

Nevada
Board of Examiners for Long
Term Care Administrators
B.E.L.T.C.A

Presenter
Mary Ellen Wilkinson
Vice Chair

EXHIBIT EE Health Care Document consists of 23 slides

☒ Entire document provided.

☐ Due to size limitations, pages _____ provided.

A copy of the complete document is available through the Research Library
(775/684-6827 or e-mail library@lcb.state.nv.us). Meeting Date: January 10, 2006

Board Mission

Insure that the residents of long term care facilities in the State of Nevada are provided the highest quality of care by capable, responsible, ethical leaders who insure protection from harm

Board Facts

- Seven Member Board
- Three Year Staggered Terms
- Self Funded
 - New License Fees
 - Renewal License Fees
- Financially stable
- States are federally mandated to perform Board functions

National Affiliations

- National Association of Boards of Examiners (N.A.B.)
- Nevada board members active in NAB
 - Margaret McConnell, President Elect
 - Donna Rose, Doug Sinclair, National Examination Committee
 - Mary Ellen Wilkinson, Continuing Education Reviewer

Board Composition

- Two Nursing Facility Administrators
 - Donna Rose, Mary Ellen Wilkinson
- Two Residential Facility Administrators
 - Margaret McConnell, Douglas Sinclair
- One NV Department of Human Resources Designee
 - Carol Sala, Director, Division of Aging
- One Medical Representative
 - Dr. Arnold Greenhouse, Director, University of Nevada Reno, Sanford Center for Aging
- One Member of the General Public
 - Terry Cloudt, Retired Las Vegas Police (Metro) Investigator

Diana Hegedius, Chief Deputy Attorney serves the Board as Legal Representative from the Attorney General's Office

Board Responsibilities

- Manage/Provide Oversight for all Long Term Care Licensees in the State of Nevada
 - Nursing Facility Administrators (NFA)
 - Residential Facility Administrators (RFA)
- Coordinate/Approve/Provide Oversight for Licensee Continuing Education
 - Insure adequate opportunity for Licensees to obtain required Continuing Education for license renewal
 - Review and approve all Continuing Education offered for credit by applicant organizations

Board Duties

- License New Applicants
 - Insure professional, educational, ethical criteria is met
 - Insure background checks are performed to rule out applicants not appropriate for the field
- Renew Licenses
 - Insure adherence to statutory and administrative code matters during previous 2 years of licensed practice
 - Insure compliance with continuing education requirements

Board Duties

- Licensee Investigations
 - Referred by NV State Bureau of Licensure for Sub-standard facility reviews
 - Referred by Ombudsman via resident, family, other complaints against the facility
 - Referred by legal sources for any criminal activity
 - Referred by any other source for infraction of statutory or administrative code violations
 - Investigations conducted by Board members

Board Duties

- Disciplinary Hearings
 - Hearings scheduled before the Board for infractions validated through investigation process
 - Board investigator + Attorney General Representative determines whether case goes to hearing
 - Board Member not involved in investigation conducts hearings
 - Attorney General Representative provides legal advisement during hearing process

Board Duties

- Disciplinary Actions
 - Fines
 - Probation
 - License Revocation
 - Combination of Above

Nursing Facility Administrators

- Licensure Requirements
 - Pass National Exam with a score of 113 or higher
 - Master's in Health Care Related Administration Field or
 - Baccalaureate with 1,000 Hours on-site Long Term Care Training or
 - Certificate issued by American College of Health Care Administrators for Certified Nursing Home Administrators Program

Nursing Facility Administrators

- Licensure Requirements (cont'd)
 - Be of good health/free from contagious disease or mental impairment preventing performance of duties
 - Communicate in English verbally & in writing
 - Be free of investigation, arrest, conviction of any criminal act determined by the Board to be contraindicated in performance of duties to include moral turpitude
 - Be free of any disciplinary actions by any authority in any state

Nursing Facility Administrators

- Licensure Renewal Requirements
(Every Two Years)
 - Meet all criteria for initial licensure
 - Be free of any disciplinary action or investigation
 - Provide certification of required 30 hours of Board approved Continuing Education
 - Submit fingerprint card for background check if required (every other renewal)

Statistics

Nursing Facility Administrators

Three Year Trend Shows Net Loss of Licensed Administrators

- Cumulative Net Loss of 8 Licensees*

• Balance Forward 2002/03	96
• 2002/03	70
• 2003/04	89
• 2004/05	87

- Total New Licenses Issued 75

- Total Expired Licenses 35

*Includes Licensees with Inactive Status

Statistics

Nursing Facility Administrators

- Investigations over the past 3 years have averaged approximately 2 per year per board member (exact data unavailable at this time)
- Hearings with Disciplinary Action
 - 2003 1
 - 2004 0
 - 2005 0

Major Areas of Concern

Nursing Facility Administrators

- Number of Licensees Diminishing
 - Onerous federal and state regulation discourages entry to field & creates quick burn-out
 - Other health care professions require less of their administrators
 - Acute care arena pays higher wage for less requirement
 - No licensure required for Acute Care Hospital CEO or other high-level positions
 - No CEU requirements for Acute Care arena
- Licensees do not stay in one place
 - Large Corporations far outweigh “mom & pop” facilities
 - Large Corporations re-locate based upon sales/acquisitions
 - Some applicants use Nevada for Licensure and practice in other states
- Universities do not emphasize long term care in health care curriculum

Residential Facility Administrators

- Licensure Requirements
 - Pass National Exam with a score of 113 or higher
 - Nevada was the first state to require licensure
 - Nevada was the first state to require the national exam
 - High School Diploma or GED
 - Two years experience in residential care giving or be Administrator of residential facility during the past 6 years or
 - Show proof of completion for 40 hours of Board approved study or training

Residential Facility Administrators

- Licensure Requirements (cont'd)
 - Be of good health/free from contagious disease or mental impairment preventing performance of duties
 - Communicate in English verbally & in writing
 - Be free of investigation, arrest, conviction of any criminal act determined by the Board to be contraindicated in performance of duties to include moral turpitude
 - Be free of any disciplinary actions by any authority in any state

Residential Facility Administrators

- Licensure Renewal Requirements
(Every Two Years)
 - Meet all criteria for initial licensure
 - Provide certification of required 16 hours of Board approved Continuing Education
 - Submit fingerprint card for background check if required (every other renewal)

Statistics

Residential Facility Administrators

Three Year Trend Shows Net Loss of Licensed Administrators

– Cumulative Net Loss of 9 Licensees*	
• Balance Forward 2002/03	375
• 2002/03	383
• 2003/04	349
• 2004/05	367
– Total New Licenses Issued	107
– Total Expired Licenses	137

*Includes Licensees with Inactive Status

Statistics

Residential Facility Administrators

- Investigations over the past 3 years have averaged approximately 2 per year per board member (exact data unavailable at this time)
- Hearings with Disciplinary Action
 - 2003 0
 - 2004 1
 - 2005 2

Major Areas of Concern

Residential Facility Administrators

- Difficult to track Administrators in small facilities
 - 4-6 bed facilities enter market frequently
 - Administrators are often owners who frequently buy/sell facilities
 - Facilities managed by one Administrator frequently exceed the number allowed by licensure (5 per Licensee)

Most Recent Accomplishments

- Revised requirements for NFAs, RFA's
 - Increased educational requirements
 - Increased training requirements
 - Increased communication with NV Bureau of Licensure results in better tracking of Administrator changes within facilities
 - Increased coordination of educational efforts with agencies of higher learning & the Bureau of Licensure resulting in higher quality continuing education offerings