

**PROPOSED REGULATION OF THE  
STATE CONTRACTORS BOARD**

**LCB File No. R042-17**

**July 20, 2017**

**Effective:**

EXPLANATION – Matter in *italics* is new; matter in brackets ~~[omitted material]~~ is material to be omitted.

**Section 1.** Chapter 624 of NAC is hereby amended by adding thereto the following new language.

*1. The Executive Officer or his or her designee may endorse licensure experience or trade examination programs offered by another state contractor licensing agency where the Executive Officer determines that the standards under that other state contractor licensing agency are substantially similar to those required for a similar license in this state.*

*2. The Executive Officer shall make and publish a list of sister-state contractor licensing agencies and licensure classifications that he or she determines to be entitled to endorsement under this section. Any sister-state contractor licensing agency recognized under this section shall be referred to as an “endorsing state” for the purposes of this regulation.*

**Section 2.** Chapter 624 of NAC is hereby amended by adding thereto the following new language.

*1. The Board shall waive the requirement set for in NAC 624.590(2)(b) if the applicant’s qualified employee:*

*(a) Has served as a qualified person on a license in good standing in the endorsing state for a minimum of 4 years in a classification determined by the Executive Officer or his or her designee to be substantially equivalent to the requested classification;*

*(b) Has not had a license suspended, revoked or otherwise disciplined by the endorsing state or any other state in which he or she has been licensed;*

*(c) Does not have discipline pending against any license held in the endorsing state or any other state in which he or she has been licensed: and*

*(d) Provides a completed application on a form provided by the Board, including but not limited to, a licensure verification form from the endorsing state on a form prescribed by the Board.*

*2. The Board shall waive the requirements set forth in NAC 624.600(1) concerning any required trade examination if an applicant's qualified employee:*

*(a) Has taken and passed a trade examination offered by an endorsing state contractor licensing agency, or;*

*(b) Has taken and passed a NASCLA-accredited trade examination, if the Executive Director or his or her designee has determined the NASCLA-accredited examination to be substantially equivalent to the examination offered in Nevada for the requested classification of licensure, and;*

*(c) Provides a completed application on a form provided by the Board, including but not limited to, a completed trade examination verification form completed by the endorsing state or accompanied by a NASCLA accredited examination transcript.*

**Sec. 5.** NAC 624.590 is hereby amended to read as follows:

NAC 624.590. 1. A person must make a separate application for each classification of license in which the applicant desires to conduct business.

2. The Board will not consider an incomplete application. Each application must include, without limitation:

(a) All applicable fees;

(b) Four notarized certificates supporting the experience of the applicant or his or her qualified employee on the form provided by the Board;

(c) All information which is required to be confirmed by a bank;

(d) The financial statement required by NAC 624.593; ~~and~~

*(e) A complete set of fingerprints or livescan verification accompanied by a background disclosure and release form for each principal and qualified employee of the applicant; and,*

~~(e)~~ *(f)* Any other information required by the Board.

3. As used in this section, “person” means:

(a) A natural person;

(b) A corporation, partnership, limited partnership or limited-liability company that is organized pursuant to the laws of this State; or

(c) A foreign corporation, foreign partnership, foreign limited partnership or foreign limited-liability company that is authorized to do business in this State.

*4. An application which is not completed at the time of its submittal and which is not completed by an applicant with 6 months after receipt by the Board may be considered withdrawn. Thereafter, the applicant must submit a new application.*

**Sec. 6.** NAC 624.600 is hereby amended to read as follows:

NAC 624.600 1. If the Board requires an applicant or his or her qualified employee to take an examination, he or she must take and pass an examination administered by an independent testing service.

2. The Board ~~will~~ *may* waive the examination if it is satisfied that the experience and qualifications of the applicant or qualified employee justify granting the license without examination *or the applicant meets the provisions set forth in section 2 of this regulation.*

3. Following any waiting period established by the independent testing service, an applicant or the qualified employee may retake the examination. If the applicant or qualified employee fails a second examination, he or she may take it a third time. The person qualifying for the applicant must take and pass the examination within 6 months after the filing of the application. If he or she fails the third examination, the application becomes void. The applicant may apply again with a new application and fee 30 days or more after the date of the last examination.