

**PROPOSED REGULATION OF THE MANUFACTURED
HOUSING DIVISION OF THE DEPARTMENT
OF BUSINESS AND INDUSTRY**

LCB File No. R053-03

June 9, 2003

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §§1-3, NRS 489.481.

Section 1. NAC 489.360 is hereby amended to read as follows:

489.360 1. The following fees for the issuance and renewal of a license will be charged:

- (a) Biennially, for a license as a dealer ~~[\$500]~~ *\$600*
 - For each additional officer or partner ~~[75]~~ *150*
 - Biennially, for each branch office..... ~~[125]~~ *150*
- (b) Biennially, for a license as a limited dealer..... ~~[150]~~ *200*
- (c) Biennially, to do business as a manufacturer of manufactured homes,
mobile homes, commercial coaches or travel trailers ~~[600]~~ *750*
- (d) Biennially, for a rebuilder’s license..... ~~[385]~~ *500*
 - For each additional officer or partner ~~[75]~~ *150*
 - Biennially, for each branch office..... ~~[125]~~ *150*
- (e) Biennially, for a serviceman’s or an installer’s license ~~[150]~~ *200*
 - For each additional officer or partner ~~[75]~~ *150*
 - Biennially, for each serviceman’s or installer’s branch office ~~[125]~~ *150*

- (f) Biennially, for a license as a salesman of manufactured homes, mobile
homes or commercial coaches..... ~~[75]~~ 100
- (g) Biennially, for a responsible managing employee’s license..... ~~[100]~~ 150
- (h) For each examination of an applicant for a license 50
- (i) For a change of address by a licensee ~~[25]~~ 50
- (j) For a change of name by a licensee..... ~~[25]~~ 50
- (k) To activate a license from inactive or suspended status..... ~~[50]~~ 100

2. If a licensee fails to apply for the renewal of his license before the license expires, he must pay a fee equal to one and one-half times the fee otherwise required for renewal. If a licensee does not apply for the renewal of his license within 30 days after the license expires, he must retake and pass the applicable oral or written examination and submit the application and all of the fees required for an original license.

3. The Division may collect a fee from any licensee who is involved in a complaint from a consumer to recover the costs of investigating and hearing the complaint. The fee will be based upon the rates established in this section.

Sec. 2. NAC 489.370 is hereby amended to read as follows:

489.370 In addition to the fees for a license required by the provisions of NAC 489.360, the Division will charge the following fees for processing an original application for a license:

- 1. As a dealer..... ~~[\$250]~~ \$400
 - For each additional officer or partner ~~[25]~~ 100
 - For each branch office ~~[25]~~ 100
- 2. As a limited dealer \$100

- 3. To do business as a manufacturer of manufactured homes, mobile
 - homes, commercial coaches or travel trailers ~~[\$400]~~ \$500
- 4. As a rebuilder ~~[\$115]~~ \$250
 - For each additional officer or partner ~~[25]~~ 100
 - For each branch office ~~[25]~~ 100
- 5. As a serviceman or installer \$100
 - For each additional officer or partner ~~[25]~~ 100
 - For each branch office ~~[25]~~ 100
- 6. As a salesman \$25
- 7. As a responsible managing employee ~~[\$50]~~ \$100

Sec. 3. NAC 489.380 is hereby amended to read as follows:

489.380 1. The Division will charge the following fees:

- (a) For each certificate and label of compliance ~~[\$50.00]~~ \$100.00
- (b) For each certificate and label of installation..... ~~[40.00]~~ 50.00
- (c) For each original or duplicate certificate of ownership issued..... ~~[30.00]~~ 40.00
- (d) For each notice of conversion of real property issued..... ~~[30.00]~~ 50.00
- (e) For a replacement of a:
 - (1) Label of compliance ~~[50.00]~~ 100.00
 - (2) Label of installation ~~[40.00]~~ 50.00
 - (3) License..... ~~[30.00]~~ 50.00
- (f) For the inspection and approval of a set of plans:
 - For the first hour ~~[70.00]~~ 75.00
 - For each additional half hour or fraction thereof..... ~~[35.00]~~ 37.50

- (g) For the inspection and approval of a modification of an approved plan, per hour or fraction thereof ~~[70.00]~~ **75.00**
- (h) For the inspection at the site and approval of the installation of:
 - (1) A commercial coach with a plumbing system, a manufactured home or a mobile home if the inspection is conducted within 25 miles of the inspector's station of duty ~~[100.00]~~ **120.00**
 - (2) A commercial coach without a plumbing system if the inspection is conducted within 25 miles of the inspector's station of duty ~~[75.00]~~ **80.00**
- (i) For the reinspection and approval of the installation of a manufactured home, mobile home or commercial coach, in addition to the original fee for inspection ~~[75.00]~~ **80.00**
- (j) For inspection or reinspection at the site of a manufactured home, mobile home, mobile home park, commercial coach or travel trailer, or of the installation of a device which burns solid fuel or for any other inspection or service for which a fee is not prescribed:
 - For the first hour ~~[70.00]~~ **80.00**
 - For each additional half hour or fraction thereof..... ~~[35.00]~~ **40.00**
- (k) For an inspection of a plant used to manufacture manufactured homes, commercial coaches or travel trailers..... ~~[600.00]~~ **750.00**
- (l) For each search conducted to determine title ~~[10.00]~~ **15.00**
- (m) For the sale of printed material:
 - For each page of a copy 0.25

For each study guide for an examination.....	10.00 15.00
For each copy of a regulation	5.00
(n) For filing a lien <i>or an amended lien</i> asserted upon a manufactured home, mobile home or commercial coach	30.00 40.00
(o) For collecting a fee after a check given for payment is dishonored.....	35.00
(p) For the inspection and approval of a set of plans for an attachment pursuant to NAC 489.470:	
For the first hour	70.00 75.00
For each additional half hour or fraction thereof.....	35.00 37.50
(q) For filing an affidavit of the sale of a manufactured home, mobile home or commercial coach to satisfy a lien	30.00 40.00
(r) For recording the sale of a manufactured home, mobile home or commercial coach without the immediate transfer of the certificate of title or certificate of ownership.....	30.00 40.00
(s) For filing a notice <i>or an amended notice</i> of sale by auction of a manufactured home, mobile home or commercial coach	30.00 40.00
(t) For a copy of the monthly report prepared by the Division on the record of sales of a dealer.....	75.00
(u) For a list of the certificates of ownership issued by the Division for a period of:	
Less than 2 years.....	75.00
Two years but not more than 5 years.....	150.00
More than 5 years	375.00

- (v) For a list of all licenses issued by the Division 75.00
- (w) For a list of all mobile home parks or for a history of a mobile home
park..... 75.00

2. For each inspection or reinspection conducted more than 25 miles from the inspector's station of duty, the Division will charge, in addition to the fee listed, the inspector's:

- (a) Actual expenses for travel;
- (b) Salary; and
- (c) Allowance for per diem.

3. The Division will collect a fee for the sale of reports not listed in subsection 1 based upon the cost to the Division to produce ~~these~~ *those* reports, plus a minimum fee for handling of \$40 for the first report.

4. The Division will collect a fee for inspection, pursuant to a schedule established by the Secretary of Housing and Urban Development, from each manufacturer of manufactured homes who has a plant located in this state. The Division will pay the fee to the Secretary of Housing and Urban Development.