

This is the 2005 edition of the Legislative Manual.  
If you are looking for the current edition, please visit our Publications page at  
<http://www.leg.state.nv.us/Division/Research/Publications/index.cfm>.

# LEGISLATIVE MANUAL

*State of Nevada*

SEVENTY-THIRD SESSION

of the

NEVADA LEGISLATURE

2005

CARSON CITY



Nevada Legislative Counsel Bureau



## INTRODUCTION

The *Nevada Legislative Manual*, required under *Nevada Revised Statutes* 218.647, is produced each biennium by the Legislative Counsel Bureau. It is designed primarily as a reference tool for legislators. However, it is also intended for use by members of the executive and judicial branches of government, representatives of private interest groups, and interested citizens.

The manual contains information pertaining to legislative structure and procedures, Legislative Counsel Bureau staff services, and administrative details for legislators. It also includes the structure and personnel of the executive and judicial branches of government.

Suggestions for corrections or improvements of the manual are welcome and should be directed to the Research Division, Legislative Counsel Bureau.



The Flag of the Legislature of the State of Nevada

At its 1967 Session, the Legislature of the State of Nevada adopted an official flag, which flies outside the Legislative Building whenever the Senate and Assembly are in session. The flag was designed by the senior government class of Tonopah High School.





## TABLE OF CONTENTS

	<i>Page</i>
CHAPTER I—MEMBERS OF THE NEVADA LEGISLATURE .....	1
Biographies of Members of the Nevada Senate .....	3
Biographies of Members of the Nevada Assembly .....	31
Members of the Nevada Legislature .....	79
Senate .....	81
Assembly .....	83
Members of the Nevada Legislature by District .....	87
Senate .....	87
Assembly .....	88
Interim Committees and Subcommittees (2003-2004) .....	89
Senate Standing Committees—2005 .....	97
Assembly Standing Committees—2005 .....	99
CHAPTER II—LEGISLATIVE STRUCTURE, FINANCIAL OPERATION, AND RESPONSIBILITIES .....	101
Legislative Terminology .....	103
The Legislative Structure .....	103
Size and Apportionment .....	104
2001 Reapportionment and Redistricting .....	104
Membership Qualifications .....	105
Vacancies .....	106
Officers and Employees .....	106
Interest Groups and Media .....	107
Press .....	107
Lobbyists .....	107
Legislative Powers, Privileges, and Responsibilities .....	108
Legislator Duties .....	108
Privileges and Immunities .....	110
Limitations on the Legislative Power .....	110
Crimes Against the Legislative Power .....	112
Contracts in Which a Legislator Has an Interest .....	112
Ethics and Conflict of Interest .....	113
Reporting of Campaign Contributions and Expenses .....	114
Financial Disclosure .....	115
Financial Operation of the Legislature .....	115
Legislative Fund .....	115
Legislator Compensation and Allowances .....	115
Legislators' Retirement .....	116
Compensation of Employees .....	117
Endnotes for Chapter II .....	119

	<i>Page</i>
CHAPTER III—LEGISLATIVE PROCEDURE AND ACTION .....	123
Legislative Procedure .....	125
Sessions .....	125
Legislative Leadership.....	126
Legislative Officers: Senate .....	126
Legislative Officers: Assembly.....	127
Floor Leaders .....	128
Procedure and Order of Business in the Senate and Assembly .....	129
Quorum .....	129
Order of Business .....	129
The Legislature in Action: A Bill Becomes a Law .....	130
Organizing the Legislature .....	131
Catastrophic Emergencies .....	132
Bill Drafting.....	132
Prefiling of Bills .....	133
Fiscal Notes .....	134
Introduction and First Reading.....	134
Committees.....	136
Standing Committees.....	136
Committee of the Whole.....	137
Select Committees and Conference Committees.....	138
Committee Hearing .....	138
Notice of Bills, Topics, and Public Hearings.....	139
Consent Calendar.....	139
Second Reading .....	140
General File and Third Reading .....	140
In the Other House and Conference Committees .....	141
Deadlines for Legislation .....	142
Enrollment .....	142
Gubernatorial Action .....	142
Effective Date of the Bill.....	143
Adoption or Passage of Resolutions.....	143
Petitions and Memorials.....	143
Nonlegislative Initiatives to Change Statutes or the Nevada Constitution.....	144
Distinction Among Types of Legislation .....	144
Bill .....	144
Skeleton Bill .....	145
Joint Resolution .....	145
Concurrent Resolution.....	145
One-House Resolution.....	145
Endnotes for Chapter III .....	146

	<i>Page</i>
CHAPTER IV—LEGISLATIVE COUNSEL BUREAU AND	
LEGISLATIVE BUILDING .....	151
The Legislative Counsel Bureau.....	153
Legislative Commission .....	154
Interim Finance Committee.....	155
Director .....	156
Audit Division .....	157
Legal Division .....	158
Research Division.....	160
Fiscal Analysis Division .....	163
Administrative Division .....	163
Summary.....	163
Facilities and Services .....	164
Legislative Counsel Bureau Offices .....	164
Sedway Office Building.....	164
Las Vegas Office .....	164
Legislative Building.....	165
Telephone Communications .....	165
Legislative Telephone Service.....	165
State Legislative Message Center.....	165
Coin Telephones .....	166
Billing of Legislators for Telephone Service.....	166
Toll-Free Services for Constituents .....	166
Long Distance Calls to Legislators.....	166
State Library and Archives Legislative Hot Line Service .....	167
Public Point of View .....	167
Postal Service.....	167
Fire and Emergency Procedures .....	167
Emergency Telephone Numbers.....	168
Directory of Community Assistance.....	169
Endnotes for Chapter IV.....	170
CHAPTER V—RESOURCES FOR LEGISLATORS .....	173
Basic Printed Resources .....	175
Statutes of Nevada.....	175
Nevada Revised Statutes .....	176
Nevada Administrative Code.....	179
Daily Histories.....	179
Index of Bills and Resolutions .....	180
Legislative Journals.....	181
Biennial Report of Nevada State Agencies and	
Nevada Statistical Abstract .....	181

	<i>Page</i>
Political History of Nevada .....	182
Audits of State Agencies .....	182
Legislative Videocassettes .....	182
Recommended Schedule of Priorities for Capital Improvements .....	182
Mason’s Manual of Legislative Procedure .....	183
Nevada Legislative Manual .....	183
Legislative Counsel Bureau Publications .....	183
Executive Budget .....	184
Economic Forum .....	185
Library Services for Legislators .....	185
Research Library—Legislative Counsel Bureau .....	185
Division of State Library and Archives .....	186
State Library Services .....	186
Archives and Records .....	187
Nevada’s Supreme Court Law Library .....	188
Internet Services .....	188
Legislature’s Web Site .....	188
 CHAPTER VI—APPENDICES OF SELECTED INFORMATION .....	 189
List of Appendices of Selected Information .....	191
Appendix A—120-Day Session Calendar .....	193
Appendix B—Limitations and Deadlines for Bill Draft Requests .....	199
Appendix C—Nevada’s Legislative Process .....	203
Appendix D—Examples of Bills, Resolutions, and a Fiscal Note .....	207
Appendix E—Legislative Counsel Bureau Bulletins .....	223
Appendix F—Legislative Terminology .....	239
Appendix G—Legislative District Maps .....	247
Appendix H—Building Maps .....	259
Appendix I—State Agency Map .....	267
Appendix J—Legislative Manual Index .....	271

CHAPTER I  
MEMBERS OF THE  
NEVADA LEGISLATURE



BIOGRAPHIES OF MEMBERS OF  
THE NEVADA SENATE  
2005 SESSION







## LIEUTENANT GOVERNOR AND PRESIDENT OF THE SENATE

**LORRAINE T. HUNT**

*Republican*

**Born:** 1939 – Niagara Falls, New York.

**Educated:** Las Vegas High School; Westlake College of Music.

**Children:** Ron Mancuso.

**Hobbies/Special Interests:** Music and cultural arts.

---

**LEGISLATIVE SERVICE:** Elected Lieutenant Governor, 1998, Re-elected, 2002; President of the Senate, 1999-2005—five special and four regular sessions.

**AFFILIATIONS:** Community Board Member, Wells Fargo Bank Nevada; Honorary Director, Nevada Restaurant Association; Honorary Trustee, St. Jude's Ranch for Children; Honorary Member, Las Vegas Rotary Club; Honorary Member, The Entertainment Development Corporation; Japan-American Society of Nevada; Las Vegas Philharmonic; St. Rose Dominican Hospital Community Board; Executive Committee of the National Association of Lieutenant Governors; Governor's Cabinet, 1999-present; Co-Founder, Center for Entrepreneurship and Technology; Vice Chair, Republican National Lieutenant Governors Association.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Vice Chair, Clark County Commission; Chair, Las Vegas Convention and Visitors Authority; Nevada Development Authority Executive Committee; Chairman-elect, Greater Las Vegas Chamber of Commerce; Nevada Test Site Development Corporation; Nevada Commission on Tourism—First Lifetime Achievement Award; Elected Delegate, White House Conference on Small Business; Nevada Motion Picture Commission; Southern Nevada Regional Planning Coalition; Southern Nevada Strategic Planning Authority; Director, Nevada Hotel-Motel Association; Woman of the Year, Nevada Ballet Theater, 1998; Republican Woman of the Year 1996; Free Enterprise Award, 1993; Nevada Restaurateur of the Year, 1992; United States Small Business Advocate of the Year, 1989; First Governor's Award for Excellence in Business—State of Nevada, 1987; Vice Chair, Board of Directors, Nevada Department of Transportation, 1999-present; Executive Branch Audit Committee, 1999-present; Chair, Nevada Entrepreneurship Team; Chair, Nevada Commission on Economic Development; Chair, Nevada Commission on Tourism; Co-Chair, Las Vegas World Cup 2003; Past President, Nevada Test Site Development Corporation; Educator of the Year, Nevada Restaurant Association, 2000; Inducted into Casino Legends Hall of Fame, 2001.

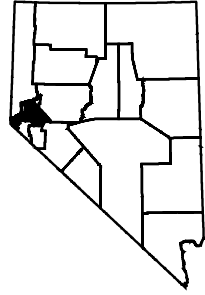


## MARK E. AMODEI

*Republican*

*Capital Senatorial District*

*(Portions of Douglas, Lyon, and  
Storey Counties, and portions of Carson City)  
Attorney at Law*



**Born:** 1958 – Carson City, Nevada.

**Educated:** Carson High School; University of Nevada, Reno, B.A.; University of the Pacific, McGeorge School of Law, J.D.

**Children:** Ryanne, Erin.

**Military:** Captain, United States Army, Judge Advocate General's Corps (1984-1987).

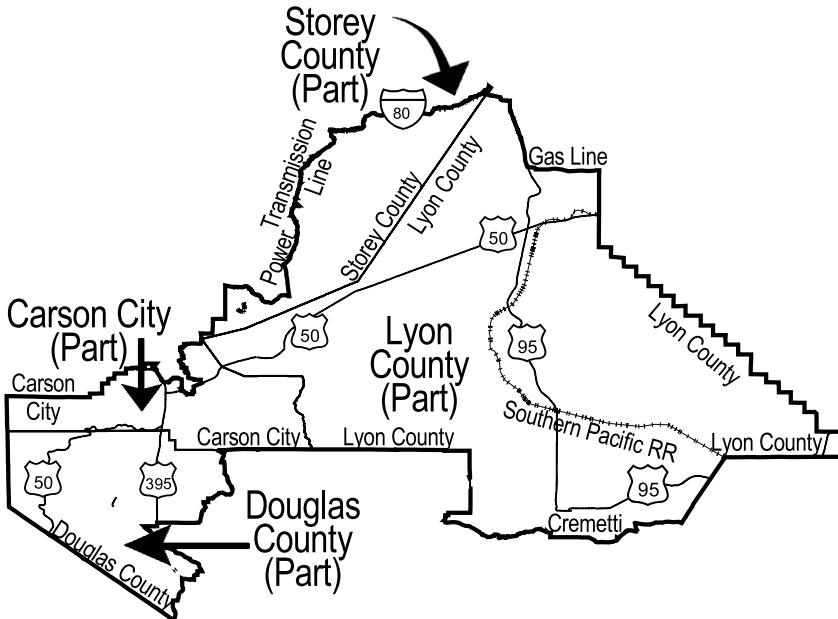
**Hobbies/Special Interests:** Local history, woodworking, gardening, old trucks.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1997; Nevada Senate, 1999-2005—five special and five regular sessions. President pro Tempore, 2003-2005. Chairman, Senate Committee on Judiciary, 2003-2005.

**AFFILIATIONS:** First Judicial District, American, Clark County and Washoe County Bar Associations.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Special Assistant, United States Attorney; Army Achievement Medal; Army Commendation Medal; Meritorious Service Medal; Outstanding Freshman Legislator, Nevada Assembly, 1997.





## **BOB BEERS**

*Republican*

*Clark County Senatorial*

*District No. 6*

*Computer Accounting Consultant*



**Born:** 1959 – Livermore, California.

**Educated:** University of Washington; University of Nevada, Reno, journalism; University of Nevada, Las Vegas, B.S., Business Administration, with distinction.

**Married:** Sarah Beers.

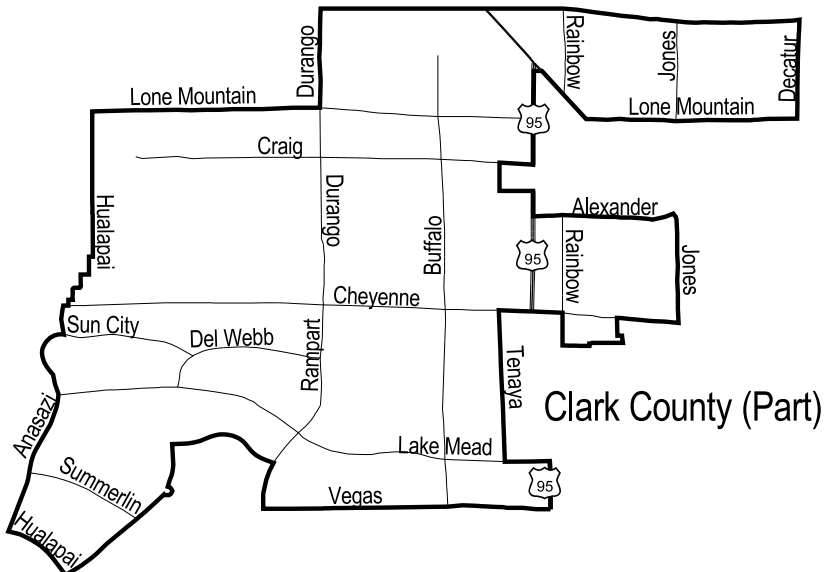
**Children:** Lindsey, Kyle.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1999-2003; Nevada Senate, 2004-2005—five special and four regular sessions.

**AFFILIATIONS:** Nevada Society of Certified Public Accountants; Las Vegas Chamber of Commerce; Las Vegas Northwest Rotary.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Radio News Director, Reno and Las Vegas, 1980-1986; Laventhol & Horwath, CPAs, 1987-1989; Founding Partner, Wilson, Beers & Alu, Business Computer Specialists, 1989-2003; Vice President, Sales, Payroll Solutions; Las Vegas Business Press Top 40 Under 40.





## **TERRY JOHN CARE**

*Democrat*

*Clark County Senatorial*

*District No. 7*

*Attorney at Law*



**Born:** 1947 – Oklahoma City, Oklahoma.

**Educated:** Elementary, junior high, and high schools in Wichita, Kansas; Clark College, Vancouver, Washington; Foothill College, Los Altos, California; University of New Mexico, B.A., History, 1988, Phi Beta Kappa; University of New Mexico School of Law, J.D., 1991.

**Married:** Jenny Lockhart Care.

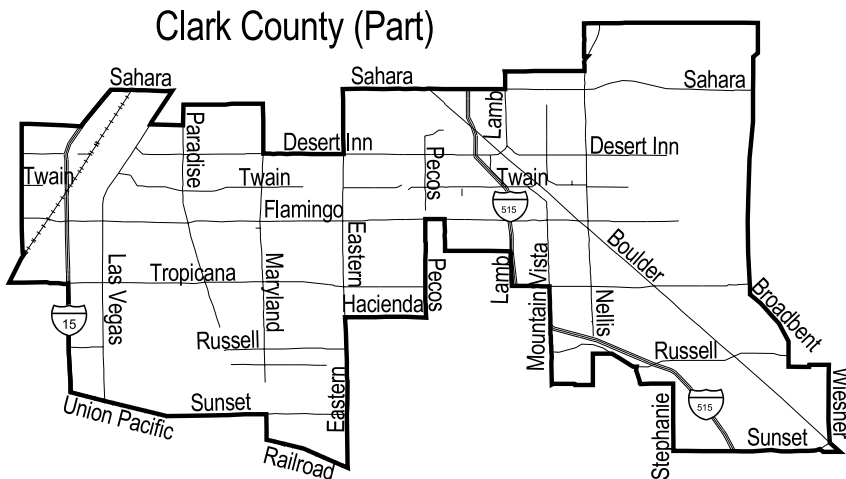
**Children:** Diana.

**Military:** First Lieutenant, United States Army, 1966-69, Infantry.

---

**LEGISLATIVE SERVICE:** Nevada Senate, 1999-2005—five special and four regular sessions.

**AFFILIATIONS:** Nevada Bar Association; Clark County Bar Association; Disabled American Veterans; American Legion; Commissioner, National Conference of Commissioners on Uniform State Laws.





**MARGARET (MAGGIE) A. CARLTON**

*Democrat*

*Clark County Senatorial*

*District No. 2*

*Waitress*



**Born:** 1957 – St. Louis, Missouri.

**Married:** Merritt Carlton.

**Children:** M. Grace and Lucy Carlton.

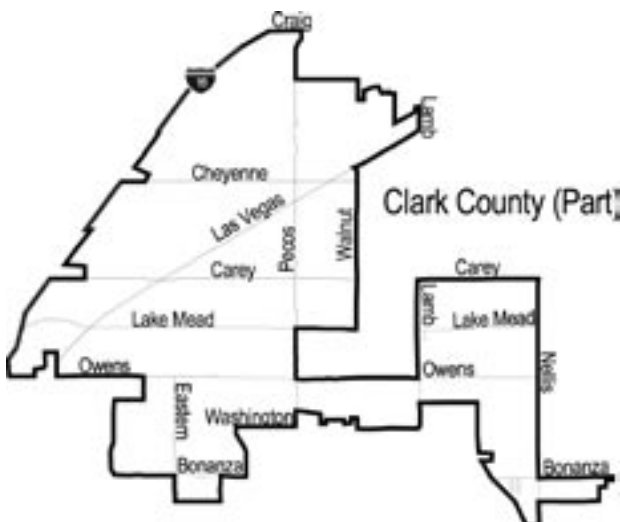
**Hobbies/Special Interests:** Gardening.

---

**LEGISLATIVE SERVICE:** Nevada Senate, 1999-2005—five special and four regular sessions. Member: Senate Committees on Commerce and Labor, 1999-2005; Legislative Affairs and Operations, 1999-2001; Natural Resources, 1999-2005; Transportation and Homeland Security, 2005; Transportation, 2003. Legislative Commission, 2003-2004. Vice Chair, Legislative Committee for the Review and Oversight of the Tahoe Regional Planning Agency and the Marlette Lake Water System, 2003-2004; Member, Legislative Commission's Committee to Continue the Review of Programs and Activities in the Lake Tahoe Basin, 2001-2002. Advisory Board on Maternal and Child Health, 2001-present; Perinatal Substance Abuse Prevention Subcommittee of the Maternal and Child Health Advisory Board, 2003-present; Member, Nevada State Council for Interstate Adult Offender Supervision.

**AFFILIATIONS:** Executive Committee Member, National Labor Caucus of State Legislators; Girl Scouts; Las Vegas Interfaith Council; Culinary Local No. 226 Shop Steward; Southern Nevada Water Authority Citizens Advisory Committee on Water Quality; Griffith United Methodist Church, 1992-2003; Girl Scouts Girls Golf Club.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Legislator of the Year, Nevada State Psychological Association, 2003; Nevada Women's Lobby Outstanding First Term Legislator; Governor's Fundamental Review Committee.





**BARBARA K. CEGAVSKE**

*Republican  
Clark County Senatorial  
District No. 8  
Consultant*



**Born:** 1951 – Faribault, Minnesota.

**Educated:** Mayo High School, Rochester, Minnesota; Clark County Community College, Las Vegas.

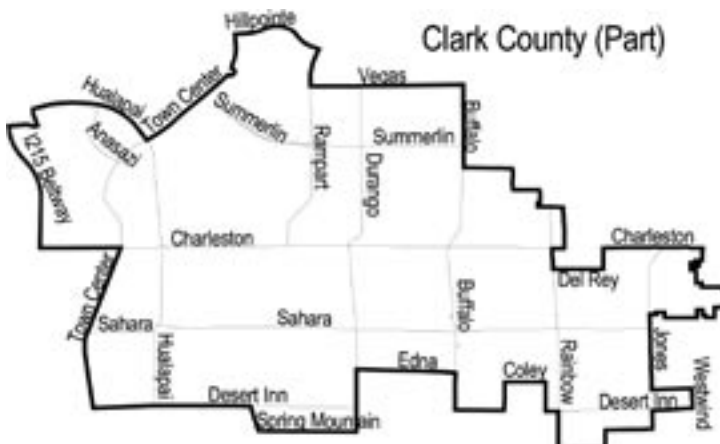
**Married:** Tim.

**Children:** Adam, Bret.

**Hobbies/Special Interests:** Family trips, skiing, needlework, art, photography, baking, cooking.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1997-2001; Nevada Senate, 2003-2005—five special and five regular sessions. Assistant Assembly Minority Floor Leader, 1999-2001; Assistant Assembly Minority Whip, 1997. Chair, Senate Committee on Legislative Operations and Elections, 2005. Vice Chair: Senate Committees on Human Resources and Education, 2005; Human Resources and Facilities, 2003; Legislative Affairs and Operations, 2003. Member: Senate Committee on Finance, 2003-2005; Assembly Committees on Education, Transportation, and Ways and Means, 1997-2001. Member: Interim Finance Committee, 1997-2004; Committee to Evaluate Higher Education Programs, 2003-2004; Council to Establish Academic Standards for Public Schools, 2004; Legislative Committee on Health Care, 2003-2004; Legislative Committee on Health Care Subcommittee to Study Current Challenges of Ensuring Adequate Health Care is Available to All Nevadans, 2003-2004; Legislative Committee on Health Care Subcommittee to Study Medical and Societal Costs and Impacts of Obesity, 2003-2004; Legislative Committee on Persons with Disabilities, 2003-2004; Committee to Consult with the Director, 1999-2002; Legislative Committee on Education, 1999-2000; Subcommittee to Encourage Businesses and Corporations to Organize and Conduct Business in Nevada, 1999-2000. Governor's appointment—Governor's Council on Rehabilitation and Employment of People with Disabilities, 2002-2005. State Planning Commission for the Construction, Design, Maintenance, and Repair of School Facilities, 1997-1998. American Legislative Exchange Council, Education



**BARBARA K. CEGAVSKE**  
*Republican*  
*Clark County Senatorial*  
*District No. 8*  
*Consultant*  
*(continued)*

Task Force Member, 1997-2004. Member, Council of State Governments (CSG), 1996-present; Health Capacity Task Force, CSG, 2003-2004; CSG-West: Fiscal Affairs Committee, Trade and Transportation Committee and Western Legislative Futures Forum, 2003-2004; Future of Western Legislators Committee, 1999-2002; Strategic Planning Committee, 1999-2000. Education Commission of the States: Co-Chairman, National Forum Committee, 2003-2004; Steering Committee, 2001-2004; Executive Committee, 2001-2002; Vice Chair, Nominating Committee, 2000-2001; By-Laws Committee Member, 1999-2000; Elections Reform Task Force Member, 1999-2000; Vice Chair, 1999-2000; Commissioner, 1997-1998. National Conference of State Legislatures: Co-Chair, Education, Labor, and Job Training Committee, 1997-present; Vice Chair, AFI, Education, Labor, and Workforce Development Committee, 2001-2002; AFI Education, Labor, and Workforce Development Committee, 1999-2000; Elections Reform Task Force, 1999-2000; State Health Policy Leadership Forum Committee, 1999-2000; Education Committee, 1997-1998; Health Committee, 1997-1998; Host Committee Member, 1997-1998.

**AFFILIATIONS:** Program Chair, Adoption Exchange Advisory Board; Honorary Member, Nevada Public Education Foundation; President, Parent Teacher Association (PTA), and Board Member, R. Guild Gray Elementary School, 1988-1993; Member, Executive Board, former Las Vegas PTA Area Council, 1989-1992; former, Puppeteer, Kids on the Block; President, Parents Active for Vision Education, 1990-present; President, 1993-1994, and Member, 1992-1996, Cashman Middle School Parent Advisory Council; former Chairperson, District F Parent Advisory Committee, five years; Chair, Nevada Education Legislative Grassroots Committee, 1993; State Liaison, Nevada State Parent Coalition, 1993; Active Member, Trinity United Methodist Church of Las Vegas. Clark County School District (CCSD): Member, Year-Round Study Committee, Public Concern Policy Subcommittee, Strategic Planning 2000 Committee, Testing and Evaluation Committee, Special Education Committee; former Chair, Use of Chemicals in Schools Committee; former Co-Chair, Least Restrictive Environment Committee; Parent Mentor (Established Friends of Special Education, Educators Institute), 1995-1996. Former Member, Clark High School Area Neighborhood Improvement Program; Member, Special Education Early Childhood Licensure Task Force, State of Nevada, 1993-1994; Member, Special Education Licensure Task Force, State of Nevada, 1994-1995; Member, Inclusion Task Force, State of Nevada, 1995-1996; Member, Bonanza High School Parent Advisory Council, 1995-2000; Legislative Representative, Bonanza High School, 1996; Vice President, Children and Adults with Attention Deficit Disorder, 1996; Child Advocate, Nevada Legislature, 1989, 1991, 1993, 1995; Junior League of Las Vegas; former Member, Southwest Area Command's Community Leadership Team; Board Member, Las Vegas Performing Arts, Inc.; former Board Member, CLASS! Publication; State Director, former Secretary/Treasurer, Women in Government, 1997-2004; former Board Member, Frontier Girl Scouts.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Elected Official of the Year, Asian Chamber of Commerce, 2003; Community Achievement Award for Public Service, Las Vegas Chamber of Commerce, 2003; Director, Public Relations/Development, WestCare Foundation, 2000-2003; Graduate, CSG's Henry Toll Fellowship, 2002; Graduate, Leadership Las Vegas, 2002; President, CSG—Western Legislative Academy Leadership Class, 2000-2001; "Crystal Apple" Award, Clark County School District, 1999; SGAC Leadership Institute Graduate, 1997; Franchise Owner, 7-Eleven, 1984-1996; Parent Hall of Fame, CCSD, 1996; Outstanding



## **BOB COFFIN**

*Independent Democrat  
Clark County Senatorial  
District No. 10*

*Antiquarian Book Dealer/Insurance Broker*



**Born:** 1942 – Anaheim, California.

**Educated:** Bishop Gorman High School; University of Nevada, Las Vegas (UNLV), B.S., Business Administration, Accounting.

**Married:** Mary Hausch.

**Children:** James, Walter, Anna Maria.

**Military:** United States Army Reserve, 1962.

**Hobbies/Special Interests:** Golf, book collecting, short wave radio, writing.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1983-1985; Nevada Senate, 1987-2005—seven special and twelve regular sessions; Chairman, Assembly Committee on Transportation, 1983; Member, Interim Finance Committee, 1983-1986 and 1991-2004; Alternate, Legislative Commission, 1987-1993; Vice Chair, Senate Committee on Finance, 1991; Chairman, Senate Committee on Taxation, 1991; Chairman, Legislative Commission's Information Technology Subcommittee, 1999-2000; Member, Retirement and Benefits Committee, 1999-2000; Member, Advisory Council for Community Notification (Concerning Sex Offenders), 1999-2000; Member, National Conference of State Legislatures' (NCSL) Delegation to Costa Rica, 1985; Chairman, Host Committee for Council of State Governments–West, 1993; Member, Host Committee for NCSL, 1998.

**AFFILIATIONS:** Nevada Commission on Sports; Las Vegas Chamber of Commerce; Sigma Alpha Epsilon; UNLV Alumni Association; Federal Budget and Taxation Committee, Assembly on Federal Issues, NCSL; Committee on the Southern Border, Council of State Governments–West; National Association of Latino Elected Officials; Booksellers Association of Southern Nevada.





**BOB COFFIN**  
*Independent Democrat*  
*Clark County Senatorial*  
*District No. 10*  
*Antiquarian Book Dealer/Insurance Broker*  
*(continued)*

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** President, UNLV Alumni Association, 1974; President, Nevada Golf Association, 1973-1974; Outstanding Young Man of America, 1974; Nevada Amateur Golf Champion, 1970; Meritorious Service Award, CSUN, UNLV; National Committeeman, Young Democrats of Nevada, 1977-1978; Sports Column Award, Nevada State Press Association, 1980; Governing Board, Clark County Health Systems Agency, 1985-1986; Citation, Nevada School Administrators Association, 1985; Alumni Adviser, Sigma Alpha Epsilon, UNLV, 1984-1986; UNLV Outstanding Alumnus, 1988; Outstanding Hispanic Citizen, Latin Chamber of Commerce of Nevada, 1988; Board of Directors, Latin Chamber of Commerce of Nevada, 1986-1998; Governor's Commission on Drinking and Driving, 1987-1989; Nursing Care Task Force, 1988; Task Force on Regulation of HMOs, 1988-1989; International Observer to 1990 Nicaraguan National Elections; Man-of-the-Year, Hispanic Business and Professional Women of Las Vegas, 1990; "Good Guy" Award, Nevada Women's Political Caucus, 1995.



## **WARREN B. HARDY II**

*Republican*

*Clark County Senate*

*District No. 12*

*Association President*



**Born:** 1963 – Salt Lake City, Utah.

**Educated:** University of Nevada, Las Vegas, B.A., Political Science.

**Married:** Carol Greer (20 years).

**Children:** Regan, Ashlee, Jordy, n, Isaac.

**Hobbies/Special Interests:** Hunting, fishing, reading, dirt bike riding.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1991; Nevada Senate, 2003-2005—three special and three regular sessions. Member: Assembly Committees on Education, Health and Welfare, and Judiciary, 1991. Chair, Senate Committee on Government Affairs, 2005; Vice Chair, Senate Committee on Commerce and Labor, 2005. Member: Senate Committees on Commerce and Labor, 2003; Government Affairs, 2003; Legislative Operations and Elections, 2005; and Transportation, 2003.

**AFFILIATIONS:** Past Member, American Legislative Exchange Council Committee on Empowerment; Past Member, National Conference of State Legislatures Committee on Criminal Justice; Past President, North Las Vegas Crime Prevention Task Force; Charter Organization Representative; Scoutmaster and District Board Member, Boy Scouts of America (BSA); Nevada Federation of Young Republicans; Board of Directors, Boulder Dam Area Council, BSA; Board of Directors, Ensign Federal Credit Union; Board of Directors, North Las Vegas Chamber of Commerce.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** President, Associated Builders and Contractors; President, Warren Hardy and Associates, 1993-2001; Vice President, The Furman Group, 1991-1993.





## JOSEPH (JOE) J. HECK

*Republican*

*Clark County Senatorial*

*District No. 5*

*Physician*



**Born:** 1961 – New York.

**Educated:** Pennsylvania State University, State College, Pennsylvania, B.S., Health Education; Philadelphia College of Osteopathic Medicine, Philadelphia, Pennsylvania, D.O.

**Married:** Lisa (Mattiello) Heck.

**Children:** Monica, Chelsea, Joseph III.

**Military Service:** United States Army Reserve, 1991-present.

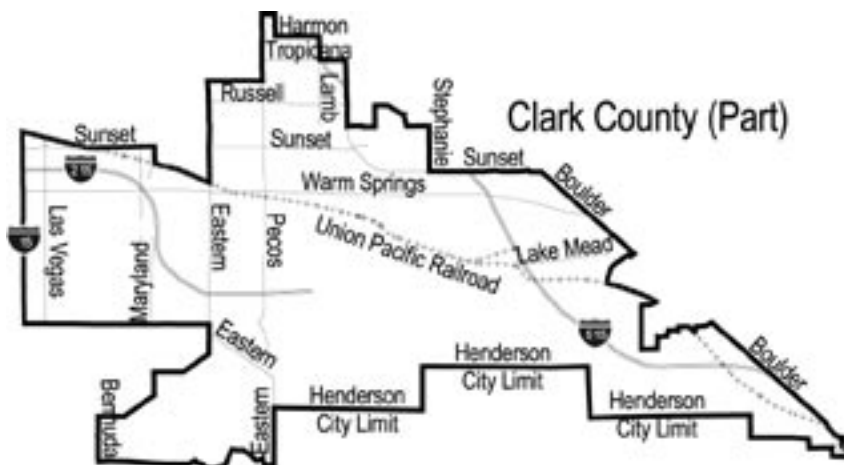
**Hobbies/Special Interests:** Mountaineering, physical fitness training, reading.

---

**LEGISLATIVE SERVICE:** Nevada Senate, 2004-2005—one special and one regular session.

**AFFILIATIONS:** American Osteopathic Association; American College of Osteopathic Emergency Physicians; American College of Emergency Physicians; National Association of EMS Physicians; Clark County Medical Society; Association of Military Surgeons of the United States; Civil Aviation Medical Association; Special Operations Medical Association; National Tactical Officers Association; Knights of Columbus.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Fellow, American College of Osteopathic Emergency Physicians; Fellow, American College of Emergency Physicians; President, Specialized Medical Operations, Inc.





## STEVEN A. HORSFORD

*Democrat*

*Clark County Senatorial*

*District No. 4*

*Executive Director*



**Born:** 1973 – Nevada.

**Educated:** Edward W. Clark High School, Las Vegas; University of Nevada, Reno.

**Married:** Sonya Horsford.

**Children:** Benjamin, Bryson.

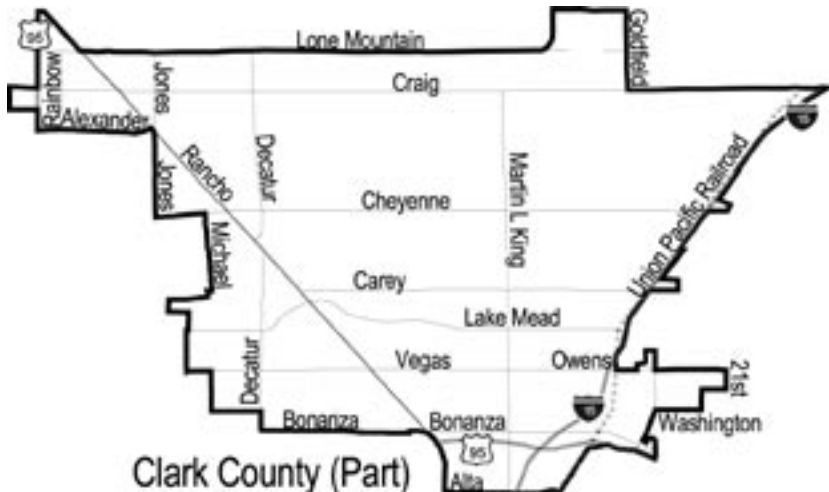
**Hobbies/Special Interests:** Reading, traveling, and spending time with family.

---

**LEGISLATIVE SERVICE:** Nevada Senate, 2004-2005—one special and one regular session.

**AFFILIATIONS:** Chair, Las Vegas Promise, an affiliate of America's Promise; Board Member, Aid for Aids of Nevada (AFAN); Member, Urban League of Las Vegas and Clark County; Member, Citizens Review Committee on the Drought, Southern Nevada Water Authority; Member, National Association for the Advancement of Colored People, Las Vegas Chapter; Founding Member, Caucus of African American Nevadans.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Listed in the “Top 40 Under 40,” In-Business, Las Vegas publication; The Links, Inc. *Services to Youth Award*; Alpha Kappa Alpha Sorority, *Community Achievement Award for Economic Empowerment*; *Community Achievement Award in Communications*, Las Vegas Chamber of Commerce; “Portrait of Pride Distinguished Men of Southern Nevada,” KLAS TV Channel 8; *Community Leader Award*, Dr. Martin Luther King, Jr. Committee.





**JOHN JAY LEE**  
*Democrat*  
*Clark County Senatorial*  
*District No. 1*  
*Businessman*



**Born:** 1955 – Ruislip Air Force Base, Middlesex, England.

**Educated:** Rancho High School, Las Vegas.

**Married:** Marilyn Ruesch Lee.

**Children:** Crystalline Lueck, John Jason (Buck) Lee, Summer Lee, Blake Lee, Casey Lee, Lacey Lee, Alana Lee.

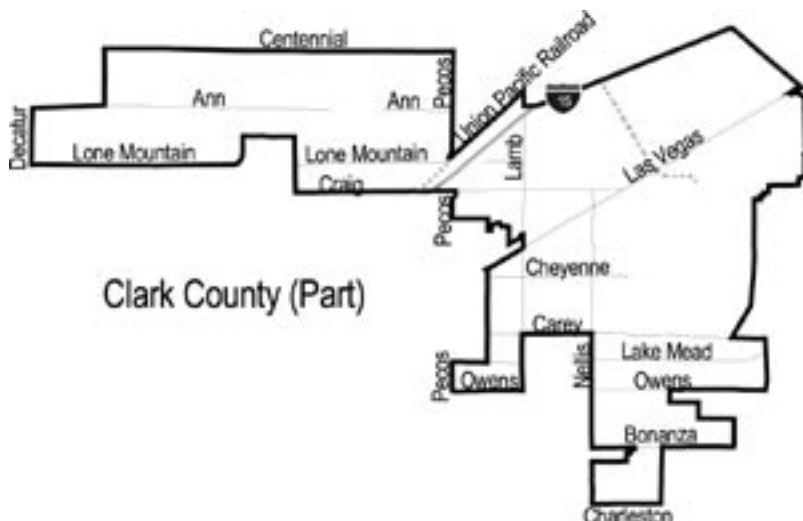
**Hobbies/Special Interests:** Mountain and road biking, hiking, swimming, reading, traveling, Dutch oven cooking.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1997-2001; Nevada Senate 2004-2005—three special and four regular sessions.

**AFFILIATIONS:** President and owner of Vegas Plumbing Service, Inc., and Champion Tile and Marble, Inc. Member of Boy Scouts of America Executive Board; Chairman of Clark County Regional Shooting Range.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Founding stockholder and former director of Nevada First Bank; Senior Vice President for a financial services company; licensed plumbing contractor; licensed tile and marble contractor; active member of the Church of Jesus Christ of Latter Day Saints; achieved rank of Eagle Scout; leadership roles in Boy Scouts of America; Member, Nevada's Legislative Commission's Committee to Continue the Review of Programs and Activities in the Lake Tahoe Basin, 2001-2002 interim; City of Las Vegas Parking and Traffic Commission; Clark County Comprehensive Planning Steering Committee; City of Las Vegas Parks and Recreation Board; Citizens' Advisory Commission of the Las Vegas Valley Water District.





## **BERNICE MATHEWS**

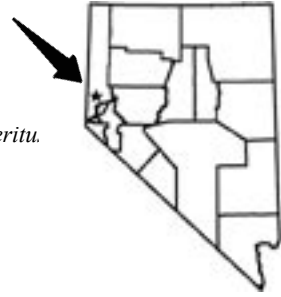
*Democrat*

*Washoe County Senatorial*

*District No. 1*

*Director, Health Science-Nursing (Emeritu)*

*Small Business Owner*



**Born:** 1933 – Jackson, Mississippi.

**Educated:** University of Nevada, Reno (UNR), B.S.N. and M.Ed., Administration of Higher Education.

**Children:** Arnold II, Anthony, Aileen, Barbara, Ruben, Clive, Allen (deceased).

**Hobbies/Special Interests:** Fishing, reading, needlework.

---

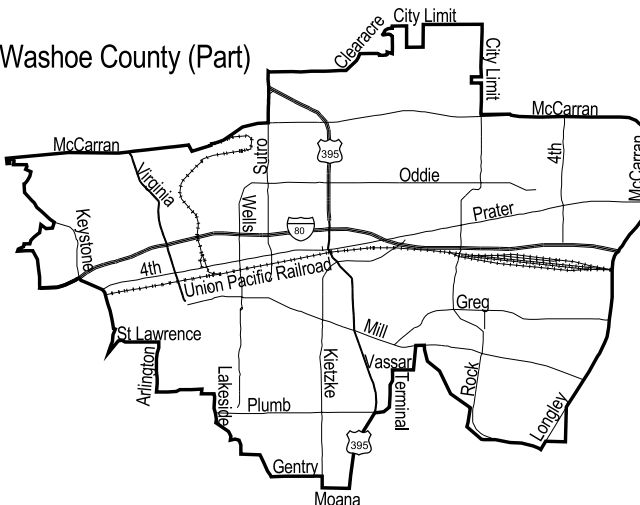
**LEGISLATIVE SERVICE:** Nevada Senate, 1995-2005—five special and six regular sessions.

**AFFILIATIONS:** Board of Directors, U.S. Bank of Nevada; Advisory Board, Truckee Meadows Boys and Girls Club; Nevada Women's Fund Advisory Board; Nevada Nurses' Association; University of Nevada, Reno Foundation Board.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Former City Councilwoman, City of Reno; Past Chairman, Reno Civil Service Commission; Past Director, Church Youth Department; Past Member: Washoe County Mental Health Advisory Board; Governor's Commission on Nursing and Nursing Education; Co-Chairman, National League of Nursing Celebration of 30 Years of ADN Education in Nevada; Past Board Member, Nevada Heart Association; Past President and Board Member, State Board of Nursing; Professional Organization Membership: American Nurses' Association, National League of Nursing, Sigma Theta Tau, NVA, Phi Delta Kappa; Nevada Women's Fund Hall of Fame; Nevada Mother of the Year; Twenty-Year Service Award, Truckee Meadows Community College; Honorary Recognition, Nevada Nurses' Association; Outstanding Alumni, School of Nursing, UNR; President's Medal in Recognition of Outstanding Contribution to Higher Education in Nevada, UNR; Business Woman of the

Year, Negro Business and Professional Women; Martin Luther King Commission Award; Outstanding Service Award, Washoe County Airport Authority; Professional Achievement Award, UNR Foundation Board; UNR Alumni Association; Washoe County elementary school named for Bernice Mathews; Nevada Women's Fund Advisory Committee.

### Washoe County (Part)





## **MIKE MCGINNESS**

*Republican*

*Central Nevada Senatorial District  
(Churchill, Esmeralda, and Mineral  
Counties, and portions of Clark,  
Douglas, Lyon, and Nye Counties)  
Manager, Radio Station KVLV AM-FM*



**Born:** 1947 – Fallon, Nevada.

**Educated:** University of Nevada, Reno, B.A.

**Married:** Dee.

**Children:** Ryan, Brett, Shannon.

**Military:** Nevada Air National Guard, 1969-1975.

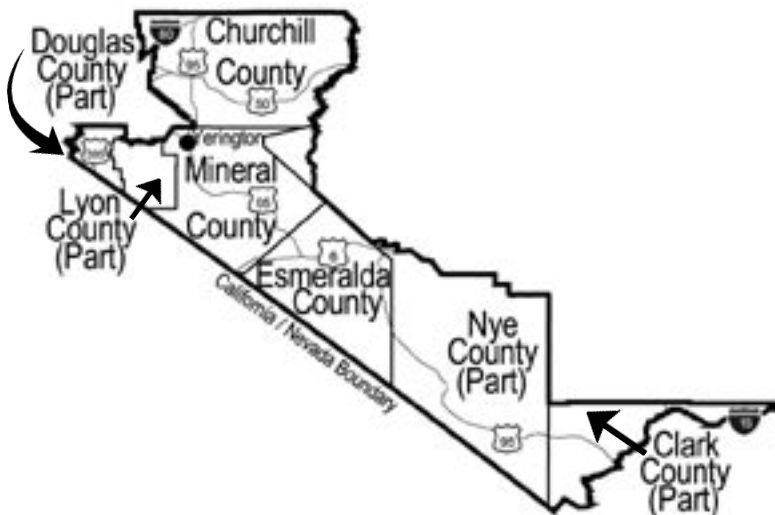
**Hobbies/Special Interests:** Hunting, fishing, camping.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1989-1991; Nevada Senate, 1993-2005—six special and nine regular sessions.

**AFFILIATIONS:** Member and Past President, Secretary, and Treasurer, Kiwanis Club of Fallon; Past Chairman, Churchill County Republican Central Committee; Member and Past President, Churchill County Chamber of Commerce; Churchill Arts Advisory Committee; Churchill Millennium Committee.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Past President, Nevada State Fair Board of Directors, 1985; Past Chairman, Churchill County Parks and Recreation Commission, 1986-1987; Past Chairman, Churchill County School Board, 1984-1988; Citizen of the Year, Fallon Board of Realtors, 1986; Citizen of the Year, Nevada Association of Realtors, 1987.





## DENNIS NOLAN

*Republican*

*Clark County Senatorial*

*District No. 9*

*Safety and Loss Prevention Expert for  
Public Transit Systems, Realtor*



**Born:** 1961 – Las Vegas, Nevada.

**Educated:** E. D. Clark High School; Southern Nevada Community College, Paramedic Program; University of Nevada, Las Vegas (UNLV), Health Care Administration.

**Married:** Kim.

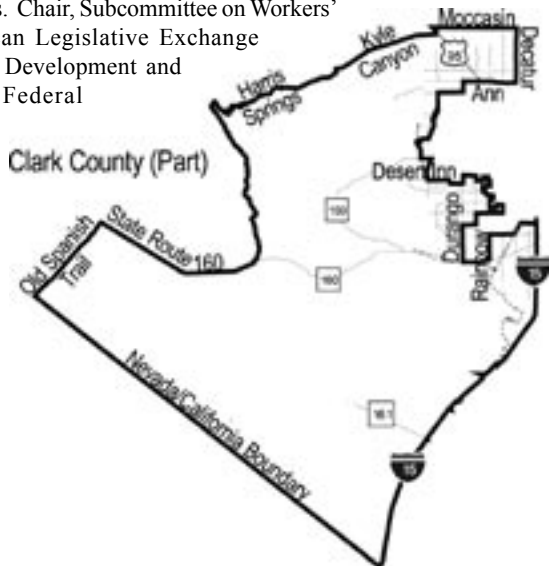
**Children:** Joseph, Ryan, Carson.

**Hobbies/Special Interests:** Playing bagpipes, ice hockey, fishing, hunting, lobster diving, coaching youth hockey and soccer.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1995-2001; Nevada Senate, 2003-2005—five special and six regular sessions. Minority Whip, 1999. Assistant Majority Floor Leader, 2005. Co-Chairman, Assembly Committee on Labor and Management, 1995. Member: Assembly Committees on Government Affairs, Health and Human Services, 1995-1997; Commerce and Labor, Transportation, 1995-2001; Judiciary, 1997-2001. Chairman, Senate Committee on Transportation and Homeland Security, 2005. Vice Chairman, Senate Committee on Transportation, 2003. Member: Senate Committees on Human Resources and Facilities, Judiciary, 2003; Human Resources and Education, 2005; Judiciary, 2005. Member, Legislative Commission, 1998-2001. Member, Legislative Committee on Workers' Compensation, 1995-1998.

**AFFILIATIONS:** Board of Directors (past), Las Vegas Leadership Alumni Association; Las Vegas Chamber Youth Leadership Program; Clark County School District Paybac Program; Boy Scouts Marketing Research Committee; Honor Student Advisory Program, UNLV; American Society of Safety Engineers. Chair, Subcommittee on Workers' Compensation and Safety, American Legislative Exchange Council (ALEC); Chair, Economic Development and Commerce Task Force, ALEC. Federal Issues Committee on Transportation, National Conference of State Legislatures (NCSL); Industrial Safety and First Aid Subcommittee, American Standards for Testing and Materials (ASTM); Assembly Republican Caucus Minority Whip, Clark County Republican Party Central Committee; USA Hockey—District Risk Manager; Member, Greater Las Vegas Association of Realtors; Governor appointments: State Emergency Response Commission and Homeland Security Commission.





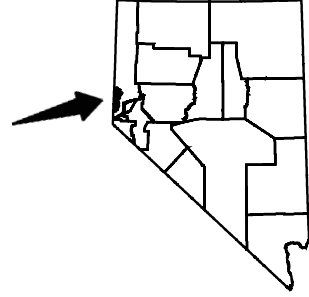
**DENNIS NOLAN**  
*Republican*  
*Clark County Senatorial*  
*District No. 9*  
*Safety and Loss Prevention Expert for*  
*Public Transit Systems, Realtor*  
*(continued)*

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** National Paramedic of the Year, 1991; Scholarship Recipient, Study of International Emergency Medicine, Journal of Emergency Medicine, 1992; Delegate to the People's Republic of China, American Council of Young Political Leaders, 1998; Certified Safety Professional (CSP) and Certified Occupational Health and Safety Technologist (OHST), Accredited Through the "Board of Certified Safety Professionals and the American Industrial Hygiene Association"; nominated by Nevada's Congressional Delegation and interviewed by the White House for the position of the Assistant Secretary of Labor for the Occupational Safety and Health Administration (OSHA); offered position with the Bush Administration as Director of White House Intergovernmental Relations.



## **WILLIAM J. RAGGIO**

*Republican  
Washoe County Senatorial  
District No. 3  
Attorney at Law*



**Born:** 1926 – Reno, Nevada.

**Educated:** Louisiana Tech; University of Oklahoma; University of Nevada, Reno, B.A.; University of California, Hastings College of Law, J.D.; University of California, Berkeley, Boalt Hall School of Law.

**Married:** Dale Checket.

**Children:** Leslie Ann Righetti, Tracy Lynn Woodring, Mark William Raggio (deceased 2004).

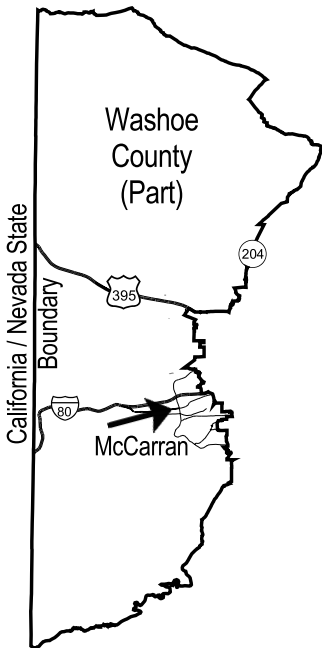
**Military:** USNR; USMCR, Second Lieutenant, 1944-1946.

**Hobbies/Special Interests:** Hunting, fishing, golf.

---

**LEGISLATIVE SERVICE:** Nevada Senate, 1973-2005—eight special and seventeen regular sessions (longest Senate service in Nevada history); Senate Majority Floor Leader, 1987-1989, 1993-2005; Senate Minority Floor Leader, 1977-1979, 1983-1986, 1991. Legislative Commission: Alternate, 1985-1988, 1991-1993; Member, 1973-1975, 1977-1979. Interim Finance Committee: Member, 1985-1986, 1991-1992; Vice Chairman, 1987-1988, 1995-1996, 1999-2000, 2003-2004; Chairman, 1988-1990, 1993-1994, 1997-1998, 2001-2002; Chairman, Senate Committee on Finance, 1987-1989, 1993-2005; Chairman, Legislative Committee on Education, 1997-1999, 2001-2003.

**AFFILIATIONS:** State Bar of Nevada; Washoe County Bar Assn.; Amer. Judicature Society; Intl. Academy of Law & Science; Amer. Trial Lawyers Assn.; Alpha Tau Omega; Phi Alpha Delta; Elks; Republican St. Central Cmte.; Washoe Co. Republican Central Cmte.; Reno (Host) Lions Club; American Legion; Prospectors; Amer. Bd. of Criminal Lawyers, 1979-1982; Director, Sierra Health Services; Partner, Jones Vargas, Reno/Las Vegas; Executive Advisory Board, E. L. Wiegand Foundation; American Legislative Exchange Council (ALEC), Bd. of Directors 1983 to present, National Chairman, 1993; Director, Archon Corp.



### **PERSONAL AND PROFESSIONAL ACHIEVEMENTS:**

U.S.: District Court–NV; Court of Appeals–9th Circuit; U.S. Supreme Court. Asst. DA, Washoe Co., 1952-1958; DA, Washoe Co., 1958-1970; House of Delegates, American Bar Assn., 1967-1970; State Chairman, Junior Bar Conference, 1957-1960. NV State DA Assn.: Pres., 1960-1963; Secretary, 1959-1960. Natl. DA's Assn.: Bd. of Directors, 1961-1970; V.P., 1961-1966; Pres., 1967-1968; Hon. Life Member, 1970. Fellow, Amer. College of Trial Lawyers; Bd. of Trustees, Washoe Co. Community Action Program, 1964-1967; Reno Bd. of Directors, Natl. Conference of Christians & Jews, 1966-1970, 1983-1987; Republican nominee, U.S. Senate,

**WILLIAM J. RAGGIO**  
*Republican*  
*Washoe County Senatorial District No. 3*  
*Attorney at Law*  
*(continued)*

1970; Republican nominee, Lt. Governor, 1974; “Young Man of the Year,” Reno-Sparks Jr. Chamber of Commerce, 1959; Brotherhood Award, NCCJ, 1965; Distinguished Service Award, NV Council on Crime & Delinquency, 1970; Columbus Day Cmte., 1967; Truth in Action Award, World Assn. of Detectives, 1967; Fellows Award, Natl. Salvation Army; Honoree, Better Business Bureau of No. NV, 1971; Torch of Liberty Award, ADL of B’nai B’rith, 1985; Hon. Membership, Intl. Assn. of Firefighters, Local 731. Criminal Law & Admin. of Justice Cmte., CSG; NV American Revolution Bicentennial Commission; Old College of Reno Bd. of Trustees; Law & Justice Cmte., NCSL; Advocate, American Board of Trial Advocates; Master, Inns of Court. Citizen of Year, NV Judges Assn., 1987; BSA: National Distinguished Eagle Award, 1989; Eagle of the Year Award, 1988. NCSL Leaders Award, 1988; Honoree, Nevada Lung Assn., 1990; Hall of Fame, Washoe County Regional Transportation Commission, 1990; Excellence in Public Service, NTLA, 1990; Outstanding Graduate Award, Washoe Co. Teachers Assn.; Outstanding Prosecutor in the United States, 1965; SIR Award, Associated General Contractors of Northern Nevada, 1994; Senate Majority Leader of Year, National Republican Legislators Assn., 1995; Nevada Society of Respiratory Care, 1995; Honorary Membership, Legislative Conservationist of the Year, NV Wildlife Federation, 1996; Life Member, Friends of College of Education, UNR, 1996; Guardian of Small Business Award, NFIB, 1996; Landsman Assn. Award, S.F., 1996; Golden Hand Award, Natl. Assn. of the Deaf, 1997; Italian American of Year Award, Augustus Society, Las Vegas, 1997; No. NV Legislator of Year, NAIB, 1997; NV VAD Presidential Award, 1997; Silver Baron Honoree, American Cancer Society, 1998; Hispanics in Politics Award, Las Vegas, 1998; Grand Pioneer Award, No. NV Black Cultural Awareness Society, 1998; NV Prosecution Advisory Council Award, 1998; Who’s Who in America, 1998-2000; Outstanding Alumnus, University of Nevada, Reno, 1999; Junior Achievement Hall of Fame Award, 1999; Lifetime Achievement Award, National Italian American Foundation, 1999; recipient, 22<sup>nd</sup> Annual Honor Award, American Lung Association, 2000; Nicholas J. Horn Award, Nevada Medical Association in Recognition of Distinguished Contributions to Health Care and Medicine in Nevada, 2000; President, Education Foundation, Inc. (Washoe County School Dist.); Education Leadership Award, TMCC, 1999; UNR Athletic Foundation, Jake Lawlor Award, 1999; Distinguished Service Award, UNR Alumni, 1997; President’s Medal, UNLV, 2000; Nevada Law Foundation; Civic Leader of Year Award, Greater Reno Chamber of Commerce, 1999; Headline Maker of Year Award, Reno Media Press Club, 2001; Certificate of Appreciation, Natl. Rifle Assn., 2002; Papal Honor Pro Ecclesia et Pontifice, 2002; Honoree, Knight of Camelot, Opportunity Village, Las Vegas, 2002; Dedications: College of Education Bldg. and William J. Raggio Math and Science Center, UNR; Raggio Parkway and William J. Raggio Plaza, Reno; High Tech Center, Western High School, Las Vegas.



## DEAN A. RHOADS

*Republican*

*Northern Nevada Senatorial District*

*(Elko, Eureka, Humboldt, Lander;  
Lincoln, Pershing and White Pine  
Counties, and portions of Nye County)  
Rancher*



**Born:** 1935 – Tonasket, Washington.

**Educated:** California State Polytechnic College, San Luis Obispo, B.S., Agriculture Business Management.

**Married:** Sharon Packer.

**Children:** Shammy, Chandra.

**Military:** National Guard.

**Hobbies/Special Interests:** Hunting, fishing, skiing, golfing.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1977-1981; Nevada Senate, 1985-2005—seven special and fourteen regular sessions. Majority Whip, 2003-2005. Member: Senate Committee on Finance, 2003-2005; Interim Finance Committee, 1979-1982, 1987-1990, 1992-1996, 1998-2005. Chairman, Senate Committee on Natural Resources, 1995-2005; Chairman, Legislative Committee on Public Lands, 1985-2005; Member, Legislative Commission, 1993-1994, 1999-2000; Chairman, Senate Committee on Taxation, 1993; Chairman, Senate Committee on Transportation, 1985.

**AFFILIATIONS:** Director, American Legislative Exchange Council; Member and Director, Nevada Cattlemen's Association; National Cattlemen's Association; Rotary Club; Member and Director, Nevada Taxpayers Association.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Past President, Elko County Fair Board; Past Member, Nevada State Grazing Board; Past Member, Bureau of Land Management District Grazing Board; Past Member, President Ronald Reagan's Federalism Advisory Committee; Past President, Public Lands Council.





## **MICHAEL (MIKE) A. SCHNEIDER**

*Democrat*

*Clark County Senatorial*

*District No. 11*

*Real Estate Consultant,*

*Development and Sales*



**Born:** 1950 – McCook, Nebraska.

**Educated:** Bishop Gorman High School; University of Nevada (UNLV), Las Vegas, Hotel Administration; Southern Nevada School of Real Estate.

**Married:** Candice (Candy) H. Hill.

**Children:** Andrew.

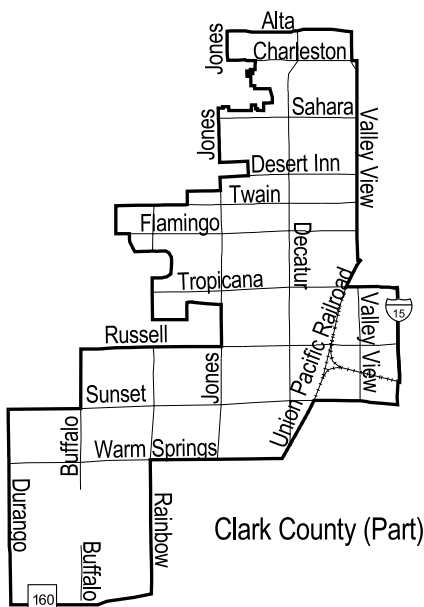
**Hobbies/Special Interests:** Basketball, traveling, cooking, gardening.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1993-1995; Nevada Senate, 1997-2005—five special and seven regular sessions; Senate Minority Whip, 1997; Senate Assistant Minority Floor Leader, 1999.

**AFFILIATIONS:** Board of Directors, Center for Urban Partnerships at UNLV; Community Advisory Board, Children’s Hospital of Nevada Foundation; Community One Federal Credit Union; Board of Directors, Opportunity Village; Member, Gleams Foundation; Supporter, Channel 10 and KNPR Public Broadcasting; Past Member, Greater Las Vegas Association of Realtors; Nevada Association of Realtors; Southern Nevada Homebuilders Association.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** “1992 House of the Year,” Home Magazine; Finalist, “Best of American Living” housing award; selected as Builder of the “Show Homes,” National Association of Homebuilders Convention, 1992-1994.





**SANDRA J. TIFFANY**  
*Republican*  
*Clark County Senatorial*  
*District No. 5*  
*Businesswoman*



**Born:** 1949 – Spokane, Washington.

**Educated:** National Certificate in Radiology and Nuclear Medicine, Holy Family Hospital School of Radiology and Nuclear Medicine. Completed business management courses, University of California, Los Angeles; computer science and math courses, Eastern Michigan State University.

**Children:** Courtney Mitchell.

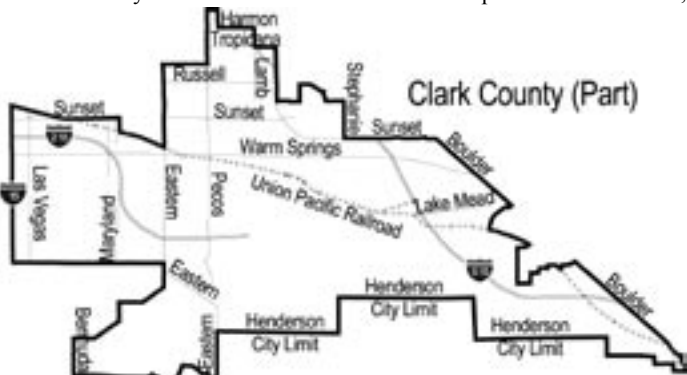
**Hobbies/Special Interests:** Fitness, travel.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1993-2001; Nevada Senate, 2003-2005—five special and seven regular sessions; Co-Speaker pro Tempore, 1995. Assistant Majority Whip, 2005. Vice Chair, Senate Committee on Government Affairs, 2003, 2005; Vice Chair, Senate Committee on Taxation, 2005. Member, Senate Committee on Commerce and Labor, 2005. Member: Senate Committees on Finance; Taxation, 2003. Co-Chairman, Assembly Committee on Commerce, 1995; Co-Vice Chairman, Assembly Committee on Ways and Means, 1995. Past Member: Assembly Committees on Election, Procedures, and Ethics; Government Affairs; Health and Human Services; Taxation; and Ways and Means. Member, Legislative Commission, 1998-2000.

**AFFILIATIONS:** Past Board of Directors, Animal Foundation; Past Board of Directors, Desert Research Institute; Past Nevada Partnership for Homeless Youth Advisory Board; Henderson Chamber of Commerce, Issues Committee; National Conference of State Legislatures; American Legislative Exchange Council; Member, Republican Women of Las Vegas; Member, Women in Government; Advisory Board, NEW (National Education for Women's) Leadership; Advisory Board, Community College of Southern Nevada; Advisory Board, Women's Prison Continuum of Service; Council of State Governments-West; Past Board of Directors, Good Will.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Named Southern Nevada Assembly Legislator of the Year by the Nevada Association of Independent Businesses, 1997; Co-Founder, Computer Methods (manufacturer of nuclear medicine image processing systems); Top Executive, Intergraph (a Fortune 500 company); 2003 Nick Horn Award; 2003 iParenting, Mother





## **ALICE COSTANDINA (DINA) TITUS**

*Democrat*

*Clark County Senatorial*

*District No. 7*

*University Professor, Political Science*



**Born:** 1950 – Thomasville, Georgia.

**Educated:** College of William and Mary, A.B.; University of Georgia, M.A.; Florida State University, Ph.D.

**Married:** Thomas Clayton Wright, Ph.D.

**Hobbies/Special Interests:** Traveling, tap dancing.

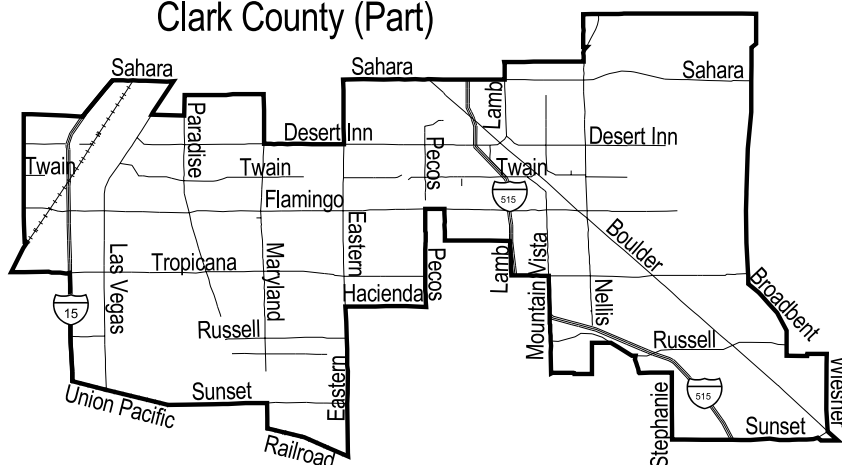
---

**LEGISLATIVE SERVICE:** Nevada Senate, 1989-2005—six special and nine regular sessions; Senate Minority Floor Leader, 1993-present; Member, Legislative Commission, 1991-present.

**AFFILIATIONS:** Member: Nevada Test Site Historical Foundation; Nevada-California Super Speed Ground Transportation Commission; Clark County Women's Democratic Club; PEO; American Pen Women; Nevada Women's Lobby; Nevada Commission on Participatory Democracy; Education Commission of the States.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** University of Nevada, Las Vegas (UNLV), President's Medal, 2002; Author of *Bombs in the Backyard: Atomic Testing and American Politics*, University of Nevada Press, Revised Edition 2001, and *Battle Born: Federal-State Relations in Nevada During the Twentieth Century*, Kendall-Hunt, 1989; *Las Vegas Review-Journal*, Favorite Female Las Vegas, 1997, 1999; Nevada Arts Advocate of the Year, 1999; Spanos Outstanding Teacher, UNLV, 1985; Chairman, Nevada Humanities Committee, 1984-1986.

### **Clark County (Part)**





## **RANDOLPH J. TOWNSEND**

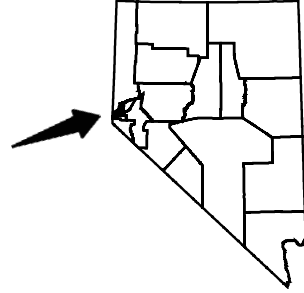
*Republican*

*Washoe County Senatorial*

*District No. 4*

*(Portions of Carson City and  
Washoe County)*

*President and Board Member,  
Northstar Investors, Inc.*



**Born:** 1947 – Los Angeles, California.

**Educated:** San Francisco State University; University of Nevada, Reno (UNR), B.S. and M.Ed.

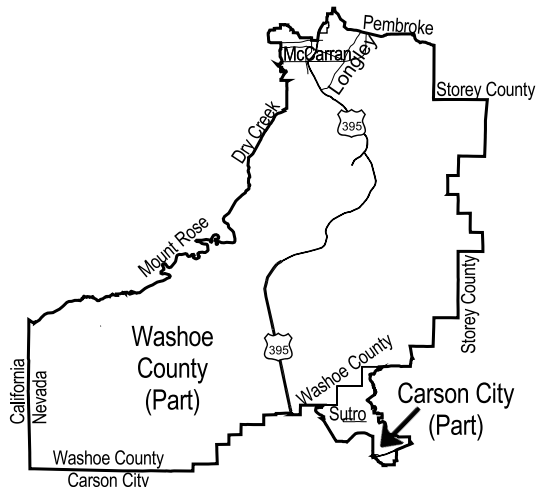
**Married:** Robyne.

**Hobbies/Special Interests:** Weight training, aerobics, golf, volunteer activities.

**LEGISLATIVE SERVICE:** Nevada Senate, 1983-2005—seven special and twelve regular sessions; Co-Chairman, National Conference of State Legislatures' Fourteenth Annual Meeting, Reno, 1988; Chairman, Council of State Governments' National Task Force on Child Care; Chairman, Senate Committee on Commerce and Labor, 1987-1989, 1993-2005; Chairman, Legislative Commission, 1995-1997, 2003-2004.

**AFFILIATIONS:** Advisory Board, Committee to Aid Abused Women; Chairman, Nevada Jaycees Government Affairs, 1981-1982; Chairman, Coalition for Affordable Energy, 1980-present; National Council of Senior Citizens; Chairman, Washoe Association for Retarded Citizens; Adjunct Faculty, University of Nevada, Reno; Pi Delta Phi; UNR Special Programs Advisory Board; Senate Representative, Governor's Commission on Excellence in Education, 1984; Chairman, 1989 International Winter Special Olympic Games; American Legislative Exchange Council; Board of Directors, Junior Achievement of Northern Nevada; Teen View, Inc.; Nevada Business Week, Inc.; National Conference of Christians and Jews; Reno Host Lions Club; United Way of Northern Nevada; 2002 Presidential Appointee, New Freedom Initiative Commission on Mental Health Services; and 2003 appointee to Federal Communications Commission Intergovernmental Advisory Committee.

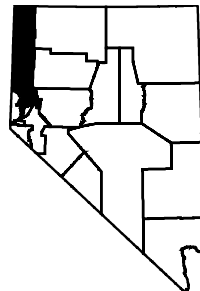
**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Outstanding Young Man of 1981, Reno Jaycees; National Jaycees Speak-up Award, 1982; "Legislator of Year" Social Workers Association, 1987 and 1998; Truckee Meadows Human Service Association 1997 "Politician of the Year"; Nevada State Medical Association 1998 "Nicholas J. Horn Award"; Nevada Humane Society 1999 "Legislator of the Year"; National Alliance for the Mentally Ill 1999 "Distinguished Legislator"; Nevada State Psychological Association 2000 "Nevada Legislative Advocacy Award"; and Nevada Chiropractic Association 2000 "Honorary Chiropractor of the Year."







**MAURICE E. WASHINGTON**  
*Republican*  
*Washoe County Senatorial*  
*District No. 2*  
*(Portions of Lyon, Storey and Washoe*  
*Counties)*  
*Pastor/Businessman*



**Born:** 1956 – Albuquerque, New Mexico.

**Educated:** University of Nevada, Reno, Business Administration.

**Married:** Donna.

**Children:** Michelle, Jason, Angelise, Dennis Bartee; grandson, Elijah.

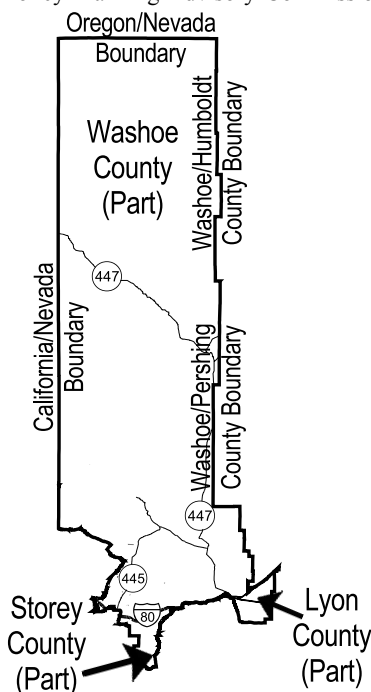
**Hobbies/Special Interests:** Sports, reading.

---

**LEGISLATIVE SERVICE:** Nevada Senate, 1995-2005—five special and six regular sessions; Assistant Majority Whip, 1997-1999; Majority Whip, 2001. Chairman, Senate Committee on Human Resources and Education, 2005; Vice Chairman, Senate Committee on Judiciary, 2003-2005. Chairman, Senate Committee on Legislative Affairs and Operations, 2003.

**AFFILIATIONS:** Founder and Pastor, Center of Hope Christian Fellowship; American Council of Young Political Leaders; Washoe County Republican Central Committee; Board of Directors, Teen Challenge; Advisory Board, March of Dimes; Advisory Board, Crisis Pregnancy Center (Carson City).

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Past Member, Reno Citizens Policy Planning Advisory Commission. Coach, youth sports: Sparks Pop Warner Football, 1988-1994; Young Men's Christian Association Youth Basketball, 1992. Adjutant, State Bishop's Cabinet, COGIC; Member, Platform Committee, Washoe County Republican Central Committee, 1994; Outstanding Service Award, Families of Murder Victims and Stop DUI, 1995; Chairman, National Panel on Welfare Reform, American Legislative Exchange Council, 1996; Member, delegation to Israel, American Council of Young Political Leaders, 1996; Recipient, "Frederick Douglass Award," National Black Republican Roundtable, Nevada Chapter, 1996; Trainee, Washoe County Chaplaincy Ride-Along Program; Sparks Chamber of Commerce; National Parent of the Year, 1997, Parent's Day Council, Washington Times Foundation; Sparks Chamber of Commerce Citizen of the Year, 1998; Sparks Rotary; Black Professional Men's Association; State Chair, American Legislative Exchange Council, 2000; Toll Fellow Alumni, Council of State Governments.





## VALERIE WIENER

*Democrat*

*Clark County Senatorial*

*District No. 3*

*Positioning Strategist, Author, Publisher,*

*Consultant, Speaker*



**Born:** 1948 – Las Vegas, Nevada.

**Educated:** Las Vegas High School; University of Missouri, Columbia, B.J., M.A., Journalism; University of Illinois, Springfield, M.A., Contemporary Literature; University of the Pacific, McGeorge School of Law.

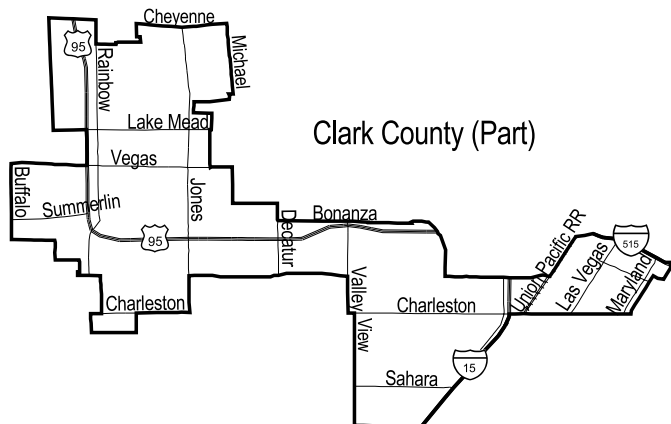
**Hobbies/Special Interests:** Community service, writing, reading, physical fitness training and competition.

---

**LEGISLATIVE SERVICE:** Nevada Senate, 1997-2005—five special and five regular sessions.

**AFFILIATIONS:** Board, Public Education Foundation; Board, Better Business Bureau; Technical Advisory Committee, WestCare/Nevada; Southern Nevada Gang Task Force; Media Relations Instructor, Las Vegas Chamber of Commerce Leadership Las Vegas Program.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** President/CEO, Wiener Communications Group; President/CEO, PowerMark Publishing. Author: *Power Communications: Positioning Yourself for High Visibility*; *Gang Free: Friendship Choices for Today's Youth*; *The Nesting Syndrome: Grown Children Living at Home*; *Power Positioning: Advancing Yourself as THE Expert*; and *Winning the War Against Youth Gangs*. Author, PowerMaster HandBooks (seven national and international awards for first four handbooks in series), 2000, 2005. Outstanding Achievement Award (three nations competing), National Federation of Press Women, 1991; Media Advocate/Nevada, Small Business Administration, 1992; Distinguished Leadership Award, National Association for Community Leadership, 1993; Outstanding Woman Advocate for Education, Virginia Commonwealth University, 2000; more than 157 state, national, and international communications awards since 1990; Nevada Senior Olympics Gold Medalist in both Fitness and Weightlifting, 1998-2003; named Distinguished Senior Athlete, Nevada Senior Olympics, 2000; Nevada Senior Olympics Gold Medalist in Swimming, 2002-2003. Honored as one of 27 national "Healthy School Heroes" at Healthy Schools Summit in Washington, D.C., 2002 (only Legislator in U.S. so recognized). Healthcare Policy Hero, Southern Nevada Area Health Education Center, 2003.



BIOGRAPHIES OF MEMBERS OF  
THE NEVADA ASSEMBLY  
2005 SESSION





**FRANCIS O. ALLEN**

*Republican  
Clark County Assembly  
District No. 4  
Copywriter*



**Born:** 1977 – Baton Rouge, Louisiana.

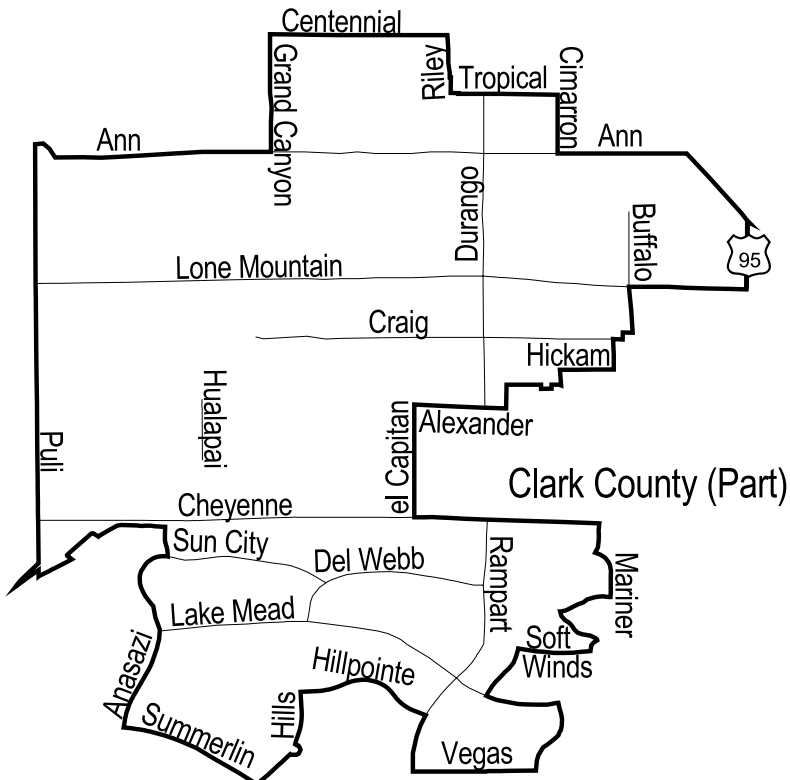
**Educated:** Galena High School; University of Nevada, Reno, B.A.

**Hobbies/Special Interests:** Reading, hiking, fishing.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session.

**AFFILIATIONS:** University of Nevada, Reno, Alumni Association; Korean-American Women's Association of Las Vegas; National PTA; Board Member, Nevada Republican Network; Clark County Republican Party Central Committee; Member, National Rifle Association; Member, Nevada Senior Coalition.





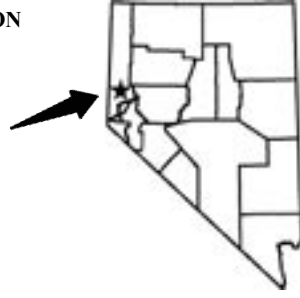
## **BERNARD (BERNIE) ANDERSON**

*Democrat*

*Washoe County Assembly*

*District No. 31*

*Retired Educator*



**Born:** 1942 – Reno, Nevada.

**Educated:** Bishop Manogue High School; University of Nevada, Reno, B.S., Education.

**Married:** Clyda Hooper.

**Children:** Cairn Louise, Natha Clyde.

**Military:** Nevada Army National Guard.

**Hobbies/Special Interests:** Reading.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1991-2005—five special and eight regular sessions. Legislative Commission, 1999-present.

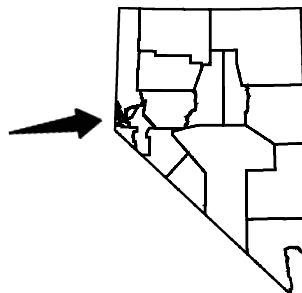
**AFFILIATIONS:** Retired Public Employees of Nevada; National Education Association (NEA); Nevada State Education Association (NSEA); Washoe County Teachers Association; Knights of Columbus; Sparks Community Chamber of Commerce; Sparks Heritage Foundation.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** 2004 Human Services Network Politician of the Year; Past Director, Nevada, NEA; Past Chairman, Sparks Charter Commission; Teacher of the Month, Reno/Sparks Chamber of Commerce, October 1985; Legislative Award, Nevada Judges Association, 1991; Outstanding Achievement Award, NSEA, 1993-1994, 1998-1999; PORAN Outstanding Assemblyman, 1999; Consumer Advocate of the Year 2002, Nevada Trial Lawyers Association.





**SHARRON E. ANGLE**  
*Republican*  
*Washoe County Assembly*  
*District No. 26*  
*Small Business Manager*



**Born:** 1949 – Klamath Falls, Oregon.

**Educated:** Southside, Anderson, and Roger Corbett Elementary Schools; E. Otis Vaughn Middle School; Earl Wooster High School; University of Nevada, Reno, B.A.

**Married:** Theodore (Ted).

**Children:** Joye Robertson; Vincent (Vince) Angle and wife Jessica Angle; grandchildren: Tianna (Tia) and Jacob (Jake) Robertson, Vincent (Vince) Angle, Jr.

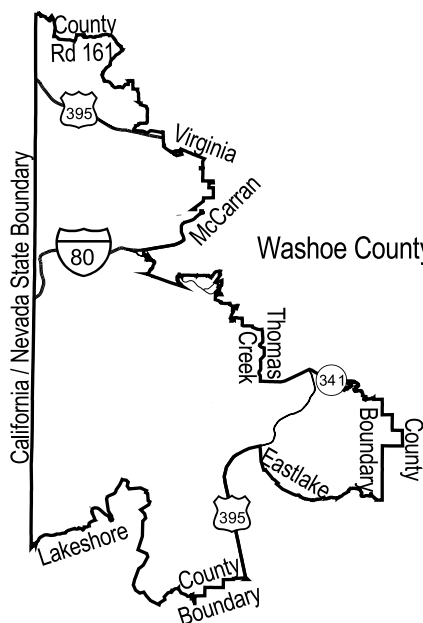
**Hobbies/Special Interests:** Oil painting, novel writing, swimming, skiing, weight lifting.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1999-2005—five special and four regular sessions. Committee on High-Level Radioactive Waste, 2003-2004; Legislative Commission, 2003-2004; Information Technology Subcommittee, 2001-2004; Commission on Substance Abuse Education, Prevention, Enforcement and Treatment, 1999-2002; Nevada Commission on Aging, 1999-2000.

**AFFILIATIONS:** Sonrise Church; Republican Women of Reno.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Author of the Property Tax Reform Initiative (Nevada's Prop 13). Helped establish Ely Hot Line Crisis Call line for troubled teens, Winnemucca Fine Art Gallery, and Tonopah Life Center for family fitness; substitute teacher, private school in Winnemucca, Nevada, 25 years; community college teacher, five years; tutor and community service supervisor for Nye County Juvenile Probation, seven years; Nye County School Board of Trustees, one term; published novel, *Prairie Fire*.





## MORSE ARBERRY JR.

*Democrat*

*Clark County Assembly*

*District No. 7*

*President and CEO, Mortgage Company*



**Born:** 1953 – Berkeley, California.

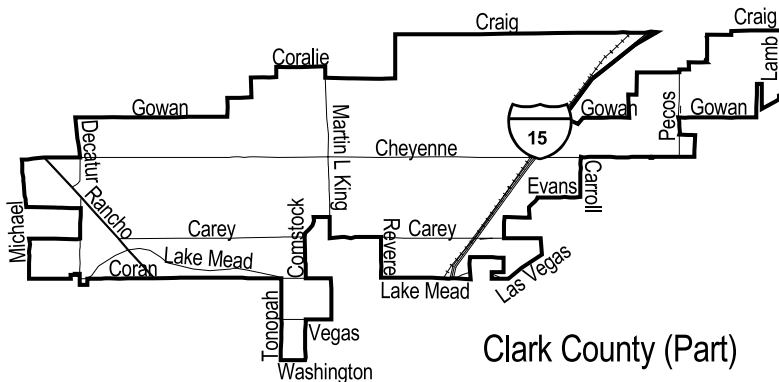
**Educated:** Western High School, Las Vegas; Central Arizona College, A.A.; Northern Arizona University, B.S., Engineering; completing master's in Business Administration at the University of Nevada, Las Vegas.

**Hobbies/Special Interests:** Tennis, skiing, racquetball, golfing, boating, classic automobiles.

**LEGISLATIVE SERVICE:** Nevada Assembly, 1985-2005—six special and eleven regular sessions. Legislative Commission: Alternate, 1985-1986; Member, 1991-1992. Assembly Committee on Ways and Means: Chairman, 1993 and 1997-2005; Co-Chairman, 1995; Member, 1987-2005. Interim Finance Committee: Chairman, 1999-2000, 2003-2004; Co-Chairman, 1995-1996; Vice Chairman, 1993-1994, 1997-1998, and 2001-2002; Member: 1987-2004.

**AFFILIATIONS:** Member: National Association for Advancement of Colored People; National Black Caucus of State Legislators; Clark County Central Democratic Committee; Western Legislative Conference, Council of State Governments; National Conference of State Legislatures; Jodie Cannon Prince Hall Mason; Dr. Martin Luther King Jr., Commission; Order of Elks Lodge; Order of Eastern Star; Opportunity Village Board; West Charleston Lions Club; Lied Discovery Children's Museum Board; American Legislative Exchange Council (ALEC). Past Chairman, KCEP Radio Station.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Urban Chamber of Commerce, Las Vegas; Las Vegas Chamber of Commerce; Governor's Commission on the Martin Luther King Jr. Holiday; Member, Valley Hospital Board of Governors; National Association of Mortgage Brokers.

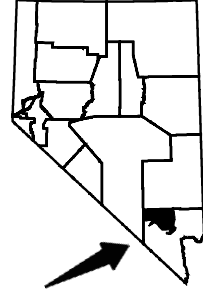


Clark County (Part)





**KELVIN D. ATKINSON**  
*Democrat*  
*Clark County Assembly*  
*District No. 17*  
*Clark County*  
*Government Management Analyst*



**Born:** 1969 – Chicago, Illinois.

**Educated:** Culver City High School; Howard University, B.A., Political Science; University of Nevada, Las Vegas.

**Children:** Haley.

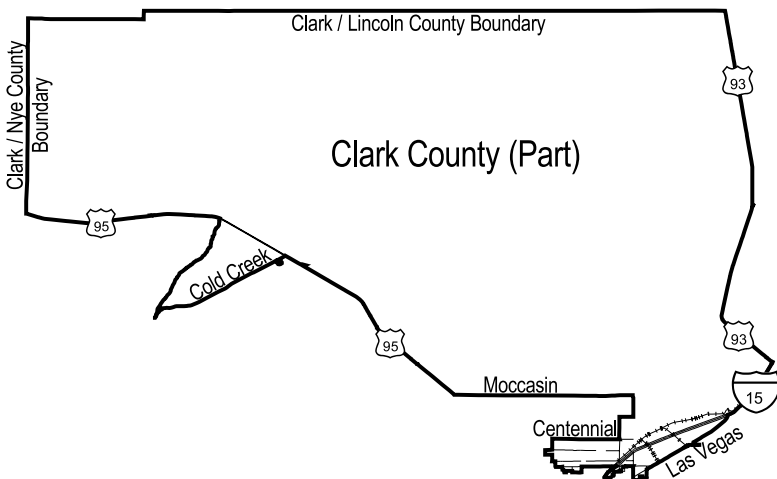
**Hobbies/Special Interests:** Reading, watching the Raiders and Lakers, studying politics, watching daughter play soccer, reading with daughter.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions. Vice Chair, Assembly Committee on Natural Resources, Agriculture, and Mining, 2005. Member: Assembly Committees on Education, 2003-2005; Government Affairs, 2003-2005; Natural Resources, Agriculture, and Mining, 2003; Transportation, 2003-2005.

**AFFILIATIONS:** Nevada Black Elected Officials Caucus; Caucus of African Americans Nevada (CAAN); National Black Caucus of State Legislators; Western Legislative Academy Graduate; National Conference of State Legislatures; Clark County Mediator; Member, Las Vegas Metropolitan Police Department (Metro) Recruitment Council; Las Vegas Metro PAYBAC (Professional and Youth Building a Commitment) Program; Black Public Administrators; National Association for the Advancement of Colored People; Alliance for Retired Americans; Urban Development Caucus.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Voted 2004 Class President for the Western Legislative Academy; Washington, D.C., Cleanup Leader; Clark County Leadership Forum Graduate, 1996; Class President; Three Sports Letterman.





**BARBARA E. BUCKLEY**

*Democrat*

*Clark County Assembly*

*District No. 8*

*Attorney at Law*



**Born:** 1960 – Philadelphia, Pennsylvania.

**Educated:** University of Nevada, Las Vegas, B.A., with honors; University of Arizona, J.D., Summa Cum Laude.

**Hobbies/Special Interests:** Hiking, reading, traveling.

---

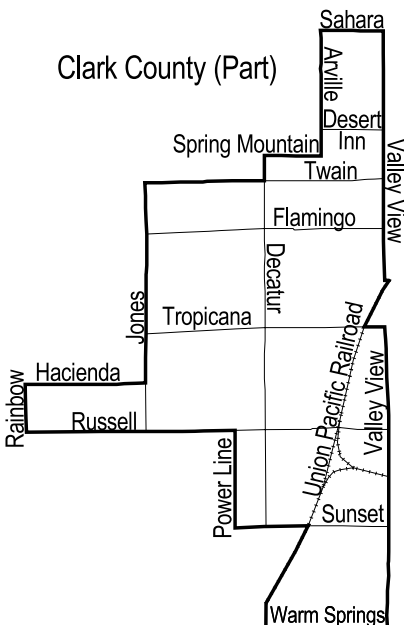
**LEGISLATIVE SERVICE:** Nevada Assembly, 1995-2005—five special and six regular sessions; Majority Floor Leader, 2001-2005; Assistant Majority Floor Leader, 1997-1999.

**AFFILIATIONS:** Executive Director, Clark County Legal Services, 1996-present; Chair, Model Assisted Living Advisory Committee, 2001-present; Founding First President, CLASS Publication.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS: 100 YEARS OF INFLUENCE:**

*The Role of Women in Shaping the First Hundred Years of Las Vegas*, 2005; *CityLife* magazine “The Seven Most Powerful Women,” August, 26, 2004; Paradise Democratic Club “Democrat of the Year 2003,” 2004; U.S. Army 63rd Regional Support Command for support of the Nevada Military Assistance Project, 2004; *Las Vegas* magazine “The Best Reason Not To Lose Faith In The Legislature,” 2003; Most Effective Assembly Representative, 2001-2003; Nevada’s Womens Lobby, 2003; Outstanding Commitment Award, Central Neighborhood Center, 2003; Kristine

Nagy Johnson Award for child advocacy, 2001; Access to Justice Public Lawyer of the Year Award, State Bar of Nevada (SBN), 2000; Public Lawyer of the Year, SBN, 2000; Child Advocate of the Year Award, 1999; Nicholas J. Horn Award, Nevada State Medical Association, 1999; Recognition Award, Southern Nevada Center for Independent Living, 1999; Outstanding Contribution in Shaping Health Care Policy, 1999; Nevada Nurses’ Association; Positive Approaches Award, 1999; Legislator of the Year Award, Nevada Association of Social Workers, 1998; Consumer Advocate of the Year Award, Nevada Trial Lawyers Association (NTLA), 1998; Brocho de Oro Award, Hispanics in Politics, 1998; Legislator of the Year Award, Nevada Medical Political Action Committee, 1997; Special Achievement Award, American Association for Retired Persons, 1997; Women of Achievement Finalist, Las Vegas Chamber of Commerce, 1994 and 1996; Legislator of the Year Award, Nevada Judges Association, 1996; NTLA Award of Excellence, 1995; Southern Nevada Women’s Political Caucus Award, 1994; Outstanding Female Law Graduate, University of Arizona Law School, 1989.





**JOHN C. CARPENTER**  
*Republican*  
*Assembly District No. 33*  
*(Elko County and portions of*  
*Humboldt County)*  
*Rancher, Real Estate Broker,*  
*General Business*



**Born:** 1930 – Fallon, Nevada.

**Educated:** White Pine High School, Ely, Nevada.

**Married:** Roseann Slater.

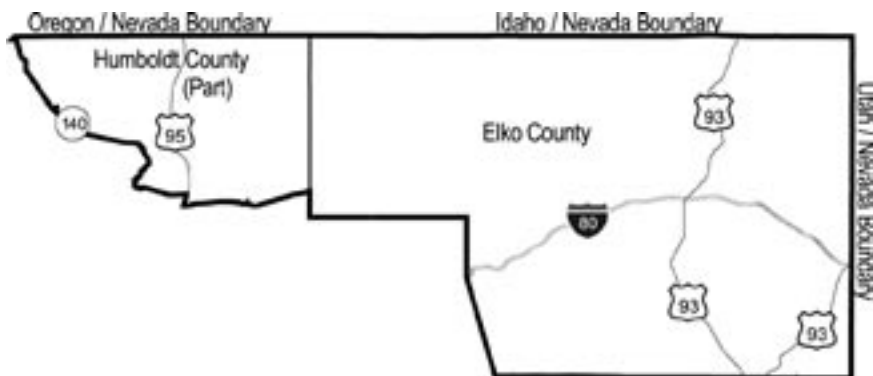
**Children:** John, Scott, Elizabeth, Susan, Lois, Douglas, Linda.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1987-2005—six special and ten regular sessions.

**AFFILIATIONS:** Elko Rotary Club; Nevada Cattlemen’s Association; Nevada Farm Bureau; Nevada Association of Realtors.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** President, Nevada Woolgrowers. Past Chairman: Elko County Commission; Elko County Hospital Board; Elko County Recreation Board; Elko County Board of Equalization; Elko Convention and Visitors Authority. Awards and Honors: Retired Public Employees of Nevada, Legislative Award for Exemplary Service, 1987; High Desert Advocate “Man of Year,” 1989; Friend of Education, Elko County Classroom Teachers and Elko County School District, 1990; Sentinel Award, mining support group protection of private rights in federal lands, 1992; Defender of Family, Freedom Fighter, Exceptional Courage, concerned citizens of Nevada, 1993; distinguished service to wildlife and habitat conservation—BLM, Forest Service, Rocky Mountain Elk Foundation, Nevada Division of Wildlife, 1994; Excellence in Service, Civil Justice System and people of Nevada, Nevada Trial Lawyers Association, 1995; Silver Plow Award, Nevada Farm Bureau for service to Agriculture, 1996; Sherman Awards, Best Thing to Happen in 2000, opening of South Canyon Road, 2000; Blue Ribbon Coalition Inc., State Legislator of Year for successful efforts to protect and defend constituents’ rights to access and use public lands, 2001; A Salute to Patriotism, the Traveling Vietnam Wall Memorial Exhibit, 2001; dedicated service and support to health and quality of life of the citizens of northeastern Nevada, Northeastern Nevada Regional Hospital, 2001; and dedicated service presented by Last Chance Community, 2002.





## **CHAD CHRISTENSEN**

*Republican*

*Clark County Assembly*

*District No. 13*

*Sales Management/Business Development*



**Born:** Washington, D.C.

**Educated:** Kenny C. Guinn Jr. High; Clark High School, 1987; Brigham Young University, B.A., 1996, International Relations.

**Married:** Ashley.

**Children:** Cole, Reed, Cooper, Race.

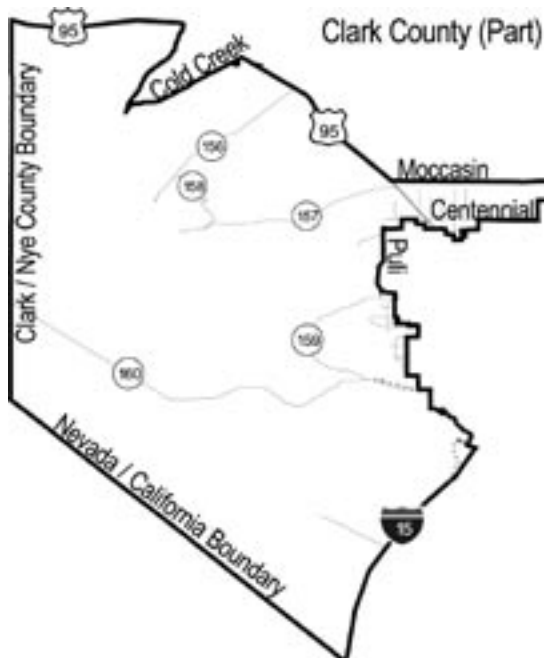
**Hobbies/Special Interests:** Motocross racing, scuba diving, Boy Scouting, coaching youth soccer.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

**AFFILIATIONS:** Member, American Legislative Exchange Council (ALEC); Member, National Conference of State Legislatures.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Following high school graduation, served as a full-time church volunteer in Argentina; served as Platform Chairman of the College Republicans; worked in international banking in both East and West Germany; worked as a management consultant with the Covey Leadership Center. In addition to English, fluent in Spanish, Italian and German, and currently studying French.





**JERRY D. CLABORN**  
*Democrat*  
*Clark County Assembly*  
*District No. 19*  
*Retired Operating Engineer*



**Born:** 1939 – Mansfield, Arkansas.

**Educated:** Santa Maria Joint Union High School, Santa Maria, California.

**Married:** Carolyn (Carol) LaRussa.

**Children:** Kellie, Michael, Shelly.

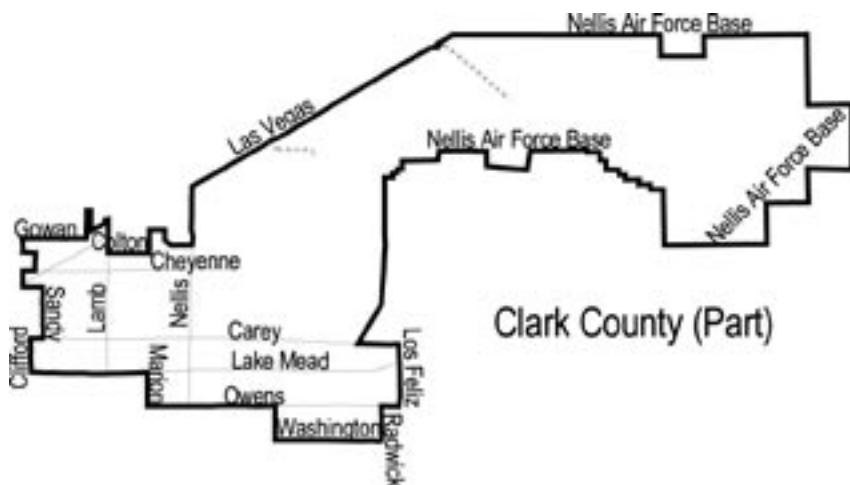
**Hobbies/Special Interests:** Golf, hunting, fishing, woodwork.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1999-2005—five special and four regular sessions.

**AFFILIATIONS:** Elks Lodge No. 2353, North Las Vegas; Master Mason, Lodge No. 32, Las Vegas; Scottish Rite, Las Vegas; Shriner, Zelzah Temple; Executive Board Member, Nevada Test Site Medical Health Surveillance, Boston University School of Public Health and University of San Francisco.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Forty-four years as an Operating Engineer; Nineteen years, Trustee, Operating Engineers Joint Apprenticeship Committee; Fourteen years, Chairman, Dollars Against Diabetes Day—Dollars for Diabetes; Co-Founder, Nevada Heavy Highway Committee.





**MARCUS L. CONKLIN**

*Democrat*

*Clark County Assembly*

*District No. 37*

*Corporate Director of Sales*



**Born:** 1969 – Hanford, California.

**Educated:** Midwestern State University, M.A., Political Science, 1997; University of Redlands, B.A., Economics and Political Science, 1992.

**Married:** Mijanne.

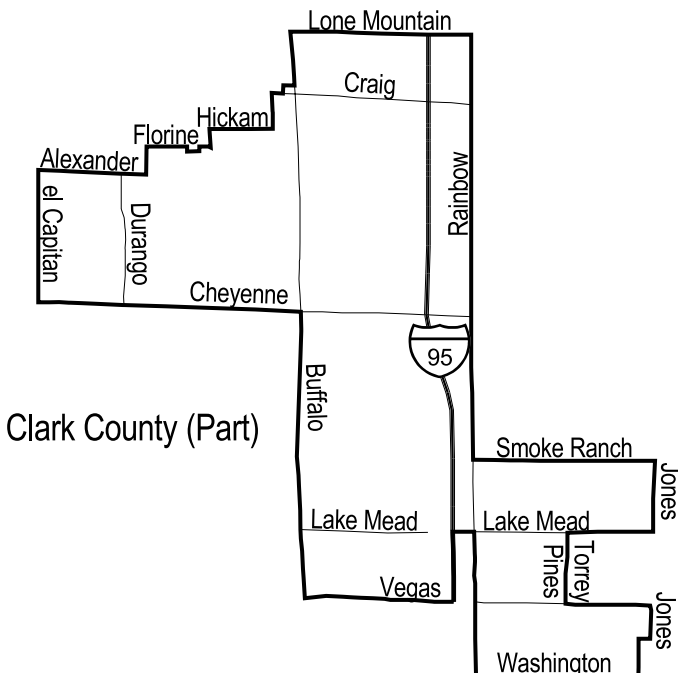
**Hobbies/Special Interests:** Reading, fly-fishing, swimming.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

**AFFILIATIONS:** American Red Cross; Nevada Staffing Association; Nevada Partnership for Homeless Youth; Las Vegas Chamber of Commerce; United Way.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Board Chairman, Nevada Partnership for Homeless Youth, 2005-2006; Founding Board Member, Nevada Partnership for Homeless Youth; National Collegiate Athletic Association Post-graduate Scholarship Winner, 1992; University of Redlands Athletic Hall of Fame Inductee, 2003.





## MOISES (Mo) DENIS

*Democrat*

*Clark County Assembly*

*District No. 28*

*Computer Network Technician*



**Born:** 1961 – Brooklyn, New York.

**Educated:** Rancho High School, Las Vegas; B.A., Music, Brigham Young University.

**Married:** Susan Cook.

**Children:** Diana Marie (Gale), Dustin Lee, Daniel Carlos, Denae Virgilia, Dallin Moises.

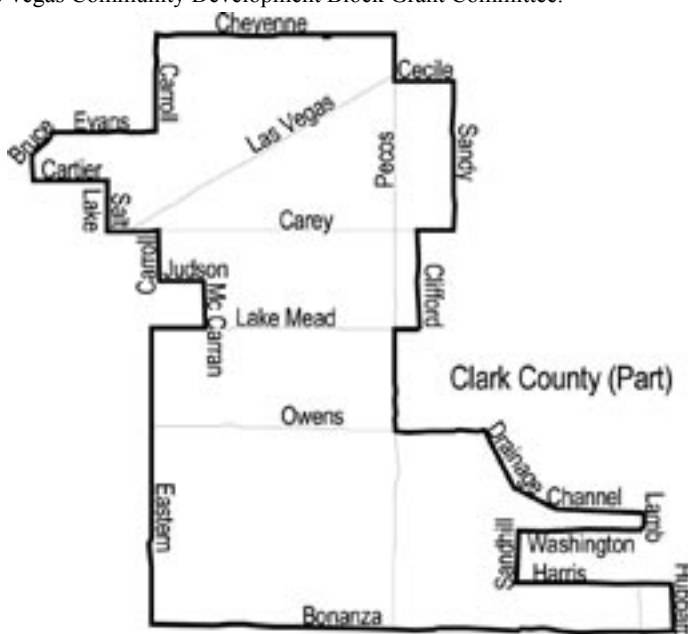
**Hobbies/Special Interests:** Music, theater, camping, reading, basketball, volunteer work.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session.

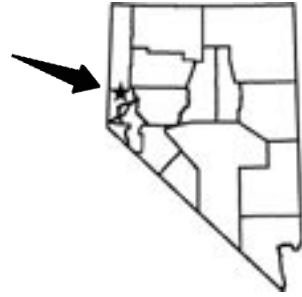
**AFFILIATIONS:** National Parent Teacher Association (PTA); Boy Scouts of America; Las Vegas Latin Chamber of Commerce; North Las Vegas Township Democratic Club; Paradise Democratic Club; Nevada Hispanic Democratic Caucus; State of Nevada Employees Association/American Federation of State, County, and Municipal Employees.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Eagle Scout; Clark County School District Parent Hall of Fame; Past Treasurer, Nevada PTA; Nevada PTA Lifetime Membership; Boulder Dam Area Council District Award of Merit; Past Chair, Las Vegas/Clark County Library District; Past Regional Vice President, Association for Library Trustees and Advocates; Past Chair, Nevada Commission on Educational Technology; Past Chair, City of Las Vegas Community Development Block Grant Committee.





**HEIDI S. GANSERT**  
*Republican*  
*Washoe County Assembly*  
*District No. 25*  
*Medical Practice Consultant*



**Born:** 1963 – Reno, Nevada.

**Educated:** Bishop Manogue High School; B.S., Engineering, University of Santa Clara; Master of Business Administration, University of Nevada, Reno.

**Married:** Guy G. Gansert.

**Children:** MacKenzie, Kirsten, Glenn, Hank.

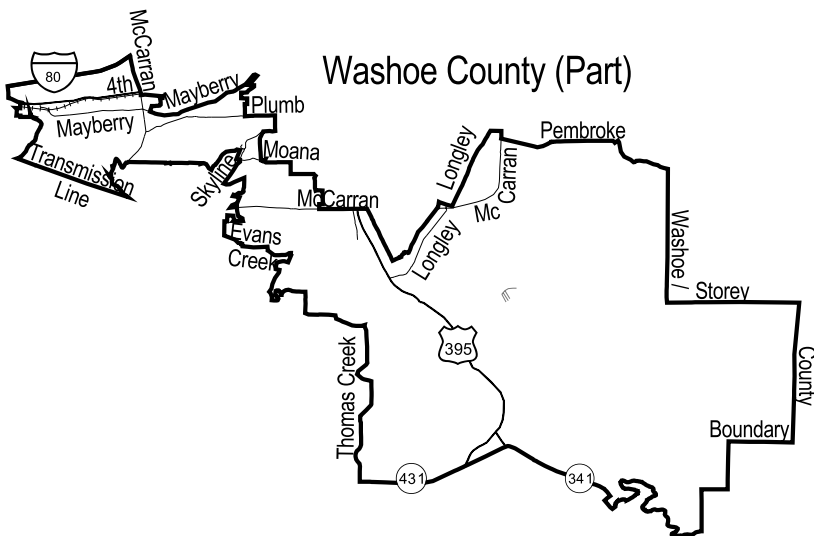
**Hobbies/Special Interests:** Running, skiing, triathlons.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session. Minority Whip, 2005.

**AFFILIATIONS:** Republican Women of Reno; Reno Area Triathletes; Silver State Striders.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Past Treasurer, College of Business Alumni Association, University of Nevada, Reno; Past President, Casa de Vida Auxiliary; Past Treasurer, Alliance to the Washoe County Medical Society; High Sierra Youth Soccer Coach.







## **SUSAN I. GERHARDT**

*Democrat*

*Clark County Assembly*

*District No. 29*

*Retired Officer, Las Vegas*

*Metropolitan Police Department (LVMPD)*



**Born:** 1957 – Omaha, Nebraska.

**Educated:** B.A., Criminal Justice, University of Nevada, Las Vegas (UNLV).

**Married:** William Gerhardt.

**Children:** Michael Steen.

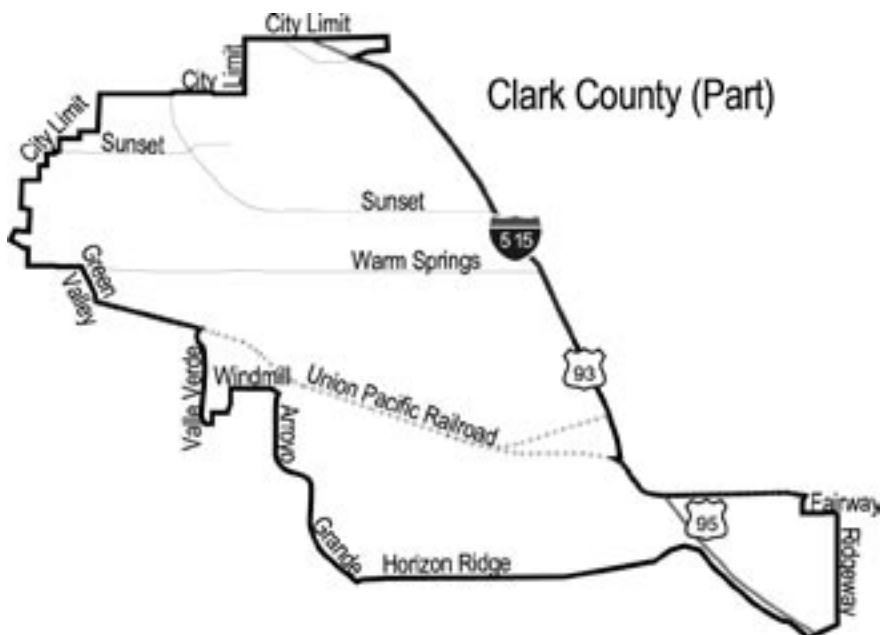
**Hobbies/Special Interests:** Reading, sewing, boating.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session. Member: Assembly Committees on Health and Human Services; Judiciary; Transportation, 2005.

**AFFILIATIONS:** Police Protective Association; The League of Women Voters; Henderson Chamber of Commerce; Seniors United; UNLV Alumni Association; Alpha Kappa Delta Honor Society; Arts Council of Henderson.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Retired Officer, LVMPD; Meritorious Service Award, LVMPD, 2003; Local Hero Award, Nevada Chapter Community Associations Institute, 2004.





## CHRISTINA R. GIUNCHIGLIANI

*Democrat*

*Clark County Assembly*

*District No. 9*

*Special Education Teacher*



**Born:** 1954 – Lucca, Italy.

**Educated:** St. John Bosco, Chicago, Illinois; St. Anne's Elementary School and Barrington Consolidated High School, Barrington, Illinois; Avila College, Kansas City, Missouri, B.A., Special Education; University of Nevada, Las Vegas (UNLV), M.A., Education.

**Married:** Gary Gray.

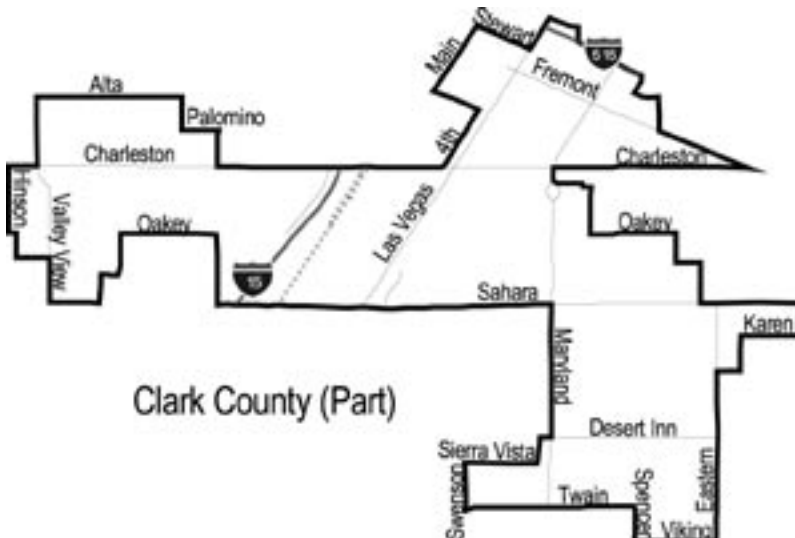
**Hobbies/Special Interests:** Travel, reading, skiing, hiking.

**Pets:** English Bulldogs—Hillary and Kennedy.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1991-2005—five special and eight regular sessions.

**AFFILIATIONS:** American Association of University Women; Clark County Education Association; Nevada State Education Association; National Education Association; Nevada Parent Teachers Association; Nevada Association for the Handicapped; Vegas Valley Business and Professional Women; Nevada State Democratic Central Committee; Clark County Democratic Central Committee; Clark County Democratic Women's Club; National Organization of Women; Citizens Alert; Hispanics in Politics; Aid for AIDS of Nevada; Southern Nevada Association for the Mentally Ill; American Civil Liberties Union; Seniors United; Progressive Leadership Alliance of Nevada; Las Vegas Downtown Central Development Committee; Sierra Club; National Council of Senior Citizens; Latin Chamber of Commerce; J.S. Park Neighborhood Association; NAACP; Sierra Club.



**CHRISTINA R. GIUNCHIGLIANI**  
*Democrat*  
*Clark County Assembly*  
*District No. 9*  
*Special Education Teacher*  
*(continued)*

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Commission to Study Fiscal Affairs of the State; Member, Commission to Study Excellence in Education; Legislator of the Year, Nevada State AFL-CIO, 1991; Southern Nevada Distinguished Women's Award, 1991; Mike O'Callaghan Teamwork Award, 1992; Legislator of the Year Award, Police Protective Association; "Good Gal" Award, 1994, Southern Nevada Women's Political Caucus; Women of Achievement Nominee, Chamber of Commerce, 1993; UNLV Women's Center Recognition of Accomplished Women, 1992; Award for Excellence in Special Education, Parents Advisory Committee; Outstanding Southern Nevada Legislator Award, Chiropractic Association, 1991; Special Appreciation Award, Mobile Home Owners League of Silver State, 1991; Former Member, Commission on Aging, 1991-1997; 1998 Clark County School District Civic Hero Award; 1997 Clark County Task Force on Truancy; City of Las Vegas, Citizen of the Month, 2000; Nevada Attorneys for Criminal Justice Profile in Courage Award, 2001; 1993 Nevada Conference of Police and Sheriffs Legislator of the Year Award; District Council of Ironworkers Outstanding Legislative Accomplishment, 1993; National Association of Social Workers (NASW), 2001 Legislator of the Year Award; Nevada National Organization for Women (NOW) 1995 Award. 2004 Friend of Education Award, NSEA; 2003 Citizen of the Month, City of Las Vegas; 2003 Freedom Fighter Award, Martin Luther King Committee; 2003 100% Voting Record Award, Nevada Conservation League; 2001 Nevada Highway Patrol Legislator of the Year Award.



**PETER (PETE) J. GOICOECHEA**

*Republican*

*Assembly District No. 35*

*(Eureka, Pershing, White Pine Counties, and portions of Churchill, Humboldt, Lander and Washoe Counties)*

*Rancher*



**Born:** 1949 – Salt Lake City, Utah.

**Educated:** White Pine County schools; graduated Eureka County High School; attended Utah State University.

**Married:** Gladys Tognoni.

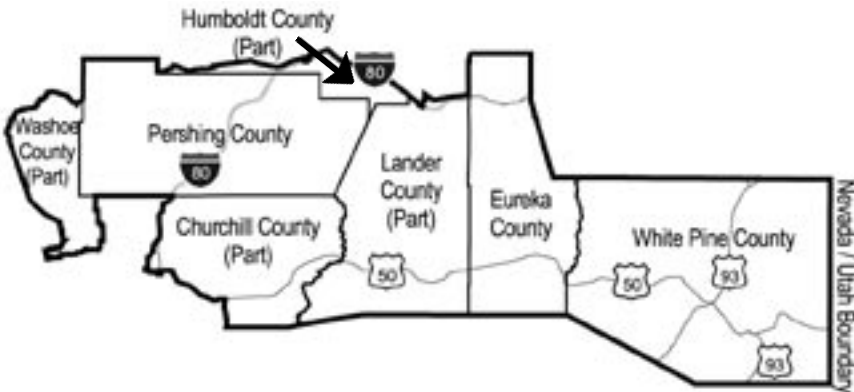
**Children:** J. J. Goicoechea, D.V.M., and Jolene Goicoechea.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

**AFFILIATIONS:** Eureka Volunteer Fire Department; Eureka High School Rodeo Club; Nevada Cattlemen's Association; Nevada Water Resource Association; E Clampus Vitus, Snowshoe Thompson Chapter, Carson City, Nevada.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Sixteen-year Eureka County Commissioner; Humboldt River Basin Authority; Nevada Rural Health Centers; Western States Coalition; Nevada Association of Counties; Land Use Planning Advisory Council; Nevada Grazing Board of District Nos. 4 and 6; Central Committee of Nevada State Grazing Boards.





## **THOMAS (TOM) J. GRADY**

*Republican*

*Assembly District No. 38*

*(Lyon and Storey Counties, and portions of Carson City and Churchill County)*

*Retired Banker and Executive Director,  
Nevada League of Cities*



**Born:** 1939 – Tonopah, Nevada.

**Educated:** Bishop Manogue High School, Reno; University of Nevada, Reno; Washington State Bankers School, Washington State University, Pullman, Washington.

**Married:** Patricia.

**Children:** Tina Cordes, Tim Grady, Tami Harmon, seven grandchildren.

**Military:** United States Army Reserve.

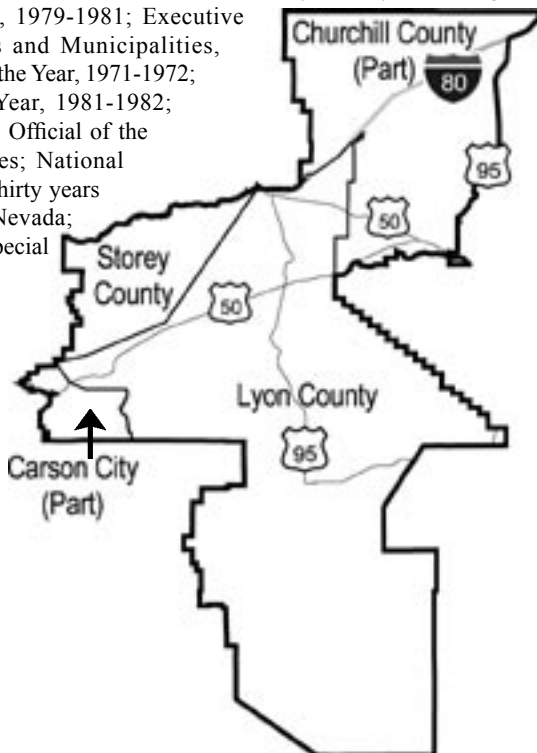
**Hobbies/Special Interests:** Travel, golf, grandchildren.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

**AFFILIATIONS:** Walker River Basin Communities Foundation; Life Member, Yerington Lions Club; Board of Directors, Yerington Manor (Senior Citizens of Lyon County, Inc.); University of Nevada, Reno, Beefeaters Booster Club.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Mayor, City of Yerington, 1981-1993; Yerington City Council, 1979-1981; Executive Director, Nevada League of Cities and Municipalities, 1993-2001; Fallon Lions Club Lion of the Year, 1971-1972; Yerington Lions Club Lion of the Year, 1981-1982; past President, 1986-1987, and Public Official of the Year, 1987, Nevada League of Cities; National League of Cities Board of Directors; thirty years of agriculture banking in northern Nevada; represented local governments at one special and five regular legislative sessions.





## JOSEPH (JOE) HARDY

*Republican*

*Clark County Assembly*

*District No. 20*

*Family Physician*



**Born:** 1949 – Reno, Nevada.

**Educated:** Sparks High School; University of Nevada, Reno; University of Nevada, Reno, School of Medicine, B.S.; Washington University in St. Louis, Missouri, School of Medicine, M.D.

**Married:** Jill Sweningsen Hardy.

**Children:** Joseph Paul Jr., Nicole, Emily, Leah, Spencer, Dane, Jack, Ryan.

**Military:** Major, United States Air Force.

**Hobbies/Special Interests:** Reading, basketball, church activities.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

**AFFILIATIONS:** Nevada Academy of Family Physicians; American Academy of Family Physicians; Clark County Medical Society; American Medical Association; American Legion, Post 31; Boy Scouts of America; Boulder City Chamber of Commerce; Associate Clinical Professor, University of Nevada School of Medicine; Chief of Emergency Services, Boulder City Hospital; Boulder City Community Policing Committee.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Sparks High School Student Body President. Publicity Chairman: Walk for Development, Ayuda, and Meals on Wheels, 1968. French Mission, Church of Jesus Christ of Latter-day Saints (LDS); Rapid Valley Water District Board of Directors, South Dakota; Vice President, Parent Teacher Association, Rapid Valley Elementary School, South Dakota; Charter Member, Boulder City Drug Abuse Council; Chief of Staff, Boulder City Hospital; Chief of Internal Medicine and Family Practice, and Board of Directors, St. Rose Dominican Hospital, Henderson, Nevada; President, Nevada Academy of Family Practice; Nevada Family Physician of the Year, 1998; Boulder City Councilman and Mayor pro Tempore; Clark County Health District Board of Directors; Vice President, Southern Nevada Regional Planning Coalition; Executive Committee, Boulder City Community Education Advisory Board; One World Ambassador Alliance, Humanitarian Project—El Salvador; Nevada League of Cities Legislative Committee; Board of Directors, LDS Family Services (Adoption Agency); Debt Management Commission, Clark County.





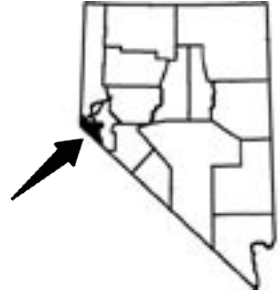
**LYNN C. HETTRICK**

*Republican*

*Assembly District No. 39*

*(Douglas County and portions of  
Carson City and Washoe County)*

*Investment Manager*



**Born:** 1944 – Carmel, California.

**Educated:** Claremont Men's College, Claremont, California.

**Married:** Arla Stebner.

**Children:** Stacey, Holly, Tiffany, Andrew.

**Hobbies/Special Interests:** Golfing, hunting, camping, track days, boating.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1993-2005—five special and seven regular sessions. Co-Speaker of the Assembly, 1995; Minority Floor Leader, 1997-2005.

**AFFILIATIONS:** Douglas County Republican Central Committee.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Co-Founder, Board of Directors, and President, Select Investments, Inc.; Co-Founder and General Partner, R.I.D.L., Ltd.; Board of Directors, Foundation Health Plan of Nevada; Co-Founder and Co-Manager, Im-Pruv-All Tire Stores; Toll Fellow; Chair, Council of State Governments; Past Chair, Council of State Governments–West; 2001 Leader of the Year Award from the National Republican Legislators Association.





**JOSEPH (JOE) M. HOGAN**

*Democrat*

*Clark County Assembly*

*District No. 10*

*Retired Federal Official*



**Born:** 1937 – Iowa.

**Educated:** B.S., Business Administration, University of Notre Dame; J.D., Georgetown University Law Center.

**Married:** Sandy S. Hogan.

**Children:** Kathleen Hogan Rauh, J. Michael Hogan, David J. Hogan.

**Military Service:** U.S. Navy Officer.

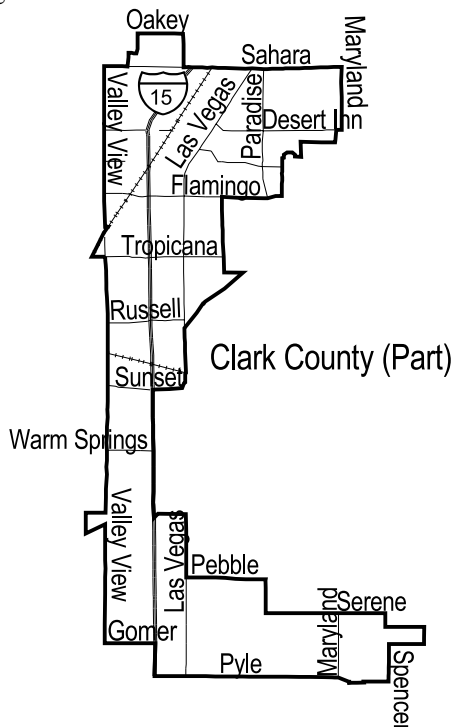
**Hobbies/Special Interests:** International travel, rockhounding, snorkeling, hiking.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session.

**AFFILIATIONS:** National Urban League; Common Cause; Nature Conservancy; League of Women Voters; ACLU.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** State Chair, Common Cause Maryland; County Chair, Democratic Party of Contra Costa County, California; Board Member, Las Vegas-Clark County Urban League.

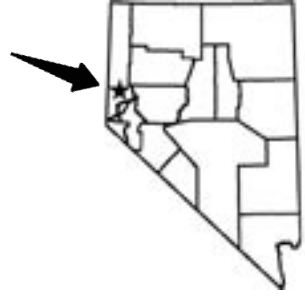






**BROOKS STEVENS HOLCOMB**

*Republican  
Washoe County Assembly  
District No. 24  
Small Business Owner*



**Born:** 1942 – Oakland, California.

**Educated:** B.A., Business, San Francisco State University; J.D., Armstrong College.

**Married:** Laurian “Jill” Holcomb.

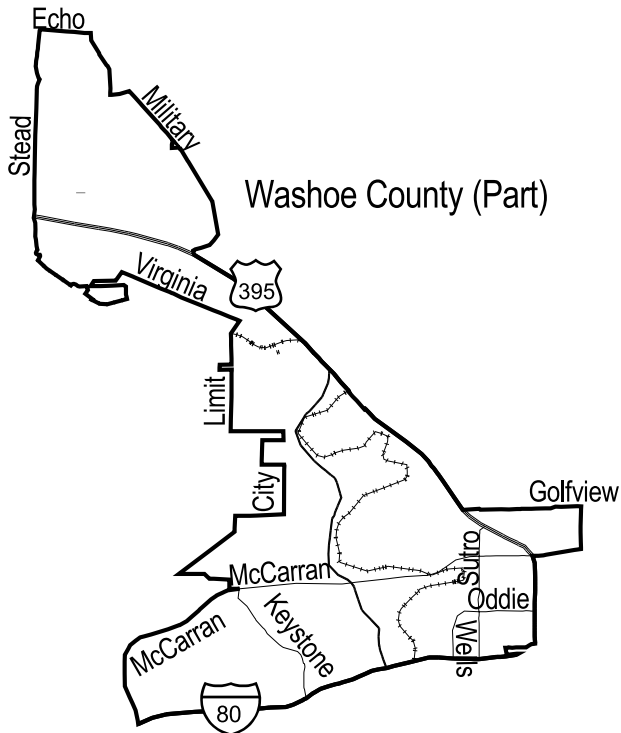
**Children:** John K. Holcomb, Brooks J. Holcomb.

**Hobbies/Special Interests:** Backpacking, photography, reading.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session.

**AFFILIATIONS:** Northern Nevada Claims Association; Friends of Washoe County Library; Sierra Club; Friends of the Nevada Wilderness; National Rifle Association.





## WILLIAM C. HORNE

*Democrat*

*Clark County Assembly*

*District No. 34*

*Attorney*



**Born:** 1962 – Wichita Falls, Texas.

**Educated:** Western High School; University of Nevada, Las Vegas (UNLV), B.A., Criminal Justice; William S. Boyd School of Law, UNLV, J.D.

**Married:** Brenda.

**Children:** Kayla, Chelsey, Henry.

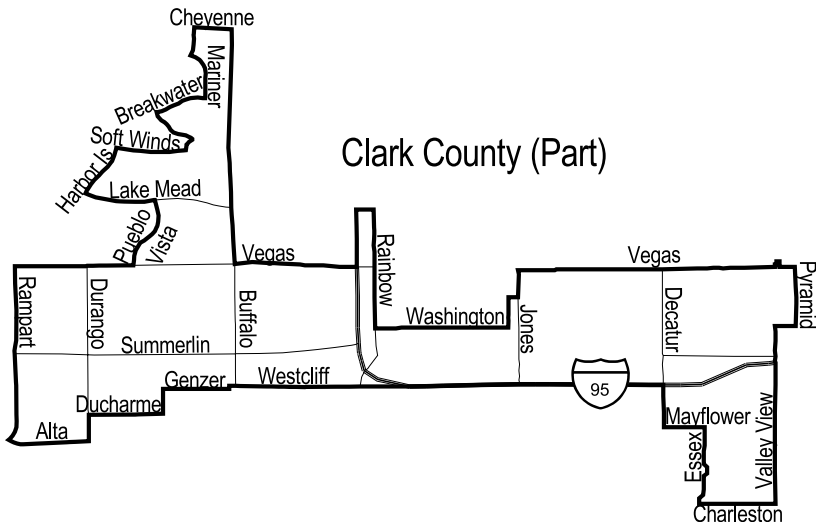
**Hobbies/Special Interests:** Golf, weight lifting/exercise.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions. Nevada Commission on Homeland Security, 2003-present.

**AFFILIATIONS:** Caucus of African Americans Nevada (CAAN); National Black Caucus of State Legislators; Nevada Black Elected Officials Caucus; Board Member, Bridge Counseling Associates; Women's Democratic Club; Hispanics in Politics; Phi Alpha Delta International Law Fraternity; Tau Kappa Epsilon.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** 2005 Flemming Fellow; 2003 Outstanding Freshman; Council of State Governments, Western Legislative Academy Graduate, 2003; National Conference of State Legislatures Leadership Institute Graduate, 2003; Past President, Phi Alpha Delta; Past Class Representative, William S. Boyd Student Bar Association; Member, Society of Advocates.





## MARILYN KIRKPATRICK

*Democrat*

*Clark County Assembly*

*District No. 1*

*Food Sales Executive*



**Born:** 1967.

**Educated:** Vegas Verdes Elementary School; Brinley Junior High School; Western High School; Krolak Business School.

**Married:** Mike.

**Children:** Jessica, Tamara, Destiny, Dalton, Sarah, Tara. Grandchildren: Brianna, Brett, Sierra, Ryan, Lexie.

**Hobbies/Special Interests:** Baking, computers, scouts.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session.

**AFFILIATIONS:** Nevada Parent Teacher Association; Girl Scouts of America.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Parent Hall of Fame; North Las Vegas Planning Commissioner, 2001-2004; Vice Chair, North Las Vegas Planning Commission, 2003-2004; Girl Scout leader, 1997-present.





## ELLEN MARIE KOIVISTO

*Democrat*

*Clark County Assembly*

*District No. 14*

*Retired*



**Born:** 1943 – Morris, Minnesota.

**Educated:** Morris High School, Morris, Minnesota; Mesabi Community College, Virginia, Minnesota; continuing education classes, University of Nevada, Las Vegas (UNLV).

**Married:** Victor Koivisto, Sr.

**Children:** Beth Medina, Kristina Tackett, Victor Koivisto, Jr., Valerie Fitzpatrick; ten grandchildren.

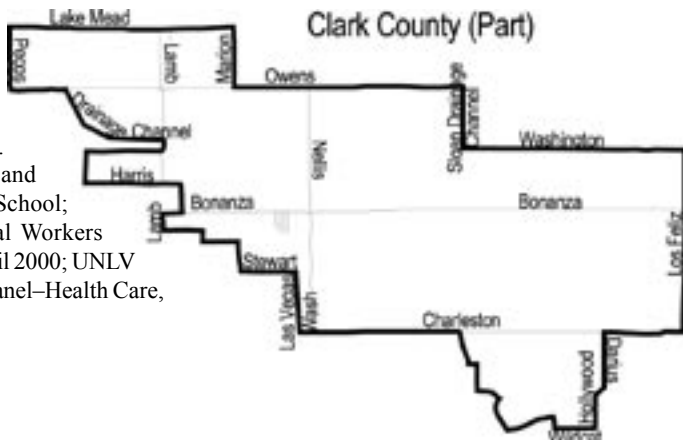
**Hobbies/Special Interests:** Quilting, sewing, reading, travel.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1997-2005—five special and five regular sessions.

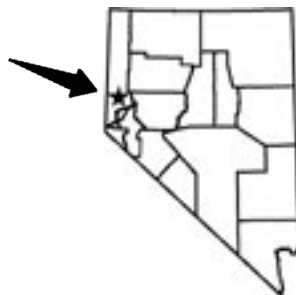
**AFFILIATIONS:** Paradise Democratic Club; Clark County Women's Democratic Club; Seniors United; Nevada Women's Lobby; Clark County Democratic Central Committee; Hispanics in Politics; Heritage United Methodist Church Outreach Committee; Southern Nevada Women's Political Caucus; Nevada Network Against Domestic Violence; National Conference of State Legislatures' (NCSL) Forum for State Health Policy Leadership; Health Capacity Task Force, Council of State Governments; Nevada National Organization for Women; Susan G. Komen Breast Cancer Foundation; Hispanic Democratic Caucus; WILL/WAND (Women Legislators' Lobby/Women's Actions for New Directions); Women's Research Institute of Nevada, New Leadership.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Participant, UNLV Race Walk, Corporate Challenge, 1995; Alternate, UNLV Range Shooting Team, Corporate Challenge, 1996; Speaker, Nevada Public Health Association Annual Meeting, October 1999; UNLV Television Town Hall Panel Participant-Health Care Reform, November 1999; Guest Speaker, Duane D. Keller Middle School 7<sup>th</sup> Grade Awards Ceremony, May 2000; Judge, History Day 2000, Nevada State Museum, Lorenzi Park, Las Vegas; Member, Inaugural Class—Western Legislative Academy, Council of State Governments—West; America's Legislators Back to School Week, September 1999-2004; PAYBAC Program—Duane D. Keller Middle School and Dell Robison Middle School; Speaker, Nevada Social Workers Conference, UNLV, April 2000; UNLV Television Town Hall Panel—Health Care, December 2001.





**SHEILA LESLIE**  
*Democrat*  
*Washoe County Assembly*  
*District No. 27*  
*Specialty Courts Coordinator*



**Born:** 1955 – Carmel, California.

**Educated:** Sonoma State University, B.A., 1977, with distinction and honors; University of Nevada, Reno (UNR), M.A., 1979, Spanish Language and Literature.

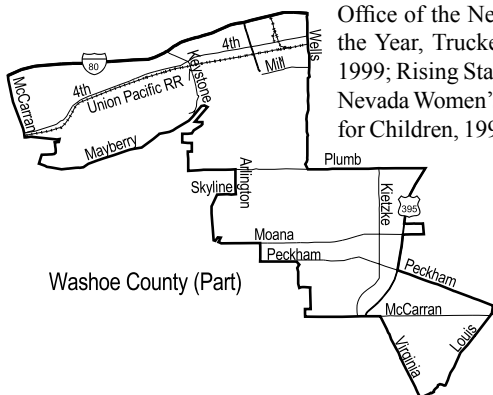
**Children:** Emma Fulkerson.

**Hobbies/Special Interests:** Traveling, hiking, skiing.

**LEGISLATIVE SERVICE:** Nevada Assembly, 1999-2005—five special and four regular sessions.

**AFFILIATIONS:** Board of Directors, Join Together Northern Nevada; Board of Trustees, KNPB Channel 5 Public Television; Board of Directors, Court Appointed Special Advocates (CASA) Foundation; Member, Advisory Board of Community Foundation of Western Nevada; Advisory Board, Nevada Museum of Art; Member, Nevada Kids Count Advisory Council; Member, Racial Justice Institute Advisory Board; Host and Co-Producer of “Children First!” public affairs show on KOLO television (ABC); Member, Advisory Council, High Sierra Industries.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Veterans Hero, Nevada Veterans Service Commission, 2003; Striving for Latino Advancement Award, Latinos for Political Empowerment, 2003; Honoring Our Heroes Award, Northern Nevada Policy Maker, Southern Nevada Area Health Education Center, 2003; Senior Star, Sanford Center for Aging, UNR, 2002; 2002 Legislator of the Year, Nevada State Psychological Association; Legislative Advocate Award, Nevada Disability Advocacy and Law Center, 2002; Profile in Courage Award, Nevada Attorneys for Criminal Justice, 2001; Leadership Institute, National Conference of State Legislatures, Class of 2001; Flemming Fellow, Center for Policy Alternatives, Class of 2000; Humanitarian of the Year, Greater Nevada School Counselor Association, 2000; Legislator of the Year, Nevada Association of Social Workers, 2000; Nevada Women’s Role Model Award,



Office of the Nevada Attorney General, 2000; Politician of the Year, Truckee Meadows Human Services Association, 1999; Rising Star Award, Outstanding First-Term Legislator, Nevada Women’s Lobby, 1999; Child Advocate Award, Stand for Children, 1998; Community Unity Award, Mental Health

Coalition of Northern Nevada, 1997; Women Helping Women, Soroptimist International of Truckee Meadows, 1997; Golden Girl Award, Boys and Girls Club of Western Nevada, 1997; Mae Carvell Award, Venture Club of Truckee Meadows, 1995; Citizen of the Year, Nevada Association of Social Workers, 1994; Peace Corps Volunteer, Dominican Republic; American Field Service Scholar, Madrid, Spain.



**R. GARN MABEY, JR., M.D.**

*Republican*

*Clark County Assembly*

*District No. 2*

*Physician (OB/GYN)*



**Born:** 1958 – Salt Lake City, Utah.

**Educated:** Ricks College, Associate Degree, 1980; Brigham Young University, B.S., 1982; Jefferson Medical College, M.D., 1985; University of Nevada Affiliated Residency, OB/GYN, 1989.

**Married:** Sheri L. Mabey.

**Children:** Alicia, Rebecca, Sarah, Camille, Jacob.

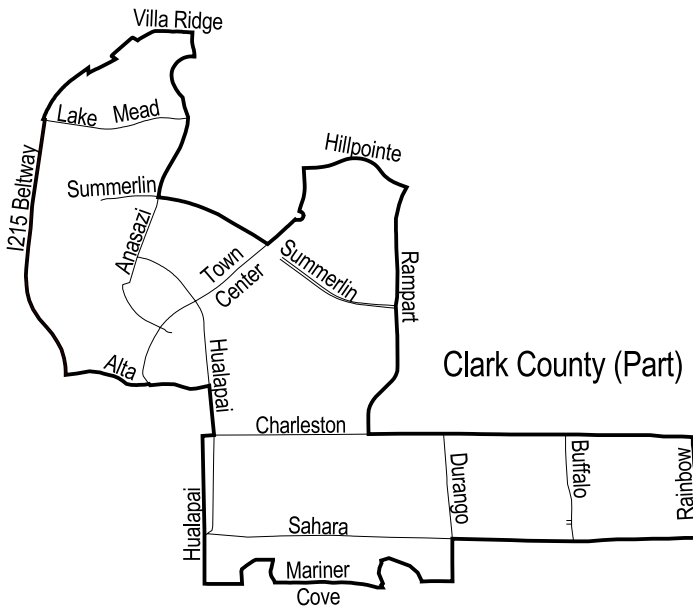
**Hobbies/Special Interests:** Photography, ham radio.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

**AFFILIATIONS:** Clark County OB/GYN Society; Clark County Medical Society; Nevada Medical Association; American College of Obstetricians and Gynecologists.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Past President, Clark County OB/GYN Society.





## **MARK A. MANENDO**

*Democrat*

*Clark County Assembly*

*District No. 18*

*Recruiter, Community College of  
Southern Nevada*



**Born:** 1966 – Erie, Pennsylvania.

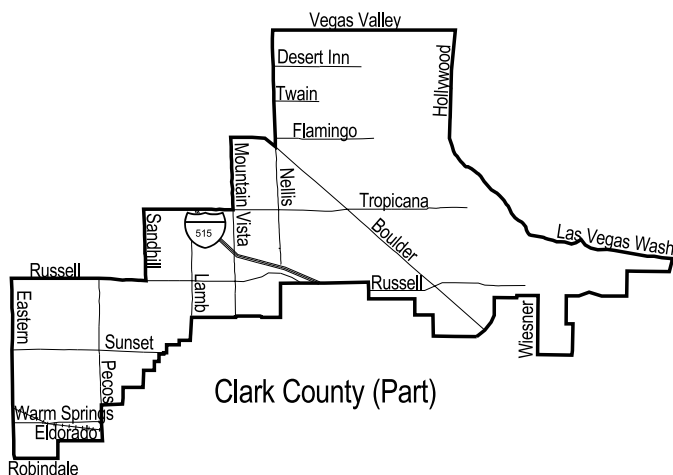
**Educated:** Chaparral High School, 1985; Area Technical Trade Center, 1985. Clark County Community College, A.S., Resort Occupation, 1989; A.A., Hotel, Restaurant and Casino Management, 1990; Darden Executive Business Administration Course for Emerging Political Leaders, University of Virginia; Citizens' Police Academy Graduate.

**Hobbies/Special Interests:** Basketball, volunteer activities, music, movies.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1995-2005—five special and six regular sessions; Assistant Majority Whip, 2001. Only legislator to serve on five committees during 1995 Session: Co-Vice Chairman, Assembly Committee on Economic Development and Tourism; Member: Assembly Committees on Education, Judiciary, Labor and Management, and Taxation. Vice Chairman, Assembly Committee on Health and Human Services, 1997. Vice Chairman, Assembly Committee on Judiciary, 1999-2001; Member, Assembly Committee on Taxation, 1999; Member: Assembly Committees on Education and Health and Human Services, 1997-2001; Chairman, Legislative Commission's Subcommittee to Study Categories of Misdemeanors, 2001-2002; Member, Advisory Committee for a Veterans' Cemetery in Southern Nevada; 2003 Session: Chairman, Assembly Committee on Government Affairs; Member, Assembly Committees on Education and Transportation.

**AFFILIATIONS:** Whitney Library Building Committee, 1994; Member, various Parent Teacher Associations in Clark County Assembly District No. 18; Head Start Partners Program; Paradise Democratic Club and past Board Member; Nevada Association of Manufactured Homeowners (NAMH); Seniors United, past Board Member; Board of Directors, Clark County Public Education Foundation; Board of Directors, Opportunity Village; Nevada Car Owners Association; Stop DUI;



**MARK A. MANENDO**  
*Democrat*  
*Clark County Assembly*  
*District No. 18*  
*Recruiter, Community College of*  
*Southern Nevada*  
*(continued)*

Veterans In Politics; Nevada Council of Senior Citizens; Neighborhood Watch Block Captain; Clark County PAYBAC Program; Co-founder/Board Member Southeast Valley Coalition of Concerned Citizens; CLASS! Publications Advisory Board and Board of Directors; Council Member, Family Link Resource Center; Nevada PEP-Community Advisory Board; Partnership for Homeless Youth—Instrumental in bringing the Safe Place Program to Nevada; Kierra Harrison Foundation for Child Safety, Board of Directors; Member, National American Notch Association; Nevada Public Education Foundation.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Outstanding Grass Roots Democrat of the Year Award, Paradise Democratic Club, 1994; Veterans Advocate for Nevada, National Association for Uniform Services, 1994; Citizens Police Academy Graduate; Certificate of Appreciation for Volunteering for the Relief Effort of the Great Quake of 1994, Disaster Welfare Information Center, American Red Cross; HERO Award Recipient for Outstanding Legislative Support to NAMH, 1995 and 2001; Southern Nevada Center for Independent Living Appreciation-Handicapped Parking Program, 1998; Volunteer, School-Community Partnership Program-Recognition; Stop DUI Award, “Caring to Make a Difference,” 1997 and 2000; 2004 National Commission Against Drunk Driving—Legislative Leadership Award.



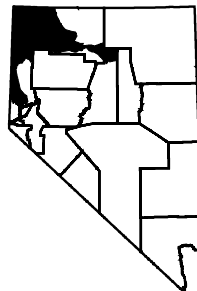


## JOHN W. MARVEL

*Republican*

*Assembly District No. 32*

*(Portions of Humboldt, Lander, and  
Washoe Counties)  
Ranching*



**Born:** 1926 – Battle Mountain, Nevada.

**Educated:** Schools in Battle Mountain, Nevada; University of Nevada, Reno, B.A.

**Married:** Wilburta (Willie) Shidler.

**Children:** Sharon Marvel Andreasen, John E. Marvel, Michelle Marvel Slagle.

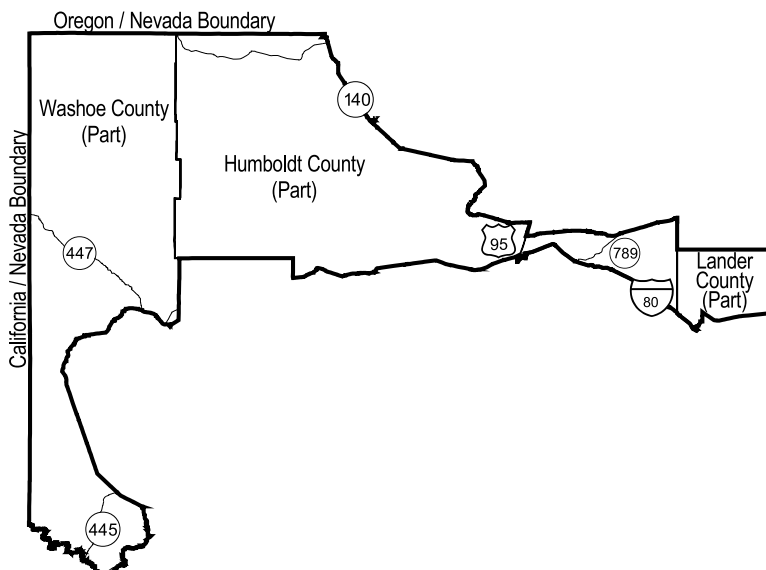
**Military:** United States Army, World War II.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1979-2005—eight special and fourteen regular sessions; Minority Floor Leader, 1993. Interim Finance Committee: Member, 1981-2003, Co-Chairman, 1995-1996. Assembly Committee on Ways and Means: Chairman, 1985, Co-Chairman, 1995. Vice Chairman, Legislative Committee on Public Lands, 1995-2000; Chairman, Legislative Commission's Audit Subcommittee, 1995-1996, 1999-2000; Chairman, Interim Finance Committee's Advisory Board on Prison Industries, 1995-2001.

**AFFILIATIONS:** Battle Mountain Lodge No. 23, F. & A.M.; York Rite Bodies; Ancient and Accepted Scottish Rite; Kerak Temple; Order of Eastern Star, Mountain Star Chapter No. 21; American Legislative Exchange Council; Western Legislative Conference.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** One of five Electoral College votes for the 2004 Presidential Election; Past President, Nevada Cattlemen's Association; past Chairman, Lander County Planning Commission; past Chairman, Nevada Tax Commission; past Member, Advisory Council to Public Land Law Review Commission.





**KATHYRN (KATHY) A. MCCLAIN**

*Democrat*

*Clark County Assembly*

*District No. 15*

*Clark County Senior Advocate*



**Born:** 1944 – Greeley, Colorado.

**Educated:** University of Nevada, Las Vegas (UNLV), Master of Public Administration; Regis College, Denver, Colorado, B.S., Business Administration; Academic Certificate, Gerontology, UNLV, 2004.

**Married:** Dave McClain.

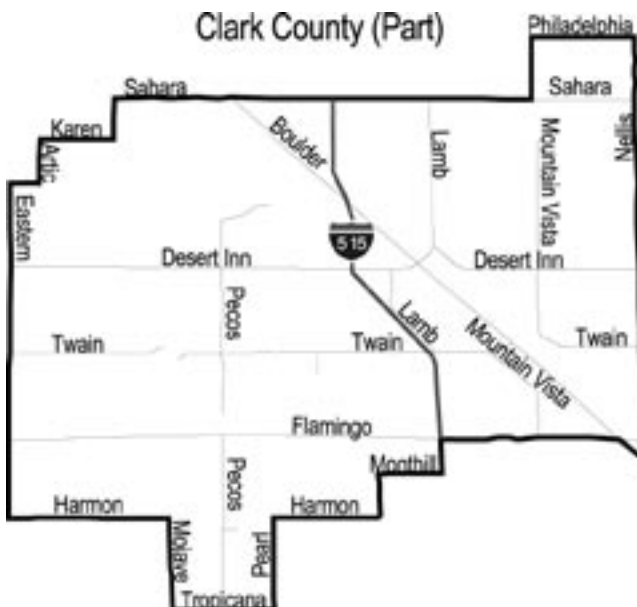
**Children:** Trish Kent, Paul McClain, Mary and Todd Nelson, and four grandchildren.

**Hobbies/Special Interests:** Cooking, traveling, entertaining, sailing.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1999-2005—five special and four regular sessions. Vice Chair, Assembly Committee on Health and Human Services, 2001-2005. Member: Assembly Committees on Commerce and Labor, 2005; Constitutional Amendments, 2001; Elections, Procedures, Ethics, and Constitutional Amendments, 2005; Elections, Procedures, and Ethics, 1999, 2003; Health and Human Services, 1999; Judiciary, 1999-2001; Taxation, 2003; Transportation, 1999-2001; Ways and Means, 2003-2005. Chair, Task Force for the Fund for a Healthy Nevada, 2003-present. Member, Interim Study on Long-Term Care in Nevada, 1999-2000; Member, Task Force for the Fund for a Healthy Nevada, 2001-2002. Nevada Commission on Aging, 2001-present; Nevada Veterans' Services Commission, 2003-present; Oversight Committee for State Strategic Plan for Seniors, 2003-present.

**AFFILIATIONS:** H.E.L.P. of Southern Nevada, Board Member; Women's Democratic Club; Paradise Democratic Club; Seniors United; Seniors and Law Enforcement Together (S.A.L.T.); American Association of Retired Persons; Aging Services Directors Organization;



**KATHYRN (KATHY) A. McCLAIN**  
*Democrat*  
*Clark County Assembly*  
*District No. 15*  
*Clark County Senior Advocate*  
*(continued)*

American Society of Public Administrators (ASPA); National Conference of State Legislatures; Council of State Governments; Alzheimer's Association of Southern Nevada; Clark County Summer Business Institute; American Association of University Women; National Council of Senior Citizens; Planned Parenthood of Southern Nevada; Nevada Women's Lobby; Hispanics in Politics; Progressive Leadership Alliance of Nevada; Association for Volunteer Administrators; Directors of Volunteers in Agencies; Corporate Volunteer Council; National Association of Volunteer Programs in Local Government.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** WRIN/NEW Leadership Advisory Council, UNLV; Clark County Senior Advocate; Delegate, Democratic National Convention, 2000; Schools Issues Committee/Youth Leadership Training, Cambridge Community Center; Alzheimer's Association Public Policy Committee; Drop-Out 2000 Prevention Strategic Planning Team; Women's Democratic Club Freshman Female Legislator Award, 1999.



**BOB MCCLEARY**  
*Democrat*  
*Clark County Assembly*  
*District No. 11*  
*Public Relations Officer*



**Born:** 1961 – Oakland, California.

**Educated:** Valley High School; Clark County Community College.

**Married:** Verna McCleary (23 years).

**Children:** Toni, William, Robert, Alex, Andrea, Jacob.

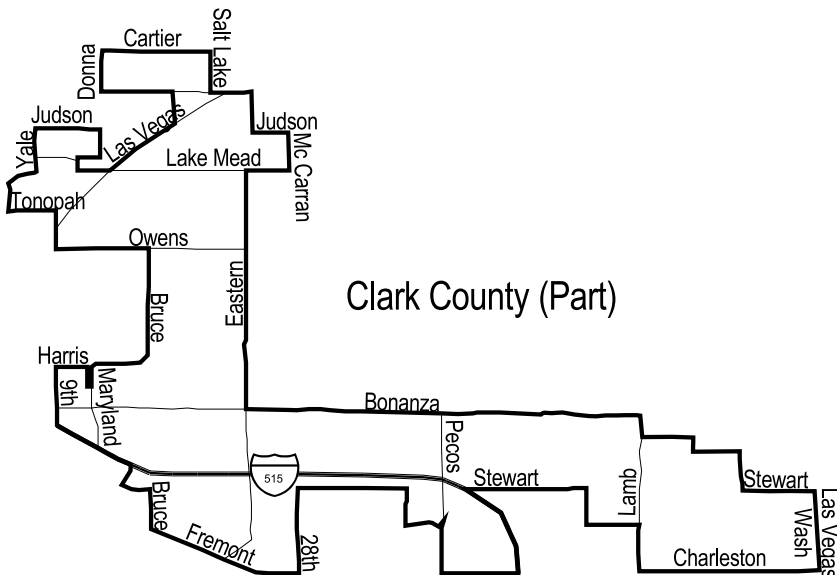
**Military:** Nevada Army National Guard, 1979-1985; served six years as Combat Medic.

**Hobbies/Special Interests:** History, politics, computer war games.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions. Vice Chairman, Assembly Committee on Constitutional Amendments, 2003. Member: Assembly Committees on Education, 2003-2005; Elections, Procedures, and Ethics, 2003; Elections, Procedures, Ethics, and Constitutional Amendments, 2005; Government Affairs, 2003-2005; Natural Resources, Agriculture, and Mining, 2003.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Former Scoutmaster and Merit Badge Counselor, Boy Scouts of America; community activist.





## **HARRY MORTENSON**

*Democrat*

*Clark County Assembly*

*District No. 42*

*Nuclear Physicist*



**Born:** 1930 – Washington, D.C.

**Educated:** University of Maryland, Roanoke College, B.S.; American University, Catholic University, Duke University, M.A.; University of Virginia, Ph.D. studies.

**Married:** Helen H. Wood Mortenson.

**Children:** Eric, Lisa, Kirk.

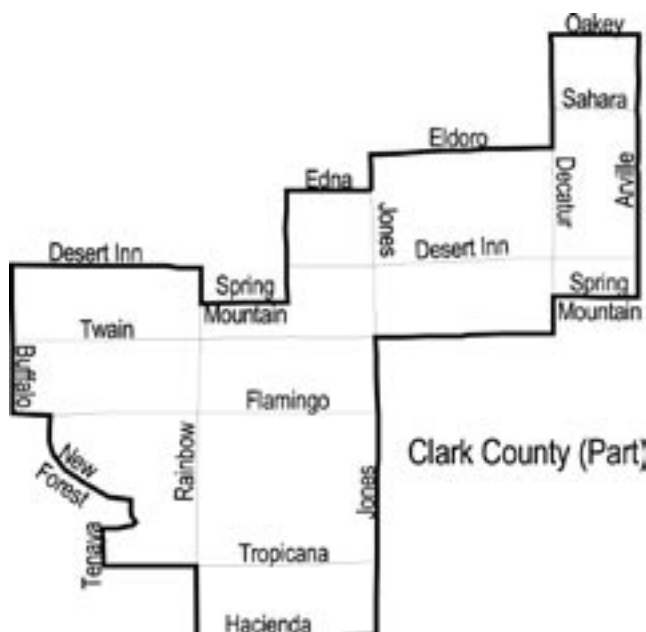
**Hobbies/Special Interests:** Astronomy, photography, videography, optics, sailing, computers, scuba diving, high-fidelity sound.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1997-2005—five special and five regular sessions.

**AFFILIATIONS:** American Nuclear Society; Astronomical Society; Archaeo-Nevada Society; Nevada Archeological Society; Nevada State Museum and Historical Society; University Library Society; Natural Science Scholarship Association, University of Nevada, Las Vegas.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** President, scientific consulting firm; past Board Chairman and President, VIA Corporation, Inc.; past Chairman, Clark County, Spring Valley Town Advisory Board; past staff member and section leader, Los Alamos Scientific Laboratory; Sigma Pi Sigma (National physics honor society); past Chairman, American Nuclear Society (Southern Nevada section); 14 scientific publications.





## **HARVEY J. MUNFORD**

*Democrat*

*Clark County Assembly*

*District No. 6*

*Retired School Teacher*



**Born:** 1940 – Ohio.

**Educated:** B.A., Biology and Physical Education, and M.A., Guidance and Counseling and Political Science; Montana State University at Billings.

**Married:** Viviana.

**Children:** Vivian, Helen, Donna, Jamila.

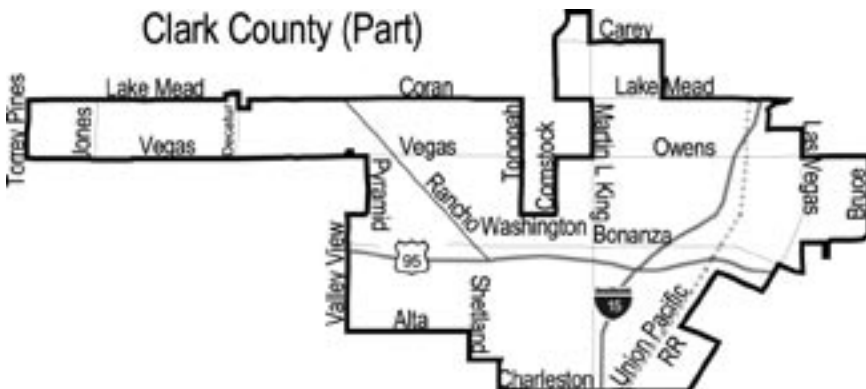
**Hobbies/Special Interests:** Horseback riding, watching old Western movies, dancing, playing the organ.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session.

**AFFILIATIONS:** Akron University Alumni Association; Montana State University Alumni; National Education Association; Sunny Place Homeowners' Association; West Las Vegas Horseback Riding Club.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** MVP—basketball in college; NAIA All-American, two years; Montana State University Hall of Fame; holds the record in shooting percentage and block shots at Montana State University at Billings; first in the history of Montana State University at Billings to be free-agent drafted by the Los Angeles Lakers and the Los Angeles Rams; first black man to attend and graduate from Montana State University at Billings; accompanied students on thirteen trips to Washington, D.C., through the Close-Up Program (where students see government in action), with the highlight of those trips attending two presidential inaugurations: 1993—President Clinton; 2001—President Bush.





**JOHN OCEGUERA**  
*Democrat*  
*Clark County Assembly*  
*District No. 16*  
*Captain, North Las Vegas*  
*Fire Department*



**Born:** 1968 – Reno, Nevada.

**Educated:** Western Nevada Community College, A.A. General Studies; Truckee Meadows Community College, A.S., Fire Science; Cogswell College, B.S., Fire Administration; University of Nevada, Las Vegas (UNLV), M.P.A.; J.D., UNLV, William S. Boyd School of Law.

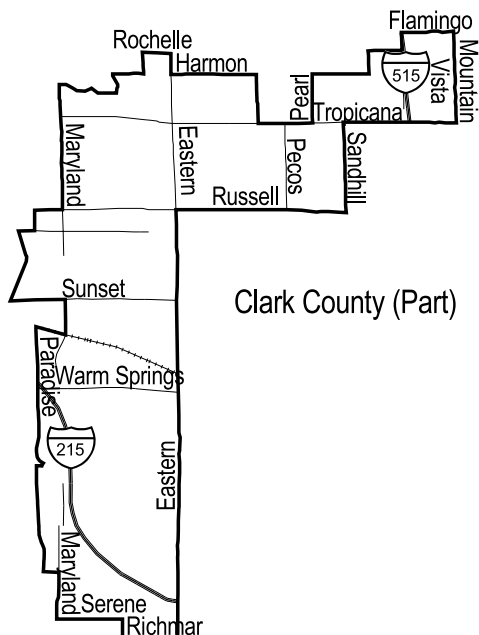
**Hobbies:** Volunteer activities, outdoor activities, firefighter competitions.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2001-2005—five special and three regular sessions. Chair, Assembly Committee on Transportation, 2005. Vice Chair: Assembly Committees on Commerce and Labor, 2005; Judiciary, 2003. Member: Assembly Committees on Judiciary, 2001, 2005; Constitutional Amendments, 2001; Commerce and Labor, 2001-2003; Transportation, 2001-2003. Member, Assembly Select Committee on Health and Legal Issues, 2001. Vice Chair, Nevada's Industrial Insurance Program, 2003-2004. Member: Committee to Evaluate Higher Education Programs, 2003-2004; Legislative Commission's Subcommittee to Study the Death Penalty and Related DNA Testing, 2001-2002.

**AFFILIATIONS:** Board of Directors, American Heart Association; International Association of Firefighters; Alpha Tau Omega, UNLV, Alumni Association.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** American Heart Association, Public Policy Hero Award; 2004 American Heart Association, Elected Official of the Year; 2003 Nevada Association of Social Workers, Legislator of the Year; 2003 Toll Fellow; 2003 National Conference of State Legislatures, Leadership Institute; 2001 Council of State Governments-West, Western Legislative Academy; Firefighter Combat Challenge World Championships, 1995-2000; World Firefighter Games, 1992, 1994, 1997; Pan American Firefighter Games, 1993.





## GENIE OHRENSCHALL

*Democrat*

*Clark County Assembly*

*District No. 12*

*Businesswoman, Corporate Director, Attorney*



**Educated:** George Washington University, A.B.; Georgetown University Law Center, J.D.

**Children:** James, Katie.

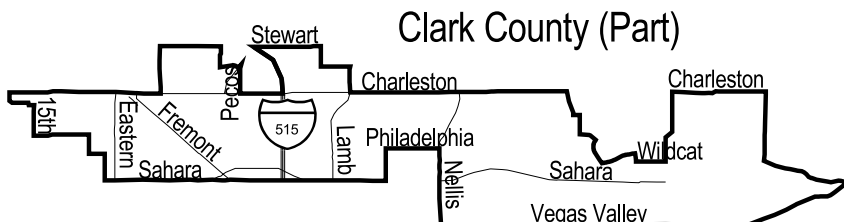
**Hobbies/Special Interests:** Reading, Nevada history, genealogy, volunteer and community activities, hiking, outdoor activities.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1995-2005—five special and six regular sessions. Assistant Majority Whip for Procedure, 2003-2005. Member, National Conference of Commissioners on Uniform State Laws.

**AFFILIATIONS:** Vegas Valley Business and Professional Women's Club; Clark County Bar Association; Neighborhood Watch Program; Women's Democratic Club of Clark County; Paradise Democratic Club; Clark County Democratic Central Committee; Nevada State Democratic Central Committee; Nevada Association of Manufactured Homeowners; Hispanics in Politics; Seniors United.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Merit Scholarship, Georgetown University Law Center; Semifinalist, Beaudry Cup, Moot Court Competition, Georgetown University Law Center; Author, Article, Catholic University Law Review; admitted to practice: District of Columbia, Maryland, Nevada, and United States Supreme Court Bars; State Board of Directors, Business and Professional Women's Federation; Board of Directors, NIKE House, a drug rehabilitation shelter for young women; Member, Founding Board of Directors, Temporary Assistance for Women, a shelter for battered women and children (now Domestic Crisis Center—Safe Nest); State Board of Directors, American Association for University Women; State Board of Directors, League of Women Voters; Appointee, Attorney General's Council on the Prevention of Domestic and Family Violence; Appointee, Advisory Council for Community Notification ("Megan's Law"); Heroine Award, Nevada Association of Manufactured Homeowners, 1995; Certificate of Appreciation, Vegas Valley Business and Professional Women's Club, 1996; Special Recognition Award, Women's Democratic Club Spotlight Dinner, 1996; Certificate of Recognition, Paradise Democratic Club, 1995; Finalist, Woman of Achievement Awards, Las Vegas Chamber of Commerce, 1995; honored by the Clark County Bar Association for being one of the first one hundred female attorneys in Nevada.







**DAVID R. PARKS**  
*Democrat*  
*Clark County Assembly*  
*District No. 41*  
*Consultant*



**Born:** 1943 – Boston, Massachusetts.

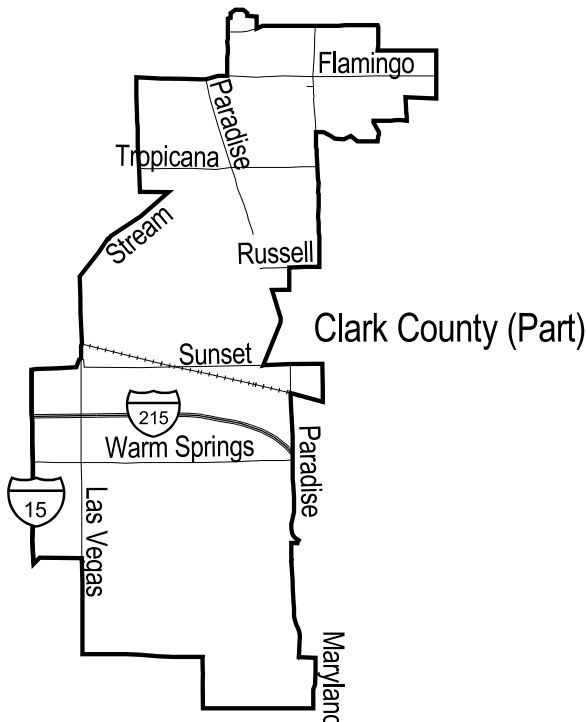
**Educated:** University of New Hampshire, B.S.; University of Nevada, Las Vegas, M.B.A.

**Military:** United States Air Force, 1967-1971.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1997-2005—five special and five regular sessions. Democratic Assistant Majority Whip, 1999; Democratic Assistant Majority Floor Leader, 2001; Chairman, Assembly Committee on Taxation, 2003; Chairman, Assembly Committee on Government Affairs, 2005.

**AFFILIATIONS:** Paradise Town Advisory Board, 1991-1996; Chairman, Paradise Town Advisory Board, 1992-1996; Community District 89109 Leadership Council, 1993-1996; Board of Trustees, Aid for AIDS of Nevada, Inc., 1986-present; Governor's Statewide AIDS Advisory Task Force, 1987-1994 and 2002-present; Governor's MX Missile Economic Impact Study, 1980-1981; Joint City-County Consolidation Technical Committee, 1975-1976; National Conference for Community and Justice, Southern Nevada Region Board, 1998-2002; Commissioner, Education Technology Commission, 2001-2003; Nevada Military Advocacy Commission, 2004-present.





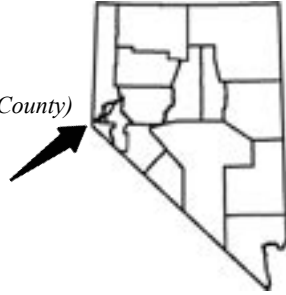
**BONNIE PARNELL**

*Democrat*

*Assembly District No. 40*

*(Portions of Carson City and Washoe County)*

*Public Policy Consultant*



**Born:** 1946 – Bakersfield, California.

**Educated:** B.A., History, Long Beach State University; Master's Equivalency, Education Endorsement, Long Beach State University.

**Children:** Charley, Andy.

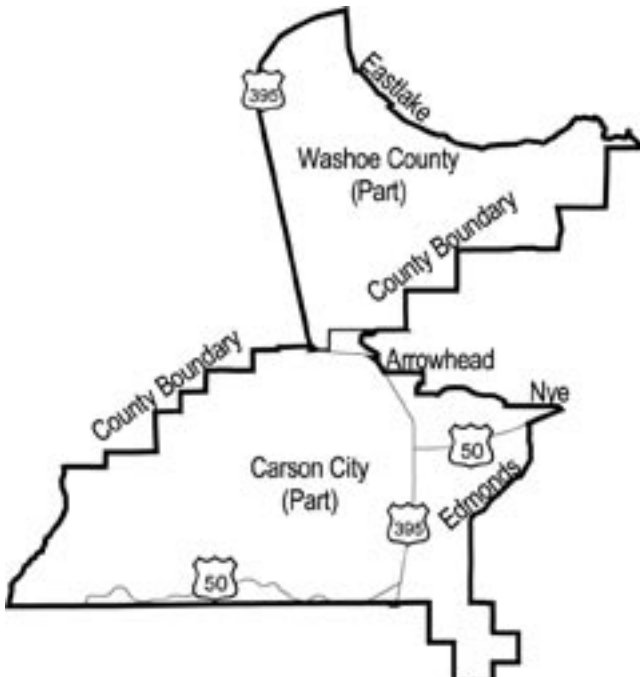
**Hobbies/Special Interests:** Camping, reading, traveling.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1999-2001 and 2004-2005—three special and three regular sessions.

**AFFILIATIONS:** Board of Directors, Retired Senior Volunteer Program; Member, Retired Public Employees of Nevada; Member, National Education Association; Honorary Life Member, National Parent Teacher Association (PTA).

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Member, State Board of Osteopathic Medicine, 2004; Soroptimist International "Woman of Distinction" Award, 2002; Nevada Teacher of the Year, 1998; Member, State Welfare Board, 1994-1998; Carson City Educator of the Year, 1997; Nevada State PTA President, 1990-1992; Nevada State Literacy Coordinator, 1989.





## **RICHARD D. PERKINS**

*Democrat*

*Clark County Assembly*

*District No. 23*

*Deputy Police Chief*



**Born:** 1961 – Boulder City, Nevada.

**Educated:** Basic High School, Honors Graduate; University of Nevada, Las Vegas, B.A., Criminal Justice, B.A., Political Science; FBI National Academy Graduate.

**Married:** Terri Perkins.

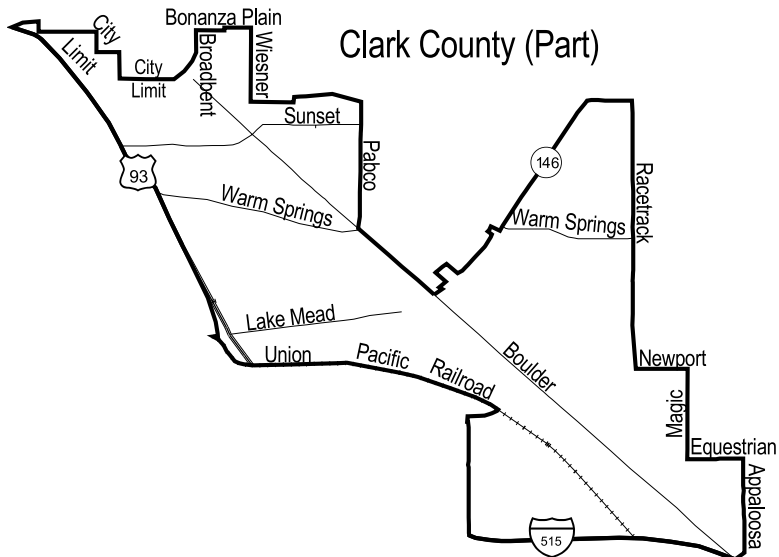
**Children:** Nicole, Stephanie, Brian, Ashley, Rikki.

**Hobbies/Special Interests:** Hunting, fishing, competitive sports, traveling, reading.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 1993-2005—five special and seven regular sessions. Member, Interim Finance Committee, 1993-1994, 1997-2004; Democratic Floor Leader, 1995; Member, Legislative Commission, 1995-1996, 1999-2004; Chairman, Legislative Commission, 1997-1998, 2001-2002; Majority Floor Leader, 1997-1999; Speaker of the Nevada Assembly, 2001-2005; Assembly Committee on Commerce and Labor: Chairman, 1997; Vice Chair, 1995 and 1999; Member, 1993 and 2001-2005. Chairman, Assembly Committee on Growth and Infrastructure, 2005. Member, Assembly Committees on Elections, Procedures, and Ethics, 1995-2001; Judiciary, 1995-1997; Ways and Means, 1993 and 1997-2005.

**AFFILIATIONS:** Nevada Conference of Police and Sheriffs; International Union of Police Associations; Henderson Industrial Citizens Advisory Panel; Past Member, Governor's Advisory Commission on Sentencing; Past President, Henderson Police Officers Association; Member, Henderson Chamber of Commerce; Member, Las Vegas Chamber of Commerce; Chairmen's



**RICHARD D. PERKINS**  
*Democrat*  
*Clark County Assembly*  
*District No. 23*  
*Deputy Police Chief*  
*(continued)*

Council, Big Brothers/Big Sisters; Henderson Senior Citizens' Center Volunteer; Board Member, Safe House; Youth Sports Coach; Board Member, Nevada Partners against ALS; Member, National Conference of State Legislatures (NCSL), Communications and Information Policy Committee; Member, Council of State Governments, International and Associates Advisory Committees; Member, Council of State Governments–West, Executive and Fiscal Affairs Committees (1999 Legislative Session); Member, National Legislative Services and Security Association; Member, Board of Directors, State Legislative Leaders Foundation; Member, NCSL Task Force on Protecting Democracy; Member, Executive Committee, National Speakers Conference; Vice Chair, Legislative Arts Caucus, Nevada Arts Advocates; President, National Speakers Conference, 2004-2005.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Clark County District Attorney's Meritorious Award; Nevada State Attorney General's Silver State Citizen Award; Nevada Conference of Police and Sheriffs' Freshman Legislator of the Year Award, 1993; Nevada Conference of Police and Sheriffs' Legislative Award, 1995; Nevada Trial Lawyers Association "Excellence" Award, 1995; Southern Nevada Women's Political Caucus "Good Guy" Award, 1996; Council of State Governments Toll Fellow, 1997; American Swiss Foundation Young Political Leader, 1997; Leadership Las Vegas Graduate, 1998; attended National Speakers Conference at John F. Kennedy School of Government, Harvard University, 2001; listed in *Who's Who in American Politics*.



**PEGGY PIERCE**

*Democrat*

*Clark County Assembly*

*District No. 3*

*Community Liaison/Culinary Union*



**Born:** 1954 – Milton, Massachusetts.

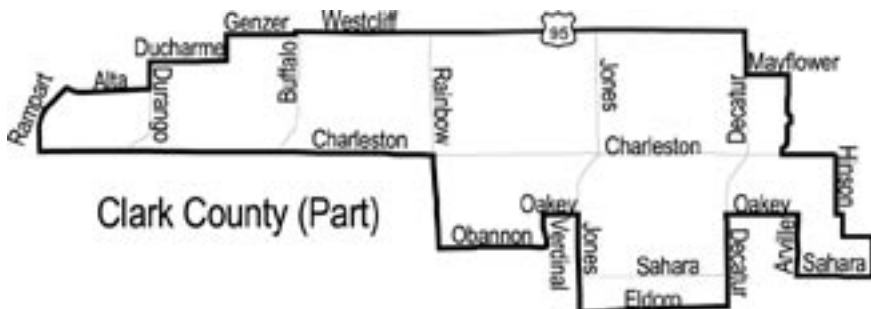
**Educated:** High school graduate; course work at San Francisco Community College.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

**AFFILIATIONS:** Sierra Club; American Civil Liberties Union; Member, Amnesty International; Former Member, Clark County Air Pollution Hearing Board.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Coordinated a charity golf tournament, which raised \$100,000 for the Nevada Cancer Institute; working on air quality problems in Clark County, 1997-present; coordinated the Helping Hands Project at the Culinary Union to assist 16,000 workers who were laid off immediately after the September 11, 2001, terrorist attack.





**ROBERT (BOB) L. SEALE**

*Republican*

*Clark County Assembly*

*District No. 21*

*Money Manager*



**Born:** 1941 – California.

**Educated:** B.S., Accountancy, California Polytechnic University.

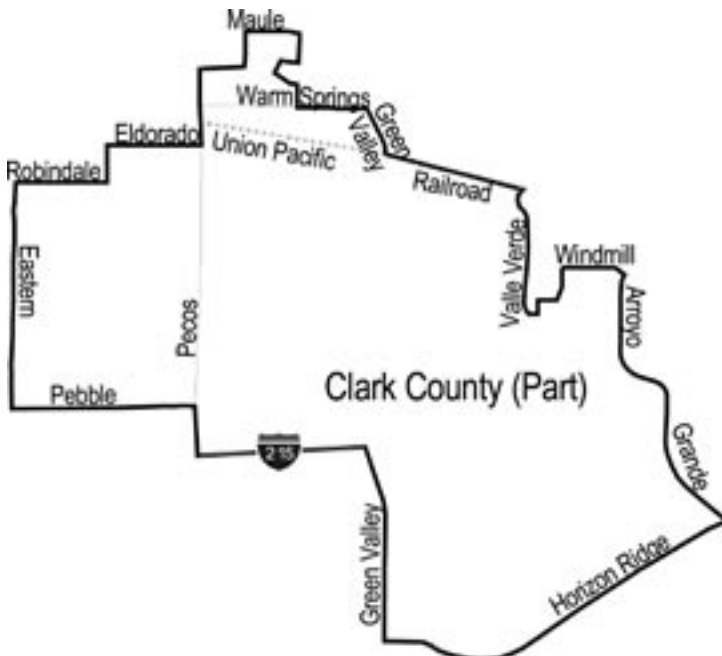
**Hobbies/Special Interests:** Reading, horseback riding, music.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session.

**AFFILIATIONS:** Corporate Affiliate – National Association of State Treasurers (NAST); Member, Catholic Church.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** State Treasurer, 1991-1999. Past President, Nevada Museum of Art; past ten-year member, Great Basin Laboratory Board of Trustees; past member, Board of Directors, KNPB, Channel 5; Treasurer, Washoe County Republican Party, 1982-1986; Treasurer, Nevada Republican Party, 1986-1989; State of Nevada Republican Man of the Year, 1995; Chairman, Nevada Republican Party, 2000-2003 (two terms); Past President, NAST, 1995; Nevada Taxpayers Association “Good Government of the Year” Award, 1998; Jesse Unruh Award for Outstanding Treasurer of the Year, 1999; Eleanor Roosevelt Humanitarian Award, State of Israel Bond Corporation, 1995.





## **RODERICK (ROD) R. SHERER**

*Republican*

*Assembly District No. 36*

*(Esmeralda, Lincoln, Mineral, and Nye Counties and portions of Churchill County)*

*Store Manager*



**Born:** 1964 – Ontario, Oregon.

**Educated:** Attended Idaho State University, 1983-1985.

**Married:** Angela.

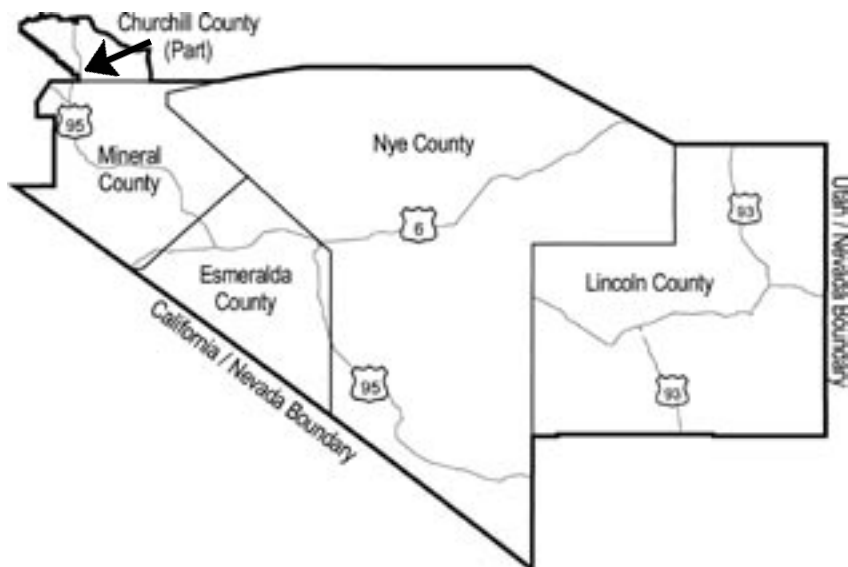
**Children:** Sarah, Cody.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

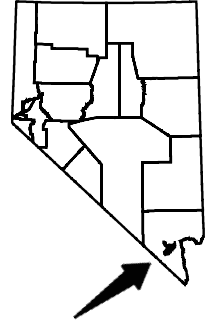
**AFFILIATIONS:** Former Board Member and Secretary, Pahrump Chamber of Commerce. Former Board Member: No to Abuse Family Crisis Center and United Way of the Pioneer Territory. Former Advisor, Nye County School District. Honorary Memberships: Elks, Kiwanis, Lions, and Moose Clubs.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Elks' Distinguished Citizens Award, 1998; 1998 Humanitarian of the Year, No to Abuse Family Crisis Center; Veterans of Foreign Wars Award for Support, 1995; 2000 Award for Active Involvement, Design Implementation, and Advancement of School to Careers from Governor Kenny C. Guinn.





**SCOTT A. SIBLEY**  
*Republican*  
*Clark County Assembly*  
*District No. 22*  
*Real Estate*



**Born:** 1973 – California.

**Educated:** Marin Catholic High School; B.S., Business Administration, Real Estate, University of Nevada, Las Vegas.

**Married:** Stephanie.

**Children:** Anthony, Zachary, Gavin.

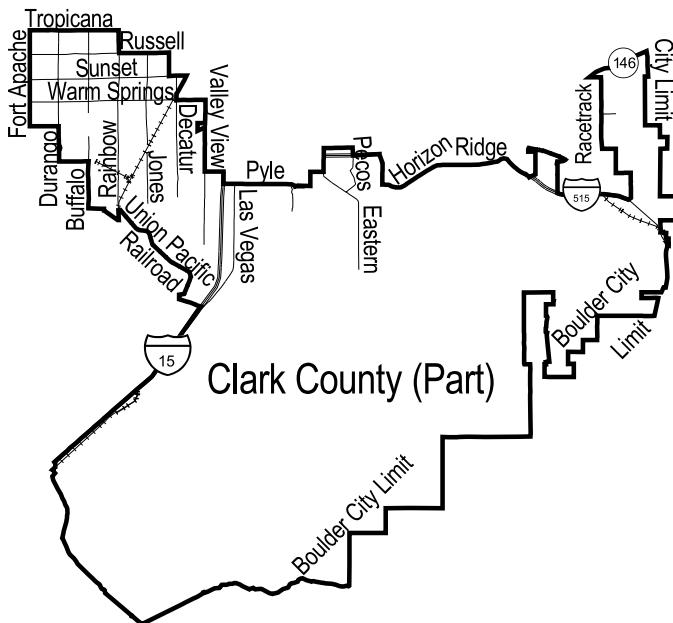
**Hobbies/Special Interests:** Traveling, reading, golf.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2004-2005—one special and one regular session.

**AFFILIATIONS:** Nevada Press Association; Nevada Taxpayers Association; Nevada Development Authority; American Court and Commercial Newspapers; National Newspaper Association; Seniors United; University of Nevada, Las Vegas, Alumni Association; Las Vegas Chamber of Commerce.

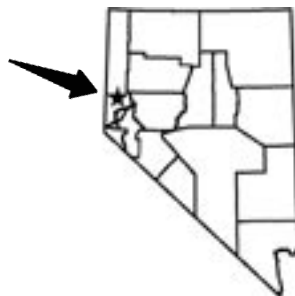
**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Clark County Pro Bono Project Media Support Award, 2000.







**DEBBIE SMITH**  
*Democrat*  
*Washoe County Assembly*  
*District No. 30*  
*Benefits Representative*



**Born:** 1956 – Arizona.

**Married:** Greg Smith.

**Children:** Olivia and David Bouch, Ian Smith, Erin Smith.

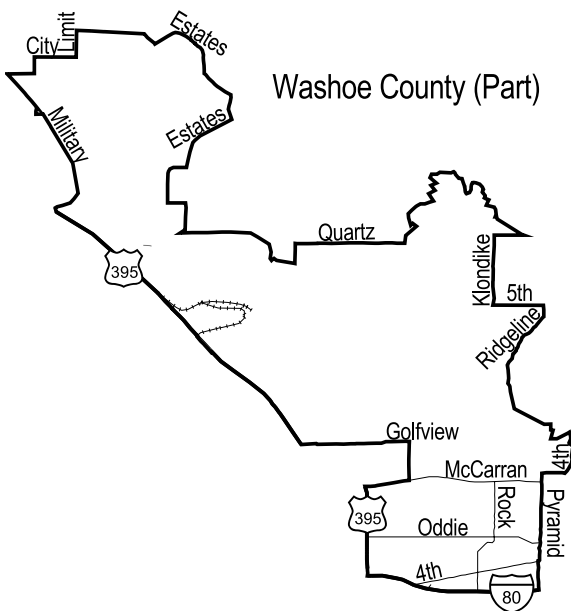
**Hobbies/Special Interests:** Reading, walking, scrapbooking.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2001, 2004-2005—three special and two regular sessions.

**AFFILIATIONS:** Chairman, Council to Establish Academic Standards; Board Member, Education Collaborative; Chairman, Washoe County School District Parent Involvement Council; Consultant, Nevada Parent Teacher Association (PTA); Advisory Board Member, Angel Kiss; Public Policy Chairman, Reno Association for the Education of Young Children; Member, Sparks Chamber of Commerce; Member, Office and Professional Employees International Union Local 29.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Council of State Governments, Western Legislative Academy, 2002; Flemming Fellow, Class of 2002; Past President, Nevada PTA; Past Member: Lander County School Board, National PTA Board of Directors, Sparks Charter Commission; PORAN, Freshman Lawmaker of the Year, 2001; Life Member,





**VALERIE E. WEBER**

*Republican  
Clark County Assembly  
District No. 5  
Business Consultant*



**Born:** 1954 – Castro Valley, California.

**Educated:** University of Phoenix, Las Vegas, Nevada, M.A., Organizational Management; Biola University, La Mirada, California, B.S., Biological Science.

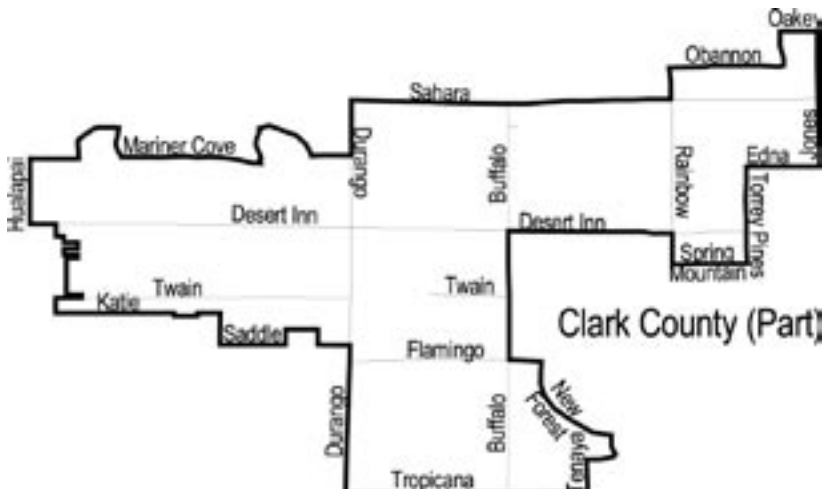
**Hobbies:** Travel, art, theatre.

---

**LEGISLATIVE SERVICE:** Nevada Assembly, 2003-2005—three special and two regular sessions.

**AFFILIATIONS:** American Legislative Exchange Council—Energy Academy, 2004, and Commerce and Economic Development Task Force; Legislative Arts Caucus; Member, Nevada Institute of Nursing; Trauma Intervention Program, Advisory Board; Women in Government; Council of State Governments-West: Trade and Transportation Committee; Board for the Education and Counseling of Displaced Homemakers, 2000-2003; Clark County Air Quality Forum; Chaplain, Active Republican Women; Charter Member, The Crossing Christian Church; Delegate, Section 7 Homeowner Association, 1998-present; Clark County Republican Party Central Committee, 1995-present.

**PERSONAL AND PROFESSIONAL ACHIEVEMENTS:** Western Legislative Academy, Class of 2004; Executive Director, Associated Builders and Contractors, 2000-2001; Technical Director, United Blood Services, Las Vegas, 1990-2000; Board Member, Habitat for Humanity, 1995-1999; Graduate, Leadership Las Vegas, 1998; Business Development Manager, Impact Sand & Gravel; coauthored medical journal articles on intrauterine transfusions.



MEMBERS OF THE  
NEVADA LEGISLATURE



CHAPTER I  
MEMBERS OF THE NEVADA LEGISLATURE  
2005 SESSION

SENATE

<u><i>Name, Party, and District*</i></u>	<u><i>Mailing Address</i></u>	<u><i>Telephone</i></u>
<b>Amodei, Mark E. (R)**</b> Capital Senatorial District <i>(Portions of Douglas, Lyon, and Storey Counties, and portions of Carson City)</i>	805 West Sunset Way Carson City, Nevada 89703-3751	(775) 882-6500 (District Office) (775) 882-0362 (H)
<b>Beers, Bob (R)</b> Clark, No. 6	9428 Grenville Avenue Las Vegas, Nevada 89134-6206	(702) 256-1072 (H)
<b>Care, Terry John (D)**</b> Clark, No. 7	4371 Woodcrest Road Las Vegas, Nevada 89121-4946	(702) 388-0098 (O) (702) 436-9298 (H)
<b>Carlton, Margaret (Maggie) A. (D)**</b> Clark, No. 2	5540 East Cartwright Avenue Las Vegas, Nevada 89110-3802	(702) 452-3619 (M)
<b>Cegavske, Barbara K. (R)**</b> Clark, No. 8	6465 Laredo Street Las Vegas, Nevada 89146-5272	(702) 873-0711 (H/O)
<b>Coffin, Bob (D)**</b> Clark, No. 10	1139 5th Place Las Vegas, Nevada 89104-1413	(702) 384-9501 (O)
<b>Hardy, Warren B., II (R)**</b> Clark, No. 12	6536 Blue Sapphire Court Las Vegas, Nevada 89110-4049	(702) 227-0536 (O) (702) 453-1112 (H)
<b>Heck, Joseph (Joe) J. (R)</b> Clark, No. 5	P.O. Box 530520 Henderson, Nevada 89053-0520	(702) 614-5900 (O)
<b>Horsford, Steven A. (D)</b> Clark, No. 4	1306 West Craig Road, E-310 North Las Vegas, Nevada 89032-0215	(702) 924-2100 (O)
<b>Lee, John Jay (D)</b> Clark, No. 1	1340 Borderwood Lane North Las Vegas, Nevada 89031-1816	(702) 647-3550 (O) (702) 258-5447 (H)
<b>Mathews, Bernice (D)**</b> Washoe, No. 1	P. O. Box 7176 Reno, Nevada 89510-7176	(775) 673-2086 (H)
<b>McGinness, Mike (R)</b> Central Nevada Senatorial District <i>(Churchill, Esmeralda, and Mineral Counties, and portions of Clark, Douglas, Lyon, and Nye Counties)</i>	770 Wildes Road Fallon, Nevada 89406-7843	(775) 423-5889 (H)

\*For maps of legislative districts, see Appendix G of this manual.

\*\*Term expires November 2006.

SENATE (continued)

<u><i>Name, Party, and District*</i></u>	<u><i>Mailing Address</i></u>	<u><i>Telephone</i></u>
<b>Nolan, Dennis (R)**</b> Clark, No. 9	P. O. Box 82249 Las Vegas, Nevada 89180-2249	(702) 838-3838 (M)
<b>Raggio, William J. (R)</b> Washoe, No. 3	P. O. Box 281 Reno, Nevada 89504-0281	(775) 786-5000 (O)
<b>Rhoads, Dean A. (R)</b> Northern Nevada Senatorial District (Elko, Eureka, Humboldt, Lander, Lincoln, Pershing and White Pine Counties, and portions of Nye County)	Box 8 Tuscarora, Nevada 89834-0008	(775) 756-6582 (H)
<b>Schneider, Michael (Mike) A. (D)</b> Clark, No. 11	6381 Sandpiper Way Las Vegas, Nevada 89103-2110	(702) 876-5121 (H)
<b>Tiffany, Sandra J. (R)**</b> Clark, No. 5	61 Tanglewood Drive Henderson, Nevada 89012-2117	(702) 451-7301 (O)
<b>Titus, Alice Costandina (Dina) (D)</b> Clark, No. 7	1637 Travois Circle Las Vegas, Nevada 89119-6283	(702) 895-3756 (O) (702) 798-8348 (H)
<b>Townsend, Randolph J. (R)**</b> Washoe, No. 4 (Portions of Carson City and Washoe County)	P. O. Box 20923 Reno, Nevada 89515-0923	(775) 954-2020 (O) (775) 825-5111 (H)
<b>Washington, Maurice E. (R)**</b> Washoe, No. 2 (Portions of Lyon, Storey and Washoe Counties)	P. O. Box 1166 Sparks, Nevada 89432-1166	(775) 331-3826 (O)
<b>Wiener, Valerie (D)</b> Clark, No. 3	3540 West Sahara Avenue, No. 352 Las Vegas, Nevada 89102-5816	(702) 871-6536 (O)

\*For maps of legislative districts, see Appendix G of this manual.

\*\*Term expires November 2006.

ASSEMBLY

<u><i>Name, Party, and District*</i></u>	<u><i>Mailing Address</i></u>	<u><i>Telephone</i></u>
<b>Allen, Francis O. (R)</b> Clark, No. 4	P.O. Box 34718 Las Vegas, Nevada 89133-4718	(702) 248-6488 (H)
<b>Anderson, Bernard (Bernie) (D)</b> Washoe, No. 31	747 Glen Meadow Drive Sparks, Nevada 89434-1536	(775) 358-8113 (H)
<b>Angle, Sharron E. (R)</b> Washoe, No. 26	1802 Rainbow Ridge Road Reno, Nevada 89523-1847	(775) 787-6017 (O)
<b>Arberry, Morse, Jr. (D)</b> Clark, No. 7	5300 West Spring Mountain Road, No. 104 Las Vegas, Nevada 89146-8721	(702) 562-2323 (O)
<b>Atkinson, Kelvin D. (D)</b> Clark, No. 17	5631 Indian Springs Street North Las Vegas, Nevada 89031-5078	(702) 457-9995 (H)
<b>Buckley, Barbara E. (D)</b> Clark, No. 8	5442 Holbrook Drive Las Vegas, Nevada 89103-2439	(702) 222-9901 (H)
<b>Carpenter, John C. (R)</b> District No. 33 <i>(Elko County, and portions of Humboldt County)</i>	P. O. Box 190 Elko, Nevada 89803-0190	(775) 738-9861 (O)
<b>Christensen, Chad (R)</b> Clark, No. 13	9101 West Sahara Avenue, Suite 105 Las Vegas, Nevada 89117-5799	(702) 597-5358 (O)
<b>Claborn, Jerry D. (D)</b> Clark, No. 19	6617 Network Circle Las Vegas, Nevada 89156-7015	(702) 437-9948 (H)
<b>Conklin, Marcus L. (D)</b> Clark, No. 37	1600 Palmae Way Las Vegas, Nevada 89128-3244	(702) 363-3885 (O)
<b>Denis, Moises (Mo) (D)</b> Clark, No. 28	3204 Osage Avenue Las Vegas, Nevada 89101-1838	(702) 657-6857 (H)
<b>Gansert, Heidi S. (R)</b> Washoe, No. 25	316 California Avenue, No. 302 Reno, Nevada 89509-1650	(775) 787-5814 (H/O)
<b>Gerhardt, Susan I. (D)</b> Clark, No. 29	2245 North Green Valley Parkway, No. 512 Henderson, Nevada 89014-5024	(702) 286-2447 (O)
<b>Giunchigliani, Christina R. (D)</b> Clark, No. 9	706 Bracken Avenue Las Vegas, Nevada 89104-1644	(702) 366-1663 (H)
<b>Goicoechea, Peter (Pete) (R)</b> District No. 35 <i>(Eureka, Pershing, White Pine Counties, and portions of Churchill, Humboldt, Lander and Washoe Counties)</i>	P. O. Box 97 Eureka, Nevada 89316-0097	(775) 237-7383 (O) (775) 237-5300 (H)

\*For maps of legislative districts, see Appendix G of this manual.

ASSEMBLY (continued)

<u><i>Name, Party, and District*</i></u>	<u><i>Mailing Address</i></u>	<u><i>Telephone</i></u>
<b>Grady, Thomas (Tom) J. (R)</b> District No. 38 <i>(Lyon and Storey Counties, and portions of Carson City and Churchill County)</i>	43 Fairway Drive Yerington, Nevada 89447-2170	(775) 463-2612 (H)
<b>Hardy, Joseph (Joe) (R)</b> Clark, No. 20	P.O. Box 60306 Boulder City, Nevada 89006-0306	(702) 293-7506 (H)
<b>Hettrick, Lynn C. (R)</b> District No. 39 <i>(Douglas County and portions of Carson City and Washoe County)</i>	1475 Glenwood Drive Gardnerville, Nevada 89460-8981	(775) 265-4473 (O) (775) 265-6397 (H)
<b>Hogan, Joseph (Joe) M. (D)</b> Clark, No. 10	2208 Plaza De La Candela Las Vegas, Nevada 89102-4043	(702) 365-0505 (H)
<b>Holcomb, Brooks Stevens (R)</b> Washoe, No. 24	705 South Brookfield Drive Reno, Nevada 89503-2616	(775) 747-1034 (O) (775) 747-7237 (H)
<b>Horne, William C. (D)</b> Clark, No. 34	2251 North Rampart Boulevard, No. 357 Las Vegas, Nevada 89128-7640	(702) 457-6963 (H)
<b>Kirkpatrick, Marilyn (D)</b> Clark, No. 1	4747 Showdown Drive North Las Vegas, Nevada 89031-2133	(702) 289-1445 (O) (702) 655-0332 (H)
<b>Koivisto, Ellen Marie (D)</b> Clark, No. 14	1147 Timber Ridge Court Las Vegas, Nevada 89110-2545	(702) 438-5723 (H)
<b>Leslie, Sheila (D)</b> Washoe, No. 27	825 Humboldt Street Reno, Nevada 89509-2009	(775) 333-6564 (H)
<b>Mabey, R. Garn, Jr., M.D. (R)</b> Clark, No. 2	1404 Silver Oaks Street Las Vegas, Nevada 89117-1456	(702) 242-2894 (O)
<b>Manendo, Mark A. (D)</b> Clark, No. 18	4629 Butterfly Circle Las Vegas, Nevada 89122-6149	(702) 451-8654 (H)
<b>Marvel, John W. (R)</b> District No. 32 <i>(Portions of Humboldt, Lander, and Washoe Counties)</i>	P. O. Box 1270 Battle Mountain, Nevada 89820-1270	(775) 635-2538 (Battle Mountain) (775) 882-2054 (Carson City)
<b>McClain, Kathryn (Kathy) A. (D)</b> Clark, No. 15	2457 Swan Lane Las Vegas, Nevada 89121-5242	(702) 898-5579 (H/O)
<b>McCleary, Bob (D)</b> Clark, No. 11	2205 Flower Avenue North Las Vegas, Nevada 89030-7159	(702) 649-3127 (H)

\*For maps of legislative districts, see Appendix G of this manual.



## ASSEMBLY (continued)

<u><i>Name, Party, and District*</i></u>	<u><i>Mailing Address</i></u>	<u><i>Telephone</i></u>
<b>Mortenson, Harry (D)</b> Clark, No. 42	3930 El Camino Road Las Vegas, Nevada 89103-2221	(702) 876-6944 (H)
<b>Munford, Harvey J. (D)</b> Clark, No. 6	809 Sunny Place Las Vegas, Nevada 89106-3637	(702) 631-0535 (H)
<b>Ocegüera, John (D)</b> Clark, No. 16	1445 Tradewind Court Las Vegas, Nevada 89123-1477	(702) 452-4800 (H)
<b>Ohrenschall, Genie (D)</b> Clark, No. 12	1124 South 15th Street Las Vegas, Nevada 89104-1740	(702) 384-5992 (H)
<b>Parks, David R. (D)</b> Clark, No. 41	P. O. Box 71887 Las Vegas, Nevada 89170-1887	(702) 736-6929 (H)
<b>Parnell, Bonnie (D)</b> District No. 40 <i>(Portions of Carson City and Washoe County)</i>	804 Saratoga Way Carson City, Nevada 89703-3656	(775) 883-4234 (H)
<b>Perkins, Richard D. (D)</b> Clark, No. 23	328 Fife Street Henderson, Nevada 89015-2700	(775) 684-8503 (Capital Office) (702) 267-4750 (O) (702) 566-6542 (H)
<b>Pierce, Peggy (D)</b> Clark, No. 3	5304 Gipsy Avenue Las Vegas, Nevada 89107-3847	(702) 631-8036 (H)
<b>Seale, Robert (Bob) L. (R)</b> Clark, No. 21	1000 North Green Valley Parkway, No. 440 Henderson, Nevada 89074-6172	(702) 260-9222 (H)
<b>Sherer, Roderick (Rod) R. (R)</b> District No. 36 <i>(Esmeralda, Lincoln, Mineral, and Nye Counties, and portions of Churchill County)</i>	2091 Zuni Avenue Pahrump, Nevada 89048-4811	(775) 727-2400 (O) (775) 751-1024 (H)
<b>Sibley, Scott A. (R)</b> Clark, No. 22	930 4th Street, Suite 100 Las Vegas, Nevada 89101-6845	(702) 382-2747 (O)
<b>Smith, Debbie (D)</b> Washoe, No. 30	3270 Wilma Drive Sparks, Nevada 89431-1173	(775) 331-0897 (H)
<b>Weber, Valerie E. (R)</b> Clark, No. 5	10001 Harpoon Circle Las Vegas, Nevada 89117-0931	(702) 338-8452 (C)

\*For maps of legislative districts, see Appendix G of this manual.



**MEMBERS OF THE NEVADA LEGISLATURE BY DISTRICT  
2005 SESSION**

**SENATE**

<u>District*</u>	<u>Name and Party</u>
Capital Senatorial District.....	**Amodei, Mark E. (R)
Central Nevada Senatorial District .....	McGinness, Mike (R)
Clark, No. 1.....	Lee, John Jay (D)
Clark, No. 2.....	**Carlton, Margaret (Maggie) A. (D)
Clark, No. 3.....	Wiener, Valerie (D)
Clark, No. 4.....	Horsford, Steven A. (D)
Clark, No. 5.....	Heck, Joseph (Joe) J. (R)
Clark, No. 5.....	**Tiffany, Sandra J. (R)
Clark, No. 6.....	Beers, Bob (R)
Clark, No. 7.....	**Care, Terry John (D)
Clark, No. 7.....	Titus, Alice Costandina (Dina) (D)
Clark, No. 8.....	**Cegavske, Barbara K. (R)
Clark, No. 9.....	**Nolan, Dennis (R)
Clark, No. 10.....	**Coffin, Bob (D)
Clark, No. 11.....	Schneider, Michael (Mike) A. (D)
Clark, No. 12.....	**Hardy, Warren B., II (R)
Northern Nevada Senatorial District.....	Rhoads, Dean A. (R)
Washoe, No. 1.....	**Mathews, Bernice (D)
Washoe, No. 2.....	**Washington, Maurice E. (R)
Washoe, No. 3.....	Raggio, William J. (R)
Washoe, No. 4.....	**Townsend, Randolph J. (R)

*\*For maps of legislative districts, see Appendix G of this manual.*

*\*\*Term expires November 2006.*

**ASSEMBLY**

<i>District*</i>	<i>Name and Party</i>
Carson City (Part), Washoe (Part), No. 40.....	Parnell, Bonnie (D)
Clark, No. 1.....	Kirkpatrick, Marilyn (D)
Clark, No. 2.....	Mabey, R. Garn, Jr., M.D. (R)
Clark, No. 3.....	Pierce, Peggy (D)
Clark, No. 4.....	Allen, Francis O. (R)
Clark, No. 5.....	Weber, Valerie E. (R)
Clark, No. 6.....	Munford, Harvey J. (D)
Clark, No. 7.....	Arberry, Morse, Jr. (D)
Clark, No. 8.....	Buckley, Barbara E. (D)
Clark, No. 9.....	Giunchigliani, Christina R. (D)
Clark, No. 10.....	Hogan, Joseph (Joe) M. (D)
Clark, No. 11.....	McCleary, Bob (D)
Clark, No. 12.....	Ohrenschall, Genie (D)
Clark, No. 13.....	Christensen, Chad (R)
Clark, No. 14.....	Koivisto, Ellen Marie (D)
Clark, No. 15.....	McClain, Kathyrn (Kathy) A. (D)
Clark, No. 16.....	Oceguera, John (D)
Clark, No. 17.....	Atkinson, Kelvin D. (D)
Clark, No. 18.....	Manendo, Mark A. (D)
Clark, No. 19.....	Claborn, Jerry D. (D)
Clark, No. 20.....	Hardy, Joseph (Joe) (R)
Clark, No. 21.....	Seale, Robert (Bob) L. (R)
Clark, No. 22.....	Sibley, Scott A. (R)
Clark, No. 23.....	Perkins, Richard D. (D)
Clark, No. 28.....	Denis, Moises (Mo) (D)
Clark, No. 29.....	Gerhardt, Susan I. (D)
Clark, No. 34.....	Horne, William C. (D)
Clark, No. 37.....	Conklin, Marcus L. (D)
Clark, No. 41.....	Parks, David R. (D)
Clark, No. 42.....	Mortenson, Harry (D)
Douglas, Carson City (Part), Washoe (Part), No. 39.....	Hettrick, Lynn C. (R)
Elko, Humboldt (Part), No. 33.....	Carpenter, John C. (R)
Esmeralda, Lincoln, Mineral, Nye, Churchill (Part), No. 36.....	Sherer, Roderick (Rod) R. (R)
Eureka, Pershing, White Pine, Churchill (Part), Humboldt (Part), Lander (Part), Washoe (Part), No. 35.....	Goicoechea, Peter (Pete) (R)
Humboldt (Part), Lander (Part), Washoe (Part), No. 32.....	Marvel, John W. (R)
Lyon, Storey, Carson City (Part), Churchill (Part), No. 38.....	Grady, Thomas (Tom) J. (R)
Washoe, No. 24.....	Holcomb, Brooks Stevens (R)
Washoe, No. 25.....	Gansert, Heidi S. (R)
Washoe, No. 26.....	Angle, Sharron E. (R)
Washoe, No. 27.....	Leslie, Sheila (D)
Washoe, No. 30.....	Smith, Debbie (D)
Washoe, No. 31.....	Anderson, Bernard (Bernie) (D)

*\*For maps of legislative districts, see Appendix G of this manual.*

## INTERIM COMMITTEES AND SUBCOMMITTEES

---

**2003-2004**

---

(The Chairman is named first on each committee or subcommittee.  
The Vice Chairman, if one was selected, follows the Chairman.)

### CREATED BY STATUTE

(Listed by Bill Number and Not Codified in *Nevada Revised Statutes*)

LEGISLATIVE COMMITTEE ON HEALTH CARE SUBCOMMITTEE TO STUDY CURRENT CHALLENGES OF ENSURING ADEQUATE HEALTH CARE IS AVAILABLE TO ALL NEVADANS (S.B. 289, Chapter 425, *Statutes of Nevada 2003*)—

Koivisto, Rawson, Cegavske, Mathews, J. J. Hardy, McClain.

NEVADA MENTAL HEALTH PLAN IMPLEMENTATION COMMISSION (S.B.301, Chapter 445, *Statutes of Nevada 2003*)—

Townsend, Leslie, Coffin, Rawson, J. Hardy, Horne. Jone Bosworth, Administrator, Division of Child and Family Services; Carlos Brandenburg, Ph.D., Administrator, Division of Mental Health and Developmental Services; Maria Canfield, Chief, Bureau of Alcohol and Drug Abuse; Charles Duarte, Administrator, Division of Health Care Financing and Policy.

NEVADA MENTAL HEALTH PLAN IMPLEMENTATION COMMISSION SUBCOMMITTEE TO CONTINUE WORK OF THE COMMISSION (S.B. 301, Chapter 445, *Statutes of Nevada 2003*)—

Townsend, Leslie, Coffin, Rawson, J. Hardy, Horne.

COMMITTEE TO EVALUATE HIGHER EDUCATION PROGRAMS (A.B. 203, Chapter 443, *Statutes of Nevada 2003*)—

W. Hardy, Care, Cegavske, Conklin, Griffin, Oceguela. Marcia Bandera, Board of Regents, University and Community College System of Nevada (UCCSN); Dr. Jill Derby, Board of Regents, UCCSN; Thalia Dondero, Board of Regents, UCCSN; Dr. George Ann Rice, Associate Superintendent, Human Resources Division, Clark County School District; Jennifer Satre, Trustee, University of Nevada, Reno (UNR), Foundation; Mickey Stratton, Executive Vice President, Sterling S Development; Alicia Lerud, Student, nonvoting member; Jim Manning, Budget Analyst, Department of Administration, nonvoting member; James T. Richardson, J.D., Ph.D., UNR, nonvoting member; Dr. Kerry Romesburg, President, Nevada State College at Henderson, nonvoting member.

COMMITTEE TO EVALUATE HIGHER EDUCATION PROGRAMS-SUBCOMMITTEE (A.B. 203, Chapter 443, *Statutes of Nevada 2003*)—

W. Hardy, Oceguela. Dr. Jill Derby, Board of Regents, UCCSN; Dr. George Ann Rice, Associate Superintendent, Human Resources Division, Clark County School District.

LEGISLATIVE COMMITTEE ON HEALTH CARE SUBCOMMITTEE TO STUDY STAFFING OF THE SYSTEM FOR DELIVERY OF HEALTH CARE IN NEVADA (A.B. 313, Chapter 445, *Statutes of Nevada 2003*)—

Koivisto, Mathews, J. Hardy.

**CREATED BY CONCURRENT OR JOINT RESOLUTION—2003**

(Listed by Senate or Assembly Resolution Number)

LEGISLATIVE COMMITTEE ON PUBLIC LANDS SUBCOMMITTEE TO STUDY WILDERNESS AREAS AND WILDERNESS STUDY AREAS (S.C.R. 7, File No. 63, *Statutes of Nevada 2003*)—

Rhoads, Claborn, Coffin, McGinness, Goicoechea, Pierce.

LEGISLATIVE COMMITTEE ON HEALTH CARE SUBCOMMITTEE TO STUDY MEDICAL AND SOCIETAL COSTS AND IMPACTS OF OBESITY (S.C.R. 13, File No. 89, *Statutes of Nevada 2003*)—

Wiener, Cegavske, Atkinson, Mabey. Dr. Keith Rheault, Superintendent of Public Instruction, Nevada Department of Education; Richard Whitley, Chief, Bureau of Community Health, Health Division, Department of Human Resources.

LEGISLATIVE COMMITTEE ON PUBLIC LANDS SUBCOMMITTEE TO STUDY CHANGING STATE BOUNDARY LINE WITH UTAH (S.C.R. 20, File No. 82, *Statutes of Nevada 2003*)—

Rhoads, Schneider, Carpenter.

**CREATED BY LEGISLATIVE COMMISSION—2003-2004**

(Listed alphabetically by topic. Legislative members are listed first.)

ALLOCATION OF LIMOUSINES (NRS 218.682)—

Chowning, Carlton, J. Hardy, Neal, Andonov, Beers, Claborn, Mortenson.

CRIMINAL JUSTICE SYSTEM IN RURAL NEVADA AND TRANSITIONAL HOUSING FOR RELEASED OFFENDERS (NRS 218.682)—

McGinness, Marvel, Rhoads, Washington, Anderson, Sherer.

FEASIBILITY OF LONG-RANGE MASS TRANSIT WITHIN STATE AND TO URBAN AREAS OF NEIGHBORING STATES (NRS 218.682)—

Neal, J. Hardy, McGinness, Rawson, Titus, Atkinson, Christensen, Mortenson, Parks, Sherer.

JUVENILE JUSTICE SYSTEM (NRS 218.682)—

Leslie, Care, Washington, Wiener, Anderson, Carpenter.

NEVADA'S INDUSTRIAL INSURANCE PROGRAM (NRS 218.682)—

O'Connell, Oceguela, Carlton, W. Hardy, Knecht, Parks.

PUBLIC EMPLOYEES' BENEFITS PROGRAM (NRS 218.682)—

Giunchigliani, Coffin, Amodei, Rhoads, Buckley, Goicoechea.

TELECOMMUNICATION SERVICES IN NEVADA (NRS 218.682)—

Parks, Carlton, J. Hardy, Townsend, Brown, Goldwater.

**ONGOING LEGISLATIVE STATUTORY COMMITTEES AND SUBCOMMITTEES**

(Listed by NRS citation number. Legislative members are listed first.)

LEGISLATIVE COMMITTEE ON INDUSTRIAL PROGRAMS (NRS 209.4817)—

Marvel, Rawson, Washington, Arberry. Bruce Agilera, Las Vegas; Jackie Crawford, Department of Corrections; Michael Mackenzie, Las Vegas; Mike Magnani, Las Vegas; Al Puliz, Reno; Greg Smith, Purchasing Division; Howard Skolnik, Assistant Director, Industrial Programs, nonvoting member.

LEGISLATIVE COMMITTEE ON EDUCATION (NRS 218.5352)—

Perkins, Raggio, Mathews, O'Connell, Washington, Geddes, Horne, McCleary.

LEGISLATIVE COMMITTEE ON PUBLIC LANDS (NRS 218.5363)—

Rhoads, Marvel, Amodei, Care, Claborn, Collins. Tim Perkins, Lincoln County Commissioner.  
Alternates: Coffin, W. Hardy, McGinness, Carpenter, Geddes, Pierce.

LEGISLATIVE COMMITTEE ON CHILDREN, YOUTH, AND FAMILIES (NRS 218.53723)—

Rawson, Buckley, Carlton, Mathews, Washington, Wiener, Carpenter, Giunchigliani, Leslie, Sherer.

INTERIM RETIREMENT AND BENEFITS COMMITTEE (NRS 218.5373)—

Raggio, Arberry, Coffin, Rawson, Manendo, Marvel.

LEGISLATIVE COMMITTEE ON TAXATION, PUBLIC REVENUE, AND TAX POLICY  
(NRS 218.53741)—

McGinness, Parks, Coffin, Raggio, Townsend, Goldwater, Hettrick, Weber.

LEGISLATIVE COMMITTEE ON PERSONS WITH DISABILITIES (NRS 218.53791)—

Titus, Chowning, Cegavske, Rawson, Manendo, Weber.

LEGISLATIVE COMMITTEE ON PERSONS WITH DISABILITIES ADVISORY COMMITTEE  
(NRS 218.53791)—

Don Balliette, Reno; Michael Coleman, Administrator Rehabilitation Division, Department of Employment, Training and Rehabilitation (DETR); Cecilia Colling, Bureau Chief, Vocational Rehabilitation, DETR; Robert Desruisseaux, Northern Nevada Center for Independent Living; Bonnie Dixon, Sparks; Gloria Dopf, Deputy Superintendent for Instructional, Research, and Evaluative Services, Nevada Department of Education; Pat Fields, Sparks; Scott Fleming, Las Vegas; Jack Middleton, Carson City; Jean Peyton, Las Vegas; Kelleen Preston, Office of Disability Services, Department of Human Resources (DHR); Sally Ramm, Elder Rights Attorney, Aging Services Division, DHR; Warren Wish, Carson City.

LEGISLATIVE COMMITTEE FOR THE REVIEW AND OVERSIGHT OF THE TAHOE REGIONAL  
PLANNING AGENCY AND THE MARLETTE LAKE WATER SYSTEM (NRS 218.53871)—

Hettrick, Carlton, Amodei, Rhoads, Arberry, Pierce.

LEGISLATIVE COMMITTEE FOR LOCAL GOVERNMENT TAXES AND FINANCE  
(NRS 218.53881)—

O'Connell, Parks, W. Hardy, McGinness, Neal, Grady, J. Hardy, Pierce.

LEGISLATIVE COMMISSION (NRS 218.660)—

Townsend, O'Connell, Carlton, McGinness, Titus, Wiener, Anderson, Angle, Brown, Buckley, Carpenter, Perkins.

LEGISLATIVE COMMISSION'S AUDIT SUBCOMMITTEE (NRS 218.6823)—

Rawson, Coffin, Arberry, Chowning, Marvel. Alternates: Mathews, Townsend, Hettrick, Leslie, Parks.

INTERIM FINANCE COMMITTEE (NRS 218.6825)—

Arberry, Raggio, Cegavske, Coffin, Mathews, Rawson, Rhoads, Tiffany, Andonov, Beers, Chowning, Gibbons, Giunchigliani, Goldwater, Griffin, Hettrick, Leslie, Marvel, McClain, Parks, Perkins.

INTERIM FINANCE COMMITTEE'S SUBCOMMITTEE ON COMMUNITY TRIAGE CENTER  
(NRS 218.6825)—

Giunchigliani, Coffin, Rawson, Andonov, Leslie.

INTERIM FINANCE COMMITTEE'S SUBCOMMITTEE ON SOUTHERN NEVADA WOMEN'S CORRECTIONAL FACILITY (NRS 218.6825)—

Raggio, Coffin, Rawson, Marvel, McClain, Parks.

COMMITTEE TO CONSULT WITH THE DIRECTOR (NRS 218.6828)—

Townsend, Raggio, Titus, Anderson, Buckley, Gibbons, Hettrick, Perkins.

NATIONAL CONFERENCE OF COMMISSIONERS ON UNIFORM STATE LAWS (NRS 219.020)—

Amodei, Care, Brown, Ohrenschall. Brenda J. Erdoes, Legislative Counsel; Scott G. Wasserman, Chief Deputy Legislative Counsel. Additional Commissioners (NRS 219.025): Robert R. Barengo, Frank W. Daykin, Mark A. James, Scott Scherer.

COMMITTEE TO REVIEW REGULATIONS (NRS 233B.067)—

W. Hardy, Neal, O'Connell, Townsend, Brown, Buckley, Conklin.

NEVADA COMMISSION ON HOMELAND SECURITY (NRS 239C.120)—

Nolan, Horne, nonvoting members. John Alamshaw, Dennis Balaam, Jerry Brenner, Jerry Bussell (Chairman), Tod Carlini, Dale Carrison, Robert Cashell, Robert Fisher, Robert Hadfield, Jerry Keller, (Vice Chairman), Ellen Knowlton, Maria Lipscomb, Michael Mayberry, Kimberly McDonald, Maureen Peckman, Jack Staley, Doyle Sutton, Giles Vanderhoof, Larma Volk, Lawrence Weekly, William Young.

TASK FORCE FOR THE FUND FOR A HEALTHY NEVADA (NRS 439.625)—

McClain, Rawson, J. Hardy. Dr. John Ellerton (Assembly Speaker appointee); Dr. Elizabeth Fildes (Governor appointee); Greg Griffin (Governor appointee); Ron Mestre, Nevada Lung Association (Senate Majority Leader appointee); Dr. Vishvinder Sharma (Governor appointee); Carla Sloan AARP (Assembly Speaker appointee).

TASK FORCE FOR THE FUND FOR A HEALTHY NEVADA SUBCOMMITTEE TO STUDY HEALTH CARE PRIORITIES OF THE TASK FORCE (NRS 439.625)—

Rawson, McClain. Dr. John Ellerton, Dr. Elizabeth Fildes.

LEGISLATIVE COMMITTEE ON HEALTH CARE (NRS 439B.200)—

Koivisto, Rawson, Cegavske, Mathews, J. Hardy, McClain.

LEGISLATIVE COMMITTEE ON HEALTH CARE SUBCOMMITTEE TO STUDY HEALTH INSURANCE EXPANSION OPTIONS (NRS 439B.200)—

Buckley, Nolan, Rawson, Titus, J. Hardy, Koivisto, Leslie. Rory J. Reid, Clark County Commission.

COMMISSION ON SPECIAL LICENSE PLATES (NRS 482.367004)—

Chowning, Shaffer, Schneider, Arberry, Gustavson. George Togliatti, Director, Department of Public Safety; Ginny Lewis, Director, Department of Motor Vehicles; Scott K. Sisco, Interim Director, Department of Cultural Affairs.

COMMITTEE ON HIGH-LEVEL RADIOACTIVE WASTE (NRS 459.0085)—

McGinness, Mortenson, Neal, Rhoads, Shaffer, Angle, Pierce, Sherer.

**NONLEGISLATIVE COMMITTEES**

**2003-2004**

(Listed by NRS citation number. The Chairman may be noted in parentheses.  
Legislative members are listed first.)

ADVISORY COMMISSION ON SENTENCING (NRS 176.0123)—

Care, Washington, Brown, McCleary. Daniel Albregts, Las Vegas; Judge David R. Gamble,



Minden; Richard Gammick, Washoe County District Attorney; Kathy Jacobs, Reno; David Kieckbusch; Clay Thomas, Carson City; James Weston, Reno Police Department (Chairman); Myrna Williams, Clark County Commissioner. One vacancy.

ADVISORY COUNCIL FOR COMMUNITY NOTIFICATION (CONCERNING SEX OFFENDERS)  
(NRS 179D.700)—

Schneider, Washington, Mabey, Ohrenschaal. Kristin Luis, District Attorney, Carson City; Dorla Salling, Chair, Board of Parole Commissioners; J. Charles Thompson, Assistant District Attorney, Clark County (Chairman).

ADVISORY BOARD FOR THE NEVADA TASK FORCE FOR TECHNOLOGICAL CRIME  
(NRS 205A.040)—

Wiener, Anderson. Charles Gipp, Jr., Las Vegas; Ellen Knowlton, Special Agent in Charge; Donald L. Means, Sparks; Thomas H. Pickrell, Nevada Department of Education; Brian Sandoval, Attorney General; Terry Savage, Director, Department of Information Technology.

NEVADA STATE COUNCIL FOR INTERSTATE ADULT OFFENDER SUPERVISION  
(NRS 213.215)—

Washington, Anderson. Five other members.

INFORMATION TECHNOLOGY ADVISORY BOARD (NRS 242.122)—

Beers, Tiffany. Nancy Ford, Major User of State Services Representative; Ginny Lewis, Major User of State Services Representative; Charlotte McConnell, General Public Representative; Dave McTeer, Department of Administration; Randy Ranck, General Public Representative; Rosalina G. Rios, County Representative; Frank South, Nevada Department of Education.

COMMISSION ON EDUCATIONAL TECHNOLOGY (NRS 388.790)—

Amodei, Christensen. Bob Bass, Reno, Senate appointment; Jhone Ebert, Las Vegas, Assembly appointment; David Platt, Las Vegas, representing parents; Dori Jensen, Sparks, Elementary teacher; Jeffrey Johnston, Gardnerville, Secondary teacher; Sara Jones, Carson City, Public librarian, rural area; Bart Mangino, Las Vegas, Administrator; Ranson Webster, Reno, Private Sector; Davan Weddle, Las Vegas, University and Community College System of Nevada; Dr. Keith Rheault, Superintendent of Public Instruction, Nevada Department of Education, ex officio, nonvoting member; Terry Savage, ex officio, nonvoting member.

COUNCIL TO ESTABLISH ACADEMIC STANDARDS FOR PUBLIC SCHOOLS (NRS 389.510)—

O'Connell, Giunchigliani. Evelyn Allred, Teacher, Elko; Sharon Beatty, Teacher, Clark County; Scott Craigie, Assembly Speaker appointment; Debbie Smith (Chairwoman); Benjamin A. Hart, Parent, Clark County; Elaine Wynn, Senate Majority Leader appointment.

EDUCATION COMMISSION OF THE STATES (NRS 399.015, Article III)—

Rawson, Titus, Atkinson, McCleary. Governor Kenny C. Guinn; Frank Meyers, Dean Emeritus, University of Nevada, Reno, College of Education; Dr. Keith Rheault, Superintendent of Public Instruction, Nevada Department of Education.

NEVADA VETERANS' SERVICES COMMISSION (NRS 417.150)—

Care, McClain. Bradford L. Benson, Boulder City; Ward (Stan) Jones, Carson City; Ronald Kruse, Carson City (Chairman); Charles LaBar, Las Vegas; Daryl Mobley, Wellington; Joanne E. Molen, Las Vegas; Dave Wyble, Carson City.

ADVISORY COMMITTEE FOR A VETERANS' CEMETERY IN NORTHERN NEVADA  
(NRS 417.230)—

McGinness, Grady. Richard Bonebrake, Gardnerville; Douglas Byington, Sparks; Kenneth Gardner, Fernley; Lawrence E. Jacobsen, Minden; Ward (Stan) Jones, Carson City (Chairman).

ADVISORY COMMITTEE FOR A VETERANS' CEMETERY IN SOUTHERN NEVADA  
(NRS 417.230)—

W. Hardy, Manendo. Bradford L. Benson, Boulder City; Harry Fielder, Las Vegas; Daniel Johnson, Boulder City (Chairman); Michael Malone, Las Vegas; Salvatore Ruvolo, Henderson.

ADVISORY BOARD ON MATERNAL AND CHILD HEALTH (NRS 422.133)—

Carlton, Ohrenschall. Michelle Kling, R.N., M.S., Reno; Raquel Knecht, M.A., Carson City; Donald S. Kwalick, M.D., M.P.H., Las Vegas; Suzanne Magleby, Las Vegas; Terrence McGaw, M.D., Reno; Beverly Neyland, M.D., Las Vegas; Terri Rosenberg, Las Vegas; Roger Volker, Carson City; Jeffrey Wrightson, M.D., Las Vegas.

NEVADA COMMISSION ON AGING (NRS 427A.032)—

Wiener, McClain nonvoting members. Janice Ayres, Carson City; Robert Boyd, Reno; Socorro Castro, Las Vegas; Mike Franzoia, Elko; Despina Hatton, Reno; David Humke, Reno; Lynette B. McDonald, Las Vegas; Carol Sala, Carson City; Wendy Simons, Reno; Carla Sloan, Las Vegas; Michael J. Willden, Carson City (Chairman).

NEVADA SILVER HAired LEGISLATIVE FORUM (NRS 427A.320)—

Alice Adams, Clark Senate District 2; Thelma Clark, Clark Senate District 10 (Forum President); Robert Erickson, Capital Senate District; Scotty Gosh, Clark Senate District 11; Bebe Hoffman, Clark Senate District 7; Verlia Hoggard, Clark Senate District 4; Dee Wideen, Clark Senate District 9; Carol LaCosta, Clark Senate District 5; Jane Maxfield, Washoe Senate District 4; Robert McCune, Clark Senate District 5; Dale Porter, Northern Nevada Senatorial District; Mary Roberts, Clark Senate District 1; Mimi Rodden, Clark Senate District 12; Margaret Spooner, Central Nevada Senate District; Carolyn Stephens, Clark Senate District 3. Additional appointments to be announced.

GAMING POLICY COMMITTEE (NRS 463.021)—

Amodei, Anderson. Michonne Ascuaga, Sparks; Peter C. Bernhard, Las Vegas; Governor Kenny C. Guinn (Chairman); Sean Higgins, Las Vegas; Carroll M. Johnston, Las Vegas; Arlan Melendez, Reno; Dennis K. Neilander, Carson City; Dr. Dayananda Prabhu Rachokonda, Las Vegas; Daniel Wade, Las Vegas.

GOVERNOR'S WORKFORCE INVESTMENT BOARD (Public Law 105-220)—

Amodei, Mathews, Carpenter, Chowning. Twenty-eight nonlegislative members.

NEVADA AIDS ADVISORY TASK FORCE—

Rhoads, Atkinson, Parks (ex officio). Rick Reich, Clark County Health District, ex officio (Chair); Sherman Rutledge, Member Business Community (Vice Chair). Northern Nevada members: Robinette Bacon, Superintendent of Public Instruction Representative; Rita Boyd, Nursing Profession Representative; Maria Canfield, Bureau of Alcohol and Drug Abuse, ex officio; Lyell Collins, Nevada Bureau of Community Health; Dr. Ted D'Amico, Department of Corrections Representative; Forrest Dunaetz, Highly Impacted Group Representative; Dr. Mary Guinan, Nevada Public Health Foundation; Barbara Hunt, Washoe County District Health Department Health Officer, Local Health Officer; Dr. Trudy Larson, Department of Pediatrics, Member at Large; Chris Lovass-Nagy, Health Division; Keith Macdonald, State Board of Pharmacy, Member at Large; Larry Mastropierro, Member at Large; Fran McClain, Health Division; Sara McConnell, AIDS Coordinator, Washoe County District Health Department; Sue Pickrell, Ryan White, ADAP Coordinator; Natalie Silva, Representative for Persons with HIV/AIDS; Henedina (Nedy) Tollerstad, Highly Impacted Group Representative; Robert Washburn, Highly Impacted Group Representative. Southern Nevada members: Antioco Carrillo, Counseling Representative; Marcy Jackson, Member at Large; Penny Jackson, Member at Large; Dr. Donald Kwalick, Clark County Health District Health Officer; Susan Little, Member at Large; Lillian McMorris, Media Representative; Patty Miller, ex officio Member; Chris Reynolds,

Member at Large; Dr. Gary Schroeder, UMC Wellness Center, Member at Large. Mary Ellen Harrell, Alternate for Dr. Kwalick.

NEVADA EARLY INTERVENTION INTERAGENCY COORDINATING COUNCIL—  
Leslie. Seventeen additional members.

WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION (WICHE) LEGISLATIVE  
ADVISORY COMMITTEE—  
Andonov, Rawson (alternate).

## SENATE STANDING COMMITTEES

### Seventy-Third Session, 2005

(The Chairman is named first; the Vice Chairman  
is named second on each committee.)

#### COMMERCE AND LABOR—

Townsend, W. Hardy, Carlton, Heck, Lee, Schneider, Tiffany.

#### FINANCE—

Raggio, Beers, Cegavske, Coffin, Mathews, Rhoads, Titus.

#### GOVERNMENT AFFAIRS—

W. Hardy, Tiffany, Care, Lee, Raggio, Townsend, Titus.

#### HUMAN RESOURCES AND EDUCATION—

Washington, Cegavske, Heck, Horsford, McGinness, Nolan, Wiener.

#### JUDICIARY—

Amodei, Washington, Care, Horsford, McGinness, Nolan, Wiener.

#### LEGISLATIVE OPERATIONS AND ELECTIONS—

Cegavske, Raggio, Beers, W. Hardy, Mathews, Titus, Wiener.

#### NATURAL RESOURCES—

Rhoads, McGinness, Amodei, Beers, Carlton, Coffin, Schneider.

#### TAXATION—

McGinness, Tiffany, Care, Coffin, Lee, Rhoads, Townsend.

#### TRANSPORTATION AND HOMELAND SECURITY—

Nolan, Heck, Amodei, Carlton, Horsford, Schneider, Washington.

#### PRESIDENT PRO TEMPORE—

Mark E. Amodei.

#### MAJORITY FLOOR LEADER—

William J. Raggio.

#### ASSISTANT MAJORITY FLOOR LEADER—

Dennis Nolan.

#### MAJORITY WHIP—

Dean A. Rhoads.

#### ASSISTANT MAJORITY WHIP—

Sandra J. Tiffany.

**SENATE STANDING COMMITTEES** (continued)

MINORITY FLOOR LEADER—

Alice Costandina (Dina) Titus.

ASSISTANT MINORITY FLOOR LEADER—

Bernice Mathews.

MINORITY WHIP—

Valerie Wiener.

## ASSEMBLY STANDING COMMITTEES

### Seventy-Third Session, 2005

(The Chairman is named first; the Vice Chairman  
is named second on each committee.)

#### COMMERCE AND LABOR—

Buckley, Ocegüera, Allen, Anderson, Arberry, Conklin, Gansert, Giunchigliani, Hettrick, McClain, Parks, Perkins, Seale, Sherer.

#### EDUCATION—

Parnell, Smith, Angle, Atkinson, J. Hardy, Holcomb, Horne, Mabey, Manendo, McCleary, Munford.

#### ELECTIONS, PROCEDURES AND ETHICS/CONSTITUTIONAL AMENDMENTS—

Koivisto (EP and E), Mortenson (CA), Conklin, Angle, Denis, Gansert, Giunchigliani, Holcomb, McClain, McCleary, Munford, Seale, Sibley.

#### GOVERNMENT AFFAIRS—

Parks, Pierce, Atkinson, Christensen, Claborn, Goicoechea, Grady, J. Hardy, Kirkpatrick, McCleary, Munford, Parnell, Sibley.

#### GROWTH AND INFRASTRUCTURE—

Perkins, Giunchigliani, Allen, Anderson, Grady, Hettrick, Kirkpatrick, Leslie, Mortenson, Parks, Pierce, Sibley, Weber.

#### HEALTH AND HUMAN SERVICES—

Leslie, McClain, Angle, Gerhardt, J. Hardy, Horne, Koivisto, Mabey, Parnell, Pierce, Weber.

#### JUDICIARY—

Anderson, Horne, Allen, Angle, Buckley, Carpenter, Conklin, Gerhardt, Holcomb, Mabey, Manendo, Mortenson, Ocegüera, Ohrenschall.

#### NATURAL RESOURCES, AGRICULTURE AND MINING—

Claborn, Atkinson, Carpenter, Denis, Goicoechea, Grady, Hogan, Kirkpatrick, Marvel, Ohrenschall, Smith.

#### TRANSPORTATION—

Ocegüera, Ohrenschall, Atkinson, Carpenter, Christensen, Claborn, Gerhardt, Goicoechea, Hogan, Manendo, Sherer.

#### WAYS AND MEANS—

Arberry, Giunchigliani, Denis, Gansert, Hettrick, Hogan, Koivisto, Leslie, Marvel, McClain, Perkins, Seale, Smith, Weber.

**ASSEMBLY STANDING COMMITTEES** (continued)

**SPEAKER—**

Richard D. Perkins.

**SPEAKER PRO TEMPORE—**

Chris Giunchigliani.

**MAJORITY FLOOR LEADER—**

Barbara E. Buckley.

**ASSISTANT MAJORITY FLOOR LEADER—**

John Ocegüera.

**MAJORITY WHIP—**

Bernard (Bernie) Anderson.

**ASSISTANT MAJORITY WHIP—**

Sheila Leslie.

**ASSISTANT MAJORITY WHIP FOR PROCEDURE—**

Genie Ohrenschall.

**MINORITY FLOOR LEADER—**

Lynn C. Hettrick.

**ASSISTANT MINORITY FLOOR LEADER—**

R. Garn Mabey, Jr., M.D.

**MINORITY WHIPS—**

Heidi S. Gansert and Valerie E. Weber.





CHAPTER II  
LEGISLATIVE STRUCTURE,  
FINANCIAL OPERATION,  
AND  
RESPONSIBILITIES



## CHAPTER II

### LEGISLATIVE STRUCTURE, FINANCIAL OPERATION, AND RESPONSIBILITIES

This chapter provides an introduction to the Nevada Legislature. It is intended to serve as a handy reference not only for legislators, but also for citizens who wish to participate in the legislative process.

The State Legislature is Nevada's foremost political institution. Not only does it enact *laws*, it also creates the machinery for carrying out those enactments. The Legislature establishes departments, boards, commissions, and bureaus and defines the scope of their powers and the extent of their responsibilities. It also regulates the activities of these state agencies by granting or denying them the authority to hire employees and expend public funds. In addition, the Legislature sets down the fundamental rules of government in Nevada in the form of administrative procedures acts, civil service rules, and election laws.

#### LEGISLATIVE TERMINOLOGY

The legislative process has acquired a vocabulary of its own over the years. Often these words have a precise and definite meaning that varies considerably from the same word when used in common conversation. This legislative terminology may also vary in meaning from one state legislature to another.

Appendix F provides a list of frequently used terms, primarily from *Mason's Manual of Legislative Procedure*. That manual also contains a number of terms not commonly used in Nevada. The list defines the words most commonly used in the Nevada Legislature as well as those that will assist in a clear understanding of the various subjects and procedures described in this publication. Where possible, the first use of these terms in the *Legislative Manual* is provided in italics.

#### THE LEGISLATIVE STRUCTURE

Nevada has a two-house (*bicameral*) Legislature consisting of a *Senate* and an *Assembly*. The two houses jointly are designated by the state *constitution* as "The Legislature of the State of Nevada."<sup>1</sup> The Legislature is one of three separate and distinct branches of government at the state level, the other two being the executive branch (headed by the Governor) and the judicial branch (with the Nevada Supreme Court at the top of the structure). According to the *Nevada Constitution*, ". . . no persons charged with the exercise of powers properly belonging to one of these departments shall exercise any functions, appertaining to either of the others . . ." except in certain specified instances.<sup>2</sup>

However, it is important to realize that:

The Legislature is part of a larger political system . . . No matter how specific the intent of the Legislature, its decisions will require interpretation and implementation by executive officials; no matter how unambiguous its legislative purposes, its laws may come under review in the judicial process.<sup>3</sup>

## **Size and Apportionment**

Unlike some states, Nevada does not fix the number of its Senators and members of the Assembly in its constitution. Instead, the constitution sets a maximum limit of 75 legislators from the combined total of the two houses.<sup>4</sup> No minimum limit is set on the size of the Legislature, but “. . . the number of senators shall not be less than one-third nor more than one-half of that of the members of the assembly.”<sup>5</sup> The actual size of the Legislature is set by *statute*.<sup>6</sup>

Since 1983, the Nevada Legislature has had a 42-member Assembly and a 21-member Senate. It has not always been that way. The Legislature had the maximum 75 members in 1875, 1877, 1879, 1913, and 1915, during periods of population growth. The Legislature could, in theory, be as small as three members—two Assemblymen and one Senator. However, the smallest Nevada Legislatures consisted of 45 members. This situation occurred during the sessions of 1893-1899, a period of population decline. The *Nevada Constitution* states that Senators and members of the Assembly must be apportioned among the several counties of the state or among legislative districts in accordance with law.<sup>7</sup> The United States Supreme Court has held that both houses of state legislatures must be apportioned on a population basis under the principle of one person, one vote.<sup>8</sup>

Membership in both houses of the Legislature is geographically apportioned throughout the state on the basis of population. Normally, the Legislature redistricts once every ten years during the session next following the federal decennial census, as required by the state constitution.<sup>9</sup>

## **2001 Reapportionment and Redistricting**

During the 2001 Legislative Session, Nevada legislators reapportioned state Senate and Assembly districts. Maps A through J in Appendix G describe the existing boundaries of Nevada legislative districts as developed by the 2001 Legislature. In addition, detailed maps of every district and related statistics are available on the Legislative Counsel Bureau's Web site at <http://www.leg.state.nv.us/lcb/research/redistreapp.cfm> and through the Bureau's Publications Unit.

The 2001 Legislature retained 42 Assembly districts, with an average population of 47,578 people (based on the 2000 U.S. Census). It also retained districts for 21 state Senators. Seventeen of these are single-member senatorial districts, which represent an average of 95,155 citizens per district. The remaining four Senators are in

two-member districts in Clark County, which contain about 190,310 residents per district. The average legislative district in Nevada has increased by 66 percent in population over the past decade, reflecting Nevada's rapid growth. The state's population was about 1.2 million in 1990 and reached nearly 2 million in 2000.

Currently, 14 Senators and 29 Assemblymen represent legislative districts in Clark County, while four Senators and seven Assemblymen serve primarily Washoe County. Three Senators and six Assemblymen represent the remainder of the state. (One Assembly district that includes Washoe County also covers portions of rural Nevada, and one Senate district covers central Nevada and a portion of Clark County.)

### **Membership Qualifications**

Members of the Assembly are elected every two years by the qualified electors in their respective districts. Senators, on the other hand, serve four-year terms, which are staggered so that, as near as possible, one-half of the number of Senators is elected every two years. A constitutional amendment approved by the voters in 1996 limits legislators to 12 years of service (six terms for Assemblymen and three terms for Senators).<sup>10</sup> An opinion issued by Nevada's Attorney General concludes that "only periods of service commencing after November 27, 1996, will be counted as a term for limitation purposes."<sup>11</sup> As applied to members of the Legislature, term limits will first have a potential impact during the 2010 election cycle.

Members of both houses are elected on the first Tuesday after the first Monday in November of even-numbered years, at intervals of two or four years, depending upon the house in question. Their terms of office begin on the day following their election,<sup>12</sup> but members are not actually sworn in by oath of office until the first day of the legislative session (first Monday of the following February).

To be eligible to serve as a Senator or member of the Assembly, a person must be at least 21 years of age, a qualified elector in the respective county and district, and an actual citizen resident of Nevada for a minimum of one year next preceding the election.<sup>13</sup> However, the *Nevada Constitution* declares that "each House shall judge of the qualifications, elections and returns of its own members . . . and with the concurrence of two-thirds of all the members elected, expel a member."<sup>14</sup> Thus, theoretically, a house could seat someone who failed to meet the statutory requirements (or deny a seat to someone who met all of the legal requirements for membership in the Legislature) by a two-thirds vote of the elected membership.

No person holding a federal office of profit (with the exception of postmasters earning less than \$500 per year or commissioners of deeds) or a lucrative office under any other power may serve as a legislator.<sup>15</sup> Persons are also disqualified from holding legislative office if they have been convicted of embezzlement of public funds or bribery in the procurement of election or appointment to office.<sup>16</sup> A legislator may not

be appointed to any civil office of profit in the state that was created, or the salary for which was raised, during the legislator's term of office, for a period of one year after the expiration of the term.<sup>17</sup>

## **Vacancies**

If a legislator resigns from office, the resignation must be delivered to the Governor. If a legislator dies or resigns during a regular or *special session* of the Legislature or at a time when no *biennial* election or regular election is scheduled between the time the vacancy occurs and the date of the next legislative session, the board of county commissioners from the legislator's district is required to appoint a person who resides in the district and is a member of the same political party as the former incumbent to fill the unexpired term.<sup>18</sup>

If the Senator or Assemblyman was elected from a district comprising more than one county, the appointment is required to be made by the county commissioners of each county within or partly within the legislator's district. Each board of county commissioners first meets separately and determines the single candidate it will nominate to fill the vacancy. Then the boards meet jointly and the chairmen, on behalf of the boards, cast a proportionate number of votes based on the population of the district in each county. The person who receives a plurality of these votes is appointed to fill the vacancy. If no candidate receives a plurality of the votes, the various boards of county commissioners each selects a candidate. The appointee is then chosen by drawing lots from those candidates nominated by the separate boards.<sup>19</sup>

## **Officers and Employees**

Each house of the Legislature employs such staff as is necessary to its operation. During the legislative session, this staff expands to approximately 230 committee secretaries, committee assistants, bill clerks, and others who ensure that the session functions smoothly. Several positions are permanent and full-time when the Legislature is not in session: the Secretary of the Senate, the Chief Clerk of the Assembly, and at least one executive assistant and one technical assistant for each house.

The legislative employees are under the supervision of the elected officer of each house. In the Senate, this is the Secretary; in the Assembly, the Chief Clerk. The Secretary of the Senate and the Chief Clerk of the Assembly are elected as officers by the members of the houses they serve. They, in turn, supervise the work of the legislative employees.<sup>20</sup>

The Secretary and Chief Clerk perform many varied duties. They are present at each daily session of their respective houses, and during those sessions they "read" each bill and resolution—though in greatly abbreviated form—to the members of the house. The Secretary and Chief Clerk maintain all records of the Senate and Assembly, supervise compilation of the daily journals and histories of their respective houses, and advise the presiding officer of each house on matters of parliamentary procedure or the house rules. In addition, the Secretary serves as an *ex officio* member of the

Senate Committee on Legislative Operations and Elections, and the Chief Clerk is an ex officio member of the Assembly Committee on Elections, Procedures, and Ethics.

When the Legislature is not in session, the permanent legislative officers and employees assist legislative leaders with administrative matters that arise during the interim, oversee the publication of the final certified journals and histories, speak with school and civic groups about the legislative process, represent the state at national conferences of legislative officers, and prepare for the next session.

Although the legislative officers and employees are not part of the Legislative Counsel Bureau, their offices are located in the Legislative Building and they are governed by the rules of employment of the Legislative Counsel Bureau.

### **Interest Groups and Media**

#### **PRESS**

The news corps is an important adjunct to the Legislature. Public awareness is vital to the democratic process, and it is the function of the press to present, analyze, and interpret the news so that the public is informed and can, therefore, more effectively express itself to and through its elected representatives.

Press representatives are granted official accreditation in each chamber through adoption of a simple motion to accredit named individuals at the beginning of the session or at selected times during the session. Space in each chamber is provided for members of the news media to televise or otherwise cover legislative proceedings.

#### **LOBBYISTS**

Legislative agents or representatives, commonly known as *lobbyists*, represent various organizations, interests, and causes before the Legislature. Like the news media, they are important to the legislative process as sources of information, channels of communication between constituents and their representatives, and major protagonists in efforts to influence legislation. They frequently point out faults in *bills*, suggest amendments, provide valuable testimony, and in general assist the Legislature in assessing the merits of proposed legislation.

The activities of lobbyists in Nevada are controlled by the “Nevada Lobbying Disclosure Act.”<sup>21</sup> The law requires lobbyists to register with the Director of the Legislative Counsel Bureau and provide various information about themselves and the groups or individuals they represent. A lobbyist must file a report each month during a legislative session and within 30 days after the close of a session concerning his or her lobbying activities. Each report must include the total expenditures for the month and, if the lobbyist had expenditures of \$50 or more during the month, the report must itemize expenses in connection with any event hosted by an organization that sponsors the registrant; expenditures for entertainment, gifts, and loans; and other expenditures directly associated with legislative *action*. With the exception of expenditures associated with a function to which every legislator was invited, the reports must identify the

legislators on whose behalf the expenditures were made. Data on personal expenditures for food, lodging, and travel expenses or membership dues are not required in the monthly reports. Violation of the *act* is a misdemeanor.

Other sections in the *Nevada Revised Statutes* (NRS) also address improper influence exerted upon legislators. For example, any person who interferes with the legislative process is guilty of a gross misdemeanor.<sup>22</sup> Any person who improperly obtains money or other things of value to influence a member of a legislative body in regard to any vote or legislative action is also guilty of a gross misdemeanor.<sup>23</sup> It is a misdemeanor to misrepresent any fact knowingly when testifying or otherwise communicating to a legislator, though witnesses are absolutely privileged to publish defamatory material that is relevant to a proceeding.<sup>24</sup> Moreover, both the giving of a bribe to a legislator and receiving a bribe are crimes against the legislative power and are subject to severe punishments under the law.<sup>25</sup> Although lobbying activities are customarily prohibited on the *floor* of both chambers,<sup>26</sup> lobbyists may appear before any committee of the Legislature.

## LEGISLATIVE POWERS, PRIVILEGES, AND RESPONSIBILITIES

### Legislator Duties

The *Nevada Constitution* vests the lawmaking authority for the state in the Nevada Legislature.<sup>27</sup> Generally, the Legislature is empowered to enact the laws of the state;<sup>28</sup> levy taxes on individuals, businesses, property, and sales;<sup>29</sup> appropriate the funds collected for the support of public institutions and the administration of state government;<sup>30</sup> propose amendments to the constitutions of the United States and Nevada;<sup>31</sup> and consider legislation proposed by *initiative* petitions.<sup>32</sup> In addition, the Legislature is directed to establish a state university;<sup>33</sup> a public school system;<sup>34</sup> and a statewide, uniform system of county and township government.<sup>35</sup> The Legislature also has the power to create, revise, or abolish certain county positions;<sup>36</sup> determine the compensation of legislative officers and employees,<sup>37</sup> certain state officials,<sup>38</sup> Supreme and District Court judges,<sup>39</sup> and specified county officers;<sup>40</sup> decide the winner of a tied election for a district or state office or the office of U.S. Senator or Representative;<sup>41</sup> impeach the Governor, other state official, or any judge, except a justice of the peace;<sup>42</sup> and pardon, reprieve, or compel the enforcement of a sentence for the conviction for treason.<sup>43</sup> The Legislature also provides oversight of the executive and judicial branches of government through the *budget*<sup>44</sup> and *audit*<sup>45</sup> processes and reviews the regulations developed by state agencies.<sup>46</sup>

The majority of the Legislature's work, however, consists of generating, revising, and occasionally repealing the laws of the state. Through a process defined by the *Nevada Constitution*, state law, and *legislative rules*, the members of the Legislature consider over 1,100 bills and *resolutions* throughout each *regular session*. The regular sessions of the Senate and Assembly are required to be held during each odd-numbered year,



beginning on the first Monday of February.<sup>47</sup> At other times, the Governor may, for a specific purpose, call the Legislature into special session.<sup>48</sup>

During the session, legislators have several responsibilities. They shepherd the measures they introduce through the legislative process by providing testimony at *hearings*, working with others to improve the legislation, and encouraging their colleagues to vote in favor of their bills. Legislators also serve on the committees that review each piece of legislation. Each legislator is typically assigned to three standing committees. As committee members, legislators listen to and question witnesses about the provisions of a measure,<sup>49</sup> participate in subcommittees created to focus on a specific bill or issue,<sup>50</sup> and vote on whether the bill or resolution should be transmitted to the full house.

At times, all legislators may be required to participate in a committee of the whole.<sup>51</sup> Such a committee is formed only once or twice during a session. Much more common are the *conference committees*, formed to resolve differences between amendments proposed by each house to the same bill.<sup>52</sup> Occasionally, legislators may be assigned to a joint committee of the two houses.<sup>53</sup>

Legislators also are required to attend the daily meetings of their respective houses,<sup>54</sup> commonly referred to as “floor sessions.” The meeting procedures of the Senate, Assembly, and these various committees are discussed elsewhere in this manual.

When not on the floor or in meetings, legislators confer with constituents who call or visit, with lobbyists who represent organizations or certain opinions, and with staff who provide assistance and requested information. Legislators are frequently asked to speak to various groups and attend numerous community functions, most often when the Legislature is not in session.

When the session ends, legislators continue to make speeches, assist constituents, serve on special legislative committees, and compile information in preparation for the next session. Often, legislators serve as facilitators among various groups. For example, a legislator might contact a government agency on behalf of a constituent or bring opposing factions together to solve a problem. In addition, legislators monitor the implementation of certain bills passed during the preceding session. In this capacity, a legislator might attend a hearing conducted by a state agency formulating pertinent regulations.

Between sessions, a legislator may serve on one or more *interim* committees. Some of these committees study a specific subject, provide oversight of ongoing issues, or are part of national organizations that bring together legislators from the various states to discuss similar problems. Permanent committees of the Legislature are created through statute.<sup>55</sup> Temporary committees usually originate in concurrent resolutions<sup>56</sup> passed in one session and are dissolved by the beginning of the next.

The foregoing description of legislative responsibilities is not comprehensive. Like employees in the private sector, legislators are often responsible for other duties as assigned. Any legislator who chairs a committee or assumes a *leadership* role conducts those duties in addition to the ones mentioned. Legislators are also expected by their political parties and communities to perform certain functions, such as attending party *caucuses* and important local events. In addition, most legislators hold full-time jobs and must fulfill their responsibilities to their employers. Although Nevada prides itself on having a citizen Legislature, it demands a significant commitment of time and effort from each of its citizen representatives.

### **Privileges and Immunities**

Members of the Legislature are immune from arrest on civil process for 15 days prior to and during the course of a session.<sup>57</sup> Subpoenas served on legislators and the Lieutenant Governor by administrative bodies are ineffective during legislative sessions.<sup>58</sup> The statutes also protect legislators by prohibiting employment contracts that work a loss of *seniority* on any person absent from regular duties or place of employment while attending a legislative session.<sup>59</sup> In addition, legislative service cannot be considered as a break in service by an administrator of a private pension plan.<sup>60</sup>

### **Limitations on the Legislative Power**

Although the Nevada Legislature has far-ranging authority to enact legislation dealing with social and political concerns, it is not without certain constitutional restrictions that circumscribe its powers. The Legislature shall not pass any local or *special laws* covering the following cases:

1. The regulation of the jurisdiction and duties of justices of the peace and constables or the fixing of their compensation;
2. Punishments for crimes and misdemeanors;
3. The regulation of the practices of courts of justice;
4. Any changes in venue of civil or criminal cases;
5. The granting of divorces;
6. The changing of names of persons;
7. Vacating roads, town plots, streets, alleys, and public squares;
8. The summoning and impaneling of grand and petit juries and the provision for their compensation;
9. The regulation of county and township business;
10. The regulation of the election of county and township officers;

11. The assessment and collection of taxes for state, county, and township purposes;
12. The regulation of the opening and conducting of elections of state, county, or township officers, and the designation of places of voting;
13. The sale of real estate belonging to minors or other persons laboring under legal disabilities;
14. Giving effect to invalid deeds, wills, or other instruments;
15. Refunding money paid into the State Treasury or into the treasury of any county; or
16. The release of the indebtedness, liability, or obligation of any corporation, association, or person to the state or its subdivisions.<sup>61</sup>

These restrictions, however, do not deny the power of the Legislature to establish and regulate the compensation and fees of certain county officers or to authorize and empower the boards of county commissioners of the various counties of the state to establish and regulate the compensation and fees of township officers. It is likewise permitted to establish and regulate the rates of freight, passage, toll and charges of railroads, toll roads, ditch, flume, and tunnel companies incorporated under the laws of this state or doing business in the state.<sup>62</sup> The Legislature must exercise its powers through *general laws* of uniform operation.<sup>63</sup> Laws cannot be specifically directed to special or local instances.

In addition, the state's constitution prohibits the Legislature from levying a personal income tax or authorizing a state-operated lottery in Nevada.<sup>64</sup> It must establish a uniform system of county and township government throughout the state.<sup>65</sup> It may not abolish any county without the approval of the electors residing within the county's jurisdiction.<sup>66</sup>

Individual freedoms, as enumerated in Article 1 of the *Nevada Constitution*, may not be abridged by the Legislature. These rights include such things as the freedom of speech, press, religion, and assembly and prohibitions against bills of attainder, ex-post-facto laws, and laws infringing the obligation of contracts. The list is varied, but most of the rights spelled out in Article 1 of the *Nevada Constitution* are included in the *United States Constitution* and, hence, are doubly safeguarded from legislative encroachment.<sup>67</sup> The *Nevada Constitution* also sets a state debt limitation of 2 percent, exclusive of interest, of the assessed valuation of the state<sup>68</sup> and prohibits state assumption of county, city, and corporation debts, unless such debts have been incurred to repel invasion, suppress insurrection, or provide for the public defense.<sup>69</sup>

The Nevada Legislature cannot exercise powers reserved by the *United States Constitution* to the Federal Government or those preempted by the Congress. The state cannot, for example, establish diplomatic relations with a foreign nation; declare war; or, without the consent of the Congress, lay any impost or duties on imports or

exports.<sup>70</sup> In some areas, however, the state and the Federal Government may exercise concurrent jurisdiction and the Legislature, in these instances, may exercise its lawmaking powers.

The Legislature must provide a uniform rate of assessment and taxation throughout the state and may not permit a total tax levy in excess of 5 cents on the dollar of assessed valuation. Under NRS 361.453, the current limitation on total ad valorem tax levy is set at \$3.64 on each \$100 of assessed valuation. In the case of mines and mining claims, only the net proceeds of minerals may be taxed. Personal property in interstate transit may not be taxed in Nevada, and the Legislature may not impose a state inheritance tax upon the inhabitants of the state. Business inventories are also exempt from taxation.<sup>71</sup>

Outside of these and a few other minor restrictions mentioned in the state constitution, the Legislature may enact any laws it deems necessary to promote the general health, welfare, safety, or happiness of the people. Where the exercise of legislative prerogatives is questioned on constitutional grounds, it is within the purview of the courts to determine the legitimacy of any enactment. Until the courts have decided a question, there is a presumption of validity that adheres to all legislative acts.

### **Crimes Against the Legislative Power**

It is unlawful in Nevada to interfere with the legislative process. Disruption of proceedings; defacing official documents or records of the Legislature; withholding, altering, or destroying property owned or used by the Legislature; remaining in the legislative chambers or building after being asked to leave pursuant to the law or rule of the Legislature; coercing or attempting to coerce any legislative member or employee to perform any official act or to refrain from doing so; and possessing firearms or deadly weapons in the Legislative Building all constitute unlawful interferences with the legislative process and are punishable as gross misdemeanors.<sup>72</sup> Similarly, it is a gross misdemeanor to refuse to testify or produce documents when summoned to appear before either house or any legislative committee.<sup>73</sup> Misdemeanor crimes involving the legislative process include misrepresenting any fact knowingly when testifying or otherwise communicating to a legislator, though witnesses are absolutely privileged to publish defamatory material that is relevant to a proceeding.<sup>74</sup>

It is a felony to alter legislative measures or enrolled bills or resolutions with fraudulent intent. Conviction may result in imprisonment in the state prison for a minimum term of not less than one year and a maximum term of not more than four years. The court may also impose a fine of not more than \$5,000.<sup>75</sup>

### **Contracts in Which a Legislator Has an Interest**

It is unlawful for any member of the Legislature to become a named contractor or named subcontractor under any contract or order for supplies for the state or any of its departments, or for the Legislature or either of its houses, if the contract or order is paid for in whole or in part by money appropriated by the Legislature of which he is a

member.<sup>76</sup> It is also unlawful for any member of the Legislature to be interested, directly or indirectly, as a principal, in any kind of contract so paid.<sup>77</sup> Finally, it is unlawful for any member of the Legislature to be interested in any contract made by the Legislature of which he is a member, or to be a purchaser or interested in any purchase or sale made by the Legislature of which he is a member.<sup>78</sup>

Despite the general prohibitions stated above, the law provides that a member of the Legislature may sell or enter into a contract to sell, to the state or any of its departments, any item, commodity, service or capital improvement, if the sources of supply are limited; the contracting process is controlled by rules of open competitive bidding; he has not taken part in developing the contract plans or specifications; and he will not be personally involved in opening, considering, or accepting any bids for the sale or contract. Under these same conditions, an exception is provided to the general rule stipulating a public officer (including a legislator) or employee shall not bid on or enter into a contract between any governmental agency and any private business in which he has a significant pecuniary interest.<sup>79</sup>

In addition, any member of the Legislature may, if he is not named in a contract, receive, as direct salary or wages, compensation for which the original source was a legislative appropriation to any governmental entity or a private entity not owned or controlled by the legislator. Finally, the law provides that any member of the Legislature may receive, for services as an instructor or teacher from any county school district or the University and Community College System of Nevada, compensation for which the original source was a legislative appropriation to any governmental entity or a private entity not owned or controlled by the legislator.<sup>80</sup>

The statute provides that a legislator who violates these provisions concerning prohibited interests in a contract is guilty of a gross misdemeanor and forfeits his office.<sup>81</sup>

As mentioned earlier under the section entitled “Lobbyists,” anyone offering or giving a bribe or threatening a legislator to influence a vote or to be absent from the pertinent house or committee thereof must, under the law, be punished by imprisonment in the state prison for a minimum term of not less than one year and a maximum term of not more than five years. The court may also impose a fine of not more than \$10,000.<sup>82</sup> Any legislator asking for or receiving a bribe is liable to the same penalty.<sup>83</sup>

In addition to these penalties, either house may imprison nonmembers for disorderly or contemptuous behavior in its presence. Such punishment, however, may not extend beyond the final *adjournment* of the session.<sup>84</sup>

### **Ethics and Conflict of Interest**

The NRS expands upon what constitutes legislators’ and other public officers’ breaches of ethics and conflicts of interest in the “Nevada Ethics in Government Law.”<sup>85</sup> This law contains a code of ethical standards for a public officer relative to accepting gifts, services, favors, employment, or honoraria; negotiating or executing contracts in

which the public officer has a significant pecuniary interest; accepting compensation from private sources for the performance of public duties; using information acquired through public duties to further the pecuniary interests of himself or other persons or business; suppressing any governmental report that might tend to affect unfavorably the officer's pecuniary interests; and using government time, property, or equipment for the private benefit of the public officer.<sup>86</sup>

In addition to the general requirements of the code of ethical standards, the Nevada Ethics in Government Law requires the disclosure of any significant pecuniary interest in matters under consideration. The law further specifies that a public officer of the legislative branch shall not vote upon or advocate the passage or failure of, but may otherwise participate in, the consideration of a matter with respect to which the independence of judgment of a reasonable person in the same position would be materially affected by: (1) acceptance of a gift or loan; (2) pecuniary interest; or (3) commitment in a private capacity to the interest of others.<sup>87</sup>

The Standing Rules of both houses also address legislators' ethics. A Committee on Ethics is established under Assembly Rule 23. This rule states in part that "a legislator who determines that he has a conflict of interest may vote upon, advocate or oppose any measure as to which a potential conflict exists if he makes a general disclosure of such conflict." Senate Rule 44 provides that the Senate Committee on Legislative Operations and Elections shall, among other things, hear complaints and questions regarding alleged breaches of ethics and conflicts of interest.

### **Reporting of Campaign Contributions and Expenses**

Everyone who is a candidate for any state or local office at any election (primary, general, special, or *recall*) must list each campaign contribution and expense on affidavit forms designed and provided by the Secretary of State.<sup>88</sup> Such reports must be filed with the official with whom the candidate's declaration of candidacy was filed. A candidate may mail the report to that official by certified mail; if certified mail is used, the date of mailing is deemed the date of filing.

Under the law, campaign contributions and expense reports for primary and general elections must be filed not later than:

- (a) Seven days before the primary election, for the period from 30 days before the regular session of the Legislature after the last election for that office up to 12 days before the primary election;
- (b) Seven days before the general election, whether or not the candidate won the primary election, for the period from 12 days before the primary election up to 12 days before the general election; and
- (c) The fifteenth day of the second month after the general election, for the remaining period up to 30 days before the next regular session of the Legislature.<sup>89</sup>

Chapter 294A of NRS requires that candidates, certain individuals who make an expenditure on behalf of a candidate, political organizations, and persons who advocate the passage or defeat of ballot questions must report the name and address of the contributor and the date of each campaign contribution in excess of \$100 and contributions which a contributor has made cumulatively in excess of \$100.<sup>90</sup> Similar reporting and identification requirements exist for campaign expenditures.<sup>91</sup>

*Nevada Revised Statutes* 294A.160 prohibits the expenditure of money received as a campaign contribution for a candidate's personal use. It also limits the disposition of unspent contributions. *Nevada Revised Statutes* 294A.180 requires the reporting of the manner in which the unspent contributions are disposed.

### **Financial Disclosure**

Every candidate for the Legislature is required to file financial disclosure statements with the Secretary of State. Such statements must be filed no later than the tenth day after the last day to qualify as a candidate for the office and then once a year thereafter, including the year that the term expires, on or before January 15.<sup>92</sup> The Secretary of State and the Commission on Ethics are required to retain the statements for six years.<sup>93</sup>

Under the law, statements of financial disclosure are required to contain specified information concerning the candidate's: length of residence in Nevada and the legislative district; sources of income; real estate holdings valued at \$2,500 or more (except for a personal residence); specified creditors to whom the candidate or members of the candidate's household owe more than \$5,000; certain gifts received by the candidate with a value of \$200 or more; and a list of all business entities in which the candidate or a member of the candidate's household is involved as a trustee, beneficiary, director, officer, owner, partner, or shareholder of at least 1 percent of the stock.<sup>94</sup> A legislator who fails to file the statement of financial disclosure in a timely manner is subject to a civil penalty and payment of court costs and attorney's fees.<sup>95</sup>

## **FINANCIAL OPERATION OF THE LEGISLATURE**

### **Legislative Fund**

During each legislative session, the Legislature appropriates monies from the State General Fund to pay for the cost of the session and the activities of the Legislative Counsel Bureau. These *appropriations* are deposited in the Legislative Fund.<sup>96</sup> The expenses paid from the Legislative Fund include legislator and staff salaries, travel expenses of both legislators and staff, and operating and capital costs of the Legislature and the Legislative Counsel Bureau.

### **Legislator Compensation and Allowances**

Legislators are paid a salary for the first 60 days of a regular session and up to 20 days for a special session. The daily salary for each is currently \$130. Thus, for a regular session, a legislator may receive a maximum salary of \$7,800; for a special session, the maximum salary is \$2,600.<sup>97</sup>

Legislators receive additional payments for their travel and per diem during a legislative session. The per diem, which is intended to cover the legislator's lodging, meals, and incidental expenses, is equal to the federal rate for the Carson City area, which is currently \$91. This per diem amount is paid each day that the Legislature is in session. Costs associated with travel during a session (moving expenses, housing and furniture rental, and travel related to legislative business) are reimbursed, subject to an overall limit of \$6,800 during a regular session and \$1,000 during a special session.

For travel to and from Carson City for the legislative session and for a pre-session orientation conference, each legislator is entitled to one day's per diem plus reimbursement of actual travel expenses. Each legislator whose permanent residence is more than 50 miles from Carson City, and who enters into a lease or other agreement for housing during session, is also entitled to a supplemental housing allowance during the session. This allowance is equal to the fair market rent for a one bedroom unit in Carson City, as published by the United States Department of Housing and Urban Development. The most recent rate for the Carson City area is \$631 per month.<sup>98</sup>

In addition to these amounts, each legislator is entitled to a communications allowance of \$2,800 and a postage allowance of \$60.<sup>99</sup> Legislators who are chairmen of *standing committees* or hold leadership positions are entitled to an additional \$900 allowance.<sup>100</sup> Each member also is entitled to a certain number of business cards, stationery, and envelopes from the State Printing Division of the Legislative Counsel Bureau.<sup>101</sup> The *Speaker of the Assembly* and the Lieutenant Governor receive an additional \$2 per day during the time of their actual attendance as *presiding officer*.<sup>102</sup>

When the Legislature is not in session, each Senator and Assemblyman is entitled to receive a salary and the per diem allowance and travel expenses provided by law for each day of attendance at a conference, meeting, seminar, or other gathering at which the legislator officially represents the State of Nevada or its Legislature. The salary varies depending on the activity, but does not exceed \$130 per day.<sup>103</sup>

### **Legislators' Retirement**

Members of the Nevada Legislature must participate in the Legislators' Retirement System. During a regular session, 15 percent of each legislator's gross compensation is withheld as a contribution to the retirement plan. The state's contribution is made from the Legislative Fund based on the recommendation of a consulting actuary. The minimum requirement for retirement with monthly benefits is ten years of accredited service at the age of 60 years. A lapse in service as a legislator is not just cause for forfeiture of any retirement rights accrued prior to such lapse.

A legislator entering into retirement receives a monthly retirement allowance of \$25 for each year of service up to 30 years, with fractions of years prorated. This allowance is subject to the same cost-of-living increase received by the retirees and beneficiaries of the Public Employees' Retirement System.



The Legislators' Retirement System permits survivor benefits for a legislator's dependents; allows several conversion options to be exercised by a legislator at the time of retirement; permits purchase of previous creditable service performed in the Legislature, if such service was performed prior to the creation of the system; allows purchase of up to five years of out-of-state service performed with any federal, state, county, or municipal public system, if that service is no longer creditable in the other system; and provides for coordination with other retirement systems. All of the provisions relating to legislative retirement are specified in the "Legislators' Retirement Law."<sup>104</sup>

### Compensation of Employees

During the 2005 Legislative Session, the officers and employees of the Legislature are paid the following base amounts:

	<i>Daily</i>
Assistant Secretary/Assistant Chief Clerk .....	\$111
Document Clerk .....	105
History Clerk.....	105
Journal Clerk.....	105
Media Clerk .....	105
Recording Clerk .....	105
Sergeant at Arms .....	105
Deputy/Senior Sergeant at Arms.....	90
Assistant Sergeant at Arms .....	84
Senior Page .....	77
Page/Student .....	61
Clerical Services Administrator/Supervisor of Clerical Services .....	111
Executive Assistant .....	103
Executive Secretary .....	98
Leadership Receptionist.....	90
Senior Secretary .....	90
Secretary .....	84
Senior Committee Manager .....	103
Committee Manager.....	98
Lead Committee Secretary.....	103
Secretary for Senate Committee on Finance or Assembly Committee on Ways and Means .....	101
Senior Committee Secretary .....	98
Committee Secretary.....	90
Senior Proofreader .....	98
Proofreader.....	90
Committee Minutes Coordinator .....	98
Data Entry Technician.....	82

	<i>Daily</i>
Word Processing Clerk .....	\$ 69
Reproduction Services Supervisor .....	90
Bill Services Administrator/Supervisor of Bill Services .....	82
Assistant Bill Services Administrator/Supervisor of Bill Services.....	75
Bill Services Clerk .....	61

The base amounts above must be increased cumulatively to reflect each cost-of-living increase granted to classified state employees after July 1, 2001. In addition, the base amount paid to an employee is to be increased, cumulating by one step of 5 percent for each regular session worked, not to exceed nine steps. During periods of adjournment to a specified day, employees of the Legislature whose services are required must perform duties as assigned and are entitled to be paid the amount specified above for each day of service as adjusted for cost-of-living increases and the number of sessions worked. In addition, these employees whose service is required before the commencement and after the adjournment of a session sine die must perform duties as assigned and are entitled to be paid at the same hourly rate as the daily session rate, and are also entitled to be paid overtime.<sup>105</sup>

## ENDNOTES FOR CHAPTER II

- <sup>1</sup> *Nevada Constitution*, Art. 4, Sec. 1.
- <sup>2</sup> *Nevada Constitution*, Art. 3, Sec. 1.
- <sup>3</sup> William J. Keefe and Morris S. Ogul, *The American Legislative Process: Congress and The States*, Englewood Cliffs, New Jersey, Prentice-Hall, Inc., 1964, p. 2.
- <sup>4</sup> *Nevada Constitution*, Art. 15, Sec. 6.
- <sup>5</sup> *Nevada Constitution*, Art. 4, Sec. 5.
- <sup>6</sup> *Nevada Revised Statutes* 218.051 through 218.0796, inclusive. The *Nevada Revised Statutes* are hereinafter cited as NRS.
- <sup>7</sup> *Nevada Constitution*, Art. 4, Sec. 5.
- <sup>8</sup> *Reynolds v. Sims*, 377 U.S. 533 (1964); *Lucas v. 44th General Assembly of Colorado*, 377 U.S. 713; and related cases.
- <sup>9</sup> *Nevada Constitution*, Art. 4, Sec. 5.
- <sup>10</sup> *Nevada Constitution*, Art. 4, Secs. 3 and 4.
- <sup>11</sup> *Attorney General Opinion* 96-23 (8-9-1996).
- <sup>12</sup> *Nevada Constitution*, Art. 4, Secs. 3 and 4.
- <sup>13</sup> NRS 218.010, 281.050, 293.177, and 293.181.
- <sup>14</sup> *Nevada Constitution*, Art. 4, Sec. 6.
- <sup>15</sup> *Nevada Constitution*, Art. 4, Sec. 9.
- <sup>16</sup> *Nevada Constitution*, Art. 4, Sec. 10.
- <sup>17</sup> *Nevada Constitution*, Art. 4, Sec. 8.
- <sup>18</sup> *Nevada Constitution*, Art. 4, Sec. 12; NRS 218.040 and 218.043.
- <sup>19</sup> *Id.*
- <sup>20</sup> NRS 218.130, *et seq.*
- <sup>21</sup> NRS 218.900 to 218.944, inclusive.
- <sup>22</sup> NRS 218.544.
- <sup>23</sup> NRS 198.010.
- <sup>24</sup> NRS 218.5345.
- <sup>25</sup> NRS 218.590 and 218.600.
- <sup>26</sup> Senate Standing Rule 94, *Statutes of Nevada 1999*, 3826; and Assembly Standing Rule 94, *Statutes of Nevada 1997*, 3549.
- <sup>27</sup> *Nevada Constitution*, Art. 4, Sec. 1.
- <sup>28</sup> *Nevada Constitution*, Art. 4, Sec. 23.
- <sup>29</sup> *Nevada Constitution*, Art. 9, Sec. 2; Art. 10, Sec. 1.
- <sup>30</sup> *Nevada Constitution*, Art. 4, Sec. 19.
- <sup>31</sup> *Nevada Constitution*, Art. 16, Sec. 1; *United States Constitution*, Art. 5.
- <sup>32</sup> *Nevada Constitution*, Art. 19, Sec. 2.
- <sup>33</sup> *Nevada Constitution*, Art. 11, Sec. 4.
- <sup>34</sup> *Nevada Constitution*, Art. 11, Sec. 5.
- <sup>35</sup> *Nevada Constitution*, Art. 4, Sec. 25.
- <sup>36</sup> *Nevada Constitution*, Art. 4, Sec. 32.
- <sup>37</sup> *Nevada Constitution*, Art. 4, Secs. 28 and 33.
- <sup>38</sup> *Nevada Constitution*, Art. 15, Sec. 9.
- <sup>39</sup> *Nevada Constitution*, Art. 6, Sec. 15.

- 40 *Nevada Constitution*, Art. 4, Sec. 32.
- 41 *Nevada Constitution*, Art. 5, Sec. 4.
- 42 *Nevada Constitution*, Art. 7, Secs. 1 and 2.
- 43 *Nevada Constitution*, Art. 5, Sec. 13.
- 44 NRS 353.230.
- 45 NRS 218.767, *et seq.*
- 46 NRS 233B.066, *et seq.*
- 47 *Nevada Constitution*, Art. 4, Sec. 2.
- 48 *Nevada Constitution*, Art. 5, Sec. 9.
- 49 Senate Standing Rule 43, *Statutes of Nevada 1973*, 1868; Assembly Standing Rule 49, *Statutes of Nevada 2001*, 3295.
- 50 Senate Standing Rule 53, *Statutes of Nevada 1999*, 3822; Assembly Standing Rule 43, *Statutes of Nevada 1997*, 3544.
- 51 Senate Standing Rule 46, *Statutes of Nevada 1977*, 1651; Assembly Standing Rule 1, *Statutes of Nevada 2001*, 3295.
- 52 Joint Rule 1, *Statutes of Nevada 1999*, 3848.
- 53 Joint Rule 7, *Statutes of Nevada 1999*, 3851.
- 54 Senate Standing Rule 12, *Statutes of Nevada 1973*, 1866; Assembly Standing Rule 10, *Statutes of Nevada 1975*, 1857.
- 55 For example, see: Legislative Commission (NRS 218.660); Interim Finance Committee (NRS 218.6825); or Committees on Health Care (NRS 439B.200), High-Level Radioactive Waste (NRS 459.0085), or Public Lands (NRS 218.5363).
- 56 Joint Rule 7, *Statutes of Nevada 1999*, 3851.
- 57 *Nevada Constitution*, Art. 4, Sec. 11.
- 58 NRS 218.045.
- 59 NRS 218.044.
- 60 NRS 218.0441.
- 61 *Nevada Constitution*, Art. 4, Sec. 20.
- 62 *Id.*
- 63 *Nevada Constitution*, Art. 4, Sec. 21.
- 64 *Nevada Constitution*, Art. 4, Sec. 24 and Art. 10, Sec. 1.
- 65 *Nevada Constitution*, Art. 4, Sec. 25.
- 66 *Nevada Constitution*, Art. 4, Sec. 36.
- 67 *Nevada Constitution*, Art. 1, Secs. 1 through 20.
- 68 *Nevada Constitution*, Art. 9, Sec. 3.
- 69 *Nevada Constitution*, Art. 9, Sec. 4.
- 70 *U.S. Constitution*, Art. 1, Secs. 8 and 10; and various amendments to the *U.S. Constitution*, particularly the Fifth and Fourteenth Amendments.
- 71 *Nevada Constitution*, Art. 10, Secs. 1, 2, and 5.
- 72 NRS 218.542 and 218.544.
- 73 NRS 218.550.
- 74 NRS 218.5345.
- 75 NRS 218.560 and 218.570.
- 76 NRS 218.605.
- 77 *Id.*

- 78 Id.  
79 NRS 281.505.  
80 NRS 218.605.  
81 Id.  
82 NRS 218.590.  
83 NRS 218.600.  
84 *Nevada Constitution*, Art. 4, Sec. 7.  
85 NRS 281.411 to 281.581, inclusive.  
86 NRS 281.481 and 281.553.  
87 NRS 281.501.  
88 NRS 294A.120 and 294A.200.  
89 NRS 294A.120.  
90 NRS 294A.120, 294A.140, and 294A.150.  
91 NRS 294A.200 through 294A.220, inclusive.  
92 NRS 281.561.  
93 NRS 281.573.  
94 NRS 281.571.  
95 NRS 281.581.  
96 NRS 218.085.  
97 *Nevada Constitution*, Art. 4, Sec. 33; and NRS 218.210.  
98 NRS 218.220, Subsections 3(a)(4).  
99 *Nevada Constitution*, Art. 4, Sec. 33; and NRS 218.220.  
100 *Nevada Constitution*, Art. 4, Sec. 33; and NRS 218.221.  
101 NRS 218.225.  
102 *Nevada Constitution*, Art. 4, Sec. 33.  
103 NRS 218.223, 218.5373, 218.680, 218.682, and 218.6825.  
104 NRS 218.2371 to 218.2395, inclusive.  
105 NRS 218.230.



CHAPTER III  
LEGISLATIVE PROCEDURE AND  
ACTION





## CHAPTER III

# LEGISLATIVE PROCEDURE AND ACTION

### LEGISLATIVE PROCEDURE

#### Sessions

Regular sessions of the Nevada Legislature are held biennially in odd-numbered years. They convene on the first Monday in February next ensuing the election of members of the Senate and Assembly unless the Governor, by proclamation, convenes a special session at another time.<sup>1</sup>

Sessions are limited to 120 calendar days following the approval by voters of a constitutional amendment in 1998.<sup>2</sup> Previous sessions were unlimited in length following the repeal in 1958 of a constitutional provision setting a 60-day maximum limit on the duration of a session. Since 1958, there has been only one regular session of less than 60 days, that being the single annual session of 1960, which lasted 55 days. Between 1975 and 1997, regular sessions in Nevada ran between 113 and 169 days. Conversely, the 1989 Special Session was the shortest in history, lasting just over two hours in the Senate.

The *Nevada Constitution* also limits the number of days for which legislators may receive compensation. Since 1987, the salary of members has been set by statute at \$130 per day. However, the constitution forbids compensation for services to be paid to legislators for more than 60 calendar days for any regular session and 20 days for any special session.<sup>3</sup> Reimbursement for certain expenses of members, however, may continue for the entire length of a session.

Special sessions of the Legislature may only be convened on the call of the Governor.<sup>4</sup> After both houses have organized in special session, the Governor is required by the *Nevada Constitution* to state the purpose for which they have been convened. The Legislature may not enact any bills or joint resolutions pertaining to subjects other than those for which it was convened. The Governor, however, may expand the reasons for calling the Legislature into session at any time during that session, thereby reducing the restrictions on legislative initiative.<sup>5</sup> The Legislature, at times, has adopted simple or concurrent resolutions to express its sentiments on matters not contained in the Governor's call. The last special session, which was the twenty-first in state history, was conducted after the general election in 2004.

Legislative activities, including committee hearings, are open to the public. The constitution also stipulates that neither house may, without the consent of the other, adjourn for more than three days nor move to any place other than where it is holding its session.<sup>6</sup> The Joint Rules of the Senate and Assembly specify that one or more adjournments, for a duration of more than three days, may be taken to permit standing committees, select committees, or the Legislative Counsel Bureau to prepare the matters

respectively entrusted to them for the consideration of the Legislature as a whole. The total time taken for all such adjournments is not to exceed 20 days during any regular session.<sup>7</sup> The 1991, 1993, and 1995 Legislatures adjourned for two weeks early in the session to allow the Senate Committee on Finance and Assembly Committee on Ways and Means to work full-time on the review of proposed state agency budgets. During this same period, the remaining “morning” committees of the Legislature held hearings on bills and other legislative matters in the Las Vegas area. Beginning in 1999, the two “money” committees have conducted informational hearings in Carson City during the two weeks immediately preceding the start of session.

In the case of a disagreement between the two houses with respect to the time of the Legislature’s final adjournment, the Governor is constitutionally empowered to adjourn the Legislature to such a time as deemed proper, but not, however, beyond the time fixed for the meeting of the next Legislature.<sup>8</sup>

## **Legislative Leadership**

### LEGISLATIVE OFFICERS: SENATE

To perform their proper roles efficiently, the two houses of the Nevada Legislature are authorized by the state constitution to choose their own officers (except for the *President of the Senate*). They also may determine the rules of their proceedings, punish their members for disorderly conduct, and, with the concurrence of two-thirds of all the members elected, expel a member.<sup>9</sup> From tradition and experience, both houses have created internal administrative structures that closely parallel one another. There are, however, certain differences in terminology and the assignment of responsibility that distinguish the two houses.

The Lieutenant Governor is the Senate’s presiding officer, sitting as the President of the Senate. The Lieutenant Governor is elected by the public for a four-year term in November of even-numbered years between presidential elections and is the first in line of succession to the governorship. The Lieutenant Governor presides over the Senate but is not a member of it; cannot vote on any question, except to break a tie vote; and is not permitted to vote on any measure (bill or joint resolution).<sup>10</sup>

The President calls the Senate to order, chairs the conduct of business before the body, is responsible for the maintenance of decorum in the chamber, and has the general direction of the Senate chamber. In addition, the President recognizes Senators during debate; decides questions of parliamentary procedure, subject to appeal to the whole Senate; and signs all acts, addresses, joint resolutions, writs, warrants, and subpoenas.<sup>11</sup>

The *President pro Tempore* presides over the Senate in the absence of the President. Unlike the President, the President pro Tempore is a member of the Senate and elected by it. As a Senator, the President pro Tempore may vote on all issues, may enter into debate by relinquishing the chair, and exercises all of the powers and responsibilities of the President.<sup>12</sup> Under the *Nevada Constitution*, the President pro Tempore is the

second in line of succession to the governorship, immediately after the Lieutenant Governor.<sup>13</sup>

If both the President of the Senate and the President pro Tempore are absent or unable to discharge their duties, the Standing Rules of the Senate stipulate that the Chairman of the Standing Committee on Legislative Affairs and Operations, or if this officer is absent, the committee's Vice Chairman, should preside. In the event that none of the designated officers is able to preside, the rules provide for the Senate to elect one of its members as the presiding officer for that occasion.<sup>14</sup>

The Secretary of the Senate is elected by the members of the Senate to serve as Administrative Officer, Parliamentarian, and ex officio member of the Committee on Legislative Operations and Elections. Responsible to the *Majority Floor Leader*, the Secretary coordinates the daily activities of floor sessions, reads official communications to the body, calls roll, tabulates votes, edits the *Journals and Histories of the Senate*, records all floor action, oversees the processing of bills and resolutions, and signs all acts passed by the Legislature. The Secretary also interviews and recommends to the Committee on Legislative Operations and Elections persons to be considered for employment by the Senate and supervises a cadre of assistant clerks and secretaries. At the end of each working day, unless otherwise ordered by the Senate, the secretary transmits to the Assembly those bills and resolutions upon which the next action is to be taken by that body.<sup>15</sup>

The Sergeant at Arms of the Senate is responsible for keeping order in and around the chambers, ensuring that only authorized persons are permitted on the floor, and handling other duties as directed by the Majority Floor Leader. The Sergeant at Arms is also responsible to maintain the Senate's chamber, private caucus room and kitchen, and meeting rooms for committees.<sup>16</sup> The Assistant Sergeant at Arms acts as the Senate doorkeeper, preserves order in the Senate chambers, and provides other assistance to the Sergeant at Arms.<sup>17</sup>

In addition to these major Senate officers, there are a number of employees hired to perform miscellaneous functions. Secretaries, clerks, and other *attachés* are appointed to their positions via a one-house resolution. Both houses have such employees, appointed in exactly the same manner. The number of officers and employees of the Senate and the Assembly is determined each session by each respective house.<sup>18</sup>

#### LEGISLATIVE OFFICERS: ASSEMBLY

The presiding officer of the Nevada Assembly is the *Speaker*. Unlike the President of the Senate, the Speaker of the Assembly is elected from among the membership of the Assembly. The Assembly Standing Rules provide that the Speaker shall, among other things: (1) preserve order and decorum and have general direction of the chamber; (2) decide all questions of order, subject to each member's right to appeal; (3) have the right to assign the duties of the Chair to any member for up to one *legislative day*; (4) have the power to accredit the persons who act as representatives of the news media and assign their seats; (5) sign all bills and resolutions passed by the Legislature

and all subpoenas issued by the Assembly or any committee thereof; and (6) vote on final passage of a bill or resolution. The Speaker is not required to vote in ordinary legislative proceedings except when such a vote would be decisive. In all yea and nay votes, the Speaker's name is required to be called last.<sup>19</sup> The Speaker is third in the line of succession to the governorship, behind the Lieutenant Governor and President pro Tempore of the Senate.<sup>20</sup> The tenures of the President pro Tempore and the Speaker continue beyond the end of the session and until their successors are designated after the general election.<sup>21</sup>

It has been customary for the Assembly to elect a *Speaker pro Tempore* to preside in the temporary absence of the Speaker. This officer's duties are comparable to those of the President pro Tempore of the Senate, exclusive of the right of succession to the governorship. Assembly Standing Rule 1 requires that if a permanent vacancy occurs in the office of Speaker, the Assembly shall select a new Speaker.<sup>22</sup> The Assembly also elects a Chief Clerk, who functions in the same fashion as the Secretary of the Senate.<sup>23</sup>

The law permits the Senate and Assembly to invite ministers of the different religious denominations to officiate alternately as chaplains of the respective houses.<sup>24</sup> By custom, the chaplains are usually selected from the local clergy association. Occasionally, however, ministers from other locations or legislators themselves serve as chaplains.

#### FLOOR LEADERS

In addition to the formal leadership in the two houses of the Legislature, the partisan nature of the chambers makes it necessary to use party leadership positions to manage the legislative workload. In both houses, Majority and *Minority Floor Leaders* of their respective parties are selected during party caucuses, and their election is announced from the floor of the houses. The Senate and Assembly also have, by custom, established the positions of Assistant Majority Floor Leader, Assistant Minority Floor Leader, Majority Whip, and Minority Whip. The Senate established an Assistant Majority Whip to its leadership prior to the 1997 Legislative Session. House leaders are not legal officers of the houses, since their offices do not exist under provisions of law.<sup>25</sup> In Nevada, the Senate Majority Floor Leader is the actual leader of the Senate, with powers similar to those of the Speaker of the Assembly.

Usually, the Majority Floor Leader in each house refers to committee those bills that are received from the other house and works closely with the presiding officer on parliamentary operations involving legislation being considered on the floor. Thus, a thorough knowledge of parliamentary procedure is an important attribute of a competent Majority Floor Leader.

Floor leaders are party officials in the Legislature and are responsible for maintaining party discipline in their respective houses. Straight party voting is relatively uncommon in the Nevada Legislature, as members customarily exercise wide latitude in voting. But in certain critical areas (as in the organization of the Assembly), the Majority and

Minority Floor Leaders are expected to call a caucus to determine their party's stance on an issue. Once a position is agreed upon, the floor leaders act as "whips" to solidify partisan support for the caucus decision. The tenure of the floor leaders extends during the interim between regular sessions of the Legislature and until the election of their successors after the general election.<sup>26</sup>

### **Procedure and Order of Business in the Senate and Assembly**

The Senate and the Assembly function in accordance with constitutional and statutory provisions as well as standing rules.

The Senate and Assembly rules stipulate that *Mason's Manual of Legislative Procedure* shall govern in all cases in which it is not inconsistent with the Standing Rules and orders and the Joint Rules of the two houses.<sup>27</sup>

Under the Standing Rules of the Assembly, precedence of parliamentary authority is as follows:

1. The *Nevada Constitution*.
2. The *Statutes of Nevada*.
3. The Standing Rules of the Assembly and the Joint Standing Rules of the Senate and Assembly.
4. *Mason's Manual of Legislative Procedure*.<sup>28</sup>

The Secretary of the Senate and the Chief Clerk of the Assembly serve as parliamentarians for their respective houses.

Under the rules of the Senate, the President calls the chamber to order at 11 a.m. each day of sitting unless the Senate has adjourned to some other day and hour.<sup>29</sup> The Assembly also meets daily at 11 a.m., unless it has previously adjourned to some other hour.<sup>30</sup>

### **Quorum**

The *Nevada Constitution* states that a majority of all members elected to each house constitutes a *quorum* to transact business. However, a number smaller than this quorum may adjourn from day to day and may compel the attendance of absent members.<sup>31</sup>

### **Order of Business**

Each house has an official order of business incorporated into its Standing Rules. In the Senate, the proposed order of business for the 2005 Session is as follows:

1. Roll Call.
2. Prayer and Pledge of Allegiance to the Flag.
3. Reading and Approval of the Journal.
4. Reports of Committees.

5. Messages From the Governor.
6. Messages From the Assembly.
7. Communications.
8. Waivers and Exceptions.
9. Motions, Resolutions, and Notices.
10. Introduction, First Reading, and Reference.
11. Consent Calendar.
12. Second Reading and Amendment.
13. General File and Third Reading.
14. Unfinished Business.
15. Special Orders of the Day.
16. Remarks From the Floor; Introduction of Guests.<sup>32</sup>

On the Assembly side, the order of business varies slightly:

1. Call to Order.
2. Reading and Approval of Journal.
3. Presentation of Petitions.
4. Reports of Standing Committees.
5. Reports of Select Committees.
6. Communications.
7. Messages From the Senate.
8. Motions, Resolutions, and Notices.
9. Introduction, First Reading, and Reference of Bills.
10. Consent Calendar.
11. Second Reading and Amendment.
12. General File and Third Reading.
13. Unfinished Business of Preceding Day.
14. Special Orders of the Day.
15. Remarks From the Floor, Limited to Ten Minutes.<sup>33</sup>

Each item in the official order of business is considered as the house progresses through the day's program of business. From time to time, however, members may request that the presiding officer turn to items of business that are out of the usual order.

### **THE LEGISLATURE IN ACTION: A BILL BECOMES A LAW**

The steps through which a bill progresses toward enactment are outlined in a chart entitled "Nevada's Legislative Process," which is located in Appendix C at the end of this manual. The following discussion provides a more detailed description of the process. During the 2003 Legislative Session, a total of 1,191 bills and resolutions were introduced, and 611 were enacted through this process.<sup>34</sup> Two vetoes were sustained. During the 2003 19<sup>th</sup> Special Session, a total of 15 bills and resolutions were introduced, 8 of which were enacted. Thirty-six bills and resolutions were introduced in

the 20<sup>th</sup> Special Session of 2003, of which 28 were enacted. During the 21<sup>st</sup> Special Session of 2004, a total of 16 bills and resolutions were introduced and enacted.

### **Organizing the Legislature**

When the Legislature convenes in February of odd-numbered years, there are no operative rules and, in the Assembly, no presiding officer. The Secretary of State calls the Assembly to order at the beginning of a session and appoints a Temporary Chief Clerk. After *call to order*, the Secretary of State appoints a Temporary Committee on Elections, Procedures and Ethics/Constitutional Amendments, which examines the election certificate of each member of the Assembly and recommends the seating of legislators whose certificates are in order. Once the members of the Assembly have been sworn in by the Chief Justice of the Supreme Court, the Secretary of State customarily asks for nominations for Speaker. Since the speakership is usually predetermined in caucus, by tradition, the procedure is to nominate only one candidate, who is elected unanimously. The Secretary of State then turns the chair over to the new Speaker, who proceeds to conduct elections for Speaker pro Tempore and Chief Clerk of the Assembly.<sup>35</sup> After the Assembly is organized and standing rules are adopted, committees are appointed to inform the Senate and Governor that the Assembly is ready for business.

On the Senate side, the Lieutenant Governor presides over the chamber as President, in accordance with the provisions of the *Nevada Constitution*. With the exception of the election of a presiding officer (which is dispensed within the Senate), the procedures parallel those of the Assembly. The major difference is that the Senate is not an entirely new body. As near as is possible to one-half of the Senators are elected at each general election, the remainder serving in a holdover capacity.

In recent years, the “State of the State” address by the Governor has been given to a joint gathering of the members of the Senate and Assembly prior to the start of the session. The text of the message is then officially accepted on the first day of the session. In this message to the Legislature, the Governor outlines the major problems confronting the state and proposes legislative solutions for the consideration of the houses. Under usual circumstances, the speech highlights the most important elements of the Governor’s party’s legislative program. It constitutes the “action” agenda of the session, for even if the legislative majority party is not of the same political persuasion, the Governor’s message will delineate the significant sphere of issues to be resolved.

Long before the Legislature convenes in February, the legislative process is set in motion in subtle and frequently intangible ways. Social problems enter the forum of public debate and, through the exchange of ideas among the citizenry, certain opinions and issues are given the impetus needed to find expression in the legislative arena. Contending positions on public questions are identified, and proposed solutions to problems and conflicts are advocated in the press, among the people, in the academic community, within various interest groups, and among concerned governmental agencies and officials. But whatever the source of an idea for resolving a civic issue,

that idea must be translated into a concrete legislative proposal for action—a bill or resolution—before it can formally enter the legislative forum for consideration.

In Nevada, only members of the Legislature or standing committees from either house can introduce legislation. Advocates of proposed legislation must secure a legislator *sponsor* in order to see their ideas enacted into law. Once a sponsor is obtained, a proposal may then be drafted in the form of a bill or a resolution, whichever is appropriate to the matter under consideration. Much of the proposed legislation is initiated by the legislators themselves.

### **Catastrophic Emergencies**

The Legislature has established a plan for the continuation of state and local governmental operations in the event of a catastrophic emergency. The Governor must first determine that the provisions in the *Nevada Constitution* and the *Nevada Revised Statutes* are not able to provide for a sufficiently expedient continuity of government and temporary succession of power as a result of vacancies in office created by the catastrophic emergency.<sup>36</sup> Under the plan, if vacancies occur in more than 15 percent of the seats in either house of the Legislature (six in the Assembly or three in the Senate) as a result of a catastrophic emergency, the remaining legislators available for duty constitute the Legislature and have full power to act in separate or joint assembly by majority vote of those present. Legislative measures may be approved in the same proportion necessary as if the entire Legislature were present. Any requirement for a quorum must initially be suspended and adjusted as vacant offices are filled. The Legislature may meet at a location other than the location the legislative body ordinarily meets (Carson City), if the legislative body determines that such a change is needed due to safety and related concerns.

### **Bill Drafting**

Before starting its journey through the Legislature, each piece of proposed legislation must be drafted in suitable form and terminology. Under law, this function for the Nevada Legislature is performed by bill drafters employed by the Legislative Counsel.<sup>37</sup> The Legislative Counsel and bill drafting staff provide legal services on a 12-month basis at no charge for all legislators, regardless of political party. The service is confidential, and contents of proposed legislation will not be divulged to anyone without the express consent of the sponsor or sponsors.

After obtaining the facts and objectives from a sponsor, the bill drafter must translate the information into proper legal terminology, form, and style. The bill must be coherent, concise, understandable, and free of ambiguity; it must be checked for conformance with the *U.S. Constitution* and the *Nevada Constitution*; court decisions relevant to the legislation must be checked; and the Nevada statutes must be studied to ascertain whether there are conflicts. However, before making anything other than



procedural changes in proposed legislation, the Legislative Counsel must obtain the consent of the sponsor of the bill.<sup>38</sup> In addition, the bill drafter must check the measure for compliance with the provision in the *Nevada Constitution* that requires that each law enacted by the Legislature must be limited to one subject area.<sup>39</sup>

The Legislative Counsel, insofar as it is possible, processes legislators' bill drafting requests in the order in which they are received. However, legislators may designate different drafting priorities for their own bills and resolutions. Bill drafting requests from the chairs of committees cannot take precedence over the Legislative Counsel's processing order except where urgency is recognized.<sup>40</sup>

In addition to drafting bills for legislators, the Legislative Counsel also prepares bills for the executive branch when authorized by the Governor or a designated staff member.<sup>41</sup> The Legislative Counsel also prepares legislative measures requested by the Supreme Court, which are transmitted to the Chairman of the Committee on Judiciary of each house at the next regular session.<sup>42</sup> Authorization for bill drafts on behalf of state constitutional officers, the Board of Regents of the University of Nevada, local governments, school districts, and other groups are also specified in statute.<sup>43</sup> Appendices A and B provide a general overview of the statutory limitations and deadlines for bill draft requests.

After November 1 of the year preceding the next regular session, full priority is given to legislative members' requests for bill drafting, and the Legislative Counsel is not permitted to prepare any proposed legislation during any regular session of the Legislature except as authorized by statute or joint rule of the Legislature.<sup>44</sup> On July 1 of the year preceding the next regular session (and each week thereafter until adjournment of the Legislature), the Legislative Counsel prepares a list of all requests received for the preparation of measures to be submitted to the Legislature.<sup>45</sup>

## **Prefiling of Bills**

A majority of states, including Nevada, authorize the prefiling of bills. Prefiling allows drafted bills and resolutions, upon the approval of the primary sponsor, to be numbered, printed, made available for public review, and scheduled for hearing before the start of session. On the first day of session, these measures are formally introduced and referred to committee. Prefiled bills and resolutions could be heard in committee as early as the second or third day of session. The process of prefiling is designed to help expedite the review of a significant number of bills early in the session.

The statutory provisions regarding prefiling are found in NRS 218.277 through 218.279. These provisions were added to state law in 1973 but apparently were not used because Nevada did not have full-time staff for the Senate and Assembly until after the 1983 Session. After establishing a subcommittee to study the procedures required to prefile bills, the Legislative Commission, in 1994, authorized that prefiling be initiated for the first time in Nevada.

## Fiscal Notes

A *fiscal note* is a document that details the fiscal effect of certain bills, resolutions, and ballot questions and is attached to or becomes a part of the bill, resolution, or ballot question. An example of a fiscal note may be found in Appendix D. The statutory provisions regarding fiscal notes are found in NRS 218.272 through 218.2758, inclusive. A bill or joint resolution is required to have a fiscal note if it meets any of the following criteria: (1) has an adverse fiscal effect of more than \$2,000 on any state agency; (2) has an adverse fiscal effect on any local government; or (3) increases or provides for a new term of imprisonment or makes release on parole or probation less likely.<sup>46</sup> Information regarding the necessity of a fiscal note for a bill or resolution can be found in the *summary*.<sup>47</sup> All ballot questions have fiscal notes.<sup>48</sup>

When a bill or resolution is drafted, the Legislative Counsel consults with the Fiscal Analysis Division of the Legislative Counsel Bureau to determine if a fiscal note is required. The Fiscal Analysis Division then informs the party requesting the bill draft that a fiscal note is required and requests written permission to begin preparing the fiscal note. If the requesting party does not give permission, the preparation of the fiscal note is started automatically upon *introduction* of the bill. Although a bill can be introduced without a fiscal note, the legislative committees may not vote on a measure that requires a fiscal note until the fiscal note is attached.<sup>49</sup>

Any legislator may request that a fiscal note be done on any bill while it is before the house of the Legislature to which the legislator belongs. Upon receiving the request, the presiding officer of the full house or the committee may direct the Fiscal Analysis Division to obtain the requested note.<sup>50</sup> A fiscal note is required only on the original bill or joint resolution unless an amendment by either house invalidates the original fiscal note and the presiding officer directs the Fiscal Analysis Division to obtain a new one showing the effect of the amended bill or joint resolution.<sup>51</sup>

During the preparation of the fiscal note, the Fiscal Analysis Division releases the contents of a bill on a need-to-know basis only and does not release the name of the party requesting the bill. State agencies have five working days from the date of request to prepare the fiscal information, send it to the Department of Administration for review and comments, and return it to the Fiscal Analysis Division. The Fiscal Analysis Division may grant up to a ten-day extension if the subject requires extensive research.<sup>52</sup> Fiscal information prepared by the judicial branch, the Legislature, or other nonexecutive branch agencies is returned directly to the Fiscal Analysis Division and is not subject to administrative review. Local government fiscal notes are prepared by the Fiscal Analysis Division after consulting with appropriate local government agencies.<sup>53</sup>

## Introduction and First Reading

After a bill has been drafted, it is ready for introduction in the Legislature. Only legislators and standing committees are authorized to introduce a bill. Under the

*Nevada Constitution*, any bill may originate in either house, and all bills passed by one may be amended in the other.<sup>54</sup> This is a significant departure from the practice in the United States Congress, where bills raising revenue must originate in the House of Representatives. But in Nevada, as in Congress, bills originating in one house must be sponsored by a member of that house. Joint sponsorship of legislation by standing committees and by one or more legislators from one or both houses (Senate and Assembly) is authorized.<sup>55</sup>

The Senate and the Assembly have joint rules that place a time and number limit on legislators' requests for the drafting of bills and resolutions. After a regular legislative session has convened, each member of the Assembly is entitled to two, and each Senator is entitled to four, requests for the drafting of a bill that must be submitted by the eighth calendar day of session.<sup>56</sup> The number of requests for bills by standing committees is also limited, and these requests must be submitted by the twenty-second calendar day of session.<sup>57</sup> Emergency bills may be authorized by the Majority Floor Leader of the Senate, the Speaker of the Assembly, the Minority Leader of the Senate, and the Minority Leader of the Assembly.<sup>58</sup> All bill draft requests must be introduced no later than ten calendar days after initial delivery.<sup>59</sup> Appendix A provides an overview of the deadlines for introduction and passage of legislation.

All bills in Nevada, except for those placed on a *consent calendar*, are required by the constitution to be read by sections in each house on three separate days. In an emergency, two-thirds of the house where a bill is pending may order this rule dispensed with on the *first* and *second readings*, but a bill must be read by sections on its final passage.<sup>60</sup> To comply with the constitutional requirements, the houses have first, second, and *third readings* on every bill and joint resolution. However, because of the volume of bills processed through the chambers, time considerations have necessitated a liberal interpretation of the meaning of the phrase "to read by sections." At the time the constitution was framed, printed bills were not available to each legislator for analysis, so three full readings permitted a greater study and understanding of a bill's contents and any amendments added to it prior to the vote on final passage. Today, of course, bills are readily available with the latest amendments incorporated into their texts.

The first reading in both houses is for information only.<sup>61</sup> When the bills are introduced and first read, they are delivered by a legislator or legislative page to the desk of the Secretary or Chief Clerk, as the case may be, who assigns numbers to the bills and gives them first reading by *title*. In the Assembly, a motion is usually made for referral to committees by the introducer. In the Senate, bills and resolutions are usually referred to committees with jurisdiction over measures affecting specific titles and chapters of NRS as prescribed in its Senate Standing Rule 40. Although the introducer normally makes a motion to *refer* a bill to a particular committee, on occasion, different committees may be proposed from the floor. In such instances, the whole house votes on the question. (When a bill introduced and passed in the first house is presented to the other house, it is the Assistant Majority Floor Leader in the Senate and the Majority Floor Leader in

the Assembly who refer it to committee.) Shortly thereafter, a duplicate copy must be referred to the Legislative Counsel for photocomposition and filing.<sup>62</sup> By the following day, printed copies of the bills or resolutions are inserted in the bill books of all members of the Legislature, and the official copies are delivered to the Secretary or Chief Clerk. Immediately thereafter, the official copies are delivered by receipt to the chairs of the committees to which the bills or resolutions were referred.

## Committees

### STANDING COMMITTEES

Each house of the Nevada Legislature has its own *standing committees*, the members of which are appointed (Assembly) or announced (Senate) by the presiding officer in accordance with current standing rules.<sup>63</sup> The number of members is determined by these rules, and many times there are changes made, especially in the Assembly, at the beginning of each session. In the Senate, the composition and leadership of the committees is usually determined in party caucuses. In the Assembly, the Speaker, who is usually a member of the majority party, makes the committee appointments and uses such appointments as part of the campaign to be Speaker. The Speaker also designates the Chairman and Vice Chairman of each committee.<sup>64</sup> Usually, minority party memberships in Assembly committees are determined in caucuses of the minority party, and the Speaker appoints the members as agreed to in such caucuses. With some exceptions, the general practice is for the majority party to have a bare majority of the members in each committee (or most committees) when total membership of a house is closely divided between both political parties. When there is a substantial margin of majority party members, however, this practice has been modified to allow a predominance of majority party members on each standing committee. Basic rules for the functioning of committees are contained in the standing rules of the houses and *Mason's Manual of Legislative Procedure*, which has been adopted by both houses as the basis of parliamentary practice in all cases in which it is applicable and in which it is not inconsistent with the standing rules of the houses.<sup>65</sup>

The names and memberships of Senate and Assembly standing committees for the 2005 Session are listed in Chapter I of this manual.

Committees are the workshops of the Legislature. Visitors to the two chambers are often amazed at the rapidity with which business is dispatched, little realizing that long hours in committee sessions have transpired prior to any floor action on a bill. It is in committee that hearings are held, testimony from interested parties is taken, and bills are analyzed line by line for their legal and social merits.

Committees make several types of recommendations on legislative measures that come before them for consideration. A committee of either house may report a bill back to the whole house with a: "Do pass"; "Amend, and do pass, as amended"; or a "Do pass, as amended" recommendation. Such recommendations mean that a committee

considers a bill to have sufficient merit to justify its enactment, either as introduced or with appropriate amendments. Other recommendations concerning a bill include: (1) a report that the bill be passed and rereferred or amended and rereferred to a specified committee; (2) “Do not pass” (in which case the committee is recommending its rejection by the whole house); and (3) “Do pass, and place on consent calendar.” This last procedure is discussed later under the heading “Consent Calendar.”

A standing committee of either house may report a one-house or concurrent resolution back to the floor with a “Be adopted” recommendation. Resolutions may be amended and/or rereferred by recommendation as well. A “Do not adopt” recommendation means the committee could not reach a conclusion and reported it out for consideration by the whole body.

A committee may also report a bill or resolution “Without recommendation,” or “Amend, but without recommendation,” which means that the committee was unable to reach a conclusion on what it believes should be the action to be taken by the whole house.

Three Assembly rules (46, 47, and 48) require that records be kept of committee votes on bills or resolutions and of committee proceedings. Furthermore, these records, minutes, and documents are required to be filed in the offices of the Legislative Counsel Bureau upon adjournment sine die. Senate Rule 53 requires that minutes and complete records of all bills be maintained.

Standing committees may perform other functions besides considering legislation. For example, Senate Rule 54 encourages each standing committee of the Senate to plan and conduct a general review of selected programs of state agencies or other areas of public interest within the committee’s jurisdiction.

#### COMMITTEE OF THE WHOLE

In addition to standing committees, which continue in existence throughout a session, there are two other types of committees used by the Legislature in Nevada—committees of the whole and select committees. A committee of the whole is a committee composed of the entire membership of one of the houses. It is usually convened so that the house can consider proposed legislation informally, without being bound by the requirements on formal consideration set out in the *Nevada Constitution*, statutes, and legislative rules. Such restrictions include limitations on debate and the necessity for maintaining a quorum. It is a procedural device for expediting house action. When the Senate forms itself into a committee of the whole, the Majority Leader names a Chairman to preside over the committee. In the Assembly, the Speaker names a Chairman to preside. A committee of the whole is a temporary, or “ad hoc,” committee. At the conclusion of its deliberations, the committee of the whole (through its Chairman) normally reports its recommendations back to the house for formal action, in the same manner as standing or select committees.<sup>66</sup>

## SELECT COMMITTEES AND CONFERENCE COMMITTEES

Select committees are also temporary committees appointed for a special purpose, which may be the consideration of a particular bill or the performance of a ceremonial function (e.g., a committee on escort for a visiting dignitary). In Nevada, bills of application or primary concern to particular localities are sometimes referred to select committees composed of the legislative delegation from the area affected.

A particularly important type of select committee is the conference committee. Whenever a bill is passed by both houses in differing forms because of amendments added by one of the houses, and the two houses cannot agree on identical language for the bill in question, each house appoints a number of conferees to meet with conferees of the other house to seek a resolution of the differences existing in the two versions of the bill. In a conference committee, the conferees of one house may agree to amendments adopted in the other house or *recede* from the amendments adopted by their chamber. Conferees may also decide that new amendments or even new bills are necessary to reach accord. A conference committee may consider the whole subject matter of a bill without restriction to the points in dispute and may make any changes it deems appropriate. Once the conferees reach an agreement, they report back to their respective houses with their recommendations. The report of a conference committee may be adopted by acclamation, and such action is considered equivalent to the adoption of any amendments or changes recommended in the report, but conference reports themselves are not subject to amendment.

The Joint Rules of the Senate and Assembly require that there be no more than two conference committees on any bill or resolution. The rules also require that a majority of the members from each house on a committee be members who voted for passage of the measure. No member who served on the first conference committee for a measure may be appointed to the second.<sup>67</sup> If agreement cannot be reached by the second conference committee, the bill or resolution is dead.

### **Committee Hearing**

The rules of the Senate require committees to consider all measures referred to them and report thereon.<sup>68</sup> Committees may also initiate legislation within their sphere of competence. In the Senate, any bill or other matter referred to a committee may be withdrawn from it by a two-thirds vote of the Senate. The Senate rules require that at least one day's notice of a withdrawal motion be given to a committee and specify that no motion for withdrawal is in order on the last two days of the session.<sup>69</sup>

At a committee hearing, the proponents and opponents of a measure are given an opportunity to present their cases. Testimony may be taken from lobbyists, academicians, public officials, special interest groups, and private citizens. To avoid additional expense and duplication of effort for both witnesses and committee members, joint hearings by committees in both houses may be held.

In the Assembly, when a measure is referred concurrently to two committees, the rules specify that it goes to the first committee named. If the first committee votes to *amend* the bill or resolution, the rules specify that the measure be reprinted with amendments and then returned to the first committee or sent to the second committee. If no amendment is proposed by the first committee or if the first committee acts upon the bill or resolution after amendment, the measure must be sent with the committee recommendation immediately to the second committee.<sup>70</sup>

Witnesses summoned to appear before the Senate or Assembly or any of their committees are compensated at the same rate as witnesses required to attend a court of law in Nevada.<sup>71</sup> However, witnesses appearing of their own volition do so at their own expense.

As discussed under the heading “Standing Committees,” committees may or may not report bills out to the floor of the houses for further action, and they may report them out with a variety of recommendations. When a committee reports a bill and recommends a certain disposition of it, the bill is then placed on the second reading file for the next legislative day.

### **Notice of Bills, Topics, and Public Hearings**

Both Senate and Assembly rules require that adequate notice be provided on bills, resolutions, and public hearings.<sup>72</sup> Notices must include the date, time, place, and agenda to be covered and must be: (1) posted conspicuously in the Legislative Building; (2) published in the daily history; and (3) made available to the news media. Both houses permit suspension of this requirement for an emergency by two-thirds affirmative vote of the committee members appointed.

### **Consent Calendar**

To process bills of a noncontroversial nature in a more efficient and less time-consuming manner, the rules of the Senate and Assembly, as well as the *Nevada Constitution*, provide for the use of consent calendars by both houses of the Nevada Legislature. Bills on a consent calendar are considered for final passage and do not require second or third readings.

Standing committees may report a bill out with the recommendation that it be placed on a consent calendar. In the Assembly, a bill may be placed on the consent calendar if it has: (1) been recommended for passage; (2) no amendments recommended for it; and (3) received a unanimous vote by the standing committee to be placed on the consent calendar. The Chief Clerk of the Assembly is required to maintain a list of bills recommended for the consent calendar that must be printed in the daily history. In the Senate, a measure that is recommended both for passage with no amendments and for placement on the consent calendar must be included in the daily file listed in the Senate’s daily history for at least one calendar day before it may be considered.

Measures that contain an appropriation, require a two-thirds vote, or are controversial in nature are not eligible for the Senate's consent calendar.

The standing rules of both the Senate and the Assembly require that a bill on a consent calendar must be transferred to the second reading file if any member objects to the bill's inclusion on the consent calendar or requests such bill's removal from the consent calendar.<sup>73</sup>

## **Second Reading**

Committees cannot amend bills; they can only suggest amendments for adoption by their respective houses. In fact, the rules of both chambers specify that a bill cannot be amended until read twice. Assembly rules require that bills be read the second time on the first legislative day after reported from committee unless a different day is designated by motion.<sup>74</sup> If the committee recommends amendment or individual legislators propose amendments, copies of the amendments must be made available to all members prior to actual adoption or rejection of the amendments proposed.<sup>75</sup> Although the Senate rules are silent on this point, the practice is generally the same.

On second reading, the Secretary or Chief Clerk usually reads the history of the bill, its title, the various sections by number only, and the amendments by number only. In the Senate, the Secretary begins reading the amendment. A senator will move to dispense with reading of the amendment. Assembly rules require, however, that amendments be read in full if a member so moves.<sup>76</sup> Committee amendments or amendments from individual legislators are then adopted or rejected by simple majority vote of the members present and voting. Voting on amendments is normally by voice vote, although other methods, including roll calls, may be employed on demand of three members present or in order to determine the prevailing side.<sup>77</sup> If a bill is amended on second reading, the presiding officer orders the bill reprinted, engrossed, and placed on the *general file* for third reading and final action.

## **General File and Third Reading**

At the end of each day's session, the bills or joint resolutions placed on the general file for third reading and final passage are posted on the Nevada Legislature's Web site (<http://www.leg.state.nv.us/>), and along with the second reading file and committee notices, the general file is printed in the daily history. When the order of business "general file and third reading" is reached on the following day, the bills are considered in their proper order, unless a motion is made and approved to move certain bills to a different position on the general file. The Secretary or Chief Clerk reads the bill by title, enacting clause, and each section.<sup>78</sup> If new amendments are proposed and adopted, the process stops immediately, and the bill is sent back for reprinting and goes through the reprinting and engrossment process once more. If there are no amendments, the merits of the bill are discussed and then the roll is called.<sup>79</sup>



In debate, a legislator rises and addresses the chair (“Mr. or Madam Speaker,” “Mr. or Madam President”). The legislator is expected to observe decorum at all times, speak only on the subject under consideration, and avoid all references to personalities.<sup>80</sup> To be entitled to the floor, a speaker must be recognized by the presiding officer, and when two or more legislators rise at the same time, it is the prerogative of the presiding officer to name the one to speak first. In doing so, it is customary to give preference to the mover or introducer of the subject under consideration.<sup>81</sup>

In debate, a legislator may not speak more than twice during the consideration of any one question on the same day, except for explanation, nor a second time without leave of the body when others who have not spoken desire the floor. Incidental or subsidiary questions are not considered the same question.<sup>82</sup> In closing debate, the author of the bill, resolution, or main question customarily has the privilege of speaking last, unless the previous question has been sustained.<sup>83</sup>

In order for a bill or joint resolution to pass, the *Nevada Constitution*<sup>84</sup> requires that a majority of the members elected vote for the measure. Bills or joint resolutions which create, generate, or increase public revenue through taxes, fees, or similar mechanisms require approval by two-thirds of the members unless the measure is referred to the voters by a majority vote. All votes on final passage are by roll call and are recorded in the journal of the chamber taking the action. If the bill passes, it is transmitted to the other house after adjournment for the day unless it cannot be transmitted immediately because notice of reconsideration is given on the day on which the bill is passed.

Notice of reconsideration must be made by a legislator voting on the prevailing side on the same day on which the final vote was taken. Reconsideration itself may not take place on the day on which the final vote was taken, except by unanimous consent, since normally one day’s notice of a member’s desire to reconsider a bill must be given. A motion to “indefinitely postpone” may not be reconsidered. Motions to reconsider a vote upon amendments may be made immediately after the vote.<sup>85</sup> Finally, motions to reconsider have precedence over every other motion, except a motion to adjourn.<sup>86</sup>

After a bill has passed on third reading and been transmitted to the other house, the house of origin has relinquished control over the measure. To take further action on it, the house of origin must either petition the other chamber, through a concurrent resolution, to return the bill or wait until it has finally passed in the other house and is returned for final disposition.<sup>87</sup>

### **In the Other House and Conference Committees**

Each bill must go through the entire process all over again when it is transmitted to the other house. If a bill is passed by the other house without amendment, it is sent back to the originating house for final *enrollment* (preparation for final printing by the Legislative Counsel) and delivery to the Governor. If the other house amends the bill, then it is necessary for the originating house to concur or not to concur with the amendments. If the originating house concurs in the amendments, the bill is ready for

enrollment. If it does not concur and the other house does not recede, the bill must go to a conference committee, composed of an equal number of members from the Senate and the Assembly, for settlement of its final form.

### **Deadlines for Legislation**

Prior to each session, the Legislative Commission's Committee to Consult with the Director considers methods of improving the operation of the session.<sup>88</sup> The recommendations of the Committee to the next Legislature may affect many procedural rules, including limitations on the number of bills that may be requested; deadlines for the submission, introduction, and passage of legislation; and the procedure for obtaining waivers. These procedures are generally contained in the Joint Rules of the Senate and Assembly, the Senate Standing Rules, and the Assembly Standing Rules, which are adopted at the beginning of each session.<sup>89</sup> Appendix A provides an overview of the deadlines for introduction and passage of legislation.

Measures within the jurisdiction of the Senate Committee on Finance or the Assembly Committee on Ways and Means; bills required to carry out the business of the Legislature; and joint, concurrent, or simple resolutions are generally exempted from these limitations.<sup>90</sup> Also exempt are emergency requests submitted by the Majority Leader of the Senate, the Speaker of the Assembly, and the Minority Leaders in the Senate and the Assembly.<sup>91</sup>

### **Enrollment**

After a bill has passed both houses in identical form, it is transmitted by the Secretary of the Senate or the Chief Clerk of the Assembly (depending upon the house in which the bill originated) to the Legislative Counsel to be enrolled.<sup>92</sup> The Legislative Counsel then prepares the passed bill for the final printing. The Superintendent of the State Printing Office is required to print one enrolled copy of the bill on bond paper. It is inserted in a white cover, which contains blanks for the signatures of the President and Secretary of the Senate, the Speaker and Chief Clerk of the Assembly, the Governor, and the Secretary of State. After final printing, the bill is returned to the Legislative Counsel, who compares the enrolled copy with the engrossed copy. If the enrolled bill is found to be correct, the Legislative Counsel presents the measure to the proper legislative officials for their signatures.<sup>93</sup> The bill is then delivered by the Legislative Counsel, or that person's designee, to the Governor for consideration.<sup>94</sup> Once the Governor signs the bill, it is delivered to the Secretary of State for permanent filing.<sup>95</sup>

### **Gubernatorial Action**

The Governor has the choice of signing bills, vetoing bills, or allowing them to become law without his signature. If the bill is delivered to the Governor with more than five days remaining in the session, the Governor has five days to make a decision. If it is delivered to the Governor with less than five days remaining in the session or after the Legislature has adjourned sine die, the Governor has ten days after sine die

to make this decision. The day of delivery and Sundays are not counted for purposes of calculating these five- and ten-day periods. If the Governor vetoes a bill during the session, the measure is returned to the house of origin for further action, and the veto may be either sustained or overridden by a two-thirds vote of the elected members of each house. If the Governor vetoes a bill within ten days after adjournment (day of receipt and Sundays excepted), the bill must be filed, together with the specific objections to it, in the Office of the Secretary of State. When the next session of the Legislature convenes, the Secretary of State must present the vetoed bill to the house of origin for final disposition. If a two-thirds majority of the elected members of each house of the Legislature vote to override any gubernatorial veto on a recorded roll call vote, the measure becomes law despite the veto. If the Governor does not sign or veto a bill in the allotted time, it becomes law without that officer's signature.<sup>96</sup>

### **Effective Date of the Bill**

If no specific date is included in a bill to indicate when it will become effective (e.g., "This act shall become effective upon passage and approval" or "This act shall become effective May 1, 2005"), it automatically becomes effective on October 1 of the year in which the bill is passed (October 1, 2005, for this session of the Legislature).<sup>97</sup>

### **Adoption or Passage of Resolutions**

The *Nevada Constitution* requires that bills and joint resolutions be processed and passed in an identical manner,<sup>98</sup> except that joint resolutions are delivered directly to the Secretary of State (not the Governor). Joint resolutions amending the constitution are held by the Secretary of State and returned to the next chosen Legislature for reconsideration.<sup>99</sup> If the next Legislature approves the proposed constitutional amendment, it then must be submitted to the people "in such manner and at such time as the legislature shall prescribe" for a vote.<sup>100</sup> The law currently requires that this opportunity to vote be at the next general election.<sup>101</sup>

Concurrent resolutions must be adopted by both houses; they may be adopted by a voice vote, and only a majority of the members present are necessary for the adoption. Concurrent resolutions are not signed by the Governor and are delivered to the Secretary of State for filing.

Senate or Assembly one-house resolutions are adopted by a voice vote by a simple majority of the members present and are enrolled and delivered to the Secretary of State. A recorded vote is required to be taken for both concurrent and one-house resolutions if such is requested by three members present.<sup>102</sup>

### **Petitions and Memorials**

From time to time, the Legislature is presented with petitions from various groups and individuals, as well as memorials from other legislatures. Although the essence

of these documents may vary from requests to take certain action to expressions of gratitude for courtesies extended, their contents are always made known to the chambers through a statement by the presiding officer or the legislator presenting the material. The petitions or memorials then lie on the table or are referred to committee as deemed appropriate by the chair or the chamber.<sup>103</sup>

The right to petition for redress of grievances is a time-honored tradition of our system of government. It is one means by which citizens can voice their opinions on the course of public affairs and, on occasion, have a direct impact on the legislative process.

### **Nonlegislative Initiatives to Change Statutes or the Nevada Constitution**

Initiative petitions may be used to amend the *Nevada Constitution* and to enact a new statute or amend an existing law. An initiative petition to amend the *Nevada Constitution*, after the required number of signatures are gathered, is submitted directly to the voters at the next general election. If approved, it must be returned to the next general election for a second approval of the voters before the constitution is officially amended.<sup>104</sup>

An initiative petition to enact a new statute or amend an existing law that receives the required number of signatures is transmitted by the Secretary of State to the Legislature as soon as it convenes in regular session. The petition must be enacted without change or rejected by the Legislature within 40 days. If the proposed statute or amendment to a statute is enacted by the Legislature and approved by the Governor, it becomes law. If it is rejected or is not acted upon by the Legislature within 40 days, the Secretary of State must submit the initiative question to the voters for approval or disapproval at the next general election.

After rejecting the proposed statute or amendment to a statute, the Legislature is authorized to propose an alternative measure on the same subject, which (if approved by the Governor) must also be submitted to the voters. If both provisions (the original initiative question and the alternative measure) are approved, the question receiving the largest number of affirmative votes becomes law. An initiative petition approved by the voters cannot be amended, annulled, repealed, set aside, or suspended by the Legislature within three years from the date it takes effect.<sup>105</sup>

### **DISTINCTION AMONG TYPES OF LEGISLATION**

Several types of bills and resolutions may be acted upon by the Nevada Legislature. Examples of these types of measures are presented in Appendix D of this manual.

#### **Bill**

A bill is a draft of a proposed statute, which, to become law, must be passed by both houses of the Legislature on roll call vote and be approved by the Governor.

## **Skeleton Bill**

Skeleton bills may be introduced when, in the opinion of the sponsor and the Legislative Counsel, the full drafting of the bill would entail extensive research or be of considerable length. Such a bill is a presentation of ideas or statements of purpose sufficient in style and expression to enable the Legislature and the committee to which the bill may be referred to consider the substantive merits of the legislation proposed. The committee, if it treats the skeleton bill favorably, must then request the drafting of a completed bill in such detail as would afford the committee the opportunity of considering the legislative ideas proposed in context with all their ramifications.<sup>106</sup>

## **Joint Resolution**

A joint resolution is passed by both houses in the same manner as a bill. Joint resolutions are used for the purpose of requesting Congress, the President, a federal agency, or members of Nevada's Congressional Delegation to perform some act believed to be in the best interests of the state or nation. The joint resolution is also employed to amend the *Nevada Constitution* and also to ratify an amendment to the *U. S. Constitution*.<sup>107</sup>

## **Concurrent Resolution**

A concurrent resolution must be adopted by both houses to amend the Joint Rules; express facts, principles, opinions, and purposes of the Senate and Assembly; establish joint committees of the two houses; direct the Legislative Commission to conduct interim studies; resolve that the return of a bill from the other house is necessary and appropriate; and request the return from the Governor of an enrolled bill. It may also be used to memorialize a former member of the Legislature or other distinguished person upon death or to congratulate or commend any person or organization for a significant and meritorious accomplishment. However, any request for drafting a resolution congratulating or commending a person or organization must be approved by the Senate Committee on Legislative Operations and Elections or the Assembly Committee on Elections, Procedures, and Ethics/Constitutional Amendments before submission to the Legislative Counsel.<sup>108</sup> A concurrent resolution is acted upon by voice vote unless three members request a roll call vote.

## **One-House Resolution**

Traditionally, a one-house (simple) resolution may be adopted by either house to express an opinion, appoint a committee, express regret on the death of a former member of the Legislature or other person, recognize a meritorious service, commemorate a special day or occasion, appoint attachés, or to provide postage and stationery money for the members. Except when three members request a roll call vote, a one-house resolution is acted upon by voice vote.

## ENDNOTES FOR CHAPTER III

- <sup>1</sup> *Nevada Constitution*, Art. 4, Sec. 2; and Art. 5, Sec. 9.
- <sup>2</sup> *Nevada Constitution*, Art. 4, Sec. 2.
- <sup>3</sup> *Nevada Constitution*, Art. 4, Sec. 33.
- <sup>4</sup> *Nevada Constitution*, Art. 5, Sec. 9.
- <sup>5</sup> *Id.*
- <sup>6</sup> *Nevada Constitution*, Art. 4, Sec. 15.
- <sup>7</sup> Joint Rule 9, *Statutes of Nevada 1995*, 2897.
- <sup>8</sup> *Nevada Constitution*, Art. 5, Sec. 11.
- <sup>9</sup> *Nevada Constitution*, Art. 4, Sec. 6.
- <sup>10</sup> *Nevada Constitution*, Art. 5, Sec. 17; Senate Standing Rule 31, *Statutes of Nevada 1977*, 1650.
- <sup>11</sup> Senate Standing Rule 1, *Statutes of Nevada 1987*, 2330.
- <sup>12</sup> NRS 218.110 and Senate Standing Rule 2, *Statutes of Nevada 1987*, 2331.
- <sup>13</sup> *Nevada Constitution*, Art. 5, Sec. 17.
- <sup>14</sup> Senate Standing Rule 2, *Statutes of Nevada 1987*, 2331.
- <sup>15</sup> NRS 218.140; Senate Standing Rule 3, *Statutes of Nevada 1999*, 3817.
- <sup>16</sup> Senate Standing Rule 4, *Statutes of Nevada 1999*, 3818.
- <sup>17</sup> Senate Standing Rule 5, *Statutes of Nevada 1973*, 1866.
- <sup>18</sup> NRS 218.130 and 218.160.
- <sup>19</sup> Assembly Standing Rule 1, *Statutes of Nevada 2001*, 3295.
- <sup>20</sup> NRS 223.080.
- <sup>21</sup> Joint Rule 15, *Statutes of Nevada 2001*, 3322.
- <sup>22</sup> Assembly Standing Rule 1, *Statutes of Nevada 2001*, 3295.
- <sup>23</sup> NRS 218.170.
- <sup>24</sup> NRS 218.200.
- <sup>25</sup> The Majority Floor Leader and Minority Floor Leader of each house are, however, cited in NRS 218.221 for the purpose of receiving specified communications expenses.
- <sup>26</sup> Joint Rule 15, *Statutes of Nevada 2001*, 3322.
- <sup>27</sup> Senate Standing Rule 90, *Statutes of Nevada 1973*, 1872; Assembly Standing Rule 90, *Statutes of Nevada 1973*, 1890.
- <sup>28</sup> Assembly Standing Rule 100, *Statutes of Nevada 1999*, 3843.
- <sup>29</sup> Senate Standing Rule 10, *Statutes of Nevada 1983*, 2104.
- <sup>30</sup> Assembly Standing Rule 10, *Statutes of Nevada 1975*, 1857.
- <sup>31</sup> *Nevada Constitution*, Art. 4, Sec. 13.
- <sup>32</sup> Senate Standing Rule 120, *Statutes of Nevada 2001*, 3291.
- <sup>33</sup> Assembly Standing Rule 120, *Statutes of Nevada 2001*, 3307.
- <sup>34</sup> “Legislative Box Score, 2003 Session of Nevada Legislature,” *Senate History and Assembly History, Final Volumes*, Nevada Legislature at Carson City, Seventy-Second Session, 2003.
- <sup>35</sup> NRS 218.100.
- <sup>36</sup> NRS 239C.260.
- <sup>37</sup> NRS 218.240.
- <sup>38</sup> NRS 218.250.
- <sup>39</sup> *Nevada Constitution*, Art. 4, Sec. 17.
- <sup>40</sup> NRS 218.242.

- 41 NRS 218.241 and 218.2455.
- 42 NRS 218.247.
- 43 NRS 218.241, 218.2413, 218.2415, 218.245, and 218.2455.
- 44 NRS 218.245.
- 45 NRS 218.2475.
- 46 NRS 218.272 and 218.2723.
- 47 NRS 218.2754.
- 48 NRS 218.443 and 293.250.
- 49 NRS 218.2754 and 218.2755.
- 50 NRS 218.2758.
- 51 NRS 218.273.
- 52 NRS 218.275 and 218.2752.
- 53 NRS 218.2723.
- 54 *Nevada Constitution*, Art. 4, Sec. 16.
- 55 Joint Rule 5, *Statutes of Nevada 1999*, 3849.
- 56 Joint Rule 14, *Statutes of Nevada 2001*, 3317.
- 57 *Id.*
- 58 Joint Rule 14.4, *Statutes of Nevada 2001*, 3320.
- 59 Joint Rule 14.2, *Statutes of Nevada 1999*, 3856 and 3912.
- 60 *Nevada Constitution*, Art. 4, Sec. 18.
- 61 Senate Standing Rule 109, *Statutes of Nevada 1999*, 3828; Assembly Standing Rule 109, *Statutes of Nevada 1995*, 2858.
- 62 NRS 218.280.
- 63 Senate Standing Rule 40, *Statutes of Nevada 1999*, 3820; Assembly Standing Rule 40, *Statutes of Nevada 2001*, 3298.
- 64 Assembly Standing Rule 41, *Statutes of Nevada 1997*, 3543.
- 65 Senate Standing Rule 90, *Statutes of Nevada 1973*, 1872; Assembly Standing Rule 90, *Statutes of Nevada 1973*, 1890.
- 66 Senate Standing Rule 46, *Statutes of Nevada 1977*, 1651; Senate Standing Rules 47 and 48, *Statutes of Nevada 1973*, 1869; Assembly Standing Rule 1, *Statutes of Nevada 2001*, 3295.
- 67 Joint Rule 1, *Statutes of Nevada 1999*, 3848.
- 68 Senate Standing Rule 43, *Statutes of Nevada 1973*, 1868.
- 69 Senate Standing Rule 50, *Statutes of Nevada 1999*, 3822.
- 70 Assembly Standing Rule 52, *Statutes of Nevada 1999*, 3840.
- 71 Senate Standing Rule 140, *Statutes of Nevada 1973*, 1877; Assembly Standing Rule 140, *Statutes of Nevada 1999*, 3847.
- 72 Senate Standing Rule 92, *Statutes of Nevada 1977*, 1677; Assembly Standing Rule 92, *Statutes of Nevada 1999*, 3842.
- 73 *Nevada Constitution*, Art. 4, Sec. 18; Senate Standing Rule 110, *Statutes of Nevada 2001*, 3289; Assembly Standing Rule 111, *Statutes of Nevada 2001*, 3305.
- 74 Assembly Standing Rule 110, *Statutes of Nevada 1999*, 3844.
- 75 Senate Standing Rule 113, *Statutes of Nevada 1999*, 3829; Assembly Standing Rule 110, *Statutes of Nevada 1999*, 3844.
- 76 Assembly Standing Rule 110, *Statutes of Nevada 1999*, 3844.

- <sup>77</sup> Senate Standing Rule 30, *Statutes of Nevada 2001*, 3279; Senate Standing Rule 32, *Statutes of Nevada 1999*, 3820; Assembly Standing Rule 30, *Statutes of Nevada 2001*, 3295.
- <sup>78</sup> *Nevada Constitution*, Art. 4, Sec. 18.
- <sup>79</sup> Senate Standing Rule 113, *Statutes of Nevada 1999*, 3829; Assembly Standing Rule 110, *Statutes of Nevada 1999*, 3844.
- <sup>80</sup> Senate Standing Rule 80, *Statutes of Nevada 1999*, 3825; *Mason's Manual of Legislative Procedure*, Secs. 120 through 126.
- <sup>81</sup> Senate Standing Rule 124, *Statutes of Nevada 1973*, 1877; *Mason's Manual of Legislative Procedure*, Sec. 91.
- <sup>82</sup> Senate Standing Rule 80, *Statutes of Nevada 1999*, 3825; Assembly Standing Rule 80, *Statutes of Nevada 1973*, 1890.
- <sup>83</sup> Senate Standing Rule 81, *Statutes of Nevada 1979*, 1928; Assembly Standing Rule 81, *Statutes of Nevada 1973*, 1890.
- <sup>84</sup> *Nevada Constitution*, Art. 4, Sec. 18.
- <sup>85</sup> Senate Standing Rule 115, *Statutes of Nevada 1999*, 3830; Assembly Standing Rule 115, *Statutes of Nevada 1999*, 3845.
- <sup>86</sup> Senate Standing Rule 68, *Statutes of Nevada 1999*, 3825; Assembly Standing Rule 68, *Statutes of Nevada 2001*, 3302.
- <sup>87</sup> Joint Rule 7, *Statutes of Nevada 1999*, 3851.
- <sup>88</sup> NRS 218.6828.
- <sup>89</sup> Joint Rules of the Senate and Assembly for the 72nd Session of the Legislature, Assembly Concurrent Resolution No. 1 (*Statutes of Nevada 2003*, 3583); Standing Rules of the Senate for the 72nd Session of the Legislature, Senate Resolution No. 1 (*Statutes of Nevada 2003*, 3615); and Standing Rules of the Assembly for the 72nd Session of the Legislature, Assembly Resolution No. 3 (*Statutes of Nevada 2003*, 3600).
- <sup>90</sup> Joint Rule 14.6, *Statutes of Nevada 2001*, 3321.
- <sup>91</sup> Joint Rule 14.4, *Statutes of Nevada 2001*, 3320.
- <sup>92</sup> NRS 218.340.
- <sup>93</sup> NRS 218.350; Joint Rule 4, *Statutes of Nevada 1999*, 3849.
- <sup>94</sup> NRS 218.380.
- <sup>95</sup> NRS 218.370.
- <sup>96</sup> *Nevada Constitution*, Art. 4, Sec. 35; and NRS 218.420.
- <sup>97</sup> NRS 218.530.
- <sup>98</sup> *Nevada Constitution*, Art. 4, Sec. 18.
- <sup>99</sup> NRS 218.390.
- <sup>100</sup> *Nevada Constitution*, Art. 16, Sec. 1.
- <sup>101</sup> NRS 218.390.
- <sup>102</sup> Senate Standing Rule 30, *Statutes of Nevada 2001*, 3281; Assembly Standing Rule 30, *Statutes of Nevada 2001*, 3298; and NRS 218.440.
- <sup>103</sup> Senate Standing Rule 97, *Statutes of Nevada 1973*, 1873; Assembly Standing Rule 97, *Statutes of Nevada 1997*, 3550.
- <sup>104</sup> *Nevada Constitution*, Art. 19, Sec. 2.
- <sup>105</sup> *Nevada Constitution*, Art. 19, Secs. 2 and 3.



<sup>106</sup> Senate Standing Rule 106, *Statutes of Nevada 1999*, 3827; Assembly Standing Rule 106, *Statutes of Nevada 1999*, 3844.

<sup>107</sup> *Nevada Constitution*, Art. 4, Sec. 18; Joint Rule 7, *Statutes of Nevada 1999*, 3851; NRS 218.395.

<sup>108</sup> Joint Rule 7, *Statutes of Nevada 1999*, 3851.



CHAPTER IV  
LEGISLATIVE COUNSEL BUREAU  
AND  
LEGISLATIVE BUILDING



## **CHAPTER IV**

### **LEGISLATIVE COUNSEL BUREAU AND LEGISLATIVE BUILDING**

#### **THE LEGISLATIVE COUNSEL BUREAU**

Legislative service agencies were created to free legislators from dependence upon the executive branch of state government and lobbyists for information and assistance. With service agencies, a legislator is not dependent upon a lobbyist or a governor to draft a bill, research data, or provide information about other states with similar problems. The more professional and expert the service agency staff, the less legislators need to depend on sources of support that may be biased.

Many states, including Nevada, use the basic legislative council pattern providing for a body composed of legislators from each house and from each party empowered to function during the interim between sessions. Powers and responsibilities vary among the states, but basically councils carry out functions assigned by the full legislatures. These functions range from simple administrative duties to extensive power of legislative oversight, policy research, and emergency appropriations.

Although many states maintain separate staff for each house in addition to partisan staff, the Legislative Counsel Bureau is a nonpartisan centralized agency serving both houses and members of all political parties.

In March of 1945, the Nevada Legislature recognized a need for more information and assistance in order to deal with increasingly complex tasks as described in the *preamble* to the bill creating the Legislative Counsel Bureau:

At each biennial session of the legislature, that body is confronted by requests for legislation expanding and changing the functions of and increasing the appropriations of numerous offices, departments, institutions, and agencies of the state government; and . . . not withstanding the information provided by the messages and budgets of the governor and the reports of public officers, it is impossible for the legislature or its committees to secure sufficient information to act advisedly on such requests in the time limited for its sessions.<sup>1</sup>

The 1945 law establishing the bureau charged it with assisting the Legislature to find facts concerning government, proposed legislation, and various other public matters.<sup>2</sup>

During the next several years, the duties of the bureau and its staff were modified and expanded. In 1963, the Nevada Legislature reorganized the Legislative Counsel Bureau, giving it structure and responsibilities similar to those it has today.<sup>3</sup> One part of this change was the incorporation of the Statute Revision Commission into the Legislative Counsel Bureau as the Legal Division. The Statute Revision Commission

was originally created by the Supreme Court in 1951 and became involved in bill drafting as an adjunct to its statute revision work. The 1963 legislation also added a Fiscal and Auditing Division and a Research Division.<sup>4</sup>

Today, the Legislative Counsel Bureau consists of the Legislative Commission, an Interim Finance Committee, a Director, an Audit Division, a Fiscal Analysis Division, a Legal Division, a Research Division, and an Administrative Division.<sup>5</sup> The following sections describe activities of these units.

### **Legislative Commission**

The Legislative Commission consists of 12 legislators who exercise general policy making and supervising authority over the operations of the Legislative Counsel Bureau. At every regular session of the Legislature, the Senate and the Assembly each designate six members and alternates for those members to serve on the Commission. The Legislature is required to determine, by joint rule at each regular session in odd-numbered years: (1) the method of determining the majority and minority party regular and alternate membership on the Commission; (2) the method of filling vacancies on the Commission; (3) the terms of office of the Commission members; (4) the method of selecting the Chairman; and (5) the term of office of the Chairman.<sup>6</sup> These provisions are currently enumerated in Joint Rule 11.

Members of the Legislative Commission serve until their successors are appointed. However, retiring legislators or those who have been defeated for reelection serve only until the day after the general election. The resulting vacancies are filled in the same manner as vacancies arising from other causes.<sup>7</sup>

For each day's attendance at a meeting of the Legislative Commission or while engaged in official Legislative Counsel Bureau business, Commission members receive a salary of \$130 plus the standard per diem and travel allowances. An alternate who attends a meeting of the Commission but does not replace a regular member is entitled to travel expenses but not salary.<sup>8</sup>

The Director of the Legislative Counsel Bureau acts as the nonvoting Recording Secretary of the Legislative Commission, which meets periodically, as the accumulation of business requires, on call of the Chairman or by decision of a majority of the Commission. Seven members of the Commission constitute a quorum.<sup>9</sup>

The Legislative Commission is designated by law as Nevada's Commission of Interstate Cooperation. In this capacity, the Commission is charged with the responsibility of working with The Council of State Governments and the National Conference of State Legislatures to exchange ideas and information with other states, so that the Legislature may have the benefit of the latest thinking on matters falling within its purview. Nevada is a member of The Council of State Governments and the National Conference of State Legislatures, and its annual dues for membership in these organizations are paid by the Commission out of the Legislative Fund.<sup>10</sup> The Commission also pays membership dues to the American Legislative Exchange Council.

The Commission, which is designed to assist the Legislature in maintaining its independent and coordinate status with the executive and judicial branches of the state government, may investigate and inquire into any area within the competence of the Legislature. Normally, the investigative responsibilities of the Commission are delegated to subcommittees of the Commission, which are assisted by the staff of the Legislative Counsel Bureau. When it holds hearings, the Commission is required to receive recommendations and suggestions for legislation or investigation from state and local governments, officers, and legislators, and may receive recommendations and suggestions from specified private groups or any citizens desiring to report to it.<sup>11</sup> It also has subpoena power and may compel the attendance of witnesses and the production of documents necessary to the discharge of its duties.<sup>12</sup>

The Commission appoints the Nevada representatives to the National Conference of Commissioners on Uniform State Laws<sup>13</sup> and other interstate bodies; formulates proposals for interstate compacts and agreements; and in general, facilitates Nevada's contacts with the other states, the federal government, and local units of government.<sup>14</sup>

Between sessions of the Legislature, the Legislative Commission fixes the work priority of all studies and investigations assigned to it by concurrent resolutions of the Legislature. Normally, such studies are carried out by subcommittees of the Commission or counsel bureau staff under the direction and supervision of the Commission. The Commission may, between sessions, authorize the initiation of additional studies or investigations not specifically requested by the Legislature at the preceding session.<sup>15</sup>

### **Interim Finance Committee**

In 1969, the Legislature created the Interim Finance Committee to function within the Legislative Counsel Bureau between sessions and administer a contingency fund. This fund was set up to provide provisional funds for state agencies when the Legislature is not in session. To obtain funds, agencies must submit their requests to the State Board of Examiners for review and recommendation. If the Board finds sufficient justification for the requests submitted to it, it must make a recommendation to the Interim Finance Committee by transmitting it to the Director of the Legislative Counsel Bureau, who is required to notify the Chairman of the Interim Finance Committee. Upon receiving the recommendation, the Chairman of the Committee must call a meeting to act upon the agency requests. The Interim Finance Committee is not bound to follow the recommendation of the State Board of Examiners. The Committee, by resolution, may allocate an amount for the purposes requested. In authorizing an allocation, the Committee directs the State Controller to transfer the approved amount from the Contingency Fund Account to the appropriate agency account.<sup>16</sup>

The Interim Finance Committee also reviews state agency requests to accept certain gifts and grants, to modify legislatively approved budgets, and to reclassify state merit system positions in certain circumstances. State agencies must receive prior approval of the Interim Finance Committee before they: (1) accept federal grants in excess of \$100,000; (2) accept gifts or donations of a monetary value over \$10,000; (3) accept gifts

or grants that involve the hiring of new employees; (4) amend legislatively approved budgets in an amount more than \$20,000, when considered with previous changes, or increase or decrease a budget category by the lesser of 10 percent or \$50,000; or (5) convert or reclassify a merit system position to another type of position when this conversion significantly changes the job scope or job duties of the position as budgeted by the Legislature.<sup>17</sup>

The Interim Finance Committee, when the Legislature is not in session, must also approve any change in the scope of the design or construction of a capital improvement project authorized by the Legislature, including new construction, major repair, and landscaping.<sup>18</sup>

The Interim Finance Committee is composed of the members of the Senate Committee on Finance and the Assembly Committee on Ways and Means from the preceding session. Chairmanship of the Interim Finance Committee alternates between immediate past chairmen of the two legislative committees. Membership on the committee terminates at the beginning of the next legislative session for any legislator who retires or is defeated for reelection.<sup>19</sup>

In voting on matters before the Interim Finance Committee, a vote is taken of the Senate and Assembly members separately. No action can be taken unless a majority of both groups votes in the affirmative.<sup>20</sup>

## **Director**

The Director functions as the Executive Head of the Legislative Counsel Bureau and supervises all of its daily administrative and technical activities.<sup>21</sup> The Legislative Commission appoints the Director and sets the compensation for the position. The Director, in turn, appoints the chiefs of the Divisions, subject to the approval of the Legislative Commission.<sup>22</sup>

The Director employs staff for the bureau at salaries within the limits of legislative appropriations and the salary schedule approved by the Legislative Commission and authorizes claims against the Legislative Fund.<sup>23</sup> In that capacity, the Director signs checks for the Bureau's payroll and for the Special Intergovernmental Account and makes the necessary deductions and contributions for legislators' retirement.<sup>24</sup> Other duties and responsibilities are discussed in the section on the Administrative Division.

The Director is also required to report inventory and purchases of supplies for each session and to assign space in and supervise the upkeep of the Legislative Building, other buildings used for legislative purposes, and the legislative grounds.<sup>25</sup> With the authorization of the Legislative Commission, the Director may enter into agreements for the acquisition of property necessary to support the Legislature and its staff.<sup>26</sup>

The Director is given the statutory responsibility of registering lobbyists.<sup>27</sup> This responsibility includes duties regarding identification badges, statements, reports, and investigations.



In addition, the Director serves as Secretary to the Legislative Commission, the Interim Finance Committee, and various other legislative committees.<sup>28</sup> He also provides a secretary for the Interim Retirement and Benefits Committee and the Committee on High-Level Radioactive Waste.<sup>29</sup>

The Director must consult with a Standing Committee of the Legislative Commission concerning the general management, organization, and function of the Legislative Counsel Bureau and the necessary preparations for the next regular legislative session.<sup>30</sup>

### **Audit Division**

The Audit Division performs audits of the executive and judicial branches of state government.<sup>31</sup> The audits furnish independent and factual information to assist the Legislature in the discharge of its constitutional duties.<sup>32</sup> All audits are conducted in accordance with generally accepted governmental auditing standards.<sup>33</sup> The objective of each audit varies depending on the nature of the agency, but generally include determining one or more of the following:

1. Whether the agency's financial statements or other financial reports are fairly presented.
2. Whether the agency has complied with applicable laws and regulations.
3. Whether the agency has established effective management control systems to ensure resources are safeguarded against waste, loss, or misuse; appropriate goals and objectives are met; and reliable data are obtained, maintained, and fairly disclosed.<sup>34</sup>
4. Whether the agency can improve efficiency or operate programs more effectively.

The Legislative Commission approves the biennial audit program of the Legislative Auditor and can direct the Auditor to make any special audit or investigation considered necessary.<sup>35</sup> The Legislature itself may also direct the Legislative Auditor to conduct special audits or investigations.

All state agencies must provide the Audit Division with any books, accounts, claims, reports, vouchers, or other records of information, confidential or otherwise, requested by the Legislative Auditor for inspection.<sup>36</sup>

Written audit reports, including the agency's response, are presented to the Audit Subcommittee of the Legislative Commission. Copies are made available to all members of the Legislature and other appropriate state officers. The results of the audits are confidential and may not be disclosed until the audit report is presented to the Audit Subcommittee.<sup>37</sup>

If evidence is found of improper practices of financial administration or inadequacy of fiscal records, the Legislative Auditor must report these practices immediately to

the Governor, each member of the Legislature, the head of the agency, and, if illegal transactions are involved, the Attorney General.<sup>38</sup>

Sixty days after an audit report becomes a public document, the agency audited must file a report outlining a plan of action to implement the recommendations. Six months later, a status report must be filed indicating what recommendations in the audit report have been implemented, what recommendations have not been implemented, and the reason why they have not been implemented.<sup>39</sup>

The Audit Division is headed by the Legislative Auditor, who must be a certified public accountant or public accountant qualified to practice public accounting in Nevada. Minimum qualifications include five years of progressively responsible experience in governmental accounting and auditing and a comprehensive knowledge of the principles and practices of public budgeting, governmental accounting, finance, auditing standards, statistical methods, and operational analysis.<sup>40</sup> The Legislative Auditor serves as Secretary to the Audit Subcommittee of the Legislative Commission.<sup>41</sup>

The Legislative Auditor also oversees the state's Single Audit required by Public Law 104-156, the Federal Single Audit Act Amendments of 1996.<sup>42</sup> This audit, conducted by a qualified accounting firm under contract with the Legislative Auditor, ensures the continuation of the state's federal funding. Additionally, the Legislative Auditor must count the money in the State Treasury at least annually.<sup>43</sup> The Legislative Auditor prepares a biennial report for the members of the Legislature and the Governor, which analyzes the audit program and recommends necessary improvements to the operations of state government.<sup>44</sup>

Copies of the annual audit reports on professional boards and commissions are required to be filed with the Legislative Auditor.<sup>45</sup> If a contract audit is performed on a state agency, a copy of the report also must be furnished to the Legislative Auditor.<sup>46</sup> Such audit reports received are enumerated in a special report issued every six months.

## **Legal Division**

The Legal Division drafts bills and resolutions, issues legal opinions, provides committee counsel to all interim studies and certain standing legislative committees, reviews administrative regulations, and provides certain other assistance when requested.<sup>47</sup> The Legal Division also is responsible for the preparation and publication of supplements, annotations and indexes to the *Nevada Revised Statutes* (NRS), and several compilations of selected portions of NRS.<sup>48</sup> The staff produces an electronic version of the statutes and other publications titled the *Official Nevada Law Library* which is available on CD-ROM. The Division also is responsible for the production and distribution of the *Nevada Administrative Code* (NAC) and the *Register of Administrative Regulations*. In conjunction with its publications program, the Legal Division also operates the State Printing Office and the Nevada Legislative Gift Shop. The State Printing Office serves the printing needs of the judicial and executive branches of government, in addition to the legislative branch.

The Legal Division is headed by the Legislative Counsel, who must be an attorney licensed to practice law in one of the United States. The Legislative Counsel must be familiar with political science, parliamentary practice, legislative procedure, and methods of research, statute revision, and bill drafting.<sup>49</sup> The Legislative Counsel is one of Nevada's Commissioners on Uniform State Laws.<sup>50</sup>

The Legislative Counsel is the legal adviser to the legislative branch of government, providing legal counsel for legislative committees and subcommittees and issuing legal opinions, which may influence the construction and application of statutes. On the direction of the Legislative Commission, the Legislative Counsel or attorney staff may appear in, commence, prosecute, defend, or intervene in any action, suit, or other judicial or administrative proceeding to protect the official interests of the Legislature or any of its committees.<sup>51</sup> The Legislative Counsel only issues opinions upon the request of a member or committee of the Legislature, the Legislative Commission, or the Director or another Division of the Legislative Counsel Bureau.<sup>52</sup> The opinions of the Legislative Counsel do not have any binding force but are intended to guide public officials in the absence of an authoritative decision rendered by a court of law.

Upon request, the Division prepares or assists in the preparation of legislative measures for members of the Legislature, state agencies and departments, the Governor, certain local governments, and members of the judiciary. However, the Division cannot prepare or assist in the preparation of any measures proposed by the executive branch unless a request has been approved by the Governor and is received on or before September 1 preceding the convening of a session. Proposed legislation from a county, school district, or city also must be approved by the appropriate governing body and submitted to the Legislative Counsel on or before September 1.<sup>53</sup> The preparation of bills and resolutions entails research into the legal effect of proposed changes in existing laws, the development of sufficient background information to enable the bill drafter and the legislative sponsor to understand fully the ramifications of the suggested legislation, and the actual drafting of the measures in proper form and style.

The staff of the Division, as well as other officers and employees of the Legislative Counsel Bureau, is prohibited from urging or opposing any legislation and is bound to observe the confidentiality of all matters within the work assigned unless those matters have become public records or the sponsor has granted consent for release.<sup>54</sup>

Before introduction, every request for a bill must be delivered to the Legal Division to be put in the proper form. The Legislative Counsel may correct any clerical errors in a proposed bill or resolution, but if a correction might change the substance of a measure, permission of the measure's author must be obtained before making the change.<sup>55</sup> All bills or resolutions of both houses designated for reprinting, engrossment, reengrossment, and enrollment must be routed directly through the Legal Division so that adopted amendments may be inserted prior to engrossment or enrollment.<sup>56</sup>

The staff of the Legal Division, performs engrossing and enrolling for the Legislature. Whenever a bill or resolution has passed both houses of the Legislature, the measure

is transmitted to the Legislative Counsel for enrollment, at which time a receipt must be issued to the Secretary of the Senate or the Chief Clerk of the Assembly bearing the date of delivery. When the measure is delivered to the Governor, the Legislative Counsel must note this fact over the Legislative Counsel's signature as a part of the bill's history.<sup>57</sup> The official engrossed bill is then delivered to the Secretary of State.<sup>58</sup> The Legislative Counsel also makes recommendations to the Legislature for the clarification of specific statutes, the elimination of obsolete sections of NRS, and the resolution of conflicting portions of the law.<sup>59</sup> The Legislative Counsel is responsible for revising NRS and all other authorized publications of the Legal Division of the Legislative Counsel Bureau. Additional responsibilities of the Legislative Counsel include indexing NRS, *Statutes of Nevada*, and other publications and legal materials of the Legislative Counsel Bureau.

The Legal Division is also responsible for preparing the NAC.<sup>60</sup> This responsibility requires examining all regulations adopted by the agencies of the executive branch, except those exempted from the Nevada Administrative Procedures Act, to determine which provisions are current and arrange them in logical sequence. Every proposed regulation must also be examined and revised, if necessary, to fit into the existing regulations. The code is designed to present the regulations in clear and concise language and make those on a particular subject easy to find. The Legislative Counsel also provides legal advice to the Legislative Commission in its review of adopted administrative regulations for compliance with legislative intent.<sup>61</sup>

The Legislative Counsel hires and directs the staff of attorneys and other members of the Legal Division engaged in the legal work of the bureau.

## **Research Division**

The Research Division is the general information and service arm of the Legislature. It conducts research into a wide variety of subjects at the request of legislators, legislative committees, other state and local officials, and citizens of Nevada. It also responds to inquiries concerning Nevada's government, laws, and public policy issues from residents, counterpart agencies, and public officials in other states.

Most of the statutory duties of the Division and its director are described in NRS 218.735. These responsibilities include:

1. Providing the Legislature, its members, and committees with research, information, and assistance concerning public policy, including proposed or possible legislation, and national, state, and local issues of interest to the State of Nevada and its political subdivisions.
2. Providing staff to standing and interim committees as assigned by the Director of the Legislative Counsel Bureau, the Legislature, or the Legislative Commission.

3. Providing the Legislature and its members and committees with comprehensive, accurate reports and background information on subjects of legislative interest.
4. Analyzing, comparing, and evaluating the programs and statutory provisions of the State of Nevada and other states.
5. Advising the Legislature and its members and committees regarding matters relating to the resources and procedures necessary to conduct research.
6. Preparing publications relating to the Legislature and the Legislative Counsel Bureau.
7. Managing the Research Library of the Legislative Counsel Bureau.
8. Providing information and assistance to the Legislature and its members and committees concerning the apportionment of legislative districts and any other political districts, the boundaries of which are determined by the Legislature.
9. Performing such other functions as may be assigned by the Legislature, the Legislative Commission, or the Director of the Legislative Counsel Bureau.<sup>62</sup>
10. Working with the Legal and Fiscal Analysis Divisions to prepare ballot language regarding proposed constitutional amendments and other statewide measures, which must be voted on by the people.<sup>63</sup>

The Research Director, or a designee, is the nonvoting recording secretary and primary technical staff person of Nevada's Legislative Committee on Public Lands,<sup>64</sup> and the Division also provides primary legislative staff support to the statutory Committees on Children, Youth and Families; Education; Health Care; High-Level Radioactive Waste; Education; Persons With Disabilities; the Tahoe Regional Planing Agency and Marlette Lake Water System; the Task Force for the Fund for a Healthy Nevada; and the Commission on Special License Plates.

The general function of the Research Division is to provide information and services. Its major responsibility is to prepare responses to requests from individual legislators for information, analysis, and assistance at any time, regardless of whether or not the Legislature is in session. Assistance with constituent concerns is also available through the Division's Constituent Services Unit.

During the months prior to the legislative session, the Division prepares the *Legislative Manual* as required under NRS 218.647. The Division also prepares background papers on issues likely to be prominent during the legislative session and a brochure titled *Guide to the Nevada State Legislature*, which is designed for public distribution.

During legislative sessions, Research Division personnel serve as professional staff for all standing committees except the appropriations and revenue committees,

which are served by the Fiscal Analysis Division. Research staff assist the chairmen and other members by providing information and research on bills and related matters under consideration by the committees. Division personnel also summarize each measure passed out of committees to which they are assigned. In addition to committee work, research staff assist individual legislators in developing ideas for legislation and preparing bill analyses.

Following the legislative session, the Research Division summarizes each enacted measure and compiles the *Summary of Legislation*. The Division also prepares a comprehensive presentation titled *The Nevada Legislature: Review of Legislative Actions on State Issues* (also known as the “End of Session Speech”), which describes legislative activities by subject area for each regular session and certain special sessions.

During the period between sessions, the staff of the Research Division is assigned to ongoing statutory committees. The staff members prepare background material for the committees, arrange committee hearings, and prepare each committee’s final report to the Legislative Commission. The recommendations from all the interim studies are compiled in the *Summary Bulletin*, which also is prepared by the Research Division.

The research staff is available to individual legislators to conduct research and prepare written analyses on specific topics throughout the year. The staff also assists legislators to prepare for speeches and other public presentations, if they are not related to election campaigns. In addition to assisting legislators, the Division answers requests for information from state agencies, legislative staff in other states, businesses, legislative constituents, and the general public.

The Research Library provides materials and services in support of legislative research. Library collections include current and past *Nevada Revised Statutes*, *Statutes of Nevada*, *Journals of the Senate and Assembly*, *Bill Indexes and Histories*, bills and reprints, and legislative committee minutes and exhibits. The 12,000-volume library includes studies and reports from federal, state, and professional organizations that have a bearing on potential legislation. The reference collection includes many directories and books of statistical or comparative data. The Research Library also maintains subject files of research analysis prepared by the Division staff. A professional library staff, utilizing print and electronic sources, assists in locating information pertaining to legislative or general issues. Staff also compiles a bibliographic database of books, journal articles, legislative histories, pamphlets, reports and research memoranda. The library Web page, [www.leg.state.nv.us/lcb/research/library](http://www.leg.state.nv.us/lcb/research/library) provides extensive legislative history information, links to compiled legislative history packets, and links to key informational sources.

In summary, the primary function of the Research Division is to provide Nevada legislators and others with basic services and all types of information regarding legislative issues that are not specifically fiscal or legal in nature.

## **Fiscal Analysis Division**

The Fiscal Analysis Division provides the Legislature with the capability for independent review and analysis of budgetary and fiscal matters. It examines the *Executive Budget* and suggests possible changes, provides expenditure and revenue projections to aid the legislative *money committees*, and assists the Legislature to interpret factual data related to the fiscal aspects of the operation of state and local government.

Other duties of the Fiscal Analysis Division include: (1) analyzing the past history and probable future trends of the state's financial position so that a sound fiscal policy may be developed and maintained; (2) analyzing appropriations bills, revenue bills, and bills having a fiscal impact upon the operation of the government of the State of Nevada or its political subdivisions; (3) thoroughly examining all agencies of the state with special regard to their activities and the duplication of efforts between them; and (4) ascertaining facts and making recommendations to the Legislature concerning the budget of the state and the estimates of expenditure requirements of the agencies of the state.<sup>65</sup>

After each legislative session, the Division prepares and publishes *The Appropriations Report*, which describes in some detail the fiscal actions of the Legislature, all appropriation and authorization acts, and changes to the state tax and revenue structure. This publication highlights legislative budget actions and serves as a valuable reference document.

Because of the critical importance of adequate financial data on which to base legislative decisions, the Fiscal Analysis Division is an indispensable adjunct of the Legislature. The services it provides help the Legislature to set economically sound policies for the state, anticipate future needs, and objectively analyze budgetary requests submitted to it.

## **Administrative Division**

The Administrative Division provides support to the other Divisions of the Legislative Counsel Bureau and to the Legislature. The Division is responsible for accounting; communications equipment; videoconferencing; control of inventory; data processing; janitorial services; maintenance of buildings, grounds, and vehicles; purchasing; police; shipping and receiving; photocopying; and utilities and warehouse operations.<sup>66</sup>

The Director of the Division is ex officio Legislative Fiscal Officer and maintains a complete set of accounting records and reports for all legislative operations. The payroll records for all legislators and employees of the legislative branch of government are maintained by the Director.<sup>67</sup>

## **Summary**

The staff services of the Legislative Counsel Bureau are furnished throughout the year for any legislator. Legal advice, fiscal information, and background research are

furnished upon request. Services of a more extensive nature are executed when the Legislature so orders by means of a law or resolution. Between sessions, such projects may be requested through the Legislative Commission.

## **FACILITIES AND SERVICES**

Legislative staff and services are located in three separate facilities: the Sedway Office Building and the Legislative Building in Carson City and the Grant Sawyer State Office Building in Las Vegas.

### **Legislative Counsel Bureau Offices**

(A more detailed directory of Legislative Counsel Bureau staff is included in the “Directory of State and Local Government” at the end of the *Legislative Manual*.)

*Director’s Office and Administrative Division*—Legislative Building, 775-684-6800  
Director—Lorne J. Malkiewicz

Las Vegas Office—555 East Washington Avenue, Room 4400, 702-486-2800  
Legislative Services Officer—Brian L. Davie

*Audit Division*—Sedway Office Building, Second Floor, 775-684-6815  
Legislative Auditor—Paul V. Townsend

*Fiscal Analysis Division*—Sedway Office Building, Third Floor, 775-684-6821  
Fiscal Analyst (Senate)—Gary L. Ghiggeri  
Fiscal Analyst (Assembly)—Mark W. Stevens

*Legal Division*—Legislative Building, First Floor, 775-684-6830  
Legislative Counsel—Brenda J. Erdoes

*Research Division*—Sedway Office Building, First Floor, 775-684-6825  
Research Director—Donald O. Williams

## **SEDWAY OFFICE BUILDING**

The Sedway Office Building is located southeast of the Legislative Building on the corner of Fifth and Stewart Streets. This three-story structure houses the Legislative Library and the offices of the Audit, Fiscal Analysis, and Research Divisions.

## **LAS VEGAS OFFICE**

The Legislative Counsel Bureau is located in the Grant Sawyer State Office Building at 555 East Washington Avenue in Room 4400. The Las Vegas office furnishes legislative information, provides access to all Legislative Counsel Bureau staff services, and manages individual and committee meeting space for the Legislature in the facility.



The office also contains a library area, which is open to the public, with legislative reference material and a computer to access the Legislature's Web site. The floor plan of the Las Vegas office may be found in Appendix H.

## LEGISLATIVE BUILDING

Located on the Legislative Mall, which covers an area of seven former city blocks south of the Capitol, the Legislative Building contains 180,000 usable square feet and facilities for the Legislature and the Legislative Counsel Bureau. Included within the building are equipment and accommodations for the public and the Legislature which make the building one of the finest in the nation for its purpose. The Administrative and Legal Divisions of the Legislative Counsel Bureau are located on the first floor of the Legislative Building. The building was constructed following the 1969 Legislative Session and remodeled and substantially expanded following the 1995 Session.

The floor plan of the Legislative Building may be found in Appendix H.

## TELEPHONE COMMUNICATIONS

Three basic types of telephone communications services are available in the Legislative Building:

- Legislative Telephone Service
- State Legislative Message Center
- Coin Operated Telephone

### **Legislative Telephone Service**

The area code for all areas of the state except Clark County is 775. In Clark County, the area code is 702. A computerized long distance dialing system allows legislators to place calls directly from their offices on a 24-hour per day basis. Long distance calls to areas inside and outside the state may be placed as follows:

Dial 9 (dial tone)  
Dial 1  
Dial area code  
Dial seven-digit number

Long distance calls made from legislators' offices are automatically billed to their office telephone number. To make special calls (credit card, collect, 800, and non-seven-digit numbers) the caller must dial 9 to obtain an outside line before placing these types of calls.

### **State Legislative Message Center**

Telephone calls for legislators go directly to the legislators' secretaries. If the telephone is not answered by the fourth ring, the call will be forwarded to voice mail.

If the person does not wish to leave a message on voice mail, the caller may dial 0 to be forwarded to the Message Center, which is located on the second floor of the Legislative Building. All messages for legislators taken by the Message Center are electronically mailed to the legislators' offices. Emergency messages are delivered directly to either the Sergeant at Arms or the legislators' secretaries.

The Message Center is also provided as a public service for the convenience of the general public for receiving telephone calls during the legislative session. The Message Center is open daily on the days the Legislature is in session from 7 a.m. until 6 p.m., and its number is 775-684-6789. The Message Center may also be called toll-free from Las Vegas by dialing 486-2626 or from other Nevada areas by dialing 1-800-978-2878 or 1-800-995-9080.

### **Coin Telephones**

Coin-operated telephones and credit card telephones, are located throughout the Legislative Building. All outgoing calls (local and long distance) made by the general public must be placed through these telephones. Calling instructions are posted at the coin telephones.

### **Billing of Legislators for Telephone Service**

Each legislator receives a \$2,800 telephone allowance during a regular session to defray telephone charges incurred in the performance of official duties. Each member is responsible for the payment of telephone bills incurred in the Legislative Building.

Legislators are billed for long distance calls made from their office telephones on a monthly basis by the Accounting Unit of the Legislative Counsel Bureau. Charges for calls made on the least-cost routing system are based on time and distance. Questions about telephone billing should be discussed with the Accounting Unit at 775-684-6805. Payment of a legislator's state telephone bill should be made to:

Legislative Counsel Bureau  
Accounting Unit  
401 South Carson Street  
Carson City, Nevada 89701-4747

### **Toll-Free Services for Constituents**

Several information services are available to constituents.

#### **LONG DISTANCE CALLS TO LEGISLATORS**

Constituents outside the local calling area may make toll-free calls to their legislators from 8 a.m. to 5 p.m. by dialing 1-800-992-0973 for all of Nevada. Las Vegas area callers may also dial 486-2626. All calls will be put through to the legislator's office. If the telephone is not answered by the fourth ring, the call will forward to voice mail.

If the person does not wish to leave a message on voice mail, the caller may dial 0 to be forwarded to the Message Center, which is located on the second floor of the Legislative Building. All messages for legislators taken by the Message Center are electronically mailed to the legislators' offices. Emergency messages are delivered directly to either the Sergeant at Arms or the legislators' secretaries.

#### **STATE LIBRARY AND ARCHIVES LEGISLATIVE HOT LINE SERVICE**

To receive information concerning legislative bill status, committee hearing dates, and specific activities of the Legislature, constituents outside the local calling area may dial 1-800-995-9080 or 1-800-978-2878 and ask for the Hot Line service. Las Vegas area callers should dial 486-2626 and ask for the Hot Line service. Constituents within the local calling area may dial 684-3300. The State Library and Archives offers this service Monday through Friday between 8 a.m. and 5 p.m. during the legislative session. Inquiries between sessions are handled by reference librarians at the State Library and Archives (775-684-3360) or the Legislative Counsel Bureau's Research Division Library (775-684-6827). Electronic mail assistance is available at [jmcox@clan.lib.nv.us](mailto:jmcox@clan.lib.nv.us).

#### **PUBLIC POINT OF VIEW**

Constituents calling legislators to register their point of view on a particular measure or topic for which a poll is being conducted may dial toll-free from anywhere within the state. The number to dial is: 1-800-995-9080. Constituents in the local calling area (Carson City, Crystal Bay-Incline Village, Dayton, Gardnerville, Minden, Reno, Sparks, and Virginia City) may dial 775-684-6789.

#### **POSTAL SERVICE**

All mail is routed through the General Services Unit of the Legislative Counsel Bureau. Each house of the Legislature independently provides for the distribution of mail to its own members.

#### **FIRE AND EMERGENCY PROCEDURES**

The Legislative Building and Sedway Office Building are equipped with a smoke and heat detecting fire alarm system. Should sufficient heat or smoke be detected by the sensors, the fire alarm will activate automatically. Whenever the alarm bell sounds, do not assume that the alarm is only a drill. Evacuation of the buildings must begin immediately.

Evacuation should be completed as rapidly as possible and without panic. When the alarm sounds, elevators will be called to the first floor and locked down. Do not use elevators! Evacuation will be by stairways only. There are numerous stairways throughout the buildings. Employees should be familiar with the stairway closest to their work space. Evacuate by the stairway nearest you if you can do this safely.

All employees should be aware of and assist any disabled person to the stairwell

furthest from any known fire. Notify Legislative Police and the fire department of their location so they may be evacuated. For the third floor of the Legislative Building only, Room 3158 will be used as a refuge area to evacuate disabled and nonambulatory persons who cannot be evacuated through stairwells.

Evacuation maps of the Legislative and Sedway Office Buildings are posted throughout those buildings. Locate the map nearest your location and familiarize yourself with the route.

Upon completion of evacuation, employees of the Legislative Building will assemble in the mall area north of the Legislative Building. Avoid any area that is being utilized by fire department vehicles. At the Sedway Office Building, assemble in the rear parking area, but use caution as this area will be utilized by the fire department.

Supervisors or their designees will be responsible to obtain an accurate count of employees and notify the Legislative Police and fire department of any missing personnel and the last location seen.

The following procedure applies when an employee detects a fire prior to the alarm sounding:

If the fire cannot be put out with fire extinguishers located on each floor throughout the buildings:

1. Notify the Legislative Police at 684-6812 and report the exact location of the fire.
2. Pull the nearest fire alarm switch and proceed with evacuation as noted above.
3. Close doors behind you as you exit the building.

**ALL FIRES, NO MATTER HOW SMALL, MUST BE REPORTED.**

Reentry into the building will not be allowed until the fire department has determined it is safe to do so. Legislative Police will notify employees when it is safe to reenter the building.

### **Emergency Telephone Numbers (from within the building)**

Legislative Police	4-6812
First Aid	4-6812
Fire	9 + 911
Ambulance	9 + 911
Sheriff	9 + 911
Senate Sergeant at Arms	4-3558
Assembly Sergeant at Arms	4-8525
Emergency Coordinator: Fred Rembold,	
Chief, Legislative Police:	4-6812

**AFTER CALLING FOR AMBULANCE OR OTHER EMERGENCY  
EQUIPMENT, NOTIFY LEGISLATIVE POLICE.**

The Legislative Police are trained and certified to respond to situations requiring medical first aid. Please notify the Legislative Police when an emergency occurs. Describe the situation completely so that officers can respond with the proper personnel and equipment. Advise the Legislative Police if an ambulance or other emergency equipment has already been requested.

**DIRECTORY OF COMMUNITY ASSISTANCE**

A directory of community services available throughout the state is located at the Legislative Police Office. The directory contains information on a variety of topics, including the following: alcohol and drug abuse, child abuse, parenting, elderly care, child care, financial assistance, health care, legal services, psychological services, and sexually transmitted diseases.

**ENDNOTES FOR CHAPTER IV**

- <sup>1</sup> Chapter 91, *Statutes of Nevada 1945*, 136 and 137.
- <sup>2</sup> *Id.*, 136.
- <sup>3</sup> Chapter 403, *Statutes of Nevada 1963*, 1011.
- <sup>4</sup> *Id.*, 1014.
- <sup>5</sup> NRS 218.620.
- <sup>6</sup> NRS 218.660.
- <sup>7</sup> Joint Rule 11, *Statutes of Nevada 1981*, 2147.
- <sup>8</sup> NRS 218.210 and 218.680.
- <sup>9</sup> NRS 218.670.
- <sup>10</sup> NRS 218.682.
- <sup>11</sup> NRS 218.681.
- <sup>12</sup> NRS 218.6821.
- <sup>13</sup> NRS 219.020.
- <sup>14</sup> NRS 218.682.
- <sup>15</sup> NRS 218.635.
- <sup>16</sup> NRS 353.266 through 353.269, inclusive.
- <sup>17</sup> NRS 353.220, 353.224, and 353.335.
- <sup>18</sup> Chapter 608, *Statutes of Nevada 1983*, 1961, codified as NRS 341.145.
- <sup>19</sup> NRS 218.6825.
- <sup>20</sup> *Id.*, subsection 6.
- <sup>21</sup> NRS 218.683.
- <sup>22</sup> NRS 218.620.
- <sup>23</sup> NRS 218.085 and 218.683.
- <sup>24</sup> NRS 218.2387, 218.641, and 218.644.
- <sup>25</sup> NRS 218.650 and 331.135.
- <sup>26</sup> NRS 218.682.
- <sup>27</sup> NRS 218.900, *et seq.*
- <sup>28</sup> NRS 218.5353, 218.53725, 218.53743, 218.53792, 218.5383, 218.53872, 218.670, 218.6825, and 439B.210.
- <sup>29</sup> NRS 218.5373, 218.683 and 459.0085.
- <sup>30</sup> NRS 218.6828.
- <sup>31</sup> NRS 218.737 to 218.893, inclusive.
- <sup>32</sup> NRS 218.767.
- <sup>33</sup> NRS 218.770.
- <sup>34</sup> NRS 218.770 and 218.775.
- <sup>35</sup> NRS 218.850.
- <sup>36</sup> NRS 218.780.
- <sup>37</sup> NRS 218.823.
- <sup>38</sup> NRS 218.880.
- <sup>39</sup> NRS 218.8235 and 218.8245.
- <sup>40</sup> NRS 218.740.
- <sup>41</sup> NRS 218.6823.
- <sup>42</sup> NRS 218.891 through 218.893, inclusive.

- 43 NRS 353.060.
- 44 NRS 218.830.
- 45 NRS 218.825.
- 46 NRS 353.325.
- 47 NRS 218.240 through 218.255, inclusive; and 218.695.
- 48 NRS 220.040, *et seq.*, and 233B.065.
- 49 NRS 218.690.
- 50 NRS 219.020.
- 51 NRS 218.697.
- 52 NRS 218.695.
- 53 NRS 218.245.
- 54 NRS 218.625.
- 55 NRS 218.250.
- 56 NRS 218.315.
- 57 NRS 218.340.
- 58 NRS 218.370.
- 59 NRS 220.080.
- 60 NRS 233B.062 through 233B.120, inclusive.
- 61 NRS 233B.067.
- 62 NRS 218.735.
- 63 NRS 218.443.
- 64 NRS 218.5365.
- 65 NRS 218.686.
- 66 NRS 218.6851.
- 67 NRS 218.6853.





# CHAPTER V

## RESOURCES FOR LEGISLATORS



## CHAPTER V

### RESOURCES FOR LEGISLATORS

During every session of the Nevada Legislature, Senators and members of the Assembly find themselves deluged with official reports, documents, and communications. Filtering the significant from the insignificant becomes a sizeable chore. However, there are a few key resources that bear more directly and more constantly on the work of the legislators than any others likely to cross their desks.

These resources may be described in two categories—basic printed resources and library services. The basic printed materials may be supplemented by additional information available through the libraries.

#### BASIC PRINTED RESOURCES

Most of the basic printed resources are primarily issued by the Legislature and the Legislative Counsel Bureau. However, at least four documents issued by the executive branch—the *Executive Budget*, the *Recommended Schedule of Priorities for Capital Improvements*, the *Nevada Statistical Abstract*, and *Perspectives: A Biennial Report of Nevada State Agencies*—should also receive legislators’ scrutiny. The major printed resource tools at the disposal of Nevada legislators are briefly highlighted below. Many of these resources are available through the Web sites of the Legislature ([www.leg.state.nv.us/](http://www.leg.state.nv.us/)) and the state ([www.nv.gov](http://www.nv.gov)).

#### Statutes of Nevada

The *Statutes of Nevada*, sometimes called the session laws, are a bound compilation of all general and special laws and resolutions enacted in a specific legislative year. They have been published for every session since territorial days. Thoroughly indexed, they are normally available within a few months following the close of a session. Between the end of a session and the publication of the *Statutes of Nevada*, a temporary compilation of the session laws, known as the advance sheets, is available to interested parties. This softbound publication contains all of the laws and resolutions adopted at the recently adjourned session in the same order of appearance as in the *Statutes of Nevada* and includes an index and locator tables.

The text of all bills and resolutions enacted at a session appears in the *Statutes of Nevada* in the same form as the enrolled copies filed with the Secretary of State. With some exceptions, new material is printed in italics, while material enclosed in brackets is struck out of the existing law. Laws are arranged in the *Statutes of Nevada* by chapter number assigned by the Secretary of State in the order received from the Governor.

Besides the complete text of all laws and resolutions adopted during a session, the *Statutes of Nevada* contains indexed copies of the *United States* and *Nevada Constitutions*. The *Statutes of Nevada* also includes several tables useful in determining the laws in place in Nevada prior to the biennial reprint of the *Nevada Revised Statutes* (NRS).

These tables are:

1. A table of bills and resolutions passed during the session showing their chapter numbers and page numbers in the *Statutes of Nevada*.
2. A table of sections of NRS amended or repealed during the session.
3. A table of chapters of NRS amended by the addition of new sections.
4. A table of titles of NRS amended by the addition of new chapters.
5. A list of selected special and local acts amended or repealed.
6. A table of statutes, or sections thereof, repealed or amended.
7. A table of contents showing the title and chapter numbers (or file numbers for resolutions) of all the measures enacted during the session.

The reprint of NRS incorporates the statutory changes adopted during the previous session.

### **Nevada Revised Statutes**

*Nevada Revised Statutes* is an annotated codification of all statute laws in Nevada of a general, public, and permanent nature. Officially cited as NRS, the code consists of 52 loose-leaf volumes including indices, comparative tables, and certain special and local acts.

The NRS is revised and published by the Legislative Counsel Bureau. It is organized according to subject matter, but unlike the codes of some states, there is a single, unified system of section numbers running from beginning to end so that codes, titles, and chapters need not be cited. The four broadest divisions are codes:

1. The *Remedial Code*, which deals with court structure and organization and civil procedure and remedies.
2. The *Civil Code*, which deals with relationships between persons.
3. The *Penal Code*, which encompasses crimes and punishments and criminal procedure.
4. The *Political Code*, which relates to the structure and organization of state and local governments and with the services rendered and the regulation exercised by government.

Within the codes are the titles, numbered consecutively from 1 through 59, each of which embraces a major subject area of law. The titles, in turn, are broken down into chapters, and within the chapters are the specific provisions of the law set forth as sections, which are given identifying numbers. In citing a law contained in NRS, the numbers preceding the decimal point indicate the chapter in which the provision is located, while those following the decimal pinpoint the specific section referred to in the

citation. Hence, a citation reading NRS 218.340 would mean that the law in question is found in Chapter 218 of NRS, while 340 indicates its place in that chapter. The system is truly decimal, that is, NRS 218.5333 lies between NRS 218.533 and 218.534.

The numbers, dates, and symbols at the conclusion of each NRS section refer to the statutory history of the sections and permit the quick location of their statutory antecedents. An explanation of the code employed is contained in the Legislative Counsel's Preface in Volume 1.

The rules of Nevada's courts are also printed in NRS. Volume 1 contains the *Nevada Rules of Civil Procedure*. Volume 2 contains the *Justices' Courts Rules*, *District Court Rules*, and the *Local Rules of Practice*. Volume 3 contains the *Nevada Rules of Appellate Procedure*, the *Supreme Court Rules*, the *Nevada Arbitration Rules*, the *Nevada Short Trial Rules*, and the *Nevada Rules on the Administrative Docket*. The Code of Judicial Conduct and rules governing the Nevada Commission on Judicial Discipline and the Standing Committee on Judicial Ethics and Election Practices are also included in Volume 3. Volume 4 contains the *U.S. District Court Rules* and the *U.S. Ninth Circuit Court Rules*. The court rules are not assigned chapter numbers and are arranged simply in numerical order by rule. Citations for these rules may be given as S.C.R. 4, N.R.C.P. 65(a), N.R.A.P. 1(a), or N.J.R.C.P. 73(a), for example. Volume 47 contains an alphabetical list of Nevada's Supreme Court cases and their citations.

The *United States Constitution* with its index, the Nevada Admission Acts, and the *Nevada Constitution* with its index are found in Volume 43 of NRS. Volume 44 contains the charters for all incorporated cities. Volume 45 contains a selection of local and special acts that appear to have a continuing effect and may have a significant degree of public interest. Major inclusions are water and sewer districts, convention centers, and other special acts. Volume 46 provides comparative tables relating NRS sections to those found in the previous compilation and to new sections added by statutes enacted subsequent to the adoption of NRS as the law of Nevada. Also included is a table of all sections repealed or replaced in revision. Volumes 48 through 52 comprise the comprehensive index to NRS.

At each session of the Legislature, numerous changes are made in the existing body of law contained in NRS. To keep NRS current, the Legislative Counsel prepares biennial supplements, which contain all changes made in NRS at the immediately preceding session. Supplements to NRS are printed periodically throughout the biennium to update the annotations.

The volumes of NRS currently sell for \$695 per set and may be ordered from the Publications Unit of the Legal Division of the Legislative Counsel Bureau. Legislators desiring to obtain one personal set of NRS may order it directly from the Bureau at a cost of \$50. This fee entitles a legislator to a complete set of NRS. Sets of replacement or supplementary pages as issued during the legislator's term of office are provided without additional charge.

The NRS contain annotations that assist in interpreting the meaning of statutory language appearing in NRS. The annotations contain several basic aids to understanding Nevada law:

1. *Reviser's Notes.* The Reviser's Notes explain the reasons for omissions, changes of wording, and reorganizations made during the revision of NRS. They also set forth selected preambles, legislative policy statements, and other provisions of law having more than temporary effect which are not included in NRS. In a few instances, they provide additional information about the source or effective date of a provision.
2. *Legislative Histories.* The legislative history for each section of NRS is inserted in brackets immediately following the section. The history contains a reference to the section, chapter, and year of the *Statutes of Nevada* from which the section is derived and includes references to subsequent amendments. In addition, Volume 46 of NRS provides a legislative history of the enactment, repeal, and replacement of the sections of NRS, including the sections that existed prior to the enactment of NRS.
3. *References to Nevada Constitutional Debates and Proceedings.* Annotations to the *Nevada Constitution* contain references to the *Debates and Proceedings in the 1864 Constitutional Convention of the State of Nevada*, as reported by Andrew J. Marsh and published in 1866.
4. *Notes of the Advisory Committees of the Nevada Supreme Court.* The annotations to *Nevada Rules of Appellate Procedure*, *Nevada Rules of Civil Procedure*, and *Nevada Justices' Courts Rules of Civil Procedure* contain notes as prepared by the respective advisory committees appointed by Nevada's Supreme Court.
5. *NRS Cross References.* The annotations contain references to sections of *Nevada Revised Statutes* that are related to the statutory provision.
6. *NAC Cross References.* The annotations contain references to sections of *Nevada Administrative Code* that are related to or adopted pursuant to the statutory provision.
7. *Relevant Judicial Decisions.* The annotations contain notes and citations for decisions of Nevada's Supreme Court, federal courts, and courts of other jurisdictions that bear upon the provisions of NRS. Also included are statements of holdings in cases decided under former statutes that were substantially the same as the provisions in NRS.
8. *West Publishing Company.* Immediately following selected statutes and chapter or subchapter headings, there are references to West Publishing Company's key number classifications as contained in its *American Digest System*® and to West Publishing Company's legal encyclopedia, *Corpus Juris Secundum*®.

9. *Notes of Opinions of the Attorney General.* Where appropriate, the annotations contain brief notes on pertinent Opinions of the Attorneys General of the State of Nevada since 1869. These are identified by the citation prefix “AGO,” followed by the number of the opinion and its date of issuance.

### **Nevada Administrative Code**

It is the policy of the State of Nevada that every regulation adopted pursuant to law by a state agency be made easily accessible to the public and expressed in clear and concise language. To assist in carrying out this policy, most permanent regulations are incorporated in the *Nevada Administrative Code* (NAC), and procedures for the adoption of emergency or temporary regulations are set forth by statute. Information relating to a proposed or adopted regulation is provided in the *Register of Regulations*, which is published by the Legislative Counsel. The Register includes the proposed and adopted text of each permanent regulation, the notice of intent to act upon the regulation, the written notice of adoption of the regulation, an informational statement, and the effective date.

The NAC and the Register are available for review in the state and legislative libraries and may also be purchased, in individual volumes or in their entirety, from the Publications Unit of the Legal Division of the Legislative Counsel Bureau.

### **Daily Histories**

The Nevada Legislature considered 1,191 legislative measures during the 2003 Session. The progress of each of these bills and resolutions is summarized in the *Senate Daily History* and the *Assembly Daily History*.

The daily histories list each bill and resolution introduced in the respective chambers for which they are reporting in numerical sequence by bill number or the number of the resolution. Following the bill number is the name of the introducer (whether individual or committee), co- or joint sponsors and whether or not the legislation is by request. The date of introduction of the measure is also listed. Below this information there is a brief summary of the measure and the number of the bill drafting request. Then, in chronological order, the measure’s legislative history is traced up to the date of the daily history’s publication. Thus, at a moment’s glance, a legislator or other interested person can locate any bill or resolution and determine its status.

Daily histories, which record all action taken on bills and resolutions, are printed each day the Legislature is in session and also are printed in cumulative volumes every two weeks (on an alternating basis between the Senate and Assembly). They also contain a complete list of the daily files scheduled during the day and notice of committee meetings. There also are listings of announcements, resolution recognition days, and special occasion days.

At the conclusion of each session, final volumes of the *Senate History* and the *Assembly History* are printed and made available upon request. These volumes contain the legislative history of each measure through the last day of the session and are arranged

in the same fashion as the daily histories. Measures enacted into law are traced through the date of the Governor's signature (or the date on which they became law without his signature), with notations citing their assigned chapter number in the *Statutes of Nevada* and their effective dates, unless vetoed, in which case the date of veto is noted. The final volumes include additional relevant information on the personnel of the session, committee assignments, a legislative "box score," and other items of general interest.

## **Index of Bills and Resolutions**

The index of Senate and Assembly bills and resolutions is a cumulative publication, which is printed each week during the legislative session. The index contains references to all bills and resolutions introduced during the session and includes references to material that is added to a bill or resolution by amendment.

Within the index are tables to Senate and Assembly bills arranged by the section of NRS proposed to be amended or repealed; chapters of NRS that may be amended by the addition of new sections; and titles of NRS proposed to be amended by the addition of new chapters.

Special characters following a bill or resolution number in the index or tables indicate action taken by the Governor on measures that have been passed by both houses or certain actions taken by the Senate or Assembly:

1. One asterisk (\*) indicates that the bill is effective on October 1 or later.
2. Two asterisks (\*\*) indicate that the bill is effective on passage and approval or on a specified date before October 1.
3. One dagger (†) indicates that the material reflected by the index entry was deleted by amendment or that the section reflected in the table was deleted by amendment.
4. Two daggers (††) indicate that the bill was vetoed.
5. A double dagger (‡) indicates that the resolution has been approved.
6. "IP" indicates action on the bill has been indefinitely postponed.
7. "EX" indicates that the bill is exempt from certain limitations.
8. "NFA" indicates that no further action on the bill is allowed.

Liberal use is made of "See" and "See also" references. For example, the heading "LAKE TAHOE (See TAHOE BASIN)" means that all information concerning Lake Tahoe is indexed under the heading "TAHOE BASIN." The heading "REGIONAL PLANNING (See also LAND USE PLANNING)" means that all specific references to regional planning are indexed under "REGIONAL PLANNING," but that the heading "LAND USE PLANNING" contains general information that may be pertinent.

General headings are used within the index to list every bill or resolution pertaining to certain general subjects. For example, the heading "APPROPRIATIONS"



includes a reference for every bill that contains an appropriation. The heading “LEGISLATIVE AND AGENCY STUDIES” includes a reference for every bill or resolution that requests a study. The heading “RESOLUTIONS AND MEMORIALS” includes references for every resolution introduced, except constitutional amendments and legislative matters. Constitutional amendments are listed under the headings “CONSTITUTIONAL AMENDMENTS, NEVADA” and “CONSTITUTIONAL AMENDMENTS, UNITED STATES.” Resolutions concerning legislative matters (other than “LEGISLATIVE AND AGENCY STUDIES”) are indexed under the heading “LEGISLATURE.” In consulting the index on a given subject, the user should check first for the specific, then for the general, subject.

A final edition of the index and tables is printed after adjournment and may be used before the publication of the *Advance Sheets* to identify new laws or amendments to existing law.

### **Legislative Journals**

Each house of the Nevada Legislature publishes a daily journal of its proceedings, which is the only official record of floor activity. While the journals are not verbatim transcriptions of floor activity, they do record all official actions taken on measures pending before the chambers and frequently include the text of remarks made by legislators, especially as it relates to legislative intent on specific legislation.

Gubernatorial and congressional communications are included in the journal, as well as the text from the Governor’s State of the State speech and all the speeches from Nevada’s five congressional delegates, as well as the Chief Justice of the Supreme Court’s State of the Judiciary speech. Journals for the preceding day are distributed to the legislators in their respective chambers at the beginning of each day’s session and made available to the public.

After the Legislature has adjourned sine die, the digital versions of the daily journals are compiled, formatted, edited, repeatedly checked for accuracy, indexed, and finally bound in permanent hardbound publications of up to three volumes. These hardbound copies of the journals also contain certain ancillary information relating to the legislative *calendar*, the personnel of the Legislature, a table of contents regarding legislation, the Standing Rules, and the Joint Rules of the Senate and Assembly.

### **Biennial Report of Nevada State Agencies and Nevada Statistical Abstract**

Each biennium, the Department of Administration compiles *Perspectives: A Biennial Report of Nevada State Agencies*. The report contains an organizational chart of state government and a section describing each state agency. State agency descriptions include their purpose, organizational structures, significant legislative or executive action affecting the agency, a list of major administrators within the agency, goals and/or objectives, and what the agency did to help achieve its goals and/or objectives. Each department’s section includes department goals, an employee count, statutory authority,

and main telephone numbers. The Department of Administration also publishes the *Nevada Statistical Abstract*, which contains data describing the people, economy, and environment of Nevada.

Both documents are available on-line, and may be accessed through the Web site of the Division of Budget and Planning at [www.budget.state.nv.us](http://www.budget.state.nv.us).

### **Political History of Nevada**

One of the most comprehensive historical reference works on Nevada state government and politics is the *Political History of Nevada*, the tenth revised edition of which was issued by the Secretary of State in 1997.

The political history contains background data on the historical development of the state; descriptive material on the state symbols and mottoes; lists of territorial and state elective officials; informative articles; and complete statewide election returns for every special, primary, and general election since 1864. A special section on the Legislature highlights valuable information regarding apportionment of the Nevada Legislature since 1861 and lists the membership of each session of the territorial and state legislatures.

### **Audits of State Agencies**

The Audit Division of the Legislative Counsel Bureau periodically issues audits and other reports of interest to legislators. Because of the technical nature and complexity of these reports, it is recommended that interested legislators consult with the Legislative Auditor for assistance when obtaining audit reports.

Every legislator receives a copy of the *Biennial Report of the Legislative Auditor*, which summarizes audit reports on state agencies. This report also includes specific recommendations to the Legislature for laws to improve the efficiency and effectiveness of state government.

### **Legislative Videocassettes**

The Legislative Counsel Bureau provides a videocassette entitled *The Nevada Legislature: The People's Branch of Government*. The videocassette describes the legislative process and features prominent members of the Legislature. It is 30 minutes in length and is suitable for viewing by all age groups. The videocassette may be borrowed by individual legislators.

The National Conference of State Legislatures also provides several videocassettes on various legislative topics. For specific information, contact the Research Library (775-684-6827), by e-mail at [library@lcb.state.nv.us](mailto:library@lcb.state.nv.us) or at the Legislative Counsel Bureau, 401 South Carson Street, Carson City, Nevada 89701-4747.

### **Recommended Schedule of Priorities for Capital Improvements**

Pursuant to NRS 341.191, the State Public Works Board is required to recommend

to the Governor and to the Legislature a schedule of priorities for the construction of proposed capital improvements. The *State Administrative Manual* requires all institutions and departments to submit to the State Public Works Board, for consideration and recommendation, their requests for all new construction and remodeling projects that cost in excess of \$25,000. The publication containing the long-range perspective of the capital construction needs and ultimate level of financing required is the *Recommended 2003-2005 Capital Improvement Program*.

The recommended schedule assigns each proposed capital improvement project a project number and title. This information is followed by a cost estimate and description of the project. In providing funds to carry out a program of capital improvements, the Legislature normally makes reference in legislation to the project numbers assigned to various projects by the State Public Works Board in its recommended schedule. Hence, the recommended schedule is key to understanding the state's approved capital improvement program.

### **Mason's Manual of Legislative Procedure**

The standing rules of both houses of the Nevada Legislature designate *Mason's Manual of Legislative Procedure* as the parliamentary authority to be followed in the absence of any constitutional provisions, statutes, standing rules, customs, usage, or precedents governing the conduct of proceedings in the chambers. *Mason's Manual*, because of its official standing, is thus one of the most important printed resources for legislators.

The manual contains a complete outline of parliamentary laws and rules, explaining questions of precedence of motions, the conduct of debate, methods of voting, and other intricacies of procedure. Citations to collateral parliamentary authorities permit in-depth analysis of specific issues, while the narrative itself (which is organized by topical sections for purposes of citation) offers a statement of general principles applicable in most given situations.

In addition to an extensive table of contents, the manual has an index, a brief index, and a table of cases cited. Limited copies of *Mason's Manual* are available for checkout from the Research Library. Copies are also available for purchase by legislators at \$50 per copy from the Publications Unit of the Legislative Counsel Bureau.

### **Nevada Legislative Manual**

Each legislator is provided with a copy of the *Nevada Legislative Manual*, which contains information regarding the structure and processes of the Legislature. The manual, published by the Legislative Counsel Bureau, also includes information to assist new legislators in adjusting to legislative life.

### **Legislative Counsel Bureau Publications**

The Legislative Counsel Bureau issues several reports and publications useful to legislators. These publications are the *Legislative Appropriations Report*,

*Summary of Legislation*, Legislative Counsel Bureau bulletins, and various background papers.

1. ***Legislative Appropriations Report.*** Produced biennially by the Fiscal Analysis Division, this report details all the appropriations made by the Legislature for the operation of Nevada state government. It is distributed to all members of the Legislature as soon as possible after the adjournment of the legislative session.
2. ***Summary of Legislation.*** Produced biennially by the Research Division, this report summarizes all legislation enacted during the most recent session.
3. ***Legislative Counsel Bureau Bulletins.*** The Legislative Commission, responding to directions contained in concurrent resolutions, normally assigns a number of interim studies on legislative problems to its subcommittees, the staff of the Legislative Counsel Bureau, or both. Upon their completion, these studies, together with recommendations for appropriate legislative action, are published in bulletins by the Legislative Counsel Bureau and distributed to the members at the next session of the Legislature. Each publication is given a bulletin number.

A complete list of Legislative Counsel Bureau bulletins issued to date is included as Appendix E of this *Nevada Legislative Manual*. The numbering system for bulletins was changed in 1976 so that a bulletin now has a two-part number. The first part is the year of the regular session to which the report was made, and the second part is a sequence number for that session. Thus, the first bulletin to the 2005 Session is 05-1.

While an attempt is made to maintain a sufficient supply of each bulletin to accommodate requests for additional copies, certain numbers are now out of print. Anyone wishing to review the contents of out-of-print bulletins may do so by consulting the editions retained by the Legislative Counsel Bureau in its Research Library.

4. ***Background Papers.*** These reports, which are produced prior to each legislative session by the Research Division as part of its requirements under NRS 218.735, discuss subjects that may be of major interest during legislative sessions. The Division welcomes legislators' suggestions for topics to be covered in background papers.

## **Executive Budget**

The major fiscal document used by legislators in Nevada is the *Executive Budget*, which contains actual appropriation and expenditure figures for past fiscal years, agency requests for the future biennium, and the gubernatorial recommendations that endorse or modify agency budgetary requests. Included in the budget document are program statements that preface the detailed fiscal information for the various departments, boards, commissions, and other agencies of the state. Starting in 1993, the budget

segregated each account into base and current services level budgets, and all program enhancements were separately identified. In addition, quantitative indicators of each program's performance were added to the budget document in 1993. The budget is organized functionally, by agency, with summaries relating to personnel, operating expenses, travel, and requests for equipment.

The introductory materials located at the front of the budget document provide general interest data relating to the Nevada economy, taxation, revenue, personal income, population, and fiscal trends. This information is useful in understanding the factors involved in calculating budget projections, but it is equally useful as a statistical reference work on the State of Nevada.

### **Economic Forum**

The Economic Forum is a five-member committee from the private sector directed to provide a forecast of future State General Fund revenues by December 1 of even-numbered years (NRS 353.226 through 353.229). The Governor appoints three members to the forum, and the Majority Floor Leader of the Senate and the Speaker of the Assembly each nominate a member. The forum is assisted in preparing the forecast by a Technical Advisory Committee made up of the Budget Director, Senate and Assembly Fiscal Analysts, State Demographer, Director of Research for the Employment Security Division, Vice Chancellor for Finance of the University and Community College System of Nevada, and the Chairman of the Committee on Local Government Finance.

The forecast prepared by the Economic Forum will be based on the existing revenue structure and must be used by the agencies, the Governor, and the Legislature in recommending and approving the new budget. A second written report must be submitted by the Economic Forum to the Governor and the Legislature by May 1 of odd-numbered years that confirms or revises the projections contained in the December 1 forecast.

## **LIBRARY SERVICES FOR LEGISLATORS**

### **Research Library—Legislative Counsel Bureau**

The Research Library operates within the Research Division of the Legislative Counsel Bureau. The library serves the legislative staff and legislators, and it is also open to state agency personnel and the general public. The library is a reference center specializing in legislative and governmental subjects. Located on the first floor of the Sedway Office Building, the library hours are 8 a.m. to 5 p.m., Monday through Friday (telephone: 775-684-6827; e-mail: [library@lcb.state.nv.us](mailto:library@lcb.state.nv.us)).

The Research Library serves as a depository for official Nevada legislative documents and provides reports and studies on current issues for legislative research. Holdings include current and previous sets of Nevada compiled laws, bills introduced since 1911, Nevada territorial and state journals and session laws, and minutes of legislative hearings. The legislative committee minutes are microfiched starting in the early 1970s,

and from 1993 forward the minutes are available through an in-house database and on the Legislature's Web page at [www.leg.state.nv.us](http://www.leg.state.nv.us). The library collects all materials required to compile a legislative history and provides a guide to the materials and the process on the library's Web site, [www.leg.state.nv.us/lcb/research/library](http://www.leg.state.nv.us/lcb/research/library). Library staff also provide Internet access to over 3,000 legislative history packets from the library's Web site.

The library collection also includes published reports of the Audit, Fiscal Analysis, and Research Divisions of the Legislative Counsel Bureau. Federal and state agencies, organizations, and associations provide brief informational reports, which the library collects in subject files. Collected materials are catalogued and entered into a library database.

Staff provide information by utilizing in-house print and electronic materials, specialists in government and private sectors, and Internet sources.

### **Division of State Library and Archives**

Nevada's State Library and Archives was established in 1861 as the territorial library for service to attorneys and justices. Today it provides library and information services to all Nevadans. The State Library and Archives acts as the information service center for all functions of state government and coordinates many activities for public libraries throughout the state.

A full range of information services is provided by the State Library and Archives, and additional information is available through its Web site ([dmla.clan.lib.nv.us](http://dmla.clan.lib.nv.us)). State Library and Archives hours are 8 a.m. to 5 p.m., Monday through Friday.

The following areas are of special use to members of the Legislature:

#### **STATE LIBRARY SERVICES**

Reference librarians answer reference and research requests using in-depth collections of public administration, business, human resources, taxation, census, and Nevada materials. Comprehensive collections of statistical and demographic information, telephone and other directories, and a wide variety of information databases provide quick access to information essential to legislative action (telephone: 775-684-3360; e-mail: [nsoref@clan.lib.nv.us](mailto:nsoref@clan.lib.nv.us)).

The reference staff answers questions of a general or special nature, performs manual and database literature searches, compiles bibliographies or lists of information sources on subjects, and obtains difficult-to-find materials through interlibrary loan from other libraries located in and out of state. A telecommunications network connecting the computer databases of Nevada's public and academic libraries provides information transfer statewide; a computer lab is also available. The home page address is [www.nevadaculture.org](http://www.nevadaculture.org).

The State Publications Distribution Center collects Nevada state and local agency publications for research use at the State Library and Archives and distributes copies of

these publications to the Clark, Elko, and Washoe County libraries and the University of Nevada campuses at Las Vegas and Reno (telephone: 775-684-3320).

The State Library and Archives is a federal documents depository, maintaining a current and historical collection of 549,435 federal documents, which includes congressional bills, statutes, hearings, and reports, as well as executive publications. A limited collection of out-of-state and intergovernmental documents is also available. Full reference, computer search, photocopy, and microform reader-printer services are available for all collections (telephone: 775-684-3329).

The Regional Library for the Blind and Physically Handicapped provides braille and recorded books and magazines to handicapped individuals. Legislators are invited to visit this program and review the unique and varied materials and equipment the program offers (telephone: 775-684-3354).

Technical Services coordinates the cataloging of library materials and the sharing of information on a statewide basis. The section develops and maintains a statewide computer database for the interlibrary loan network and coordinates the development of circulation databases (telephone: 775-684-3309).

During the legislative session, the State Library and Archives offers the Legislative Hot Line, which provides information on all aspects of legislative processes and activities. Inquiries may be made by telephone or in person and are answered free of charge. Between legislative sessions, questions are handled by reference librarians at the State Library and Archives (telephone: 775-684-3360 or toll free from other areas of Nevada at 800-922-2880).

The Library Development Section provides consultation on library and information services to local libraries and state institutions; promotes coordination and improvement of library services on a statewide basis; collects data and publishes statistics and directories; monitors, evaluates, and assists with administration of state and federal grants for library development; assists with development of library automation projects statewide; and develops training and continuing education activities for library staff members and public library trustees (telephone: 775-684-3322).

#### ARCHIVES AND RECORDS

The State Archives program preserves the records that document the history of Nevada government dating back to 1851, including many records of the legislative, judicial, and executive branches of government. There are more than 13,400 cubic feet of territorial and state government records and over 12,000 images of Nevada people and places, providing visual information that complements the Archives' documentation of Nevada history.

The staff provides research and photocopying of records and referral to historical materials housed elsewhere (telephone: 775-684-3310 or e-mail [jmkintop@clan.lib.nv.us](mailto:jmkintop@clan.lib.nv.us)). The Records Management Program inventories the records of executive branch agencies and prepares records retention schedules for state and local governments

(telephone: 775-684-3411). The Micrographics and Imaging Program microfilms records for permanent retention and scans documents to CD ROM for easier access (telephone: 775-684-3414).

Archives and Records provides technical assistance and advice to the Nevada Supreme Court and the Legislative Counsel Bureau in the preparation of their records retention schedules and operates a records center in Carson City which substantially reduces the storage costs to the state for agencies.

### **Nevada's Supreme Court Law Library**

Occupying the first floor of the Supreme Court Building (201 South Carson Street, Carson City), the Supreme Court Law Library provides legal information and research services to legislators, including references, interlibrary loan, and photocopying. Computer legal research is available through public access Westlaw and Shepard's terminals. Requests for information may be made by telephone (775-684-1670), facsimile (775-684-1662), electronic mail (mhoffman@nvcourts.state.nv.us), webpage (<http://www.clan.lib.nv.us/polpac/nsc/firsttry.htm>), or in person. The law library is staffed from 7:30 a.m. to 5 p.m., Monday through Friday, and access is through either the east, west, or southwest entrance. Legislators may use the intercom at the southwest entrance to identify themselves to Security to enter the library between 5 p.m. and 11 p.m., Monday through Friday. For weekend access or key card access, contact library staff at 775-684-1670.

## **INTERNET SERVICES**

### **Legislature's Web Site**

The Nevada Legislature offers a Web site ([www.leg.state.nv.us](http://www.leg.state.nv.us)) which contains a variety of information regarding the operation of the Legislature. Through the Web site, the public can access bills, resolutions, minutes, and daily journals from the 1995, 1997, 1999, 2001, and 2003 Legislative Sessions. The minutes from the 1993 Session are also available. Information regarding the 1997-1998, 1999-2000, 2001-2002, and 2003-2004 interim legislative committees also is provided, which includes the members, agendas, and minutes for each committee.

Through the Web site, members of the public can contact their state Senator or Assemblyman by electronic mail or read the legislator's biography. Finally, the text of the *Nevada Revised Statutes*, the *Nevada Administrative Code*, the *Register of Regulations*, and recent Nevada Supreme Court decisions can be browsed or searched. The recent reports of interim legislative committees, background papers, and the *Summary of Legislation* are also available. Additional documents that may be reviewed include the *Nevada Constitution*, court rules, city charters, and the 1861 and 1864 Acts of Congress, which organized the Nevada Territory and enabled the people to form the state government.



CHAPTER VI  
APPENDICES OF  
SELECTED INFORMATION



## LIST OF APPENDICES OF SELECTED INFORMATION

	<i>Page</i>
Appendix A—120-Day Session Calendar .....	193
Appendix B—Limitations and Deadlines for Bill Draft Requests .....	199
Appendix C—Nevada’s Legislative Process .....	203
Appendix D—Examples of Bills, Resolutions, and a Fiscal Note .....	207
Appendix E—Legislative Counsel Bureau Bulletins .....	223
Appendix F—Legislative Terminology .....	239
Appendix G—Legislative District Maps .....	247
Appendix H—Building Maps .....	259
Appendix I—State Agency Map .....	267
Appendix J—Legislative Manual Index .....	271



# APPENDIX A

## 120-DAY SESSION CALENDAR



**NEVADA LEGISLATURE**  
**2005 SESSION**  
**120-Day Calendar and Dates of Interest**

The following dates are established by the *Nevada Constitution*, *Nevada Revised Statutes*, and rules adopted by the Legislature.

**Biennial Sessions**

Article IV, Section 2 of the *Nevada Constitution* provides that the Legislature shall be biennial (meet every two years) and shall convene following the election of members of the Assembly. Accordingly, the Legislature convenes in the odd-numbered years.

**Start of Session**

Article IV, Section 2 of the *Nevada Constitution* provides that the Legislature shall commence on the first Monday of February.

**Submission of the Proposed Executive Budget**

Article IV, Section 2 of the *Nevada Constitution* provides that the Governor shall submit the proposed Executive Budget to the Legislature “not later than 14 calendar days before the commencement of each regular session.”

**Limitations on Requests and Introduction of Bill Drafts**

Prior to the start of the legislative session, Chapter 218 of *Nevada Revised Statutes* governs deadlines for and limitations on the number of requests for bill drafts. After the session commences, Joint Rules 14 through 14.7 (which are adopted and may be amended by the Legislature at the beginning of each session) prescribe the deadlines and limitations on requests for bill drafts. These same rules establish the deadlines for the introduction of legislation.

**Deadlines for Passage of Bills**

Joint Rules 14 through 14.7 also place deadlines for passage of bills out of the final committee of reference in the house of origin (if at all) and, subsequently, by the house of origin (if at all). Similar deadlines are imposed for legislation in the second house.

**Exemptions from Deadlines and Limitations**

Certain legislation, including measures requested by or referred to the Senate Committee on Finance or the Assembly Committee on Ways and Means, resolutions that memorialize or commend a group of people, and resolutions relating to legislative business (adoption of rules, appointment of attaches, establishing interim studies, et cetera) are exempt from the limitations on committee requests and the deadlines for introduction and passage.

**Length of Session**

Article IV, Section 2 of the *Nevada Constitution* requires the Legislature to “adjourn sine die” not later than 120 calendar days after its commencement.

**Effective Date of Legislation**

Every law or joint resolution passed by the Legislature becomes effective on October 1 following its passage, unless the law or joint resolution specifically prescribes a different effective date.

**NEVADA LEGISLATURE**  
**2005 SESSION**  
**120-Day Calendar and Dates of Interest**

January						
						<b><i>1</i></b>
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	<b><i>17</i></b>	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**January**

- 1 New Year's Day (state holiday)  
17 Martin Luther King, Jr. Day (state holiday)  
24 Deadline for delivery of Executive Budget  
Governor delivers *State of the State* Address

February						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	<b><i>21</i></b>	22	23	24	25	26
27	28					

**February**

- 7 *1st day*—**LEGISLATURE CONVENES**  
14 *8th day*—Deadline for legislators to submit bill draft requests (BDRs)  
15 *9th day*—Joint subcommittees start  
21 Presidents' Day (state holiday)  
28 *22nd day*—Deadline for committees to submit BDRs

March						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**March**

- 14 *36th day*—Finish drafting bills requested by legislators\*  
21 *43rd day*—Deadline for legislators to introduce personal BDRs  
Finish drafting bills requested by committees\*  
29 *51st day*—Deadline for committees to introduce BDRs

Note: Dates in ***bold/italics*** are official state holidays.



April						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### April

- 5 *58th day*—Begin closing budgets\*
- 15 *68th day*—Committee passage (first house)
- 26 *79th day*—First house passage

May						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	<b>30</b>	31				

### May

- 2 *85th day*—Economic Forum Report due
- 6 *89th day*—Start resolving budget differences\*
- 20 *103rd day*—Committee passage (second house)
- 26 *109th day*—Finish budget differences
- 27 *110th day*—Second house passage
- 30 Memorial Day observed (state holiday)

June						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### June

- 1 *115th day*—Budget bills introduced  
Exempt bills from committee
- 4 *118th day*—Conference reports to drafting
- 6 *120th day*—Sine die

\*Certain items relating to completion of bill draft requests and the budget process are not formal deadlines included in the *Nevada Constitution*, statutes, or legislative rules.

Note: Dates in ***bold/italics*** are official state holidays.



APPENDIX B  
LIMITATIONS AND DEADLINES FOR  
BILL DRAFT REQUESTS



<b>NUMBER OF LEGISLATIVE MEASURES THAT MAY BE REQUESTED FOR DRAFTING, BY ENTITY NEVADA STATE LEGISLATURE—2005 REGULAR SESSION</b>		
<i>Authorized Entity</i>	<i>Time Frame</i>	<i>Number of Measures/Entity (Total in Category)</i>
Incumbent State Senator	On or before September 1, 2004	10 (210)
Each State Senator	September 2 through December 15, 2004	10 (210)
Each State Senator	February 7 through February 14, 2005	4 (84)
Incumbent Assemblyman	On or before September 1, 2004	5 (210)
Each Assemblyman	September 2 through December 15, 2004	5 (210)
Each Assemblyman	February 7 through February 14, 2005	2 (84)
Standing Committee Chair	Before session	1 per 15 measures referred during previous (2003) session
Standing Committees	February 7 through February 28, 2005	50 per house (100)
Majority Leader of the Senate	Before session	15
Majority Leader of the Senate	Emergency requests during session	5
Speaker of the Assembly	Before session	15
Speaker of the Assembly	Emergency requests during session	5
Minority Leader of the Senate	Before session	10
Minority Leader of the Senate	Emergency requests during session	2
Minority Leader of the Assembly	Before session	10
Minority Leader of the Assembly	Emergency requests during session	2
Legislative Commission	Before February 7, 2005	15
Interim Finance Committee	Before February 7, 2005	10
Before session	Before session	Before session
Statutory Legislative Committees	On or before September 1, 2004	10 each
Interim Study Committees	Before July 1, 2004, or on or before September 1, 2004, depending on applicable statute	5 each
Secretary of the Senate	Before or during session	Unlimited, but must pertain to duties
Chief Clerk of the Assembly	Before or during session	Unlimited, but must pertain to duties
Legislative Counsel	Before or during session	Unlimited, but must pertain to duties

<i>Authorized Entity</i>	<i>Time Frame</i>	<i>Number of Measures/Entity (Total in Category)</i>
Supreme Court	On or before September 1, 2004	16
For Supreme Court and district courts For municipal and justices' courts		4
Governor/Executive Branch	On or before September 1, 2004	125
Governor/Executive Branch to implement budget	On or before the 19th session day	Unlimited
Lieutenant Governor	On or before September 1, 2004	2
Attorney General	On or before September 1, 2004	25
Secretary of State	On or before September 1, 2004	8
State Treasurer	On or before September 1, 2004	5
State Controller	On or before September 1, 2004	5
University Board of Regents	On or before September 1, 2004	5
Board of county commissioners in county of 400,000 or more (includes 1 recommended by metropolitan police department in each county)	On or before September 1, 2004	15
School district in such county	On or before September 1, 2004	5
Board of county commissioners in county of 100,000 to 399,999	On or before September 1, 2004	10
School district in such county	On or before September 1, 2004	2
Board of county commissioners in county of less than 100,000	On or before September 1, 2004	2 (30)
School district in such county	On or before September 1, 2004	1 (15)
City council of a city of 100,000 or more	On or before September 1, 2004	4 (16)
City council of a city less than 100,000	On or before September 1, 2004	1 (14)
Association of Counties	On or before September 1, 2004	20
Association of Cities	On or before September 1, 2004	20
Association of Elected Officials	On or before September 1, 2004	5 each
Regional Planning Coalition	On or before September 1, 2004	1

NOTE: Measures exempted from limits by Joint Rule 14 include legislative business, interim studies, memorials, and commendations

## APPENDIX C

# NEVADA'S LEGISLATIVE PROCESS





# Nevada's Legislative Process

## INITIAL STEPS BY THE AUTHOR

### IDEA & DRAFTING

Sources of ideas for legislation include state and local governments, elected officials, businesses, organizations, and citizens. Requests for drafting may be made by legislators, legislative committees, the Governor, state agencies, and local governments. A staff attorney for the Legislature prepares a formal draft of a bill.

### INTRODUCTION & FIRST READING

A bill is submitted for introduction by an individual legislator or committee chairman. It is then numbered, read for the first time, referred to committee, and printed.

### COMMITTEE ACTION & REPORT

A committee may recommend that the legislative house pass a bill as it is written or pass it with amendments. If a committee feels that a bill requires further committee consideration, it may recommend that the legislative house amend the bill and re-refer it to the same committee or that it refer the bill to another committee. Finally, a committee may vote to indefinitely postpone consideration of a bill, effectively killing it, or may take no action at all. After committee reports are read, bills are placed on second reading for the next legislative day unless the committee recommends the bill be placed on the Consent Calendar. This action is limited to certain, noncontroversial bills reported out of committee with no amendments.

### SECOND READING

Bills given "Do Pass" recommendations are read a second time and placed on General File for debate and vote. Bills that are given an "Amend and Do Pass" recommendation are read a second time, amended, and reprinted before being placed on the General File for action.

### FLOOR DEBATE & VOTE

Bills are read a third time and debated. A roll-call vote follows. For passage of measures that require a constitutional majority, 11 votes are needed in the Senate and 22 in the Assembly. Bills with tax or fee increases require a two-thirds majority (14 votes in the Senate and 28 in the Assembly). A measure that does not receive at least the required number of votes is defeated. Any member who votes against a measure that is defeated may serve notice of reconsideration to request a second vote. All bills that are passed by the first legislative house are then forwarded to the second legislative house where the process begins again.

## ACTION IN THE SECOND HOUSE

### FIRST READING

Bill is read for the first time and referred to committee.

### COMMITTEE ACTION & SECOND READING

Procedures and possible actions are identical to those in the first legislative house.

### FLOOR DEBATE & VOTE

The procedure is identical to that in the first legislative house. If the second legislative house considers and passes a bill without amendment, it is returned to the first legislative house for enrollment and transmittal to the Governor. (Resolutions are delivered to the Secretary of State.\*) If the second legislative house amends a measure, it is returned to the house of origin for consideration of amendments.

### CONCURRENCE

The house of origin decides whether to accept the second legislative house's amendments. If it accepts the amendments, the bill goes to the Governor. When the amendments are rejected, the bill is returned to the second legislative house for a decision whether to withdraw the proposed changes. If the second legislative house does not recede, the bill is referred to a two-house conference committee.

### CONFERENCE

After meeting, the conferees may present a recommendation for compromise (a conference report), and both legislative houses vote on the report. If both legislative houses accept the report, the bill goes to the Governor. If either legislative house rejects the report, a second (and final) conference committee may be appointed. The bill dies if the conferees fail to agree.

### SIGN OR VETO?

Generally, the Governor must act on a bill within 5 days after it is received if the Legislature is still in session (Sundays excepted). However, if there are fewer than 5 days remaining in session, or if the bill is delivered after the adjournment sine die, the Governor has until 10 days after sine die to act. The Governor may sign the bill into law, allow it to become law without signature, or veto it. A vetoed bill returns to the house of origin for a possible vote on overriding the veto. An override requires a two-thirds majority of both legislative houses. If the Governor vetoes a bill after session ends, it returns to the next legislative session. Measures become effective on October 1st following the end of the legislative session, unless otherwise specified in the bill.

*\*This chart primarily reflects legislative steps for a bill. The process for a resolution varies slightly depending upon whether it is a simple, concurrent, or joint resolution. Deadlines for final action on bills and resolutions by committee and house are typically established by rule at the beginning of session.*

*Revised November 2004*



APPENDIX D  
EXAMPLES OF BILLS, RESOLUTIONS,  
AND  
A FISCAL NOTE



THIS IS AN EXAMPLE OF A SENATE BILL

**S.B. 482**

SENATE BILL NO. 482—COMMITTEE ON TRANSPORTATION

MARCH 24, 2003

---

Referred to Committee on Transportation

SUMMARY—Provides that certain leases of motor vehicles or trailers do not constitute sales or create security interests under certain circumstances. (BDR 43-1043)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State: No.

~

EXPLANATION – Matter in ***bolded italics*** is new; matter between brackets ~~omitted material~~ is material to be omitted.

---

AN ACT relating to vehicles; providing that certain leases of motor vehicles or trailers do not constitute sales or create security interests under certain circumstances; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1     **Section 1.** Chapter 482 of NRS is hereby amended by adding  
2 thereto a new section to read as follows:

3     ***Notwithstanding any specific statute to the contrary, the lease***  
4 ***of a motor vehicle or trailer for use primarily in a trade or***  
5 ***business of the lessee does not constitute a sale or create a security***  
6 ***interest merely because the lease permits or requires that the***  
7 ***rental price be adjusted upward or downward by reference to the***  
8 ***amount realized by the lessor upon the sale or other disposition of***  
9 ***the motor vehicle or trailer upon the termination of the lease.***

**THIS IS AN EXAMPLE OF AN ASSEMBLY BILL**

**A.B. 94**

---

ASSEMBLY BILL NO. 94—COMMITTEE ON JUDICIARY

(ON BEHALF OF THE COUNTY FISCAL  
OFFICERS ASSOCIATION)

FEBRUARY 13, 2003

---

Referred to Committee on Judiciary

SUMMARY—Revises provisions governing hours of operation for office of commissioner of civil marriages in certain larger counties. (BDR 11-292)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State: No.

~

EXPLANATION – Matter in ***bolded italics*** is new; matter between brackets ~~omitted material~~ is material to be omitted.

---

AN ACT relating to the office of the commissioner of civil marriages; revising the provisions governing the hours of operation for the office of the commissioner of civil marriages in certain larger counties; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** NRS 122.183 is hereby amended to read as follows:  
122.183 ~~{1. In a county whose population is 400,000 or more, the hours of operation for the office of the commissioner of civil marriages must be the same as the hours of the office in which marriage licenses are issued at the county seat.~~

~~2. In a county whose population is less than 400,000, the~~ ***The***  
board of county commissioners may, by ordinance, determine the hours of operation for the office of the commissioner of civil marriages.

**Sec. 2.** This act becomes effective on July 1, 2003.

**THIS IS AN EXAMPLE OF A SENATE JOINT RESOLUTION**

Senate Joint Resolution No. 1—Committee on  
Natural Resources

FILE NUMBER 50

SENATE JOINT RESOLUTION—Urging the Secretary of the Interior to amend certain regulations concerning the allocation of water rights for watering livestock on public lands.

WHEREAS, Approximately 87 percent of the land in Nevada is held by the Federal Government and approximately 68 percent of the land in Nevada is administered by the Bureau of Land Management of the Department of the Interior; and

WHEREAS, Proper management and allocation of water resources on those lands are critical to the State of Nevada as those lands comprise a vast majority of the land in Nevada and as Nevada is one of the most arid states in the nation; and

WHEREAS, The State of Nevada has traditionally allocated water rights on public lands managed or controlled by the Federal Government pursuant to a system that provides an option for a range user to hold water rights for watering livestock solely in his own name; and

WHEREAS, In the mid-1990s, the Secretary of the Interior adopted regulations to be administered by the Bureau of Land Management which departed from that system by establishing a new approach to the allocation of water rights for watering livestock on public lands; and

WHEREAS, This new approach is codified in the second sentence of 43 C.F.R. § 4120.3-9 and has the effect of significantly interfering with a range user holding such water rights solely in his own name even if the range user was fully responsible for the development of the water rights and putting the water at issue to beneficial use; and

WHEREAS, Since the adoption of the federal regulation at issue, important water developments on the public lands in Nevada have been postponed while the State of Nevada and the Bureau of Land Management attempt to resolve issues concerning the allocation of water rights for watering livestock on public lands; and

WHEREAS, If the sentence of 43 C.F.R. § 4120.3-9 which is at issue were deleted:

1. The State of Nevada could provide a range user the option of holding water rights for watering livestock on public lands in Nevada solely in his own name, without interference, as the State has done successfully for many years;

**SENATE JOINT RESOLUTION EXAMPLE CONTINUED**

– 2 –

2. A range user who is fully and solely responsible for the development of water rights and putting those water rights to beneficial use would be authorized to hold such water rights in his own name; and

3. Important water developments on the public lands in the State of Nevada could be resumed; now, therefore, be it

RESOLVED BY THE SENATE AND ASSEMBLY OF THE STATE OF NEVADA, JOINTLY, That the members of the 72nd Session of the Nevada Legislature hereby urge the Secretary of the Interior to amend the regulations set forth in 43 C.F.R. § 4120.3-9 by deleting the second sentence of that regulation in its entirety; and be it further

RESOLVED, That the Secretary of the Senate prepare and transmit a copy of this resolution to the Vice President of the United States as presiding officer of the United States Senate, the Speaker of the House of Representatives, the Secretary of the Interior, the Director of the Bureau of Land Management and each member of the Nevada Congressional Delegation; and be it further

RESOLVED, That this resolution becomes effective upon passage.

---



**THIS IS AN EXAMPLE OF AN ASSEMBLY JOINT RESOLUTION**

---

**A.J.R. 5**

---

ASSEMBLY JOINT RESOLUTION NO. 5—ASSEMBLYMEN HETTRICK, PERKINS, ANDERSON, ANDONOV, ANGLE, ARBERRY, ATKINSON, BEERS, BROWN, BUCKLEY, CARPENTER, CHOWNING, CHRISTENSEN, CLABORN, COLLINS, CONKLIN, GEDDES, GIBBONS, GIUNCHIGLIANI, GOICOECHEA, GOLDWATER, GRADY, GRIFFIN, GUSTAVSON, HARDY, HORNE, KNECHT, KOIVISTO, LESLIE, MABEY, MANENDO, MARVEL, MCCLAIN, MCCLEARY, MORTENSON, OCEGUERA, OHRENSCHALL, PARKS, PIERCE, SHERER, WEBER AND WILLIAMS

MARCH 10, 2003

---

Referred to Committee on Elections, Procedures, and Ethics

SUMMARY—Urges Congress to appropriate just compensation to State of Nevada for losses of revenue for public education from impact of land in Nevada held by Federal Government. (BDR R-1070)

FISCAL NOTE: Effect on Local Government: No.  
Effect on the State: No.

~

EXPLANATION – Matter in ***bolded italics*** is new; matter between brackets ~~[omitted material]~~ is material to be omitted.

---

ASSEMBLY JOINT RESOLUTION—Urging Congress to appropriate just compensation to State of Nevada for losses of revenue for public education from impact of land in Nevada held by Federal Government.

- 1 WHEREAS, For many years, the State of Nevada, along with the  
2 States of Alaska, Arizona, California, Colorado, Hawaii, Idaho,  
3 Montana, New Mexico, Oregon, Utah, Washington and Wyoming,  
4 have grappled with the challenge of providing the best education for  
5 their residents; and  
6 WHEREAS, The State of Nevada and the other western states  
7 face unique challenges in achieving this goal; and  
8 WHEREAS, From 1979 to 1998, the expenditures per pupil  
9 increased approximately 28 percent in the western states, 34 percent

**ASSEMBLY JOINT RESOLUTION EXAMPLE CONTINUED**

– 2 –

1 in the State of Nevada and 57 percent in the remaining states in the  
2 Nation; and

3 WHEREAS, In the 2000-2001 school year, the pupil-teacher ratio  
4 in public schools was approximately 18 to 1 in the western states, 19  
5 to 1 in the State of Nevada and 15 to 1 in the remaining states in the  
6 Nation; and

7 WHEREAS, The difficulty experienced by Nevada and the other  
8 western states in providing quality education to their residents is  
9 exacerbated by projections that enrollment in public schools from  
10 2002 to 2011 is expected to increase by approximately 7 percent in  
11 Nevada and the other western states and decrease by approximately  
12 3 percent in the remaining states in the Nation; and

13 WHEREAS, The ability of the State of Nevada and other western  
14 states to fund public education is further hindered by and directly  
15 related to the fact that the Federal Government holds large  
16 percentages of the land located in those states; and

17 WHEREAS, While states fund public education largely with  
18 revenue earned from the assessment of state and local property  
19 taxes, states cannot assess such property taxes on land in the state  
20 held by the Federal Government; and

21 WHEREAS, The State of Nevada and the other western states  
22 face greater burdens than the remaining states in the Nation in  
23 raising revenue from state and local property taxes to fund public  
24 education as the Federal Government holds approximately 52  
25 percent of the land located in the western states, 87 percent of the  
26 land located in the State of Nevada and only 4 percent of the land  
27 located in the remaining states; and

28 WHEREAS, According to the Action Plan for Public Lands and  
29 Education (APPLE) developed by the APPLE Steering Committee  
30 established by Speaker Marty Stephens of the Utah House of  
31 Representatives, the estimated annual loss of revenue from the  
32 inability of a state to assess property taxes for public education on  
33 land in the state held by the Federal Government is approximately  
34 \$4 billion in the western states and approximately \$116 million in  
35 the State of Nevada; and

36 WHEREAS, The ability of the State of Nevada and other western  
37 states to fund public education is also limited by the fact that the  
38 Federal Government shares with states only a portion of the royalty  
39 revenues that the Federal Government receives from the natural  
40 resources on land in the state held by the Federal Government; and

41 WHEREAS, The amount of such royalties received by states for  
42 public education is further reduced because land held by the Federal  
43 Government is less likely to be developed and federal laws often  
44 place stipulations on the use of royalty payments made to states; and

**ASSEMBLY JOINT RESOLUTION EXAMPLE CONTINUED**

– 3 –

1 WHEREAS, According to the Action Plan for Public Lands and  
2 Education (APPLE), the estimated annual loss of revenue as a result  
3 of federal policies concerning royalty payments is approximately  
4 \$1.8 billion in the western states and approximately \$6 million in  
5 the State of Nevada; and

6 WHEREAS, The Federal Government should compensate the  
7 State of Nevada and other western states for the significant impact  
8 of lands in those states held by the Federal Government; and

9 WHEREAS, Just compensation provided by the Federal  
10 Government to the State of Nevada and the other western states will  
11 allow those states to be on equal footing with the rest of the Nation  
12 in their efforts to provide education for their residents; now,  
13 therefore, be it

14 RESOLVED BY THE ASSEMBLY AND SENATE OF THE STATE OF  
15 NEVADA, JOINTLY, That the members of the Nevada Legislature  
16 urge Congress to appropriate just compensation to the State of  
17 Nevada for the losses of revenue for public education from the  
18 impact of land held by the Federal Government within the  
19 boundaries of the State of Nevada; and be it further

20 RESOLVED, That the Chief Clerk of the Assembly prepare and  
21 transmit a copy of this resolution to the President of the United  
22 States, Vice President of the United States as the presiding officer of  
23 the Senate, the Speaker of the House of Representatives, and each  
24 member of the Nevada Congressional Delegation; and be it further

25 RESOLVED, That this resolution becomes effective upon  
26 passage.

**THIS IS AN EXAMPLE OF A  
SENATE CONCURRENT RESOLUTION**

**S.C.R. 9**

---

SENATE CONCURRENT RESOLUTION NO. 9—SENATORS RAGGIO, AMODEI, CARE, CARLTON, CEGAVSKE, COFFIN, HARDY, MATHEWS, MCGINNESS, NEAL, NOLAN, O’CONNELL, RAWSON, RHOADS, SCHNEIDER, SHAFFER, TIFFANY, TITUS, TOWNSEND, WASHINGTON AND WIENER

FEBRUARY 18, 2003

---

JOINT SPONSORS: ASSEMBLYMEN BUCKLEY, ANDERSON, ANDONOV, ANGLE, ARBERRY, ATKINSON, BEERS, BROWN, CARPENTER, CHOWNING, CHRISTENSEN, CLABORN, COLLINS, CONKLIN, GEDDES, GIBBONS, GIUNCHIGLIANI, GOICOECHEA, GOLDWATER, GRADY, GRIFFIN, GUSTAVSON, HARDY, HETTRICK, HORNE, KNECHT, KOIVISTO, LESLIE, MABEY, MANENDO, MARVEL, MCCLAIN, MCCLEARY, MORTENSON, OCEGUERA, OHRENSCHALL, PARKS, PERKINS, PIERCE, SHERER, WEBER AND WILLIAMS

---

Read and Adopted

SUMMARY—Commemorates 75th anniversary of State Bar of Nevada and designates February 18, 2003, as “State Bar of Nevada Day.” (BDR R-1022)

~

EXPLANATION – Matter in ***bolded italics*** is new; matter between brackets ~~omitted material~~ is material to be omitted.

---

SENATE CONCURRENT RESOLUTION—Commemorating the 75th anniversary of the State Bar of Nevada and designating February 18, 2003, as “State Bar of Nevada Day.”

- 1 WHEREAS, The State Bar of Nevada had its humble beginnings
- 2 in 1911 with the establishment of the Nevada Bar Association as a
- 3 private organization of lawyers from all parts of the State; and
- 4 WHEREAS, In 1928, legislation was requested to incorporate the
- 5 State Bar of Nevada by a special act of the Legislature as a public
- 6 corporation, which resulted in a series of events that would change
- 7 the governing organization of lawyers in this state forever; and

## SENATE CONCURRENT RESOLUTION EXAMPLE CONTINUED

- 2 -

1 WHEREAS, On January 31, 1928, upon the signature of then  
2 Governor Fred B. Balzar, the State Bar of Nevada was created as a  
3 public corporation to govern the legal profession in this state subject  
4 to the exclusive jurisdiction and control of the Supreme Court of  
5 Nevada; and

6 WHEREAS, The State Bar of Nevada grew from 345 members  
7 when first created to over 7,000 members in this 75th anniversary  
8 year; and

9 WHEREAS, Since its founding, the State Bar of Nevada has  
10 promoted and maintained the highest professional and ethical  
11 standards for all persons involved in the practice of law; and

12 WHEREAS, The State Bar of Nevada, through its Admissions,  
13 Discipline, Character and Fitness, and Continuing Legal Education  
14 programs, has striven to allow only the most qualified professionals  
15 to provide legal counsel, assistance, and representation to the  
16 residents of this state and has kept its members abreast of the most  
17 current information relating to the legal profession through its  
18 magazine, "Nevada Lawyer"; and

19 WHEREAS, Included among the members of the State Bar have  
20 been many outstanding legal practitioners and judges, 8 Governors  
21 of the State of Nevada and 10 United States Senators, and a host of  
22 business and civic leaders; and

23 WHEREAS, The members of the State Bar through their pro bono  
24 programs provide valuable free legal assistance and representation  
25 to thousands of Nevadans; and

26 WHEREAS, The State Bar of Nevada is dedicated to continuing  
27 to build upon its activities of the past 75 years to guide the legal  
28 profession with programs to help lawyers provide high quality  
29 service to their clients and education to the general public; now,  
30 therefore, be it

31 RESOLVED BY THE SENATE OF THE STATE OF NEVADA, THE  
32 ASSEMBLY CONCURRING, That the members of the 72nd Session of  
33 the Nevada Legislature do hereby commemorate the State Bar of  
34 Nevada on its 75th anniversary as an organization dedicated to  
35 making the future better and designate February 18, 2003, as "State  
36 Bar of Nevada Day" at the Nevada Legislature; and be it further

37 RESOLVED, That the State Bar of Nevada is hereby commended  
38 for its efforts in ensuring that the residents of Nevada are provided  
39 with only the best and most knowledgeable legal assistance, in  
40 fostering public confidence in the rule of law, in promoting the  
41 collegiality and professionalism of its members, and in encouraging  
42 and overseeing a variety of public service activities; and be it further

43 RESOLVED, That the State Bar of Nevada is hereby urged to  
44 continue encouraging altruism by and among members of the legal

**SENATE CONCURRENT RESOLUTION EXAMPLE CONTINUED**

– 3 –

- 1 profession and to continue championing full and equal access to our
- 2 system of justice for all people; and be it further
- 3     RESOLVED, That the Secretary of the Senate prepare and
- 4 transmit a copy of this resolution to Gloria J. Sturman, President, N.
- 5 Patrick Flanagan III, President-Elect, and Ann Price McCarthy, Vice
- 6 President, of the State Bar of Nevada.

**THIS IS AN EXAMPLE OF AN  
ASSEMBLY CONCURRENT RESOLUTION**

Assembly Concurrent Resolution No. 28—Committee on  
Elections, Procedures, and Ethics

FILE NUMBER 71

**ASSEMBLY CONCURRENT RESOLUTION**—Providing for the compensation of the clergy for services rendered to the Assembly and the Senate during the 72nd Session of the Nevada Legislature.

WHEREAS, The members of the 72nd Session of the Nevada Legislature have been sincerely appreciative of the daily religious services rendered by members of the clergy representing various denominations; and

WHEREAS, The invocations offered by the clergy provided inspiration and guidance for the members of the Nevada Legislature as they faced the challenges and demands of the 72nd Session; and

WHEREAS, A reasonable compensation should be provided for the clergy who performed such services; now, therefore, be it

RESOLVED BY THE ASSEMBLY OF THE STATE OF NEVADA, THE SENATE CONCURRING, That the State Controller is authorized and directed to pay the sum of \$35 per service out of the Legislative Fund to the members of the clergy who have performed religious services for the Assembly and the Senate during the 72nd Session of the Nevada Legislature.

---

**THIS IS AN EXAMPLE OF A SENATE RESOLUTION**

**S.R. 2**

---

SENATE RESOLUTION NO. 2—SENATORS RAGGIO AND TITUS

FEBRUARY 3, 2003

---

Read and Adopted

SUMMARY—Provides allowances for periodicals, stamps, stationery and communications. (BDR R-1016)

~

EXPLANATION – Matter in ***bolded italics*** is new; matter between brackets ~~omitted material~~ is material to be omitted.

---

SENATE RESOLUTION—Providing allowances to the leadership and other members of the Senate for periodicals, stamps, stationery and communications.

1       RESOLVED BY THE SENATE OF THE STATE OF NEVADA, That the  
2       sum to be allowed, as provided by law, for each member of the  
3       Senate for periodicals, stamps and stationery is \$60 and for the use  
4       of telephones is \$2,800, and the sum to be allowed, as provided by  
5       law, for the President and President Pro Tempore of the Senate, the  
6       Majority and Minority Leaders of the Senate, and the chairman of  
7       each standing committee of the Senate for postage, telephone tolls  
8       and other charges for communications is \$900; and be it further

9       RESOLVED, That these amounts be certified by the President and  
10      the Secretary to the State Controller, who is authorized to draw his  
11      warrants therefor on the Legislative Fund, and the State Treasurer is  
12      thereafter authorized to pay these warrants.



THIS IS AN EXAMPLE OF AN ASSEMBLY RESOLUTION

**A.R. 6**

---

ASSEMBLY RESOLUTION NO. 6—ASSEMBLYMEN PERKINS,  
BUCKLEY AND HETTRICK

MAY 26, 2003

---

Read and Adopted

SUMMARY—Designates certain members of Assembly as regular  
and alternate members of Legislative Commission.  
(BDR R-1362)

~

EXPLANATION – Matter in ***bolded italics*** is new; matter between brackets ~~omitted material~~ is material to be omitted.

---

ASSEMBLY RESOLUTION—Designating certain members of the  
Assembly as regular and alternate members of the  
Legislative Commission.

1       RESOLVED BY THE ASSEMBLY OF THE STATE OF NEVADA, That  
2 pursuant to the provisions of NRS 218.660 and the Joint Standing  
3 Rules of the Legislature, the following Assemblymen are designated  
4 regular and alternate members of the Legislative Commission to  
5 serve until their successors are designated: Mr. Richard D. Perkins,  
6 Ms. Barbara E. Buckley, Mr. Bernie Anderson, Mrs. Sharron E.  
7 Angle, Mr. John C. Carpenter and Mr. David Brown are designated  
8 as the regular Assembly members; Mr. John Oceguela and Mr.  
9 William C. Horne are designated as the first and second alternate  
10 members, respectively, for Mr. Richard D. Perkins; Ms. Peggy  
11 Pierce and Mr. Kelvin D. Atkinson are designated as the first and  
12 second alternate members, respectively, for Ms. Barbara E.  
13 Buckley; Ms. Sheila Leslie and Ms. Genie Ohrenschall are  
14 designated as the first and second alternate members, respectively,  
15 for Mr. Bernie Anderson; Mr. Donald G. Gustavson and Mr. Ronald  
16 L. Knecht are designated as the first and second alternate members,  
17 respectively, for Mrs. Sharron E. Angle; Mr. Thomas J. Grady and  
18 Mr. Roderick R. Sherer are designated as the first and second  
19 alternate members, respectively, for Mr. John C. Carpenter; Mr.  
20 Chad Christensen and Ms. Valerie E. Weber are designated as the  
21 first and second alternate members, respectively, for Mr. David  
22 Brown.

THIS IS AN EXAMPLE OF A FISCAL NOTE

BDR 38-999  
A.B. 395

EXECUTIVE AGENCY  
FISCAL NOTE

AGENCY'S ESTIMATES

Date Prepared: April 07, 2003

Agency Submitting: Division of Health Care Financing & Policy, Department of Human Resources

Items of Revenue or Expense, or Both	Fiscal Year 2002-03	Fiscal Year 2003-04	Fiscal Year 2004-05	Effect on Future Biennia
BA 3158 GL 2501 State Appropriation Control (Revenue)		\$66,541	\$64,952	\$129,904
Total		\$66,541	\$64,952	\$129,904

Explanation (Use Additional Sheets of Attachments, if required)

AB395 authorizes DHCFP to establish a fund with a 6% assessment on all revenues received by nursing facilities. The fund is to be used exclusively to increase nursing facility revenues by distributing the fund and related federal funds to Medicaid providers through enhanced rates. The following fiscal impacts may occur as a result of this bill: DHCFP is responsible for extensive administrative responsibilities without any provisions for this cost. It is expected the continuous administration of this assessment would require committing one full-time Management Analyst II plus any additional staff for development of the assessment. This cost is related to State administration and does not qualify for federal funds. The cost is expected to be \$131,493 for the biennium, is entirely state funded, and is not included in the proposed executive budget. Furthermore, the funds must only be used to enhance nursing facility reimbursements. Federal regulations limit the total reimbursement for institutional care that qualifies for federal funds to the Medicare Upper Payment Limit (UPL). DHCFP will not exceed the UPL for any facility or service regardless of the available resources of the fund. Federal regulations limit provider taxes to 6% of gross revenues. The analysis provided by the Nevada Health Care Association projected a 6% assessment on gross revenues to generate \$14,071,452. After deducting \$397,335 in fees assessed by the Bureau of Licensure, the assessment cannot exceed \$13,674,117. With the SFY04 federal matching rate of 54.3%, this assessment is projected to bring in \$16,274,364 in federal funds for total revenue of \$29,921,481. With the SFY05 federal matching rate of 56.03%, this assessment is projected to bring in \$17,424,625 in federal funds for total revenue of \$31,098,742. The total projected revenue for the biennium for 3243 – Medicaid is \$61,020,223.

Name Mike Torvinen  
Title DHR DO ASO IV

DEPARTMENT OF ADMINISTRATION'S COMMENT

Date April 08, 2003

Reasonable response. Administrative responsibilities of assessments does not qualify for federal funds; this part would be funded by general funds out of B/A 3158- DHCFP Administration.

Name John P. Comeaux  
Title Director

APPENDIX E  
LEGISLATIVE COUNSEL BUREAU  
BULLETINS



## LEGISLATIVE COUNSEL BUREAU BULLETINS

Bulletin  
Number

Title

- 
- |     |                                                                                                                                         |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------|
| 1   | A Survey of the Functions of the Offices, Departments, Institutions, and Agencies of the State of Nevada and What They Cost (1947).     |
| 2   | A Survey of Power and Industrial Facilities in Southern Nevada (1947).                                                                  |
| 3   | A Survey of Sales Taxes Applicable to Nevada (1948).                                                                                    |
| 4   | Administrative Reorganization for Effective Government Management in Nevada (Gorvine, 1948).                                            |
| 5   | Financial and Administrative Problems of Nevada Schools, and Suggested Solutions (1948).                                                |
| 6   | A Survey of the Functions of the Insurance Commissioner (1948).                                                                         |
| 7   | County Consolidation and Reorganization in Nevada (1948).                                                                               |
| 8   | Report of the Legislative Counsel 1947-1948 (1948).                                                                                     |
| 9   | Survey of Recodification Problems in Nevada (1950).                                                                                     |
| 10  | Survey of the Nevada Hospital for Mental Diseases (1950).                                                                               |
| 11  | Report of the Legislative Auditor 1949-1950 (1950).                                                                                     |
| 12  | A Survey of State-Owned Automobiles in Nevada (1950).                                                                                   |
| 13  | Report of the Nevada Legislative Counsel Bureau (1950).                                                                                 |
| 14  | Analysis of Appropriations Made by Nevada Legislature 1951 Session (1951).                                                              |
| 15  | Home Rule in Nevada (1952).                                                                                                             |
| 16  | Nevada's Registration Law (1952).                                                                                                       |
| 17  | Report of the Legislative Auditor 1951-1952 (1952).                                                                                     |
| *18 | Survey of Handicapped Children in Nevada (DeWhitt, 1952).                                                                               |
| *19 | Housing Aged Persons in Nevada (1952).                                                                                                  |
| 20  | Report of the Nevada Legislative Counsel Bureau (1953).                                                                                 |
| 21  | Analysis of Appropriations Made by Nevada Legislature 1953 Session (1953).                                                              |
| 22  | Report of the Legislative Auditor 1953-1954 (1954).                                                                                     |
| 23  | Public Health Administration in Nevada (1954).                                                                                          |
| 24  | Nevada Sexual Deviation Research (1955).                                                                                                |
| 25  | Legislation Toward Effective Library and Related Services for the People of Nevada (1954).                                              |
| 26  | Analysis of Appropriations by the 1955 Legislature and Analysis of General Fund Activities Biennium 1953-1955 (1955).                   |
| 27  | Report of the Legislative Auditor 1955-1956 (1956).                                                                                     |
| 28  | The University of Nevada: An Appraisal (McHenry Report, 1956).                                                                          |
| 29  | Analysis of Appropriations by the 1957 Legislature and Analysis of General Fund Activities Biennium 1955-1957 (1957).                   |
| 30  | Report of the Legislative Auditor 1957-1958 (1958).                                                                                     |
| 31  | Alcoholism in Nevada (1958).                                                                                                            |
| 32  | A Study of the Presidential Primary (1958).                                                                                             |
| 33  | Temporary Disability Benefits (1958).                                                                                                   |
| 34  | The Nevada School of Industry: An Appraisal (1958).                                                                                     |
| 35  | The Beneficial Use of Water in Nevada (1959).                                                                                           |
| 36  | Survey of Fish and Game Problems in Nevada (1959).                                                                                      |
| 37  | A Study of Administrative Law; Administrative Rule Making; The Conduct of Administrative Hearings and The Judicial Rule Thereof (1958). |
| 38  | Analysis of Appropriations by the 1959 Legislature and Analysis of General Fund Activities Biennium 1957-1959 (1959).                   |

Bulletin Number	Title
39	Report of the Legislative Auditor 1958-1959 (1959).
40	A Study of the Feasibility of Establishing a Nevada Bureau of Criminal Identification and Investigation (1959).
41	A Study of State Bonding and Insurance Problems (1960).
*42	A Study of the Election Laws of Nevada Relating to Primary and General Elections (1960).
43	Analysis of Appropriations by the 1960 Legislature and Analysis of General Fund Activities Fiscal Year 1959-1960 (1960).
*44	Financing State and Local Government in Nevada (Zubrow Report, 1960).
45	Report of the Legislative Auditor 1959-1960 (1960).
46	State and County Welfare Administration in Nevada (Barrick Report, 1960).
47	Mentally Retarded Children in Nevada: An Appraisal (1960).
48	Judicial Retirement in Nevada (1961).
49	Analysis of Appropriations by the 1961 Legislature and Analysis of General Fund Activities Fiscal Year 1960-1961 (1961).
...	A Survey of Adoption Practices in Nevada 1961 (No Number, 1961).
50	Report of the Legislative Auditor 1960-1961 (1961).
51	Restoration and Preservation of Nevada's Historic Cemeteries (1962).
52	Rehabilitation of Sex Offenders in Nevada: An Evaluation (1962).
53	Incidental Charges to the Purchasers of Dwellings (Under FHA and VA Insured of Guaranteed Mortgages) (1962).
54A	Audit Reports of Departments and Agencies (1962).
54B	Audit Reports of Departments and Agencies (1963).
55	Problems Involved in Financing Public Buildings With Lease-Purchase Agreements (1962).
56	A Study of the Problems Relating to the Use of Checks and Drafts in the Purchase of Livestock and Agricultural Products (1962).
57	Home Rule Study (Mimeographed, 1963).
58	Child Welfare and Adoption in Nevada—A New Law and a New Approach (Mitler, 1963).
59	Audit Reports of Departments and Agencies (1963-1964).
60	Nevada's Uniform Commercial Code (1967).
61	Legislative Manual, State of Nevada, 1965.
62	Audit Reports of Departments and Agencies (1964-1965).
63	Audit Reports of Departments and Agencies (1965-1966).
64	Legislative Manual, State of Nevada, 1967.
*65	Bill Drafting Manual (1966) (Periodic revisions to update material).
66	Revision of Nevada's Substantive Criminal Law and Procedure in Criminal Cases (Criminal Code) (1966).
67	Taxation of Banks and Other Financial Institutions in the State of Nevada (1966).
68	Study of General Fund Revenues of the State of Nevada (Lybrand, 1966).
68A	Summary of the Study of General Fund Revenues of the State of Nevada (1966).
69	State Financial Support for Public Schools (1967).
70	Audit Reports of Departments and Agencies of the State of Nevada (1966-1967).

Bulletin Number	Title
71	Audit Reports of Departments and Agencies of the State of Nevada (Vols. I and II, 1967-1968).
72	Economic Regulation of Business and Unfair Competition (1968).
73	Fish and Game Laws (1968).
*73A	Fish and Game Laws (Supplemental Report, 1969).
74	Nevada's Court Structure (1968).
75	Legislative Techniques (1969).
76	Need and Feasibility of Establishing an Estate Tax in Nevada (1969).
77	Legislative Manual, State of Nevada, 1969.
78	Public Printing in Nevada (1969).
79	The Marlette Lake Water System—A Report on the Feasibility and Desirability of its Retention (1969).
80	Illegal Narcotic and Drug Use in Nevada (1969).
81	Nevada State Hospital Procedures (1969).
82	Motor Vehicle Laws and Highway Safety Standards (1969).
83	Nevada's Laws Regulating Savings and Loan Associations (1969).
84	The Activities and Services of the Welfare Division of the Department of Health, Welfare and Rehabilitation (1969).
*85	Revision of Nevada's Mining Laws (1969).
86	Audit Reports of Departments and Agencies of the State of Nevada (1968-1969).
87	Audit Report (1970).
88	County Courts for Nevada (1970).
89	Legislative Manual 1971.
90	Proposed Evidence Code for the State of Nevada (1970).
91	Consumer Protection (1970).
92	Nevada Municipal Governments (1970).
93	Gaming Supervision and Control in Nevada (1970).
94	Museums for Southern Nevada (1970).
95	Highway Safety Standards and Motor Vehicle Carriers: A Continuation Study (1970).
96	Nevada's Community Property Laws (1970).
97	State-Supported Communications Systems (1970).
98	Report on the Continuation Study of the Marlette Lake Water System (1971).
99	Audit Reports of Departments and Agencies of the State of Nevada (Issued by the Fiscal Analyst) (1971).
100	Fiscal Analyst Report (1972).
101	Subcommittee Study of Facilities for Juvenile Offenders (1972).
*102	Legislative Printing Requirements and Costs (1972).
103	Legislative Manual 1973.
104	NIC Report (1972).
105	Continuation Study of Nevada Municipal Government (1972).
106	Subdivision Planning and Zoning (1972).
107	Conflicts of Interest (1972).
108	State Welfare Laws (1972).

Bulletin Number	Title
109	Continuation Study of Highway Safety Standards and Motor Vehicle Laws (1972).
110	Senior Citizens Tax Relief Study (1972).
111	Nevada Election Laws (1972).
112	Legislative Rules Study (1972).
113	Nevada Probate Statutes (1974).
114	Counsel Bureau Organization and Legislative Procedures (1974).
115	Consolidation of State and Local Welfare Programs (1974).
116	Development of the Practice of Chinese Medicine (1974).
117	Mental Health Care Facilities and Programs (Interim Report 1974).
118	Unincorporated Town Governments (1974).
119	Mobile Home Taxation (1974).
120	Temporary Disability Insurance (1974).
121	Financial Condition of Public Housing Authorities (1974).
122	Tax Exemptions for Charitable Societies (1974).
123	Nevada Legislative Counsel Bureau Staff Study on the Role of the Lieutenant Governor (1974).
124	State Insurance Policies and Procedures (1974).
125	Nevada Legislative Counsel Bureau Staff Study on the Feasibility of a Forestry Nursery Facility, Southern Nevada (1974).
126	Legislative Manual 1975.
†77-1	The Problems of Medical Malpractice Insurance.
77-2	Study of Electric and Gas Utilities and the Public Service Commission of Nevada.
77-3	Personnel and Administrative Practices of the Court System and District Attorneys.
77-4	Funding Nevada's Courts.
77-5	Budget Formulas and Formats for the University of Nevada System.
77-6	Deriving Additional State Benefits from Public Lands.
77-7	Skilled Nursing Facilities and Problems of the Aged and Aging.
77-8	Publications Policy of State Agencies.
77-9	Employer Payment of Employee Contributions to the Public Employees' Retirement System.
77-10	Roles of the State Health Division and Local Governments in Approving Construction Projects.
77-11	Creation, Financing and Governance of General Improvement Districts.
77-12	Problems Confronting the Dairy Industry.
77-13	General Funding for the Support of the Nevada Department of Fish and Game.
77-14	Regional Water and Sewer in Washoe County.
77-15	Problems Related to the State Permanent School Fund.
*77-16	Recommendations by the Citizens' Advisory Committee Studying Sexual Discrimination in Nevada's Laws.
77-17	Review of Regulations of Executive Agencies by the Director of the Legislative Counsel Bureau.
77-18	Study of State Election Laws.



Bulletin Number	Title
77-19	Records Retention Procedures of Local Governments.
77-20	Study of Intergovernmental Payments.
77-21	Study Ways of Encouraging Private and Community Foundations.
77-22	Summary of Interim Studies of the Legislative Commission.
77-23	Legislative Manual 1977.
79-1	Administrative Procedures Followed by the Nevada Industrial Commission and Alternative Methods of Providing Workman's Compensation Coverage.
79-2	The Condition of the State Prison.
79-3	Community College Division of the University of Nevada System.
79-4	Provisions Relating to Obscenity.
79-5	Feasibility of Creating a Commission to Regulate Transportation.
79-6	Administration of Mental Hygiene and Mental Retardation Programs in Nevada.
79-7	Unclaimed Property in Nevada.
79-8	Structures and Functions of the State Board of Education and State Department of Education.
79-9	Problems Concerning Professional Liability Insurance.
79-10	Pupil Achievement in Nevada.
79-11	Availability of Liability and Employee Group Insurance to Local Governments.
79-12	Effect of Government Regulation of Small Business.
79-13	Feasibility of Creating a New County to Govern the North Shore Area of Lake Tahoe.
79-14	Recodification of Nevada's Education Laws.
79-15	Problems and Treatment of Alcoholism and Drug Abuse.
79-16	Assessment and Taxation of Geothermal Resources.
79-17	State Veterans' Home in Nevada.
79-18	Study of Crimes and Punishments.
79-19	Select Committee on Public Lands.
79-20	Summary Bulletin of Reports of the Legislative Commission to the 60th Session of the Nevada Legislature.
79-21	Legislative Manual 1979.
79-22	State Science Engineering and Technology Project Report.
81-1	Regulation of Gaming.
81-2	State Public Works.
81-3	Motor Vehicle Insurance Rates and Rating Practices.
81-4	Nevada Prison System.
81-5	Water Problems in the State.
81-6	Transportation and Disposal of Radioactive Material.
81-7	Public Service Commission of Nevada.
81-8	Means of Employing Welfare Recipients.
81-9	Problems of Owners and Renters of Mobile Homes.
81-10	Juvenile Crime and Abuse of Alcohol.
81-11	Problem of Access to Public Land.
81-12	Prevention of Child Abuse.
81-13	Data Processing by Nevada State Government.

Bulletin Number	Title
81-14	Organization and Financing of Judicial Services Involving Juveniles.
81-15	Libraries and Other Systems for Storing Information.
81-16	Maintenance of State Highways.
81-17	Statewide Master Plan for Fire Protection.
81-18	Effects of Tax Relief Measures.
81-19	Federal Funding in Local Programs.
81-20	State Payments to Private Providers of Care.
81-21	Sunset Review.
81-22	Select Committee on Public Lands.
81-23	Federal Regulations Review.
81-24	Geothermal Resource Development.
81-25	Summary Bulletin of Reports of the Legislative Commission to the 61st Session of the Nevada Legislature.
81-26	Legislative Manual 1981.
81-27	Reapportionment.
81-28	MX Missile.
82-1	State Sovereignty as Impaired by Federal Ownership of Land.
83-1	Study of the Problems and Treatment of Mentally Retarded Adults.
83-2	Access to Governmental Records.
83-3	Prison Master Plan.
83-4	Study of the Central Assessment of Property.
83-5	Workmen's Compensation Through Private Insurers.
83-6	Mass Transit.
83-7	Driving While Intoxicated.
83-8	Select Committee on Public Lands.
83-9	Study of Personnel Administration in State Government.
83-10	Federal Regulations Review.
83-11	Ditches and Drainage in the Truckee Meadows.
83-12	Legislative Committee on the Consumer's Advocate.
83-13	Legislative Manual 1983.
83-14	Summary Bulletin of Reports of the Legislative Commission to the 62nd Session of the Nevada Legislature.
83-15	Study of State Program of Group Insurance.
83-16	Study of Rates Charged by Public Utilities.
85-1	Problems Associated with Zoning for Manufactured Homes on Residential Lots.
85-2	Study of Public Broadcasting in Nevada.
85-3	Study of the Problems of Compensation for Certain Victims of Criminal Acts and Possible Statutory Changes to Entitle Other Victims of Crime to Compensation.
85-4	Study of the Providers of Health Care and Health and Care Facilities.
85-5	Study of Dyslexia and Other Specific Learning Disabilities.
85-6	Disposal of High Level Radioactive Waste in Nevada.
85-7	Study of the Feasibility and Desirability of Establishing and Maintaining a Veterans' Cemetery in Nevada.
85-8	Study of the Methods of Taxing Electrical Power Plants and Distributing the Resulting Revenue.

Bulletin Number	Title
85-9	Study of Education in Nevada.
85-10	Regional Water Authorities and Other Water Issues.
85-11	Nevada Legislature's Committee to Review the Performance of the Office of Consumer's Advocate.
85-12	Legislative Manual 1985.
85-13	Review and Evaluation of the Comprehensive Statewide Plan for Services to Aid Abused and Neglected Children.
85-14	The Function of Parole in the Criminal Justice System.
85-15	Report on Local Government Fiscal Notes and Their Contents.
85-16	Study of the Effects of Certain Tax Measures, Taxation on Aircraft, the Fuel Used in Aircraft and the Promotion of Aviation in Nevada.
85-17	Study of the Laws, Rules and Practices Relating to the Grand Jury in Nevada.
85-18	Study of Laws, Regulations and Policies Which Affect Depository Financial Institutions.
85-19	Effect of Federal Antitrust Laws on the Licensing of Businesses by Local Governments.
*85-20	Study of the Laws Which Concern Mining and Related Activities in Nevada (Unpublished).
85-21	Summary Bulletin of Reports of the Legislative Commission to the 63rd Session of the Nevada Legislature.
85-22	Nevada Legislature's Committee on Public Lands.
87-1	Study of Means to Eliminate Duplication of Governmental Services Between Clark County and Its Largest City and Alternatives Available to Cities in Clark County to Plan and Provide for Growth, Including the Extension of Services to Developing Areas.
87-2	Study of the Public Service Commission of Nevada.
87-3	Feasibility of Minting Gold and Silver Medallions.
87-4	Study of the Hazardous Materials Management Committee on Chemical, Toxic and Low-Level Radioactive Wastes.
87-5	Study of Foster Care Provided to Children in Nevada.
87-6	Study of Restraining Costs of Medical Care.
87-7	Study of Financing of Public Schools.
87-8	Study of Industrial Programs for Prisons.
87-9	Study of Limitation of Taxes and of Public Expenses.
87-10	Study of Statutes Requiring Approval by Department of Human Resources of Certain Medical Projects.
87-11	Report of Committee to Oversee Flood Control District in Clark County.
87-12	Study of Potential Uses of Washoe Lake.
87-13	Study of the State's Laws Concerning Public Lands.
87-14	High-Level Radioactive Waste in Nevada.
87-15	Study of Boundaries for Blocks for Census in 1990.
87-16	Review of the Activities of the Tahoe Regional Planning Agency.
87-17	Legislative Committee on Public Lands.
87-18	Study of Insurance Against Medical Malpractice.
87-19	Review of the Performance of the Office of the Consumer's Advocate.

Bulletin Number	Title
87-20	Study of the Operation of the Program for State Aid to Medically Indigent.
87-21	Nevada Legislative Manual 1987.
87-22	Study of the Use of the Capitol Chambers for Legislative Meetings.
87-23	Study of Fees and Taxes Which Produce Revenue for Construction and Maintenance of Highways.
87-24	Study of Election Laws.
87-25	Study of Methods of Distributing Revenues from the Taxation of Large Electrical Power Plants.
87-26	Feasibility of Insuring Driver Instead of Motor Vehicle.
87-27	Study of the Administration of Block Grants by the Office of Community Services.
87-28	Study of Laws, Regulations and Policies Which Effect Financial Institutions.
87-29	Study of Funding of Cities and Counties.
87-30	Study of Funding of Higher Education in Nevada.
87-31	Study of the Adequacy of State's Standard of Need for Aid to Families with Dependent Children.
87-32	Study of the Methods Used by Department of Transportation to Acquire Land for Highways.
87-33	Study of the Functions and Placement of the Investigation Division of the Department of Motor Vehicles and Public Safety.
87-34	Summary Bulletin of Reports of the Legislative Commission to the 64th Session of the Nevada Legislature.
87-35	Asbestos Abatement Activities.
87-36	Study of the Procedures to Continue the Standing Committees of the Legislature Through the Interim to Conduct Studies.
88-1	Study of the Hazardous Materials Management Committee on Chemical, Toxic, and Low Level Radioactive Waste.
89-1	Study of Block Boundaries for 1990 Census.
89-2	Study of Availability of Low-Income Housing.
89-3	Study of Public Elementary and Secondary Education in Nevada.
89-4	Study of Provision and Funding of Special Education for Handicapped Minors.
89-5	Preservation and Promotion of Nevada's Cultural Resources.
89-6	Study of Relationship Between Premium and Actual Costs to Provide Insurance.
89-7	Report of the Blue Ribbon Commission on the Legislative Process.
89-8	Report of the Nevada Legislature's Committee on Health Care.
89-9	Report of the Nevada Legislature's Committee on Public Lands.
89-10	Interim Finance Committee's Subcommittee on Occupational Education.
89-11	A Review of the Performance of the Office of the Consumer's Advocate.
89-12	Review of the Activities of the Tahoe Regional Planning Agency (1987-1988).
*89-13	Report of the Nevada Legislature's Committee on High-Level Radioactive Waste. (Not available.)
89-14	Study of Franchises.
89-15	Study of Fiscal Effects Upon Counties of the Incorporation of Cities Under General Law.
89-16	Advisory Committee to Study Laws Relating to Children.

Bulletin Number	Title
89-17	Study Concerning Basing of Public Utility Rates Upon Anticipated Revenues and Expenses.
*89-18	Study on Financing of Commercial and Industrial Development. (Not available.)
89-19	Study of the Mental Health and Mental Retardation Division.
89-20	Summary Bulletin of Reports of the Legislative Commission to the 65th Session of the Nevada Legislature.
89-21	Nevada Legislative Manual 1989.
89-22	Study of the Method of Distribution of Revenues for the Taxation of Electrical Power Plants.
91-1	Study the Availability of Affordable Child Care in Nevada.
91-2	Study of Bicycle Safety and Bicycle Trails in Nevada.
91-3	Study of Traumatic Head Injuries.
91-4	Interim Study of Health Insurance Benefits Required by Law.
91-5	Study of the Problems of Owners of Mobile Homes Who Rent Space in Mobile Home Parks.
91-6	Study on Teenage Pregnancy in Nevada.
91-7	Study and Review Certain Laws and Regulations Relating to Transportation, Including a Review of the Regulation of Motor Carriers.
91-8	Study of the Laws, Regulations and Policies Relating to Water and Waste Water Resources in Nevada.
91-9	Legislative Committee on Health Care.
*91-10	Committee on High-Level Radioactive Waste. (Not available.)
91-11	Legislative Committee on Public Lands.
91-12	Reapportionment.
91-13	Study of the State Budget Process.
91-14	Study of the Mental Hygiene and Mental Retardation Division of the Department of Human Resources.
91-15	Study of the Merit Pay Program of the University of Nevada System.
91-16	Study of Classification of Peace Officers.
91-17	Study of Alternative Methods of Resolving Disputes.
91-18	Study of the Youth Services Division and the Juvenile Justice System in Nevada.
91-19	Nevada Legislative Manual 1991.
91-20	Study of Taxation in Nevada.
91-21	Summary Bulletin of Reports of the Legislative Commission to the 66th Session of the Nevada Legislature.
91-22	Commission to Review Salaries of Certain State and Local Elected Officials.
93-1	Establishment of Policy and Procedures for Naming State Buildings.
93-2	The Feasibility of Developing a Program of Computer-Assisted Instruction in Nevada's Public Schools.
93-3	Study of Public Elementary and Secondary Education.
93-4	The Study of Gaming.
93-5	Hazardous Emergency Response.
93-6	Study of State Parks.
93-7	Mandated Health Insurance Benefits.
93-8	Study of Industrial Insurance.

Bulletin Number	Title
93-9	Study of Nevada Laws Regarding Public Books and Records.
93-10	Subdivision of Land.
93-11	Tahoe Regional Planning Compact.
93-12	Transportation.
93-13	The Feasibility of Establishing Veterans' Homes, Veterans' Centers and Motor Pools for Veterans.
93-14	Legislative Committee on Health Care.
*93-15	Report of the Committee on High-Level Radioactive Waste. (Not available.)
93-16	Legislative Committee on Public Lands.
93-17	State Budget Process.
93-18	Feasibility of Privatizing Provision of Governmental Services.
93-19	Child and Family Services (Including Adoption).
93-20	Potential Funding Sources for Wildlife.
93-21	Welfare System in Nevada.
93-22	Report of Technical Advisory Committee on the Study of Persons Not Covered by Health Insurance.
93-23	Nevada Legislative Manual 1993.
93-24	Summary Bulletin of Reports of the Legislative Commission to the 67th Session of the Nevada Legislature.
93-25	Study of Funding for Special Education Programs.
95-1	Laws Governing Taxing Districts.
95-2	Financing for Construction, Maintenance and Repair of Highways.
95-3	Public Elementary and Secondary Education.
95-4	Use, Allocation and Management of Water.
95-5	Disclosure of Information in Real Estate Transactions.
95-6	Criminal Justice System in Nevada.
95-7	Review Present Efforts to Conserve and Develop Energy Resources.
95-8	Laws Relating to Financing of Infrastructure Which Accompany Development.
95-9	Drug and Alcohol Abuse Among Criminal Offenders.
95-10	Continued Review of Tahoe Regional Planning Agency.
95-11	Legislative Committee on Public Lands.
95-12	Summary Bulletin of Reports of the Legislative Commission to the 68th Session of the Nevada Legislature.
95-13	Nevada Legislative Manual 1995.
95-14	Overtime Worked by State Employees.
95-15	Structure and Functioning of the LCB.
95-16	Revenue and Tax Structure in Nevada.
95-17	Method of Establishing a Legislative Budget Office.
95-18	Legislative Committee on Health Care.
95-19	Commission to Review Compensation of Certain Elected Public Officers.
97-1	Summary Bulletin of Reports of the Legislative Commission to the 69th Session of the Nevada Legislature.
97-2	Claims for Medical Malpractice.
97-3	State Regulations that Affect Business and Economic Development.
97-4	Reconfiguring the Structure of School Districts.

Bulletin Number	Title
97-5	Laws Relating to the Distribution Among Local Governments of Revenue From State and Local Taxes.
97-6	System of Parole and Probation in Nevada.
97-7	Treatment of Mentally Ill Offenders.
97-8	Continued Review of the Tahoe Regional Planning Agency.
97-9	Appropriate Division of Fiscal Responsibility for Programs and Services Between the State and Local Governments.
97-10	Housing Programs in Nevada.
97-11	Competition in the Generation, Sale, and Transmission of Electric Energy.
97-12	Legislative Committee on Public Lands.
97-13	Legislative Committee on Workers' Compensation.
97-14	Legislative Committee on Health Care.
97-15	Legislative Committee on High-Level Radioactive Waste.
97-16	Fundamental Review of Base Budgets of State Agencies.
99-1	Nevada Legislative Manual 1999.
99-2	Summary Bulletin of Reports of the Legislative Commission to the 70th Session of the Nevada Legislature.
*99-3	Distribution Among Local Governments of Revenue from State and Local Taxes. (Not available.)
99-4	Legislative Committee on Education.
99-5	Continued Review of the Tahoe Regional Planning Agency.
99-6	Fees, Fines, Forfeitures, and Administrative Assessments Imposed and Collected by Courts.
99-7	Construction and Maintenance of Highways and Roads.
99-8	The Feasibility of Adopting a Program of Outpatient Civil Commitment for the Mentally Ill.
99-9	Family Courts.
99-10	Special Education and Student Discipline.
99-11	System of Juvenile Justice in Nevada.
99-12	Legislative Committee on Health Care.
99-13	Legislative Committee on Public Lands.
99-14	Legislative Committee on Workers' Compensation.
99-15	Legislative Committee on High-Level Radioactive Waste.
99-16	Legislative Commission's Subcommittee to Investigate Regulation of Mortgage Investments.
99-17	Legislative Commission's Study of Ballot Access by Minor Political Parties.
99-18	Legislative Commission's Study of City Charters.
99-19	Legislative Commission's Study of Tax Exemptions.
99-20	Report of Health Insurance Coverage of Nevadans (1997)
01-1	Nevada Legislative Manual 2001.
01-2	Summary Bulletin of Reports of the Legislative Commission to the 71 <sup>st</sup> Session of the Nevada Legislature.
01-3	Air Quality Programs in Clark County.
01-4	Committee to Study the Funding of Higher Education.
01-5	Reapportionment and Redistricting.

Bulletin Number	Title
01-6	Long-Term Care in Nevada.
01-7	Continued Review of the Tahoe Regional Planning Agency (1999-2000).
01-8	Encouraging Corporations and Other Business Entities to Organize and Conduct Business in Nevada.
01-9	Advisory Committee to Examine Locating a 4-Year State College in Henderson.
01-10	Task Force for Long-Term Financial Analysis and Planning.
01-11	Commission on School Safety and Juvenile Violence.
01-12	Pension Plan for Certain Justices and Judges.
01-13	Study of the System of Juvenile Justice in Nevada.
01-14	Limitations on Damages That May Be Awarded Against the State and Its Political Subdivisions.
01-15	Integration of State and Local Child Welfare Systems.
01-16	Legislative Committee on Education.
01-17	Legislative Committee on Public Lands.
01-18	Domestic and Municipal Water Wells.
01-19	Legislative Committee on Workers' Compensation.
01-20	Continued Review of the Marlette Lake Water System.
01-21	Legislative Committee on Health Care.
01-22	Committee on High-Level Radioactive Waste.
03-1	Nevada Legislative Manual 2003.
03-2	Summary Bulletin of Reports of the Legislative Commission to the 72nd Session of the Nevada Legislature.
03-3	Incorporation of Towns.
03-4	Categories of Misdemeanors.
03-5	Death Penalty and Related DNA Testing.
03-6	Continued Review of Programs and Activities in the Lake Tahoe Basin (2001-2002).
03-7	Competition Between Local Governments and Private Enterprises.
03-8	Legislative Commission's Subcommittee on Industrial Explosions.
03-9	Legislative Subcommittee to Study Medical Malpractice.
03-10	Study of State Programs for Providing Services to Persons With Disabilities.
03-11	Study of Suicide Prevention.
03-12	Legislative Committee on Education.
03-13	Legislative Committee on Public Lands.
03-14	Legislative Committee on Public Lands' Wilderness and Wilderness Study Areas Subcommittee.
03-15	Legislative Committee on Children, Youth and Families.
03-16	Legislative Committee for Local Government Taxes and Finance.
03-17	Marlette Lake Water System Advisory Committee.
03-18	Nevada Silver Haired Legislative Forum.
03-19	Legislative Committee on Health Care.
03-20	Task Force for the Fund for a Healthy Nevada.
03-21	Committee on High-Level Radioactive Waste.
05-1	Nevada Legislative Manual 2005



Bulletin Number	Title
05-2	Summary Bulletin of Reports of the Legislative Commission to the 73rd Session of the Nevada Legislature.
05-3	Committee to Evaluate Higher Education Programs (A.B. 203).
05-4	Allocation of Limousines (A.B. 518).
05-5	Telecommunication Services in Nevada (A.C.R. 2, 20th Special Session).
05-6	Juvenile Justice System (A.C.R. 18).
05-7	Nevada's Industrial Insurance Program (S.B. 292).
05-8	Nevada Mental Health Plan Implementation Commission (S.B. 301).
05-9	Legislative Committee on Public Lands' Subcommittee to Study Wilderness and Wilderness Study Areas (S.C.R. 7).
05-10	Legislative Committee on Health Care's Health Care Subcommittee to Study Medical and Societal Costs and Impacts of Obesity (S.C.R. 13).
05-11	Legislative Committee on Public Lands' Subcommittee to Study Changing State Boundary Line with Utah (S.C.R. 20).
05-12	Feasibility of Long-Range Mass Transit Within State and to Urban Areas of Neighboring States (S.C.R. 31).
05-13	Criminal Justice System in Rural Nevada and Transitional Housing for Released Offenders (S.C.R. 32).
05-14	Legislative Committee on Persons with Disabilities (NRS 218.3791).
05-15	Legislative Committee on Education (NRS 218.5352).
05-16	Legislative Committee on Public Lands (NRS 218.5363).
05-17	Legislative Committee on Children, Youth, and Families (NRS 218.53723).
05-18	Legislative Committee on Taxation, Public Revenue, and Tax Policy (NRS 218.53741).
05-19	Legislative Committee for the Review and Oversight of the Tahoe Regional Planning Agency and the Marlette Lake Water System (NRS 218.53871).
05-20	Legislative Committee for Local Government Taxes and Finance (NRS 218.53881).
05-21	Nevada Silver Haired Legislative Forum (NRS 427A.320).
05-22	Task Force for the Fund for a Healthy Nevada (NRS 439.625).
05-23	Legislative Committee on Health Care (NRS 439B.200).
05-24	Health Insurance Expansion Options (NRS 439B.200).
05-25	Committee on High-Level Radioactive Waste (NRS 459.0085).
05-26	Commission on Special License Plates (NRS 482.367004).

\* Out of print.

† Bulletin numbering system was changed for 1977 Legislative Session.

Note: Copies of studies now out of print are available for examination through the Research Library.



# APPENDIX F

## LEGISLATIVE TERMINOLOGY



## LEGISLATIVE TERMINOLOGY

Act.....	A bill passed by both houses and signed by the Governor.
Action.....	Any step of parliamentary procedure upon a proposed law or resolution.
Adjournment .....	The ending of a legislative day; regular adjournment sets the date for the next meeting.
Amend.....	To alter formally by modification, deletion, or addition.
Apportionment .....	A division of the state into districts from which members of the Legislature are elected.
Appropriation.....	A legislative grant of money for a specific purpose.
Assembly.....	One of the two chambers in a bicameral legislature; some states use the name “House of Representatives.”
Attaché .....	An employee of the Senate or the Assembly.
Authorized Expenditures Act.....	An omnibus act authorizing and limiting, except under certain conditions, the expenditure of special or dedicated revenues for government departments and programs.
Bicameral legislature .....	A two-house legislature.
Biennial .....	Occurring every two years; applied to the scheduled regular session of the Legislature.
Bill .....	A draft of a proposed law presented for enactment.
Bill Draft Request .....	(BDR) A bill draft request submitted to the Legislative Counsel Bureau by a legislator, an executive agency, a member of the judiciary, or a local government, and assigned a two-part number; the first part, the title number of <i>Nevada Revised Statutes</i> (NRS), the second part, a unique sequence number for a session.
Boilerplate.....	Standard bill drafting language common to various subjects and designed to maintain the legal consistency of the language of the NRS.
Bond.....	A certificate of indebtedness issued by the government in return for money it has borrowed.
Budget.....	Estimate of the receipts and expenditures needed to carry out programs for a fiscal period.
By request .....	Introduction of a measure by a legislator on behalf of a private individual or group.
Calendar day .....	Each consecutive day on the calendar for the duration of the legislative session, whether or not the houses convene.
Caucus.....	Conference of legislative party members to decide on party policies and action, or a meeting of the

	legislators from a particular county or group of counties.
Closing budgets.....	The process whereby final action is taken by the money committees on individual budgets.
Conference committee .....	A joint meeting of a conference committee from each of the two houses whose function is to arrive at a single version of a bill that has passed both houses in different form.
Consent calendar.....	A list of bills, of a noncontroversial nature, which is voted on as a single roll call vote instead of roll calls on each bill on the list.
Constitution.....	The written instrument agreed upon by the people of the United States, or of a particular state, as the absolute rule of action and decision for the government.
Daily File.....	List or docket of bills awaiting action, entered in order reported.
Engrossment.....	The preparation of a bill or joint resolution for third reading and concurrent resolutions for adoption by incorporating all amendments adopted and proofreading.
Enrollment.....	The final printing of a bill or resolution after enactment by both houses.
Executive Budget.....	Program of expected revenues and proposed expenditures comparing current, future, and past completed years for existing programs, and projecting revenues and expenditures of new programs for future years. The Executive Budget is proposed by the Governor and the Budget Administrator of the Budget Division of the Department of Administration.
Ex officio.....	Holding two offices; holding another office by virtue of or because of the holding of the first office.
Expunge .....	To delete or remove completely.
First Reading.....	Introduction of a bill in either house of the Legislature by giving it a number and reading it before the full house by title before it is referred to the appropriate committee.
Fiscal note .....	Analysis required by statute to be prepared by an executive agency estimating revenue or expenditure changes that would be entailed by the passage of a proposed bill. The Fiscal Analysis Division of the Legislative Counsel Bureau prepares this estimate to accompany any bill that reduces the revenues or increases the expenditures of a local government.
Floor.....	Recognition by the Chair for the purpose of discussion, debate, or remarks while a house is in session.

General Appropriation Act .....	An omnibus act appropriating funds for government departments or programs, usually from the State General Fund.
General File.....	The third reading file of bills and joint resolutions due for consideration in the houses.
General law .....	A law of general, or potentially general, application throughout the state.
Grandfather clause .....	A provision in a bill making it inapplicable to activities or personnel involved prior to the enactment of new legislation.
Hearing.....	A session of a legislative committee at which witnesses present testimony on matters under consideration by the committee.
History.....	A cumulative daily list of actions on all measures in the houses.
Impeachment.....	A formal accusation against a public official by the Assembly. After the Assembly has impeached, the Senate tries the official.
Initiative .....	A procedure that enables a specified number of voters to propose, by petition, a law or constitutional amendment, and to secure its submission to the electorate for approval.
Interim.....	The period from the adjournment sine die of one regular legislative session to the convening of the next regular session.
Introduction.....	The initial presentation of a bill or resolution for consideration by a house.
Journal.....	Record of daily proceedings in the houses.
Law .....	Bill passed by both houses and approved by the Governor, or, if vetoed by the Governor, the veto overridden by a two-thirds vote of each house.
Leadership.....	Includes the presiding officers of both houses (President of the Senate and President pro Tempore; Speaker of the Assembly and Speaker pro Tempore) and the floor leaders of both houses (Majority and Minority Leaders, Assistant Majority Leaders, and Assistant Minority Leaders).
Legislative day .....	Each day that the houses actually convene. These do not necessarily coincide in number with calendar days.
Legislative rules .....	The methods of procedure determined by the Legislature at the beginning of a session.
Lobbyist .....	A representative of a special interest who attends sessions to oppose or support the enactment of legislation.

Majority Floor Leader.....	A member of either house chosen by the members of the majority party in that house as their spokesman.
Minority Floor Leader.....	A member of either house chosen by the members of the minority party in that house as their spokesman.
Money committees.....	The committees in each house that hear all appropriations requests and recommend the appropriations bills; specifically, the Assembly Standing Committee on Ways and Means and the Senate Standing Committee on Finance.
Nevada Administrative Code .....	(NAC) The compilation of all effective, permanent regulations adopted by Nevada state agencies, except those of certain exempted agencies, after review by the Legislative Commission.
Nevada Revised Statutes.....	(NRS) The statutory law of Nevada of a general nature enacted by the Legislature, with such law arranged in an orderly manner by subject, and updated after every regular legislative session.
Preamble .....	The introductory part of a bill or resolution that states the reasons for and intent of the measure.
President of the Senate.....	Lieutenant Governor as presiding officer of the Senate.
President pro Tempore .....	A Senator elected by the Senate to preside in the absence of the President.
Presiding officer .....	The person in each house who chairs the conduct of business before the body and guides and directs the proceedings of the body.
Quorum .....	The number of members of a house or of a committee who must be present for the body to conduct official business.
Recall .....	Requesting the return of a measure from the Governor or the other house by a resolution.
Recede.....	Withdraw from an amendment in which the other house refused to concur.
Redo .....	The redrafting of a bill by the Legislative Counsel Bureau prior to its introduction.
Refer.....	Send a measure to a committee for study and consideration.
Referendum.....	The principle or practice of submitting a law to popular vote after the filing of a petition expressing the wish of the people to vote on such law.
Regular Session.....	Period during which the Nevada Legislature meets biennially, in odd-numbered years.
Reprint.....	Version of a bill or resolution subsequent to the introduced version, which reflects amendments



	adopted by either house. Each formal amendment of a bill or resolution will be identified in sequence, such as “First Reprint,” “Second Reprint,” and so on.
Resolutions.....	A one-house resolution expresses facts, principles, opinions, and purposes of one house. A concurrent resolution expresses facts, principles, opinions, and purposes of the two houses and authorizes the creation of joint committees. A joint resolution memorializes federal officials to engage in an action, proposes amendments to the <i>Nevada Constitution</i> , or ratifies amendments to the <i>United States Constitution</i> .
Roll call.....	Recording of the presence of members or a tally by individual votes on a bill or joint resolution.
Second Reading .....	When a bill, after it has been reported from committee, is read for the second time before the full house. Committee amendments or amendments from the floor are adopted or rejected by simple majority vote of the members present and voting.
Second Reading File .....	File of bills for second reading and consideration of amendments in the houses.
Senate.....	One of the chambers in a bicameral legislature.
Seniority.....	Length of legislative service. Seniority is often used to assign committee positions and political rank.
Sine Die.....	Final adjournment of a legislative session. (See “Adjournment.”) Adjournment sine die literally means “adjournment without a day;” it marks the end of the legislative session, since it does not set a time for reconvening.
Speaker of the Assembly.....	The presiding officer of the Assembly.
Speaker pro Tempore .....	A member of the Assembly chosen by the Assembly to preside in the absence of the Speaker.
Special law .....	A law of local or limited application.
Special Session.....	A meeting of the Legislature convened on the call of the Governor and restricted to the subjects stated in the Governor’s call.
Sponsor .....	The legislator(s), legislative committee, or entity requesting that a bill or resolution be drafted.
Standing committee .....	A committee of either the Senate or Assembly that is created by legislative rule and is responsible for considering legislation in a certain subject area.
Statute .....	Bill passed by both houses and approved by the Governor, or, if vetoed by the Governor, the veto

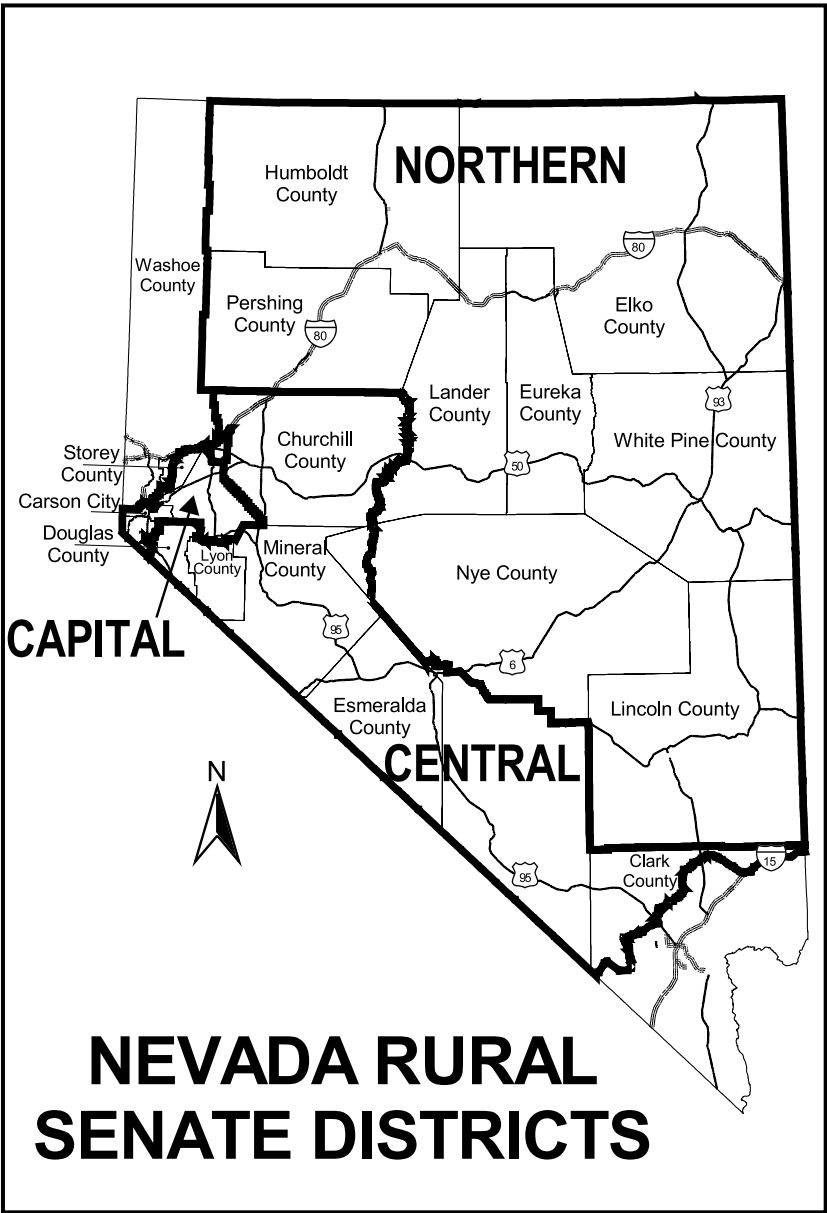
	overridden by a two-thirds vote of each house.
Statutes of Nevada .....	The bound compilation of all general and special laws and resolutions enacted in a specific year.
Summary .....	A brief and unofficial résumé of the contents of a bill or resolution.
Third Reading .....	When the bill, reprinted with any adopted amendments, is debated by the full house on another day after the second reading. It may be passed, rejected, or further amended, in which case final action on the newly amended version is taken on a later day. If the bill is passed, it is sent to the other house; it is sent to the Governor if passed in identical form by both houses.
Title .....	An official summary of the contents of a bill or resolution.
Veto .....	Governor's formal disapproval of a bill or joint resolution.

# APPENDIX G

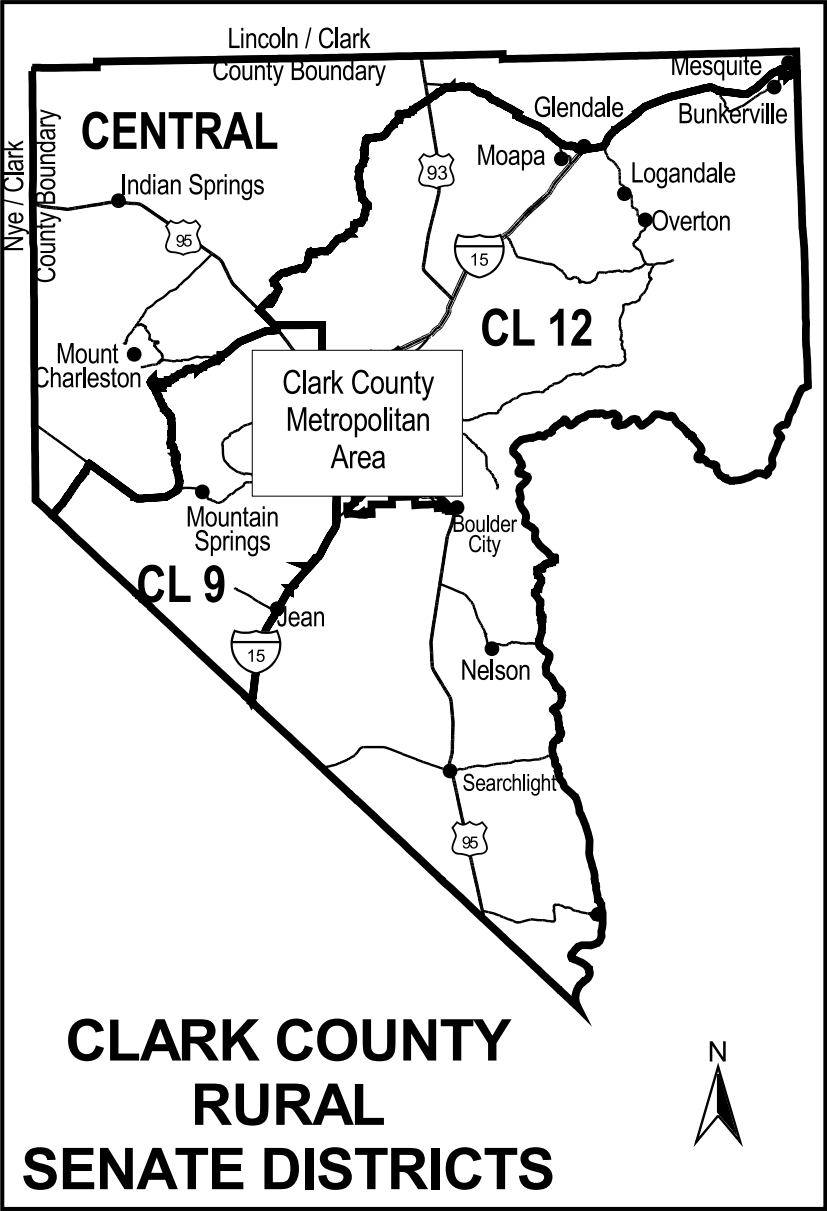
## LEGISLATIVE DISTRICT MAPS



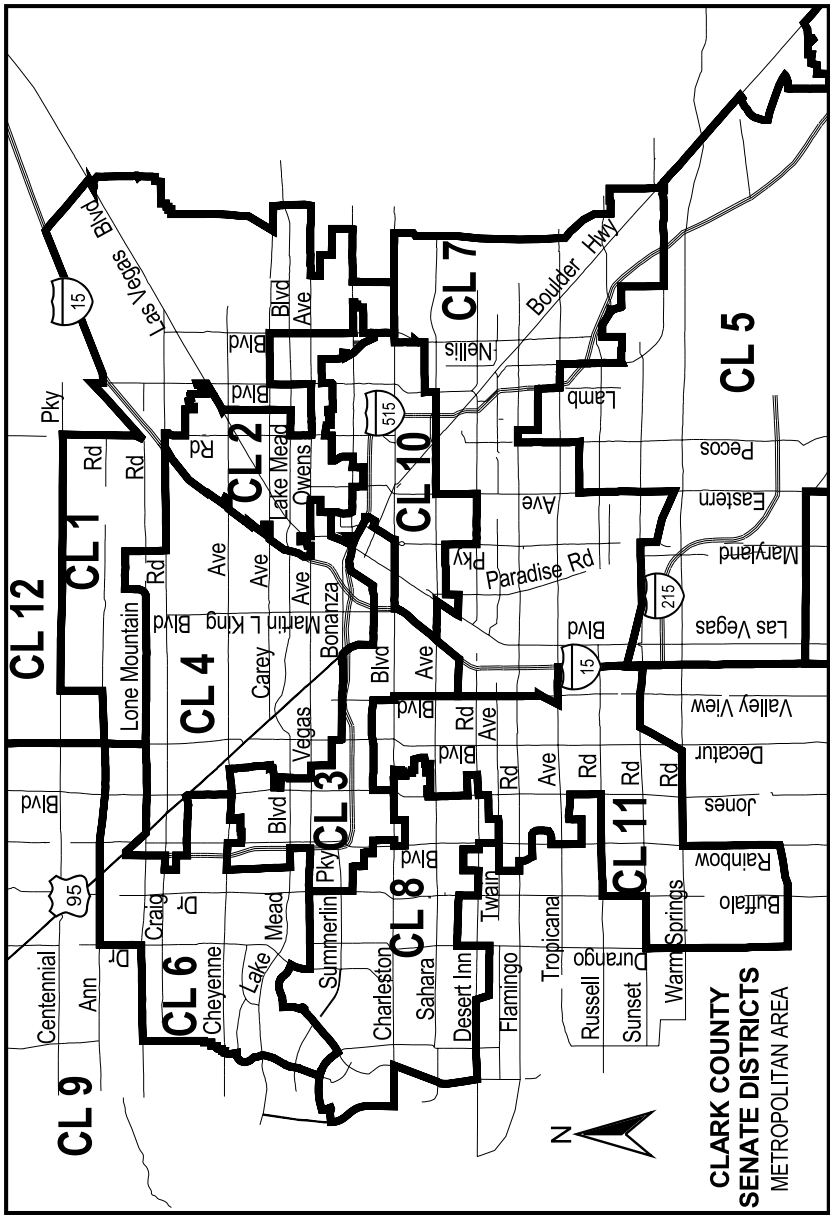
MAP A



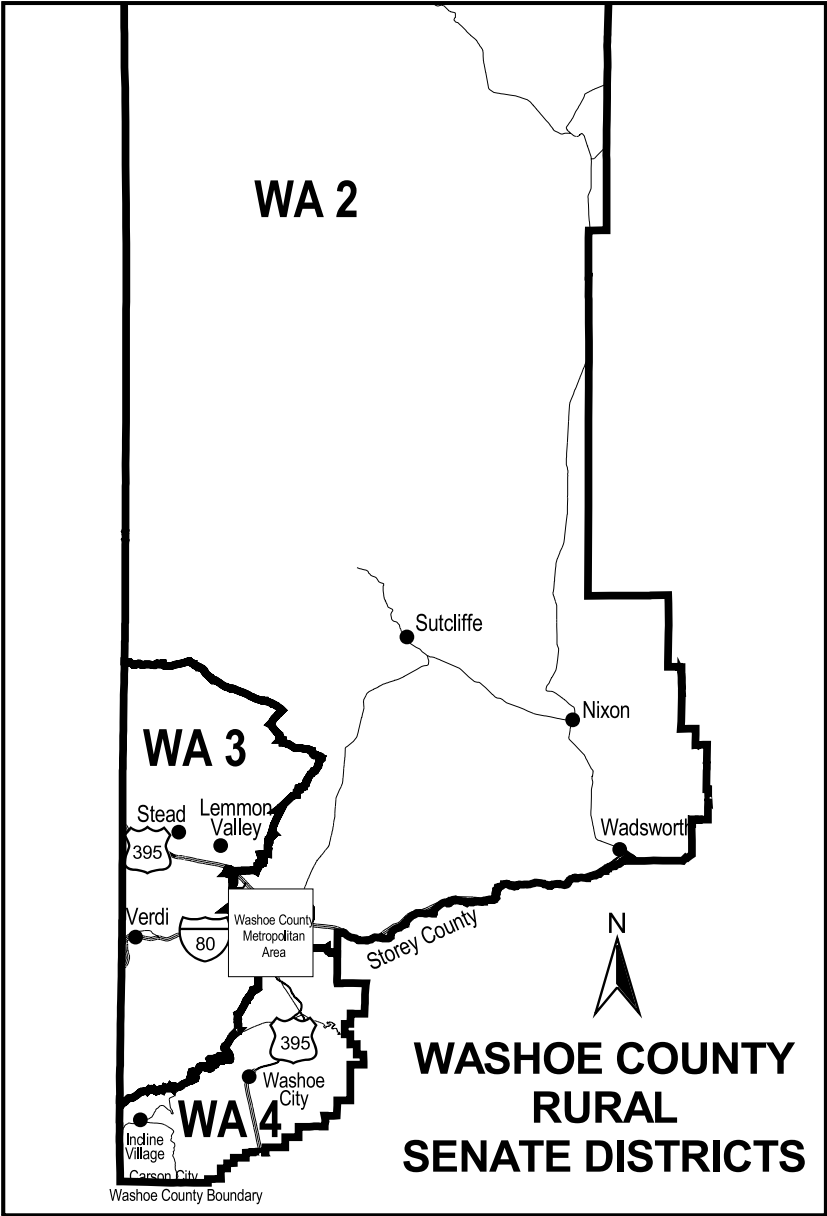
MAP B



MAP C

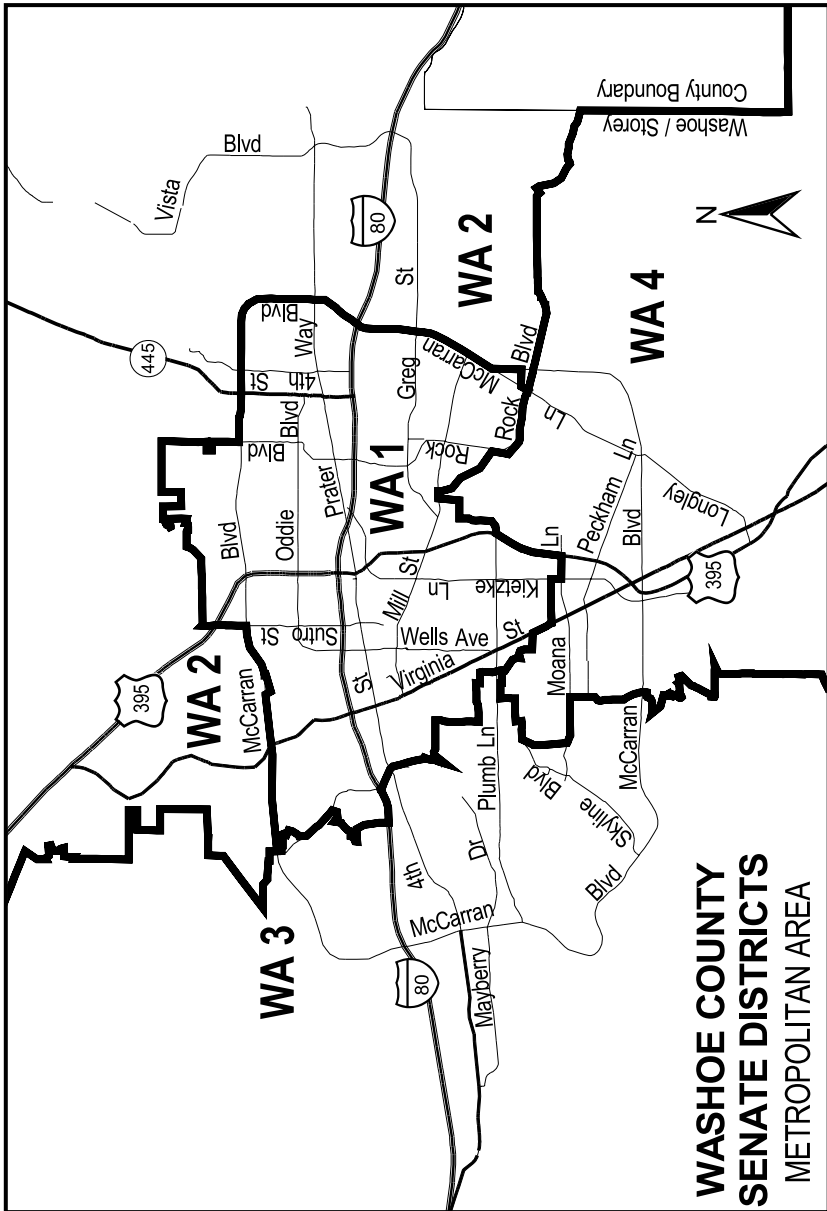


MAP D

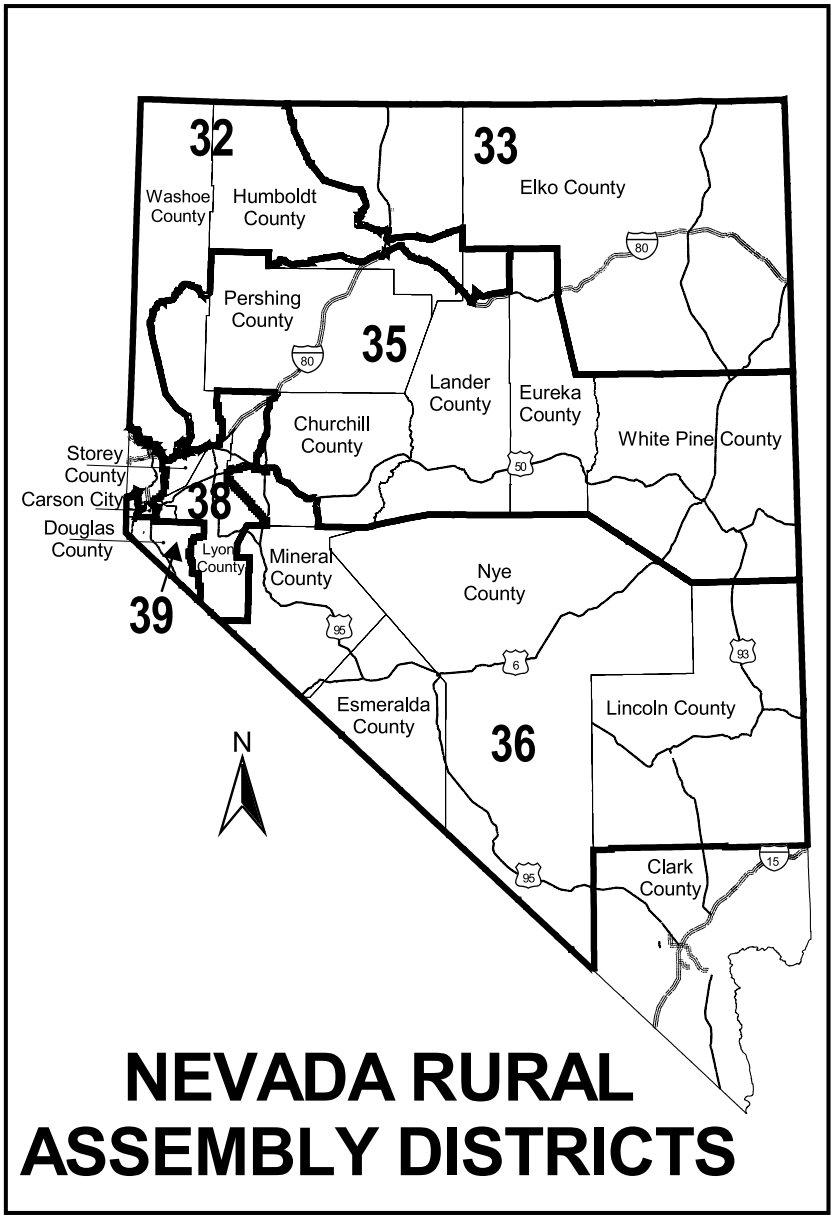




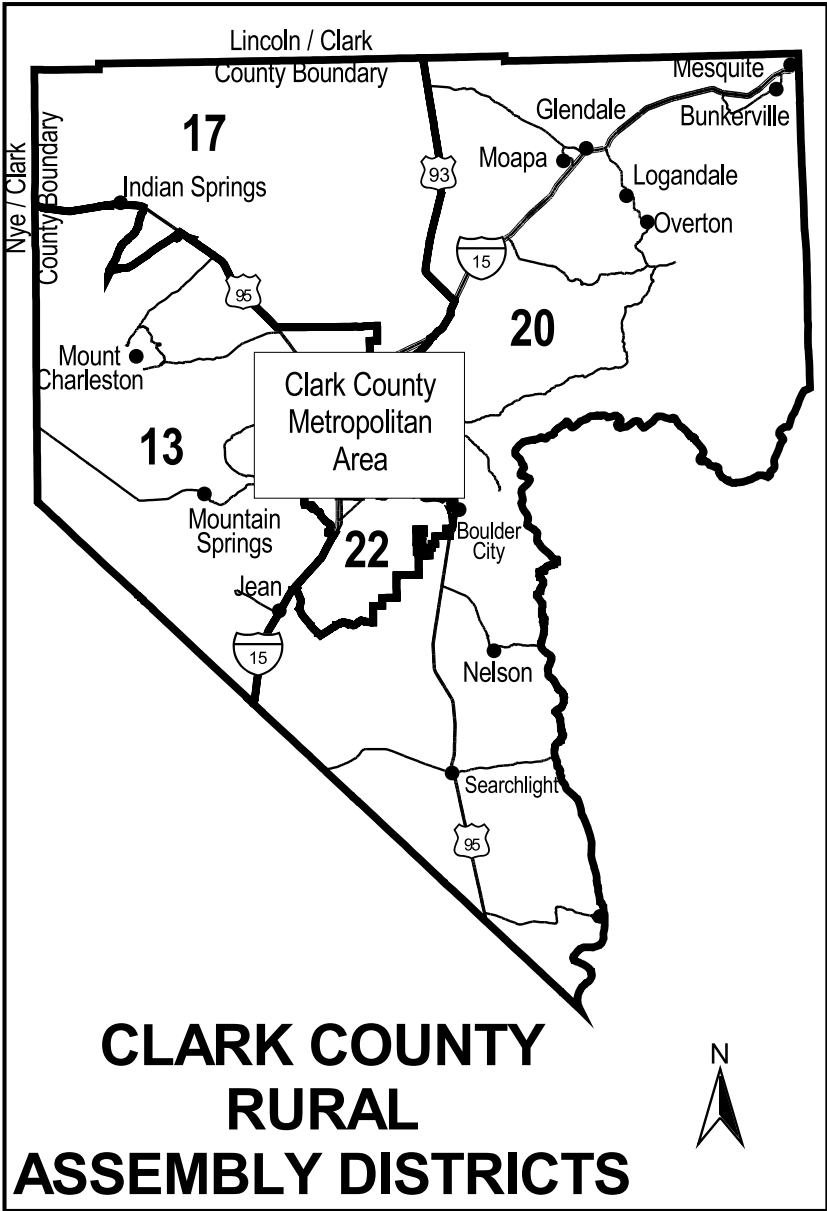
MAP E



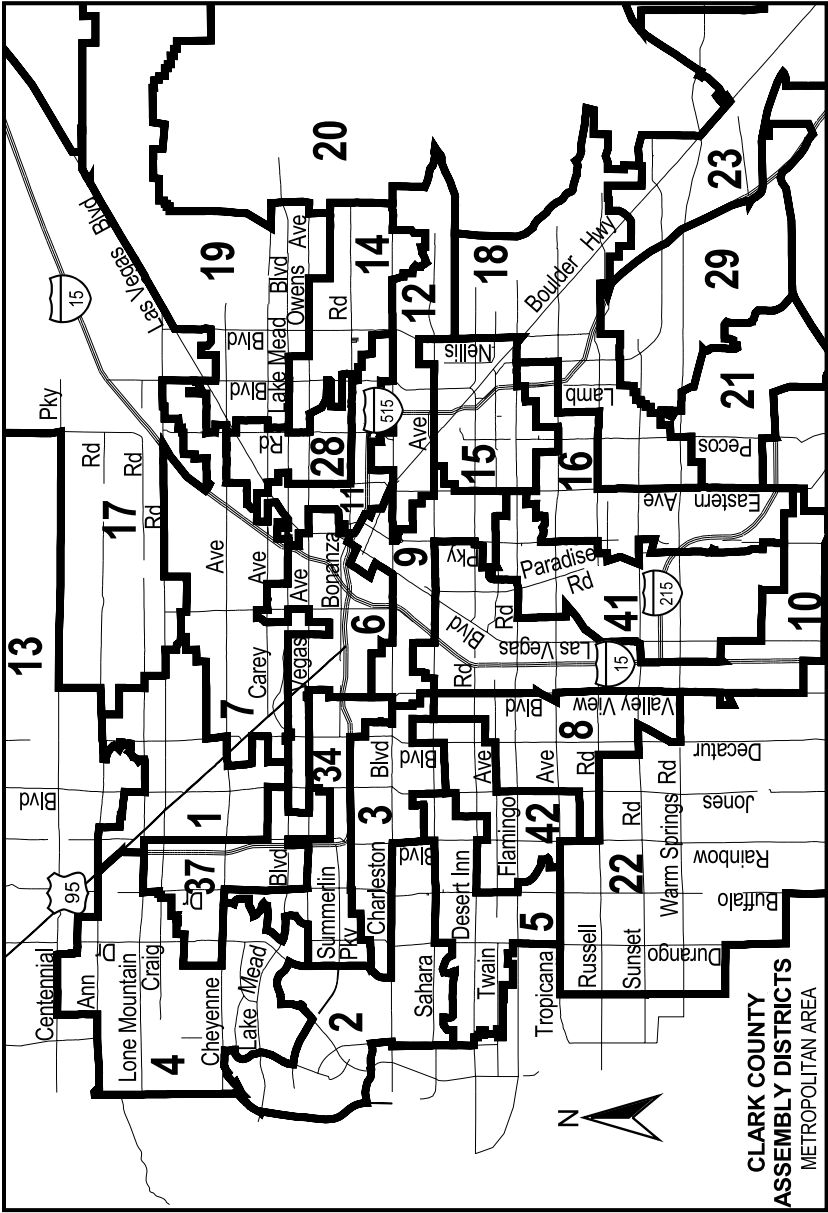
MAP F



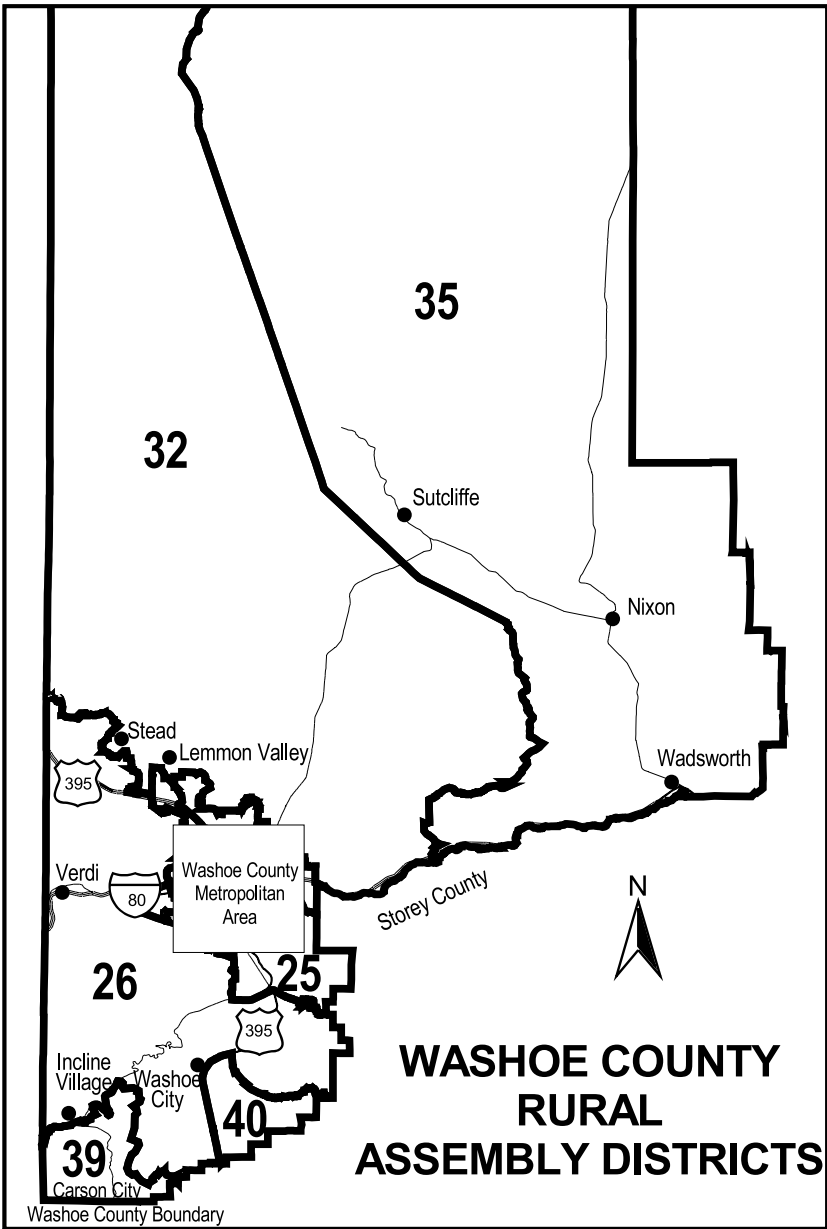
MAP G



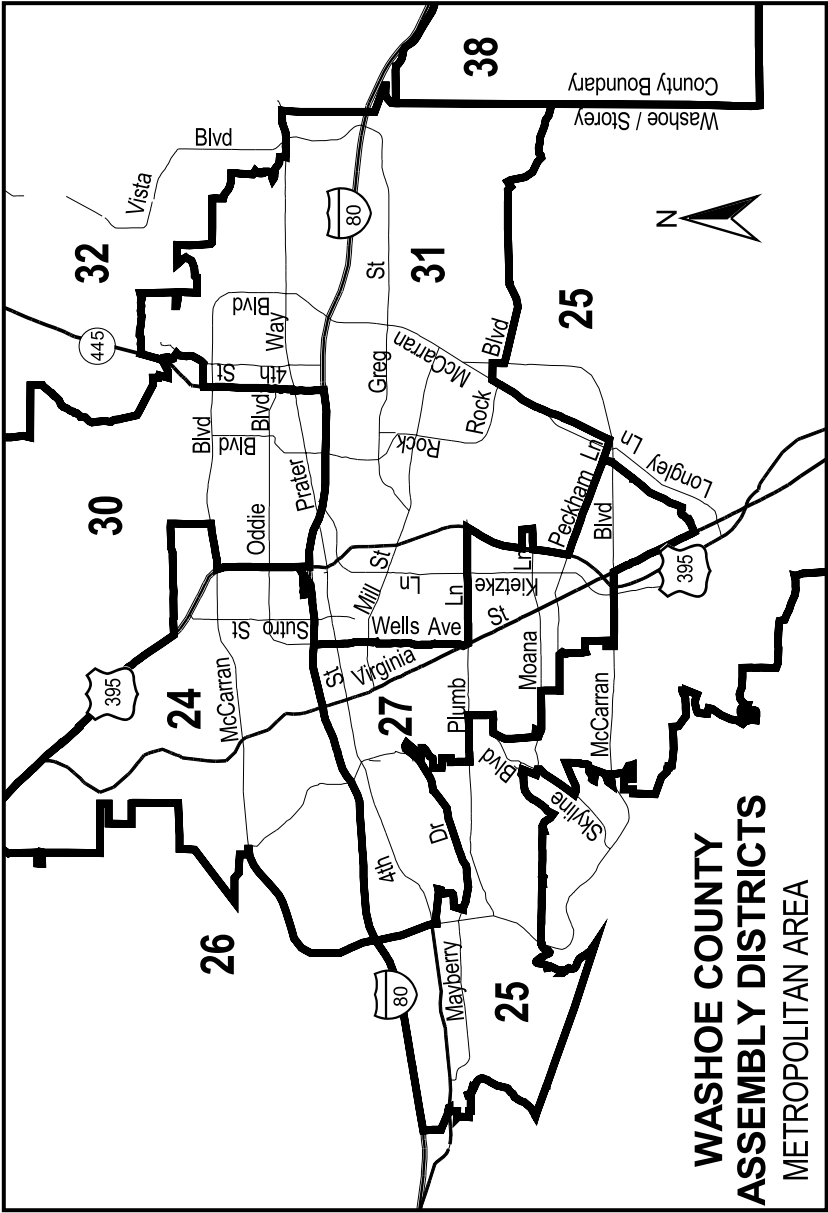
MAP H



MAP I



MAP J



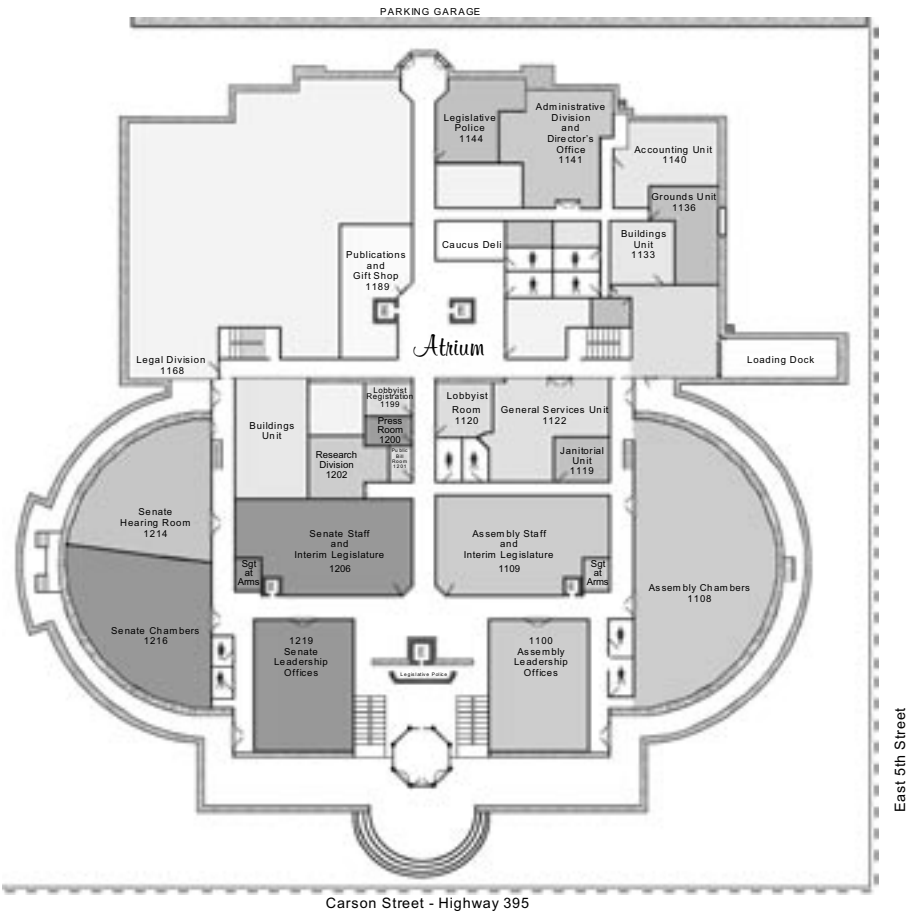
# APPENDIX H

## BUILDING MAPS



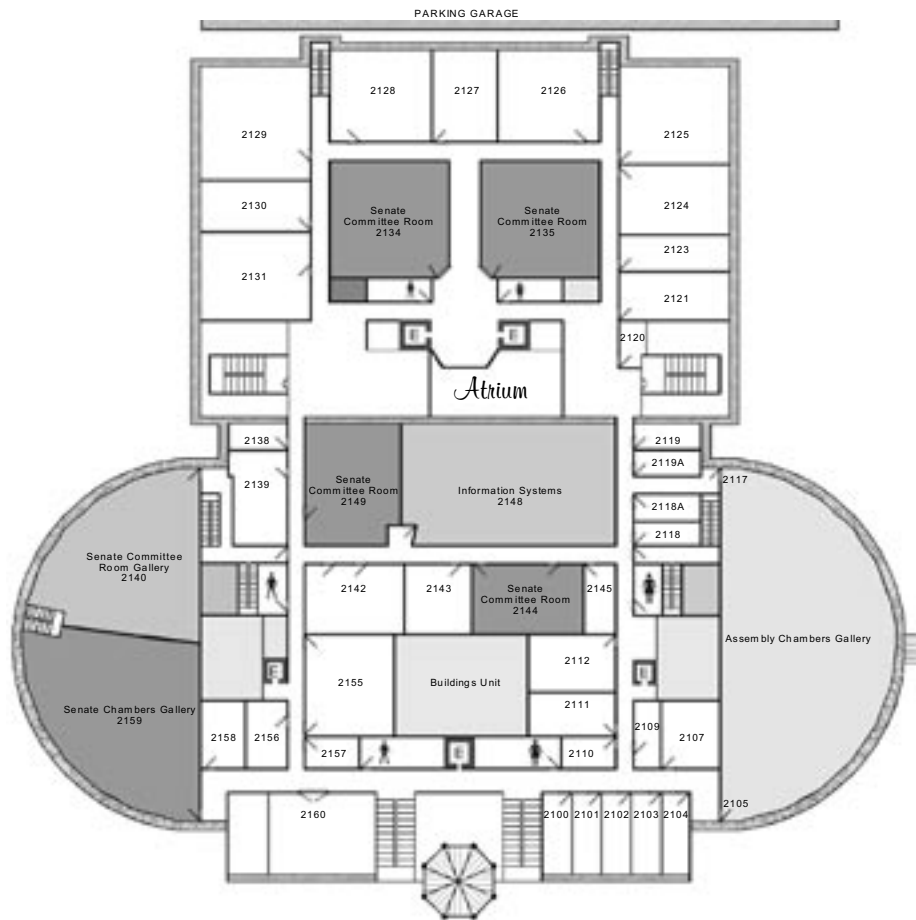


LEGISLATIVE BUILDING  
FIRST FLOOR



CARSON STREET

**LEGISLATIVE BUILDING**  
**SECOND FLOOR**



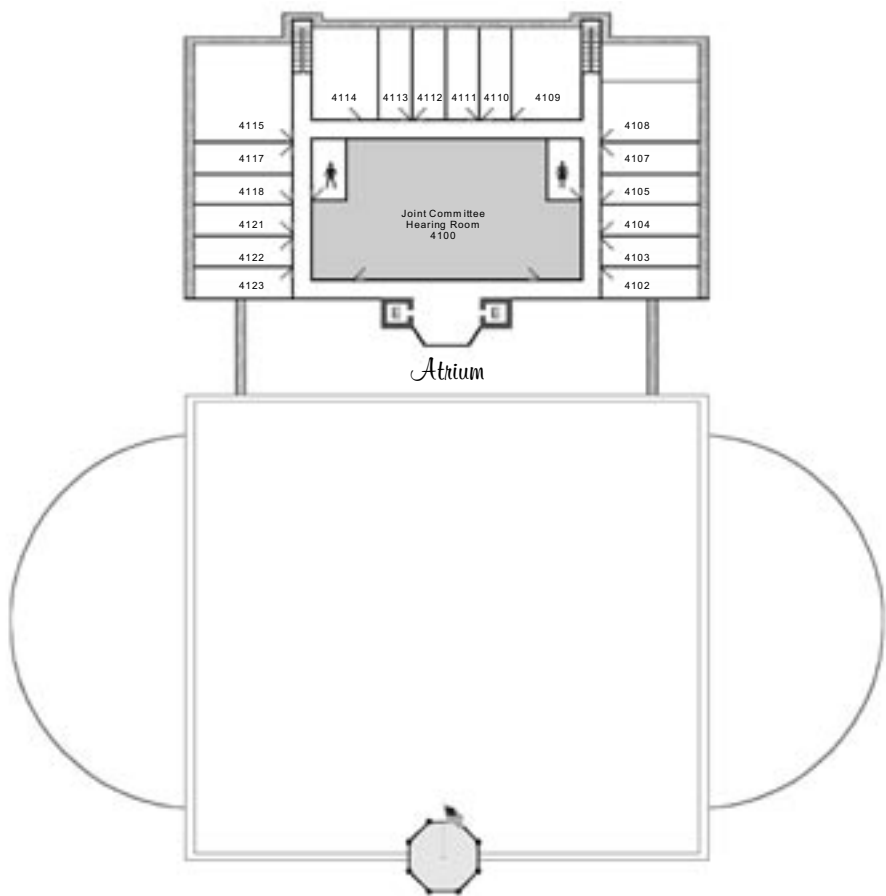
**CARSON STREET**

**LEGISLATIVE BUILDING**  
**THIRD FLOOR**



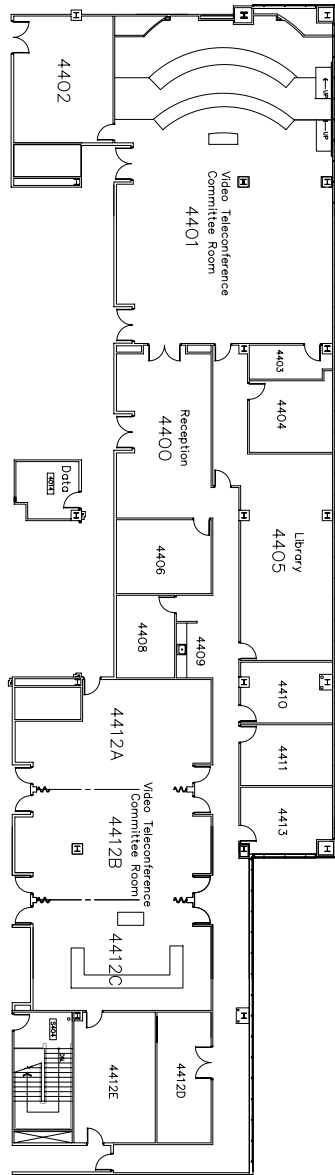
**CARSON STREET**

**LEGISLATIVE BUILDING**  
**FOURTH FLOOR**



**CARSON STREET**

**GRANT SAWYER STATE OFFICE BUILDING**  
**NEVADA LEGISLATURE—FOURTH FLOOR**





# APPENDIX I

## STATE AGENCY MAP





Carson City  
Nevada

Location of State Agencies  
& Prominent Buildings

Prominent Buildings\*

Agency Name	Address	Number on Map	Location on Map
Attorney General's Office	100 N. Carson St.	8	22-AA
Blasdel Building	209 E. Musser St.	11	22-AA
Brewery Arts Center	449 W. King St.	69	22-AA
Capitol Building	101 N. Carson St.	10	22-AA
Carson City Courthouse	885 E. Musser St.	63	22-BB
Carson City Hall	201 N. Carson St.	67	22-AA
Carson City Library	900 N. Roop St.	66	11-BB
Carson City Sheriff's Depart.	901 E. Musser St.	64	22-BB
Carson-Tahoe Hospital	775 Fleischmann Way	70	11-AA
Chamber of Comm., Carson City	1900 S. Carson St.	51	4-B
Children's Museum of Northern NV	813 N. Carson St.	68	11-AA
Federal Building	311 E. Washington St.	65	11-AA
Governor's Mansion	600 Mountain St.	41	3-A
Kinhead Building	505 E. King St.	16	22-BB
Laxalt (Tourism) Building	401 N. Carson St.	6	11-AA
Legislative Building	401 S. Carson St.	20	22-AA
Library and Archives Building	100 N. Stewart St.	14	22-AA
Nevada State Museum	600 N. Carson St.	3	11-AA
Nevada State Railroad Museum	2180 S. Carson St.	44	4-B
Public Employees' Retirement Sys.	693 W. Nye Ln.	28	2-A
Sedway (Legislative) Office Bldg.	333 E. Fifth St.	23	22-AA
Stewart Facility	107 Jacobsen Way	53	5-B
Supreme Court Building	201 S. Carson St.	17	22-AA
United States Forest Service Office, Carson Ranger District	1536 S. Carson St.	71	4-B
United States Post Office	1111 Roop St.	72	3-B
Western Nevada Comm. College	2201 W. College Pkwy.	27	2-A

\* Federal and other non-state buildings are identified with a diamond on the map.

See  
Enlarged  
Area



# STATE AGENCY MAP

## ALPHABETICAL INDEX

<u>Agency Name</u>	<u>Address</u>	<u>Number on Map</u>	<u>Location on Map</u>
Administration, Department of	Blasdel Bldg., 209 E. Musser St.	11	22-AA
Administrative Division (Legislative Counsel Bureau)	Legislative Bldg., 401 S. Carson St.	20	22-AA
Administrative Services Division (Administration)	Blasdel Bldg., 209 E. Musser St., Rm. 104	11	22-AA
Aging Services, Division of	3416 Goni Rd., Ste. 132	34	2-C
Arts Council, Nevada	716 N. Carson St., Ste. A	4	11-AA
Attorney for Injured Workers, Nevada	1000 E. William St., Ste. 208	40	3-B
Attorney General, Office of the, Central Office	100 N. Carson St.	8	22-AA
Audit Division (Legislative Counsel Bureau)	Sedway Office Bldg., 333 E. Fifth St.	23	22-AA
Budget Division (Administration)	Blasdel Bldg., 209 E. Musser St., Rm. 200	11	22-AA
Buildings and Grounds Division	406 E. Second St., Ste. 1	15	22-BB
Business and Industry, Department of	788 Fairview Dr., Ste. 100	50	4-B
Child and Family Services, Division of (Central Office)	711 E. Fifth St.	25	22-BB
Child Protective Services	1572 E. College Pkwy., Ste. 161	32	2-C
Clear Creek Youth Center	8000 Old Clear Creek Rd.	52	5-A
Commercial Recordings Division	Secretary of State Annex, 202 N. Carson St.	2	22-AA
Computing Facility (Information Technology)	575 E. Third St.	22	22-BB
Conservation and Natural Resources, State Department of*	123 W. Nye Ln., Rm. 230	29	2-B
Conservation Districts, Division of*	333 W. Nye Ln., Rm. 126	29	2-B
Constituent Services Unit (Research Div., Legis. Counsel Bur.)	111 W. Telegraph St., Ste. 204	75	22-AA
Consumer Protection, Bureau of (Attorney General)	1000 E. William St., Ste. 200	40	3-B
Controller, Office of the State	Capitol Bldg., 101 N. Carson St., Ste. 5	10	22-AA
Corrections, Department of	Stewart Facility, 5500 Snyder Avenue	53	5-B
Cultural Affairs, Department of	716 N. Carson St., Ste. B	4	11-AA
Deceptive Trade Unit (Attorney General)	100 N. Carson St.	8	22-AA
Deferred Compensation for State Employees, Committee on	Blasdel Bldg., 209 E. Musser St., Rm. 104	11	22-AA
Disability Adjudication, Bureau of	1050 E. William St., Ste. 300	40	3-B
Disability Services, Office of (Human Resources)	3656 Research Way, Ste. 32	26	2-B
Economic Development, Commission on	108 E. Proctor St.	9	22-AA
Education, Department of (Main Office)	700 E. Fifth St.	24	22-BB
Child Nutrition and School Health Office	1749 Moody St.	62	3-B
Fiscal Accountability Office	1749 Moody St.	62	3-B
Emergency Management, Division of	2525 S. Carson St.	57	4-B
Employment Security Division, Administrative Office for DETR	500 E. Third St.	18	22-BB
Employment Security Division, Job Connect	1929 N. Carson St.	37	2-B
Employment, Training and Rehabilitation, Department of	500 E. Third St., Ste. 200	18	22-BB
Energy, Nevada State Office of	727 Fairview Dr., Ste. F	49	4-B
Environmental Protection, Division of*	333 W. Nye Ln., Rm. 138	29	2-B
Ethics, Commission on	3476 Executive Pointe Way, Ste. 10	36	2-C
Financial Institutions, Division of	406 E. Second St., Ste. 3	15	22-BB
Fire Marshal Division, State	Stewart Facility, 107 Jacobsen Way	53	5-B
Fiscal Analysis Division (Legislative Counsel Bureau)	Sedway Office Bldg., 333 E. Fifth St.	23	22-AA
Fiscal Office, Conservation and Nat. Resources, St. Dept. of*	1550 E. College Pkwy., Ste. 142	31	2-B
Forestry, Division of	2525 S. Carson St.	57	4-B
Gaming Control Board, State	1919 E. College Pkwy.	35	2-C
Gaming Division (Attorney General)	100 N. Carson St.	8	22-AA
Governor, Office of the	Capitol Bldg., 101 N. Carson St., Ste. 1	10	22-AA
Hazardous Materials and Fire Service Training Center, State	Stewart Facility, 107 Jacobsen Way	53	5-B
Health Care Financing and Policy, Division of	1100 E. William St., Ste. 116	40	3-B
Medicaid Office, Nevada	1100 E. William St., Ste. 102	40	3-B
Medicaid Services, Carson City District Office	1100 E. William St., Ste. 115	40	3-B
Health Division	Kinthead Bldg., 505 E. King St., Rm. 201	16	22-BB
Alcohol and Drug Abuse, Bureau of	Kinthead Bldg., 505 E. King St., Rm. 500	16	22-BB
Community Health, Bureau of	Kinthead Bldg., 505 E. King St., Rm. 103	16	22-BB
Early Intervention Services, Bureau of	3427 Goni Rd., Ste. 108	73	2-C
Family Health Services, Bureau of	3427 Goni Rd., Ste. 108	73	2-C
Health Planning and Statistics, Bureau of	Kinthead Bldg., 505 E. King St., Rm. 102	16	22-BB
Health Protection Services, Bureau of	1179 Fairview Dr., Ste. 201	59	4-B
Licensure and Certification, Bureau of	1550 E. College Pkwy., Ste. 158	31	2-B
Hearings Division (Administration)	1050 E. William St., Ste. 400	40	3-B
Historic Preservation, Office of	100 N. Stewart St.	14	22-AA
Housing Division	1802 N. Carson St., Ste. 154	38	2-B
Human Resources, Department of	Kinthead Bldg., 505 E. King Street, Rm. 600	16	22-BB
Industrial Relations, Division of	400 W. King St., Ste. 400	7	22-AA
Information Development and Processing, Division of	500 E. Third St., Rm. 214	18	22-BB
Information Technology, Department of	Kinthead Bldg., 505 E. King St., Rm. 403	16	22-BB
Insurance, Division of	788 Fairview Dr., Ste. 300	50	4-B
Internal Audits, Division of	1665 Old Hot Springs Rd., Ste. 157	33	2-B
Investigation Division (Public Safety)	Stewart Facility, 107 Jacobsen Way	53	5-B
Labor Commissioner, Office of the	675 Fairview Dr., Ste. 226	58	4-B
Legal Division (Legislative Counsel Bureau)	Legislative Bldg., 401 S. Carson St.	20	22-AA
Legislative Counsel Bureau	Legislative Bldg., 401 S. Carson St.	20	22-AA
Library and Archives, Division of State	100 N. Stewart St.	14	22-AA
Lieutenant Governor, Office of the	Capitol Bldg., 101 N. Carson St., Ste. 2	10	22-AA

<u>Agency Name</u>	<u>Address</u>	<u>Number on Map</u>	<u>Location on Map</u>
Mail Services (Administration)	720 E. Fifth St.	24	22-BB
Manufactured Housing Division	59 E. Winnie Ln.	37	2-B
Mental Health and Developmental Services, Division of	Kinkead Bldg., 505 E. King St., Rm. 602	16	22-BB
Military, Office of the (Nevada National Guard)	2460 Fairview Dr.	48	4-C
Minerals, Division of (Commission on Mineral Resources)	400 W. King St., Ste. 106	7	22-AA
Mortgage Lending, Division of	400 W. King St., Ste 406	7	22-AA
Motor Pool, State	750 E. King St.	13	22-BB
Motor Vehicles, Department of	555 Wright Way	45	3-B
Natural Heritage Program, Nevada*	1550 E. College Pkwy., Ste. 137	31	2-B
Nevada Highway Patrol	555 Wright Way	56	3-B
Nevada Highway Patrol, Carson City Substation	1350 S. Curry St.	42	3-B
Nevada Magazine	Laxalt Bldg., 401 N. Carson St.	6	11-AA
Nevada State Prison	3301 E. Fifth St.	47	3-C
Nevada Tahoe Resource Team*	333 S. Carson Meadows Dr., No. 44	12	3-B
Northern Nevada Correctional Center	1721 Snyder Ave.	55	5-C
Nuclear Projects, Agency for	1761 E. College Pkwy., Ste. 118	34	2-C
Parks, Division of State*	1300 S. Curry St.	42	3-B
Parole and Probation, Division of	1445 Old Hot Springs Rd., Ste. 104	61	2-B
Parole and Probation, Division of, District 1 Office	119 E. Long St.	39	3-B
Peace Officers' Standards and Training Commission	3476 Executive Pointe Way, Ste. 12A	36	2-C
Personnel, Department of	Blasdel Bldg., 209 E. Musser St.	11	22-AA
Central Payroll	727 Fairview Dr., Ste. D	49	4-B
Central Records	727 Fairview Dr., Ste. D	49	4-B
Integrated Financial System – Human Resources	727 Fairview Dr., Ste. A	49	4-B
Training	2527 N. Carson St., Ste. 275	30	2-B
Printing Office, State (Legal Div., Legis. Counsel Bur.)	301 S. Stewart St.	21	22-AA
Private Investigator's Licensing Board	3476 Executive Pointe Way, Ste. 14	36	2-C
Public Defender, Office of the State	511 E. Robinson St., Ste. 1	5	11-BB
Public Employees' Benefits Program*	400 W. King St., Ste. 300	7	22-AA
Public Employees' Retirement System	693 W. Nye Ln.	28	2-A
Public Safety, Department of	555 Wright Way	56	3-B
Public Utilities Commission of Nevada	1150 E. William St.	40	3-B
Public Works Board, State	515 E. Musser St., Ste. 102	19	22-BB
Purchasing Division	515 E. Musser St., Ste. 300	19	22-BB
Purchasing Division, Services Procurement	515 E. Musser St., Ste. 300	19	22-BB
Railroad Museum, Nevada State	2180 S. Carson St.	44	4-B
Real Estate Division	788 Fairview Dr., Ste. 200	50	4-B
Rehabilitation Division	Kinkead Bldg., 505 E. King St., Rm. 502	16	22-BB
Research Division (Legislative Counsel Bureau)	Sedway Office Building, 333 E. Fifth St.	23	22-AA
Secretary of State, Office of the	Capitol Bldg., 101 N. Carson St., Ste. 3	10	22-AA
State Lands, Division of*	333 W. Nye Ln., Rm. 118	29	2-B
Supreme Court	Supreme Court Bldg., 201 S. Carson St.	17	22-AA
Taxation, Department of	1550 E. College Pkwy.	31	2-B
Tourism, Commission on	Laxalt Bldg., 401 N. Carson St.	6	11-AA
Traffic Safety, Office of	Stewart Facility, 107 Jacobsen Way	53	5-B
Training Division (Public Safety)	2101 Snyder Ave.	54	5-C
Transportation, Department of	1263 S. Stewart St.	43	3-B
Treasurer, Office of the State	Capitol Bldg., 101 N. Carson St., Ste. 4	10	22-AA
Vital Records, Office of (Bur. of Health Planning and Statistics)	Kinkead Bldg., 505 E. King St., Rm. 102	16	22-BB
Vocational Rehabilitation, Bureau of	1933 N. Carson St.	37	2-B
Warm Springs Correctional Center	3301 E. Fifth St.	46	3-C
Water Resources, Division of*	123 W. Nye Ln., Ste. 246	29	2-B
Welfare Division, Carson City Central Office	1470 E. College Pkwy.	60	2-B
Welfare Division, Carson City District Office	755 N. Roop St., Ste. 201	1	11-BB
Western Nevada Community College	2201 W. College Pkwy.	27	2-A

\*Beginning in July 2005, the Public Employees' Benefits Program and offices within the State Department of Conservation and Natural Resources (with the exception of the Division of Forestry and Nevada's Commission on Wild Horses) will be moving to a new facility located at: 901 S. Stewart St. (Number on map: 74; Location on map: 3-B).

Prepared by: Research Division, Legislative Counsel Bureau, January 2005

APPENDIX J  
LEGISLATIVE MANUAL INDEX



## LEGISLATIVE MANUAL INDEX

### A

ADMINISTRATIVE CODE, NEVADA, 179, 246  
APPORTIONMENT, 104  
    Assembly districts, 88  
    Definition, 241  
    Maps, 249  
    Senate districts, 87  
APPROPRIATIONS  
    Definition, 241  
    General Appropriation Act defined, 243  
ASSEMBLY (*See Legislature*)  
ASSEMBLY DISTRICTS, 88, 256

### B

BIENNIAL REPORT OF NEVADA STATE AGENCIES, 181  
BILL DRAFTING, 132  
BILLS (*See also Resolutions*)  
    Alteration with fraudulent intent prohibited, 112  
    Amendments to bills introduced, 140  
    Committee hearings, 138  
    Consent calendar, 139  
    Definitions, 144, 241  
    Drafting, 132  
    Effective dates, 143  
    Enrollment, 142  
    Examples, 215  
    First reading, 134  
    Fiscal notes, 134  
    General file and third reading, 140  
    Gubernatorial action, 142  
    Hearings on bills, 138  
    Index of bills and resolutions introduced, 180  
    Introduction and first reading, 134  
    Local or special laws, restrictions on, 110  
    Notice of bills, topics, and public hearings, 139  
    Other house, actions in, 141  
    Prefiling of bills, 133  
    Progress of a bill, diagram, 199  
    Reconsideration of vote, 141  
    Second reading, 140  
    Skeleton bill, 145  
    Third reading, 140  
    Veto, 142  
    Voting procedure, 140-141  
BUDGET, EXECUTIVE (*See Executive Budget*)

### C

CAMPAIGN CONTRIBUTIONS AND EXPENDITURES, 114  
CAPITAL IMPROVEMENTS, RECOMMENDED SCHEDULE, 182

CATASTROPHIC EMERGENCIES, 132  
CHIEF CLERK, 128  
COMMITTEE OF THE WHOLE, 137  
COMMITTEES (*See Committees of the Whole, Conference Committees, Select Committees, Standing Committees*)  
COMPENSATION  
    Legislative Commission, 154  
    Legislators, 115  
    Officers and employees of Legislature, 117  
CONCURRENT RESOLUTIONS (*See Resolutions*)  
CONFERENCE COMMITTEES, 109, 138, 242  
CONFLICTS OF INTEREST, 113  
CONSENT CALENDAR, 139, 242  
CONSTITUTIONAL AMENDMENTS  
    Initiative procedure, 144  
    Joint resolution, use, 145  
CRIMES AGAINST LEGISLATIVE POWER, 112

## D

DAILY HISTORY, 179, 243  
DEBATE PROCEDURE, 141  
DEFINITIONS (*See Legislative Terminology*)

## E

EFFECTIVE DATE OF BILLS, 143  
EMERGENCY EVACUATION PROCEDURE, FIRE AND, 167  
ENROLLMENT, 142, 242  
ETHICAL STANDARDS, 113  
EXECUTIVE BUDGET, 184, 242

## F

FINANCIAL DISCLOSURE, 115  
FIRE AND EMERGENCY EVACUATION PROCEDURE, 167  
FISCAL NOTE, 134, 222 242  
FLOOR LEADERS, 128  
FUND, LEGISLATIVE, 115

## G

GOVERNOR  
    Bills, action on, 142  
    Line of succession to governorship, 126-127  
    Special sessions, 125  
    State of the State message, 131  
    Vetoes, 142

## H

HISTORIES  
    Daily History, 179, 245  
    Political History of Nevada, 182



**I**

IMMUNITIES OF LEGISLATORS, 110  
INTEREST GROUPS, 107  
INTERIM COMMITTEES AND SUBCOMMITTEES, 89, 109  
INTERIM FINANCE COMMITTEE, 155  
INTERNET SERVICES, 188

**J**

JOINT RESOLUTIONS (*See Resolutions*)  
JOURNALS OF SENATE AND ASSEMBLY, 127, 243

**L**

LAW LIBRARY, SUPREME COURT, 188  
LEGISLATIVE BUILDING, 164  
LEGISLATIVE COMMISSION, 154  
LEGISLATIVE COUNSEL BUREAU  
    Administrative Division, 163  
    Audit Division, 157  
    Director, 156  
    Fiscal Analysis Division, 163  
    Legal Division, 158  
    Publications, 175-181, 183-184, 225  
    Research Division, 160  
    Sedway Office Building, 164  
LEGISLATIVE FUND, 115  
LEGISLATIVE LEADERSHIP, 126  
LEGISLATIVE MANUAL, 183  
LEGISLATIVE TERMINOLOGY, 103, 241  
LEGISLATORS' RETIREMENT, 116  
LEGISLATURE  
    Apportionment, 104  
    Assembly  
        Apportionment, 104  
        Members  
            Alphabetically, 79  
            Biographies, 31  
            By district, 87  
        Officers and employees, 106, 127  
            Chief Clerk, 106, 128  
            Salary schedule, 117  
            Speaker of the Assembly, 127  
            Speaker pro Tempore, 128, 245  
        Order of business, 129  
    Campaign contributions, 114  
    Catastrophic emergencies, 132  
    Chaplains, 128  
    Compensation  
        Legislators, 115  
        Officers and employees of the Legislature, 117  
    Conflict of interest, 113  
    Crimes against legislative power, 112  
    Debate procedure, 141  
    Ethics, 113

- Expenses, 114
- Flag, iii
- Floor Leaders, 128
- Generally, 103
- Legislative fund, 115
- Limitations on legislative power, 110
- Lobbying, 107, 113
- Organization procedure, 131
- Parliamentary procedure, 129
- Per diem allowances, 116
- Petitions and memorials, 143
- Privileges and immunities of legislators, 110
- Qualifications, 105
- Quorum, 129, 244
- Retirement, 116
- Senate
  - Apportionment, 104
  - Members
    - Alphabetically, 81
    - Biographies, 3
    - By district, 87
  - Officers and employees, 106, 126
    - President of the Senate, 126, 246
    - President pro Tempore, 126, 246
    - Salary schedule, 117
    - Secretary of the Senate, 106, 127
    - Sergeant at Arms, 127
- Order of business, 129
- Sessions, 125
  - 120-day rules, 125, 142, 193
- Size, 104
- Special sessions, 125
- Term limits, 105
- Time of meeting, 129
- Travel allowances, 116
- Vacancies, 106
- Voting procedure, 140-141
- Web site, 188

LIBRARIES (all services), 185

LIEUTENANT GOVERNOR

- Biography, 5
- President of the Senate, 126

LOBBYING, 107

## M

MAIL SERVICE, 167

MAJORITY FLOOR LEADER, 127 128, 244

MAPS

- Districts, Senate and Assembly, 249
- Las Vegas Office, Legislative Counsel Bureau, 267
- Legislative Building, 263

MASON'S MANUAL OF LEGISLATIVE PROCEDURE, 103, 129, 183

MESSAGE CENTER, 165

MINORITY FLOOR LEADER, 128, 246

MOTIONS, 130, 140

**N**

NEVADA ADMINISTRATIVE CODE, 179, 244  
NEVADA REVISED STATUTES, 176, 244  
NEVADA STATISTICAL ABSTRACT, 181  
NEVADA'S LEGISLATIVE PROCESS, 130, 205  
NOTICE OF BILLS, TOPICS, AND PUBLIC HEARINGS, 139  
NOTICE OF RECONSIDERATION, 141

**O**

ONE-HOUSE RESOLUTIONS (*See Resolutions*)  
ORDER OF BUSINESS IN SENATE AND ASSEMBLY, 129  
ORGANIZING THE LEGISLATURE, 131

**P**

PARLIAMENTARY PROCEDURE IN SENATE AND ASSEMBLY, 129  
PER DIEM ALLOWANCES, 116  
POLITICAL HISTORY OF NEVADA, 182  
POSTAL SERVICE, 167  
    Allowances of legislative members, 116  
PRESIDENT OF THE SENATE (*See Lieutenant Governor*)  
PRESIDENT PRO TEMPORE, 126, 244  
PRESS REPRESENTATIVES, 107  
PRIVILEGES OF LEGISLATORS, 110

**R**

RECONSIDERATION OF VOTE, 141  
RESOLUTIONS (*See also Bills*)  
    Concurrent resolutions, 145  
        Examples, 216  
    Constitutional amendments, 145  
    Definition, 247  
    Index of bills and resolutions introduced, 180  
    Joint resolutions, 145  
        Examples, 211  
    Simple (one-house) resolutions, 145  
        Examples, 220  
RESOURCES FOR LEGISLATORS  
    Audits of state agencies, 182  
    Daily histories, 179  
    Executive Budget, 184  
    Legislative Counsel Bureau publications, 175–181, 183–184  
    Legislative journals, 181  
    Legislative Manual, 183  
    Legislative videocassettes, 182  
    Mason's Manual of Legislative Procedure, 103, 183  
    Nevada Administrative Code, 179, 246  
    Nevada Revised Statutes, 176, 246  
    Nevada Statistical Abstract, 181  
    Perspectives: A Biennial Report of Nevada State Agencies, 181  
    Political History of Nevada, 182  
    Recommended Schedule of Priorities for Capital Improvements, 182  
RETIREMENT, LEGISLATORS', 116

## S

SECRETARY OF THE SENATE, 106, 127  
SEDWAY OFFICE BUILDING, 164  
SELECT COMMITTEES, 138  
SENATE (*See Legislature*)  
SENATE DISTRICTS, 87, 251  
SERGEANT AT ARMS  
    Compensation, 117  
    Duties, 127  
SESSION LAWS (Statutes of Nevada), 175  
SESSIONS OF THE LEGISLATURE, 125  
SKELETON BILL, 145  
SPEAKER OF THE ASSEMBLY, 127, 245  
SPEAKER PRO TEMPORE, 128, 245  
SPECIAL OR LOCAL LAWS  
    Definition, 245  
    Restrictions on legislative measures, 110  
STANDING COMMITTEES, 136  
    Assembly committees, 136  
    Hearings on bills, 138  
    Members, selection, 136  
    Notice of bills, topics, and public hearings, 139  
    Party representation, 136  
    Recommendations, 137  
    Referral procedure, 135  
    Senate committees, 136  
    Witnesses before hearings, 139  
STATE LIBRARY AND ARCHIVES, DIVISION OF, 186  
    Archives and Records, 187  
    Library Services, 186  
STATE OF THE STATE ADDRESS, 131  
STATUTES OF NEVADA, 175  
SUBCOMMITTEES AND INTERIM COMMITTEES, 109  
SUPREME COURT LAW LIBRARY, 188

## T

TELEPHONE COMMUNICATIONS, 165  
    Allowances of legislative members, 116  
    Billing for telephone service, 166  
    Coin telephones, 166  
    Constituents, toll-free service for, 166  
    Emergency telephone numbers, 168  
    Long distance calls to legislators, 166  
    Message center, 165  
    Public point of view, 167  
    State Library and Archives legislative hot line service, 167  
TERM LIMITS, 105  
TRAVEL ALLOWANCES, 116

## V

VETOED BILLS, 142  
VOTING PROCEDURE IN SENATE AND ASSEMBLY, 140

**W**

WITNESSES BEFORE COMMITTEE HEARINGS, 139

WORDS AND PHRASES

Bills and resolutions defined, 144, 241, 245

Legislative terminology, 243

