



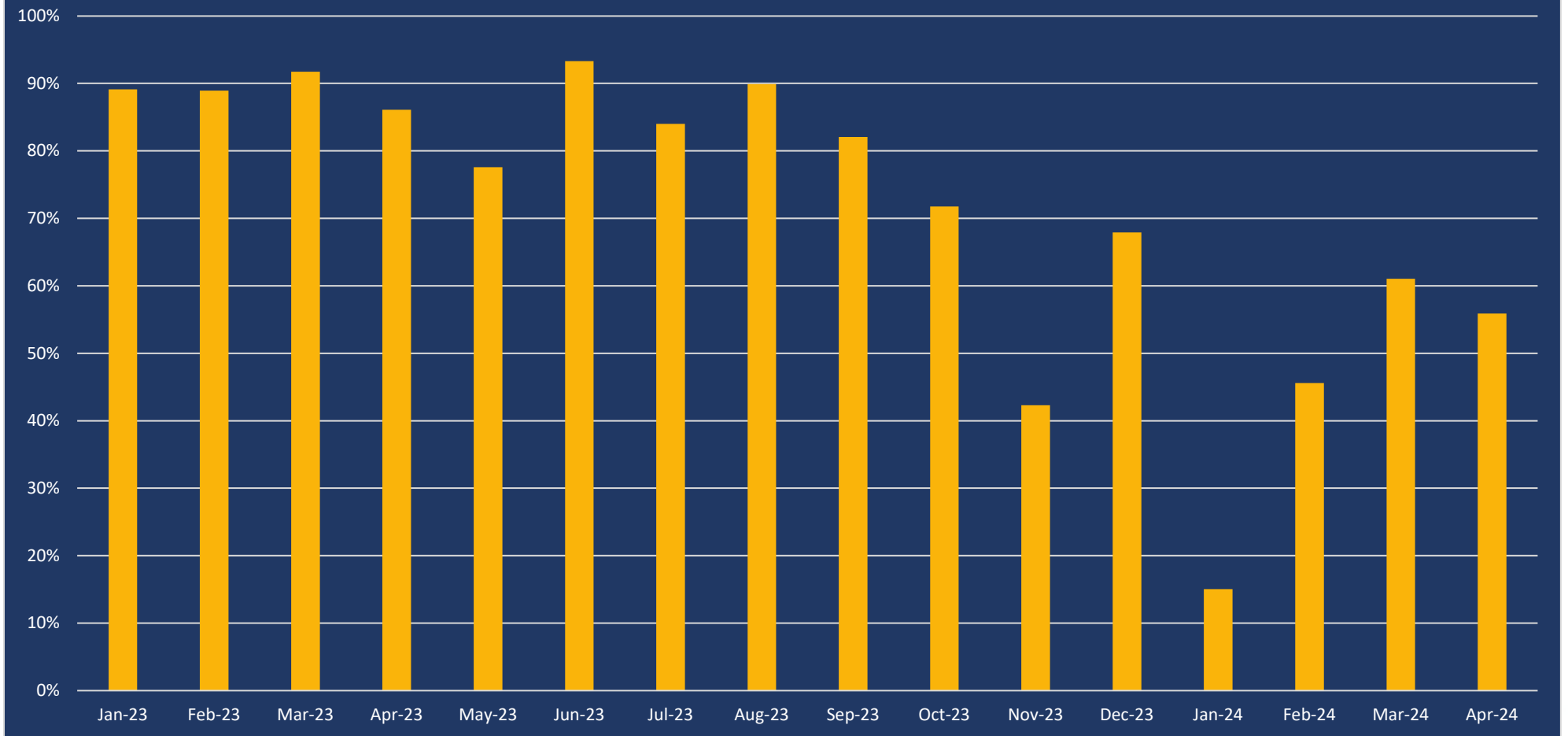
HENDERSON  
POLICE





# Completion Times for Public Records Requests

Police Dept Public Records Request Completion Within 5 Business Days





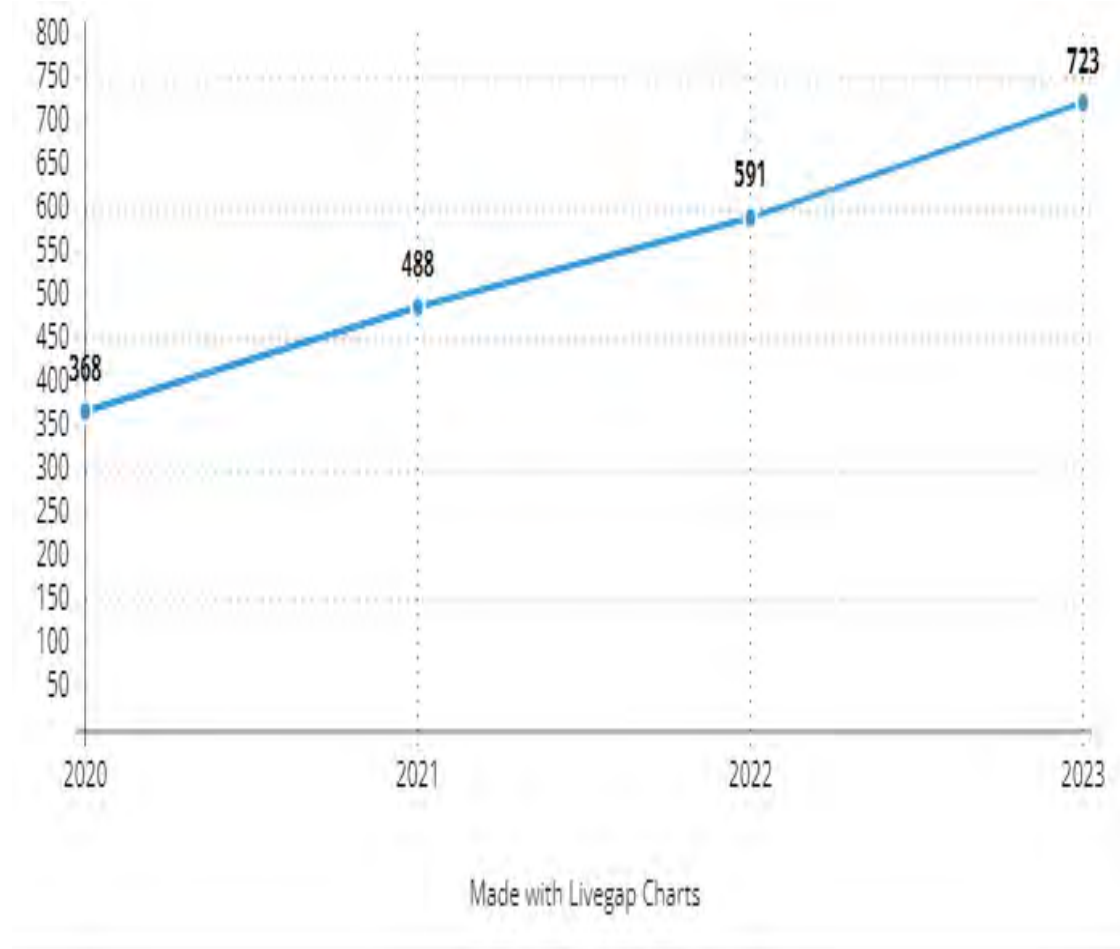
# Fulfilling Requests

- **Increasing Demand for Information**

- These requests come from the media, citizens, lawyers, students and researchers, and commercial businesses.
- 96% Surge in Public Records Inquiries (2020-2023): Highlighting the growing demand from both media and the public.

- **Volume of Requests**

- The HPD PIO receives approximately 7-15 requests a week for body camera footage, 911 calls, photo redactions, and police report requests from the media.





# City of Henderson Fee Schedule

- **Fee Structure**

- Fees for any records request are based on the actual cost required to conduct research and complete the request.
- The Chief of Police may waive the fees for any reason upon request.
- Most public records are available for inspection at no charge.

- **Free Research Time**

- Requesters receive the first 30 minutes of research free.

- **Henderson Public Records Fee Categories**

- Black & White Documents
- Color Documents
- CD, DVD, or other audio or video media.
- Mylar
- Black & White Photo
- Color Photo
- Minutes/Recordings
- Notary Services
- Certified Copies
- Administering an oath or affirmation without a signature
- Postage
- Research Fee
- Medical Records

Full fee schedule is available online at  
[www.cityofhenderson.com](http://www.cityofhenderson.com)

**HENDERSON POLICE**





# Body Camera Video Redacting

- **Officer Faces Redaction**

- Each officer's face must be redacted according to NRS 289, the Police Officers Bill of Rights.

## Factors Affecting Redaction

- Different lighting conditions can complicate redaction.
- Movement of officers can add complexity to the process.
- The presence of multiple officers increases the redaction workload.
- Reflections of officers' faces in the scene need to be considered.
- Additional sensitive content in the video may also impact the redaction process.
- Public Information Officers (PIOs) must also listen to videos to redact sensitive information being stated.

## Redaction Time

- Redacting a 5-minute video: 30 minutes to several hours.
- Time varies based on complexity and content factors.





# Henderson Police Department's Public Information Office (PIO)

- **Staffing**

- The PIO is currently staffed with:
  - Two sworn officers.
  - One part-time Law Enforcement Support Specialist (LESS) from the Police Records Unit (up to 19 hours a week, as of January 2024).

- **The PIO office handles:**

- Public Records and media requests for:
  - Video, Bodycam footage, Dashcam footage, 3-1-1 and 9-1-1 audio, Photo requests
- Additional Responsibilities:
  - Coordinating interviews and on-scene briefings.
  - Issuing news releases and public service announcements.
  - Managing and posting on social media accounts.

- **Role of Law Enforcement Support Specialist (LESS)**

- The LESS position was created to assist with media requests for police reports.
- The LESS has been crucial in handling the office's workload for audio requests, video requests, and photo requests and redactions.





# Large Commercial Requests

- **Requests from Commercial Media**

- The Henderson Police Department has recently received requests from large production companies for body camera footage and case reports.
- Two large production companies from Canada and the UK recently requested all documents from a homicide case that the Henderson Police Department solved.

- **Resource and Cost Impact**

- Fulfilling this request would take over a week (40 hours) for a PIO officer to complete.
- Commercial requests compete with the limited resources needed to fulfill requests from the public.



# Henderson Police Department's Commitment to Transparency

- **Positive Relationship**

- The Henderson Police Department strives for transparency and cooperation in all interactions with the media and the public.

- **Body Camera Footage Requests**

- Aim to accommodate requests for body camera footage in a timely manner.
  - Factors affecting availability:
    - Queueing of requests.
    - Complexity of redactions.
    - Number of bodycams requested.
    - Other operational considerations.





# Questions