

**PROPOSED REGULATION OF THE  
STATE BOARD OF EDUCATION**

**LCB File No. R047-00**

March 15, 2000

EXPLANATION – Matter in *italics* is new; matter in brackets ~~{omitted material}~~ is material to be omitted.

AUTHORITY: §§1 and 2, NRS 385.080 and 394.221.

**Section 1.** NAC 394.040 is hereby amended to read as follows:

394.040 1. The applicant shall:

(a) Assure that the size of the private school is such that each pupil enrolled in:

(1) An academic program is provided with not less than 30 square feet of usable instructional space;

(2) A kindergarten is provided with not less than 35 square feet of usable instructional space; and

(3) A vocational course or other program which, by its description, concentrates on a nonacademic activity is provided with not less than 50 square feet of usable instructional space.

(b) Describe the facilities and equipment available for physical education and recreation and how the measurable objectives of a course in physical education will be met.

(c) List the materials in the library and describe the other facilities and services available for instruction, research and study.

(d) Describe the available audiovisual and instructional equipment, such as audiovisual equipment, charts and maps, blackboards, tagboards, machines and models. All instructional material provided should be consistent with the measurable objectives for each grade and course.

(e) List textbooks and supplementary materials to be used for each course. Instructional material must be consistent with the measurable objectives for each grade and course and must be made available in sufficient amounts to accommodate the number of students projected for enrollment. Basic textbooks and appropriate supplementary materials must be made available to all pupils.

(f) Indicate the ratio of pupils to instructors. A minimum of one full-time instructor is required for every 35 pupils or fraction thereof if the private school enrolls more than 35 pupils. If the private school enrolls less than 30 pupils, the ratio of pupils to instructors must be 15 to 1 when more than three grades are offered. In any event, the ratio of pupils to instructors must not exceed 35 to 1 if the private school has a single grade.

2. A full-time administrator must be employed for each private school which enrolls 150 or more pupils or employs six or more full-time instructors.

3. A private school which enrolls less than 150 pupils and employs less than six full-time instructors shall designate a person to serve as a liaison with the department. The liaison must hold a teacher's or administrator's license issued by the department and shall:

- (a) Ensure that the private school is operated pursuant to all applicable laws and regulations.
- (b) Develop curricular materials.
- (c) Provide training to employees of the private school.
- (d) Supervise and evaluate the staff of the private school.

~~[4.— At least 70 percent of the instructors at a private school who provide instruction in classes in which core curriculum is taught must hold a teacher's license pursuant to paragraph (a) or (b) of subsection 3 of NAC 394.050.]~~

**Sec. 2.** NAC 394.050 is hereby amended to read as follows:

394.050 1. A full-time administrator must:

(a) Hold an administrator's license issued by the ~~department;~~

~~—(b) Hold an administrator's license issued by another state or territory of the United States or the District of Columbia;~~

~~—(c) department or by another state or territory of the United States; or~~

(b) Hold a bachelor's degree ~~[in a field related to a subject commonly taught in kindergarten or grades 1 through 12]~~ from an institution accredited by a regional accrediting association that is approved by the United States Department of Education and have 5 years of verified experience in educational administration . ~~[within the immediately preceding 7 years; or~~

~~—(d) Hold a master's degree in a field related to a subject commonly taught in kindergarten or grades 1 through 12 from an institution accredited by a regional accrediting association that is approved by the United States Department of Education and have 3 years of verified experience in educational administration within the immediately preceding 5 years.]~~

2. A supervisor must hold a teacher's license issued by the department.

3. An instructor must:

(a) Hold a teacher's license issued by the department *or by another state or territory of the United States* that is appropriate for his assignment;

~~[(b) Hold a teacher's license issued by another state or territory of the United States or the District of Columbia that is appropriate for his assignment;~~

~~—(c) or~~

(b) Hold a bachelor's degree ~~[in an area that is appropriate for his assignment]~~ from an institution accredited by a regional accrediting association that is approved by the United States

Department of Education . ~~[and have 2 years of verified full-time or supervised experience in teaching the appropriate grade level within the immediately preceding 4 years; or~~

~~—(d) Hold a master’s degree in an area that is appropriate for his assignment from an institution accredited by a regional accrediting association that is approved by the United States Department of Education and have 1 year of verified full-time or supervised experience in teaching the appropriate grade level within the immediately preceding 3 years.]~~

4. The licensee shall:

(a) On or before October 15 of each year and whenever there is a change in the staff of the private school, submit a report to the department identifying:

(1) Each employee with a teacher’s or administrator’s license issued by the department, his assignment and the identifying number on his license; and

(2) Each employee without a teacher’s or administrator’s license issued by the department who meets the alternative requirements set forth in subsection 1 or 3, his social security number, a brief description of his qualifications set forth in subsection 1 or 3, if any, and the identifying number on the teacher’s or administrator’s license issued by another state or territory of the United States , ~~[or the District of Columbia,]~~ if any.

(b) On or before October 15 of each year and whenever there is a change in the staff of the private school, submit to the parents or guardian of any current or prospective student a written list of:

(1) Each employee without a teacher’s or administrator’s license issued by the department who meets the alternative requirements set forth in subsection 1 or 3; and

(2) The qualifications set forth in subsection 1 or 3 of each such employee.

(c) Submit a résumé of the previous applicable experience of the full-time administrator or designated liaison and three references, one of which must be local, attesting to the character, reputation and competence of the administrator or liaison.

(d) Prepare and submit descriptions of the jobs of each class of employee, including employees with or without a teacher's or administrator's license. The descriptions must reinforce the philosophy of the private school.

(e) Submit a description of the procedures for evaluating administrators, supervisors, instructors and other educational personnel.

5. On or before November 15 of each year, the department shall prepare the annual directory of private schools. The department shall include in the annual directory of private school the number of the staff who:

(a) Hold a teacher's or administrator's license issued by the department;

(b) Hold a teacher's or administrator's license issued by another state or territory of the United States ~~[or the District of Columbia;]~~ ; *and*

(c) Hold a bachelor's degree and have the experience described in subsection 1 . ~~[or 3; and~~

~~—(d) Hold a master's degree and have the experience described in subsection 1 or 3.]~~