## PROPOSED REGULATION OF THE COMMISSION ON PROFESSIONAL STANDARDS IN EDUCATION

## **LCB File No. R122-11**

[NAC 391.172 Employment of person who holds conditional endorsement as professional administrator of a school; approval by Department required; duties of employing school district, charter school or private school; requirements of licensee following employment. (NRS 391.019, 391.032)

- 1. A school district, a charter school or a private school that is licensed pursuant to chapter 394 of NRS must apply to the Department before it employs a person who holds a conditional endorsement as a professional administrator of a school that was issued pursuant to NAC 391.171. The application must be in writing and include:
  - (a) Proof that the school district, charter school or private school has advertised in good faith its desire to fill a vacancy in the position of a professional administrator of a school with an unconditional endorsement;
  - (b) An affidavit stating that despite the required advertisement, the school district, charter school or private school was not successful in hiring a professional administrator of a school with an unconditional endorsement for which there is a vacancy; and
  - (c) A written assurance that the school district, charter school or private school will, if required by statute or regulation, continue its efforts to hire educational personnel with unconditional endorsements.
- 2. For each person employed pursuant to this section, the superintendent of the school district, the administrator of the charter school or the administrator of the private school which employs the person shall, for the duration of the person's conditional endorsement as a professional administrator of a school, assign at least one postprobationary administrator to provide assistance, guidance and training to the person.
- 3. Each person who is hired pursuant to this section shall:
  - (a) Before beginning employment as a professional administrator of a school, complete at least 40 hours of training and orientation provided by the school district, charter school or private school and under the supervision of the postprobationary administrator who has been assigned to assist the person pursuant to subsection 2; and
  - (b) Within 1 year after the person begins employment:
    - (1) Complete an additional 80 hours of training and orientation provided by the school district, charter school, or private school for a combined total of at least 120 hours; and
    - (2) In consultation with a postsecondary institution which is regionally accredited and which offers courses of study and training for the education of professional administrators, develop a plan that includes:

- (I) A description of the course of study and training that the person is required to complete within the 3 years for which the conditional endorsement is valid; and
- (II) A written assessment plan identifying the schedule for the completion of the course of study and training.
- 4. When a person who holds a conditional endorsement as a professional administrator of a school completes the course work requirements of this section and NAC 391.173, the school district, charter school or private school which employs that person shall submit to the Department:
  - (a) Evidence of at least five evaluations issued pursuant to NRS 391.3125 which indicate that the person's performance has been satisfactory;
  - (b) Verification of 3 years of the person's administrative experience under contract with the school district, charter school or private school; and
  - (c) Verification of the 120 hours of training and orientation completed pursuant to subsection 3.
- 5. Each school district, charter school or private school which employs a person pursuant to this section shall cooperate with the Commission and the Department in the evaluation of the effectiveness of this section and NAC 391.171 and 391.173.]