



NEVADA SECRETARY OF STATE

BARBARA K. CEGAVSKE

Budget Presentation 2017-19 Biennium

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Office of the Secretary of State

- Established in 1864 by the Nevada Constitution.
- Responsible for maintaining the official records of the acts of the Nevada Legislature and of the Executive Branch of state government (Nevada Constitution – Article 5, Section 20).
- Additional responsibilities include Chief Officer of Elections (NRS 293.124); registrar of corporations and other business entities (Title 7 of NRS); administrator of the Uniform Securities Act (NRS 90.710); registrar of notaries public (NRS 240.010); and registrar of document preparation services providers (NRS 240A.100).

Boards and Commissions

- State Board of Examiners
- State Board of Prison Commissioners
- Board of Economic Development
- Executive Branch Audit Committee
- Chair of the State Records Committee
- Governing Board of the Tahoe Regional Planning Agency (TRPA)

Office Organization

- Eight Divisions – Commercial Recordings, Document Preparation Services/Domestic Partnerships/Living Will Lockbox, Elections, Executive Administration, Nevada Business Portal, Notary, Operations, and Securities.
- Office Locations – State Capitol Building, Meyers Building (Secretary of State Annex), Blasdel Building, and the Grant Sawyer Building in Las Vegas.

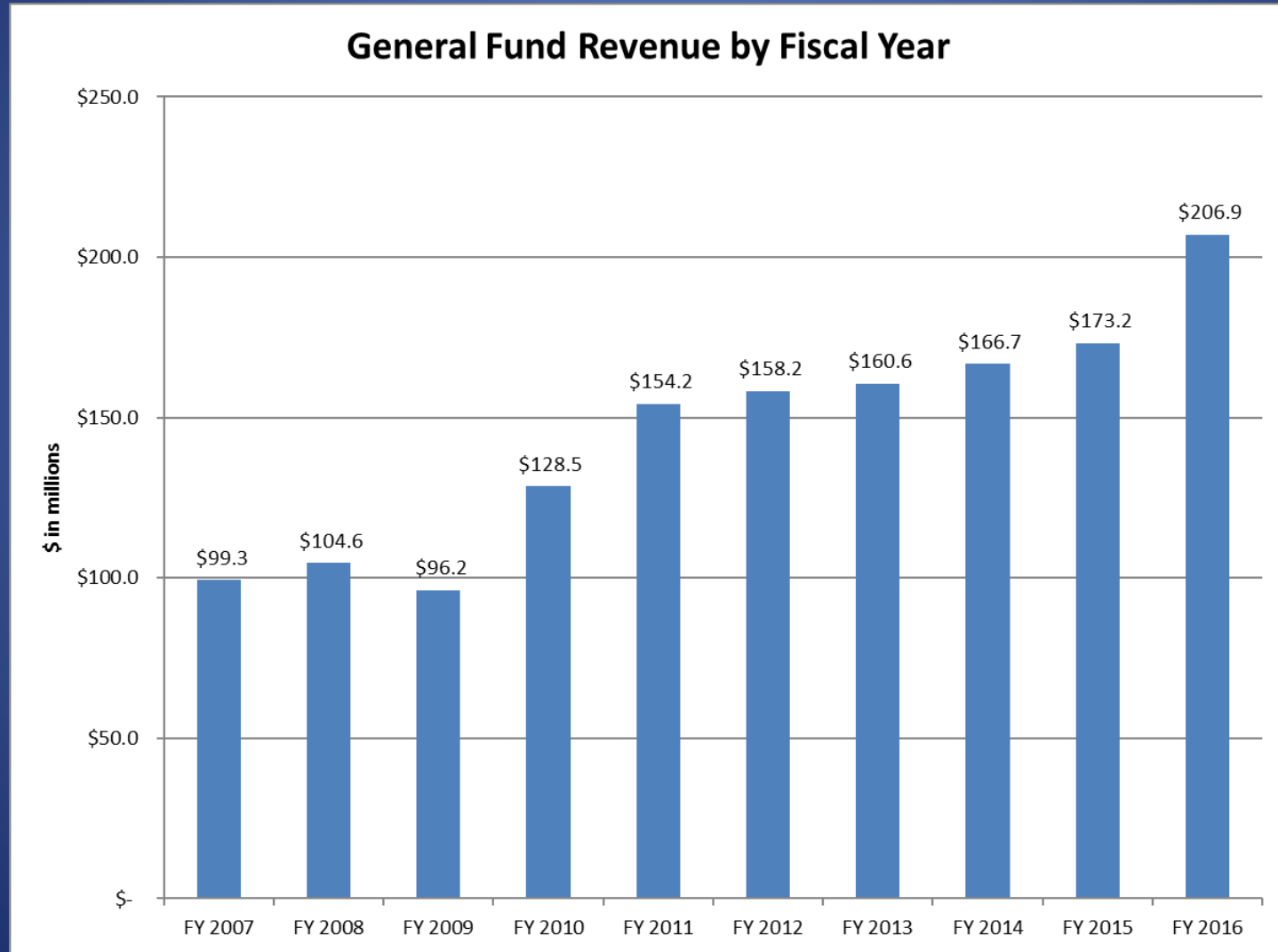
Office Staffing

- The Office of the Secretary of State currently has 138 Full Time Equivalent (FTE) positions across our two Budget Accounts
 - Commercial Recordings – 55 FTE
 - Operations (Accounting, IT, and Personnel) – 33 FTE
 - Securities Division – 21 FTE
 - Executive Team – 9 FTE
 - Elections – 7 FTE (2 FTE currently in BA 1051)
 - Nevada Business Portal – 7 FTE
 - Document Preparation Services/Domestic Partnerships/Living Will Lockbox – 3 FTE
 - Notary – 3 FTE

Revenue Collection

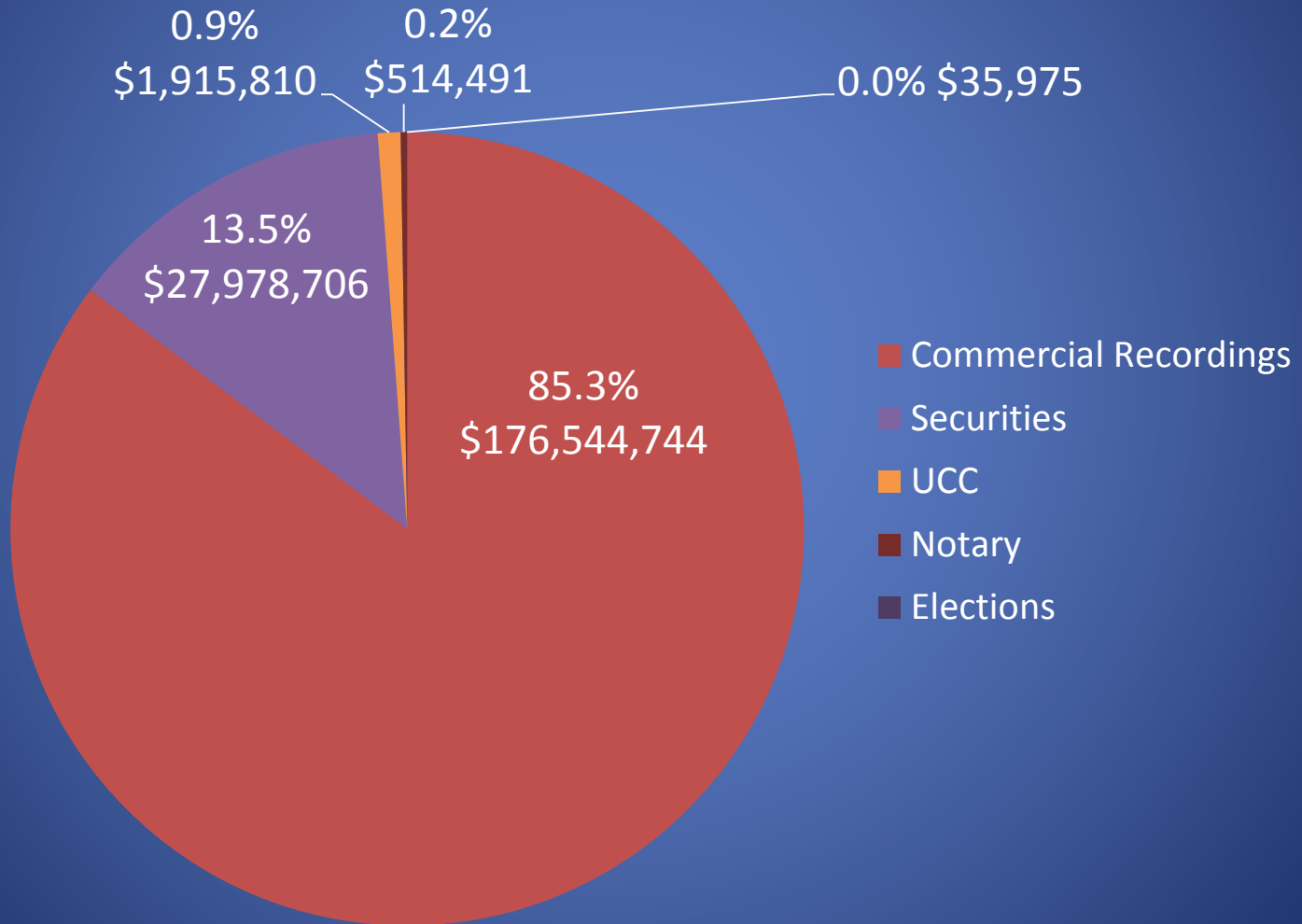
- The Office of the Secretary of State collects various fees, fines, and penalties, the majority of which goes to the General Fund.
- In FY 2016, the Office of the Secretary of State collected \$207.5 million in revenue.
- Of the total revenue collected in FY 2016, \$206.9 million, or 99.8 percent of the total, went to the General Fund.

Revenue Collection (cont.)



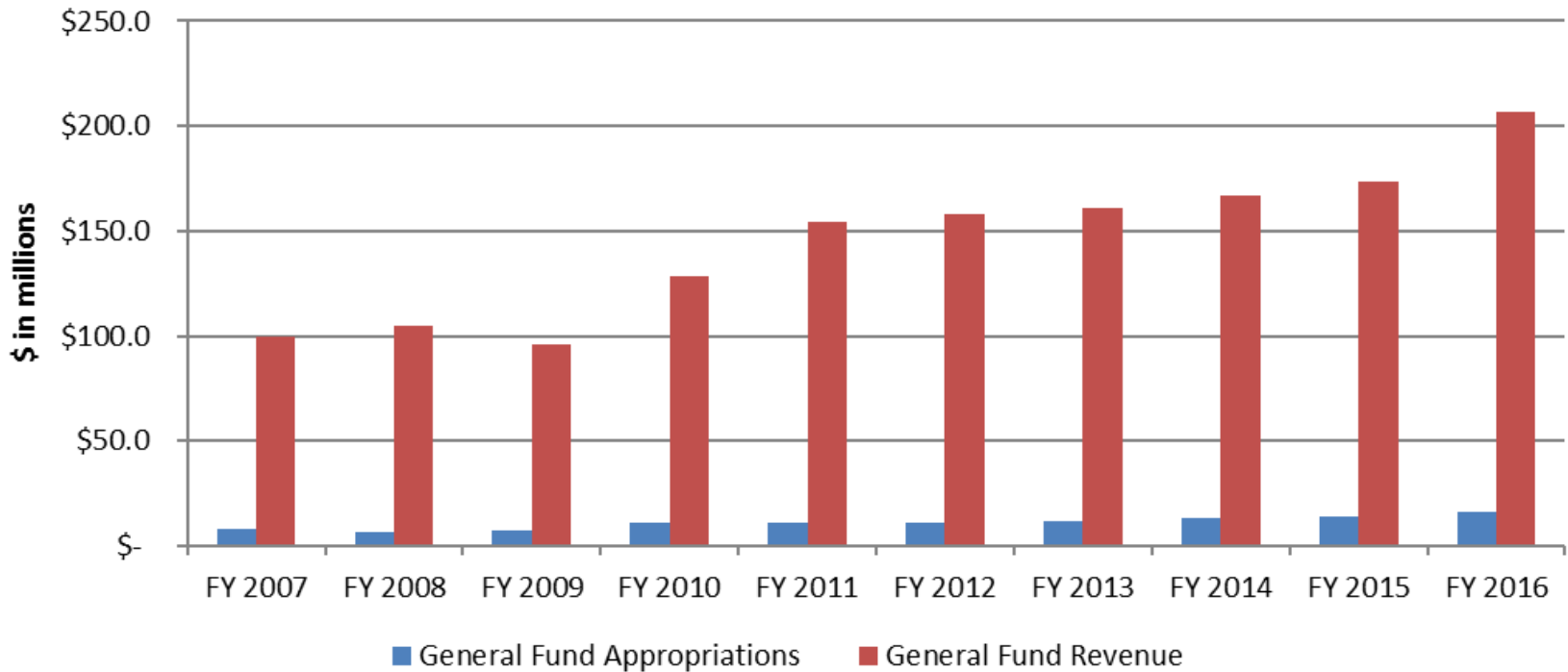
Revenue Collection (cont.)

General Fund Revenue - Percentage by Program (FY 2016)



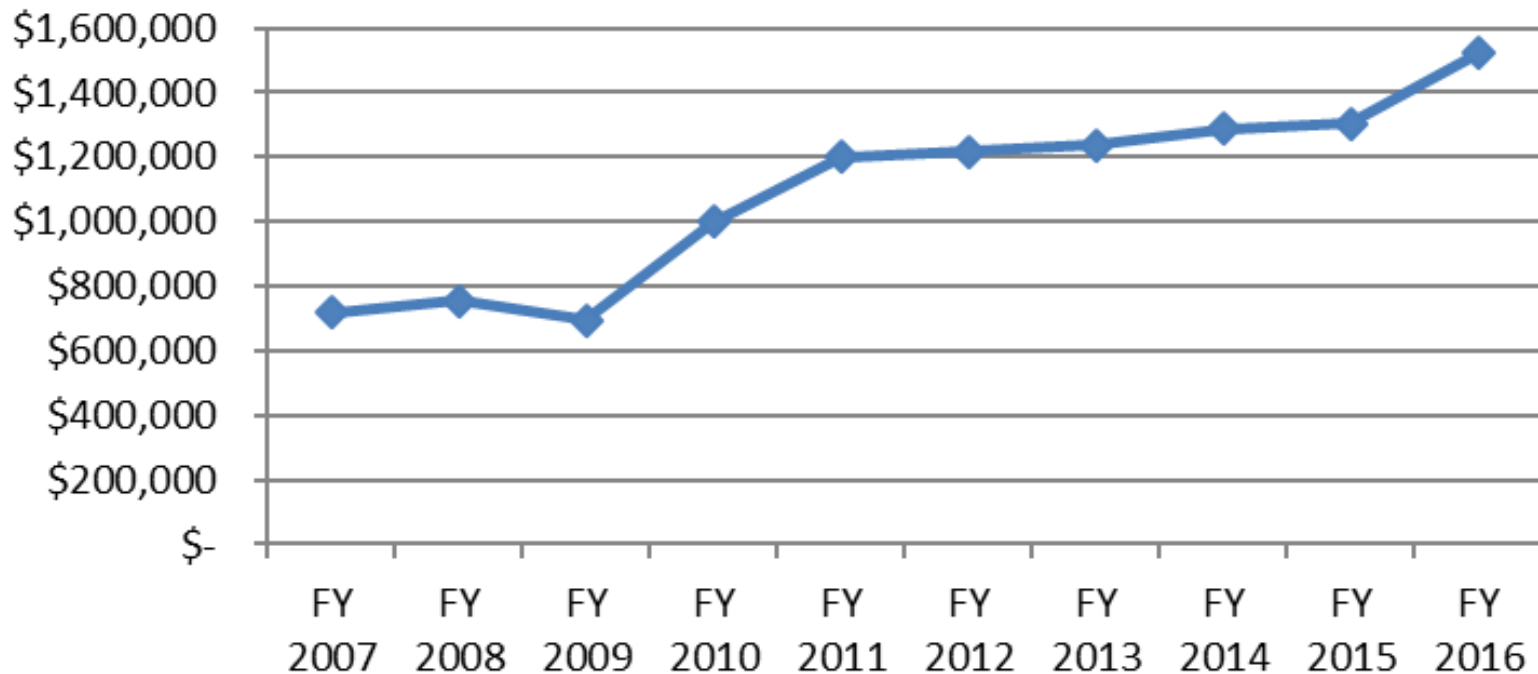
Revenue Collection (cont.)

General Fund Appropriations vs. General Fund Revenues



Revenue Collection (cont.)

General Fund Revenue per FTE by Fiscal Year



Primary Budget Accounts

- BA 1050 – Secretary of State
 - General operating budget of the Office of the Secretary of State.
 - Primarily funded by the General Fund.
 - Other funding sources include federal Electronic Absentee System for Elections (EASE) grant funds, Domestic Partnership registration fees, Living Will Lockbox donations, securities fines and penalties, and miscellaneous program fees.

Primary Budget Accounts (cont.)

- BA 1051 – Help America Vote Act (HAVA)
 - Signed into law on October 29, 2002.
 - Appropriated \$23 million to Nevada.
 - Allowable uses include implementation of a statewide voter registration system, replacement of punch card voting equipment, voter education, provisional balloting, and voter accessibility for people with disabilities.
 - Currently funds 2.0 FTE positions.

2017-19 Biennium Budget Request

2017-19 Biennium General Fund Request			
Decision Type	FY 2018	FY 2019	2017-19 Biennium
Base	\$ 17,930,096	\$ 17,997,817	\$ 35,927,913
Maintenance	\$ (1,167,341)	\$ (989,965)	\$ (2,157,306)
Enhancements (G01)	\$ 1,683,020	\$ 1,528,861	\$ 3,211,881
Enhancements (G02)	\$ 4,017,314	\$ 2,317,005	\$ 6,334,319
Total	\$ 22,463,089	\$ 20,853,718	\$ 43,316,807

BA 1050 – Secretary of State

- Major Budget Enhancements
 - E-240 and E-241: Help America Vote Act (HAVA)
 - E-228: Funds current Securities Division Operating Costs from General Fund; Corresponding Bill Draft Request
 - E-225: Provides funding for additional Securities Division Operating Costs, including Uniforms, Expert Witnesses, In-State Travel, and Software

BA 1050 – Secretary of State (cont.)

- Major Budget Enhancements (cont.)
 - E-550 Years 3 and 4 of Technology Investment Request submitted in 2015
 - E-227 Retains Compliance Investigator II Position (1 Full Time Equivalent) vacant for more than 12 months
 - E-710 Replacement Equipment

BA 1050 – Secretary of State (cont.)

- Minor Budget Enhancements
 - E-229: Elections Administration Workshops
 - E-230: Election Day Meals and Refreshments
 - E-231: Additional In-State Travel for Executive Staff
- Statewide Enhancements
 - E- 671: Salary Adjustment for Information Technology Staff
- Budget Reductions

BA 1051 – Help America Vote Act (HAVA)

Decision Unit Type	FY 2018	FY 2019	2017-19 Biennium
Base	\$ 669,530	\$ 672,356	\$ 1,341,886
Maintenance	\$ (659)	\$ (757)	\$ (1,416)
Enhancement	\$ (668,871)	\$ (671,599)	\$ (1,340,470)
Total	\$ -	\$ -	\$ -



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Thank You

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