

**PROPOSED REGULATION OF THE
STATE CONTRACTORS' BOARD**

LCB FILE NO. R021-211

**The following document is the initial draft regulation proposed
by the agency submitted on 07/16/2021**

PROPOSED REGULATION OF THE NEVADA STATE CONTRACTORS BOARD

LCB File No.

July xx, xxxx

EXPLANATION – Matter in *italics* is new; matter in brackets [~~omitted material~~] is material to be omitted.

AUTHORITY: NRS 624.100(1);

A REGULATION relating to contractors; allowing various kinds of information to prove a contractor applicant's experience; issuance and display of license certificate.

Legislative Counsel's Digest:

Existing law. . .

Section 1. NAC 624.590 is hereby amended to read as follows:

NAC 624.590 Application: Separate application for each classification; contents; fees; fingerprint cards; licensure in another state; incomplete application deemed withdrawn. (NRS 624.100, 624.240, 624.250, 624.265)

1. A person must make a separate application for each classification of license in which the applicant desires to conduct business.

2. The Board will not consider an incomplete application. Each application must include, without limitation:

(a) All applicable fees;

(b) Except as otherwise provided in subsection 3, one *or more* of the following types of documentation supporting the experience of the applicant or his or her qualified employee:

(1) Four or more certificates of work experience completed on a form provided by the Board;

(2) A current certification as a master issued by a governmental agency in a discipline substantially similar to the requested classification; or

(3) Proof of transferable military experience and training; *or*

(4) *A certified certificate of completion or degree from a secondary or postsecondary educational program acceptable to the board and approved by the State Board of Education in a discipline substantially similar to the requested classification to receive not more than 3-years of experience credit pursuant to NRS 624.260(6)*

(c) All information which is required to be confirmed by a bank;

(d) The financial statement required by NAC 624.593;

(e) Pursuant to subsection 2 of NRS 624.265, a completed set of fingerprint cards and a form authorizing an investigation of the applicant's background and the submission of the fingerprints

to the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation; and

(f) Any other information required by the Board.

3. The Board will waive the requirements set forth in paragraph (b) of subsection 2 if the applicant or his or her qualified employee:

(a) Has a minimum of 4 years of experience that is approved by the Board pursuant to NAC 624.615 as a contractor licensed in good standing in the endorsing state;

(b) Has not been investigated for misconduct as a contractor or had a license revoked, modified, limited, suspended or otherwise disciplined by the endorsing state or any other jurisdiction in which he or she has been licensed;

(c) Does not have any disciplinary actions or proceedings pending against the applicant or his or her qualified employee by a licensing body in the endorsing state or any other jurisdiction; and

(d) Provides a completed application pursuant to subsection 2 on the form provided by the Board that includes, without limitation, the endorsing state verifying on a form provided by the Board that the applicant or his or her qualified employee has a valid license.

4. The Board shall deem an application to be withdrawn if the Board has not received all the information and fees required to complete the application within 6 months after the date the application is submitted to the Board. If an application is deemed to be withdrawn pursuant to this subsection or if an applicant or his or her qualified employee otherwise withdraws an application, the Board may not issue a license to the applicant or his or her qualified employee unless the applicant or his or her qualified employee submits a new application and pays the required fees.

5. As used in this section:

(a) "Endorsing state" means any state or territory in the United States, or the District of Columbia, that the Board determines to have requirements for licensing contractors which are substantially equivalent to the requirements for licensing contractors in this State pursuant to NAC 624.615.

(b) "Person" means:

(1) A natural person;

(2) A corporation, partnership, limited partnership or limited-liability company that is organized pursuant to the laws of this State; or

(3) A foreign corporation, foreign partnership, foreign limited partnership or foreign limited-liability company that is authorized to do business in this State.

(Added to NAC by Contractors' Bd., eff. 8-26-83; A 10-17-86; R109-98, 11-6-98; R106-04, 8-17-2004; R155-05, 12-29-2005; R058-09, 6-30-2010; R042-17, 2-27-2018; R023-19, 10-30-2019)

Sec. 2. NAC 624.640 is hereby amended to read:

NAC 624.640 Bid or contract void if licensee exceeds scope of license or monetary limit; duties concerning licenses. ([NRS 624.100](#))

1. If a licensee bids or contracts outside the scope of his or her license or exceeds the monetary limit placed on the license, the bid or contract is void.
2. Each licensee shall ~~prominently display his or her unexpired license or licenses in the licensee's chief place of business and~~ shall *provide proof of licensure and* exhibit his or her pocket card to any interested person.
3. If any change occurs in a licensee's address or personnel which affects the accuracy of the statements in the application upon which his or her license is based, the licensee shall report the change in writing to the Board within 30 days after the change occurs.
4. If a license issued by the Board was based in part on the employment of a particularly qualified person, the licensee must continue to employ such a person in order to retain the license.
5. Each licensee shall include in all bids the licensee submits or contracts he or she enters into for construction work within this State, the number of his or her license and any monetary limit placed upon the license.
6. Each licensee shall ascertain that each person whose bid on a construction project the licensee considers is appropriately licensed.

(Added to NAC by Contractors' Bd., eff. 8-26-83; A 4-22-94; R098-12, 12-20-2012)

Sec. 3. NAC 624.678 is hereby repealed.

~~NAC 624.678—Issuance of duplicate license. (NRS 624.100)—The Board will issue a duplicate license to any licensee who certifies that his or her license has been lost or destroyed.~~

(Added to NAC by Contractors' Bd., eff. 8-26-83) — (Substituted in revision for NAC 624.690)