

Roger Wilkerson

EXPERIENCE

Nevada Legislative Council Bureau

401 South Carson Street, Carson City, NV 89701

Chief of the Administrative Division

Oct 2012 to Present

- Manage and supervise seven units in the Administrative Division.
- Provide support for a variety of infrastructure areas including facilities, technology, accounting, broadcast and production, and general services.
- Mentor Unit Chiefs to build an effective Leadership Team for the Administrative Division.
- Assist in preparing the agency budget, with direct responsibility for the Administrative Division.
- Oversee the Legislative Services Officer and Las Vegas office.

Deputy Legislative Auditor

Oct 2007 to Oct 2012

- Conduct performance and compliance audits as assigned.
- Perform risk analysis, create audit plans, and conduct survey and field work.
- Prepare work papers and participate in audit report writing.

State of Nevada Division of Health Care Finance and Policy

1100 East William Street, Carson City, NV 89407

Management Analyst IV (Acting) - Cost Containment

Aug 2007 – Oct 2007

- Supervise the collection of all Provider Tax.
- Supervise the calculation and assessment of the Indigent Care Program.
- Supervise the Disproportionate Share Hospital Program.
- Supervise the calculation of the annual Cost Containment Fee.

Management Analyst III – Cost Containment

Oct 2006 – Aug 2007

- Administer all aspects of statutorily mandated Cost Containment Fee.
- Calculate and manage receipt of Provider Tax and enhancement disbursement.
- Oversee all aspects of the Indigent Care Program.
- Monitor collection and analysis of Hospital financial and utilization reports.
- Manage receipt of Hospital cost reports and subsequent third party audits.

Roger Wilkerson

Quebecor World Nevada

2200 East Newlands Drive, Fernley, NV 89408

Prepress Department Manager/Lead Auditor **May 2000 – Oct 2006**

- Manage 22 direct reports within the prepress department.
- Developed and facilitated best practices optimization team.
- Prepare and present annual department budget and capital projects.
- Lead Auditor - conduct internal performance and compliance audits.

Prepress Department Supervisor **May 1998 – May 2000**

- Responsible for daily operation of three departments.
- Instrumental in employee recruitment, training and startup of the Nevada division.
- Performed key role in the development of Quebecor's State and federally certified apprenticeship program. Apprenticeship Committee board member.
- Developed and implemented ISO 9000 management system within department and was instrumental in plant implementation.

EDUCATION

2003–2004 University of Phoenix Reno, NV

- Master of Business Administration.

1999–2002 University of Phoenix Reno, NV

- Bachelor of Science in Business Information Systems.

1987-1991 Central Arizona College Casa Grande, AZ

- Associate Degree in Science - Geology.

CERTIFICATES

2018 USC Price School of Public Policy Sacramento, CA

- NCSL – Legislative Staff Management Institute

2011-2012 Legislative Counsel Bureau Carson City, NV

- LCB Leadership Academy Graduate

Roger Wilkerson

2003–2005 University of Nevada, Reno

Reno, NV

- Advanced Management
- Human Resources Management
- Supervisory Management

2006 Perry Johnson Registrars

Chicago, IL

- ISO 9001/2000 Certified Lead Auditor
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