

SUNSET SUBCOMMITTEE OF THE LEGISLATIVE COMMISSION REVIEW FORM #2 FOR PROFESSIONAL AND OCCUPATIONAL LICENSING BOARDS

(Required by *Nevada Revised Statutes* [NRS] [232B.230](#))

INSTRUCTIONS

- Professional and occupational licensing boards must submit forms #1 and #2.
- Save the form to your personal computer. Please do not change the format of the form as it complies with the [Web Content Accessibility Guidelines](#) to make content more accessible to users in general and to a wider range of people with disabilities.
- Fill in the content control or text box for each item requested. If an item does not apply to your board, commission, or entity, please state "Not Applicable."
- Save the completed form to your personal computer.
- When submitting additional documents, identify the electronic name clearly and in the order you want them presented to the Subcommittee.
- Email the saved form and any additional documents in **PDF format** to Cesar Melgarejo, Senior Policy Analyst, Research Division, Legislative Counsel Bureau (LCB), at cesar.melgarejo@lcb.state.nv.us. For any questions, contact Mr. Melgarejo at (775) 684-6825.

REQUIRED INFORMATION TO BE SUBMITTED BY ALL OCCUPATIONAL AND LICENSING BOARDS

1. **Board, commission, or entity name.**

Click or tap here to enter text.

2. **Statement of the fee charged for each license, certificate, registration, permit, or other similar authorization issued by the board or commission.**

Click or tap here to enter text.

3. **Statement of how frequently each license, certificate, registration, permit, or other similar authorization issued by the board or commission must be renewed and the fee charged for such renewal.**

Click or tap here to enter text.

- 4. During the last licensing period, how many applications for a license, certificate, registration, permit, or other similar authorization issued by the board or commission were received and how many were rejected and for what reasons?**

(If possible, please indicate how many of the applications received and rejected were from veterans, service members, and military spouses. This is similar to reporting requirements found in [NRS 622.100](#) through [622.120](#).)

Click or tap here to enter text.

- 5. For each license, certificate, registration, permit, or other similar authorization issued by the board or commission, list the fee charged for an equivalent license, certificate, registration, permit, or other similar authorization in each of the following states: Arizona, California, Idaho, Oregon, and Utah.**

Click or tap here to enter text.

- 6. For each license, certificate, registration, permit or other similar authorization issued by the board or commission, provide a statement of how frequently an equivalent license, certificate, registration, permit, or other similar authorization must be renewed and the fee charged for such renewal in the following states: Arizona, California, Idaho, Oregon, and Utah.**

Click or tap here to enter text.

- 7. Does the board or commission delegate its responsibility to hear complaints made against its licensees to one or more hearing officers? If so, what are the requisite qualifications to serve as a hearing officer?**

Click or tap here to enter text.

- 8. Has each member of the board or commission received training provided by the Attorney General, including but not limited to the Open Meeting Law? *Nevada Revised Statutes* [622.200](#) provides that a member of a regulatory body must be given training on duties and responsibilities by the Attorney General.**

Click or tap here to enter text.

- 9. Statement of transparency of financial audits and balance sheets; include whether an annual audit is conducted.**

Click or tap here to enter text.

- 10. Statement of adequacy and amount of reserves held by the board and any related policy.**

Click or tap here to enter text.

- 11. Statement of disposition of administrative fines; specifically, are they deposited in the State General Fund or the board's account?**

Click or tap here to enter text.

- 12. State whether the board has the authority to investigate or pursue legal or equitable remedies against persons accused of practicing the profession or occupation without a license. Provide citation to such authority.**

Click or tap here to enter text.

- 13. Does the board obtain approval from the State Board of Examiners prior to entering into contracts for services with outside legal counsel and lobbyists?**

Click or tap here to enter text.

- 14. Are there any opportunities to consolidate, centralize, and execute certain functions by shared personnel at lower aggregate costs?**

Click or tap here to enter text.

- 15. *Nevada Revised Statutes* [232B.237](#) requires the Sunset Subcommittee to collect certain information to determine whether the restrictions on the criminal history of an applicant for an occupational or professional license are appropriate.**

A. How many applicants submitted a petition for a determination of whether the applicant's criminal history will disqualify the applicant from obtaining a certificate, license, permit, qualification, or registration?

Click or tap here to enter text.

B. How many determinations of disqualification have been made by the board? What were the reasons for such determinations of disqualification?

Click or tap here to enter text.

C. Does the website of the board include the requirements for obtaining a license and a list of crimes that disqualify a person?

Click or tap here to enter text.