

**APPROVED REGULATION OF THE COMMISSION ON
PROFESSIONAL STANDARDS IN EDUCATION**

LCB File No. R052-17

Effective June 26, 2018

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §§1 and 2, NRS 391.019.

A REGULATION relating to education; revising the qualifications to obtain a conditional endorsement as a professional administrator of a school; providing that such an endorsement becomes invalid under certain circumstances; authorizing the holder of an invalid endorsement to apply for the reinstatement of the endorsement under certain circumstances; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

Existing law requires the Commission on Professional Standards in Education to adopt regulations prescribing the qualifications for licensing teachers and other educational personnel. (NRS 391.019) Assembly Bill No. 77 of the 2017 Legislative Session amended existing law to authorize the Superintendent to issue a license to teach pupils in a program of early childhood education. (NRS 391.031, as amended by section 21 of Assembly Bill No. 77, chapter 341, Statutes of Nevada 2017, at page 2120) **Sections 1 and 2** of this regulation add references to early childhood education where appropriate so that a license to teach pupils in a program of early childhood education and experience teaching pupils in such a program is equivalent to other acceptable licenses and experience for the purposes of eligibility for an endorsement or a conditional endorsement as a professional administrator.

Existing regulations require the Superintendent of Public Instruction to issue a conditional endorsement as a professional administrator of a school to an applicant who: (1) holds a master’s degree; (2) is enrolled in a program for alternative route to licensure; (3) has completed at least 3 years of teaching experience; and (4) meets certain other qualifications. (NAC 391.171) **Section 2** of this regulation allows an applicant to be enrolled in a program for an alternative route to licensure operated by a qualified provider able to confer a master’s degree in lieu of holding a master’s degree if the applicant also is employed by a school district or charter school in certain rural counties. **Section 2** also increases the required teaching experience to obtain a conditional endorsement as a professional administrator to at least 5 years.

Existing regulations provide for the revocation of a conditional endorsement as a professional administrator if the holder withdraws from or is no longer enrolled in a program for an alternative route to licensure. (NAC 391.057) **Section 2** instead provides that a conditional endorsement becomes invalid if the holder withdraws from or is no longer enrolled in such a

program. **Section 2** also authorizes the holder of a conditional endorsement that has become invalid to apply to the Department of Education for the reinstatement of the endorsement if he or she: (1) has not previously applied for reinstatement of the endorsement; and (2) is accepted by another program for an alternative route to licensure offered by a qualified provider.

Section 1. NAC 391.170 is hereby amended to read as follows:

391.170 1. Except as otherwise provided in NAC 391.171, to receive an endorsement as a professional administrator of a school, an applicant:

(a) Must:

- (1) Hold a master's degree;
- (2) Hold a valid renewable license to teach *pupils in a program of early childhood education or* in elementary, middle, junior high, secondary or special schools;
- (3) Have and submit to the Department evidence of 3 years of teaching experience in kindergarten or grades 1 through 12 in schools approved by the State; and
- (4) Have completed at least 24 semester hours of graduate courses in the administration of a school, including:
 - (I) Administration and organization of a school;
 - (II) Supervision and evaluation of instruction;
 - (III) Development of personnel;
 - (IV) Finances of a school;
 - (V) The laws that apply to schools;
 - (VI) Curriculum;
 - (VII) Research;
 - (VIII) Internship or field experience; and
 - (IX) Other courses considered to be part of an administrative program for educators;

and

(b) Must:

(1) Have completed an additional 12 semester hours of graduate courses which may include other courses considered to be part of an administrative program for educators; or

(2) Hold a master's degree or higher in educational administration from a college or university accredited by a regional accrediting association.

2. An endorsement as a professional administrator of a school may be issued pursuant to a reciprocal agreement with another state if that state has been approved by the Commission.

3. To receive an endorsement as a professional administrator of a program, an applicant must:

(a) Hold a master's degree;

(b) Hold a valid special license in the program for which an endorsement is requested;

(c) Have and submit to the Department evidence of 3 years of experience as a licensed employee in kindergarten or grades 1 through 12; and

(d) Have completed at least 27 semester hours in courses of study in administration including:

(1) Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement;

(2) General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement;

(3) Finances of a school or finances of a program in the applicant's area of endorsement;

(4) The laws that apply to schools;

(5) The evaluation and development of personnel for a school or the evaluation and development of personnel for a program in the applicant's area of endorsement; and

(6) Any other courses which are required for a degree in the administration of a program in the applicant's area of endorsement.

4. The requirements of subsections 1 and 3 may not be fulfilled by independent study.

Sec. 2. NAC 391.171 is hereby amended to read as follows:

391.171 1. The Superintendent of Public Instruction shall issue a conditional endorsement as a professional administrator of a school to a person who submits an application which is accompanied by proof satisfactory to the Superintendent of Public Instruction that the applicant:

(a) ~~Holds~~ *Has been accepted for enrollment in an approved program for an alternative route to licensure:*

(1) By a qualified provider that is a regionally accredited institution able to confer a master's degree and is employed by a school district or charter school in a county or city other than Clark County, Washoe County or Carson City; or

(2) By any qualified provider and holds a master's degree from a postsecondary institution that is regionally accredited;

(b) Holds a valid renewable *early childhood*, elementary, secondary or special license, a valid license to teach special education, or a valid license to teach middle school or junior high school education;

(c) Has completed ~~3~~ *at least 5* years of teaching experience in *early childhood education*, kindergarten or grades 1 through 12 in schools approved by the State; *and*

(d) ~~Has been accepted by a qualified provider for enrollment in a program for an alternative route to licensure; and~~

~~(e)~~ Complies with the instructional and training policies and procedures of the qualified provider relating to professional education administration.

2. A conditional endorsement as a professional administrator of a school issued pursuant to this section:

(a) Authorizes the holder of the conditional endorsement to be employed as an administrator in a school district, a charter school or a private school;

(b) Becomes valid on the date on which the holder of the conditional endorsement satisfies all the requirements of subsection 1;

(c) Except as otherwise provided in subsection 3, is valid for not more than 3 years; and

(d) Is not renewable.

3. ~~A conditional endorsement as a professional administrator issued pursuant to this section is automatically revoked if~~ *If* the holder of ~~the~~ *a* conditional endorsement *issued pursuant to this section* withdraws from or is no longer enrolled in a program for an alternative route to licensure ~~;~~

~~—4.;~~ *, the qualified provider of the program in which the holder was enrolled must, not later than 15 days after the holder withdraws or otherwise ceases to be enrolled, notify the Teacher Licensure Office of the Department of the name and license number of the holder, the date on which the holder withdrew or otherwise ceased to be enrolled and the reason that the holder withdrew or ceased to be enrolled. The conditional endorsement automatically becomes invalid immediately upon the receipt of such notification by the Teacher Licensure Office.*

4. *The holder of a conditional endorsement as a professional administrator that has become invalid pursuant to subsection 3 may apply to the Department for the reinstatement of his or her endorsement before the expiration of the endorsement if he or she:*

(a) Has not previously applied for the reinstatement of the endorsement after the date on which the endorsement became invalid;

(b) Is accepted by another program for an alternative route to licensure offered by a qualified provider; and

(c) Pays the fee required by NAC 391.045.

5. A person who is issued a conditional endorsement as a professional administrator pursuant to this section may apply for an unconditional endorsement as a professional administrator if the applicant:

(a) Successfully completes the education and training required by the qualified provider for the program for an alternative route to licensure, including, without limitation, the supervised, school-based experience provided by the qualified provider; and

(b) Pays the appropriate fee.