
JENNIFER RUEDY

**PROFESSIONAL
LEGISLATIVE**

RESEARCH DIVISION, LEGISLATIVE COUNSEL BUREAU (LCB)

Nevada State Legislature – August 2001 - Present

Progressively responsible career path for over 22 years within the Research Division

EXPERIENCE

DEPUTY RESEARCH DIRECTOR (2022 - Present)

- Supervising two units: Constituent Services Unit and Committee and Policy Research Services
- Editing floor statements, publications, and other work products for the Research Division
- Leading recruitment, coordinating onboarding, and training new staff
- Serving as a liaison to legislative leadership
- Implementing new division-wide policies to increase staff engagement and teamwork

CHIEF PRINCIPAL POLICY ANALYST (2019 – 2022)

- Supervised all Committee Policy Analysts and reported to Deputy Director and/or Research Director
- Coordinated with other LCB divisions in the assignment and completion of requests
- Presented on behalf of the Research Division to the Executive Branch and other organizations
- Approved purchase orders, timesheets, and travel claims for the Research Division as needed
- Continued responsibilities of Senior Principal, Principal, and Senior Policy Analyst

SENIOR PRINCIPAL, PRINCIPAL, AND SENIOR POLICY ANALYST (2006 – 2019)

- Researched and compiled data in the form of memos, charts, tables, and PowerPoint presentations
- Prepared written bill summaries, substantive policy research, and speeches
- Facilitated work of standing committees of the Nevada Legislature within deadlines of 120-day sessions
- Assisted with training new staff

ASSISTANT MANAGER, CONSTITUENT SERVICES UNIT (2004 – 2006)

- Received and assigned approximately 4,800 research requests during a session year
- Interviewed and trained staff, including regular editing of their work products
- Included all responsibilities of the Senior Research Analyst of this Unit

SENIOR RESEARCH ANALYST, CONSTITUENT SERVICES UNIT (2001 – 2004)

- Responded to inquiries about Nevada's government, laws, and legislative process from the public, counterpart agencies, national associations, local, State, and federal government agencies
- Performed in-depth and quick-response research into a broad variety of subjects

PREVIOUS WORK EXPERIENCE AT THE NEVADA LEGISLATURE

- Committee Secretary, Senate Committee on Finance (2001 Session)
- Assembly Sergeant-at-Arms Staff (1993 Session)
- Assembly Bill Clerk (1989 Session)

**LEADERSHIP
TRAINING**

**CSG WEST'S LEGISLATIVE SERVICE AGENCY & RESEARCH DIRECTORS, 2021
LEGISLATIVE STAFF MANAGEMENT INSTITUTE, 2013**

EDUCATION

THUNDERBIRD SCHOOL OF GLOBAL MANAGEMENT, GLENDALE, ARIZONA
Masters in International Management

ARIZONA STATE UNIVERSITY, TEMPE, ARIZONA

Bachelor of Arts, Spanish

Graduated Magna Cum Laude, Barrett, The Honors College; Awarded Regents' Scholarship
