

**WASHOE COUNTY  
HEALTH DISTRICT**  
ENHANCING QUALITY OF LIFE

August 14, 2018

Amy McKinney  
Deputy Director  
Nevada Department of Motor Vehicles  
555 Wright Way  
Carson City, NV 89711-0900

Subject: DMV Pollution Control Account, Dedicated Funds - Fiscal Year 2018 Report

Dear Ms. McKinney:

Pursuant to NRS 445B.830.5, enclosed is the annual report for Pollution Control Account, Dedicated Funds for FY 2018. The narrative report includes activities accomplished by the Division utilizing these grant funds from July 1, 2017 through June 30, 2018.

If you have any questions or comments regarding this report, please feel free to contact me at (775) 784-7211.

Sincerely,

*Charlene Albee*

Charlene Albee, Director  
Air Quality Management Division  
Washoe County Health District

enclosures

cc: Morgan Friend, Management Analyst, Nevada DMV  
Adam Drost, Program Analyst, Legislative Counsel Bureau  
Jennifer Pierce, Fiscal Compliance Officer, Washoe County Health District

IO 20288

Washoe County Health District, Air Quality Management Division

Department of Motor Vehicles - Pollution Control Account, Dedicated Funds  
Fiscal Year 2018  
Annual Report

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Objectives and Progress Towards NRS 445B.830.2(d)

Objective 1: National Ambient Air Quality Standards (NAAQS)

- Supported salaries for staff to:
  - Implement the Ozone Advance program to encourage voluntary programs to maintain the NAAQS.
  - Coordinate with local, regional, state, and federal transportation planning organizations to ensure transportation plans conform to SIPs.
  - Develop State Implementation Plans (SIP) including rule revisions.
  - Collaborate with local agencies to ensure Health District goal are incorporated in their Master Plans, Regional Plans, Sustainability Plans, and Transportation Plans.
  - Participate in NAAQS-related trainings and conferences.

Objective 2: Ambient Air Monitoring for Criteria Pollutants

- Supported salaries for staff to:
  - Maintain eight SLAMS, PM<sub>2.5</sub> Speciation, and NCore monitoring stations in accordance with 40 CFR 58.
  - Recertify flow, temperature, and pressure standards to ensure data quality.
  - Report near-time air pollutant data to AirNow.
  - Participate in ambient air monitoring-related trainings and conferences.

Objective 3: Permitting and Enforcement

- Supported salaries for staff to:
  - Inspect over 1,300 permitted facilities for compliance with local, state, and federal air quality requirements.
  - Participate in permitting and enforcement-related trainings and conferences.

Objective 4: Administration, Outreach, and Special Projects

- Supported salaries for staff to:
  - Develop and distribute educational material via outreach events, social media, and traditional media.
  - Develop and implement outreach programs to support AQMD programs including Ozone Advance, Keep it Clean, Know the Code, RackEm Up, nOzone, Be Smoke Smart, and Be Idle Free.
  - Support the Accela system to streamline the permitting process in Washoe County.
  - Participate in administrative, outreach, and special projects-related trainings and conferences.
- Supported salaries for pooled positions (student interns).

Subject: DMV Pollution Control Account, Dedicated (FY18)

Date: August 14, 2018

Page 3 of 3

Fiscal Summary

Carryforward from FY 2017: \$ 134,488.04

Revenue for FY 2018: 356,848.00

Available for FY 2018: \$ 491,336.04

Funds expended in FY 2018: \$ 344,106.06

Carryforward for FY 2019: \$ 147,229.98

Run by: AHEENAN  
Run date: 07/24/2018 14:43:22  
Report: 400/ZS16

Washoe County  
Plan/Actual Rev-Exp 2-yr (FC)

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Variation: 22/ 146

Period: 1 thru 13 2018  
Accounts: GO-P-L P&L Accounts  
Business Area: \*

Fund: 202  
Fund Center: IN20288  
Functional Area: 000

Health Fund  
DMV Pollution Control Distribu  
Standard Functional Area Hiera

Accounts	2018 Plan	2018 Actuals	Balance	Act%	2017 Plan	2017 Actual	Balance	Act%
432311 Pol Ctrl 445B.830	337,827.68-	356,848.00-	19,020.32	106	300,000.00-	281,791.17-	18,208.83-	94
** Revenue	337,827.68-	356,848.00-	19,020.32	106	300,000.00-	281,791.17-	18,208.83-	94
701110 Base Salaries	202,621.44	217,450.58	14,829.14-	107	193,379.43	199,351.15	5,971.72-	103
701140 Holiday Work	293.65		293.65		293.65		293.65	
701200 Incentive Longevity	2,097.50	2,314.61	217.11-	110	2,200.00	1,837.65	362.35	84
701300 Overtime		688.30	688.30-			689.71	689.71-	
701412 Salary Adjustment					38,015.70		38,015.70	
701413 Vac Payoff Sick Term								
701417 Comp Time								
* Salaries and Wages	205,012.59	220,453.49	15,440.90-	108	233,888.78	201,878.51	32,010.27	86
705110 Group Insurance	28,815.76	28,883.30	67.54-	100	35,750.18	33,376.22	2,373.96	93
705115 ER HSA Contribs	2,000.00	1,962.50	37.50	98		2,712.54	2,712.54-	
705190 OPEB Contribution	26,417.83	26,417.88	0.05-	100	24,192.20	24,192.24	0.04-	100
705210 Retirement	57,321.43	60,766.47	3,445.04-	106	54,762.72	55,563.95	801.23-	101
705230 Medicare April 1986	2,796.88	2,992.71	195.83-	107	2,611.01	2,763.65	152.64-	106
705240 Insur Budgeted Incr	1,032.76		1,032.76					
705320 Workmens Comp	2,431.32	2,446.50	15.18-	101	2,245.00	2,408.49	163.49-	107
705330 Unemply Comp	179.51	183.21	3.70-	102	402.75	222.63	180.12	55
705360 Benefit Adjustment								
* Employee Benefits	120,995.49	123,652.57	2,657.08-	102	119,963.86	121,239.72	1,275.86-	101
710100 Professional Services					32,421.40		32,421.40	
710205 Repairs and Maintenance					500.00		500.00	
710300 Operating Supplies					500.00		500.00	
710500 Other Expense					32,619.44		32,619.44	
710509 Seminars and Meetings					800.00		800.00	
710577 Uniforms & Special C					957.22		957.22	
710585 Undesignated Budget	146,307.64		146,307.64		50,000.00		50,000.00	
711210 Travel					4,164.40		4,164.40	
711400 Overhead - General Fund								
711504 Equipment nonCapital								
* Services and Supplies	146,307.64		146,307.64		121,962.46		121,962.46	
781004 Equipment Capital								
* Capital Outlay								
** Expenses	472,315.72	344,106.06	128,209.66	73	475,815.10	323,118.23	152,696.87	68
812230 To Reg Permits-230								
814430 To Reg Permits Capit								
** Other Financing Src/Use								
*** Total	134,488.04	12,741.94-	147,229.98	9-	175,815.10	41,327.06	134,488.04	24

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August 14, 2018

Amy McKinney  
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Subject: DMV Pollution Control Account, Excess Reserve Funds - Fiscal Year 2018 Report

Dear Ms. McKinney:

Pursuant to NRS 445B.830.5, enclosed is the annual report for Pollution Control Account, Excess Reserve Funds for FY 2018. The narrative report includes activities accomplished by the Division utilizing these grant funds from July 1, 2017 through June 30, 2018.

If you have any questions or comments regarding this report, please feel free to contact me at (775) 784-7211.

Sincerely,

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cc: Morgan Friend, Management Analyst, Nevada DMV  
Adam Drost, Program Analyst, Legislative Counsel Bureau  
Jennifer Pierce, Fiscal Compliance Officer, Washoe County Health District

IO 20392

Washoe County Health District, Air Quality Management Division

Department of Motor Vehicles - Pollution Control Account, Excess Reserve Funds  
Fiscal Year 2018  
Annual Report

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Objectives and Progress Towards NRS 445B.830.2(d)

Objective 1: National Ambient Air Quality Standards (NAAQS)

- Implemented the Ozone Advance Path Forward to encourage voluntary programs to maintain the ozone NAAQS.
- Coordinated with local, regional, state, and federal transportation planning organizations to ensure transportation plans conform to State Implementation Plans (SIP).
- Develop State Implementation Plans (SIP) and rule revisions
- Collaborated with local agencies to ensure Health District goal are incorporated in their Master Plans, Regional Plans, Sustainability Plans, and Transportation Plans.
- Purchased travel and registration for trainings and conferences including the CDAWG conference, residential woodsmoke workshop, and emissions inventory training.

Objective 2: Ambient Air Monitoring for Criteria Pollutants

- Purchased monitoring equipment and consumables to maintain eight SLAMS, PM<sub>2.5</sub> Speciation, and NCore monitoring stations in accordance with 40 CFR 58.
- Recertified flow, temperature, pressure, and gas standards to ensure data quality.
- Reported near-time air pollutant data to AirNow.
- Purchased engineering services for a meteorological tower at the Spanish Springs monitoring station.
- Purchased travel and registration for trainings and conferences including the A&WMA Air Quality Measurement and Technology conference and TAPI Level II analyzer training.

Objective 3: Compliance and Enforcement

- Inspected over 1,300 permitted facilities for compliance with local, state, and federal air quality requirements.
- Purchased inspector uniforms and safety equipment.
- Purchased travel and registration for trainings and conferences including the A&WMA Title V Permitting training; CARB Visible Emissions Evaluation training, and asbestos inspection training.

Objective 4: Administration, Outreach, and Special Projects

- Developed and distributed educational material via outreach events, social media, and traditional media.
- Developed and implemented outreach programs to support AQMD programs including Keep it Clean, Know the Code, RackEm Up, nOzone, Be Smoke Smart, and Be Idle Free.
- Supported the “ONE Regional Licensing & Permits” system to streamline the permitting process in Washoe County.
- Supported the University of Nevada Business Environmental Program to reestablish a local Clean Cities Coalition.
- Supported the University of Nevada Business Environmental Program to administer a woodstove exchange program.
- Purchased a contract with Fleet Solutions to use telematics to maximize the AQMD’s motor vehicle fleet efficiency.
- Supported Truckee Meadows Tomorrow’s community indicators project.
- Supported a regional affordable housing study.
- Purchased memberships for the A&WMA.
- Purchased office supplies.
- Purchased public notice advertisements for State Implementation Plan and rule revisions.
- Purchased equipment to improve security at the AQM office.
- Purchased travel and registration for trainings and conferences including NACAA meetings, WESTAR/WRAP meeting, and Air Resources Advisor training.
- Supported salary for pooled positions (student interns).

Subject: DMV Pollution Control Account, Excess (FY18)

Date: August 14, 2018

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Fiscal Summary

Carryforward from FY 2017: \$ 440,771.44

Revenue for FY 2018: 388,875.95

Available for FY 2018: \$ 829,647.39

Funds expended in FY 2018: \$ 341,507.11

Carryforward for FY 2019: \$ 488,140.28



Run by: AHEENAN  
Run date: 07/24/2018 14:43:38  
Report: 400/ZS16

Washoe County  
Plan/Actual Rev-Exp 2-yr (FC)

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Variation: 23/ 146

Period: 1 thru 13 2018  
Accounts: GO-P-L P&L Accounts  
Business Area: \*

Fund: 202  
Fund Center: IN20392  
Functional Area: 000  
Health Fund  
DMV Excess Reserve FY14/15  
Standard Functional Area Hiera

Accounts	2018 Plan	2018 Actuals	Balance	Act%	2017 Plan	2017 Actual	Balance	Act%
432311 Pol Ctrl 445B.830	250,000.00-	388,875.95-	138,875.95	156	250,000.00-	292,119.00-	42,119.00	117
** Revenue	250,000.00-	388,875.95-	138,875.95	156	250,000.00-	292,119.00-	42,119.00	117
701110 Base Salaries						5,658.73	5,658.73-	
701130 Pooled Positions	11,000.00	7,500.29	3,499.71	68	11,000.00	9,599.46	1,400.54	87
701412 Salary Adjustment	69,636.27		69,636.27		4,456.00		4,456.00	
701413 Vac Payoff Sick Term		515.96	515.96-			4,535.84	4,535.84-	
701417 Comp Time		5.84	5.84-			2,387.31	2,387.31-	
* Salaries and Wages	80,636.27	8,022.09	72,614.18	10	15,456.00	22,181.34	6,725.34-	144
705110 Group Insurance						723.67	723.67-	
705210 Retirement						1,584.38	1,584.38-	
705230 Medicare April 1986		133.99	133.99-			218.18	218.18-	
705320 Workmens Comp		71.20	71.20-			118.85	118.85-	
705330 Unemploy Comp		22.19	22.19-			161.46-	161.46-	
* Employee Benefits		227.38	227.38-			2,483.62	2,483.62-	
710100 Professional Services	75,000.00	8,845.00	66,155.00	12	75,000.00	7,614.29	67,385.71	10
710105 Medical Services		1,007.36	1,007.36-					
710110 Contracted/Temp Svcs		25,134.50	25,134.50-					
710200 Service Contract	2,600.00	2,892.71	292.71-	111		2,683.20	2,683.20-	
710205 Repairs and Maintenance	2,600.00	1,809.94	790.06	70	2,600.00	1,631.75	968.25	63
710210 Software Maintenance	3,000.00	3,059.42	59.42-	102		2,941.75	2,941.75-	
710300 Operating Supplies	7,600.00	8,388.67	788.67-	110	7,600.00	8,089.10	489.10-	106
710302 Small Tools & Allow	1,000.00	117.23	882.77	12	1,000.00	797.23	202.77	80
710334 Copy Machine Expense		505.77	505.77-					
710335 Copy Mach-Copies		362.44	362.44-					
710350 Office Supplies	2,000.00	2,494.47	494.47-	125	2,000.00	42.50	1,957.50	2
710355 Books and Subscriptions	300.00	75.85	224.15	25	300.00	304.03	4.03-	101
710360 Postage		1,105.91	1,105.91-					
710361 Express and Courier		110.95	110.95-			403.98	403.98-	
710400 Pmts to O Agencies		20,000.00	20,000.00-			8,000.00	8,000.00-	
710500 Other Expense	2,000.00	321.96	1,678.04	16	2,000.00	100.00	1,900.00	5
710502 Printing	1,500.00	646.81	853.19	43	1,500.00	315.28	1,184.72	21
710503 Licenses & Permits						1,410.00	1,410.00-	
710505 Rental Equipment		1,812.00	1,812.00-					
710507 Network and Data Lines	3,760.00	4,000.00	240.00-	106	5,642.00	1,880.00	3,762.00	33
710509 Seminars and Meetings	7,000.00	3,670.00	3,330.00	52	7,000.00	4,385.00	2,615.00	63
710519 Cellular Phone		59.78	59.78-					
710529 Dues	4,939.15	3,219.00	1,720.15	65	3,050.00	2,819.00	231.00	92
710535 Credit Card Fees		8,800.81	8,800.81-			32.56	32.56-	
710546 Advertising	50,000.00	37,368.57	12,631.43	75	50,000.00	52,440.99	2,440.99-	105
710577 Uniforms & Special C	2,000.00	2,518.67	518.67-	126	2,000.00	453.16	1,546.84	23
710585 Undesignated Budget	287,038.62		287,038.62		400,000.00		400,000.00	
711210 Travel	22,797.40	14,221.88	8,575.52	62	12,000.00	17,517.84	5,517.84-	146
711410 Overhead - Admin		86,574.96	86,574.96-					

Run by: AHEENAN  
 Run date: 07/24/2018 14:43:38  
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Washoe County  
 Plan/Actual Rev-Exp 2-yr (FC)

Page: 2/ 2  
 Horizontal Page: 1/ 1  
 Variation: 23/ 146

Period: 1 thru 13 2018  
 Accounts: GO-P-L P&L Accounts  
 Business Area: \*  
 Fund: 202 Health Fund  
 Fund Center: IN20392 DMV Excess Reserve FY14/15  
 Functional Area: 000 Standard Functional Area Hiera

Accounts	2018 Plan	2018 Actuals	Balance	Act%	2017 Plan	2017 Actual	Balance	Act%
711504 Equipment nonCapital	35,000.00	23,030.35	11,969.65	66	28,971.00	79,334.43	50,363.43-	274
711508 Computers nonCapital		827.72	827.72-					
711509 Comp Sftw nonCap		243.00	243.00-					
* Services and Supplies	510,135.17	263,225.73	246,909.44	52	600,663.00	193,196.09	407,466.91	32
781004 Equipment Capital	100,000.00	70,031.91	29,968.09	70	35,734.00	35,339.51	394.49	99
* Capital Outlay	100,000.00	70,031.91	29,968.09	70	35,734.00	35,339.51	394.49	99
** Expenses	690,771.44	341,507.11	349,264.33	49	651,853.00	253,200.56	398,652.44	39
*** Total	440,771.44	47,368.84-	488,140.28	11-	401,853.00	38,918.44-	440,771.44	10-