

**PROPOSED REGULATION OF THE
DEPARTMENT OF EDUCATION**

LCB FILE NO. R053-17I

**The following document is the initial draft regulation proposed
by the agency submitted on 07/31/2017**

NAC 391.332 Qualifications to serve as substitute teacher; endorsement as substitute teacher; period for which substitute teacher may be hired; provisional nonrenewable special license; renewal. (NRS 391.019)

1. Except as otherwise provided in NAC 391.330 and 391.436, to serve as a substitute teacher in kindergarten through grade 12, a person must hold a valid:

(a) Elementary or secondary license, **a license to teach in a program of early childhood education**, a license to teach special education, or a license to teach middle school or junior high school education; or

(b) Special license or provisional special license with an endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 issued pursuant to subsection 2.

2. To receive an endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 on a special license or a provisional special license, a person must:

(a) Have completed at least 60 semester hours of credit from an accredited college or university; or

(b) Possess an associate's degree or higher degree from an accredited college or university.

(c) A person holding only a special license with an endorsement as a substitute teacher is exempt from the requirements of NAC 391.036 and NAC 391.045 (1) (c).

3. A school district may hire a person to serve as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 for:

(a) Unlimited days of service if filling the position of a licensed teacher who is under contract.

(b) Except as otherwise provided in subsection 4, 60 days of service if filling a teaching position for which a licensed teacher has not been hired under contract.

4. The Department may grant a school district one extension for 30 days with regard to a person who is hired pursuant to paragraph (b) of subsection 3 in an exceptional case upon request from the superintendent of schools of the county school district or from the administrator of a state-approved private school. Upon the expiration of such an extension, a school district may apply for an additional extension pursuant to NAC 391.398 if the school district is unable to hire a licensed special education teacher.

5. A person who holds a provisional nonrenewable special license with an endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 must remove all provisions under which the license was issued within 3 years. If a person does not remove all provisions under which the license was issued within 3 years, the endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12 expires on the date the provisional special license expires.

6. The Department shall not issue any other endorsements on a special license or a provisional nonrenewable special license with an endorsement as a substitute teacher in ~~kindergarten~~ **early childhood** through grade 12.

~~7. To renew an endorsement as a substitute teacher in kindergarten through grade 12, the holder must:~~

~~—(a) Hold a valid nonprovisional special license; and~~

~~—(b) Complete six credits, or the equivalent, within 5 years after the initial issuance of the endorsement by:~~

~~—(1) Attending a course at, or taking a correspondence course given by, an accredited college or university;~~

~~—(2) Attending any state or national conference which has been approved by the Department to offer credit for continuing education;~~

~~—(3) Attending an in-service course offered by the Department or a continuing education course offered by a provider who is approved by the Commission;~~

~~—(4) Attending a workshop approved by the Department; or~~

~~(5) Attending professional development activities approved by the Department.~~ **The requirements for renewal set forth in NAC 391.065 do not apply to the holder of a special license with an endorsement as a substitute teacher, who holds no other valid educator license.**

(Added to NAC by Comm'n on Prof. Standards in Education, eff. 6-19-96; A by R219-97, 4-17-98; R017-11, 10-26-2011)