

**ADOPTED REGULATION OF THE STATE BOARD OF  
PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

**LCB File No. R076-09**

Effective October 15, 2010

EXPLANATION – Matter in *italics* is new; matter in brackets ~~[omitted material]~~ is material to be omitted.

AUTHORITY: §1, NRS 625.140 and 625.565.

A REGULATION relating to professions; revising provisions relating to plans and maps submitted by a professional engineer or professional land surveyor to a public authority; and providing other matters properly relating thereto.

**Section 1.** NAC 625.611 is hereby amended to read as follows:

625.611 1. Plans *or maps* submitted to a public authority must include:

- (a) The name, address and telephone number of the firm which submits the plans ~~[ ]~~ *or maps*;
- (b) The name and location of the project for which the plans *or maps* are submitted; and
- (c) The date the plans *or maps* were printed and a statement which indicates whether the

plans *or maps* are preliminary or final.

2. If the plans *or maps* submitted to a public authority are:

- (a) Original plans ~~[ ]~~ *or maps*, each sheet of the plans *or maps* must be dated, stamped and signed by ~~[the]~~ *each* licensee who had responsible charge of the work indicated on the sheet. ~~[ ]~~  
*If the licensee is a licensed professional engineer, the licensee must date, stamp and sign the plans for each discipline of engineering for which the licensee is licensed that is related to the work for which the licensee is responsible.*

(b) Copies of the original plans, the cover sheet and the first sheet for each discipline of engineering of the plans must be dated and stamped and include an original signature of the licensee who had responsible charge of the work indicated on the sheet . ~~{;or}~~

(c) Copies of original plans *or maps* which have not been dated, stamped and signed, each sheet of the plans *or maps* must be dated, stamped and signed by ~~{the}~~ *each* licensee who had responsible charge of the work indicated on the sheet. *If the licensee is a licensed professional engineer, the licensee must date, stamp and sign the plans for each discipline of engineering for which the licensee is licensed that is related to the work for which the licensee is responsible.*

3. Each set of specifications submitted to a public authority must include a table of contents or cover sheet that:

(a) Indicates the discipline of engineering that is the source of each specification; and

(b) Contains the stamp of, and is signed and dated by, each licensee who had responsible charge of that discipline.

**INFORMATIONAL STATEMENT TO LEGISLATIVE COUNSEL BUREAU**

NRS 233B.066  
Amendments to NAC 625.611  
LCB File No. R076-09

The Nevada State Board of Professional Engineers and Land Surveyors (the "State Board") presents this informational statement to the Legislative Counsel Bureau in accordance with NRS 233B.066 and presents the required information with respect to the State Board's adoption of amendments to Regulation NAC 625.611 pursuant to NRS 625.140. This Informational Statement is submitted together with additional Informational Statements of the State Board concerning the adoption of amendments to other existing Regulations.

**1. A description of how public comment was solicited, a summary of the public response, and an explanation how other interested persons may obtain a copy of the summary.**

The amendments to NAC 625.611 were initially adopted by the State Board as temporary Regulations.

Copies of the Temporary Regulations, Notices of Workshops and Notices of Intent to Act Upon the Regulations were sent via U.S. Mail and e-mail to persons who are known to have an interest in the temporary amendments to Regulations of the State Board as well as to those persons who had specifically requested such notice. Those documents were also made available at the website of the State Board at <http://www.boe.state.nv.us> and at the office of the State Board located at 1755 E. Plumb Lane, Suite 135, Reno, NV 89502. Copies of the temporary Regulations were e-mailed to the main public libraries in all Nevada counties and were posted at the following locations:

Nevada State Board of Professional  
Engineers and Land Surveyors  
1755 East Plumb Lane  
Suite 135  
Reno, Nevada 89502

Clark County Building Department  
500 S. Grand Central Parkway  
Las Vegas, Nevada 89155-3530

Nevada State Board of Professional  
Engineers and Land Surveyors  
7251 West Lake Mead Blvd.  
Suite 520  
Las Vegas, Nevada 89128

City of Las Vegas, Building and Safety  
400 E. Stewart Street  
Las Vegas, Nevada 89101

Elko County Recorder  
571 Idaho Street  
Elko, Nevada 89801

City of Reno, Engineering Division  
450 Sinclair, 3<sup>rd</sup> Floor  
Reno, Nevada 89501

City of Sparks, Engineering Division  
431 Prater Way  
Sparks, Nevada 89431

Public comment was solicited by holding two (2) workshops on the temporary amendments to the Regulations. The first workshop was held on April 14, 2009 at the State Board's office at 1755 E. Plumb Lane, Suite 135, in Reno, Nevada. The second workshop was held on April 16, 2009 at the State Board's office at 7251 W. Lake Mead Blvd., Suite 520, Las Vegas, Nevada. The comments received at the workshops were discussed at the May 14, 2009 public meeting of the State Board held at the State Board's office at 7251 W. Lake Mead Blvd., Suite 520, Las Vegas, Nevada. Thereafter, on or about May 21, 2009, the Executive Director of the State Board issued Notices of Intent to Act upon a Regulation. On June 24, 2009, a public hearing was held at the State Board's office at 1755 E. Plumb Lane, Suite 135, in Reno, Nevada, at which time the State Board adopted the temporary Regulations.

Substantial public comment was received on the proposed temporary amendment to Regulation NAC 625.611. A summary of the discussion of the temporary amendment at the May 14, 2009 State Board meeting and at the June 24, 2009 hearing at which the temporary amendment was adopted may be obtained by calling the State Board at (772) 688-1231 or by writing to the State Board at 1755 E. Plumb Lane, Suite 135, Reno, Nevada 89502, or by e-mailing the State Board at [board@boe.state.nv.us](mailto:board@boe.state.nv.us).

The State Board then moved to make permanent the temporary amendments to the regulations. Public comment was solicited by holding two (2) public hearings and two (2) workshops on the permanent amendments to the regulations. Notices of the workshops and the public hearings were posted at the locations referenced above. In addition, the notices were posted on the State Board's website, were mailed to those persons who had requested notice of amendments to Regulations of the State Board and were e-mailed to the main public libraries in all Nevada counties. The workshops were held on September 15, 2009 and June 17, 2010. The public hearings were held on October 22, 2009 and July 22, 2010.

As noted above, the State Board moved to make the temporary amendments to NAC 625.611 permanent. No adverse comments were received at the workshops held on September 15, 2009 and June 17, 2010. Additionally, no adverse comments were received at the hearings held on October 22, 2009 and July 22, 2010. A summary of the State Board's discussion of the permanent amendments to NAC 625.611 at the October 22, 2009 and July 22, 2010 hearings may be obtained by calling the State Board at (772) 688-1231, by writing to the State Board at 1755 E. Plumb Lane, Suite 135, Reno, Nevada 89502, or by e-mailing the State Board at [board@boe.state.nv.us](mailto:board@boe.state.nv.us).

**2. The number of persons who:**

- (a) **attended each workshop:** April 14, 2009 - 13; April 16, 2009 - 19; September 15, 2009 -5; June 17, 2010 - 10
- (b) **testified at each workshop:** April 14, 2009 - 9; April 16, 2009 - 10; September 15, 2009 -2; June 17, 2010 - 0
- (c) **submitted written comments to the State Board concerning the temporary amendments to the Regulations referenced in this Informational Statement:**
  - One (1) written comment was submitted;

- (d) attended the State Board's meeting May 14, 2009 - 14
- (e) attended the State Board's hearing on June 24, 2009 - 16;
- (f) attended the State Board's hearing on October 22, 2009 - 9;
- (g) attended the State Board's hearing on July 22, 2010 - 12;
- (h) submitted to the State Board written comments at the State Board's May 14, 2009 meeting, the June 24, 2009 hearing, the October 22, 2009 hearing or the July 22, 2010 hearing concerning the amendments to the Regulations referenced in this Informational Statement: No written comments were submitted.

**3. A description of how comment was solicited from affected businesses, a summary of their response, and an explanation how other interested persons may obtain a copy of the summary.**

Comments were solicited from affected businesses and members of the engineering and land surveying professions as outlined in number 1 above. The State Board received several comments from the engineering and land surveying professions. A copy of the State Board's minutes concerning the amendment to the Regulation and the subsequent adoption of the amended Regulation can be obtained by calling the Nevada State Board of Professional Engineers and Land Surveyors at (775) 688-1231 or by writing to the State Board at 1755 E. Plumb Lane, Suite 135, Reno, Nevada 89502.

**4. If the amendments to the Regulation were adopted without changing any part of the amendments, a summary of the reasons for adopting the amendments to the Regulation without change.**

The amendments to the Regulation were drafted by the State Board which subsequently held four (4) workshops and three (3) public hearings concerning the amendments. Additionally, the temporary amendments were discussed at the State Board's May 14, 2009 meeting at the State Board's office at 7251 W. Lake Mead Blvd., Suite 520, Las Vegas, Nevada. The State Board adopted the temporary amendment to NAC 625.611 at the public meeting held on June 24, 2009 and gave serious consideration to the changes suggested at both Workshops and at the June 24, 2009 hearing. Many professional land surveyors believed it was inappropriate to require them to sign each page of a submittal. However, the majority of the State Board believed that professional land surveyors should sign each page just as professional engineers are required to sign each page.

As noted above, the State Board moved to make the temporary amendments to NAC 625.611 permanent. No adverse comments were received at the workshops held on September 15, 2009 and June 17, 2010. Additionally, no adverse comments were received at the hearings held on October 22, 2009 and July 22, 2010 at which the amendments to NAC 625.611 were adopted.

**5. The estimated economic effect of the adopted amendments to the**

**Regulation on the businesses that it is to regulate and on the public. These must be stated separately, and each case must include:**

- (a) Both adverse and beneficial effects; and**
- (b) Both immediate and long term effects.**

(a) The amendments are not expected to have either an adverse or a beneficial economic effect upon the regulated professions or on the public. NAC 625.611 was amended to require both professional engineers and professional land surveyors to stamp, sign and date each page of a submittal.

(b) There will be no economic effect either immediate or long term on the public or on the engineering or land surveying professions. See item 5(a) above.

**6. The estimated cost to the Agency for enforcement of the amended Regulation.**

There is no additional cost to the agency for enforcement of the adopted amendments to NAC 625.611.

**7. A description of any Regulations of other state or government agencies that the adopted amendments to Regulation NAC 625.611 overlap or duplicate, and a statement explaining why the duplication or overlapping is necessary. If the adopted amendments to the Regulation duplicates a federal regulation, the name of the regulating federal agency.**

There are no other state or government agency regulations that the amendments to the Regulation duplicate.

**8. If the amendments to the Regulation include provisions that are more stringent than a federal regulation that regulates the same activity, a summary of such provision.**

There is no federal regulation that regulates the same activity.

**9. If the amendments to the Regulation provide for a new fee or increase an existing fee, the total annual amount the agency expects to collect and the manner in which the money will be used.**

The amendments provide for no new fees. Nor, do they increase an existing fee.

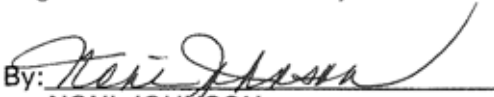
**10. Are the amendments to the Regulation likely to impose a direct and significant economic burden upon a small business or directly restrict the formation, operation or expansion of a small business? What methods did the agency use in determining the impact of the amendments to the Regulation on a small business?**

The State Board determined that the amendments to Regulation NAC 625.611 do not impose a direct and significant economic burden upon a small business or restrict the formation, operation or expansion of a small business. In making this determination, the State Board considered that the amendments to NAC 625.611

simply clarify the manner in which Nevada licensees stamp, seal, date and sign submittals, plans and drawings. The adopted amendments impose no direct or significant burdens on any private businesses.

DATED: This 11<sup>th</sup> day of August, 2010.

State of Nevada Board of Professional  
Engineers and Land Surveyors

By:   
NONI JOHNSON