

WASHOE COUNTY SCHOOL DISTRICT

PARENT INVOLVEMENT INITIATIVE STRATEGIC PLAN

A WCSD PARENT INVOLVEMENT POLICY ACTION GUIDE FOR
PARENTS, SCHOOL PERSONNEL AND THE COMMUNITY AT LARGE

Presented to the Washoe County School District Board of Trustees
on November 25, 2003

EXHIBIT <u>Z</u> Education	Document consists of <u>32</u> pages
☒ Entire document provided.	
☐ Due to size limitations, pages ____ through ____ provided.	
A copy of the complete document is available through the Research Library (775-684-6827 or e-mail library@lcb.state.nv.us)	
Meeting Date <u>2-24-04</u>	

PARENT INVOLVEMENT STRATEGIC PLANNING COMMITTEE

**Ginny Jackson and Debbie Smith –
Committee Co-Chairmen**

COMMITTEE MEMBERS

**Dorreen Borja
Eloy Castro
Barbara Clark
Mona Concha-Buckheart
Lisa Grayshield
Denise Hedrick
Ginny Jackson
Lisa Marie Lightfoot
Cheryl Moss
Steve Mulvenon
Mary Nork
Helen O'Brien
Joe Saunders
Debbie Smith**

RESOURCE ADVISORS LIST

**Shirley Altick, Debbie Basta, Gloria Bratiotis, Kendall Burner, Bill Burt,
Rose Carter, Michele Collins, Delores Corona-Tuttle, Debbie Delauer, Retta
Dermody, Debbie Duty-Derry, Kim Foster, Cinda Gifford, Diana Haberland,
Ben Hayes, Michael Hill, Catherine Jackson, Valerie Kortenber, Elaine
Lancaster, Olisi Lui, Ann-Mary MacLeod, Rita McGary, Leslie Mix, Kathleen
Noneman, Lisa Noonan, Jill Packerman, Shari Pheasant, Patti Porter, Mary
Ann Robinson, Jody Ruggiero, Joe Saiz, John Schuermann, Hank
Vanderbeek, Shannon Ward, Pam Warren, Joan Winkler**

TABLE OF CONTENTS

Introduction.....	Page 1
Mission and Vision Statements.....	Page 2
WCSD Parent Involvement Policy.....	Page 3
Coordination and Evaluation — District Level.....	Page 4
Coordination and Evaluation — Site Level.....	Page 13
Inclusion.....	Page 18
Training.....	Page 24

INTRODUCTION

Motivated by studies which align academic success with Parent Involvement, Washoe County School District (WCSD) began a journey over ten years ago to further engage parents in their children's education. That journey started with advocates such as former legislator Debbie Smith, the first Parent Involvement Coordinator, and continues with Barbara Clark, State PTA President, and Lisa Marie Lightfoot, the current Parent Involvement and Volunteer Coordinator.

In 2001 the Board of Trustees approved a formal Parent Involvement Policy for WCSD. The policy addressed the critical elements of Communication, Parenting Support, Student Learning, Parent Volunteering, Parent and School Decision-Making and Parent, School and Community Collaborating.

In 2003, under the guidance of the Education Collaborative, a committee of parents, representatives from the community, higher education and WCSD gathered together to create a Parent Involvement Initiative Strategic Plan based on the WCSD Parent Involvement Policy. Community experts participated as Resource Advisors. The group identified fundamental issues — cultural sensitivity and inclusive communication — as cornerstones for this plan. To this end, district personnel will have the opportunity for diversity training, and all communications will be provided to parents in an understandable, uniform format (to the extent possible in a language the parent can understand).

As the plan evolved, the committee determined that the Parent Involvement Coordinator position, funded and empowered by WCSD, is essential for the promotion and support of District, State and Federal Parent Involvement policies (WCSD continues to be the only school district in Nevada to fund a position committed to Parent Involvement).

The intent of the Parent Involvement Initiative Strategic Plan is to create an environment wherein parents and community are necessary, active components of the school system, guiding the journey toward greater academic success.

Definition of terms:

The term *parent* refers to any caregiver/guardian or parent substitute who assumes responsibility for the nurturing and care of any child within Washoe County.

The term *School Support Team* refers to a group of persons (including parents) at each school site that develop knowledge of successful schoolwide projects and school reforms in order to improve educational opportunities (NCLB).

MISSION STATEMENT

**To enhance and increase Washoe
County School District's
Parent Involvement as it relates to
positive student academic
achievement.**

VISION STATEMENT

**"In order to improve academic
achievement, every student in Washoe
County schools will have a parent or a
parent substitute who is empowered to
participate actively in all aspects of his
or her education. All Washoe County
schools will actively solicit and
welcome parental participation and
advocacy in all aspects of the
educational process."**

WCSD PARENT INVOLVEMENT POLICY

The Washoe County School District Board of Trustees recognizes that parental involvement is key to academic achievement. **The term “parent” refers to any caregiver/guardian who assumes responsibility for nurturing and caring for their children.** When parents are involved in their children's education, the attitudes, behaviors, and achievement of students are positively enhanced.

Parents and families provide the primary educational environment for children; consequently, parents are vital and necessary partners with the educational communities throughout their children's school career. Although parents come to the schools with diverse cultural backgrounds, primary languages, and needs, universally all parents want what is best for their children. Washoe County schools, in collaboration with parents, teachers, students and administrators, shall develop and promote strategies that enhance parental involvement and reflect the needs of students, parents and families.

In order to enhance parental involvement, six essential elements shall be promoted:

1. **Communication** between home and school is regular, two-way, and meaningful: Effective communication requires school-initiated contact with the parent and parent-initiated contact with the school where both parties provide vital information about a child's strengths, challenges and accomplishments. To communicate effectively, both parties must be aware of and address issues such as cultural diversity, language differences and special needs. Appropriate steps shall be taken to allow clear communication between participants.
2. **Responsible parenting** is promoted and supported: The family plays a key role in a child's educational environment. School personnel and program staff shall support positive parenting by respecting and affirming the strengths and skills needed by parents to fulfill their role. Parents shall be linked to programs and resources within the community that provide needed support services.
3. **Parents play an integral role in assisting student learning.** Student achievement increases when parents are actively involved in the learning process. Schools shall therefore provide opportunities for parents to learn effective ways to support their child's educational needs including information about how parents can support student behaviors such as punctuality and regular attendance that are closely tied to student success in school.
4. Parents are welcomed as **volunteers** in schools: Parent volunteers are essential for advancing student achievement. Therefore, parents shall be welcome and invited to volunteer at all educational levels. Volunteer opportunities shall capitalize on the expertise, interests and skills of the parents, and have a direct connection to school and district goals.
5. **Parents are full partners in the decisions** that affect their children and families: Parents and educators have a mutual responsibility to make informed decisions related to all aspects of the education provided to our students. Schools shall actively enlist parent participation in decision-making. Further, efforts shall be made to recruit and support participation by parents representing diverse student groups such as: limited English proficient, special needs, gifted and talented, and homeless. The role of parents in decision-making shall be continually evaluated, refined, and expanded at the district and school levels.
6. **Parents, school and community collaborate** in order to enhance student learning, strengthen families and improve schools: Parents, educators and community members will work together in order to promote and effectively increase educational opportunities for children. When schools and communities form partnerships, both make gains that outpace what either entity could accomplish on its own.

Providing all students with equal access to quality education is a primary goal. It is vital that all partners (parents, educators, businesses and communities) have the opportunity to provide input and offer resources to meet this goal. Developing cooperative efforts and providing access to resources will ensure improved academic achievement for all students, as well as quality schools.

COORDINATION AND EVALUATION

DISTRICT LEVEL

FOCUS AREA: COORDINATION AND EVALUATION - District Level

OBJECTIVE: WCSD will allocate and fund district/school site personnel, facilities, time and other resources to support Parent Involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
1.	Develop a two-way communication network among parents, WCSD, community and community agencies, with the WCSD Parent Involvement and Volunteer Coordinator serving as the point of contact for Parent Involvement. POLICY ELEMENTS 1, 6					
2.	Coordinate and integrate Parent Involvement Strategies with other programs, including without limitations: • Children's Cabinet • Student Attendance Advisory Board • Family Resource Centers • Join Together Northern Nevada • Head Start • Reading First • Parents Encouraging Parents (PEP) • Nevada Disability and Law Center • United Way POLICY ELEMENT 6					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

FOCUS AREA: COORDINATION AND EVALUATION - District Level

OBJECTIVE: NCSD will coordinate training instruction for personnel, hire and oversee support personnel and determine if additional resources are needed.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
3.	Establish a district-wide Parent Involvement Council to serve as the council for NCLB, PI Grant and PIISP implementation. POLICY ELEMENT 6					
4.	Create and publish a (*Pre and Post-Project) Parent Satisfaction Survey to reflect the needs and perceptions of parents throughout WCSD (*Pre Project to be included in school registration packages). POLICY ELEMENT 1					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

FOCUS AREA: COORDINATION AND EVALUATION - District level

OBJECTIVE: WUSD will allocate and fund district/school site personnel, facilities, time and other resources to support Parent Involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
5.	Define, identify, publicize and implement opportunities for Parent Involvement with respect to district/school site/community activities involving: • Communication • Parenting • Student Learning • Volunteering • Decision-making and Advocacy • Parent, School and Community Collaboration POLICY ELEMENTS 1,2,3,4,5,6					
6.	Publish a widely distributed quarterly newsletter (online, print), including without limitations: • District Parent Involvement Policy • District calendar • Specialized program information • Input from individual schools • School Performance report card • Parent Involvement events/opportunities • Student health • Substance Abuse • Media and media limits for children POLICY ELEMENT 1					

WUSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

FOCUS AREA: COORDINATION AND EVALUATION – District Level

OBJECTIVE: WCSD will allocate and fund district/school site personnel, facilities, time and other resources to support Parent Involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
7.	Disseminate information to parents on issues, including without limitations: reforms, policies, discipline procedures, assessment tools/results, district goals, supplemental services and opportunities for parent participation using a variety of media, such as: • Newspapers • Radio • Television • Websites • Telephone/voice mail • Visuals • Videos (English and Spanish) • Email • Newsletters POLICY ELEMENT 1					
8.	Expand opportunities for two-way communication with Superintendent, WCSD Board of Trustees, and administrators in order to address questions or concerns about educational issues. POLICY ELEMENT 1					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

FOCUS AREA: COORDINATION AND EVALUATION - District Level

OBJECTIVE: WCSD will allocate and fund district/school site personnel, facilities, time and other resources to support Parent Involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
9.	Coordinate Parent Involvement training for parents, volunteers and WCSD personnel: - Identify training needs of parents, volunteers and WCSD personnel at the district/school site levels through an assessment of needs: * Obtain input from school personnel, volunteers and parents/parent organizations * Consider the various levels of participation to which parents can commit - Match the training opportunities of the district and community to the training needs of parents, volunteers and WCSD personnel - Provide additional trainings as needed POLICY ELEMENTS 2,4,5,6					
10.	Establish and support parent/ school/ community organizations at every school site. Encourage development of strategies for sharing resources among schools POLICY ELEMENTS 4,5					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

FOCUS AREA: COORDINATION AND EVALUATION - District Level

OBJECTIVE: WCSD will allocate and fund district/school site personnel, facilities, time and other resources to support parent involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
11.	Coordinate scheduling of activities for students and parents to facilitate Parent Involvement: • Elementary schools-1st or 3rd Tuesday nights • Middle schools-Thursdays nights • High schools-Wednesday nights POLICY ELEMENT 1					
12.	Explore sources of financial support, applying for and acquiring monies to implement and continue Parent Involvement. POLICY ELEMENT 6					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
13.	Engage employers in the implementation of the WCSD Parent Involvement Initiative Strategic Plan to increase parent participation. POLICY ELEMENT 6					
14.	Encourage employer policies and practices that promote and support adult participation in child education. Development of a business "Best Practices" document POLICY ELEMENT 6					
15.	Advocate for a Parent Involvement strand for undergraduate students in teacher education. POLICY ELEMENTS 6					

WCSD POLICY ELEMENTS: (1) Communication (2) Parenting (3) Student Learning (4) Volunteerism

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteerism, (5) Decision-making and Advocacy, (6) Parent-School and Community Collaboration (2003).

FOCUS AREA: COORDINATION AND EVALUATION - District Level

OBJECTIVE: WUSD will allocate and fund district/school site personnel, facilities, time and other resources to support Parent Involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
16.	Coordinate (with parents, parent organizations, School Support Teams, etc.) the evaluation of Parent Involvement by documenting information such as: • Number of parent participation hours • Number of individual participants • Increase or decrease in numbers or hours of participants • Types of participation, including without limitations: * Fundraising * Special events * Policy decisions * Curriculum decisions * School-wide improvement • Staffing • At home Student Learning Parent Involvement data POLICY ELEMENT 1					
17.	Compile and publish Parent Involvement data in an annual accountability report. POLICY ELEMENT 1					

WUSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

COORDINATION AND EVALUATION

SITE LEVEL

OBJECTIVE: WCD will advocate and participate in peer-reviewed and other scholarly journals and conferences to promote research and best practices to support parent involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
1.	Develop a Parent Involvement School Site Plan (School-Parent Compact) with the School Support Team, supporting the WCSD Parent Involvement Policy. POLICY ELEMENT 6 Assign a staff member at every school site to liaison with the District's Parent Involvement and Volunteer Coordinator and coordinate the School Site Plan. POLICY ELEMENTS 1,6					
3.	Survey parents regarding their interests, talents and availability for parent participation to coordinate parent resources within the school site. POLICY ELEMENTS 1,4,6					
4.	Organize an easily accessible program for utilizing parent volunteers: • Ensure that volunteer activities are appropriate and that they are built on volunteer interests and abilities. • Show appreciation for parent participation and value their diverse contributions. POLICY ELEMENT 4					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

OBJECTIVE: WCSD will allocate and fund district/center site personnel, facilities, and/or other resources to support Parent involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
5.	Disseminate school site information with translations as needed, to parents on issues including without limitations, school-wide calendars, reforms, policies, discipline procedures, assessment results, attendance policies, school goals and opportunities for parent participation through: • Welcome packs for new enrollees • Regularly updated site newsletters • A variety of available media such as: * Newspapers * Radio * Television * Websites * Telephone/voice mail * Visuals * Videos * Email • Other					
POLICY ELEMENT 1 WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy (6) Parent, School and Community Collaboration (2003).						

FOCUS AREA: COORDINATION AND EVALUATION - Site Level

OBJECTIVE: WCSD will allocate and fund district/school site personnel, facilities, time and other resources to support Parent Involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
6.	Increase regular two-way communication between home and school, including without limitations: • Conferences or meetings with parents, teachers and administrative staff * Accommodating parents' schedules, language barriers, childcare needs, transportation • Opportunities for parent input/involvement • Phone calls reporting positive student behavior and achievement. POLICY ELEMENTS 1					
7.	Develop a resource center/s at each school site or joint library location, containing materials, information, workspace and supplies for parents and volunteers. POLICY ELEMENTS 1, 2, 4, 6					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

OBJECTIVE: We will address the following issues, and offer resources and practical involvement as it relates to academic achievement.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
8.	Collect and provide specific school site Parent Involvement data for the Parent Involvement and Volunteer Coordinator, including without limitations: • Number of parent participation hours • Number of individual participants • Increase or decrease in number of hours or participants • At home Student Learning Parent Involvement data • Types of participation including, without limitations: * Fundraising * Special events * Policy decisions * Curriculum decisions					

POLICY ELEMENT 1

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaborator (2003).

INCLUSION

AREA OF FOCUS: INCLUSION

OBJECTIVE: WCSD and the community will collaborate to support parents' role as vital and necessary partners in their children's academic success, by creating a welcoming environment and providing them with complete, timely and culturally sensitive education related information.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
1.	Identify and initiate action to remove barriers to effective Parent Involvement: ▪ Obtain information from parents/parent organizations regarding perceived problems and needs ▪ Obtain input from school personnel, support staff, administrators and area experts regarding perceived problems and needs ▪ Obtain information from students regarding perceived problems and needs ▪ Adjust the climate and environment of the district school system ▪ Adjust the environment at school sites ▪ Consider children in transition, disabilities, language, cultural diversity and lower socio-economic status					

POLICY ELEMENTS 1,2,3,4,5,6

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

OBJECTIVE: WESP and the community will collaborate to support students' local, state, and necessary national and international academic success, by creating a welcoming environment and providing them with complete, timely, and culturally sensitive education related information.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
2.	Provide opportunities and templates for successful school personnel/parent/student interactions, including without limitations: • Open houses/ orientations • Computer generated student data • Recognition events • Ongoing parent meetings with flexible scheduling, translators as needed, transportation, childcare and home visits if necessary: * (P-6) within the first three weeks of school in which the teacher will address: * Curriculum * Classroom rules/policies * Homework policy * Parent participation opportunities * Questions/concerns of parents • Development of strategies for middle and high schools • Purely social events					

POLICY ELEMENTS 1.5
WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

AREA OF FOCUS: INCLUSION

OBJECTIVE: WCSD and the community will collaborate to support parents' role as vital and necessary partners in their children's academic success, by creating a welcoming environment and providing them with complete, timely, and culturally sensitive education related information.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
3.	Develop and support the role of parents in areas such as: • Curriculum development • Student goal setting • Parent teacher conferences • School-policy • Safety • Fundraising/non-fundraising events • Hiring committees • Transition from level to level • Parent organizations • Legislative support • Volunteering • Federal, State, District, Site education budget participation • District and site level committees • Homework, Summer school and supplemental credit offerings POLICY ELEMENTS 2,3,5					
4.	Involve parents and community resources in education: • Identify skills of parents/community volunteers and include them in classroom activities. • Utilize talents and experiences of parents/community volunteers in classroom activities. • Inform parents of the expectations for students in each subject at each grade level. POLICY ELEMENTS 3,4,6					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

AREA OF FOCUS: INCLUSION

OBJECTIVE: WCSD and the community will collaborate to support parents' role as vital and necessary partners in their children's academic success, by creating a welcoming environment and providing them with compete, timely, and culturally sensitive education related information.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
5.	Consider alternatives for those parents who are unable to participate at a school site during regular school hours. Address disabilities, transportation/childcare needs, work schedules, cultural differences, etc. POLICY ELEMENT 4					
6.	Develop and promote a variety of communication systems for informing parents within key community locations (e.g. faith-based locals), including without limitations, newsletters, notices, phone trees, voicemail, after-school programs, employer newsletters, Email and home visits. POLICY ELEMENTS 1					
7.	Inform and involve community members regarding educational policy, school decision-making, school site and district needs, etc. Solicit input from site personnel, parents, parent organizations, students and the community. POLICY ELEMENTS 1,5,6					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
8.	Encourage diversity of volunteer resources and opportunities by actively recruiting parent participants from as wide a spectrum of the community as possible. • Neighborhood Advisory Boards • Community Advisory Boards • Faith-based community POLICY ELEMENT 4					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

TRAINING

AREA OF FOCUS: TRAINING

OBJECTIVE: WUSD and the Community will collaborate to provide training that supports the development of parents, volunteers, teachers, staff, administrators, and the community at large in Parent Involvement within the educational system.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
1.	Offer diversity training relating to Parent Involvement for parents, volunteers, WCSD personnel, members of the WCSD Board of Trustees and others. POLICY ELEMENTS 1,2					
2.	Provide WCSD personnel with training, including without limitations: • Effective two-way communication techniques • "Customer" service • Creating an inclusive environment for parents • Effective utilization of volunteer resources • Collaborative partnering and shared decision-making • Sensitivity towards diverse family situations • Creation of effective parent-teacher conferences POLICY ELEMENTS 1,5,6					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

AREA OF FOCUS: TRAINING

OBJECTIVE: WCSO and the Community will collaborate to provide training that supports the development of parents, volunteers, teachers, staff, administrators, and the community at large in parent involvement within the educational system.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
3.	Provide training for WCSD personnel in: - Working with parents/volunteers to foster learning at home, monitoring homework and giving feedback to teachers. * Using technology - Preparing and assigning homework that requires family discussion and interaction. - Preparing workshops designed to help parents improve their child's skills, get help when needed, meet class expectations and perform well on assessments. - Learning and sharing successful approaches to engaging parents/volunteers in child education: annual goal setting and development of personalized educational plans to include post-secondary education/careers. - Developing strategies for engaging parents in the schools (i.e., recruitment of volunteers).					
POLICY ELEMENTS: 2,3,4 WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy (6) Parent, School and Community Collaboration (2003).						

AREA OF FOCUS: TRAINING

OBJECTIVE: WCSD and the Community will collaborate to provide training that supports the development of parents, volunteers, teachers, staff, administrators, and the community at large in Parent Involvement within the educational system.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
4.	Provide training for WCSD personnel, volunteers and parents in producing reader-friendly parent communication (e. g., newsletters, web pages). POLICY ELEMENT: 1					
5.	Provide training for parents and volunteers in: _ Fostering learning at home by; • Monitoring homework and giving feedback to teachers. • Using technology • Participating in student homework assignments that require family discussion and interaction. • Teaching their students how to get needed help, meet class expectations and perform well on assessments. • Parent leadership • Applying successful approaches to engaging in their children's education: * Annual goal setting * Development of a personalized educational plan, to include postsecondary education/career plans POLICY ELEMENTS: 2, 3					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

AREA OF FOCUS: TRAINING

OBJECTIVE: WCCSD and the Community will collaborate to provide training that supports the development of parents, volunteers, teachers, staff, administrators, and the community at large in Parent Involvement within the educational system.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
6.	Offer on-going parenting trainings related to child academic success, including without limitations: • Attendance • Nutrition • Motivation • Television usage • Homework behaviors • Time and conflict management • English language skills • Family literacy • Creation of effective parent-teacher conferences					
7.	Provide parents/volunteers with advocacy training, including without limitations: • Raising issues or concerns in a school environment • Creating effective parent-teacher conferences • Making and appealing decisions (e.g. budgets) • Resolving problems (conflict management) • Collaborating and partnering • Group processing/developing strategies for recruiting other parents • Shared decision-making • Neighborhood coalition building • Processes for influencing decisions *Provide childcare, translation, transportation, convenient scheduling and family disabilities					

POLICY ELEMENTS: 2,3

POLICY ELEMENTS: 2, 4, 5, 6

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).

OBJECTIVE: WUSD and the Community will collaborate to provide training that supports the development of parents, volunteers, teachers, staff, administrators, and the community at large in Parent Involvement within the educational system.

	ACTION STEP	ASSIGNED TO	INITIATION DATE	COMPLETION DATE	FUNDING SOURCE	AS MEASURED BY
8.	Create and/or support non-fundraising activities such as annual "Parent Nights" and "Kinderfairs" for parenting/volunteer education, insuring adequate training in such areas as: • Policy • Curriculum • Educational options • Drop-out prevention • Budgets • School reform initiatives • Safety • Gang prevention • Personnel issues • Volunteer procedures and school protocol • Drug, alcohol and violence prevention • Other *Provide childcare, translators, transportation * Offer convenient scheduling * Consider family disabilities POLICY ELEMENTS: 1,2,3,4,5,6					

WCSD POLICY ELEMENTS: (1) Communication, (2) Parenting, (3) Student Learning, (4) Volunteering, (5) Decision-making and Advocacy, (6) Parent, School and Community Collaboration (2003).