in the retention and expansion of existing Nevada companies; providing support to start-ups; and developing the workforce that will fill the jobs of Nevada's future. In addition, GOED partners with higher education to increase the research and development/commercialization opportunities for targeted Nevada industries, including: Aerospace & Defense; Health Care; Information Technology; Manufacturing & Logistics; Mining; Natural Resource Technologies; and Tourism & Gaming. The office works closely with local, regional and statewide entities to achieve the goals that were first identified in the 2012 GOED State Plan for Excellence in Economic Development, which also includes expanding global exports and increasing foreign investment in Nevada. Statutory Authority: NRS 231.

Purpose of Work Program

This work program requests the addition of \$1,200,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds (CRF) transferred from the CARES Act 2020 Account to develop a Nevada Labor Certification Plan, as well as a Workforce Skills Matching Platform.

Justification

Nevada's workforce has been one of the hardest hit in the nation and job displacement impacts are not expected to level off in the near future. It is paramount that workforce and economic development systems align to expedite the return to work through strategic response systems based on the needs of business and the workforce pipeline. This request will allow GOED to contract with a qualified vendor to perform a study that identifies and sheds light on the dynamics of Nevada's workforce following the COVID-19 public health emergency to drive action.

GOED will work with the Department of Employment, Training and Rehabilitation, the Governor's Office of Workforce Innovation, the Office of Science and Technology, the Department of Education and regional workforce and economic development partners to customize the survey instrument to gather the intelligence necessary to effectively respond to the business and workforce impacts sustained during the public health emergency.

Workforce skills and availability have also become a top priority for businesses considering location and expansion and this study can strategically position each region of our State for investments leading to job creation, increased tax base and diversification of local economies.

In addition, GOED is seeking a software solution that guides jobseekers through the process of inventorying their skills and then matching them to both local jobs and upskilling/reskilling opportunities. The solution will allow displaced workers and adult learners to understand their backgrounds from a skills lens and make career/education decisions based on their experience.

Expected Benefits to be Realized

The Nevada Labor Certification Plan will help the State to understand what the skills, utilization rates and occupational opportunities of Nevada's workforce are in order to better develop policies and strategies for job creation and rapid reemployment of those displaced by the COVID-19 public health emergency. This program is critical to Nevada's economic response to COVID-19 and will provide GOED and the State's workforce and economic development stakeholders with the data to position the systems to more effectively and simultaneously support business and prospective employees.

In addition, the CRF dollars requested for the COVID-19 Workforce Skills Matching Platform will enable the deployment of a statewide resource that can expedite the reemployment of displaced workers and increase the visibility of workforce training programs that can propel workforce reentry.

Explanation of Projections and Documentation

Attached to this work program are the following documents: 1526 SFY21 Budget Status Report, 1526 SFY21 Before and After Fund Map, Nevada CRF Allocation Request for COVID-19 Nevada Labor Certification Plan, Nevada CRF Allocation Request for COVID-19 Workforce Skills Matching Platform, Budget Account File Maintenance Form, and Memorandum to GFO for Approval of 15-Day Work Program.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

It is preferred that this work program be approved in order to allow the agency to secure a contract with a qualified vendor to perform a study that identifies and sheds light on the dynamics of Nevada's workforce following the COVID-19 public health emergency to drive action, as well as prevent the agency from contracting for a Workforce Skills Matching Platform that could assist displaced worker. Non-approval of this work program would prevent the State from being able to help those that have been displaced due to the COVID-19 and also would prevent the agency from obtaining valuable information that could be obtained with the Nevada Labor Certification Plan.

Governor's Office of Economic Development
 BA 1526 - Governor's Office of Economic Development
 SFY21 Fund Map

Before Work Program #C52915 Fund Map

Revenue		Appropriation Control	NASA CRADA Grant	STEP Grant Program	NASA Contract Svcs	Governor's Medallions	Transfer from CARES Act-C	Transfer from CARES Act-D	Transfer from CARES Act-B	Transfer from CARES Act	Transfer from BA 1527	Total Authority
RGL	Description	#2501	#3500	#3580	#3803	#4251	#4665	#4666	#4667	#4668	#4669	
2501	Appropriation Control	6,532,553	-	-	-	-	-	-	-	-	-	6,532,553
3500	NASA CRADA Grant	-	109,305	-	-	-	-	-	-	-	-	109,305
3580	STEP Grant	-	-	88,612	-	-	-	-	-	-	-	88,612
3803	NASA Contract Services	-	-	-	408,857	-	-	-	-	-	-	408,857
4251	Governor's Medallions	-	-	-	-	7,500	-	-	-	-	-	7,500
4665	Transfer from CARES Act-C	-	-	-	-	-	1,050,000	-	-	-	-	1,050,000
4666	Transfer from CARES Act-D	-	-	-	-	-	-	-	-	-	-	-
4667	Transfer from CARES Act-B	-	-	-	-	-	-	-	20,000,000	-	-	20,000,000
4668	Transfer from CARES Act	-	-	-	-	-	-	-	-	20,000,000	-	20,000,000
4669	Transfer from B/A 1527 Film Office	-	-	-	-	-	-	-	-	-	10,000	10,000
Revenue Total:		6,532,553	109,305	88,612	408,857	7,500	1,050,000	-	20,000,000	20,000,000	10,000	48,206,827

Expenditures

01	Personnel Services	2,927,819	-	-	-	-	-	-	-	-	-	2,927,819
02	Out-of-State Travel	95,683	-	-	-	-	-	-	-	-	-	95,683
03	In-State Travel	84,077	-	-	-	-	-	-	-	-	-	84,077
04	Operating	246,064	-	-	-	-	-	-	-	-	10,000	256,064
08	Coordinated Economic Response	-	-	-	-	-	1,050,000	-	-	-	-	1,050,000
09	Emergency Small Business Recovery Grants	-	-	-	-	-	-	-	20,000,000	-	-	20,000,000
10	Cares Act Commercial Rental Assistance	-	-	-	-	-	-	-	-	20,000,000	-	20,000,000
11	Marketing	202,846	-	-	-	-	-	-	-	-	-	202,846
12	Advisory Board Expenses	793	-	-	-	-	-	-	-	-	-	793
13	Rural Nevada Programs	25,764	-	-	-	-	-	-	-	-	-	25,764
14	Labor Certification Plan	-	-	-	-	-	-	-	-	-	-	-
15	Grants to Development Authorities	2,356,000	-	-	-	-	-	-	-	-	-	2,356,000
17	Washington Office	19,428	-	-	-	-	-	-	-	-	-	19,428
20	Governor's Medallions	-	-	-	-	7,500	-	-	-	-	-	7,500
21	State Trade & Expansion Program	-	-	88,612	-	-	-	-	-	-	-	88,612
22	Valley Center Opportunity Zone (VCOZ)	214,700	-	-	-	-	-	-	-	-	-	214,700
24	Allocations & Grants	222,129	-	-	-	-	-	-	-	-	-	222,129
26	Information Services	49,553	-	-	-	-	-	-	-	-	-	49,553
27	UAV Program - NIAS	75,000	-	-	-	-	-	-	-	-	-	75,000
28	NASA UAS IDIQ Cooperative Agreement	-	-	-	408,857	-	-	-	-	-	-	408,857
29	NADA CRADA Grant	-	109,305	-	-	-	-	-	-	-	-	109,305
30	Training	2,500	-	-	-	-	-	-	-	-	-	2,500
87	Purchasing Assessment	10,197	-	-	-	-	-	-	-	-	-	10,197
Expenditure Total:		6,532,553	109,305	88,612	408,857	7,500	1,050,000	-	20,000,000	20,000,000	10,000	48,206,827

After Work Program #C52915 Fund Map

Revenue		Appropriation Control	NASA CRADA Grant	STEP Grant Program	NASA Contract Svcs	Governor's Medallions	Transfer from CARES Act-C	Transfer from CARES Act-D	Transfer from CARES Act-B	Transfer from CARES Act	Transfer from BA 1527	Total Authority	Difference
RGL	Description	#2501	#3500	#3580	#3803	#4251	#4665	#4666	#4667	#4668	#4669		
2501	Appropriation Control	6,532,553	-	-	-	-	-	-	-	-	-	6,532,553	-
3500	NASA CRADA Grant	-	109,305	-	-	-	-	-	-	-	-	109,305	-
3580	STEP Grant	-	-	88,612	-	-	-	-	-	-	-	88,612	-
3803	NASA Contract Services	-	-	-	408,857	-	-	-	-	-	-	408,857	-
4251	Governor's Medallions	-	-	-	-	7,500	-	-	-	-	-	7,500	-
4665	Transfer from CARES Act-C	-	-	-	-	-	1,050,000	-	-	-	-	1,050,000	-
4666	Transfer from CARES Act-D	-	-	-	-	-	-	1,200,000	-	-	-	1,200,000	-
4667	Transfer from CARES Act-B	-	-	-	-	-	-	-	20,000,000	-	-	20,000,000	-
4668	Transfer from CARES Act	-	-	-	-	-	-	-	-	20,000,000	-	20,000,000	-
4669	Transfer from B/A 1527 Film Office	-	-	-	-	-	-	-	-	-	10,000	10,000	-
Revenue Total:		6,532,553	109,305	88,612	408,857	7,500	1,050,000	1,200,000	20,000,000	20,000,000	10,000	49,406,827	1,200,000
Expenditures													
01	Personnel Services	2,927,819	-	-	-	-	-	-	-	-	-	2,927,819	-
02	Out-of-State Travel	95,683	-	-	-	-	-	-	-	-	-	95,683	-
03	In-State Travel	84,077	-	-	-	-	-	-	-	-	-	84,077	-
04	Operating	246,064	-	-	-	-	-	-	-	-	10,000	256,064	-
08	Coordinated Economic Response	-	-	-	-	-	1,050,000	-	-	-	-	1,050,000	-
09	Emergency Small Business Recovery Grants	-	-	-	-	-	-	-	20,000,000	-	-	20,000,000	-
10	Cares Act Commercial Rental Assistance	-	-	-	-	-	-	-	-	20,000,000	-	20,000,000	-
11	Marketing	202,846	-	-	-	-	-	-	-	-	-	202,846	-
12	Advisory Board Expenses	793	-	-	-	-	-	-	-	-	-	793	-
13	Rural Nevada Programs	25,764	-	-	-	-	-	-	-	-	-	25,764	-
14	Labor Certification Plan	-	-	-	-	-	-	1,200,000	-	-	-	1,200,000	1,200,000
15	Grants to Development Authorities	2,356,000	-	-	-	-	-	-	-	-	-	2,356,000	-
17	Washington Office	19,428	-	-	-	-	-	-	-	-	-	19,428	-
20	Governor's Medallions	-	-	-	-	7,500	-	-	-	-	-	7,500	-
21	State Trade & Expansion Program	-	-	88,612	-	-	-	-	-	-	-	88,612	-
22	Valley Center Opportunity Zone (VCOZ)	214,700	-	-	-	-	-	-	-	-	-	214,700	-
24	Allocations & Grants	222,129	-	-	-	-	-	-	-	-	-	222,129	-
26	Information Services	49,553	-	-	-	-	-	-	-	-	-	49,553	-
27	UAV Program - NIAS	75,000	-	-	-	-	-	-	-	-	-	75,000	-
28	NASA UAS IDIQ Cooperative Agreement	-	-	-	408,857	-	-	-	-	-	-	408,857	-
29	NADA CRADA Grant	-	109,305	-	-	-	-	-	-	-	-	109,305	-
30	Training	2,500	-	-	-	-	-	-	-	-	-	2,500	-
87	Purchasing Assessment	10,197	-	-	-	-	-	-	-	-	-	10,197	-
Expenditure Total:		6,532,553	109,305	88,612	408,857	7,500	1,050,000	1,200,000	20,000,000	20,000,000	10,000	49,406,827	1,200,000
Difference:		-	-	-	-	-	-	1,200,000	-	-	-	1,200,000	-

Request for Coronavirus Relief Fund Allocation

Respond to Secondary Effects of the Emergency – Economic Support

Program(s) Name: COVID-19 Nevada Labor Certification Plan

Agency(s) Administering Program: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT (GOED)

Total Amount Requested from CRF: \$700,000

Targeted IFC: October 22, 2020

Explanation if Expeditious Action: *This program requires expeditious action due to the importance of quickly responding to the economic challenges caused directly from the COVID-19 pandemic. In order to ensure that consulting agreements can be completed and acted upon in a timely fashion, we are requesting that this work program be processed as soon as possible.*

Explanation if Other Fed Funds Cover this Cost: *CARES Act funds have not been made available for the express purpose of this request and CRF are therefore the only funds available. In terms of Workforce Development, the State has received two allocations from the Department of Labor's National Dislocated Worker funds, but those funds only provide direct student support and do not offer funding for data collection and analysis that are necessary to implement efficient and effective pathways back to employment.*

How does this transition out/get paid for after 12/30/20? *The entirety of this request covers only those expenses that will be incurred prior to 12/30/20. The complete scope of work is scheduled to be completed by 12/30/20. GOED will work with the Department of Employment, Training and Rehabilitation, the Governor's Office of Workforce Innovation, the Office of Science and Technology, the Department of Education and regional workforce and economic development partners to distribute the report and convene working group for actionable policy and programming in January 2021. The actions would not result in additional costs after December 30, 2020.*

Description –

The overarching goal of the requested study is to gain a better understanding of the availability of workers, their skills and occupational goals to enable **data-driven decision making** around workforce and economic development in Nevada. By deploying a survey tool, the study has the ability to garner **accurate and real-time** statewide and localized information not currently available in any database, State or Federal, including:

- What is the employment status of entire workforce? (unemployed, underemployed, homemaker, student, retired)
- How many non-workers and worker available persons in the total available workforce are seeking different employment or are willing to change jobs?
- What portion of the labor force is considering a new employment opportunity?

- What percentage of the total available workforce is underemployed?
- What is the utilization rate of existing skills in workforce?
- What industry credentials and skills does the workforce contain?
- What are the top motivators for changing or accepting jobs?
- Is there an interest in career advancement and/or training programs?
- What are the trends relative to region, race or ethnicity, gender and age?

GOED will work with the Department of Employment, Training and Rehabilitation, the Governor’s Office of Workforce Innovation, the Office of Science and Technology, the Department of Education and regional workforce and economic development partners to customize the survey instrument to gather the intelligence necessary to effectively respond to the business and workforce impacts sustained during the public health emergency.

Workforce skills and availability have also become a top priority for businesses considering location and expansion and this study can strategically position each region of our State for investments leading to job creation, increased tax base and diversification of local economies.

NEVADA LABOR CERTIFICATION STUDY & REPORT

1. Consulting Agreement for Study - \$700,000

Nevada’s workforce has been one of the hardest hit in the nation and job displacement impacts are not expected to level off in the near future. It is paramount that workforce and economic development systems align to expedite the return to work through strategic response systems based on the needs of business and the workforce pipeline. This request will allow GOED to contract with a qualified vendor to perform a study that identifies that sheds light on the dynamics of Nevada’s workforce following the COVID-19 public health emergency to drive action.

Costs: Up to \$700,000 to contract for the development of a comprehensive report.

Expected outcome –

The CRF dollars requested for this COVID-19 Labor Certification Plan will ensure that the State can understand what the skills, utilization rates and occupational opportunities of Nevada’s workforce are to better develop policies and strategies for job creation and rapid reemployment of those displaced by the COVID-19 public health emergency. This program is critical to Nevada’s economic response to COVID-19 and will provide GOED and the State’s workforce and economic development stakeholders with the data to position the systems to more effectively and simultaneously support business and prospective employees.

Request for Coronavirus Relief Fund Allocation

Respond to Secondary Effects of the Emergency – Economic Support

Program(s) Name: COVID-19 Workforce Skills Matching Platform

Agency(s) Administering Program: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT (GOED)

Total Amount Requested from CRF: \$500,000

Targeted IFC: October 22, 2020

Explanation if Expeditious Action: *This program requires expeditious action due to the importance of quickly responding to the economic challenges caused directly from the COVID-19 pandemic. In order to ensure that consulting agreements can be completed and acted upon in a timely fashion, we are requesting that this work program be processed as soon as possible.*

Explanation if Other Fed Funds Cover this Cost: *CARES Act funds have not been made available for the express purpose of this request and CRF are therefore the only funds available. In terms of Workforce Development, the State has received two allocations from the Department of Labor's National Dislocated Worker funds, but those funds only provide direct student support and do not offer funding for data collection and analysis that are necessary to implement efficient and effective pathways back to employment.*

How does this transition out/get paid for after 12/30/20? *The entirety of this request covers only those expenses that will be incurred prior to 12/30/20. The complete scope of work and deployment is scheduled to be completed by 11/30/20 at the latest.*

Description –

Nevada is striving to recover from the devastation of COVID-19, and support the many dislocated workers displaced in the fallout of the public health emergency. Software platforms that offer those dislocated workers an easy and effective foundation to articulate their skills and how they transfer or align with available jobs are an effective and accessible tool for all impacted statewide. For those Nevadans whose occupation may never recover, a skills identification platform also provides insights into retraining opportunities in industries that are foreign to them.

The acquisition of skills matching software in Nevada fills a void in typical online job banks or career exploration platforms and presents an opportunity for system integration. For example, the software will be integrated into the existing Nevada Career Explorer, a post-secondary education database that catalogs workforce training programs and degrees and serves to inform career planning and advancement of students and jobseekers. This and other connection points will ensure that the system gets the exposure necessary to support utilization by those most in need.

NEVADA SKILLS MATCHING PLATFORM

1. Software Development & Integration - \$500,000

GOED is seeking a software solution that guides jobseekers through the process of inventorying their skills and then matching them to both local jobs and upskilling/reskilling opportunities. The solution will allow displaced workers and adult learners to understand their backgrounds from a skills lens and make career/education decisions based on their experience.

Costs: \$500,000 to acquire software platform and integrate into existing career guidance platforms in Nevada.


Expected outcome –

The CRF dollars requested for this COVID-19 Workforce Skills Matching Platform will enable the deployment of a statewide resource that can expedite the reemployment of displaced workers and increase the visibility of workforce training programs that can propel workforce reentry. The likelihood that jobs lost following the public health emergency may never rematerialize means that Nevadan workers across gender and racial groups, communities and industries require a proportional response of accessible support mechanisms including this skills matching proposal.

MEMORANDUM

Date: September 21, 2020

To: Susan Brown, Director, Governor's Finance Office

From: Michael Brown, Executive Director, Governor's Office of Economic Development 

cc: Allison Combs, Treasurer Zach Conine, Director Terry Reynolds

Re: Coronavirus Relief Funds – COVID-19 Nevada Labor Certification Plan and Workforce Skills Matching Platform

The Governor's Office of Economic Development (GOED) is requesting an expeditious action for a work program, requested by the Governor's Office, to obtain budget authority for emergency funds awarded as part of the COVID-19 CARES Act funding to develop a study to gain a better understanding of the availability of workers, their skills and occupational goals to enable data-driven decision making around workforce and economic development in Nevada. By deploying a survey tool, the study has the ability to garner accurate and real-time statewide and localized information not currently available in any database, State or Federal. In addition, Nevada's workforce would benefit from tools to readily identify their skills to enable rapid reemployment and upskilling/reskilling opportunities. For those Nevadans whose occupation may never recover, a statewide skills identification platform also provides insights into retraining opportunities in industries that are foreign to them.

Approval of this expeditious action for a work program will allow GOED to access the CARES Act funds needed to secure contracts with vendors to procure a skills matching platform and commission an actionable labor certification study to support Nevada's workforce and businesses, some of the hardest hit in the nation during the COVID-19 public health emergency. It is paramount that workforce and economic development systems align to expedite a return to work through strategic response systems based on the needs of business and the workforce pipeline.

Attached for your information is the final Request for Coronavirus Relief Fund Allocation of \$1,200,000.

State of Nevada Work Program

WP Number: 21CA1522

FY 2021

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY

DATE _____

APPROVED ON BEHALF OF
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/05/20	225	101	1522	TOURISM - TOURISM DEVELOPMENT FUND

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4669	TRANS FROM CARES ACT RELIEF	4,623,981	0	4,623,981
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		4,623,981		4,623,981
Total Budgetary & Revenue GLs					4,623,981		

Expenditures

CAT	Amount	CAT	Amount
15	4,178,850		
86	445,131		

Sub Total Category Expenditures 4,623,981

Total Budgetary General Ledgers and Category Expenditures (AP) 4,623,981

Remarks
 This work program is to establish revenue authority for to receive special funding from from the Coronavirus Relief Fund under the Coronavirus Aid, Relief and Economic Security (CARES) Act with an offset to special use Category 15, CARES ACT Grant.

amathies
Authorized Signature

09/08/20
Date

Controller's Office Approval

Requires Interim Finance approval since 15 day Expeditious Action submitted pursuant to NRS 353.220(5)(b) on September 15, 2020. 15 day clock expires September 30, 2020.

**STATE OF NEVADA
DTCA - DIVISION OF TOURISM**

**Budget Account 1522 - TOURISM - TOURISM DEVELOPMENT FUND
Work Program 21CA1522
Fiscal Year 2021**

Submitted September 8, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

The primary mission of the Nevada Division of Tourism is to generate revenue for the State of Nevada through tourism activities that encourage overnight stays. Tourism accomplishes this through administering a strategic integrated marketing plan that consists of a robust research program measuring visitation and identifying salient consumer purchase behavior; public relations, public affairs and social media outreach; traditional and digital advertising and customer engagement programming including customer relationship management, fulfillment and call center operations; web and mobile application development; domestic and international sales, including a presence at key consumer and travel trade shows; and grants and educational programs and conferences designed to enhance business opportunities for Nevada's tourism industry. Statutory Authority: NRS 231.160 to NRS 231.360.

Purpose of Work Program

This work program is to establish revenue authority for to receive special funding from from the Coronavirus Relief Fund under the Coronavirus Aid, Relief and Economic Security (CARES) Act with an offset to special use Category 15, CARES ACT Grant.

Justification

The Division of Tourism receives its primary funding through 3/8 of 1% of Lodging Tax. However, the agency's lodging tax funding has drastically been reduced as a result of business closures and reduced visitation due to the COVID-19 pandemic.

The Division of Tourism has been approved through the Governor's Finance Office to receive funds from the Coronavirus Relief Fund under the Coronavirus Aid, Relief and Economic Security (CARES) Act. These funds will aid in the marketing efforts of the division to effectively promote visitor travel to the State of Nevada. These funds will be allocated to help support of Payroll - \$445,131; Marketing Efforts such as TravelNevada.com Web - \$100,000, Visitor Guide - \$290,000, Discover Your Nevada - \$1,500,000, Tourism Cares - \$45,000; Rural Grants - \$1,650,000; Research - \$93,850 and Creative Development - \$500,000.

Revenue authority is being established in RGL 4669 Transfer from CARES ACT in the amount of \$4,623,981 with an offset in expenditure Category 15, CARES ACT Grant and Category 86 Reserve, for the offset of the Personnel costs already budgeted in Category 01 Personnel Services.

Expected Benefits to be Realized

This work program will allow the Division of Tourism to efficiently and effectively continue its marketing efforts to promote travel to the State of Nevada.

Explanation of Projections and Documentation

Documentation includes:

1. FY21 DAWN Budget Status Reports
2. FY21 Fund Map Cumulative before this work program
3. FY21 Fund Map Cumulative after this work program
4. FY21 Projections
5. File Maintenance Form

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

This work program proposal is preferred because it will allow the agency to continue to promote visitor travel to the State of Nevada. If this work program were not approved the agency would have to use lodging tax funds, which, as a result of COVID-19 state closure, have drastically been reduced, therefore, forcing the agency to scale back on it's efforts.

Nevada Division of Tourism
B/A 1522
FY21 Fund Map

	3301	3700	4203		
	LODGING TAX	REGISTRATION	PRIOR YEAR REFUNDS	TOTAL	PENDING WP #C52065
REVENUE:					
Lodging Tax	26,580,540	34,610	1,157	26,616,307	
Beginning Cash	4,996,920	0	0	4,996,920	(265,635)
SubTotal	31,577,460	34,610	1,157	31,613,227	(265,635)
EXPENDITURES:					
1 Personnel Service	2,645,707			2,645,707	
2 Out of State Travel	47,494			47,494	
3 In State Travel	38,089			38,089	
4 Operating	373,914			373,914	
14 Outside Postage	137,009			137,009	
21 Transfer to Motion Pictures	686,392			686,392	
26 Information Services	127,456			127,456	
30 Training	5,977			5,977	
31 Marketing/Advertising	15,318,516	34,610	1,157	15,354,283	
35 Transfer to State Parks	509,131			509,131	
40 Rural Grant Program	1,650,000			1,650,000	
42 Governor's Washington Office	106,511			106,511	
50 Tourism Grants	100,000			100,000	
60 Transfer to Lost City Museum	247,364			247,364	
61 Transfer to Nevada Historical Society	363,082			363,082	
62 Transfer to NV State Museum - CC	931,594			931,594	
63 Transfer to NV State Museum - LV	892,101			892,101	
64 Transfer to State Railroad Museums	689,720			689,720	
65 Transfer to Arts Council	1,181,721			1,181,721	
66 Transfer to Indian Commission	88,577			88,577	
67 Transfer to Division of Museums	281,871			281,871	
67 Transfer to Division of Museums	133,332			133,332	
67 Transfer to Division of Museums	189,879			189,879	
82 DHRM Cost Allocation	12,605			12,605	
86 Reserve	4,654,827			4,654,827	(265,635)
87 Purchasing Assessment	111,282			111,282	
88 Statewide Cost Allocation	47,653			47,653	
89 Attorney General Cost Allocation	5,656			5,656	
SubTotal	31,577,460	34,610	1,157	31,613,227	(265,635)
ck fig	0	0	0	0	0

Nevada Division of Tourism
B/A 1522
FY21 Fund Map

	3301	3700	4203			4669	
	LODGING TAX	REGISTRATION	PRIOR YEAR REFUNDS	TOTAL	PENDING WP #CS2065	TRANSFER FROM CARES ACT	Revised Total
REVENUE:							
Lodging Tax	26,580,540	34,610	1,157	26,616,307		4,623,981	31,240,288
Beginning Cash	4,996,920	0	0	4,996,920	(265,635)	0	4,731,285
SubTotal	31,577,460	34,610	1,157	31,613,227	(265,635)	4,623,981	35,971,573
EXPENDITURES:							
1 Personnel Service	2,645,707			2,645,707			2,645,707
2 Out of State Travel	47,494			47,494			47,494
3 In State Travel	38,089			38,089			38,089
4 Operating	373,914			373,914			373,914
14 Outside Postage	137,009			137,009			137,009
15 CARES ACT Grant	0			0		4,178,850	4,178,850
21 Transfer to Motion Pictures	686,392			686,392			686,392
26 Information Services	127,456			127,456			127,456
30 Training	5,977			5,977			5,977
31 Marketing/Advertising	15,318,516	34,610	1,157	15,354,283			15,354,283
35 Transfer to State Parks	509,131			509,131			509,131
40 Rural Grant Program	1,650,000			1,650,000			1,650,000
42 Governor's Washington Office	106,511			106,511			106,511
50 Tourism Grants	100,000			100,000			100,000
60 Transfer to Lost City Museum	247,364			247,364			247,364
61 Transfer to Nevada Historical Society	363,082			363,082			363,082
62 Transfer to NV State Museum - CC	931,594			931,594			931,594
63 Transfer to NV State Museum - LV	892,101			892,101			892,101
64 Transfer to State Railroad Museums	689,720			689,720			689,720
65 Transfer to Arts Council	1,181,721			1,181,721			1,181,721
66 Transfer to Indian Commission	88,577			88,577			88,577
67 Transfer to Division of Museums	281,871			281,871			281,871
67 Transfer to Division of Museums	133,332			133,332			133,332
67 Transfer to Division of Museums	189,879			189,879			189,879
82 DHRM Cost Allocation	12,605			12,605			12,605
86 Reserve	4,654,827			4,654,827	(265,635)	445,131	4,834,323
87 Purchasing Assessment	111,282			111,282			111,282
88 Statewide Cost Allocation	47,653			47,653			47,653
89 Attorney General Cost Allocation	5,656			5,656			5,656
SubTotal	31,577,460	34,610	1,157	31,613,227	(265,635)	4,623,981	35,971,573
ck fig	0	0	0	0	0	0	0

Department of Tourism and Cultural Affairs
 Division of Tourism
 Budget Account 1522
 Financial Status Report
 Prepared by: Angie Mathiesen
 9/15/2020

	Budget				Projection							Projected FY Actual as % of Projected Budget (K / G)			
	A	B	B	C	D	E	F	G	H	I	J		K	L	M
		Pending WP #C52065	Pending WP #21CA1522	Current Budget BSR (A+B)	Approved WP	Total W/P (B+D)	Total W/P as % of LOI (E / A)	Revised Budget (A + E)	Projected Budget as % of Total Revenues	YTD Actual	Projection	Projected FY Actual (I + J)	Projected FY Actual as % of Total Revenues	Projected Budget Under (Over)	
Revenue:															
Beginning Cash	4,996,920.00	(265,635)		4,996,920.00		0.00	0.00%	4,996,920.00	13.79%	4,996,920.00	0.00	4,996,920.00	26%	0.00	100%
Loan Forward	0.00			0.00		0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0%	0.00	0%
3301 Lodging Tax	26,580,540.00			26,580,540.00		0.00	0.00%	26,580,540.00	73.35%	71,114.98	9,560,136.00	9,631,250.98	50%	(16,949,289.02)	36%
3700 Registration Fees	34,610.00			34,610.00		0.00	0.00%	34,610.00	0.10%	0.00	10,000.00	10,000.00	0%	(24,610.00)	29%
4203 Prior Year Refunds	1,157.00			1,157.00		0.00	0.00%	1,157.00	0.00%	0.00	1,157.00	1,157.00	0%	0.00	100%
4669 Transfer from CARES ACT	0.00		4,623,981.00	4,623,981.00	0.00	4,623,981.00	0.00%	4,623,981.00	12.76%	0.00	4,623,981.00	4,623,981.00	28%	0.00	100%
Total Revenues	31,613,227.00	(265,635.00)	4,623,981.00	36,237,208.00	0.00	4,623,981.00	14.63%	36,237,208.00	100.00%	5,068,934.98	14,195,274.00	19,263,808.98	100%	(16,973,899.02)	53%
Expenditures:															
01-Personnel Services	2,645,707.00			2,645,707.00		0.00	0.00%	2,645,707.00	7.30%	224,731.20	1,260,622.74	1,485,353.94	8%	1,160,353.06	56%
02-Out of State Travel	47,494.00			47,494.00		0.00	0.00%	47,494.00	0.13%	0.00	23,747.00	23,747.00	0%	23,747.00	50%
03-In-State Travel	38,089.00			38,089.00		0.00	0.00%	38,089.00	0.11%	1,135.25	18,476.88	19,612.13	0%	18,476.88	51%
04-Operating	373,914.00			373,914.00		0.00	0.00%	373,914.00	1.03%	20,023.28	353,890.72	373,914.00	2%	0.00	100%
14-Outside Postage	137,009.00			137,009.00		0.00	0.00%	137,009.00	0.38%	5,291.24	105,778.00	111,069.24	1%	25,939.76	81%
15-CARES ACT Grant	0.00		4,178,850.00	4,178,850.00	0.00	4,178,850.00	0.00%	4,178,850.00	11.53%	0.00	4,600,000.00	4,600,000.00	24%	(421,150.00)	110%
21-Transfer to Film Division	686,392.00			686,392.00		0.00	0.00%	686,392.00	1.89%	0.00	343,196.00	343,196.00	2%	343,196.00	50%
26-Information Services	127,456.00			127,456.00		0.00	0.00%	127,456.00	0.35%	31,714.95	95,741.05	127,456.00	1%	0.00	100%
30-Training	5,977.00			5,977.00		0.00	0.00%	5,977.00	0.02%	0.00	0.00	0.00	0%	5,977.00	0%
31-Promotion & Advertising	15,318,516.00			15,318,516.00		0.00	0.00%	15,318,516.00	42.27%	51,072.14	4,005,333.00	4,056,405.14	21%	11,262,110.86	26%
35-Transfer to State Parks	509,131.00			509,131.00		0.00	0.00%	509,131.00	1.40%	0.00	0.00	0.00	0%	509,131.00	0%
40-Rural Matching Grants	1,650,000.00			1,650,000.00		0.00	0.00%	1,650,000.00	4.55%	0.00	1,650,000.00	1,650,000.00	9%	0.00	100%
42-Washington Office	106,511.00			106,511.00		0.00	0.00%	106,511.00	0.29%	106,511.00	0.00	106,511.00	1%	0.00	100%
50-Tourism Grants	100,000.00			100,000.00		0.00	0.00%	100,000.00	0.28%	0.00	100,000.00	100,000.00	1%	0.00	100%
60-Transfer to Lost City Museum	247,364.00			247,364.00		0.00	0.00%	247,364.00	0.68%	12,943.17	155,318.00	168,261.17	1%	79,102.83	68%
61-Transfer to Nevada Historical Society	363,082.00			363,082.00		0.00	0.00%	363,082.00	1.00%	16,066.58	192,799.00	208,865.58	1%	154,216.42	58%
62-Transfer to NV State Museum CC	931,594.00			931,594.00		0.00	0.00%	931,594.00	2.7%	44,756.58	537,079.00	581,835.58	3%	349,758.22	62%
63-Transfer to NV State Museum LV	892,101.00			892,101.00		0.00	0.00%	892,101.00	2.46%	40,052.21	480,626.50	520,678.71	3%	371,422.29	58%
64-Transfer to Railroad Museum	689,720.00			689,720.00		0.00	0.00%	689,720.00	1.90%	32,779.67	393,356.00	426,135.67	2%	263,584.33	62%
65-Transfer to Arts Council	1,181,721.00			1,181,721.00		0.00	0.00%	1,181,721.00	3.26%	49,238.38	590,860.50	640,098.88	3%	541,622.12	54%
66-Transfer to Indian Commission	88,577.00			88,577.00		0.00	0.00%	88,577.00	0.24%	3,690.71	44,288.50	47,979.21	0%	40,597.79	54%
67-Transfer to Division of Museums	281,871.00			281,871.00		0.00	0.00%	281,871.00	0.78%	12,516.79	150,201.50	162,718.29	1%	119,152.71	58%
68-Nevada Magazine	133,332.00			133,332.00		0.00	0.00%	133,332.00	0.37%	5,555.50	66,666.00	72,221.50	0%	61,110.50	54%
69-Stewart Living Legacy	189,879.00			189,879.00		0.00	0.00%	189,879.00	0.52%	7,911.63	94,939.50	102,851.13	1%	87,027.87	54%
82-DHRM Cost Allocation	12,605.00			12,605.00		0.00	0.00%	12,605.00	0.03%	0.00	12,605.00	12,605.00	0%	0.00	100%
87-Purchasing Assessment	111,282.00			111,282.00		0.00	0.00%	111,282.00	0.31%	0.00	111,282.00	111,282.00	1%	0.00	100%
88-SWCAP	47,653.00			47,653.00		0.00	0.00%	47,653.00	0.13%	0.00	47,653.00	47,653.00	0%	0.00	100%
89-AG Cost Allocation	5,656.00			5,656.00		0.00	0.00%	5,656.00	0.02%	1,414.00	5,656.00	7,070.00	0%	(1,414.00)	125%
Total Expenditures	26,923,633.00	0.00	4,178,850.00	31,101,483.00	0.00	4,178,850.00	15.52%	31,101,483.00	85.83%	667,404.28	15,440,115.89	16,107,530.17	84%	14,993,962.84	52%
Operating Income (Loss)	4,690,594.00	(265,635.00)	445,131.00	5,135,725.00	0.00	445,131.00	9.49%	5,135,725.00	14.17%	5,135,725.00	(1,244,841.89)	3,155,788.82	16%	14,993,962.84	61%
Cash Balance (Reserve)	4,690,594.00	(265,635.00)	445,131.00	5,135,725.00	0.00	445,131.00	9.49%	5,135,725.00	14.17%	5,135,725.00	(1,244,841.89)	3,155,788.82	16%	14,993,962.84	61%
31,613,227.00															

Projected ending Reserve: 3,155,789
 Daily expenditures: 44,130
 Number of Days in Reserve: 72

31,658.00
 11,288.00
 71,282.00
 34,576.00
 48,498.00
 9,288.00

Request for Coronavirus Relief Fund Allocation

Respond to Secondary Effects of the Emergency – Economic Support

Program(s) Name: TRAVEL NEVADA RECOVERY MARKETING PROGRAMS

Agency(s) Administering Program: DIVISION OF TOURISM

Total Amount Requested from CRF:

Baseline Level represents essential marketing and minimal investment. Mid and High Reach Levels represent the ability to engage wider audiences based on the more resources and media exposure.

High Reach

Payroll - \$445,131.29

TravelNevada.com Web - \$100K

Visitor Guide - \$290K

Discover Your Nevada - \$1.5M

Tourism Cares - \$45K

Grants - \$1.65M

Research – 93,850 (One Q IME, Web usability, Int'l Econ, and COVID)

Creative - \$500K

Total= 4,623,981.29

Targeted IFC: OCTOBER 22

Explanation if Expeditious Action: N/A

Explanation if Other Fed Funds Cover this Cost: The Division of Tourism (Travel Nevada) is the state's destination marketing organization. Thus far, any CARES Act funding for tourism has not covered direct marketing expenses in response to the COVID crisis. The STEP Act, sponsored by Catherine Cortez Masto, includes language for funding tourism marketing and events, but the bill is currently stalled in congress.

How does this transition out/get paid for after 12/30/20? The programs within Travel Nevada's Recovery Plan will run the entirety of FY21, with expenses from September 2020 – December 30, 2020 coming entirely from CRF. Expenses not covered in the CRF allocation will come from lodging tax collections. Our projected lodging tax collections allocated for marketing is \$4,005,333, which will primarily be used after 12/30/20.

Description - TRAVEL NEVADA RECOVERY MARKETING PROGRAMS

The Recovery Plan programs detail Travel Nevada's strategy to compete in a travel industry that has been transformed by the COVID-19 pandemic. Our traditional audiences will consider a new set of needs and concerns as they make their travel decisions. Nevada's statewide tourism partners will change the way they do business to accommodate health and safety concerns. The programs detailed here reflect our attention to the well-being of the domestic traveler, the downturn in the economy, and limitations placed on domestic and international visitation. Though these dramatic changes within the industry are a challenge, we are prepared to promote our safe, memorable destinations and activities to responsible travelers in-state and in drive markets.

Each of the items below is a vital part of our marketing strategy in response to COVID. This request identifies three levels of projected return on investment (ROI) – high-target ROI which is the level of resources needed to achieve maximum results; mid-target ROI which will result in moderate results; and baseline ROI which is the minimum needed to achieve results.

Nevada Remarketing Efforts Summary - Coronavirus Relief Fund

1. TRAVEL NEVADA PAYROLL - \$445,131.29

14 Full Time Personnel: Travel Nevada’s talented marketing, public relations and industry partners teams will be doing the bulk of the creative work in-house to execute these programs and boost the state’s economy through visitor spending. Funding personnel is a baseline need, because without people, our work doesn’t get done.

2. TRAVELNEVADA.COM DEVELOPMENT - \$100,000

TravelNevada.com: Most of the potential visitors to our state engage with our website for inspiration and trip planning resources prior to traveling. Since the onset of the COVID pandemic, we’ve revised the website to reflect the safety concerns of travelers, the compliance status of tourism businesses statewide, and the ability of our tourism partners to accommodate visitors. Because we have no in-house web developers, we rely on a contracted consultant for major revisions. For instance, the Discover Your Nevada campaign depends on pushing the engaged audiences to landing pages on our website to learn more about tourism destinations.

Costs: Each funding level reflects hours invoiced for website enhancements for the campaign.

3. TRAVEL NEVADA VISITOR’S GUIDE - \$290,000

Travel Nevada Visitor’s Guide: In 2021, the Visitor’s Guide must be able to inform potential travelers of timely information related to the health and readiness of each destination. We are exploring interactive printing techniques, such as QR codes, to direct the reader to current information. This will almost certainly require additional online resources than the publication did before Covid.

Costs: The cost is already under contract and includes editorial, photography, printing and digital promotion.

4. DISCOVER YOUR NEVADA CAMPAIGN - \$1,500,000

Discover Your Nevada Campaign: COVID has changed everything about how and why people travel. This program will engage Nevada residents and inspire in-state travel. As travel restrictions are lifted, travelers will be looking for staycations first. Travel within the state can prove to be less costly and feel safer for people who do not want to travel great distances. Road trips will become the preferred method of travel for the near future.

Costs:

	Baseline	Mid- Reach	High Reach
Print	\$107,500.00	\$202,500.00	\$235,000.00
Digital	\$91,000.00	\$430,000.00	\$595,000.00
Broadcast (TV and Radio)	\$62,500.00	\$222,500.00	\$360,000.00
Other	\$39,000.00	\$145,000.00	\$310,000.00
	\$300,000.00	\$1,000,000.00	\$1,500,000.00

5. CREATIVE FOR DOMESTIC MARKETS - \$500,000

Creative for Domestic Markets: As travel behavior has changed, so has the messaging needed to promote safe and responsible travel. While some efforts can be produced in-house, our creative agency should be utilized for larger-scale production in which we can represent more timely messaging that will better showcase Nevada as a safe place to visit. While we will still heavily promote in-state, we will foster the “stewardship” message to encourage Nevadans to keep our spaces clean. As we open our state up to drive markets, seasonal messaging will be key to remain competitive, which will require our creative agency to facilitate.

Costs: The costs would include asset collection (video and still photography) for production of a new broadcast commercial to run in domestic drive markets.

6. PUBLIC AFFAIRS/TOURISM CARES - \$45,000

Public Affairs (Tourism Cares): To bolster the tourism community within the state, our Tourism Cares effort will allow each “territory” within Nevada (our regional groups of volunteers) to nominate a project of highest need to be addressed, such as COVID compliance installations, main street clean-ups, trail-building etc. The projects awarded will demonstrate the most need related to regional COVID funding deficits or COVID-related visitation.

Costs: The costs represent \$7,500 for each of the six Nevada territories to promote, host, and cover any hard costs to host a regional volunteer event.

7. DESTINATION DEVELOPMENT GRANTS - \$1,650,000

Destination Development Grants: Travel Nevada’s mission is to drive visitation to the state, specifically in our rural communities. In alignment with other state and local agencies, efforts will be focused on holistically supporting a rural community to strengthen its viability as a destination. However, rural Nevada is poised to recover more quickly than urban centers as it is assumed visitors will be looking to get away from crowds and will respond well to Nevada’s open spaces. From both a short- and long-term strategic standpoint, it makes sense to develop as much product in rural Nevada as possible. Even with reduced budgets, much work has been completed on the strategic framework for pilot communities. Our marketing grant program will be reimaged to support the needs of rural tourism partners, and prepare them to take advantage of new visitors, restart events, and create needed infrastructure.

Costs: The grants cycle would be a “rapid grant” in that applicants will submit applications that propose their ability to execute regional Discover Your Nevada campaigns that stimulate resident spending by promoting packages and deals for locals. The grant allocations to tourism partners would be distributed prior to December 30th, to align with Travel Nevada’s statewide efforts.

Expected outcome – Travel Nevada’s influence on tourism-related spending is a direct reflection of the amount of funding invested in marketing and engagement with target markets. In 2018, Travel Nevada helped boost rural tourism spending by 3.4% from 2017 to a total of 2.9 billion dollars. Within the same period, rural tourism employment rose to 28,148 jobs. Rural income related to tourism was \$872 million dollars. State and local tax revenue was \$202 million, up 8.8%.

The CRF dollars requested for this Recovery marketing will directly impact the rural tourism businesses that depend on Travel Nevada to extend their ability to capture visitor spending, and to reach a wider audience of potential travelers with messages relating to safe tourism destinations.



Steve Sisolak | Governor
Kate Marshall | Lieutenant Governor
Brenda Scolari | Director

401 North Carson Street
Carson City, NV 89701

September 15, 2020

Susan Brown, Director
State of Nevada Governor's Finance Office
209 E. Musser St., Suite 200
Carson City, NV 89701-4298

Dear Susan,

I'm writing you on behalf of the Division of Tourism (Travel Nevada) requesting that **WP #21CA1522** be expedited to help provide immediate relief to the state DMO and in turn, Nevada's tourism economy.

This work program includes allocations for: Payroll - \$445,131.29, TravelNevada.com Development - \$100K, Nevada Visitor's Guide - \$290K, Discover Your Nevada - \$1.5M, Tourism Volunteer Projects - \$45K, Grant Program - \$1.65M, Travel Research - \$93,850, Creative Development - \$500K. These programs total **\$4,623,981.29**.

As Nevada's statewide destination marketing organization, Travel Nevada is relied upon to promote tourism in rural communities, as well as partner with our colleagues in Reno and Las Vegas. Amid the COVID pandemic, we are a trusted source for trip-planning, which means our website and guide need to provide timely information about the health and safety of Nevada destinations. We are also a source of leadership for small tourism businesses who look to our resources for information related to the volatile state of the domestic travel economy, and for marketing assistance.

Right now, because most people are uncomfortable with long-distance travel, we are focusing on stimulating the Nevada economy by encouraging residents to explore their own state. Our Discover Your Nevada campaign will feature the must-sees throughout our state, while upholding a message of responsible travel and safe experiences. We are developing new creative assets that speak directly to Nevadans about exploring close to home.

I appreciate your consideration of expediting this work program as it will provide crucial operational and marketing revenue to Travel Nevada during the worst crisis the tourism industry has ever faced.

Sincerely,

Brenda Scolari
Director

State of Nevada Work Program

WP Number: C52880

FY 2021

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/17/20	101	406	3216	HHS-DPBH - HEALTH CARE FACILITIES REG

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		0		0
Total Budgetary & Revenue GLs					0		

Expenditures

CAT	Amount	CAT	Amount
24	311,482		
82	43,297		
86	(354,779)		
Sub Total Category Expenditures			0

Remarks
 This work program requests a transfer from the Reserve category to the Temporary Management Services category to fund a temporary facility management services contract.

Total Budgetary General Ledgers and Category Expenditures (AP) 0

mwinebar
Authorized Signature

09/17/20
Date

Controller's Office Approval

Requires Interim Finance approval since 15-Day Expeditious Action submitted pursuant to NRS 353.220 (5)(b) on September 18, 2020. 15 day clock expires on October 2, 2020.

**STATE OF NEVADA
DHHS - PUBLIC AND BEHAVIORAL HEALTH**

**Budget Account 3216 - HHS-DPBH - HEALTH CARE FACILITIES REG
Work Program C52880
Fiscal Year 2021**

Submitted September 17, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

The Health Care Facilities program protects the safety and welfare of the public through regulation, licensing, and education. This is accomplished through assessing regulatory compliance of health care facilities and medical laboratories during periodic inspections and complaint investigations. This program also maintains an agreement with the federal Centers for Medicare and Medicaid Services and completes federal certification inspections for certain health care facilities and medical laboratories. This section also issues licenses to certain allied health professionals. Statutory Authority: NRS 449

Purpose of Work Program

This work program requests a transfer from the Reserve category to the Temporary Management Services category to fund a temporary facility management services contract.

Justification

Health Care Quality and Compliance (HCQC) has determined a residential facility has placed their residents in "immediate and serious threat" and "immediate jeopardy" according to NAC 449.0044. As a result of the immediate threat, HCQC has contracted with Quality Healthcare Asset Management, LLC. (QHAM) to manage and correct the identified deficiencies according to NAC 449.99841 and 449.99855, including the possible relocation of residents. Per NAC 449.99921 the division is expected to be reimbursed by the licensee for the costs incurred.

Reno Valley Retirement Center was given an Order Summary of Suspension of License & Appointment of Temporary Manager on August 21, 2020 due to an immediate threat to the health and safety of the individuals living in the facility. The Division requested an emergency contract with QHAM on August 27, 2020 and the Administrator of Purchasing approved it the same day. The contract is scheduled to be approved at the October 13th BOE and is retroactive to September 1, 2020.

BA 3217, Health Facilities Admin Penalty Account, will be paying \$123,555 of the costs with the balance paid out of BA 3216.

Expected Benefits to be Realized

This work program will help HCQC use the management services from QHAM to provide temporary management of a resident facility due to the immediate and serious threat to the residents of the facility.

Explanation of Projections and Documentation

Please see attached: Before and After Fund Maps, Budget Status Report, Send Plan, File Maintenance Form, QHAM proposal, and NAC references.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

The alternative is to not approve this work program. The current proposal is preferred for safety of the residents of Nevada.

BEFORE
L01+C50994+C52665

3216 HHS-DPBH - HEALTH CARE FACILITIES REG LEG APPROVED FUND MAP SFY 2021		2501	3501	3564	3601	3713	3860	4673	PROPOSED	
		APPROPRIATIONS	FED CLINICAL LAB IMPROVEMENTS	FED MEDICARE CERT GRANT	HEALTH FACILITY LICENSES/FEES	MEDICAL LAB CERTIFICATION FEES	MEDICAID CHARGES	TRNS FROM HCFP CMP CTR	BSR	
REVENUE AUTHORITY		413,150	140,923	1,712,239	6,828,046	1,340,439	2,220,969	74,901	Totals	
2511 Balance Forward		-	-	-	6,148,772	3,267,612	13,342	-	12,730,667	
General Fund Salary Adjustment		-	-	-	-	-	-	-	9,429,726	
Total		413,150	140,923	1,712,239	12,976,818	4,608,051	2,234,311	74,901	22,160,393.00	
Cat	EXPENDITURE CATEGORIES									
01	PERSONNEL	396,758	113,011	1,385,120	5,021,655	776,735	1,594,873	-	-	9,288,152
03	IN-STATE TRAVEL	-	-	14,640	103,904	-	14,189	-	-	132,733.00
04	OPERATING	8,751	54	52,813	123,773	369,695	47,670	-	-	602,756.00
08	FEDERAL INSPECTIONS SURVEYS	-	-	-	639	-	-	-	-	639.00
10	CLIA	-	9,455	-	-	-	-	-	-	9,455.00
12	OBRA-BOARD OF NURSING	-	-	115,762	-	-	115,763	-	-	231,525.00
13	TRANSFER TO 3218	-	-	-	98,566	-	-	-	-	98,566.00
14	TRANSFER TO 3219	-	-	-	199,709	-	-	-	-	199,709.00
15	FEDERAL MDS	-	-	210	-	-	210	-	-	420.00
16	HHA/OASIS	-	-	308	-	-	307	-	-	615.00
19	COST STATE LICENSING SYSTEM	-	-	-	120,000	-	-	-	-	120,000.00
20	TRANSFER TO BA 4709	-	-	-	514,421	-	-	-	-	514,421.00
21	MEDICAL LAB INSPECTIONS	-	-	-	-	188,006	-	-	-	188,006.00
22	COMMUNITY AWARENESS & EDUCATION	-	-	-	181,638	-	-	-	-	181,638
23	CMP COVID CTR	-	-	-	-	-	-	74,901	-	74,901.00
26	INFORMATION SERVICES	7,641	913	11,475	67,340	52,827	6,306	-	-	146,502.00
28	TEMPORARY CONTRACT EMPLOYEES	-	-	11,570	224,102	-	-	-	-	235,672.00
30	TRAINING	-	-	5,036	32,317	-	4,617	-	-	41,970.00
57	TRANS TO CONSUMER HEALTH ASST	-	-	-	88,040	-	-	-	-	88,040.00
82	DIVISION COST ALLOCATION	-	16,433	102,463	847,431	129,465	420,375	-	-	1,516,167.00
86	RESERVE	-	-	-	5,302,069	3,081,269	13,342	-	-	8,396,680.00
87	PURCHASING ASSESSMENT	-	81	978	3,902	766	1,269	-	-	6,996.00
88	STATE COST RECOVERY PLAN	-	976	11,864	47,312	9,288	15,390	-	-	84,830.00
Total Expenditure Categories		413,150	140,923	1,712,239	12,976,818	4,608,051	2,234,311	74,901	22,160,393.00	
Revenue Over (Short)		-	-	-	-	-	-	-	-	

3216 HHS-DPBH - HEALTH CARE FACILITIES REG LEG APPROVED FUND MAP SFY 2021		2501	3501	3564	3601	3713	3860	4672	4673	Totals	BSR	Proposed C52880 Pending
REVENUE AUTHORITY		413,150	140,923	1,712,239	6,828,046	1,340,439	2,220,969	-	74,901	12,730,667		
2511 Balance Forward					6,148,772	3,267,612	13,342			9,429,726		
2520 Balance Forward												
General Fund Salary Adjustment												
Total		413,150	140,923	1,712,239	12,976,818	4,608,051	2,234,311	-	74,901	22,160,393	22,160,393	-
Cat	EXPENDITURE CATEGORIES											
01	PERSONNEL	396,758	113,011	1,385,120	5,021,655	776,735	1,594,873	-	-	9,288,152	9,288,152.00	-
03	IN-STATE TRAVEL	-	-	14,640	103,904	-	14,189	-	-	132,733	132,733.00	-
04	OPERATING	8,751	54	52,813	123,773	369,695	47,670	-	-	602,756	602,756.00	-
08	FEDERAL INSPECTIONS SURVEYS	-	-	-	639	-	-	-	-	639	639.00	-
10	CLIA	-	9,455	-	-	-	-	-	-	9,455	9,455.00	-
12	OBRA-BOARD OF NURSING	-	-	115,762	-	-	115,763	-	-	231,525	231,525.00	-
13	TRANSFER TO 3218	-	-	-	98,566	-	-	-	-	98,566	98,566.00	-
14	TRANSFER TO 3219	-	-	-	199,709	-	-	-	-	199,709	199,709.00	-
15	FEDERAL MDS	-	-	210	-	-	210	-	-	420	420.00	-
16	HHA/OASIS	-	-	308	-	-	307	-	-	615	615.00	-
17	CIVIL MONETARY PNALTY	-	-	-	-	-	-	-	-	-	-	-
18	COVID-19	-	-	-	-	-	-	-	-	-	-	-
19	COST STATE LICENSING SYSTEM	-	-	-	120,000	-	-	-	-	120,000	120,000.00	-
20	TRANSFER TO BA 4709	-	-	-	514,421	-	-	-	-	514,421	514,421.00	-
21	MEDICAL LAB INSPECTIONS	-	-	-	-	188,006	-	-	-	188,006	188,006.00	-
22	COMMUNITY AWARENESS & EDUCATION	-	-	-	181,638	-	-	-	-	181,638	181,638.00	-
23	CMP COVID CTR	-	-	-	-	-	-	-	74,901	74,901	74,901.00	-
24	TEMPORARY MANAGEMENT SERVICES	-	-	-	311,482	-	-	-	-	311,482	-	311,482
26	INFORMATION SERVICES	7,641	913	11,475	67,340	52,827	6,306	-	-	146,502	146,502.00	-
28	TEMPORARY CONTRACT EMPLOYEES	-	-	11,570	224,102	-	-	-	-	235,672	235,672.00	-
30	TRAINING	-	-	5,036	32,317	-	4,617	-	-	41,970	41,970.00	-
57	TRANS TO CONSUMER HEALTH ASST	-	-	-	88,040	-	-	-	-	88,040	88,040.00	-
82	DIVISION COST ALLOCATION	-	16,433	102,463	890,728	129,465	420,375	-	-	1,559,464	1,516,167.00	43,297
86	RESERVE	-	-	-	4,947,290	3,081,269	13,342	-	-	8,041,901	8,396,680.00	(354,779)
87	PURCHASING ASSESSMENT	-	81	978	3,902	766	1,269	-	-	6,996	6,996.00	-
88	STATE COST RECOVERY PLAN	-	976	11,864	47,312	9,288	15,390	-	-	84,830	84,830.00	-
Total Expenditure Categories		413,150	140,923	1,712,239	12,976,818	4,608,051	2,234,311	-	74,901	22,160,393	22,160,393.00	-
Revenue Over (Short)		-	-	-	-	-	-	-	-	-	-	-

EXPENDITURE SCHEDULE FOR :
3216 HEALTH CARE FACILITIES REG
FISCAL YEAR 2021

CAT	DESCRIPTION	FY 21 APPROVED BUDGET	EXPENDITURES AS OF: 7/1/2020	PROJECTED THROUGH 06/30/21	TOTAL SPENT & PROJECTED	BALANCE AVAILABLE	Subject To Indirect
24	Temporary Management Services						
	7060 Contracts - Quality Healthcare Asset Management, LLC	\$ -	\$ -	\$ 311,482.02	\$ 311,482.02	\$ (311,482)	
24	Temporary Management Services	\$ -	\$ -	\$ 311,482.02	\$ 311,482.02	\$ (311,482)	311,482.02
82	Division Cost Allocation						
	7398 - Cost Allocation	\$ -	\$ -	\$ 43,297.00	\$ 43,297.00	\$ (43,297)	
82	Division Cost Allocation	\$ -	\$ -	\$ 43,297.00	\$ 43,297.00	\$ (43,297)	-
QHAM TOTAL		\$ -	\$ -	\$ 354,779.02	\$ 354,779.02	\$ (354,779.02)	311,482.02 13.90%

Indirect

Contract: C17719 CETS# 23546

Quality Healthcare Asset Management, LLC

Date	Amount	Contract by BA	Total
9/1/2020 - 9/30/2020	212,378.22	BA 3217	
10/1/2020 - 10/31/2020	207,580.80	BA 3216	
Total	419,959.02		419,959.02
Indirect 13.9%	58,374.30		58,375.00
Contract and Indirect Total	478,333.32		478,334.02

Quality Healthcare Asset Management

NVTM-CMP-RVRC1155 September	212,378.22
NVTM-CMP-RVRC1155 October	207,580.80
Total \$	419,959.02

Terms

Due and Payable -	
12-Sep-20	106,189.11
5-Oct-20	106,189.11
31-Oct-20	207,580.80
Total Payments \$	419,959.02

Payments by BA 3217 and BA 3216

BA 3217 9/12/2020	106,189.11
BA 3217 10/5/2020	2,287.89
BA 3216 10/5/2020	103,901.22
BA 3216 10/31/2020	207,580.80
Total Payments \$	419,959.02

BEFORE
L01+C50994+C52665

3216 HHS-DPBH - HEALTH CARE FACILITIES REG LEG APPROVED FUND MAP SFY 2021										PROPOSED
										BSR
REVENUE AUTHORITY	2501	3501	3564	3601	3713	3860	4673	Totals		
2511 Balance Forward	413,150	140,923	1,712,239	6,828,046	1,340,439	2,220,969	74,901	12,730,667		
General Fund Salary Adjustment				6,148,772	3,267,612	13,342		9,429,726		
Total	413,150	140,923	1,712,239	12,976,818	4,608,051	2,234,311	74,901	22,160,393		22,160,393.00
EXPENDITURE CATEGORIES										
Cat	2501	3501	3564	3601	3713	3860	4673	Totals		
01 PERSONNEL	396,758	113,011	1,385,120	5,021,655	776,735	1,594,873	-	9,288,152		9,288,152.00
03 IN-STATE TRAVEL	-	-	14,640	103,904	-	14,189	-	132,733		132,733.00
04 OPERATING	8,751	54	52,813	123,773	369,695	47,670	-	602,756		602,756.00
08 FEDERAL INSPECTIONS SURVEYS	-	-	-	639	-	-	-	639		639.00
10 CLIA	-	9,455	-	-	-	-	-	9,455		9,455.00
12 OBRA-BOARD OF NURSING	-	-	115,762	-	-	115,763	-	231,525		231,525.00
13 TRANSFER TO 3218	-	-	-	98,566	-	-	-	98,566		98,566.00
14 TRANSFER TO 3219	-	-	-	199,709	-	-	-	199,709		199,709.00
15 FEDERAL MDS	-	-	210	-	-	210	-	420		420.00
16 HHA/OASIS	-	-	308	-	-	307	-	615		615.00
19 COST STATE LICENSING SYSTEM	-	-	-	120,000	-	-	-	120,000		120,000.00
20 TRANSFER TO BA 4709	-	-	-	514,421	-	-	-	514,421		514,421.00
21 MEDICAL LAB INSPECTIONS	-	-	-	-	188,006	-	-	188,006		188,006.00
22 COMMUNITY AWARENESS & EDUCATION	-	-	-	181,638	-	-	-	181,638		181,638.00
23 CMP COVID CTR	-	-	-	-	-	-	74,901	74,901		74,901.00
26 INFORMATION SERVICES	7,641	913	11,475	67,340	52,827	6,306	-	146,502		146,502.00
28 TEMPORARY CONTRACT EMPLOYEES	-	-	11,570	224,102	-	-	-	235,672		235,672.00
30 TRAINING	-	-	5,036	32,317	-	4,617	-	41,970		41,970.00
57 TRANS TO CONSUMER HEALTH ASST	-	-	-	88,040	-	-	-	88,040		88,040.00
82 DIVISION COST ALLOCATION	-	16,433	102,463	847,431	129,465	420,375	-	1,516,167		1,516,167.00
86 RESERVE	-	-	-	5,302,069	3,081,269	13,342	-	8,396,680		8,396,680.00
87 PURCHASING ASSESSMENT	-	81	978	3,902	766	1,269	-	6,996		6,996.00
88 STATE COST RECOVERY PLAN	-	976	11,864	47,312	9,288	15,390	-	84,830		84,830.00
Total Expenditure Categories	413,150	140,923	1,712,239	12,976,818	4,608,051	2,234,311	74,901	22,160,393		22,160,393.00
Revenue Over (Short)	-	-	-	-	-	-	-	-		-

3216 HHS-DPBH - HEALTH CARE FACILITIES REG LEG APPROVED FUND MAP SFY 2021		2501	3501	3564	3601	3713	3860	4672	4673	Totals	BSR	Proposed C52880 Pending
REVENUE AUTHORITY		413,150	140,923	1,712,239	6,828,046	1,340,439	2,220,969	-	74,901	12,730,667		
2511 Balance Forward					6,148,772	3,267,612	13,342			9,429,726		
2520 Balance Forward												
General Fund Salary Adjustment												
Total		413,150	140,923	1,712,239	12,976,818	4,608,051	2,234,311	-	74,901	22,160,393	22,160,393	-
Cat	EXPENDITURE CATEGORIES											
01	PERSONNEL	396,758	113,011	1,385,120	5,021,655	776,735	1,594,873	-	-	9,288,152	9,288,152.00	-
03	IN-STATE TRAVEL	-	-	14,640	103,904	-	14,189	-	-	132,733	132,733.00	-
04	OPERATING	8,751	54	52,813	123,773	369,695	47,670	-	-	602,756	602,756.00	-
08	FEDERAL INSPECTIONS SURVEYS	-	-	-	639	-	-	-	-	639	639.00	-
10	CLIA	-	9,455	-	-	-	-	-	-	9,455	9,455.00	-
12	OBRA-BOARD OF NURSING	-	-	115,762	-	-	115,763	-	-	231,525	231,525.00	-
13	TRANSFER TO 3218	-	-	-	98,566	-	-	-	-	98,566	98,566.00	-
14	TRANSFER TO 3219	-	-	-	199,709	-	-	-	-	199,709	199,709.00	-
15	FEDERAL MDS	-	-	210	-	-	210	-	-	420	420.00	-
16	HHA/OASIS	-	-	308	-	-	307	-	-	615	615.00	-
17	CIVIL MONETARY PNALTY	-	-	-	-	-	-	-	-	-	-	-
18	COVID-19	-	-	-	-	-	-	-	-	-	-	-
19	COST STATE LICENSING SYSTEM	-	-	-	120,000	-	-	-	-	120,000	120,000.00	-
20	TRANSFER TO BA 4709	-	-	-	514,421	-	-	-	-	514,421	514,421.00	-
21	MEDICAL LAB INSPECTIONS	-	-	-	-	188,006	-	-	-	188,006	188,006.00	-
22	COMMUNITY AWARENESS & EDUCATION	-	-	-	181,638	-	-	-	-	181,638	181,638.00	-
23	CMP COVID CTR	-	-	-	-	-	-	-	74,901	74,901	74,901.00	-
24	TEMPORARY MANAGEMENT SERVICES	-	-	-	311,482	-	-	-	-	311,482	-	311,482
26	INFORMATION SERVICES	7,641	913	11,475	67,340	52,827	6,306	-	-	146,502	146,502.00	-
28	TEMPORARY CONTRACT EMPLOYEES	-	-	11,570	224,102	-	-	-	-	235,672	235,672.00	-
30	TRAINING	-	-	5,036	32,317	-	4,617	-	-	41,970	41,970.00	-
57	TRANS TO CONSUMER HEALTH ASST	-	-	-	88,040	-	-	-	-	88,040	88,040.00	-
82	DIVISION COST ALLOCATION	-	16,433	102,463	890,728	129,465	420,375	-	-	1,559,464	1,516,167.00	43,297
86	RESERVE	-	-	-	4,947,290	3,081,269	13,342	-	-	8,041,901	8,396,680.00	(354,779)
87	PURCHASING ASSESSMENT	-	81	978	3,902	766	1,269	-	-	6,996	6,996.00	-
88	STATE COST RECOVERY PLAN	-	976	11,864	47,312	9,288	15,390	-	-	84,830	84,830.00	-
Total Expenditure Categories		413,150	140,923	1,712,239	12,976,818	4,608,051	2,234,311	-	74,901	22,160,393	22,160,393.00	-
Revenue Over (Short)		-	-	-	-	-	-	-	-	-	-	-

EXPENDITURE SCHEDULE FOR :
3216 HEALTH CARE FACILITIES REG
FISCAL YEAR 2021

CAT	DESCRIPTION	FY 21 APPROVED BUDGET	EXPENDITURES AS OF: 7/1/2020	PROJECTED THROUGH 06/30/21	TOTAL SPENT & PROJECTED	BALANCE AVAILABLE	Subject To Indirect
24	Temporary Management Services						
	7060 Contracts - Quality Healthcare Asset Management, LLC	\$ -	\$ -	\$ 311,482.02	\$ 311,482.02	\$ (311,482)	
24	Temporary Management Services	\$ -	\$ -	\$ 311,482.02	\$ 311,482.02	\$ (311,482)	311,482.02
82	Division Cost Allocation						
	7398 - Cost Allocation	\$ -	\$ -	\$ 43,297.00	\$ 43,297.00	\$ (43,297)	
82	Division Cost Allocation	\$ -	\$ -	\$ 43,297.00	\$ 43,297.00	\$ (43,297)	-
QHAM TOTAL		\$ -	\$ -	\$ 354,779.02	\$ 354,779.02	\$ (354,779.02)	311,482.02 13.90%

Indirect

Contract: C17719 CETS# 23546
Quality Healthcare Asset Management, LLC

Date	Amount	Contract by BA	Total
9/1/2020 - 9/30/2020	212,378.22	BA 3217	
10/1/2020 - 10/31/2020	207,580.80	BA 3216	
Total	419,959.02		419,959.02
Indirect 13.9%	58,374.30		58,375.00
Contract and Indirect Total	478,333.32		478,334.02

Quality Healthcare Asset Management

NVTM-CMP-RVRC1155 September	212,378.22
NVTM-CMP-RVRC1155 October	207,580.80
Total \$	419,959.02

Terms

Due and Payable -	
12-Sep-20	106,189.11
5-Oct-20	106,189.11
31-Oct-20	207,580.80
Total Payments \$	419,959.02

Payments by BA 3217 and BA 3216

BA 3217 9/12/2020	106,189.11
BA 3217 10/5/2020	2,287.89
BA 3216 10/5/2020	103,901.22
BA 3216 10/31/2020	207,580.80
Total Payments \$	419,959.02

NAC 449.0044 “Immediate and serious threat” and “immediate jeopardy” defined. (NRS 449.0302) “Immediate and serious threat” or “immediate jeopardy” means a situation in which corrective action within 48 hours is necessary because the failure by a facility to comply with a requirement for licensure, certification or participation in Medicare or Medicaid has caused, or if uncorrected is likely to cause, serious injury or harm, or even death, to a recipient.

(Added to NAC by Bd. of Health, eff. 8-1-91)

NAC 449.99841 “Temporary management” defined. (NRS 449.0302) “Temporary management” means the temporary appointment by the Bureau or by a court of competent jurisdiction of a manager or administrator with authority to operate the facility and to hire, terminate or reassign staff, obligate money of the facility, alter procedures and manage the facility to correct the deficiencies found during a survey or visit identifying the deficiencies.

NAC 449.99855 Imposition in emergencies: Authority; notice. (NRS 449.0302, 449.165)

1. If necessary to protect the public health and safety, the Bureau may impose such sanctions as are necessary without notice to the facility or by oral notice to the facility.

2. If there is an immediate and serious threat to the health and safety of recipients served by a facility, the Bureau may appoint a temporary manager to remove the threat. A temporary manager may also be appointed without prior written notice on an emergency basis if a facility violates any ban on admissions. If there is an immediate and serious threat to the health and safety of recipients, the times provided for notice contained in this subsection govern. In all other respects, the provisions governing temporary management found in NAC 449.99915 to 449.99921, inclusive, apply.

3. The Bureau may, in an emergency, impose a ban on admissions, a limitation on occupancy of a residential facility or may suspend the license of a facility without notice or upon oral notice as provided in this section.

4. In any case where sanctions are imposed without written notice, the Bureau shall provide written notice that complies with the requirements of NAC 439.345 within 48 hours after the imposition of the sanctions.

(Added to NAC by Bd. of Health, eff. 8-1-91; A by R044-97, 10-30-97)

NAC 449.99921 Payment of costs and expenses. (NRS 449.0302, 449.165) The costs and expenses of temporary management, including the compensation of the manager, must be paid by the facility through the Bureau while the temporary manager is assigned to the facility.

(Added to NAC by Bd. of Health, eff. 8-1-91)



MEMORANDUM

To: Susan Brown, Director
Governor's Finance Office

From: Richard Whitley, Director
Department of Health & Human Services

Date: September 15, 2020

Subject: Request for 15-Day Work Program

Pursuant to NRS 353.220 (5)(b) the Department of Health & Human Services is requesting work program C52880 be approved and processed as a 15-day work program due to the urgent need to hire a management services company.

On August 21, 2020, the Division of Public and Behavioral Health suspended the license of a residential facility for groups in Reno due to unsafe conditions. DPBH contacted Quality Healthcare Asset Management to assist with the temporary management of the facility and the relocation of its residents. On August 27, 2020, DPBH received approval to proceed with an emergency contract with Quality Healthcare Asset Management per NAC 333.114. Initial costs can be paid for by the Health Facilities-Admin Penalty budget account (BA 3217), but the balance of the costs will need to be paid by the Health Care Facility Regulation budget account (BA 3216). This work program is requesting to move funds from the Reserve category to a newly established category for this purpose.

It is the intention of DPBH to have the licensee reimburse budget accounts 3216 and 3217 for costs incurred; however, until that time, DPBH will need to pay the costs to ensure a safe transition.

Thank you for your consideration.

Respectfully yours,

A handwritten signature in black ink, appearing to read "R. Whitley".

Richard Whitley

State of Nevada Work Program

WP Number: C52948

FY 2021

Add Original Work Program

Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
09/18/20	101	406	3213	HHS-DPBH - IMMUNIZATION PROGRAM

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			3567	IMMUNIZATION COVID	1,828,382	0	1,828,382
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		1,828,382		1,828,382
Total Budgetary & Revenue GLs					<u>1,828,382</u>		

Expenditures

CAT	Amount	CAT	Amount
22	1,828,382		
Sub Total Category Expenditures			<u>1,828,382</u>

<p>Remarks</p> <p>This work program requests the addition of Nevada COVID-19 Vaccine Response federal funds to provide the State with the resources to assist with the planning and distribution of the COVID-19 vaccine.</p>
--

Total Budgetary General Ledgers and Expenditures (AP) 1,828,382

_____ **mwinebar** _____
Authorized Signature

_____ **09/21/20** _____
Date

_____ **Controller's Office Approval** _____

Requires Interim Finance approval since 15-day Expeditious Action submitted pursuant to NRS 353.220 (5) b on September 21, 2020. 15 day clock expires October 4, 2020.

State of Nevada Work Program Packet Checklist

- ✓ Work program form
- ✓ Work program packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Financial/Budget Status Reports (current)
- Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- NPD 19 (If requesting new position) **include copy of current organizational chart w/proposed change**
- Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- ✓ Spreadsheets/detailed calculations supporting request

WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE

- Grant history/reconciliation form for grants
- ✓ Copies of all grant awards for the current year listed on the grant reconciliation form
- Copy of grant budget - if applicable
- Summary of the grant program and purpose if not included in the grant award document

IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)

Requires IFC approval because

- | | |
|---|---|
| <input type="checkbox"/> \$75,000 or more cumulative for an expenditure category | <input type="checkbox"/> Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category |
| <input type="checkbox"/> Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.337 | <input type="checkbox"/> Non-governmental grant or gift in excess of \$20,000 |
| <input type="checkbox"/> Includes new positions | ✓ Other: 15-day Expeditious Action submitted pursuant to NRS 353.220 (5) b on September 21, 2020. 15 day clock expires October 4, 2020. |

Does not require IFC approval because

- | | |
|---|--|
| <input type="checkbox"/> \$30,000 or less cumulative for each expenditure category | <input type="checkbox"/> Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only |
| <input type="checkbox"/> Less than \$75,000 cumulative and 10% cumulative for each expenditure category | <input type="checkbox"/> Non-executive budget |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Implements general/highway fund salary adjustments approved by the BOE |

**STATE OF NEVADA
DHHS - PUBLIC AND BEHAVIORAL HEALTH**

**Budget Account 3213 - HHS-DPBH - IMMUNIZATION PROGRAM
Work Program C52948
Fiscal Year 2021**

Submitted September 21, 2020

Budget Account's Primary Purpose, Function and Statutory Authority

The Immunization Program: works with health agencies, community stakeholders, and the private medical community to promote vaccinations among infants, children, and adults to increase immunization rates and reduce vaccine preventable diseases and outbreaks; administers the federal Vaccines for Children Program; develops and promotes maternal and adult immunization education programs; maintains the statewide immunization information system; develops state immunization and vaccine preventable disease regulations and laws; maintains a quality assurance program for county health districts, public health clinics, and private physicians who administer state supplied vaccines; and prevents the transmission of hepatitis B in Nevada. Statutory Authority: NRS 439 and 441A.

Purpose of Work Program

This work program requests the addition of Nevada COVID-19 Vaccine Response federal funds to provide the State with the resources to assist with the planning and distribution of the COVID-19 vaccine.

Justification

This work program requests to add federal funds received from the CDC for the COVID-19 vaccine response to allow the Nevada State Immunization Program to hire contract staff to assist with COVID-19 vaccine planning activities and enroll more vaccinating providers to distribute COVID-19 vaccine. A contract will be established with Envision Technologies for a mobile WebIZ app to facilitate vaccine reporting and reminder/recall software will be purchased to remind Nevadans to receive their second dose of COVID-19 vaccine. Additionally, funds will be awarded to our local health districts and immunization coalition to assist with mass vaccination events, media, partner outreach, and data reporting.

This funding is intended specifically to implement a COVID-19 vaccine response. Vaccine is expected to be allocated to and arrive in Nevada within 4-6 weeks (end of October/early November). The Nevada State Immunization Program staff are required immediately to assist in the herculean effort to distribute COVID-19 vaccine to Nevadans. Temporary contracted staff need to be hired to assist our state's immunization program to:

- *specially enroll pandemic providers who meet the requirements to receive COVID-19 vaccine;
- *ensure proper and required daily data reporting to the CDC;
- *coordinate a large-scale media and outreach campaign;
- *assess the state and local vaccination infrastructure;
- *organize and manage state/local health relationships and information sharing;
- *and other essential duties

This work program is only requesting the funds allocated specific to COVID-19. The remaining \$76,074 is an increase for flu vaccines. A separate work program to realign authority in Category 20 will be requested at a future IFC.

Expected Benefits to be Realized

The primary benefits to be realized by this work program are the ability to vaccinate all Nevadans against COVID-19.

Explanation of Projections and Documentation

Please find attached: Before and After fund maps, SFY21 BSR, grant reconciliation, spend plan, salary cost sheet, grant application, and file maintenance request.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

The alternative to this work program is to not approve the request. The current proposal is preferred to allow the program to meet their objectives.

Job#	Grant Description	Grant Period		ID #	Total Amount	Less Allocated to Other BA(s)	Less Allocated To Future State Fiscal Year	Less Prior FY Draws	Less Expired Amounts	Current FY Amount Avail	Expenditure Authority Allocation			
		From	To								CAT 01	CAT 22	CAT 82	Total
TBA	Nevada Covid-19 Vaccine Response	9/21/2020	6/30/2021	TBA	1,828,382	-	-	-	-	1,828,382	49,886	1,778,496	-	1,828,382
							Balance Available			1,828,382	49,886	1,778,496	-	1,828,382
							Current Leg App Budget			-	-	-	-	-
							Work Program Adjustment Needed			1,828,382	49,886	1,778,496	-	1,828,382

Department of Public and Behavioral Health
 Immunization Program
 Budget to Actual Schedule

Current FY 2021

TBA

Description	CAT	NOGA Amount	Prior Year Draws	Less Expired Amounts	Balance Available for SFY 2020	Budget Revision	Budget Assessment Redirections	Balance Available SFY 20	Subject to Indirect
Personnel Costs	01	544,358	-	-	544,358	(494,472)	-	49,886	49,886
Travel	22	11,369	-	-	11,369	(4)	-	11,365	11,365
Supplies	22	100,925	-	-	100,925	73,396	-	174,321	174,321
Equipment	22	-	-	-	-	-	-	-	-
Contractual	22	1,069,054	-	-	1,069,054	(435,644)	-	633,410	633,410
Sub-Grant	22	-	-	-	-	860,486	-	860,486	-
Indirect	22	74,631	-	-	74,631	(3,766)	-	70,865	-
Other	22	28,045	-	-	28,045	4	-	28,049	28,049
CAT Subtotal		1,284,024	-	-	1,284,024	494,472	-	1,778,496	847,145
Indirect (Included in CAT 28)	82	-	-	-	-	-	-	-	-
Total Budget		1,828,382	-	-	1,828,382	-	-	1,828,382	897,031
									7.90%
Total Revision			73,400						70,865
Maximum Revision Allowed			457,096						-
Allowed at 25% per HHS Grant Policy Statement									70,865
									70,865
									Required Revision
									Total Subject to Indirect Indirect Rate
									Total Indirect
									Indirect per NOGA
									Actual Indirect Needed
									Required Revision

CONCLUSION: Grant budget revisions are in full compliance with applicable federal regulations.

Notes:

EXPENDITURE SCHEDULE FOR :
3213 Immunization Program
FISCAL YEAR 2021
RGL 3567

CAT	DESCRIPTION	FY 21 APPROVED BUDGET	EXPENDITURES AS OF: 09/17/2020	PROJECTED THROUGH 06/30/2021	TOTAL SPENT & PROJECTED	BALANCE AVAILABLE	SUBJECT TO INDIRECT
01	PERSONNEL SERVICES						
	Personnel Costs	\$ -	\$ -	\$ 49,886	\$ 49,886	\$ (49,886)	\$ 49,886
01	TOTAL FOR CAT 01						
22	COVID-19 SUPPLEMENT						
22	7020 OPERATING SUPPLIES	\$ -	\$ -	\$ 53,465	\$ 53,465	\$ (53,465)	\$ 53,465
22	7030 FREIGHT CHARGES - Specimen shipping costs	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ (30,000)	\$ 30,000
	Vaccine shipping to small providers						
22	7060 CONTRACTS	\$ -	\$ -	\$ 126,604	\$ 126,604	\$ (126,604)	\$ 126,604
	Nevada WebIZ (Envision Technology)						\$ -
22	7061 CONTRACTS	\$ -	\$ -	\$ 11,365	\$ 11,365	\$ (11,365)	\$ 11,365
	Contract Staff Travel						\$ -
22	7064 CONTRACTS	\$ -	\$ -	\$ 446,806	\$ 446,806	\$ (446,806)	\$ 446,806
	Contract Staff						\$ -
22	7073 SOFTWARE LICENSE/MNT CONTRACTS	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ (60,000)	\$ 60,000
	Reminder Recall Software						\$ -
22	7110 Non-State Owned Office Rent	\$ -	\$ -	\$ 19,749	\$ 19,749	\$ (19,749)	\$ 19,749
22	7289 EITS Phone Line and Voicemail	\$ -	\$ -	\$ 1,049	\$ 1,049	\$ (1,049)	\$ 1,049
22	7291 Cell Phone Pager Charges	\$ -	\$ -	\$ 2,879	\$ 2,879	\$ (2,879)	\$ 2,879
22	7296 EITS Long Distance	\$ -	\$ -	\$ 630	\$ 630	\$ (630)	\$ 630
22	7547 EITS Productivity Suite	\$ -	\$ -	\$ 3,742	\$ 3,742	\$ (3,742)	\$ 3,742
22	7398 COST ALLOCATION - E	\$ -	\$ -	\$ 70,865	\$ 70,865	\$ (70,865)	\$ -
22	8370 Computer Hardware >\$5,000	\$ -	\$ -	\$ 90,856	\$ 90,856	\$ (90,856)	\$ 90,856
	Equipment for Contract staff = \$17,460						\$ -
	Equipment to support Envision Contract = \$73,396						\$ -
22	8501 EXPENDITURES CARSON CITY CO - CCHHS	\$ -	\$ -	\$ 71,872	\$ 71,872	\$ (71,872)	\$ -
22	8503 EXPENDITURES CLARK CO - SNHD	\$ -	\$ -	\$ 315,594	\$ 315,594	\$ (315,594)	\$ -
22	8516 EXPENDITURES WASHOE CO - WCHD	\$ -	\$ -	\$ 74,564	\$ 74,564	\$ (74,564)	\$ -
22	8780 AID TO NON-PROFITS - TBD	\$ -	\$ -	\$ 51,432	\$ 51,432	\$ (51,432)	\$ -
22	8785 AID TO NON-PROFITS - IZNV	\$ -	\$ -	\$ 347,024	\$ 347,024	\$ (347,024)	\$ -
22	TOTAL FOR CAT 22	\$ -	\$ -	\$ 1,778,496	\$ 1,778,496	\$ (1,778,496)	\$ 897,031

*Requesting authority for unobligated funds to cover unforeseen expenditures.

Indirect Rate 7.90%
 Total Indirect 70,865.45

SUMMARY	
Personnel	\$ 49,886
Travel	\$ 11,365
Supplies	\$ 174,321
Equipment	\$ -
Contractual	\$ 633,410
Sub-Grant	\$ 860,486
Indirect	\$ 70,865
Other	\$ 28,049
TOTAL	\$ 1,828,382

Funding allocation based on population and number of counties served. See attached matrix for detailed information.

\$ 1,828,382
 0

SUBGRANTEE	Population		Media Campaign Per Nevadan	Task Force Flat Rate	Base for Number of Counties Served	Remainder for		Total For Subgrantee
	Population*	% of Population				Population %	Population %	
IZNV ¹	183,302	5.89%	\$ 155,646.85	\$ 30,000.00	\$ 137,149.57	\$ 24,227.72	\$ 347,024.15	
WCHD	469,801	15.09%	\$ -	\$ -	\$ 12,468.14	\$ 62,095.38	\$ 74,563.53	
SNHD	2,293,391	73.67%	\$ -	\$ -	\$ 12,468.14	\$ 303,126.21	\$ 315,594.35	
CCHHS ²	166,443	5.35%	\$ -	\$ -	\$ 49,872.57	\$ 21,999.40	\$ 71,871.98	
Total	3,112,937	100.00%	\$ 155,646.85	\$ 30,000.00	\$ 211,958.43	\$ 411,448.72	\$ 809,054.00	

**COVID Supplemental
1 year Project September 21, 2020 - June 30, 2021
Carson City**

Personnel	Annual Salary	Time	Months	Amount Requested
Health Program Specialist II - Contractor (Data Manager) 35/01 Plus OT	\$72,186.34	100%	9.5	\$65,963
Health Program Specialist I - Contractor (POD Coordinator) 35/01 Plus OT	\$66,152.85	100%	9.5	\$60,450
Health Program Specialist I - Contractor (Pandemic Coordinator) 35/01 Plus OT	\$66,152.85	100%	9.5	\$60,450
Program Officer I - Contractor (Pandemic Enrollment) 31/01 x 2 Plus OT	\$111,834.95	100%	9.5	\$102,194
Administrative Assistant II - Contractor (Data Quality, HL7 Triaging, Help desk) 27/01 x3 Plus OT	\$131,470.71	100%	9.5	\$112,109
Administrative Assistant II - Contractor (Data Manager Support) 27/01 Plus OT	\$43,823.57	100%	9.5	\$37,370
Current Contract Staff, Zigenis, Over Time Only	\$8,270.00			\$8,270
Total Personnel Costs for Contract employee			Total:	\$446,806
Total Personnel Costs		including fringe	Total:	\$446,806
TRAVEL				
Justification:				
In-State Travel			\$3,622.50	
<u>Local Mileage during budget year</u>		\$3,622.50		
Mileage: (State approved rate per mile x # of miles per r/trip) x # of trips x # of staff (0.575 x 100 x 9 x 5) HPS2, 2-HPS1, 2-PO1's		\$2,587.50		
Mileage: (State approved rate per mile x # of miles per r/trip) x # of trips x # of staff (0.575 x 50 x 9 x 4) 4-AA2's		\$1,035.00		
Justification:				
In-State Travel			\$7,742.88	
<u>6 Trips to northern tier rural counties (including Elko, White Pine, and northern Nye county) (Per Year)</u>		\$7,742.88		
Per Diem: \$ per day per GSA rate for area x # of days per trip x # of trips x # of staff (55 x 2 x 6 x 4)		\$2,640.00		
Lodging: \$ per day + \$ for TOT = total x # of nights x # of trips x # of staff ((96 + 13.44) x 1 x 6 x 4)		\$2,626.56		
Motor Pool: \$37.34/day x days x # of trips x # of staff + # of miles x \$0.19 (37.34 x 2 x 6 x 4)+(3600 x 0.19) HPS2, 2-HPS1's, PO1		\$2,476.32		
Travel			Total:	\$11,365
TOTAL DIRECT CHARGES				\$458,171
Indirect Charges				\$36,196
Indirect charges will allow for the administration of program activities, based on Nevada's federally negotiated indirect rate of 7.9% of total direct costs excluding capital expenditures, sub-awards,				
TOTAL BUDGET		Per Year	Total:	\$494,367

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. COVID Funds	93.268	\$ 0.00	\$ 0.00	\$ 1,828,382.00	\$ 0.00	\$ 1,828,382.00
2. VFC OPS	93.268	0.00	0.00	76,074.00	0.00	76,074.00
3.						
4.						
5. Totals		\$ 0.00	\$ 0.00	\$ 1,904,456.00	\$ 0.00	\$ 1,904,456.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) COVID Funds	(2) VFC OPS	(3)	(4)	
a. Personnel	\$ 524,795.00	\$ 52,371.00	\$	\$	\$ 577,166.00
b. Fringe Benefits	19,563.00	0.00			19,563.00
c. Travel	11,369.00	521.00			11,890.00
d. Equipment	0.00	0.00			0.00
e. Supplies	100,925.00	14,375.00			115,300.00
f. Contractual	1,069,054.00	0.00			1,069,054.00
g. Construction	0.00	0.00			0.00
h. Other	28,045.00	3,237.00			31,282.00
i. Total Direct Charges (sum of 6a-6h)	1,753,751.00	70,504.00			\$ 1,824,255.00
j. Indirect Charges	74,631.00	5,570.00			\$ 80,201.00
k. TOTALS (sum of 6i and 6j)	\$ 1,828,382.00	\$ 76,074.00	\$	\$	\$ 1,904,456.00
7. Program Income	\$ 0.00	\$ 0.00	\$	\$	\$ 0.00

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SECTION C - NON-FEDERAL RESOURCES						
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS		
8. COVID Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
9. VFC OPS	0.00	0.00	0.00	0.00	0.00	0.00
10.	0.00	0.00	0.00	0.00	0.00	0.00
11.	0.00	0.00	0.00	0.00	0.00	0.00
12. TOTAL (sum of lines 8-11)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
SECTION D - FORECASTED CASH NEEDS						
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
13. Federal	\$ 1,904,456.00	\$ 476,114.00	\$ 476,114.00	\$ 476,114.00	\$ 476,114.00	476,114.00
14. Non-Federal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
15. TOTAL (sum of lines 13 and 14)	\$ 1,904,456.00	\$ 476,114.00	\$ 476,114.00	\$ 476,114.00	\$ 476,114.00	476,114.00
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT						
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)					
	(b) First	(c) Second	(d) Third	(e) Fourth		
16. COVID Funds	\$ 1,828,382.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
17. VFC OPS	76,074.00	0.00	0.00	0.00	0.00	0.00
18.						
19.						
20. TOTAL (sum of lines 16 - 19)	\$ 1,904,456.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
SECTION F - OTHER BUDGET INFORMATION						
21. Direct Charges:	\$ 1,824,252.00	22. Indirect Charges: \$ 80,204.00				
23. Remarks:						