

# PROPOSED REGULATION OF THE STATE BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

## LCB File No. R116-12

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**NAC 625.425 Registration of firm: Application; requirements; renewal; fees.** (NRS 625.140, 625.177, 625.179)

1. A firm must:

- (a) File an application for registration with the Board on a form provided by the Board; and
- (b) Pay a fee of \$50,

↪ before engaging in or offering to engage in the practice of professional engineering or the practice of land surveying in this State.

2. A firm shall not engage in the practice of professional engineering or the practice of land surveying unless a professional engineer or professional land surveyor, as applicable, is in responsible charge of the work provided by the firm in each branch office of the firm. The licensee designated pursuant to this subsection to be in responsible charge of the work provided by the firm is not required to be a principal of the firm.

3. A firm must file an application described in subsection 1 with the Board for each branch office of the firm ~~[located in this State]~~ *before engaging in or offering to engage in the practice of professional engineering or the practice of land surveying in this state.*

Each application must include:

- (a) The name of the firm;
- (b) A list of the principals of the firm;
- (c) The address of the firm;
- (d) The address of the branch office of the firm to which the application pertains;
- (e) The license number of the licensee who is in responsible charge of the work provided by the firm at the branch office to which the application pertains; and
- (f) A description of the services that are offered by the firm.

4. A firm shall notify the Board, in writing, within 30 days after any change in:

- (a) The name of the firm;
- (b) A principal of the firm;
- (c) The address of the firm, including, a change in the address of a branch office of the firm;
- (d) The licensee who is in responsible charge of the work provided by the firm at a specific branch office of the firm; or
- (e) The services that are offered by the firm.

5. Each year within 30 days after the anniversary date of a firm's registration with the Board, the firm must file an application for renewal of its registration, accompanied by a fee of \$50.

(Added to NAC by Bd. of Professional Eng'rs & Land Surv. by R078-09, eff. 10-15-2010)