



HIGHWAY PATROL DIVISION STANDARD OPERATING PROCEDURE NORTHERN COMMAND

AG REVIEW BY:	ORIGINATION DATE:	APPROVED BY:
REFERENCES:	DATE EFFECTIVE:	SUBJECT: Silver Alert
PROCESSED BY:	REVISION DATE:	S.O.P. NUMBER: NCW-O-0

A. **OVERVIEW:**

The Nevada Silver Alert Plan is to set up a formal means of exchanging information between allied law enforcement and public safety agencies, radio, television and cable broadcasters and state and private entities to facilitate the safe return of Missing Endangered Older Persons.

B. **PURPOSE:**

The Department of Public Safety is committed to work in cooperation with all law enforcement agencies and the Nevada Broadcaster's Association to provide a coordinated and rapid response to instances of Missing Endangered Older Persons within the State of Nevada.

The Nevada Department of Public Safety (DPS) currently is the contact agency for missing adults for the Federal Bureau of Investigation's National Crime Information Center. SB 245 requires DPS administer the State's program.

C. **POLICY:**

(OK to use "refer to DPS Policy #....") If none exists, do a brief policy statement here.

D. **DEFINITIONS:**

Older Person: a person who is 60 years of age or older. For purposes of this procedure will be referred to as Senior Citizen.

Dementia: the loss of brain function that occurs with certain diseases, of which Alzheimer's disease is one form.

E. **STANDARD OPERATING PROCEDURE:**

1. Law enforcement responsibilities

- a. The agency head has established a written policy implementing the procedures and protocols of the Silver Alert Plan.
- b. Must designate at least one (1) reporting officer that shall have been provided training as designated by the Silver Alert Plan Review Committee.
- c. Provide necessary training, not less than on an annual basis, to all members of the department and Public Safety Dispatchers (PSD) regarding the criteria for activation and the proper utilization of the plan.
- d. Establish adequate capabilities to handle incoming phone calls during an activated Silver Alert.
- e. The agency shall submit a report to the Silver Alert Review Committee within thirty (30) days following activation of an alert and participate with the said committee in reviewing the appropriateness of the activation of the alert.

2. Criteria

- a. There are six (6) standards that must be met for a Nevada Silver Alert activations:
 - 1) Is the senior citizen 60 years of age or older and whose whereabouts are unknown: **AND**
 - 2) Is diagnosed with a medical or mental condition that places the senior citizen in danger of serious physical harm or death; **OR**, who is missing under suspicious or unexplained circumstances that place the person in danger of serious physical harm or death.
 - 3) Is the senior citizen's domicile in Nevada: **AND**
 - 4) An investigation by the local law enforcement department has taken place verifying that the disappearance is due to his/her impaired mental condition, and alternative reasons for the older person's disappearance have been ruled out: **AND**
 - 5) The Silver Alert request within 72 hours of the senior citizen's disappearance: **AND**
 - 6) There is sufficient information available to disseminate to the public that could assist in locating the senior citizen.

3. Activation

- a. PSD will receive a completed NLETS Administrative Message with the completed Template from the requesting LOE.
 - 1) PSD will validate the information to insure the request for activation meets the required information.
 - 2) Alert will be valid for a period of 24 hours
 - 3) The missing senior citizen must be listed into N.C.I.C.
- b. PSD will create a Spillman incident using the Silver Alert PS nature
- c. PSD will notify the following partners and participants of the activation for voluntary dissemination of information within the advisory are:
 - 1) Nevada Department of Transportation (NDOT);
 - 2) Alert ID;
 - 3) Nevada broadcasters and other established media;
 - 4) Other locally established Advisory Partners, Groups or Organizations;
 - 5) Other Nevada Department of Public Safety Communication Center, if the information indicates the possibility of the missing senior citizen entering their geographical area;
- d. PSD will broadcast an Be On the Look Out “BOLO” for the missing senior citizen. This broadcast will be repeated every four (4) hours.
- e. PSD will contact the reporting agency after 12, 18, and 23 hours.
 - 1) An extension must be requested prior to or during the 23 hour reminder from the Communications Center.
 - 2) An extension will be considered by the DPS, but must contain new facts or information that would result in locating the senior citizen.
 - 3) An extension must be approved by a DPS Captain or their designee.

4. Deactivation

- a. PSD will cancel the Silver Alert when notified by the reporting agency OR after 24 hours.
- b. PSD will broadcast information regarding the Silver Alert cancellation.
- c. PSD will update the Spillman Silver Alert PS incident with all pertinent information regarding the cancellation.

- d. PSD will notify and cancel the Silver Alert with the partners and participants.
- e. PSD will leave a printed packet of all documentation relating to the Silver Alert for the communication center manager.
- f. The DPS communication center manager will review and copy the entire file and forward the file to the DPS point of contact officer (P.O.C.) for review and monthly reporting.
- g. The D.P.S. / P.O.C. will collect and forward the files to the Nevada Silver Hired committee for review and evaluation on a monthly basis.

APPENDIX A
Partners and Participants

Nevada media partners

Las Vegas television stations

KCLV, CH2 City of Las Vegas
KLAS, CH8 CBS
KLVX, CH10 PBS
KTNV, CH13 ABC
KVBC, CH3 NBC
KVWB, CH33 WB
KVVU, CH5 FOX

Reno television stations

KNPB, CH5 PBS
KOLO, CH8 ABC
KRNV, CH4 NBC
KTVN, CH2 CBS

Las Vegas newspapers

Las Vegas Review Journal
Las Vegas Sun

Reno newspapers

Reno Gazette Journal
Nevada Appeal

Nevada Department of Transportation

Alert ID

Other locally established Advisory Partners, Groups or Organizations