

**PROPOSED REGULATION OF THE COMMISSION ON  
PROFESSIONAL STANDARDS IN EDUCATION**

**LCB File No. R042-16**

April 13, 2016

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §1, NRS 391.019.

A REGULATION relating to education; revising the requirements for receiving an endorsement as a professional administrator of a school; and providing other matters properly relating thereto.

**Legislative Counsel’s Digest:**

Existing statute requires the Commission on Professional Standards in Education to adopt regulations prescribing the qualifications for licensing teachers and other educational personnel. (NRS 391.019) Under existing regulation, to receive an endorsement from the Department of Education as a professional administrator of a school, an applicant must: (1) hold a master’s degree; (2) hold a teaching license; (3) have at least 3 years of teaching experience; and (4) have completed at least 24 semester hours of graduate courses in the administration of a school. Also, if the master’s degree, or a higher degree, is not in educational administration, then the applicant must have completed an additional 12 semester hours of graduate courses, which may, but are not required to, include courses considered to be part of an administrative program for educators. (NAC 391.170)

This regulation changes those requirements so that an applicant who has: (1) a master’s degree, or a higher degree, in educational administration; and (2) completed at least 24 semester hours of graduate courses in the administration of a school, is qualified to receive an endorsement as a professional administrator without holding a teaching license, having at least 3 years of teaching experience or completing an additional 12 semester hours of graduate courses. However, an applicant whose master’s degree, or higher degree, is not in educational administration still must fulfill the existing requirements of holding a teaching license, having at least 3 years of teaching experience, completing 24 semester hours of graduate courses in the administration of a school and completing an additional 12 semester hours of graduate courses. Also, these additional 12 semester hours must be courses considered to be part of an administrative program for educators.

**Section 1.** NAC 391.170 is hereby amended to read as follows:

391.170 1. Except as otherwise provided in NAC 391.171, to receive an endorsement as a professional administrator of a school, an applicant:

(a) Must:

- (1) Hold a master's degree;
- (2) Hold a valid renewable license to teach in elementary, middle, junior high, secondary or special schools;
- (3) Have and submit to the Department evidence of 3 years of teaching experience in kindergarten or grades 1 through 12 in schools approved by the State; ~~and~~
- (4) Have completed at least 24 semester hours of graduate courses in the administration of a school, including:

- (I) Administration and organization of a school;
- (II) Supervision and evaluation of instruction;
- (III) Development of personnel;
- (IV) Finances of a school;
- (V) The laws that apply to schools;
- (VI) Curriculum;
- (VII) Research;
- (VIII) Internship or field experience; and
- (IX) Other courses considered to be part of an administrative program for educators;

and

~~}(b) Must:~~

~~—(1)}~~ (5) Have completed an additional 12 semester hours of graduate courses ~~{which may include other courses}~~ considered to be part of an administrative program for educators; or

~~(2) Hold~~ (b) **Must:**

(1) **Hold** a master's degree or higher in educational administration from a college or university accredited by a regional accrediting association ~~(1)~~; **and**

(2) **Have completed at least 24 semester hours of graduate courses in the administration of a school, including:**

**(I) Administration and organization of a school;**

**(II) Supervision and evaluation of instruction;**

**(III) Development of personnel;**

**(IV) Finances of a school;**

**(V) The laws that apply to schools;**

**(VI) Curriculum;**

**(VII) Research;**

**(VIII) Internship or field experience; and**

**(IX) Other courses considered to be part of an administrative program for educators.**

2. An endorsement as a professional administrator of a school may be issued pursuant to a reciprocal agreement with another state if that state has been approved by the Commission.

3. To receive an endorsement as a professional administrator of a program, an applicant must:

(a) Hold a master's degree;

(b) Hold a valid special license in the program for which an endorsement is requested;

(c) Have and submit to the Department evidence of 3 years of experience as a licensed employee in kindergarten or grades 1 through 12; and

(d) Have completed at least 27 semester hours in courses of study in administration

including:

(1) Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement;

(2) General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement;

(3) Finances of a school or finances of a program in the applicant's area of endorsement;

(4) The laws that apply to schools;

(5) The evaluation and development of personnel for a school or the evaluation and development of personnel for a program in the applicant's area of endorsement; and

(6) Any other courses which are required for a degree in the administration of a program in the applicant's area of endorsement.

4. The requirements of subsections 1 and 3 may not be fulfilled by independent study.