THE CORRECTIONAL PROGRAMS DIVISION

"Building People Through Programs"

In 2003, the Nevada Legislature approved a reorganization of existing positions from several NDOC divisions to form our department's first Correctional Programs Division. The Correctional Programs Division has staff in every institution, facility and camp and is responsible for implementing the rehabilitative strategy set by the Director of Corrections, creating and funding inmate programs, and evaluating and reporting program outcomes. NDOC strives to offer cognitive behavioral, evidence-based "best practices" utilizing program curricula and formulas that have proved to be effective. Inmate programs are funded primarily by grants obtained by NDOC or by community organizations that bring services to Nevada's inmates.

The division is headed by a Deputy Director who has oversight responsibility for substance abuse treatment; religious services; a Volunteer Program; mental health counseling and therapy for the general population; educational liaison with school districts and colleges; vocational training; re-entry and transitional services; "special needs" programs; and Intake assessment. The Programs Division staff work with the wardens and associate wardens to design and implement the kinds of programs that are appropriate to the security level of an institution, and the needs of the offenders. Not all programs are offered at all facilities. Ideally, programs will be long-term and sustainable even without grant funding.

Proposals for new programs must be submitted on DOC form 3501(which is available on NDOC's website). The proposal is given to the Correctional Programs Division Office in Carson City, or to a Warden. It is then reviewed by the Program Development Committees (north and south) to see if the idea fits the department's strategy and programming methods. The committees then recommend approval or rejection of the program proposal and a final decision is made by the Deputy Director for Correctional Programs, in line with the Director's agenda.

Dorothy Nash Holmes, Deputy Director for Correctional Programs, can be contacted at our central office at 5500 Snyder Avenue, Building 17 in Carson City, or by phone at (775) 887-3266 or by email at dnholmes@doc.nv.gov.

Substance Abuse Treatment

NDOC's substance abuse policy is to "catch the supply; treat the demand." We "catch the supply" through vigorous investigations, random testing of inmates every month, and periodic unannounced searches by drug-sniffing dogs owned by local law enforcement agencies. Last year's urinalysis tests demonstrated that 98.7% of Nevada's prison inmates remain drug-free and alcohol-free. Those found to be using illegal substances are ordered into mandatory treatment according to need, as determined by clinical assessments. They also suffer the loss of "stat time" (good behavior credits that reduce their sentences) and visiting privileges, which can be redeemed by successful completion of the assigned treatment program.

EXHIBIT E Pardons

☑ Entire document provided.

Document consists of 13 pages

A copy of the complete document is available through the Research Library (775/684-6827 or e-mail iibrary@lcb.state.nv.us). Meeting Date: April 27, 2006

NDOC "treats the demand" through the services of state licensed/certified substance abuse counselors, staff psychologists, and volunteers who conduct AA and NA support programs. We have three therapeutic communities (TCs) which provide intensive treatment ranging from 6-12 months in duration; DUI programs for men and women; two substance abuse counselors in the Regimental Discipline Program ("Boot Camp"); ACT (A Change in Thinking) which is a standardized treatment program of medium intensity for inmates in the General Population; and various psycho-educational Addictions Prevention classes.

WINGS (which stands for Willing Inmates in Nevada Gaining Sobriety) has been operated since 1998 by a contract provider, Vitality Center, and is 75% funded by a federal RSAT grant and 25% funded by inmates through the Inmate Welfare Fund. The contract is re-bid and awarded every four years. WINGS treats male inmates at the Northern Nevada Correctional Center in Carson City. Weekly aftercare is provided for those inmates who don't leave prison after the completion of the program.

OASIS (which stands for Offenders Acting in Solidarity to Insure Sobriety) was opened in March 2002 to provide a full-time treatment resource to Southern Nevada male inmates. NDOC program staff includes a Program Manager, an Administrative Assistant, a Clinical Supervisor, a Caseworker, six Substance Abuse Counselors and a Correctional Officer. OASIS treats 200 inmates at a time, in Unit 6 at the Southern Desert Correctional Center in Indian Springs. Aftercare is provided every Friday to OASIS graduates who remain at SDCC.

The ARCH Program (which stands for Addiction Recovery and Commitment to Healing) is our therapeutic community for women at the Southern Nevada Women's Correctional Center in North Las Vegas. Two full-time counselors and volunteers conduct the program which has grown from 50 inmates to 70 in just one year. Aftercare is provided at SNWCC and at Jean Conservation Camp for women who complete ARCH but have not yet paroled or discharged their sentences.

Nevada law has mandated treatment for inmates convicted of driving under the influence of drugs or alcohol (DUI). Treatment comes within the last year of an inmate's sentence and may be followed by Residential Confinement (house arrest), if the inmate qualifies. The men's 8-week program is at Indian Springs Conservation Camp and is operated by a private provider, CiviGenics. The contract is re-bid every four years. The women's program is offered by an NDOC Substance Abuse Counselor at Jean Conservation Camp and also runs for eight weeks.

Ms. Jay Terrell is NDOC's Substance Abuse Programs Director and she can be reached at Southern Desert Correctional Center in Indian Springs, or by phone at (702) 879-3800 ext. 262 or by email at jterrell@doc.nv.gov.

Religious and Spiritual Services

NDOC has a small chaplain staff and a cadre of more than 400 Volunteers who provide worship services and spiritual activities for Nevada's inmates. Our six staff chaplains and part-time volunteer chaplains coordinate religious services for the department ensure that we offer inmates

the opportunity to practice their spiritual beliefs and get access to community resources as much as possible. NDOC recognizes dozens of faith groups addressing religious ideologies from the traditional to ancient earth-based and Native American cultural practices. We conduct an annual review of our inmates' Faith Declarations to ensure that we have the services and volunteers that truly represent our inmates' spiritual needs. AR 810 delineates NDOC's religious policies and practices. AR 809 sets forth our rules for Native American practices in our prisons. AR 814 deals with special religious diets.

The Carson City chaplain handles Nevada State Prison (NSP), Northern Nevada Correctional Center (NNCC), Warm Springs Correctional Center (WSCC) and Stewart and Silver Springs camps. Five other chaplains are assigned to Lovelock Correctional Center (LCC), Ely State Prison (ESP), High Desert State Prison (HDSP) and Southern Desert Correctional Center (SDCC) in Indian Springs, and the Southern Nevada Women's Correctional Center (SNWCC) in North Las Vegas. Chaplains, assisted by volunteers, also service the camps near their assigned prisons.

Education and Vocational Training

Correctional education in Nevada is provided by the local school district in the county where the prison is located, and by the nearby community colleges. Approximately 58% of Nevada's inmates come to prison without having completed high school. It is our goal that every inmate who leaves prison has a GED or High School Diploma. In each of our eight major prisons, Adult Education Programs offer a full curriculum and are staffed with 6 or more certified teachers and at least one administrator. All classes are taught in prison classrooms with materials and equipment provided by the school districts or volunteers.

School districts teach a range of correctional education including basic literacy for inmates who test below the 8th grade level in their academics, English as a Second Language (ESL), Life Skills, GED preparation and vocational training, in addition to the traditional high school program. Upon completion of 20½ credits and passing of proficiency exams required by the State Board of Education, inmates are issued an Adult High School Diploma. GED certificates are also issued upon successful completion of all five sections of the national exam. NDOC encourages volunteers to help students with their studies.

Inmates may also take approved correspondence or college courses if they have the funds to pay their own costs. NDOC received a federal Youthful Offender Grant in 1998 from the U.S. Department of Education to provide scholarships that pay college tuition and fees for inmates under age 25 who are leaving prison within five years. Eligible students may take up to three college classes per year and must maintain a C grade average or better. Through the grant, they may continue college classes upon their release from prison. Both male and female youthful offenders are eligible for these scholarships. Western Nevada Community College, Great Basin Community College and Community College of Southern Nevada currently offer classes in our prisons and camps.

More than 83% of male inmates and 78% of female inmates come to prison with little job training or experience only in unskilled occupations. Vocational skills are taught to Nevada

inmates by the school districts and colleges, prison industries (see their website at www.silverstateindustries.com), the Nevada Division of Forestry, and some programs NDOC sets up with grant funding. Currently, NDOC inmates can learn culinary skills, construction trades, animal science, fire-fighting, auto mechanics and restoration, business and management, equipment repair, HVAC installation and repair, welding, furniture manufacturing, dry cleaning, computer skills and more. Inmates may also get prison jobs as clerks, cooks, janitors, maintenance workers, landscapers, construction crews and other such positions that provide them on-the-job training. NDOC's Education Coordinator is Marta Hall and she can be reached in our central office located at 5500 Snyder Avenue, Building 17, in Carson City or by phone at (775) 887-3237 or by email at mhall@doc.nv.gov.

Mental Health Counseling and Therapy

The Correctional Programs Division has 30 Psychologists, 8 Clinical Licensed Social Workers, and 3 Mental Health Counselors in our facilities statewide who provide regular and emergency services to our General Population inmates. (The Medical Division has psychiatrists, psychologists and nurses who provide similar services to inmates who reside in special mental health units at NNCC, HDSP, ESP and SNWCC.) Under the Unit Management system, our mental health staff members are each assigned responsibility over one or more housing units and they provide the correctional programming to inmates living in that unit. Such programs include criminal thinking errors, anger management, parenting and family violence issues, survivors programs for victims of sexual assault and domestic violence, coping strategies for specific mental illnesses and many more. Staff also monitors the psychotropic medications intake for the inmates in their units and refers them to medical staff for re-evaluations when necessary. Crisis intervention and emergency services are provided in the units by psychologists.

Psychologist IVs supervise the northern and southern regions of the state and are responsible for the mental health services provided by staff in the facilities in their region. In each major prison, there is a Psychologist III who is the on-site supervisor for Programs mental health staff. Dr. Arthur Vogt is the Psychologist IV for the Northern Region and he can be reached in the Regional Medical Facility at NNCC in Carson City, or by telephone at (775) 887-9381, or by email at avogt-model-norm-gov. Dr. Roy Hookham is the Psychologist IV for the Southern Region and he is located in the Mental Health Building at HDSP in Indian Springs, or can be reached by telephone at (702) 879-6740, or by email at rhookham@doc.nv.gov.

Intake Assessment

NDOC's intake facilities are the Northern Nevada Correctional Center in Carson City (for northern and western male inmates), the High Desert State Prison in Indian Springs (for male inmates sentenced from southern and eastern Nevada counties), and the Southern Nevada Women's Correctional Center for female inmates. Psychologists in the Correctional Programs Division conduct Intake Assessments of every person sentenced to prison in Nevada. Using the Level of Service Inventory-Revised (LSI-R) they identify both the *criminogenic* programming needs of the inmate and a recommended custody level for security purposes. They also perform the initial Mental Health Evaluation and make any psychiatric referrals or request additional

mental health assessments if they are warranted by an inmate's current condition or treatment history. Psychometrists give the Shipley and the CASAS educational tests to determine the academic levels and needs of the inmates. Based upon assessment results and all the information obtained during the Intake process, an Individual Correctional Plan (ICP) is prepared for each inmate. The ICP recommends the educational, programmatic, vocational and treatment activities the inmate should engage in during his or her incarceration term. Periodically throughout incarceration, psychologists and caseworkers meet with the inmate to review progress on the ICP and recommend program changes.

Special Needs Programs

Correctional Programs staff provides specialized programs and classes targeted to the special needs of youthful offenders; elderly offenders; sex offenders; pregnant offenders and others identified in our system. Because only 7% of Nevada's inmates are female, women constitute a "special needs" group in NDOC, as well.

Youthful Offenders

The Growing Straight program provides age-specific academics, mental health and physical programming for young offenders aged 14-21 who serve time in Nevada. It is located at HDSP and has a Structured Living component, which is a quasi-military "basic training" physical fitness and disciplinary lifestyle. NDOC strives to keep young offenders who have come to adult prison for the first time in the Growing Straight program for at least one full year, to acclimate them to prison, segregate and protect them from the General Population, and get them started on a path of education and programming. NDOC's Master Plan includes opening the Southern Nevada Correctional Center (SNCC) in Jean, NV, in August 2006 as a young adult prison housing between 550-600 male inmates, offering specialized services for young adults. Psychologist Richard Blecatsis currently provides correctional programming in Growing Straight and he can be reached at HDSP by phone at (702) 879-6254, or by email at rblecatsis@doc.nv.gov.

Elderly Offenders

At NNCC in Carson City, NDOC has a Senior Structured Living Program ("True Grit") and other age-specific activities for elderly male inmates and some middle-aged but disabled inmates. With a psychologist assigned full-time to this population, the inmates receive mental and emotional health programs, wheelchair calisthenics, monthly visits from "therapy dogs" who visit nursing homes in the community, art therapy and other classes designed to challenge them physically and mentally. Psychologist Mary Stewart runs the Senior programs at NNCC and she can be contacted by phone at (775) 887-9344 or by email at mstewart@doc.nv.gov.

Female Offenders

NDOC provides an extensive array of gender-specific programs for female offenders. Family Reunification is a major focus of our women's programming. Girl Scouts Behind Bars and

Parenting From Prison are just two of the programs available to Nevada inmates. Inmates also receive training in some non-traditional occupations to better prepare them for the workforce. Interns from the University of Nevada Las Vegas Boyd School of Law visit the women's prison quarterly to provide Family Law Clinics and assist inmates with their family-related legal issues. UNLV students working on internships in Social Work or Counseling or Criminal Justice also volunteer part-time at our women's prison and two camps (Silver Springs, 30 miles east of Carson City and Jean Camp, 25 miles south of Las Vegas) assisting with correctional programs and Discharge Planning. Many community volunteers provide services and activities for Nevada's female inmates, as well.

Women who come to prison pregnant are housed at SNWCC in North Las Vegas. There they engage in a comprehensive Maternal/Child Health Program developed jointly by NDOC Medical Division staff and the Health Division of the State Human Resources Department. A program in labor and the delivery process is also given to inmates to prepare them for their childbirth experience. Correctional Programs Division staff works in concert with county social workers to ensure family reunification, where possible, and to provide counseling for inmates who must give up their children.

The Associate Warden of Programs for the Southern Nevada Women's Correctional Center is Audrey Edwards and she can be reached at (702) 651-8866 or by email at aedwards@doc.nv.gov

Sex Offenders

The Nevada Department of Corrections has an intensive treatment program for sex offenders. The Sexual Treatment of Offenders in Prison (S.T.O.P.) program is offered by trained psychologists at Lovelock Correctional Center (LCC), Nevada State Prison (NSP), Northern Nevada Correctional Center (NNCC), High Desert State Prison (HDSP), Southern Desert Correctional Center (SDCC) and Southern Nevada Women's Correctional Center (SNWCC).. Classes at NSP are also conducted in Spanish. S.T.O.P. is a 48-week long program based on proven "best practices" that address criminal thinking errors, emotional deficits, relationships and relapse prevention. Because NDOC has over 1,800 convicted sex offenders (approximately 18% of our prison population), and half of them are located at LCC, that facility only offers S.T.O.P to offenders serving their last and final sentence. At other institutions, S.T.O.P. is offered to all convicted sex offenders. For inmates who do not make parole, an aftercare treatment regime is also offered.

Re-entry and Transitional Services

NDOC is committed to providing pre-release planning assistance and transitional services to our inmates as they return to their home communities. Going Home Prepared (GHP) was our response to the federal government's Serious and Violent Offender Re-entry Initiative (SVORI) grant. NDOC put together a coalition of more than 70 government agencies, non-profits and community providers who are jointly assisting inmates in planning their release and accessing

services in the Las Vegas area. Ms. Dana Serrata is the Re-entry Coordinator of GHP and she is located at NDOC's Southern Administrative Office, 3966 W. Russell Road in Las Vegas, or can be reached by phone at (702) 486-9926, or by email at dserrata@doc.nv.gov.

Our grant program is intended to enable NDOC to set the template for all of our facilities to provide similar re-integration referrals and assistance statewide. As we apply for grants and other funding, we are requesting monies to get identification and work documents for all inmates leaving prison so they can immediately return to work. Our Programs staff and caseworkers have been charged with monitoring inmates' prison activities to ensure that by the time they leave prison, they have completed their secondary education (either through obtaining a GED or High School Diploma) and acquired the treatment, programming and work skills to enable them to join the ranks of productive citizens and taxpayers in Nevada.

NDOC has developed a comprehensive "street readiness" program that teaches job seeking, time and money management, and other life skills. It brings in community speakers to provide departing inmates with information on community services, parole requirements, health management, and aftercare resources. New Beginnings has been piloted at our northern prisons and is now being established in all our major prisons and some camps, to better prepare inmates for their return home.

Casa Grande is NDOC's Southern Nevada Re-entry Transition Center in the industrial section of Las Vegas, west of Interstate 15. It opened in December 2005 and will house up to 400 non-violent offenders (no sex offenders) in a dorm-like setting, during their last few months of incarceration, enabling them to live in the community and get jobs and take other steps to set up their release. Assistance in employment, family counseling, educational goals and other services will be provided at Casa Grande.

Currently, we have the Northern Nevada Restitution Center (NNRC) in Reno, which provides up to 100 inmates the opportunity to work in the community during their last 18 months of incarceration and earn money to pay back their victims. In NDOC's long-range planning, a Reentry Transition Center is envisioned for Northern Nevada that would expand NNRC and provide programming and other re-entry assistance for northern inmates, too. NDOC's future plans include eventually building a re-entry facility for women in Southern Nevada someday, as well.

NDOC Volunteer Program

NDOC has volunteers in education; religion; correctional programs; Alcoholics Anonymous (AA), Narcotics Anonymous (NA) and Gamblers Anonymous (GA); administrative services; and vocational training programs. All volunteers must pass a criminal history background check and a TB test before they are approved to come into a prison. The TB test must be repeated annually. Volunteers receive an initial training on department policies, security and operations, inmate conduct, and staff relations. They must attend a "refresher" training every three years thereafter. AR 802 regulates our Volunteer Program. Marta Hall serves as NDOC's Volunteer Program Coordinator and she can be reached in our central office located at 5500 Snyder Avenue, Building 17, in Carson City or by phone at (775) 887-3237 or by email at mhall@doc.nv.gov.

NDOC GRANTS AND PARTNERSHIPS*

A. CURRENT GRANTS

	Program	Grant Amount	Population Served	Partner	<u>Status</u>
1.	Re-entry and Transition to Community DOJ and 7 fed.	\$1,867,282 9/02 to 6/06	Serious & Violent Parolees to So. Nev.	16 State agencies and 60 locals	Expires 6/30/06
	agencies "Going Home Prepared"				
2.	College education federal grant	\$128,400 (2001) \$154,629 (2002) \$149,024 (2003) \$176,523 (2004) \$187,136 (2005)	Inmates <25 yrs releasing within 5 yrs	WNCC CCSN	Amt depends on # enrolled for classes
3.	Substance Abuse Treatment federal RSAT 75/25 grant	\$395,394 (2005) WINGS 10/98 to today	Drug/Alcohol Abusers	Inmates (IWF) Vitality Center	Being reduced to \$124,000 for next FY
4.	*Americorps grant Nev. Comm'n for National and Community Service	\$223,200	12 Inmates to get full-time paid employment	ComputerCorps	re-apply annually
5.	*Mentoring Children of \$250, Prisoners	000 Inm	ates and their WN0	CC Boys and Girls Club	3 yr grant started in '04

B. GRANT APPLICATIONS PENDING

1. Prisoner Rape Elimination Act (PREA) DOJ

All inmates

C. COMPLETED GRANTS

1.	Bulletproof Vest Partnership Program 2001	\$8,871.15	Officers	Dept. Public Service
2.	*SNWIB Job Training in culinary, landscaping and pre-construction 2003	\$450,000 4/02 to 6/03	Youth 14-21 in So. Nev	Nevada Business Services, CCSN Las Vegas Pre-Apprentice Training Center
3.	Grant to make library improvements 2003	\$7,000	NNCC inmates	State Library
4.	Literacy and Life Skills U.S. Dept Education 2003	\$386,908 (2000) \$392,717 (2001) \$392,628 (2002)	Inmates	none
5.	Family Literacy Training 2003	\$26,000	JCC Inmates with kids	Literacy Coalition and State Library
6.	Byrne Memorial Grant 2003	\$10,623	Security, Training	none

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7 .	Gov's 15% Workforce Pilot Project Funds—DETR 2004	\$40,000	Southern Nev. staff college education	CCSN, NCA SNEA	
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8.	SNWIB TANF grant for job training "Project REACH" 2004	\$375,000	Females at JCC Youth at SDCC	CCSN	
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9.	Nevada Arts Council Jackpot grant	\$850	Inmate magazine at NSP	NAACP Inmate Chapter	
10.	Survive and Change	\$5,000	NSP		
	Community Connections	7/03 to 6/04	1101	Dept Hum Res. Nev Children's Trust Fund	
11.	*"Working with Difficult Emotions Through the Art of Mask-making"	\$2,000	Female inmates at SSCC	Debra Quayle Travis, M.A.	
	Nevada Arts Council Tahoe Actors Theatre		4		
12.	Sexual Treatment for Offenders in Prison "S.T.O.P."	\$150,000	Sex Offenders	Nev Health Div CDC sub-grant	
13.	Substance Abuse Treatment federal RSAT 75/25 grant	\$911,590 OASIS 3/02 to 6/05	Drug/Alcohol Abusers	Inmates (IWF)	
14.	NevadaWorks WIA grant for construction training	\$204,345 7/03 to 6/05	WSCC inmates	WNCC, BANN BAWN, National	

Assn of Home Builders

15. Prison Rape Training
Nev. Health Division
Title X funds

2003

\$35,000

Inmates and staff

Nev. Coalition Education Against Sexual Violence Rose Heart, Inc. Local law enforce

D. GRANTS SOUGHT BUT NOT AWARDED

Adult Educ. And \$485,764 **Inmates** none Family Literacy Nevada Dept. Education 2001 2. Managing a Multi-\$105,665 Staff none Generational Workforce NIC 2002 3. Computer Training \$455,799 No. Nev. Inmates none Community Technology Centers U.S. Dept of Education 2002 Equity in Women's 4. \$224,287 **Female Inmates** none Education U.S. Dept of Education 2002 5. SNWIB Adult WIA \$835,160 **Female Inmates** none job training grant

6.	Strengthening Families Head Start 75/25 grant 2003	\$1,515,878	Inmates who are parents	Community providers
7.	Literacy and Life Skills U.S. Dept. Education 2003	\$372,949	Inmates	none
3 .	Byrne grant for drug dogs US DOJ 2004	\$317,480	Southern prisons	none
9.	Survive and Change	#15 000		
•	Community Connections 2004	\$15,000	NSP	Dept Hum Res. Nev Children's Trust Fund
10.	Sex Offender Management U.S. DOJ 2004	\$333,325	Sex offenders	Parole & Probation Local law enforcement
11.	Youthful Offender Re-entry grant SAMHSA 2004	\$500,000	Youthful Offenders	Community Providers
12.	Gov's 15% Workforce Pilot Project Funds For Incumbent Workers through NevadaWorks	\$40,000	Northern Nev. staff college education	none
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13.	*Sex Offender Managemer Discretionary Grant	nt .	Law enforcement	P&P, Parole,
	DOJ Crain		victims, the public	Clark School
				Dist and Police, 8 th JD Court,
			;	Henderson Police,
				Clark Public Defdr Various treatment
	•	•	:	Providers
14.	*U.S. Dept. of Labor Re-en	ntry	Releasing inmates	Coalition
	Grant			consisting of
	• .			Southwest Prison
				Ministries, Nevada Partners, CHR, Inc.
<u>E.</u>	NDOC CONTRACT	S FOR SERVICES		* * * * * * * * * * * * * * * * * * * *
1.	CiviGenics	\$155,000	DUI male offenders	
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2.	City of Las Vegas EVOLVE	\$390,000	Female offenders at SNWCC, ICC needing	•

re-entry assistance

Services to men at

Casa Grande

operate WINGS

SNWCC, JCC needing

4 yr contract

2 yr contract started 2005

18 mos contract started Dec 2005

4 yr contract expires Jan 2006

\$5 per resident

per day

(see #3 in

current grants)

Choices Group

Vitality Center

4,

^{*}Partnership grants are obtained by other agencies that bring some or all of the funded services to NDOC inmates.