



# CARSON TAHOE

## Regional Healthcare

### Carson Tahoe Regional Medical Center

1600 Medical Parkway  
Carson City, NV 89703  
(775) 445-8000

### Cancer Center

1535 Medical Parkway  
Carson City, NV 89703

### Specialty Medical Center

775 Fleischmann Way  
Carson City, NV 89703  
(775) 885-4430

### Minden Medical Center

925 Ironwood Drive  
Minden, NV 89423  
(775) 783-7800

### Dayton Professional Building

2450 Hwy 50 East  
Dayton, NV 89403  
(775) 246-2010

### Behavioral Health Services

West William at  
Minnesota in Carson  
(775) 885-4460

### Partnerships:

### Sierra Surgery Hospital

### MedDirect Urgent Care

### Carson Tahoe Radiation Oncology Associates, LLP

June 16, 2017

Rick Combs, Director  
Legislative Counsel Bureau  
401 S. Carson Street  
Carson City, NV 89701-4747

Dear Mr. Combs:

Pursuant to NRS 439.877(4)(d) (AB280), which requires patient safety committees in medical facilities to report annually on the facilities review, revision, and usage of patient safety checklists and policies, the following is a summary of Carson Tahoe Regional Healthcare activities during 2016.

All checklists and policies were reviewed. Some checklists have been incorporated as part of the Electronic Health Record. Carson Tahoe Regional Healthcare Patient Safety Program and Plan includes the patient safety and policy compliance requirements. Attached you will find a Patient Safety Report, summarizing the Patient Safety Committee activities and policies, and the 2017 Checklist Inventory.

Please do not hesitate to contact me or my staff should you require additional information.

Sincerely,

Stephanie Hoyle, BA, CPHQ, CPSO  
Patient Safety Officer / Quality Manager  
Carson Tahoe Regional Healthcare  
1600 Medical Parkway  
Carson City, NV 89703  
P- 775-445-8784

**Annual Patient Safety Report per NRS 439.877.4(d)**  
**Carson Tahoe Regional Healthcare**  
**Hospital # 4466-HOS-21**  
**Report Period 2016**

**Prepared for:** Rick Combs  
Director of the Legislative Counsel Bureau for transmittal to the Legislative Committee on Health Care

**Prepared on:** June 16, 2017  
**RE:** 439.877,4.(d)

Pursuant to NRS 439.877 Carson Tahoe Regional Healthcare is required to annually submit to your office a summary of its Patient Safety Committee Activities including information relating to the development, revision and usage of patient safety checklists and patient safety policies and a summary of the annual review conducted for the 12 month period, 2016. The following information is being provided to conform with this requirement.

**Establishment of Patient Safety Checklists:** Pursuant to the provisions of NRS 439.877 the Patient Safety Committee adopted Patient Safety Checklists. These checklists are reviewed and modified as necessary based upon outcome and performance data on a yearly basis. Currently, Carson Tahoe Regional Healthcare utilizes and monitors compliance with checklists covering numerous patient areas. These include Hand Hygiene, Patient Identification, Code Blue Cart Inspection, Central Line Insertion, (etc.).

**Adoption of Policies, Procedures and Protocols:** In conjunction with the checklists, Carson Tahoe Regional Healthcare has developed and implemented policies, procedures and protocols to ensure compliance with the letter and intent of the checklists. A list of the current policies covering the above- referenced checklists include, but are not limited to the following:

**Patient Safety**

- Patient Safety Plan
- Patient Safety Checklists

**Hand Hygiene and Infection Control**

- Hand Washing, Instant Hand Sanitizer

**Emergency Carts**

- Crash Cart Checks

**Patient identification**

- Patient Identification – Two Identifiers

**Fall Prevention**

- Fall Management Program

**Patient Discharge**

- Discharge Planning



**Patient Safety Compliance:** During the calendar year 2016 the hospital Patient Safety Officer in conjunction with the hospital Quality Management and Risk Management Departments and Nursing leadership conducted reviews of staff and physician compliance with established patient safety checklists, including the ones referenced above. These reviews included direct surveillance, clinical process reviews and root cause analysis and intense reviews

**Patient Safety Committee Activities:**

**Monthly**

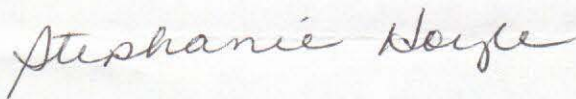
- Review Sentinel Events and RCAs, as appropriate
- Review Near Misses, Other events and Intense Reviews, as appropriate
- Review Trending Report Data and evaluate for trends; recommend action, as appropriate.
- Review Occurrence/Event Report data and evaluate for trends and improvement opportunities
- Review and approve any new Checklist documents, if presented
- Review and recommend actions regarding patient safety issues presented to the committee

**Annual**

- 2016 Patient Safety Plan Evaluation  
Approved by Committee & Hospital Board, December, 2016
- 2017 Patient Safety Plan and 2017 Checklist Attachment  
Approved by Committee & Hospital Board, March, 2017
- Trending Report annual Review and Revision  
Approved by Committee, January, 2017

If you have any questions regarding the hospital's patient safety checklists or its quality programs, please feel free to contact me at your earliest opportunity.

Respectfully submitted,



Stephanie Hoyle, BA, CPHQ, CPSO  
Patient Safety Officer / Quality Manager  
Carson Tahoe Regional Healthcare  
1600 Medical Parkway  
Carson City, NV 89703  
P- 775-445-8784



## Attachment A

Carson Tahoe Regional Medical Center 2017 Checklist Inventory		
Checklist title	Checklist Category	DEPT
Discharge Checklist for nursing	Discharge	BHS
Discharge Checklist for patient	Discharge	BHS
Discharge Planning Checklist	Discharge	BHS
Discharge Checklist	Discharge	Electronic Health Record
Fire Drill Participation	Environment	Housewide
Fire Report	Environment	Security
Fire Watch Form	Environment	Security
Life (Fire) Safety Inspection / Business Occupancy	Environment	Security
Life (Fire) Safety Inspection /Healthcare Occupancy	Environment	Security
<b>Patient Room Housekeeping Checklist by area /by shift</b>		
Form 100 Lead/Admin	Environment	Housekeeping
Form 101 Med Onc B / Rehab	Environment	Housekeeping
Form 102 Med Onc A & Pharmacy	Environment	Housekeeping
Form 103 Tele & Therapy	Environment	Housekeeping
Form 104 OB / Peds	Environment	Housekeeping
Form 105 Surg Ortho	Environment	Housekeeping
Form 106 ICU/CVU	Environment	Housekeeping
Form 107 ER /OBS / Fast track Days	Environment	Housekeeping
Form 108 OR days	Environment	Housekeeping
Form 109 Cath Lab /Outpatient Days	Environment	Housekeeping
Form 110 Areas to "police"	Environment	Housekeeping
Form 111 Waste Management Days	Environment	Housekeeping
Form 112 BHS Check Sheet	Environment	Housekeeping
Form 113 Senior Pathways & BHS Outpatient	Environment	Housekeeping
Form 114 Projects / Floor Care	Environment	Housekeeping
Form 200 Lead	Environment	Housekeeping
Form 201 Med Onc A and B Swing	Environment	Housekeeping
Form 202 Tele / OB Swing	Environment	Housekeeping
Form 203 Surg Ortho Swing	Environment	Housekeeping
Form 204 ICU / CVU Swing	Environment	Housekeeping
Form 205 ER / OBS Fast track Swing	Environment	Housekeeping
Form 206 OR Swing	Environment	Housekeeping
Form 207 X-ray / Cath / Outpatient Swing	Environment	Housekeeping



Carson Tahoe Regional Medical Center 2017 Checklist Inventory		
Form 208 Waste Management Swing	Environment	Housekeeping
Form 209 SMC First floor	Environment	Housekeeping
Form 210 Cancer / Merriner	Environment	Housekeeping
Form 211 Minden check list	Environment	Housekeeping
Form 212 Mica Surgery / Pain Clinic	Environment	Housekeeping
Form 213 Projects / Floor Care	Environment	Housekeeping
Form 214 Projects / Floor Care	Environment	Housekeeping
Form 215 Projects / Floor Care	Environment	Housekeeping
Form 216 Lab / Offices Swing	Environment	Housekeeping
Form 301 ER / OBS / Fast track Grave	Environment	Housekeeping
Form 302 OR Grave	Environment	Housekeeping
Form 303 Projects / floor Care	Environment	Housekeeping
Quality Assurance Checklist	Environment	Housekeeping
Pediatric Unit Department Checklist	Environment	PEDS
<b>CRASH CARTS</b>		
Adult Crash Cart Check List	Other Safety	Housewide
New born Crash Cart Checklist	Other Safety	Housewide
OB hemorrhage Cart Checklist	Other Safety	Women's / Children
Pediatric Crash Cart Checklist	Other Safety	Women's / Children
OB Recovery Room Red Cart	Other Safety	Women's / Children
Obstetrics OR checklist	Other Safety	Women's / Children
3M Steam Flash Sterilization Log	Other Safety	Housewide
AED Checklist	Other Safety	Housewide
Breast Milk Refrigerator Temperature Log	Other Safety	Women's / Children
Refrigerator / Freezer Temperature Record	Other Safety	Housewide
Blanket Warmer Temp Logs		Housewide
Cidex Log	Other Safety	Housewide
List & Process Monitor Documentation System	Other Safety	GBI
Nevada State Immunization Program Temperature Log	Other Safety	Women's / Children
Nursery Blanket Warmer Temperature Log	Other Safety	Women's / Children
OB Recovery Room Red Cart	Other Safety	Women's / Children
Obstetrics OR Checklist	Other Safety	Women's / Children
OR Blanket Warmer Temperature Log	Other Safety	Housewide
Ticket to Ride	Other Safety	Housewide
Ventilator Calibration Checklist	Other Safety	Respiratory
Admission Checklist	Other Safety	BHS
BHS Unit Safety Rounds Worksheet	Other Safety	Housewide



Carson Tahoe Regional Medical Center 2017 Checklist Inventory		
Central Line Associated Blood Stream infection and CAUTI surveillance	Other Safety	Housewide
Emergency Equipment checklist	Other Safety	ICU
Urgent Hearth Chart Daily checklist	Other Safety	ICU
Hand Hygiene	Other Safety	Infection Control
Infection control Monitoring during construction	Other Safety	Infection Control
Patient Observation Checklist	Other Safety	Security
AIC Chemo Waste	Other Safety	AIC
AMA Intervention checklist	Other Safety	BHS
Antibiotic Support team Review Form	Other Safety	Infection Control
Central Line Insertion	Other Safety	Infection Control
Charge Nurse checklist	Other Safety	BHS
Chemotherapy Administration check list	Other Safety	Med Onc
Chart Deficiency Check list	Treatment	Surgical areas
Hand Off Communication sheet Pre-op/OR/PACU	Treatment	Surgical areas
HSM Intraop Surgical checklist "Before Induction of Anesthesia "	Treatment	Surgical areas
HSM Intraop Surgical Checklist "Before Patient Leaves Operating Room"	Treatment	Surgical areas
HSM Intraop Surgical Checklist "Before Skin Incision"	Treatment	Surgical areas
HSM Pre-op checklist	Treatment	Surgical areas
Magnetic Resonance Imaging History & Assessment	Treatment	Medical Imaging
Medical Imaging Invasive Procedure Checklist	Treatment	Medical Imaging
Non Ionic and/or Ionic Contrast Consent Form	Treatment	Medical Imaging
Perioperative Nursing Care Plan	Treatment	Surgical areas
Pre Cath / Vascular Lab Checklist	Treatment	Cath Lab
Pre-Op Education	Treatment	Mica Surgery
PsychoSocial Treatment Plan tracking form	Treatment	BHS
Sharp Contraband Tracking Form	Treatment	BHS
Surgical Checklist	Treatment	Surgical areas
Universal Protocol Checklist	Treatment	Surgical areas
Universal Protocol Checklist for Injection Procedures	Treatment	Surgical areas
Foley Catheter Tracking	Treatment	Infection control