

## NEVADA STATE BOARD OF MEDICAL EXAMINERS

1105 Terminal Way, Suite 301  
Reno, NV 89502-2144

Michael J. Fischer, M.D.  
Board President



Edward O. Cousineau, J.D.  
Executive Director

July 31, 2017

Rick Combs, Director  
Legislative Counsel Bureau  
Legislative Building  
401 S. Carson Street  
Carson City, NV 89701-4747

Re: Interstate Medical Licensure Compact Commission – Report to the States 2016

Dear Mr. Combs:

Per Chapter 629A of the Nevada Revised Statutes, please find enclosed a copy of the Interstate Medical Licensure Compact Commission – *Report to the States 2016*.

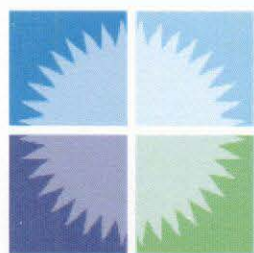
As the Executive Director of the Nevada State Board of Medical Examiners (Board), I serve as a Commissioner on the Interstate Medical Licensure Compact (IMLC), and I am the Board's voting representative to the IMLC. Nevada was the ninth state to join the IMLC in 2015; and currently, twenty-two states are members the IMLC. In April of this year, the IMLC issued its first licenses between member states, and over a dozen IMLC have been issued by the Board to date.

If you would like to discuss any aspects of the IMLC further, please do not hesitate to contact me via telephone at 775-324-9353 or email at [ecnsbme@medboard.nv.gov](mailto:ecnsbme@medboard.nv.gov).

Respectfully,

A handwritten signature in blue ink, appearing to read "E. Cousineau".

Edward O. Cousineau, J.D.  
Executive Director  
Nevada State Board of Medical Examiners



# **Interstate Medical Licensure Compact**

## **REPORT TO THE STATES 2016**

**Jon Thomas, M.D., Chair**

# REPORT TO THE STATES

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## INTRODUCTION

The Interstate Medical Licensure Compact Commission is pleased to present to the member states of the compact a report on activities during calendar year 2016.

Sub-section 17 of Section 12 of the Interstate Medical Licensure Compact states:

*The interstate commission shall have the duty and power to:*

*(17) report annually to the legislatures and governors of the member states concerning the activities of the interstate commission during the preceding year.*

*Such reports shall also include reports of financial audits and any recommendations that may have been adopted by the interstate commission.*

The following report covers commission activities beginning January 1, 2016 through December 31, 2016.



## REPORT TO THE STATES

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### PARTICIPATING STATES

- JON THOMAS, CHAIR

MARK BOWDEN, VICE CHAIR

- DIANA SHEPARD, SECRETARY

BRIAN ZACHARIAH, TREASURER

Alabama: William E. Goetter  
George C. Smith

Mississippi: Claude Brunson  
John K. hall

Arizona: Jerry Landau  
Patricia McSorley

Montana: James Feist  
Ian Marquand

Colorado: Eric Groce  
Karen McGovern

Nevada: Edward Cousineau  
Sandy Reed

Idaho: Anne Lawler  
Robert Ward

South Dakota: Margaret Hansen  
Elmo J. Rosario

Illinois: Bryan Schneider  
Brian Zachariah

Utah: Larry Marx  
Kenneth Schaecher

Iowa: Mark Bowden  
Diane Clark

West Virginia: Diana Shepard  
Mark A. Spangler

Kansas: Kathleen Lippert  
Kimberly Templeton

Wisconsin: Ken Simons  
Robert H. Zondag

Minnesota: Ruth Martinez  
Jon Thomas

Wyoming: Kevin Bohnenblust  
Anne MacGuire

*\*New Hampshire has joined the compact, but Commissioners have not been named as of December 31, 2016.*

# REPORT TO THE STATES

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## COMMISSION ACTIVITIES

The inaugural meeting of the Commission was held in Chicago in October of 2015 and ended with the election of officers, adoption of bylaws, formation of standing committees and development of committee charges. This was followed by an equally productive meeting in Salt Lake City Utah in December of 2015 which provided a work plan and time line for the development of the platform to support the expedited licensure process. These first two meetings served as the launch pad for the flurry of activity occurring in 2016.

A new and innovative process to support expedited licensure required promulgation of new rules, development of a technology platform to support it and the funds to pay for it.

The Commission met 6 times in 2016, 3 were in-person meetings and 3 were teleconference calls. Below are the dates and some key actions.

### **IMLCC Commission - Minneapolis, MN - March 31, 2016 - April 1, 2016**

Wisconsin joins as newest member

Received grant for \$25,000 from the Federation of State Medical Boards Foundation

Commission approves “swim lane” template that outlines the process for expedited licensure

Adoption of Conflict of Interest Policy

Initiated Rule on Rule Making

Coordinating Committee abolished and activities transferred to the Executive Committee

### **IMLCC Commission - Salt Lake City, UT - June 24, 2016**

Arizona, Colorado, Kansas, Mississippi and New Hampshire announced as members

Awarded the Health Resources and Services Administration's three year, \$250,000 per year grant

Adopted policy that working with Federation of State Medical Boards is not a conflict of interest

Communications Committee to explore obtaining URL and explore options for website

Approved hiring of a Project Manager on behalf of the work of the Technology Committee

Adopted Rule on Rule Making

Approved January 2017 as goal to expedited process

### **IMLCC Commission - Teleconference - August 24, 2016**

Initiated rule making on Chapter 5 - Expedited Licensure

### **IMLCC Commission - Kansas City, KS - October 3, 2016**

Approved redefinition of the Funding Committee to Audit Committee

Adopted rule Chapter 5 - Expedited Licensure

### **IMLCC Commission - Teleconference - November 7, 2016**

Initiated rule making on the following rules:

Chapter 2 - Information Practices

Chapter 3 – Fees

## **IMLCC Commission - Teleconference - December 14, 2016**

Approved funding for logo development

Approved Spending Policy

Adopted the following rules:

Chapter 2 - Information Practices

Chapter 3 - Fees

Between the meetings of the full Commission, the Executive Committee met scheduled meetings every 2 weeks in the second half of the year. In addition, there were many meetings of the standing committees.



# REPORT TO THE STATES

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## COMMITTEE ACTIVITIES

### **BUDGET COMMITTEE**

#### **Brian Zachariah (IL) Treasurer, Chair**

The Budget Committee worked closely with the Technology and Funding Committee to develop basic assumptions regarding expected usage of the expedited pathway. These assumptions were used by the Funding Committee in its grant application to HRSA. In addition, those assumptions and projections were used by the Bylaws and Rules Committee and helped to inform the Technology Committees work. We won't be able to test, confirm or modify these assumptions until we implement the process.

### **BYLAWS AND RULES**

#### **Mark Bowden (IA), Chair**

The Bylaws and Rules Committee have been very active. Their first task was to develop a Conflict of Interest policy which has been adopted and signed by the Commissioners. This was followed by the very important Rule on Rule Making which was adopted on June 24, 2016 and set forth the process for rule making. Below are the Administrative Rules that have been developed and adopted that are crucial for implementing of the expedited process:

Chapter 1 - Rule on Rule Making

Chapter 2 - Information Practices

Chapter 3 - Fees

Chapter 5 - Expedited Licensure



## **COMMUNICATIONS COMMITTEE**

### **Diana Shepard (WV), Chair**

The Communications Committee with the Chair has been busy addressing queries from stakeholders and the media. It has developed orientation materials for new Commission appointees. It has also developed a detailed Communications Plan that will support the rollout of the expedited process in 2017.

Working with experts in communication, the committee was instrumental in designing a logo for the Commission. The Committee secured the URL [imlcc.org](http://imlcc.org) and has been developing the website in conjunction with the work of the technology committee.

## **COORDINATING COMMITTEE**

### **Ian Marquand (MT), Chair**

At the inception of the Commission a Coordinating Committee composed of the officers was charged with coordinating the activities of the committees. At the March, 2016 commission meeting the Coordinating Committee was abolished and the Executive Committee was then empowered to act on behalf of the Commission between meetings. The Executive Committee has been meeting biweekly.

## **FUNDING COMMITTEE**

### **Jon Thomas (MN), Chair**

The Funding Committee with the assistance of the Budget Committee and the Federation of State Medical Boards secured a grant under the U.S. Department of Health and Human Services Health Resources and Services Administration, FY 2016-2019 Licensure Portability Grant Program for \$250,000 per year. This grant will fund the development of the technology platform that will support this effort.

The Funding Committee also secured a grant for \$25,000 from the Federation of State Medical Boards Foundation.

In October, 2016 the Funding Committee was redefined as the Audit Committee

## **PERSONNEL COMMITTEE**

### **Patricia McSorley (AZ), Chair**

The Personnel Committee has done the important work of developing a job description for the position of Executive Director. In 2017 the Personnel Committee will conduct interviews for the position.

## **TECHNOLOGY COMMITTEE**

### **Kevin Bohnenblust (WY), Chair**

The Technology Committee has been meeting regularly throughout the year in conceiving, designing and building the platform to support the expedited process. In August, the committee hired a Project Manager using grant funding to spearhead the project. The Technology Committee has been working closely with the Executive Committee and Communications Committee.

# **REPORT TO THE STATES**

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## **FINANCES AND RECOMMENDATIONS**

### **FINANCIAL AUDITS OF THE CMOPACT COMMISSION:**

To date all activities of the Compact Commission are supported by U.S. Department of Health and Human Services Health Resources and Services Administration, FY 2016-2019 Licensure Portability Grant Program.

### **RECOMMENDATIONS BY THE COMPACT COMMISSION:**

The next meeting of the Commission will be by teleconference on February 22, 2017.



## **REPORT TO THE STATES**

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### **CONTACT INFORMATION**

For more information on the Interstate Medical Licensure Compact Commission,  
please contact Commission Chairman Jon Thomas, M.D.

**Address:**   **347 Smith Avenue North**  
                  **Suite 602**  
                  **St. Paul, MN 55102**

**Email:**     **[jonthomasmd.icloud.com](mailto:jonthomasmd.icloud.com)**



**Interstate  
Medical Licensure  
Compact**

REPORT TO THE STATES  
2016