

LCB File No. R146-07

**PROPOSED REGULATION OF THE  
STATE CONTRACTORS' BOARD**

EXPLANATION – Matter in *italics* is new; matter in brackets ~~{}~~  is material to be omitted.

**NAC 624.133 “Compliance investigator” defined.** (NRS 624.100, 624.112) “Compliance investigator” means a person employed by the Board ~~{in the Compliance Investigations Unit}~~ who is authorized to perform duties pursuant to NRS 624.112 *and NRS 624.115(3)*.

**NAC 624.134 “Criminal investigator” defined.** (NRS 624.100, 624.112) “Criminal investigator” means a person employed by the Board ~~{in the Special Investigations Unit}~~ who is authorized to perform duties pursuant to NRS 624.112 and subsection 2 of NRS 624.115.

**NAC 624.725 Administrative citation: Service; contents.** (NRS 624.100, 624.341, 624.361)  
A written administrative citation issued pursuant to NRS 624.341 may be served by personal service on ~~{the licensee or applicant for a contractor’s license}~~ *a person*, or a designated representative thereof, or by certified mail to the address of record of the *person* ~~{licensee or applicant}~~ and must include, to the extent applicable:

1. The name and last known business or residential address of the *person* ~~{licensee or applicant}~~;
2. A numbered identification of the *person* ~~{licensee or applicant}~~;
3. The date on which the citation is issued;
4. The number of the citation;
5. A list of the sections of this chapter or chapter 624 of NRS which the *person* ~~{licensee or applicant}~~ is alleged to have violated and a description of the alleged violation;
6. Corrective actions, if any, ordered against the licensee or applicant;
7. Administrative fines, if any, to be assessed against the *person* ~~{licensee or applicant}~~;
8. The reimbursement costs, if any, which the *person* ~~{licensee or applicant}~~ is ordered to pay to cover the costs of any investigation;
9. The date by which the licensee or applicant must complete any corrective actions ordered;
10. The date by which the *person* ~~{licensee or applicant}~~ must pay any administrative fines or reimbursement of investigative costs;
11. A description of the manner in which the *person* ~~{licensee or applicant}~~ may contest the citation, including, without limitation, the period during which the licensee or applicant may contest the citation and the consequences of failing to contest the citation timely;
12. The signature of the Executive Officer or his designee; and
13. Any other information required by the Board.

**NAC 624.7251 Administrative fine: Specification of violation; amount.** (NRS 624.100, 624.300, 624.341, 624.361, 624.710)

1. If the Board or its designee issues an administrative citation pursuant to NRS 624.341 which includes an administrative fine, each such fine assessed by the Board or its designee must:

- (a) Specify the violation for which the person is being cited; and
- (b) Subject to the provisions of subsection 2, be in an amount which is not less than the minimum amount or more than the maximum amount as follows for the violation:

Violation	Minimum Fine	Maximum Fine
NRS 624.301 .....	\$1,000	\$3,000
Paragraph (a) of subsection 1 or subparagraph (4) of paragraph (b) of subsection 1 of NRS 624.3011.....	500	2,000
Subparagraph (1), (2) or (3) of paragraph (b) of subsection 1 of NRS 624.3011.....	1,000	3,000
Subsection 1 or 2 of NRS 624.3012.....	1,000	3,000
Subsection 3 of NRS 624.3012.....	500	2,000
Subsection 1 or 4 of NRS 624.3013.....	250	1,000
Subsection 2 of NRS 624.3013.....	1,000	3,000
Subsection 3 of NRS 624.3013.....	500	2,000
Subsection 5 of NRS 624.3013.....	50	1,000
NRS 624.3014.....	100	50,000
Subsection 1 of NRS 624.3015.....	250	2,000
Subsection 2 or 3 of NRS 624.3015.....	500-1000	50,000
Subsection 4 of NRS 624.3015.....	500-1000	2,000-50,000
Subsection 5 of NRS 624.3015.....	250	1,000
Subsection 1 or 2 of NRS 624.3016.....	250	3,000
Subsection 3, 5 or 10 of NRS 624.3016.....	500	2,000
Subsection 4 or 6 of NRS 624.3016.....	250	1,000
Subsection 7 of NRS 624.3016.....	250	2,000
Subsection 8 of NRS 624.3016.....	250	750
Subsection 9 of NRS 624.3016.....	100	500
Subsection 1 of NRS 624.3017.....	500	2,000
Subsection 2 of NRS 624.3017.....	50	250
Subsection 3 of NRS 624.3017.....	100	500
Subsection 1 of NRS 624.302.....	1,000	50,000
Subsection 5 or 6 of NRS 624.302.....	250	1,000
Subsection 1 of NRS 624.305.....	1,000	50,000
Subsection 1 of NRS 624.700.....	1,000	50,000
NRS 624.720.....	500	1,000

2. The Board or its designee will assess the maximum fine listed in subsection 1 only if one or more of the following circumstances apply:

- (a) The cited person has a history of violating the same or similar sections of NRS;
- (b) The administrative citation specifies more than one violation;
- (c) The cited person has exhibited bad faith by ignoring written warnings;
- (d) The violation or violations have caused harm to other persons;
- (e) The violation or violations were perpetrated against a senior citizen or a person with a disability; or
- (f) The violation or violations involved a construction project costing more than \$500,000.

**NAC 624.xxxx *Withdrawal of administrative citation: (NRS 624.100)***

***1. The Executive Officer of the Board may withdraw an administrative citation issued pursuant to NRS 624.341 at any time before it is final, or, if a cited person contests the citation, at any time before the Board holds a hearing pursuant to NRS 624.291. After the hearing is commenced, only the Board may withdraw an administrative citation.***