

**PROPOSED REGULATION OF THE  
BOARD OF EXAMINERS FOR MARRIAGE AND FAMILY THERAPISTS  
AND CLINICAL PROFESSIONAL COUNSELORS**

**LCB FILE NO. R125-23I**

**The following document is the initial draft regulation proposed  
by the agency submitted on 11/20/2023**

**PROPOSED LANGUAGE**  
**NAC 641A.055**

~~[NAC 641A.055 Written communications to Board. (NRS 641A.160) Every written communication to the Board must include the name and the mailing address or electronic mail address of the sender.]~~

**PROPOSED LANGUAGE**  
**NAC 641A.095**

~~[NAC 641A.095 Reexamination; lapse of application. (NRS 641A.160, 641A.220, 641A.231)]~~

~~—1.— An applicant for a license to practice as a marriage and family therapist who fails an examination required pursuant to NRS 641A.230 may take the examination not more than two more times in the 12-month period commencing on the date of the original examination. If an applicant fails the exam for a third time during that time period, the Board may require additional courses of study or may impose other conditions before allowing the applicant to retake the examination.~~

~~—2.— The application of an applicant for a license to practice as a marriage and family therapist who does not:~~

~~—(a)— Take an examination within 1 year after being notified of his or her eligibility; or~~

~~—(b)— Retake an examination within 1 year after failing the examination,~~

~~→ shall be deemed lapsed. An applicant seeking to pursue licensure whose application has lapsed must fulfill all requirements at the time the new application is submitted and provide documentation concerning the lapsed application.]~~

**PROPOSED LANGUAGE**  
**NAC 641A.126**

**NAC 641A.126 Approved provider of continuing education: Application; qualifications; assignment of registration number to approved provider; submission of information to Board after presentation of course or program; grounds for withdrawal of approved status; notice of denial or withdrawal of approved status; request for reconsideration after correction of deficiencies. (NRS 641A.160, 641A.260)**

1. An applicant seeking to become an approved provider of continuing education must submit to the Board evidence that shows the applicant:

(a) Has had one or more courses or programs of continuing education previously approved pursuant to NAC 641A.123;

(b) Has held an active license issued by the Board for at least 3 years immediately preceding the date of his or her application to become an approved provider of continuing education;

(c) Holds an active state business license issued by the Secretary of State;

(d) Is a regionally accredited college or university or a department thereof; or

(e) Is a governmental entity.

2. Upon receipt of evidence sufficient to the Board that an applicant meets one of the criteria set forth in subsection 1, the Board will approve the application to become an approved provider of continuing education. Upon approval of an application, the Board will assign a registration number to the approved provider and notify the approved provider of that number.

~~{3. Within 30 days after presenting a course or program of continuing education, an approved provider of continuing education shall transmit to the Board:~~

~~—(a) The title of the course or program;~~

~~—(b) The name of the instructor of the course or program;~~

~~—(c) The date, time and location of the course or program;~~

~~—(d) The names and total number of attendees who were issued certificates pursuant to subsection 2 of NAC 641A.129;~~

~~—(e) The number of hours of continuing education available for credit for attending the course or program; and~~

~~—(f) The registration number assigned by the Board to:~~

~~—(1) The course or program pursuant to subsection 4 of NAC 641A.123; or~~

~~—(2) The approved provider of continuing education pursuant to subsection 2.]~~

~~{4.}~~ **3.** The Board may:

(a) Request information relating to a course or program of continuing education that is in addition to the information submitted to the Board pursuant to subsection 3; and

(b) Withdraw the approved status of an approved provider of continuing education if the Board determines that the approved provider no longer possesses the qualifications set forth in subsection 1 or if the Board determines that the content of a course or program presented by the approved provider does not meet the standards set forth in NAC 641A.121.

~~{5.}~~ 4. If the Board denies an application submitted pursuant to subsection 1, withdraws the approved status of an approved provider on continuing education or determines that the content of a course or program does not meet the standards set forth in NAC 641A.121, the Board will provide written notice to the applicant or approved provider, as applicable, with its justification for such action and a description of the deficiencies. The applicant or approved provider may, within 30 days after receiving notice pursuant to this subsection, request in writing that the Board reconsider its decision after correcting the deficiencies described by the Board in the notice.

~~{6.}~~ 5. Approval as a provider of continuing education expires 1 year after the date of issuance.

## PROPOSED LANGUAGE

### *NAC 641A.129*

**NAC 641A.129 Retention of records by approved providers of continuing education and providers of continuing education; issuance of certificates of completion to attendees.** (NRS 641A.160, 641A.260) An approved provider of continuing education or provider of continuing education shall, for each course or program of continuing education presented:

~~{1. Keep a record of the course or program of continuing education for 3 years after presentation of the course or program, including, without limitation:~~

~~—(a) Each attendee of the course or program; and~~

~~—(b) The number of continuing education hours available for credit for attending the course or program.}~~

~~{2.}~~ 1. Issue to each attendee who completes the course or program of continuing education a certificate that contains:

(a) The name of the attendee;

(b) The name of the instructor of the course or program;

(c) The title of the course or program;

(d) The number of hours of continuing education available for credit for attending the course or program; and

(e) The date and location of the course or program.