



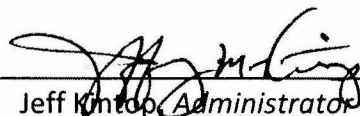
**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Nevada State Library, Archives and Public Records*  
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**Small Business Impact Statement**  
**Proposed Regulations of the**  
**Nevada State Library, Archives and Public Records**  
**LCB File No. R103-16**

The Nevada State Library, Archives and Public Records has determined that the adoption of this proposed regulation (LCB R103-16) does not impose a significant economic burden on small businesses, nor will it restrict the formation, operation or expansion of small business.

These regulations only impact Nevada state agencies and local government agencies.

*I certify that to the best of my knowledge or belief, a concerted effort was made to determine the impact of the proposed regulation on small business and that the information contained in this statement is accurate.*

Signed:   
Jeff Kintop, Administrator

Date: 9/23/16



## **Small Business Impact Statement**

### **LCB File No. R103-16**

Pursuant to the provisions of NRS 233B.0608, the following small business impact statement is submitted:

**1. A description of the manner in which comment was solicited from affected small businesses, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary.**

Copies of the proposed regulations, notices of workshop and notices of intent to act upon the regulation were sent by U.S. mail and email to all county libraries in Nevada. These documents were made available on the Administration Regulation Notices website and the Nevada Public Notice website. These documents were also posted at the Nevada State Library, Archives and Public Records building and made available on their website at [http://nsla.nv.gov/Library/GovPubs/Government\\_Publications\\_Home\\_Page/](http://nsla.nv.gov/Library/GovPubs/Government_Publications_Home_Page/). A workshop was held by the Nevada State Library, Archives and Public Records in the hearing rooms of the Nevada Legislative Building in Carson City and Grant Sawyer State Office Building in Las Vegas on July 12, 2016 to solicit comments on the proposed regulation. We did not have any written comments submitted and there were no members of the public attending the workshop. The day before the workshop I was notified by LCB Legal Counsel that they were going to write the LCB draft of the proposed regulation. We withdrew the hearing notice that was originally set for July 26, 2016. When we got the LCB draft back in August, the hearing was rescheduled for September 20, 2016. The hearing notice was posted at the same locations on August 19, 2016. The hearing was held on September 20, 2016 at the same locations as the workshop. Again there were no written comments submitted and there were no members of the public attending the hearing. Because no comments were received from any small business, no summary of such comments was prepared.

**2. Describe the manner in which the analysis was conducted.**

This analysis was performed by Kathy Edwards. She is the Government Publications Librarian and has the most knowledge of the subject of the proposed regulation. She has never had any contact with small businesses in the course of her duties which she has performed since 2009. She has examined the records of past state publications staff and has found no evidence of any contact with small business. She can think of no reason why the State Publications Librarian position would need to have dealings of any sort with small businesses in the performance of their duties in the future. She has come to the conclusion that this regulation will have no impact on small businesses.

**3. The estimated economic effect of the proposed regulation on the small businesses which it is to regulate including, without limitation:**

**(a) Both adverse and beneficial effects; and**

The State Library, Archives and Public Records is not a regulatory agency with oversight over industries or small businesses. The State Library, Archives and Public Records anticipates no adverse or beneficial economic effects on small businesses.

**(b) Both direct and indirect effects.**

The State Library, Archives and Public Records is not a regulatory agency with oversight over industries or small businesses. There are no direct or indirect effects anticipated.

**4. Describe the methods that the agency considered to reduce the impact of the proposed regulation on small businesses and a statement regarding whether the agency actually used any of those methods.**

The Nevada State Library, Archives and Public Records does not believe that R103-16 will have any impact on small business, therefore, no methods were considered to reduce the impact.

**5. The estimated cost to the agency for enforcement of the proposed regulation.**

There are no estimated costs to the agency for enforcement of the proposed regulation.

**6. If the proposed regulation provides a new fee or increases an existing fee, the total annual amount the agency expects to collect and the manner in which the money will be used.**

No fees are included in this regulation.

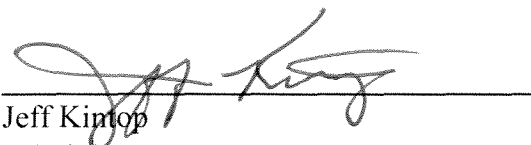
**7. If the proposed regulation includes provisions which duplicate or are more stringent than federal state or local standards regulating the same activity, an explanation of why such duplicative or more stringent provisions are necessary.**

This regulation does not overlap or duplicate any local, state or federal regulation.

**8. The reasons for the conclusion of the agency regarding the impact of a regulation on small businesses.**

This regulation provides guidelines for state and local government agencies to submit their publications to the Nevada State Library, Archives and Public Records. This regulation does not regulate any small businesses and any impacts to small businesses would be highly unlikely. Therefore, agency personnel concluded that there would be no small business impact.

**I certify that to the best of my knowledge or belief, a concerted effort was made to determine the impact of the proposed regulation on small business and that the information contained in this statement is accurate.**

A handwritten signature in dark ink, appearing to read "Jeff Kintop", is written over a horizontal line.

Jeff Kintop  
Administrator

Nevada State Library, Archives and Public Records