Nevada Youth Legislature (NYL) Leadership Responsibilities

Chair and Vice Chair



Serving as the NYL Chair or Vice Chair generates essential respect from members of the NYL and members of the public who officially engage with the NYL. These positions require substantial commitment and entail several important responsibilities. Each year of the NYL term is distinguished by distinct opportunities. Year one focuses on communication skills and constituent outreach; year two concentrates on bill draft request proposals, bill development, and advocacy/leadership during the legislative session. Therefore, each Youth Legislator should carefully consider these duties before seeking the position of NYL Chair or Vice Chair.

Responsibilities of the Chair:

The NYL Chair has several important responsibilities, including, without limitation:

- Participating in leadership training with Senator Valerie Wiener (Ret.), Chair, Board of Directors for Corporation for Public Benefit for Nevada Youth Legislature (NYL Board);
- Learning and engaging the rules for conducting a public hearing. Such rules will be provided to the NYL officers prior to their training. Specifically, the Chair is responsible for calling the meeting to order, conducting the business of the meeting, and adjourning the meeting;
- Ensuring that Youth Legislators follow proper procedures and protocols during meetings;
- Making a strong effort to be inclusionary by checking the monitor or screen regularly to determine if Youth Legislators, wherever and however they are attending, have questions or comments. The Chair should regularly ask, "Are there any questions?" or "Would any Youth Legislators like to make a comment?;"
- Inviting all Youth Legislators to engage in the meetings, trainings, and activities. Sometimes, a handful of Youth Legislators can dominate the meeting with questions and/or comments. Instead, the Chair should include others with phrases such as, "It is important for all of us to participate, and I would invite other Youth Legislators to ask a question or share ideas.;"
- Working closely with staff to ensure effective, efficient, and smooth proceedings;
- Representing the NYL appropriately before the public, the media, and the Nevada State Legislature; and
- Writing the statutorily required *NYL Annual Report* and submitting it to the NYL Board Chair and Legislative Counsel Bureau staff by May 10 for transmission to the Governor by May 30.

Responsibilities of the Vice Chair:

The Vice Chair will also participate in leadership training with Senator Wiener (Ret.). The Vice Chair will lead at least one predetermined NYL meeting and assume the duties of the Chair if the Chair is absent from a meeting or is otherwise unavailable to perform their duties.