

RESEARCH SERVICES

2011 NEVADA LEGISLATURE

RESEARCH DIVISION

Legislative Counsel Bureau

Sedway Office Building, First Floor

Legislative Building, Room 1122

Telephone: (775) 684-6825 Fax: (775) 684-6400

E-mail: research@lcb.state.nv.us

- General research and answers to questions on topics of concern to legislators
- Detailed analysis of substantive issues involving public policy and comparisons with other states
- Information and staff support for most standing committees of the Legislature
- Information on legislative procedures and process

Research Library

Telephone: (775) 684-6827 Fax: (775) 684-6400

E-mail: library@lcb.state.nv.us

- Repository for Nevada legislative records
- Historical information on past bills and studies
- Information from print and electronic sources
- Books, files, and database of current research issues

Constituent Services

Telephone: (775) 684-6740 Fax: (775) 684-6750

E-mail: csu@lcb.state.nv.us

- Assistance to legislators concerning constituents with problems or questions
- Information for legislative constituents regarding the Legislature and State Government
- Assistance to constituents in resolving matters with public agencies

Legislative Counsel Bureau website: <http://www.leg.state.nv.us>

CONSTITUENT SERVICES UNIT (CSU)

Research Division, Legislative Counsel Bureau

PURPOSE: *Assist constituents with information about laws, the legislature, and government agencies.*

STAFFING DURING SESSION

Researchers in Carson City, plus office support

Researchers in Las Vegas

SERVICES PROVIDED

E-MAIL: *We draft a response for sending via e-mail.*

LETTERS: *We draft a letter for mailing.*

TELEPHONE CALLS: *We call the constituent saying that you asked us to look into the issue.*

SPEECHES/TALKING POINTS: *We draft speeches or topic lists for talks given to civic organizations.*

PROCLAMATIONS: *We draft proclamations honoring individuals, events, or organizations.*

ARTICLES/EDITORIALS: *We draft articles for newsletters or guest editorials.*

NOTE: All written responses require approval from the legislator before they are sent out.

CONTACT INFORMATION

Constituent Services Unit

Legislative Counsel Bureau—Research Division

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Carson City, Nevada 89701-4747

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Toll-free from Las Vegas: 702-486-2626

Toll-free from other Nevada areas: 800-992-0973