

# SUNSET COMMITTEE REVIEW FORM #1

## ALL BOARDS

(Required by Nevada Revised Statutes [NRS] [232B.230](#))

## INSTRUCTIONS

- Save the form to your personal computer. Please do not change the format of the form as it complies with the [Web Content Accessibility Guidelines](#) to make content more accessible to users in general and to a wider range of people with disabilities.
- Fill in the content control or text box for each item requested. If an item does not apply to your board, commission, or entity, please state "Not Applicable."
- Save the completed form to your personal computer.
- When submitting additional documents, identify the electronic name clearly and in the order you want them presented to the Committee.
- Email the saved form and any additional documents in **PDF format** to Haley Proehl, Senior Principal Policy Analyst, Research Division, Legislative Counsel Bureau (LCB), at [haley.proehl@lcb.state.nv.us](mailto:haley.proehl@lcb.state.nv.us). For any questions, contact Ms. Proehl at (775) 684-6825.

## REQUIRED INFORMATION TO BE SUBMITTED BY ALL BOARDS, COMMISSIONS, OR ENTITIES

### 1. Board, commission, or entity name.

(Identify the statutory name of the board, commission, or entity.)

**[Nevada's Credit Unions response: Credit Union Advisory Council]**

### 2. Members' names with expiration date of term and number of vacancies.

(List the names of the current members and the expiration date of each member's term; contact information is not necessary. Indicate the number of vacancies and the length of time the vacancy has existed.)

<b>Members – July 1, 2020 – June 30, 2024 *</b>	
Boulder Dam Credit Union	Eric Estes (retired – no longer in credit union leadership)
Clark County Credit Union	Patricia Ochal (term expired)
Greater Nevada Credit Union	Dean Altus (term expired)

Silver State Schools Credit Union	Scott Arkills (term expired)
WestStar Credit Union	Rick Schmidt (retired – no longer in credit union leadership)

**Nevada’s Credit Unions will provide a proposed list of new council members.**

**3. Physical address.**

(Identify the physical location of the board, commission, or entity [note whether the location is a state department or agency; indicate that address].)

**[Nevada’s Credit Unions response:**

State Agency (Department of Business and Industry Financial Institutions)  
3300 W. Sahara Ave., Suite 250  
Las Vegas, Nevada 89102]

**4. Mailing address.**

(Identify the mailing address of the board, commission, or entity.)

**[Nevada’s Credit Unions response:** 3300 W. Sahara Ave., Suite 250  
Las Vegas, Nevada 89102]

**5. Website address.**

(Identify the URL for your website with a live link.)

**[Nevada’s Credit Unions response:** <https://fid.nv.gov/>]

**6. Website developer.**

(State the name of the developer of your website. If it was not developed by the Governor’s Technology Office [formerly known as the Office of the Chief Information Officer], indicate whether the Office approved the website.)

**[Nevada’s Credit Unions response:** Not Applicable]

**7. Executive director’s name and contact information.**

(Regardless of the title of the position, provide contact information for the person responsible for the operations of the board, commission, or entity.)

**[Nevada’s Credit Unions response:** Sandy O’Laughlin, Commissioner Financial Institutions Division]

**8. Staff members’ names, including titles and full-time or part-time status.**

(Provide each employee’s name, title, and employment status.)

**[Nevada’s Credit Unions response:** Not Applicable]

**9. Days and hours of operation.**

(Provide the days and hours the office of the board, commission, or entity is open to the public and the availability of its staff.)

[Nevada's Credit Unions response: FID Hours: Monday-Friday 8 am to 5 pm PT]

**10. Created by what authority.**

(Cite the section or sections of NRS creating the board, commission, or entity.)

[Nevada's Credit Unions response: NRS 672.290]

**11. Authority in NRS to adopt regulations and citation to Nevada Administrative Code (NAC).**

(Cite the sections of NRS that authorize or require the board, commission, or entity to adopt regulations and the sections of NAC that contain your regulations.)

[Nevada's Credit Unions response: Not Applicable]

**12. Five regulations most recently adopted, date of adoption, and any deadlines for adoption.**

(List the last five regulations by LCB File number adopted by the board, commission, or entity; the date of adoption; and any deadlines for adoption pursuant to statute.)

[Nevada's Credit Unions response: Not Applicable]

**13. Required regulations that have not been adopted with deadlines for adoption.**

(If a section of NRS or a bill passed by the Legislature requires the adoption of regulations and the board, commission, or entity has not adopted the regulations yet, list the regulations and cite the statute pursuant to which the adoption of the regulations is mandated.)

Nevada's Credit Unions response: Not Applicable

**14. Governing structure of the board, commission, or entity pursuant to statute.**

(Provide a brief description of the governing structure; a copy of the organizational chart is requested later on the form.)

[Nevada's Credit Unions response: The Nevada Credit Union Advisory Council consists of five members appointed by the Governor from a list submitted by the Nevada Credit Union League, based on demonstrated credit union experience. Members serve four-year terms, elect a Chair annually, and meet as needed, generally at least once every six months.]

**15. Duties of the board, commission, or entity.**

(Either summarize the duties or cite the specific sections of NRS that set forth the duties.)

[Nevada's Credit Unions response: See NRS 672.290]

**16. Objectives and programs of the board, commission, or entity.**

(Provide a brief description of each of the objectives and programs.)

[Nevada's Credit Unions response: The Nevada Credit Union Advisory Council, established under NRS 672.290, is a bipartisan, non-regulatory advisory body that

consults with and makes recommendations to the Commissioner of the Nevada Financial Institutions Division (FID) on matters relating to credit unions and credit union business.

The Advisory Council provides significant value by facilitating constructive communication between the credit union industry and the FID. It offers the Commissioner practical, real-world insight on industry trends, operational challenges, and emerging risks, while preserving the FID's regulatory independence. In doing so, the Council supports effective supervision and contributes to a safe, sound, and consumer-focused credit union system in Nevada.]

**17. Itemized list of services offered by the board, commission, or entity.**

(Provide a list of services offered to the public by the board, commission, or entity.)

[Nevada's Credit Unions response: Not Applicable]

**18. Dates of the immediately preceding six meetings.**

(List the dates of the last six meetings and include the online location where the minutes can be found [preferably an active link].)

[Nevada's Credit Unions response: February 13, 2014 – February 5, 2013 – November 18, 2008 – March 11, 2008– February 7, 2007]

**19. Where are meetings of the board, commission, or entity held?**

(Provide the address of the meeting site.)

[Nevada's Credit Unions response: Not Applicable]

**20. Do members of the public have to be present at the meeting site to participate, or are teleconferencing and videoconferencing offered?**

[Nevada's Credit Unions response: Teleconferencing and videoconferencing are offered]

**21. Statutory tax exemptions, abatements, or money set aside for the board, commission, or entity.**

(Cite each section of NRS that provides for such an exemption, abatement, or set-aside; budget information is requested later on the form.)

[Nevada's Credit Unions response: Not Applicable]

**22. The manner in which the board, commission, or entity is funded.**

(Describe all sources of funding including appropriations, fees, grants, interest income, or other sources of revenue.)

[Nevada's Credit Unions response: Council members receive no compensation, reimbursement, or other payment from the State of Nevada. Service is entirely voluntary]

**23. Required public forms that are not available on the website of the board, commission, or entity.**

(List all forms that are not available electronically to the public, but which are required to comply with a program or service of the board, commission, or entity.)

[Nevada's Credit Unions response: Not Applicable]

**24. Recommendations for consolidation with another board, commission, or entity.**

(Is there a recommendation for consolidation with another similar board, commission, or entity? If so, which board, commission, or entity would be the surviving entity? If there is a recommendation for consolidation, list the services also provided by the other board, commission, or entity.)

[Nevada's Credit Unions response: Not Applicable]

**25. Overlap or duplication of duties or work product.**

(Identify any other entity whose duties or responsibilities replicate those of this entity.)

[Nevada's Credit Unions response: Not Applicable]

**26. Improved efficiency.**

(Are there areas where this board, commission, or entity could benefit from improved workflow, mechanics, or other efficiencies?)

[Nevada's Credit Unions response: Not Applicable]

**27. Effectiveness in accomplishing the objectives, programs, and purposes of the board, commission, or entity.**

(Provide an assessment of the board, commission, or entity's effectiveness in meeting its objectives and programs; provide information that is relevant to the response.)

[Nevada's Credit Unions response: Not Applicable]

**28. Recommended statutory changes necessary to carry out objectives and programs.**

(Summarize any recommended statutory changes needed by the board, commission, or entity to carry out its objectives and/or programs.)

[Nevada's Credit Unions response: Not Applicable]

**ADDITIONAL INFORMATION TO BE SUBMITTED BY ALL BOARDS,  
COMMISSIONS, OR ENTITIES**

Submit the following information in PDF format via email to Haley Proehl, Senior Principal Policy Analyst, Research Division, LCB, at [haley.proehl@lcb.state.nv.us](mailto:haley.proehl@lcb.state.nv.us), and clearly identify the electronic name of the document (A, B, C, et cetera) when submitted:

- A. The operating budget of the board, commission, or entity for the 2025–2026 Biennium. [Nevada's Credit Unions response: Not Applicable]
- B. A statement setting forth the income and expenses of the board, commission, or entity for at least three years immediately preceding the date on which the board, commission, or entity submits this form, including the balances of any fund or account maintained by or on behalf of the board, commission, or entity. This statement should include all sources of income for the board, commission, or entity and expenditures by category, along with current balances of each fund or account. [Nevada's Credit Unions response: Not Applicable]

- C. The most recent legislative audit, or other audit, of the board, commission, or entity and any efficiency studies or constituent or staff surveys conducted in the past three years. Audits conducted by the legislative auditor may be referenced by number (i.e., LA10 11), as they are available on the Legislature’s website. Copies of all other requested documents must be submitted. **[Nevada’s Credit Unions response: Not Applicable]**
- D. Any reports required to be filed with the Legislative or Executive Branches over the past three years. If the report is on the Legislature’s website, you may refer to it by number. Otherwise, please provide a copy of the report. Also, note whether any reports were filed late or whether any reports required by statute have not been filed. **[Nevada’s Credit Unions response: Not Applicable]**
- E. A copy of the organizational chart showing the governing structure of the board, commission, or entity and its staff.

**Nevada’s Credit Unions response:**

***Advisory Council Structure***

<b>Citation</b>	NRS 672.290
<b>Term</b>	4 years, except when appointed to fill unexpired terms
<b>Purpose</b>	To consult with, advise and make recommendations to the Commissioner in all matter pertaining to credit unions.
<b>Members</b>	5
<b>Appointment</b>	Members are appointed by the Governor who have tested credit union experience from a list of recommended names submitted by the Nevada Credit Union League
<b>Chair</b>	Elected annually by and from the members of the Credit Union Advisory Council
<b>Meetings</b>	The meetings of the Advisory Council may be held at such times and places as the Chair or Commissioner determines and may be held regularly at least once every 6 months.
<b>Compensation</b>	None

- F. A copy of the most recent strategic plan of the board, commission, or entity. Indicate the effective date of the plan and the achievement of any goals set out in the plan. **[Nevada’s Credit Unions response: Not Applicable]**