

STATE OF NEVADA BOARD OF EXAMINERS FOR SOCIAL WORKERS

LEGISLATIVE COMMITTEE ON HEALTH CARE PRESENTATION

February 24, 2016

1. Attachment A *Number and Types of Licenses Issued as Reflected in Each Board Meeting Agenda—Summary Table*

Pursuant to NRS 641B.120, the Board of Examiners for Social Workers (Board) is required to meet, at a minimum, once each quarter, based upon a calendar year. Our Board prominently posts on each Board meeting agenda the following information:

- The number of license applications approved since the previous Board meeting;
- The number of license applications denied since the previous Board meeting;
- The number of license renewal applications denied since the previous Board meeting;
- The number of restored license applications approved since the previous Board meeting;
- The number of provisional licenses (pursuant to NRS 641B.275) approved;
- The number of provisional licenses denied;
- The number of internship applications (pursuant to NAC 641B.140 and NAC 641B.150) approved; and
- The number of internship application denied.

Much of the information contained above is also posted on the Board's website at:

<http://socwork.nv.gov/about/Board-Licensure-Statistics/> and on the State's Legislative website at: <https://www.leg.state.nv.us/App/OL/A/>.

2. Attachment B Samples of blank forms which applicants receive within 15 days following receipt of their application and a redacted sample of the worksheet/checklist form used by the Board office for an "LSW—Basic Social Worker". An explanation of each page is as follows:

- **"Exam Approval Form"** This form is for initial applicants which, following receipt of their initial application, informs them what is still required in order to process their application in order to receive examination approval;
- **"LSW licensure by Endorsement Form"** This form is used to notify out-of-state LSW (Licensed Social Worker) applicants, following receipt of their initial application, what is still required in order to process their application. When applicants are eligible for

endorsement, pursuant to SB 68 (i.e. those licensed a minimum of 5 years under a corresponding level of licensure), portions of this form would not be applicable.

- **“LCSW licensure by Endorsement Form”** This Form is used to notify out-of-state LCSW (Licensed Clinical Social Worker) applicants, following receipt of their initial application, what is still required in order to process their application. When applicants are eligible for endorsement, pursuant to SB 68 (i.e. those licensed a minimum of 5 years under a corresponding level of licensure), portions of this form would not be applicable.
- **LSW Basic Social Worker—Board office worksheet/checklist.** This is a redacted sample of an actual application that was processed within the 30 day period and received licensure approval within 7 days.

3. **Attachment C** Table, based upon a random, redacted sample of “25” new applications, out of a total of “284” new applications, licensed in 2015. The first column reflects the total number of days to process and approve the application. The second column reflects the number of days to approve the application for licensure, following receipt in the Board office of all required information (i.e. a “completed” application). Page 2 further breaks down the information and provides more statistical information, based upon this random sample.

4. **Attachment D** Copy of the Board’s, “YES Answer Policy” (YES Policy). The YES Policy offers guidelines pertaining to when it would be deemed appropriate to review applications, which have positive criminal and/or administrative actions, internally (i.e. between the Board Administrator and a Board member, usually Board President) and when it may be appropriate to bring the applicant before the Board.

5. **Attachment E** As requested, these are redacted examples of applicants:

- Who were brought before the Board, due to positive criminal and/or administrative actions;
- Who came before the Board at the applicant’s request regarding the timeliness in the processing of their application;
- Whose applications were closed by the Board, following failure to provide clarification about positive administrative actions (approximately 1 year following the request for additional information).

ATTACHMENT A

Board of Examiners for Social Workers

**NUMBER AND TYPES OF LICENSES ISSUED
AS REFLECTED IN EACH BOARD MEETING AGENDA
Board of Examiners for Social Workers**

ATTACHMENT A

Board Meeting Date	Number of New Applications Approved	Number of Licenses Restored	Number of Provisional Applications Approved	Number of New Internship Applications Approved	Total Applications Processed During This Period
January 16, 2015	23	1	3	14	41
March 20, 2015	29	1	4	16	50
May 15, 2015	32	6	2	11	51
August 21, 2015	103	4	8	17	132
November 20, 2015	84	4	5	29	122
GRAND TOTAL OF ALL APPLICATIONS PROCESSED DURING THIS PERIOD	271	16	22	87	396

This information is posted prominently on our website at: <http://socwork.nv.gov/Board/Mtgs/>

ATTACHMENT B

Board of Examiners for Social Workers

STATE OF NEVADA
BOARD OF EXAMINERS FOR SOCIAL WORKERS
4600 Kietzke Ln – C-121 - Reno, NV 89502 - (775) 688-2555

February 10, 2016

The following ITEMS are required to review your application for Exam Approval:

- () Application fees: Application fee - () \$40.00 Basic license fee - () \$100.00
- () Complete **question #__** on your LSW Application (copy enclosed) and **re-sign/date**.
- () Required 10 years work history (explain any gaps 6 months in duration).
- () **Certified copies** of court documents.
- () Copy of a state or county certified birth certificate (Hospital copy **not** acceptable) or Passport.
- () Copy of a current **clear** picture ID (Drivers License) as soon as you receive the actual license.
- () Copy of a legal document supporting name change (i.e. Marriage Certificate; Court Documents)
- () **If you are in your last semester, a letter from the Director of the School of Social Work** verifying that you are in your last semester to obtain a social work degree and the anticipated date of graduation. **Applicant must request the letter. The letter will only be accepted until transcripts with degree posted start coming into the Board office.**
- () Transcript with a ***Social Work degree*** posted. The transcript must be sent **directly** from the university to this office. **Applicant must request the transcript.**
- () Verification of licensure in another state sent **directly** from State Board to this office.
- () Enclosed is a fingerprint packet. Please complete and return the two cards with a money order payable to NV DPS in the amount of **\$ 38.25** fee **and** the signed *Civil Applicant Waiver* as soon as possible to the Board for processing. **Money orders for the wrong amount will be returned.**

Your application will be reviewed upon receipt of the above items. If you have any questions, please contact this office.

Your file will remain open until _____.

STATE OF NEVADA
BOARD OF EXAMINERS FOR SOCIAL WORKERS
4600 Kietzke Ln – C-121 - Reno, NV 89502 - (775) 688-2555

Date:

The following ITEMS are required to review your application for LSW licensure by Endorsement:

- () Application fees: Application fee () \$40.00 LSW License fee () \$100.00
Endorsement fee () \$100.00
- () Complete high-lighted question(s) on the application.
- () Need required **10** years Work History (explain any **gaps** in history)
- () Copy of a state certified birth certificate or a passport. (Hospital copy **not** acceptable).
- () Copy of a current **clear** picture ID (i.e: Passport or Drivers License).
- () Copy of document supporting name change (i.e. Marriage Certificate; Court Documents).
- () Transcript after a Social Work degree is posted needs to be sent directly from the University to the Board office. *** It is the applicant's responsibility to contact the University and request the transcript.
- () Letter of Equivalency from the Council of Social Work Education (CSWE). CSWE can be contacted through their website: www.cswe.org. (instructions attached)
- () Verification of licensure or registration in another state.
- () Verification of a passing score on an ASWB exam from the state board or ASWB.
- () Enclosed is the Fingerprint packet. Complete all items and returned to the Board as soon as possible for processing. ***The results of the background check will be required before a license may be issued.***
- () Clarification:

Please note: *In Nevada it is unlawful to engage in the practice of social work or represent yourself as a social worker unless licensed by Nevada pursuant to NRS 641B.*

Your file will remain open until _____. If you have any questions, please contact this office.

STATE OF NEVADA
BOARD OF EXAMINERS FOR SOCIAL WORKERS
4600 Kietzke Ln – C-121 - Reno, NV 89502 - (775) 688-2555

December 16, 2015

The following ITEMS are required to review your application for LCSW licensure by endorsement:

- () LCSW/LISW fees: () \$40.00 Application fee
() \$100.00 License fee () \$100.00 Endorsement fee () \$75.00 Provisional-A license fee
- () Complete question # ____ and re-sign/date application (copy enclosed).
- () Need required 10 years Work History (explaining any gaps).
- () Certified court documents and any additional requirements for all arrests/convictions (see instructions attached).
- () Copy of a state certified birth certificate. (Hospital copy **not** acceptable).
- () Copy of a state or county certified marriage certificate..
- () Copy of a current **clear** picture ID (ie: Drivers License).
- () MSW transcript sent **directly** from the university (NAC 641B.100) to the Board office.
- () Verification of licensure in _____ sent directly from State Board to this office.
- () Verification of 3,000 post graduate hours under a **LCSW supervisor** including 2,000 hours face to face direct practice (requirements attached) **directly** from the State Board. *If your State Board will not supply the information to a third party (Nevada Board), please have them send it to you in a sealed envelope and you then may forward it to this Board.*
- () **Agency** job descriptions for the clinical positions held to complete post graduate hours.
- () Verification of a passing score on the **ASWB clinical exam** sent **directly** from **ASWB** as the State Board did not verify the type and exam date.
- () Enclosed is the Fingerprint packet. Complete all items and returned to the Board as soon as possible for processing. ***The results of the background check will be required before a license may be issued.***
- () Other:

Your application file will remain open until _____.

Please note: In Nevada it is unlawful to engage in the practice of social work or represent yourself as a social worker outside of the Federal System unless licensed by Nevada. If you have any questions, please contact this office.

LSW
Basic Social Worker

DARS

Received

2/12/15

Application

Fees

240

40

Application

Endorsement
Reciprocal

100

License

Provisional

Verification of Age

13/12 0/12

Verification of Citizenship or Entitlement to Remain and Work in US 13/12

Transcripts with BSW WMSW Posted

University of Kansas

Graduation Date 5/20/07

CSWE Accredited Y N (1948-6/2018)

Letter from advisor of current enrollment to obtain SW degree

Verification of licensure

State

KS

Requirements equivalent Y N

Passing Score on Basic Exam

5/15/11

Exam Date

KS

State

Meets Requirement for Provisional license

Meets Requirements to take Exam Exam Approval Sent

Meets Requirement to be Licensed

Wallet Card & Laws Sent 3/25/15

Wall Certificate Sent 6/17/15

Lic#

6874-5

Prov Lic #

A B

Lic Date

3/19/15

Lic Date

Exp Date

11/30/16

Exp. Date

CE's 2017 (collect 3/19/15 - 11/30/17)

Comments:

2/12/15 Review signed statement and supporting docs for Yes answer to ques 24 & 26
3/4/15 - Paid Fees, Ck Ck - Civil Waiver - Sent to DRS 3/6/15
7/19/15 - Paid new FPC for registration - Sent to DRS 7/10/15
8/3/15 - Paid NR OLC for update
8/6/15 - Rec'd FATS Rpt. No
4/6/15 - Rec'd NVDPS Rpt. No matching Criminal History
5/3/15 - Rec'd FBI Rpt. No prior Arrest data

ATTACHMENT C

Board of Examiners for Social Workers

Legislative Committee on Health Care
February 24, 2016
Board of Examiners for Social Workers
Table Regarding New Applications
(Random Sample N = 25 out of 284 new licensees)
(Redacted Copy)

License Number	# of Days from receipt of initial application to approval	# of Days from receipt of <u>completed</u> application to approval
■■■■-S	6/23/14-1/5/15 196 days	12/9/14-1/5/15-f 3 days
■■■■-C	11/19/12-1/8/15 50 days	1/7/15-1/8/15-i 1 day
■■■■-C	8/31/12-1/28/15 150 days	1/28/15-1/28/15-i 1 day
■■■■-S	12/5/14-2/9/15 66 days	2/6/15-2/9/15-o 3 days
■■■■-S	11/17/14-2/24/15 99 days	2/20/15-2/24/15-f 4 days
■■■■-S	10/30/13-3/2/15 489 days	2/27/15-3/2/15-e 4 days
■■■■-S	9/26/14-3/3/15 160 days	3/3/15-3/3/15-e 1 day
■■■■-C	9/28/12-3/12/15 894 days	3/12/15-3/19/15-i 7 days
■■■■-S	3/7/14-3/24/15 383 days	3/24/15-3/24/15-e 1 day
■■■■-S	10/21/14-3/31/15 162 days	3/31/15-3/31/15-e 1 day
■■■■-S	11/17/14-4/13/15 148 days	4/7/15-4/13/15-o 6 days
■■■■-S	1/15/15-4/15/15 90 days	4/14/15-4/15/15-e 1 day
■■■■-S	2/13/15-4/23/15 70 days	4/22/15-4/23/15-e 1 day
■■■■-C	12/10/12-5/5/15 877 days	5/5/15-5/5/15-i -e 1 day
■■■■-S	9/15/14-5/18/15 246 days	5/14/15-5/18/15-e 4 days
■■■■-S	10/17/14-5/20/15 216 days	5/19/15-5/20/15-e 1 day
■■■■-S	11/24/14-6/1/15 190 days	5/26/15-6/1/15-t 6 days
■■■■-S	2/5/15-6/2/15 118 days	6/1/15-6/2/15-t 1 day
■■■■-S	3/6/15-6/4/15 90 days	6/4/15-6/4/15-t 1 day

Legislative Committee on Health Care
February 24, 2016
Board of Examiners for Social Workers
Table Regarding New Applications
(Random Sample N = 25 out of 284 new licensees)
(Redacted Copy)

█-S	11/24/14-6/8/15 197 days	6/4/15-6/8/15-o 4 days
█-S	3/12/15-6/9/15 89 days	6/9/15-6/9/15-e 1 day
█-S	2/23/15-6/16/15 114 days	6/16/15-6/16/15-e 1 day
█-S	3/23/15-6/16/15 85 days	6/16/15-6/16/15-e 1 day
█-S	4/27/15-6/24/15 58 days	6/24/15-6/24/15-e 1 day
█-S	8/18/14-6/30/15 317 days	6/30/15-6/30/15-e 1 day

Key: S = LSW (licensed social worker) C = LCSW (licensed clinical social worker)

e = last item rec'd was the exam score;

t = last item rec'd was the transcript;

f = last item rec'd was the completed fingerprint cards;

i = last item rec'd was the completion of the postgraduate, supervised internship, required for an LCSW or an LISW license;

o = other

Median average number of days following the receipt of all required info = 2.68 days

Break down of number of applications processed by number of days (following receipt of all requested information)

1 day = 16	64%
3 days = 2	8%
4 days = 4	16%
6 days = 2	8%
<u>7 days = 1</u>	<u>4%</u>
N = 25	100%

ATTACHMENT D

Board of Examiners for Social Workers

Policy Section: Board Procedures
Policy Title: **Yes Answer Policy**
Date Originated:

- I. **PURPOSE:** To provide evaluation criteria for processing affirmative answers to screening questions on new and renewal applications for licensure and/or certification.
- II. **POLICY STATEMENT:** The mission of the Board of Examiners for Social Workers is to protect the public. Questions are asked of new applicants and renewal applicants in order to evaluate competency, qualifications, and the ability of the applicant to comply with the essential eligibility requirements for the practice of social worker. The information provided by the applicant is then evaluated for approval or denial of licensure/certification based on the legal requirements for full licensure/ certification.
- III. **PROCEDURE:** Items numbered 1.-7. correspond with screening questions for licensure applications and renewal applications.
 1. Has your certification/license in any State been denied, revoked, suspended, reprimanded, fined, surrendered, restricted, limited, or placed on probation?
 - A. Previous, current, or pending licensure/certification action in any state is to be taken before the Board for disposition, unless the applicant submits documentation of the previous action and the action meets the following.
 - a. The action occurred more than five years prior to the date of application for licensure/certification in Nevada,
 - b. The individual has completed all restitution and requirements of the Board order resulting in the action being satisfied in the jurisdiction where the action took place, and
 - c. There has been action in only one jurisdiction or the action in multiple jurisdictions is based on one jurisdiction's action and all requirements have been completed.
 - B. If the actual violation is NOT a violation of the Nevada Social Work Practice Act, Board staff may clear the application at a staff level after consultation with the designated member of the Board.
 - C. Any previous Board denials of fraudulent applications must be taken before the Board for disposition unless otherwise directed by the Board.
 - D. Board staff may clear the application after consultation with the designated member of the Board if the affirmative answer is based on a previous action taken by the Board and all restitution and requirements have been satisfied.
 2. Is any action pending against any license, registration or certification you hold in any state?
 - A. If action is pending against any license, registration or certification you hold in any state, staff will confer with the Deputy Attorney General assigned to the Board to determine if the application should proceed.

Policy Section: Board Procedures
Policy Title: **Yes Answer Policy**
Date Originated:

- B. If the application is allowed to proceed, the matter shall be taken to the Board for disposition.
3. Have you ever been convicted or charged with a civil offense or a criminal offense, including a misdemeanor or felony?
- A. The board may deny, revoke, or suspend any license or certificate applied for or issued pursuant to NRS CHAPTER 641, or take other disciplinary action against a licensee or holder of a certificate, upon determining that he is guilty of a felony or any offense involving moral turpitude or related to the qualifications, functions or duties of a licensee or holder of a certificate, in which case the record of conviction is conclusive evidence thereof. The Board will evaluate each applicant for licensure/certification on the basis of evidence of rehabilitation and the potential/actual risk to the public.
 - B. If one or more of the following convictions are identified, the application must be taken to the Board for disposition.
 - a. Murder, voluntary manslaughter or mayhem;
 - b. Assault with intent to kill or commit sexual assault or mayhem;
 - c. Sexual assault, statutory sexual seduction, incest, lewdness, indecent exposure or any other sexually related crime;
 - d. Abuse or neglect of a child or contributory delinquency;
 - e. A violation of federal or state law regulating the possession, distribution or use of any controlled substance or any dangerous drug as defined in chapter 454 of NRS, within the past 7 years.
 - f. A violation of any provision of NRS 200.5099 or 200.50955, which outlines abuse, neglect, and exploitation of an older person;
 - g. Any offense involving fraud, theft, embezzlement, burglary, robbery, fraudulent conversion or misappropriation of property, within the immediately preceding 7 years; or
 - h. Any other felony involving the use of a firearm or other deadly weapon, within the immediately preceding 7 years.
 - D. When one or more of the convictions identified in III.3.B is identified on renewal of licensure; staff will present the application to the Board for disposition. .
 - E. Applications of individuals with a documented history of repetitious criminal convictions other than minor traffic violations and minor criminal citations within the previous seven (7) years are to be taken before the Board for disposition.

Policy Section: Board Procedures
Policy Title: **Yes Answer Policy**
Date Originated:

F. Board staff after consultation with the designated Board member may have the discretion to clear the following where all legal requirements have been met:

- a. A minor event,¹ minor traffic related matters, minor criminal citations and/or juvenile offenses occurring within the last seven (7) years.
- b. Up to three minor events occurring between seven (7) and ten (10) years prior to the date of application.
- c. Multiple minor events occurring more than ten (10) years prior to the date of application in Nevada.]

(1)"Minor event" is defined as any conviction that is not a felony or one of the convictions listed in III.2.B. (see pg.2)

- G. Any offense, juvenile matter and/or civil judgment that has been identified on application for licensure/certification, even if it meets the criteria for clearing by Board staff, may be presented to the Board for disposition if it is determined that the matter may be significantly related to the applicant's practice of social work.
- H. An applicant that has been granted relief by a Court of appropriate jurisdiction that results in the dismissal of the case, and where State law requires the reporting of the conviction for licensure or certification purposes regardless of the dismissal, shall be presented to the Board if the conviction was a felony or one of the convictions listed in III.2.B. If an applicant that has been granted relief by a Court of appropriated jurisdiction that results in the dismissal of the case is a minor event ,must be reviewed by Board staff and the designated Board member to determine if the application must proceed to the Board for disposition.

4. Have you ever been charged with unprofessional conduct or professional incompetence? Have settled any malpractice claims?
- A. If the applicant has been charged with unprofessional conduct or professional incompetence, but not found guilty. The Board staff may clear the application after consultation with the designated Board member.
 - B. If the applicant has been charged with unprofessional conduct or professional incompetence and the charge was substantiated, the staff will follow the procedure listed in Item III.1
 - C. If the applicant has settled any malpractice claims, the staff will follow the

Policy Section: Board Procedures
Policy Title: **Yes Answer Policy**
Date Originated:

procedure listed in Item III.1

- D. Any charge that has been identified on application for licensure or renewal, even if it meets the criteria for clearing by Board staff, may be presented to the Board for disposition if it is determined that the matter may be significantly related to the applicant's practice of social work.
5. Have you had a problem related to the habitual use of alcohol or drugs or been diagnosed and/or treated for addiction?
- A. Board staff may approve the application after consultation with the designated Board member if recovery has been for a minimum of five years as long as adequate evidence of rehabilitation exists.
 - B. If less than five years of recovery, the application will be referred to the Board for disposition.
 - C. Use of chemical substances as a confirmed medical necessity that may limit the ability to practice the full scope of social work practice must go before the Board.
 - D. If the applicant's recovery is known to the Board and has been previously addressed by the Board at the time the applicant answers affirmatively to this question and there has been no documented evidence of relapse or actual/potential risk to the public, the application may be cleared at the staff level.
6. Have you been diagnosed, treated or hospitalized for a psychiatric or mental health condition which in any way impairs or limits your ability to practice the full scope of social work?
- A. If no permanent practice limitations are identified, a license is issued. A statement is sent to the applicant that gives explicit responsibility to the applicant for safe practice including the direction to report to the Board any permanent exacerbations of the condition.
 - B. Psychiatric/mental health or medical conditions which are situational in nature do not interfere with issuing a license.
 - C. If the staff and the Board member designee identify that the applicant may have the inability to comply with essential requirements for safe social work practice, the matter will be referred to the Board for disposition.

Policy Section: Board Procedures
Policy Title: **Yes Answer Policy**
Date Originated:

- E. If there are permanent limitations that prevent the applicant from practicing the full scope of social work identified by the applicant and confirmed by a treating practitioner, the application is taken to the Board for disposition.
7. Have you been diagnosed, treated or hospitalized for a physical condition which in any way impairs or limits your ability to practice the full scope of social work?
- A. If no permanent practice limitations are identified, a license is issued. A statement is sent to the applicant that gives explicit responsibility to the applicant for safe practice including the direction to report to the Board any permanent exacerbations of the condition.
 - B. Medical conditions which are situational in nature do not interfere with issuing a license.
 - C. If the staff and the Board member designee identify that the applicant may have the inability to comply with essential requirements for safe social work practice, the matter will be referred to the Board for disposition.
 - D. If there are permanent limitations that prevent the applicant from practicing the full scope of social work identified by the applicant and confirmed by a treating practitioner, the application is taken to the Board for disposition

ATTACHMENT E

Board of Examiners for Social Workers

**BOARD OF EXAMINERS FOR SOCIAL WORKERS
REDACTED EXAMPLES**

ATTACHMENT E

A brief, redacted summary is noted below:

- **Mr. A** Mr. A had a positive criminal history and an administrative action in another state. This matter was brought before the Board pursuant to NRS 641B.260, *Hearing on application; refusal to license*. Following review and discussion, the Board was satisfied regarding Mr. A's rehabilitative efforts and believed that he did not pose a danger to the public. He was approved for licensure by the Board.

- **Mr. B** Mr. B had a positive criminal history and two administrative actions in another state. Following the second administrative action, Mr. B's clinical social worker license was revoked by that state. Following the revocation of his clinical social worker license, Mr. B no longer practiced as a clinical social worker and was not current in his practice. This matter was brought to the Board pursuant to NRS 641B.260. The Board took action to uphold the decision by the Board Administrator and Sr. Deputy Attorney General not to accept Mr. B's clinical social worker application as he had not been current in his practice for several years, pursuant to NAC 641B.150 and the Board's newly adopted regulations, R025-14. It was determined by the Board that Mr. B could re-apply as a social worker and consider entering into a Board approved clinical internship program. Mr. B is currently considering his options and indicated he would inform the Board of his decision.

- **Mr. C** Mr. C had a positive criminal history, which included felony convictions and incarcerations. This matter was brought to the Board pursuant to NRS 641B.260. Based upon supporting documentation, it appeared that the last conviction was approximately 30 years ago. Mr. C provided numerous letters of support from the community, attesting to his rehabilitative efforts and overall moral character. The Board determined that Mr. C did not appear to be a danger to the public and approved his application for licensure.

- **Ms. D** Ms. D was requesting restoration of her expired, Nevada LSW license. In her restoration application, Ms. D disclosed a pending administrative action by a social work licensing board in another state. The out-of-state social work licensing board provided the Board with a copy of their final action against Ms. D. In the out-of-state's licensing board's legal action against Ms. D's social worker license, it appears that she and her partner (also a licensed social worker) had engaged in the illegal "adoption" of

her client's baby. The Nevada social work Board denied Ms. D's application for restoration, pursuant to NRS 641B.260. Ms. D was informed of her right to an appeal. Her application was subsequently closed about 1 year following the Board's notification of application denial.

- **Ms. E** Ms. E had disclosed in her application an administrative action against her provisional license, by another state. The administrative action pertained to Ms. E's practicing and representing herself beyond the scope of practice for her level of licensure. While in the process of negotiating a legal settlement with this state Ms. E proceeded applied to neighboring states for a clinical social worker license, neglecting to disclose the pending legal settlement in her applications. Since Ms. E appeared to have a license that was in "good standing" in the first state, she was issued a clinical social worker license by these other states. Upon the issuance of clinical social worker licenses by these other states, Ms. E let her license in the state where she had been sanctioned, lapse. She also neglected to fulfill the terms in her legal settlement. Pursuant to NRS 641B.260, this matter was brought to a Board meeting. The Board took action to deny Ms. E's application. She was informed that she could reapply and the Board would reconsider her new application upon settling her outstanding settlement with the state which sanctioned her.
- **Mr. F** Mr. F submitted an application to the Board and offered a "brief" explanation pertaining to an investigation against his out-of-state clinical social worker license. Mr. F indicated that he was in the process of negotiating a legal settlement with this state. The Board waited for the outcome of this legal settlement and requested a copy of the public disciplinary sanction. The sanction taken by the out-of-state social work licensing board was based upon lewd and inappropriate activities the applicant had engaged in with numerous clients. Since there was a disparity between the information the applicant had submitted to the Board regarding the pending legal settlement by the out-of-state licensing board and the information contained in the legal settlement, the Board administrator requested a written explanation from the applicant. The applicant's application closed about 1 later for failing to provide a written response.
- **Ms. G** Ms. G had submitted a written request to appear before the Board regarding the timeliness in processing her internship application. Based upon a timeline of the application process, it appeared that Ms. G had neglected to provide requested information and had received written notifications of what was needed. In addition, when Ms. G had telephoned the Board office regarding the status of her

intern application, Board staff had documented these conversations, which also reminded Ms. G of outstanding documents which were required. Ms. G had also requested and received approval to take the Master's examination, a prerequisite for her internship, which was granted to Ms. E in the last semester of her Master's program. Had Ms. G utilized this opportunity to take this exam when it was approved, her internship application process would have been processed more quickly. Finally, it was determined that following the receipt of all the information the Board had requested, Ms. G's application was processed within the Board's 30-day period.