

**PROPOSED REGULATION OF THE ADMINISTRATOR OF THE
DIVISION OF INDUSTRIAL RELATIONS OF THE
DEPARTMENT OF BUSINESS AND INDUSTRY**

LCB File No. R150-04

October 4, 2004

EXPLANATION – Matter in *italics* is new; matter in brackets [~~omitted material~~] is material to be omitted.

AUTHORITY: §1, NRS 616A.400 and 616C.040; §2, NRS 616A.400.

A REGULATION relating to industrial insurance; establishing requirements related to the completion and submission of claims for compensation by physicians, chiropractors or certain medical facilities; and providing other matters properly relating thereto.

Section 1. Chapter 616C of NAC is hereby amended by adding thereto a new section to read as follows:

1. A physician or chiropractor who is required to file a claim for compensation pursuant to NRS 616C.040, or a medical facility that has been delegated the duty to file a claim for compensation pursuant to subsection 2 of NRS 616C.040, shall:

(a) Require the injured employee to complete the upper portion of the form designated in NAC 616A.480 as Form C-4, Employee's Claim for Compensation/Report of Initial Treatment, including, without limitation, the name, address and telephone number of the employer of the injured employee and the name of the insurer or third-party administrator of the employer;

(b) Contact the employer or the insurer or third-party administrator of the employer to confirm the name and address of the insurer or third party administrator;

(c) Send a copy of the completed Form C-4 to the employer and to the insurer or third-party administrator of the employer; and

(d) Maintain, together with the completed Form C-4, documentation of the steps taken by the physician, chiropractor or medical facility to verify that the insurer or third-party administrator is the insurer or third-party administrator of the employer.

2. If the physician, chiropractor or medical facility is unable to confirm whether an insurer or third-party administrator is the insurer or third-party administrator of the employer within 3 working days after first providing treatment to an injured employee for a particular injury, the physician, chiropractor or medical facility shall:

(a) Contact the nearest office of the Division by telephone at 702.486.9000 for Henderson, Nevada, or at 775.684.7260 for Carson City, Nevada; and

(b) If requested by the Division, provide a copy of the completed Form C-4 and documentation of the steps taken to verify that the insurer or third-party administrator is the insurer or third-party administrator of the employer.

Sec. 2. NAC 616C.070 is hereby amended to read as follows:

616C.070 As used in NAC 616C.070 to 616C.336, inclusive, *and section 1 of this regulation*, “insurer” includes any employer who provides accident benefits for injured employees pursuant to NRS 616C.265.